



NORTH OAKLAND COUNTY FIRE AUTHORITY

Proposed Agenda For May 18, 2021 3:00 PM

Due to public meeting restrictions this meeting will be hosted virtually via Zoom. Use the link below to access the meeting or go to www.nocfa.org and locate the link under the NOCFA Board Meeting button.

<https://zoom.us/j/95362624829?pwd=QXINSkdNV1FYSHhoZW9FUzdpdTNPZz09>

1. CALL TO ORDER / ROLL CALL

P. Gambka G. Kullis D. Schieb-Snider P. Stouffer K. Winchester Chief Lintz

2. AGENDA APPROVAL

3. CONSENT AGENDA - All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

a. Approval of meeting minutes from April 20, 2021

b. Financial Reports:

i. General Fund Revenue & Expense Report Year to Date

ii. Equipment Replacement Fund Revenue & Expense Report Year to Date

| | |
|---|--------------|
| Checking Account as of 4/30/2021 | \$18,190.34 |
| Statement Savings Account as of 4/30/2021 | \$380,757.22 |
| Capital / Equipment Replacement Account as of 4/30/2021 | \$68,351.26 |
| Bills For Payment Total: 4/21/2021 – 5/18/2021 | \$38,525.70 |
| Cost of Payroll: 4/14/2021 & 4/30/2021 | \$95,622.15 |
| Accounts Receivable: – MEDICAL as of 4/30/2021 | \$49,019.06 |
| Accounts Receivable: – FIRE as of 4/30/2021 | \$6,489.00 |
| Aging Accounts Turned Over To Collections Allowance as of 4/30/2021 | \$90,288.24 |

c. April 2021 Run Counts

4. REPORTS

Chiefs Report Rose Twp. Holly Twp. Citizen at Large

5. PRESENTATIONS

6. UNFINISHED BUSINESS

a) Employee Issue

7. NEW BUSINESS

a) Additional attorney costs for FY 2021 budget

b) FY 2022 budget discussion

8. PUBLIC COMMENT

9. ADJOURNMENT

Next meeting will be TUESDAY June 15, 2021 at 3:00 PM NOCFA at Rose Township Offices.
2080 Mason St. Holly, MI 48442

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING MINUTES
April 20, 2021

Due to public meeting restrictions this meeting will be hosted virtually via Zoom.

The following firefighters and guests were present.

Chief 3 Doug Smith
Chief 2 Matt Weil
Capt. 1 Tim Seal
Sgt. 1 Ian Dunbar
Lt. 1 Joe Durocher
Lt 3 Scott Blaska

Chairperson Stouffer called the regular meeting of the North Oakland County Fire Authority to order virtually at 3:00 PM via Zoom.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis,
D. Scheib-Snider, Chief Lintz.
Absent -None.

CONSENT AGENDA APPROVAL

Moved by Winchester, seconded by Scheib-Snider, motion carried, to approve the following items under the consent agenda:

- Proposed agenda for April 20, 2021 as presented.
- Approval of meeting minutes from March 16, 2021 and Special Meeting on February 24, 2021 as presented.
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of March 31, 2021
- Checking Account \$ 17,794.16
- Statement Savings Account \$ 480,685.60
- Capital Replacement Savings Account as of 3/31/21 \$ 68,348.45
- Bills for Payment (3/17/21 to 4/20/21) \$ 44,118.96
- Cost of Payroll (3/15/21 & 3/30/21) \$ 82,146.98

- Accounts Receivable Report, Medical - \$44,416.72, Fire - \$ 7,232.00 as of 3/31/2021.
- Aging Accounts Turned Over to Collections as of 3/31/21 - \$ 91,932.67
- March 2021 Run Report

North Oakland County Fire Authority Regular Meeting April 20, 2021

Voting yes – Winchester, Scheib-Snider, Kullis, Stouffer, Gambka.

Voting no – None.

PRESENTATIONS - There were no presentations.

Reports

Incident Run Data for March was 95 runs for the department.

Chief Lintz stated that the department responded to a structure fire on Fish Lake Rd and the department acted swiftly to put it out. He indicated that Rep. Slotkin is sponsoring a mini grant and NOCFA has applied for an ambulance and training room equipment.

Rose Township – Ms. Scheib-Snider reported that the Rose Township clean-up day will be May 15, 2021 from 8 AM to 4 PM. Ron Campbell presented drawings that will allow the township to proceed with plans for the old township hall. In conjunction with the Michigan State Police she is gathering purses and essential items for battered women.

Holly Township – Mr. Kullis reported that their cleanup day will be May 8th. They are looking for grants for the Dixie Hwy sewer project.

Citizen At Large – No report.

UNFINISHED BUSINESS

Employee Issue

CLOSED SESSION

Moved by Stouffer, seconded by Scheib-Snider, motion carried, to enter into closed session at 3:22 P.M. to discuss a personal issue according to MCL 15.243, section 13.c.

Voting yes –Stouffer, Scheib-Snider, Gambka, Kullis.

Voting no – Winchester.

TO OPEN SESSION

Moved by Winchester, seconded by Scheib-Snider, motion carried, to close the closed session at 4:55 P.M.

Voting yes Winchester, Scheib-Snider, Gambka, Kullis, Stouffer.

Voting no – none.

Moved by Scheib-Snider, seconded by Kullis, motion carried, to go back to open session at 4:55 P.M.

Voting yes – Scheib-Snider, Kullis, Winchester, Gambka, Stouffer.

Voting no – None.

North Oakland County Fire Authority Regular Meeting April 20, 2021

Moved by Scheib-Snyder, seconded by Winchester, motion carried, to authorize the attorney, per a conversation with Mr. Kullis, to provide letters to the board as discussed in closed session.

Voting yes - Winchester, Kullis, Stouffer.

Voting no – Scheib-Snyder, Gambka.

Moved by Scheib-Snyder, seconded by Gambka, motion carried, to give the Chairperson of NOCFA board the authority to hire Bodman Attorney and Counselors Law firm as discussed in closed session.

Voting yes – Scheib-Snyder, Gambka, Stouffer.

Voting no – Kullis, Winchester.

NEW BUSINESS

Budget for FY 2021

Moved by Winchester, seconded by Stouffer, motion carried, to forward the draft FY2021 NOCFA budget as presented to the Holly and Rose Township boards for approval.

Voting yes Winchester, Stouffer, Kullis, Scheib-Snyder, Gambka.

Voting no – none.

2021 – 2024 Dispatching Contract

Moved by Kullis, seconded by Winchester, motion carried, to approve the 2021-2024 Fire Dispatch Service Agreement between the Oakland of County and the North Oakland County Fire Authority as presented.

Voting yes – Kullis, Winchester, Gambka, Stouffer, Scheib-Snyder.

Voting no – None.

Review of NOCFA Capital Equipment Replacement Schedule

Chief Lintz went over the schedule that he had provided for the board.

Alleged Open Meetings Act Violations

Ms. Winchester spoke about possible violations of the Open Meetings Act during and after one of the closed sessions. She indicated that she pointed these out so that they don't happen again.

PUBLIC COMMENTS

Capt. 1 Tim Seal indicated to the board that the recording of the meeting was interrupted because he had to go on a run and he suggested that the recording responsibilities be given to someone else.

Lt 3 Scott Blaska stated that he is now since Covid has run its course resuming the distribution of smoke alarms.

ADJOURNMENT.

The meeting was adjourned at 5:48. Patricia A. Walls, Recording Secretary

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2020 THROUGH MAY 18, 2021

Accrual Basis

| | Jul 1, '20 - May ... | Budget | \$ Over Budget | % of Budget |
|---|----------------------|---------------------|---------------------|--------------|
| Income | | | | |
| 4035 · MISC REVENUE | 0.00 | 0.00 | 0.00 | 0.0% |
| 4050 · Revenues | | | | |
| 401 · Holly Township Contribution | 818,000.00 | 818,000.00 | 0.00 | 100.0% |
| 402 · Rose Township Contribution | 818,000.00 | 818,000.00 | 0.00 | 100.0% |
| 403 · Training/Education revenues | 75,871.00 | 68,500.00 | 7,371.00 | 110.8% |
| 404 · Fire Cost Recovery | 10,403.00 | 10,000.00 | 403.00 | 104.0% |
| 405 · Grant Receipts | 154,360.48 | 166,000.00 | (11,639.52) | 93.0% |
| 405.5 · SAFER Grant Receipts | 67,536.00 | 47,500.00 | 20,036.00 | 142.2% |
| 406 · Medical Cost Recovery | 383,510.47 | 420,000.00 | (36,489.53) | 91.3% |
| 410 · Sales-Small Items | 40.00 | 1,000.00 | (960.00) | 4.0% |
| 412 · Sales-Capital Items | 3,000.00 | 25,000.00 | (22,000.00) | 12.0% |
| 413 · Review and Inspection Services | 2,460.60 | 5,000.00 | (2,539.40) | 49.2% |
| 414 · Interest Earned | 813.83 | 1,200.00 | (386.17) | 67.8% |
| 416 · Donations | 235.00 | 200.00 | 35.00 | 117.5% |
| 418 · Vehicle Use Payments | 0.00 | 0.00 | 0.00 | 0.0% |
| 420 · Transfers | 0.00 | 0.00 | 0.00 | 0.0% |
| 490 · Loan Proceeds-State Bank | 0.00 | 0.00 | 0.00 | 0.0% |
| 499 · Uncategorized Income | 0.00 | 0.00 | 0.00 | 0.0% |
| 4050 · Revenues - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4050 · Revenues | 2,334,230.38 | 2,380,400.00 | (46,169.62) | 98.1% |
| Total Income | 2,334,230.38 | 2,380,400.00 | (46,169.62) | 98.1% |
| Cost of Goods Sold | | | | |
| 50000 · Cost of Goods Sold | 0.00 | 0.00 | 0.00 | 0.0% |
| Total COGS | 0.00 | 0.00 | 0.00 | 0.0% |
| Gross Profit | 2,334,230.38 | 2,380,400.00 | (46,169.62) | 98.1% |
| Expense | | | | |
| 6000 · Risk Management Insurance | | | | |
| 650 · Liability Insurance | 27,736.00 | 27,800.00 | (64.00) | 99.8% |
| 652 · Workers Compensation Insuran... | 24,254.00 | 38,000.00 | (13,746.00) | 63.8% |
| 6000 · Risk Management Insurance - ... | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6000 · Risk Management Insurance | 51,990.00 | 65,800.00 | (13,810.00) | 79.0% |
| 7000 · Personnel | | | | |
| 700 · Wages, Chief Full Time | 75,141.38 | 85,440.00 | (10,298.62) | 87.9% |
| 700.5 · Full Time Employee Wages | 314,185.55 | 377,240.00 | (63,054.45) | 83.3% |
| 700.7 · Full Time Overtime Wages | 9,342.94 | 10,000.00 | (657.06) | 93.4% |
| 704 · Officer Wages | 17,300.00 | 18,500.00 | (1,200.00) | 93.5% |
| 705 · Instructor Wages | 29,309.88 | 35,000.00 | (5,690.12) | 83.7% |
| 706 · Recording Secretary | 0.00 | 0.00 | 0.00 | 0.0% |
| 707 · Special Event Pay | 988.60 | 2,000.00 | (1,011.40) | 49.4% |
| 708 · Duty Shift Medic | 118,491.02 | 143,600.00 | (25,108.98) | 82.5% |
| 708.5 · Duty Shift Basic | 242,909.29 | 298,410.00 | (55,500.71) | 81.4% |
| 709 · Part Time Overtime Pay | 20,063.18 | 10,000.00 | 10,063.18 | 200.6% |
| 710 · Work Detail Pay | 305.00 | 3,000.00 | (2,695.00) | 10.2% |
| 711 · Training Wages | 16,850.00 | 22,000.00 | (5,150.00) | 76.6% |
| 712 · Incident run pay/POC Fire Wages | 42,423.50 | 55,000.00 | (12,576.50) | 77.1% |
| 713 · Court Appearance Wages | 0.00 | 0.00 | 0.00 | 0.0% |
| 714 · Social Sec/FICA | 71,735.34 | 80,114.25 | (8,378.91) | 89.5% |
| 715 · Medical Exp/Employees | 994.00 | 1,500.00 | (506.00) | 66.3% |
| 716 · Healthcare Insurance/Full Time | 84,396.98 | 115,500.00 | (31,103.02) | 73.1% |
| 716.2 · Health Care Stipend | 0.00 | 0.00 | 0.00 | 0.0% |
| 716.5 · Health Care Savings Contrib | 4,723.60 | 5,000.00 | (276.40) | 94.5% |
| 717 · 401 Contribution - FT Emp | 43,824.08 | 48,768.00 | (4,943.92) | 89.9% |
| 717.2 · 401a contribution - POC EE | 8,905.38 | 12,500.00 | (3,594.62) | 71.2% |
| 718 · Life/Disability Insurance/POC | 0.00 | 0.00 | 0.00 | 0.0% |
| 719 · Life/Disability Insurance FT | 4,307.53 | 6,450.00 | (2,142.47) | 66.8% |
| 7000 · Personnel - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 7000 · Personnel | 1,106,197.25 | 1,330,022.25 | (223,825.00) | 83.2% |

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

JULY 01, 2020 THROUGH MAY 18, 2021

| | Jul 1, '20 - May ... | Budget | \$ Over Budget | % of Budget |
|--|----------------------|-------------------|-------------------|---------------|
| 7200 · Supplies | | | | |
| 720 · Supplies/Non Operating | 0.00 | 0.00 | 0.00 | 0.0% |
| 722 · Operating Supplies | 5,307.24 | 9,000.00 | (3,692.76) | 59.0% |
| 723 · Fire Prevention | 1,070.47 | 2,500.00 | (1,429.53) | 42.8% |
| 724 · Uniforms | 9,106.83 | 12,000.00 | (2,893.17) | 75.9% |
| 726 · Medical Supplies | 14,195.00 | 15,000.00 | (805.00) | 94.6% |
| 7200 · Supplies - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 7200 · Supplies | 29,679.54 | 38,500.00 | (8,820.46) | 77.1% |
| 7500 · SAFER GRANT EXPENDITURES | | | | |
| 751 · Full Time Recruit & Retention | 17,705.72 | 17,705.72 | 0.00 | 100.0% |
| 752 · Workers Comp Ins/SS | 1,518.66 | 1,518.66 | 0.00 | 100.0% |
| 753 · Training Wage Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 754 · Medical Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| 755 · Health Insurance | 4,500.00 | 4,500.00 | 0.00 | 100.0% |
| 756 · 401 Contributions SAFER FT E... | 1,998.56 | 1,998.56 | 0.00 | 100.0% |
| 757 · 401 Contributions POC SAFER ... | 4,056.93 | 4,056.93 | 0.00 | 100.0% |
| 758 · Life/Disability FT Employees | 197.97 | 197.97 | 0.00 | 100.0% |
| 759 · Education | 0.00 | 0.00 | 0.00 | 0.0% |
| 760 · IT Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| 761 · Equipment Purchases | 0.00 | 0.00 | 0.00 | 0.0% |
| 763 · Travel Expense | 2,000.00 | 2,000.00 | 0.00 | 100.0% |
| 765 · Lost Wages Reimbursement | 990.00 | 990.00 | 0.00 | 100.0% |
| 7500 · SAFER GRANT EXPENDITURE... | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 7500 · SAFER GRANT EXPENDITU... | 32,967.84 | 32,967.84 | 0.00 | 100.0% |
| 8000 · Contracted Services | | | | |
| 800 · Dispatching | 23,794.30 | 28,600.00 | (4,805.70) | 83.2% |
| 802 · Auditing | 6,100.00 | 6,200.00 | (100.00) | 98.4% |
| 804 · Legal | 6,742.50 | 500.00 | 6,242.50 | 1,348.5% |
| 806 · Medical Cost Recovery- Billing | 18,230.46 | 18,500.00 | (269.54) | 98.5% |
| 807 · Fire Cost Recovery Billing | 327.53 | 1,000.00 | (672.47) | 32.8% |
| 812 · Employee Education | 9,707.00 | 12,000.00 | (2,293.00) | 80.9% |
| 814 · Dues, Fees, Subscriptions | 14,390.60 | 16,000.00 | (1,609.40) | 89.9% |
| 815 · Payroll Services | 8,048.36 | 8,500.00 | (451.64) | 94.7% |
| 816 · Administrative Services | 5,475.00 | 7,680.00 | (2,205.00) | 71.3% |
| 820 · Construction/Labor Services | 2,650.00 | 3,000.00 | (350.00) | 88.3% |
| 828 · Website Services | 0.00 | 0.00 | 0.00 | 0.0% |
| 8000 · Contracted Services - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 8000 · Contracted Services | 95,465.75 | 101,980.00 | (6,514.25) | 93.6% |
| 8500 · Operating Expenses | | | | |
| 850 · Communications | 4,243.56 | 5,000.00 | (756.44) | 84.9% |
| 851 · IT Operational Expenses | 19,663.14 | 20,000.00 | (336.86) | 98.3% |
| 852 · Fuel | 9,278.45 | 15,000.00 | (5,721.55) | 61.9% |
| 854 · Printing and Publishing | 5.00 | 200.00 | (195.00) | 2.5% |
| 858 · Utilities | 40,154.61 | 37,000.00 | 3,154.61 | 108.5% |
| 859 · Equipment Lease | 4,145.74 | 5,500.00 | (1,354.26) | 75.4% |
| 860 · Bldg & Grnds Repair/Maint. | 19,077.87 | 22,000.00 | (2,922.13) | 86.7% |
| 862 · Equip Maintenance | 10,421.38 | 12,000.00 | (1,578.62) | 86.8% |
| 866 · Vehicle Maintenance | 40,516.74 | 38,000.00 | 2,516.74 | 106.6% |
| 867 · Debt Write-Off-Medical | 165,143.03 | 155,000.00 | 10,143.03 | 106.5% |
| 867.5 · QAAP Medical Tax | 842.22 | 1,600.00 | (757.78) | 52.6% |
| 868 · Debt Write-Off-Fire | 5,849.00 | 4,000.00 | 1,849.00 | 146.2% |
| 8500 · Operating Expenses - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 8500 · Operating Expenses | 319,340.74 | 315,300.00 | 4,040.74 | 101.3% |
| 9500 · Debt Service | | | | |
| 950 · Debt Service | 149,002.11 | 149,749.00 | (746.89) | 99.5% |
| 952 · Interest on Debt | 16,782.57 | 15,465.25 | 1,317.32 | 108.5% |
| 9500 · Debt Service - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 9500 · Debt Service | 165,784.68 | 165,214.25 | 570.43 | 100.3% |

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

JULY 01, 2020 THROUGH MAY 18, 2021

| | Jul 1, '20 - May ... | Budget | \$ Over Budget | % of Budget |
|-------------------------------------|--------------------------|-------------------------|--------------------------|------------------------|
| 9700 · Purchases | | | | |
| 970 · Capital Purchases +5,000 | 31,455.54 | 32,000.00 | (544.46) | 98.3% |
| 971 · Capital Improvement/Fire Hall | 0.00 | 0.00 | 0.00 | 0.0% |
| 972 · Equipment Purchases -5,000 | 13,542.08 | 10,000.00 | 3,542.08 | 135.4% |
| 973 · Grant Expenses | 113,239.00 | 112,315.00 | 924.00 | 100.8% |
| 974 · Grant Match | 6,449.87 | 5,000.00 | 1,449.87 | 129.0% |
| 999 · Capital replacement transfers | 0.00 | 150,000.00 | (150,000.00) | 0.0% |
| 9700 · Purchases - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 9700 · Purchases | <u>164,686.49</u> | <u>309,315.00</u> | <u>(144,628.51)</u> | <u>53.2%</u> |
| Total Expense | <u>1,966,112.29</u> | <u>2,359,099.34</u> | <u>(392,987.05)</u> | <u>83.3%</u> |
| Net Income | <u><u>368,118.09</u></u> | <u><u>21,300.66</u></u> | <u><u>346,817.43</u></u> | <u><u>1,728.2%</u></u> |

3:27 PM

05/12/21

Accrual Basis

**NOCFA Equipment Replacement
Revenue & Expense Report
JULY 01, 2020 THROUGH MAY 18, 2021**

| | Jul 1, '20 - May 18, 21 | Budget | \$ Over Budget |
|--|-------------------------|-------------------|--------------------|
| Income | | | |
| 4000 · Transfers from General Fund | 0.00 | 100,000.00 | -100,000.00 |
| 4050 · Loan proceeds | 0.00 | 0.00 | 0.00 |
| 4100 · Interest Income | 28.45 | 60.00 | -31.55 |
| 4200 · Sale of Capital Items | 0.00 | 0.00 | 0.00 |
| 4300 · DONATIONS & GRANTS | 0.00 | 0.00 | 0.00 |
| 4400 · STATION CONTRIBUTION | 0.00 | 0.00 | 0.00 |
| Total Income | 28.45 | 100,060.00 | -100,031.55 |
| Expense | | | |
| Bank Fees | 0.00 | 0.00 | 0.00 |
| 5000 · Capital Outlay | | | |
| 6000 · Office | 0.00 | 0.00 | 0.00 |
| 6050 · Transfer to Checking Account | 0.00 | 0.00 | 0.00 |
| 5000 · Capital Outlay - Other | 0.00 | 0.00 | 0.00 |
| Total 5000 · Capital Outlay | 0.00 | 0.00 | 0.00 |
| 6100 · Firefighting & Medical Supplies | 0.00 | 0.00 | 0.00 |
| 6560 · Building & Grounds | 0.00 | 100,000.00 | -100,000.00 |
| 9000 · CAPITAL PURCHASES | 0.00 | 0.00 | 0.00 |
| 9001 · New fire hall | 0.00 | 0.00 | 0.00 |
| Total Expense | 0.00 | 100,000.00 | -100,000.00 |
| Net Income | 28.45 | 60.00 | -31.55 |

3:22 PM
05/12/21
Accrual Basis

North Oakland County Fire Authority
CASH BALANCES REPORT
JULY 01, 2020 THROUGH APRIL 30, 2021

| | <u>Jul '20 - Apr 21</u> |
|----------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Cash-Checking | 18,190.34 |
| 1001 · STATEMENT SAVINGS ACCOUNT | 380,757.22 |
| Total Checking/Savings | <u>398,947.56</u> |
| Total Current Assets | <u>398,947.56</u> |
| TOTAL ASSETS | <u><u>398,947.56</u></u> |
| LIABILITIES & EQUITY | 0.00 |

3:28 PM
05/12/21
Accrual Basis

NOCFA Equipment Replacement
Cash Balance Report
JULY 01, 2020 THROUGH APRIL 30, 2021

| | <u>Jul '20 - Apr 21</u> |
|-----------------------------------|-------------------------|
| 1000 · Cash-Equipment Replacement | <u>68,351.26</u> |
| TOTAL | <u><u>68,351.26</u></u> |

3:21 PM
 05/12/21
 Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 April 21 through May 18, 2021

| Date | Memo | Amount |
|--|-----------------------|----------|
| ACCU-MED | | |
| 05/04/2021 | Medical Cost Recovery | 972.36 |
| Total ACCU-MED | | 972.36 |
| AFLAC | | |
| 05/14/2021 | AFLAC DEDUCTION | 53.04 |
| Total AFLAC | | 53.04 |
| ALBERT LENZ JR | | |
| 05/12/2021 | APRIL INSTRUCTOR WAGE | 980.00 |
| Total ALBERT LENZ JR | | 980.00 |
| AMAZON CAPITAL SERVICES | | |
| 05/04/2021 | | 205.80 |
| Total AMAZON CAPITAL SERVICES | | 205.80 |
| ASCENSION GENESYS HOSPITAL | | |
| 05/04/2021 | CPR CARDS | 50.00 |
| Total ASCENSION GENESYS HOSPITAL | | 50.00 |
| BODMAN PLC | | |
| 05/04/2021 | LEGAL RETAINER | 5,000.00 |
| Total BODMAN PLC | | 5,000.00 |
| BOUND TREE MEDICAL | | |
| 04/21/2021 | Medical Supplies | 140.67 |
| 05/04/2021 | | 756.98 |
| Total BOUND TREE MEDICAL | | 897.65 |
| CARDMEMBER SERVICE/3576 | | |
| 05/04/2021 | | 299.02 |
| Total CARDMEMBER SERVICE/3576 | | 299.02 |
| COMCAST (Station 1 Internet) | | |
| 05/12/2021 | STA.1 INTERNET | 23.88 |
| Total COMCAST (Station 1 Internet) | | 23.88 |
| COMCAST (Station 3 Internet) | | |
| 05/04/2021 | Sta.3 CableTV | 8.10 |
| Total COMCAST (Station 3 Internet) | | 8.10 |
| COMCAST CABLE (OFF SITE INTERNET) | | |
| 04/28/2021 | OFF-SITE INTERNET | 104.95 |
| Total COMCAST CABLE (OFF SITE INTERNET) | | 104.95 |
| CONSUMERS ENERGY | | |
| 05/04/2021 | | 1,522.30 |
| Total CONSUMERS ENERGY | | 1,522.30 |

3:21 PM
 05/12/21
 Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 April 21 through May 18, 2021

| Date | Memo | Amount |
|---|---|-----------|
| DTE ENERGY | | |
| 05/04/2021 | Sta.3 Electric | 502.22 |
| Total DTE ENERGY | | 502.22 |
| FLAGPOLES ETC. | | |
| 05/12/2021 | SERVICE CALL | 89.00 |
| Total FLAGPOLES ETC. | | 89.00 |
| HOLLY AUTOMOTIVE SUPPLY | | |
| 05/04/2021 | | 543.32 |
| Total HOLLY AUTOMOTIVE SUPPLY | | 543.32 |
| JEFF PASZKOWSKI | | |
| 05/12/2021 | APRIL INSTRUCTOR | 200.00 |
| Total JEFF PASZKOWSKI | | 200.00 |
| JONES & BARTLETT LEARNING, LLC | | |
| 05/04/2021 | 2021 EMT BOOKS | 6,174.04 |
| Total JONES & BARTLETT LEARNING, LLC | | 6,174.04 |
| KERTON LUMBER CO | | |
| 05/04/2021 | | 136.30 |
| Total KERTON LUMBER CO | | 136.30 |
| LAFOUNTAINE AUTO GROUP | | |
| 05/04/2021 | CHIEFS VEHICLE MAINT | 3,683.00 |
| Total LAFOUNTAINE AUTO GROUP | | 3,683.00 |
| MASON KELLEY | | |
| 05/12/2021 | APRIL INSTRUCTOR | 100.00 |
| Total MASON KELLEY | | 100.00 |
| MAZICH, PAMELA | | |
| 05/04/2021 | APRIL ADM SERVICE | 540.00 |
| Total MAZICH, PAMELA | | 540.00 |
| MERS/ALERUS | | |
| 04/30/2021 | DUE TO MERS / ALERUS LAON PAYENT 04.30.21 | (676.27) |
| 04/30/2021 | FT-POG 401 CONTRIBUTIONS & LOAN REPAY | 2,643.94 |
| 04/30/2021 | EE - ER HCSP CONSTIRUBIONS | 388.56 |
| 04/30/2021 | EE - 457 CONTRIBUTIONS | 368.81 |
| 05/14/2021 | 401 & LOAN REPAY | 4,463.48 |
| 05/14/2021 | HCSP EE-ER CONTRIBUTIONS | 535.14 |
| 05/14/2021 | 457 CONTRIBUTIONS | 2,384.04 |
| Total MERS/ALERUS | | 10,107.70 |
| MICHAEL SMITH | | |
| 05/12/2021 | APRIL INSTRUCTOR | 192.50 |
| Total MICHAEL SMITH | | 192.50 |

North Oakland County Fire Authority
BILLS FOR PAYMENT
 April 21 through May 18, 2021

| Date | Memo | Amount |
|---------------------------------------|------------------------|------------------|
| OAKLAND COUNTY TREASURERS-CASH | | |
| 05/04/2021 | MARCH DISPATCH | 2,379.43 |
| Total OAKLAND COUNTY TREASURERS-CASH | | 2,379.43 |
| PAT WALLS | | |
| 05/12/2021 | BRD 4.20.21 | 40.00 |
| Total PAT WALLS | | 40.00 |
| R. HARLESS | | |
| 05/12/2021 | APRIL INSTRUCTOR WAGES | 1,197.50 |
| Total R. HARLESS | | 1,197.50 |
| RICOH USA Inc. (copier Lease) | | |
| 05/04/2021 | APR - MAY LEASE | 531.46 |
| Total RICOH USA Inc. (copier Lease) | | 531.46 |
| RICOH USA, INC (copy charges) | | |
| 05/12/2021 | COPY CHARGES | 257.70 |
| Total RICOH USA, INC (copy charges) | | 257.70 |
| STANDARD INSURANCE COMPANY RV | | |
| 04/21/2021 | LIFE/DIS INS | 450.55 |
| Total STANDARD INSURANCE COMPANY RV | | 450.55 |
| STRICKLAND MATT | | |
| 05/12/2021 | APRIL INSTRUCTOR | 100.00 |
| Total STRICKLAND MATT | | 100.00 |
| VERIZON | | |
| 05/04/2021 | COMMUNICATIONS | 215.90 |
| Total VERIZON | | 215.90 |
| WEB MATTERS BY KRISTIE | | |
| 05/04/2021 | IT EXPENSE | 149.00 |
| Total WEB MATTERS BY KRISTIE | | 149.00 |
| WEST SHORE FIRE INC | | |
| 05/12/2021 | TANKER 1 | 517.50 |
| Total WEST SHORE FIRE INC | | 517.50 |
| WEX BANK MTHN | | |
| 05/12/2021 | FUEL | 227.85 |
| Total WEX BANK MTHN | | 227.85 |
| WEX BANK SHL | | |
| 05/04/2021 | FUEL | 73.63 |
| Total WEX BANK SHL | | 73.63 |
| TOTAL | | 38,525.70 |

3:14 PM

05/12/21

Accrual Basis

North Oakland County Fire Authority

PAYROLL EXPENSE REPORT

April 30 through May 14, 2021

Apr 30 - May 14, 21

| Expense | |
|---------------------------------------|--------------------------|
| 7000 · Personnel | |
| 700 · Wages, Chief Full Time | 7,072.16 |
| 700.5 · Full Time Employee Wages | 31,784.58 |
| 700.7 · Full Time Overtime Wages | 5,276.97 |
| 704 · Officer Wages | 1,500.00 |
| 705 · Instructor Wages | 1,290.00 |
| 707 · Special Event Pay | 0.00 |
| 708 · Duty Shift Medic | 10,081.00 |
| 708.5 · Duty Shift Basic | 18,636.00 |
| 709 · Part Time Overtime Pay | 7,854.00 |
| 710 · Work Detail Pay | 20.00 |
| 711 · Training Wages | 1,100.00 |
| 712 · Incident run pay/POC Fire Wages | 3,732.75 |
| 714 · Social Sec/FICA | 6,758.59 |
| Total 7000 · Personnel | <u>95,106.05</u> |
| 7500 · SAFER GRANT EXPENDITURES | |
| 765 · Lost Wages Reimbursement | 0.00 |
| Total 7500 · SAFER GRANT EXPENDITURES | <u>0.00</u> |
| 8000 · Contracted Services | |
| 812 · Employee Education | 0.00 |
| 815 · Payroll Services | 688.10 |
| 816 · Administrative Services | 0.00 |
| Total 8000 · Contracted Services | <u>688.10</u> |
| 8500 · Operating Expenses | |
| 850 · Communications | -172.00 |
| Total 8500 · Operating Expenses | <u>-172.00</u> |
| Total Expense | <u>95,622.15</u> |
| Net Income | <u><u>-95,622.15</u></u> |

3:15 PM

05/12/21

Accrual Basis

North Oakland County Fire Authority
ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED
APRIL 30, 2021

| | <u>Apr 30, 21</u> |
|-----------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Accounts Receivable | |
| 1060 · A/R-Fire Cost Recovery | 6,489.00 |
| 1070 · A/R-Medical -ACCUMED | 49,019.06 |
| 1070.6 · A/R AACB - ALL RUNS | 289,234.85 |
| | <hr/> |
| Total Accounts Receivable | 344,742.91 |
| | |
| Other Current Assets | |
| 1070.7 · ALLOWANCE FOR BAD ACCTS | -198,946.61 |
| | <hr/> |
| Total Other Current Assets | -198,946.61 |
| | |
| Total Current Assets | 145,796.30 |
| | <hr/> |
| TOTAL ASSETS | 145,796.30 |
| | <hr/> |
| LIABILITIES & EQUITY | 0.00 |

North Oakland County Fire Authority Incident Run Data

April-21

| | |
|------------------------|-----------|
| Total Incidents | 95 |
|------------------------|-----------|

| Incident Summary | |
|----------------------------------|-----------|
| Structure Fires | 1 |
| Vehicle Fires | 0 |
| Brush / Outdoor Fires | 4 |
| EMS Medicals | 66 |
| Vehicle Accidents w/ Injuries | 2 |
| Vehicle Accidents w/ No Injuries | 0 |
| Hazardous Cond. | 3 |
| Service Call | 9 |
| Good Intent | 7 |
| False Calls | 2 |
| Severe Weather | 1 |
| Other | 0 |
| Total Calls | 95 |

| Out of District Runs | |
|-----------------------------|-----------|
| MUTUAL AID MEDICAL | 12 |
| MUTUAL AID FIRE | 4 |
| MISC | |
| Total | 16 |

| | |
|----------------------------------|----|
| Total EMS Related Calls | 70 |
| Total NOCFA Transports | 48 |
| Patient Sign Offs / No Transport | 22 |

| | minutes | # of priority calls |
|--------------------------------------|---------|---------------------|
| Avg. Response Time To Priority Calls | 7.4 | 37 |

| | | | |
|------------------------------------|-----------|------------|----|
| TOTAL RUNS IN FIRE DISTRICT | 79 | Rose Twp. | 35 |
| TOTAL OUT OF DISTRICT RUNS | 16 | Holly Twp. | 42 |

804

DAVID L. LATTIE
ATTORNEY AT LAW
8332 Office Park Drive, Suite B
Grand Blanc, Michigan 48439

Telephone: (810) 603-1000

E-mail: DLattie@latticeaw.com


March 30, 2021

NOCFA
Attn: Jeremy Lintz
PO Box 129
Holly, MI 48442

Billing Statement

| | | | |
|---------------|---|------------------|-------------------|
| 1-8-21 | Phone conf. J. Lintz | .2 hrs. | \$ 25.00 |
| 1-10-21 | Phone conf. J. Lintz | .2 hrs. | \$ 25.00 |
| 2-16-21 | Correspondence to P. Stouffer | .5 hrs. | \$ 62.50 |
| 2-24-21 | Zoom meeting | 1 hr. | \$ 125.00 |
| 3-3-21 | Document review/corresp. to NOCFA board | 4.3 hrs. | \$ 537.50 |
| 3-16-21 | Correspondence to P. Stouffer | 1.1 hrs. | \$ 137.50 |
| 3-16-21 | Prep & attend phone conf. NOCFA board | 3.2 hrs. | \$ 400.00 |
| TOTAL: | | 10.5 hrs. | \$1,312.50 |

Respectfully submitted,



DAVID L. LATTIE
Attorney at Law

DLL:dh

Check For \$5,000⁰⁰

TO:

Bodman PLC
6th Floor Ford Field
1901 ST. Antoine ST.
Detroit, MI 48226

ATTN: Accounting
Dept.

AARON D. GRAVES
ALSO ADMITTED IN ILLINOIS
AGRAVES@BODMANLAW.COM
313.392.1075

April 27, 2021

DELIVERED VIA EMAIL:

peter@stouffer.com
Peter Stouffer
Chairman
North Oakland County Fire Authority
5051 Grange Hall Rd.
Holly, MI 48442

BODMAN PLC
6TH FLOOR AT FORD FIELD
1901 ST. ANTOINE STREET
DETROIT, MICHIGAN 48226
313-393-7579 FAX
313-259-7777

Re: **Legal Representation**

Dear Peter:

Retainer. This letter is to confirm that Bodman has undertaken to represent NOCFA as the client in connection to the Matter under the terms and conditions set forth below and those contained in the accompanying Bodman Terms of Engagement. A \$5,000 retainer will be required with this engagement.

CASH CHECKING
NORTH OAKLAND COUNTY FIRE AUTHORITY

10500

| BODMAN PLC | | | | | 5/4/2021 | |
|------------|------|----------------|---------------|-------------|--------------|----------|
| Date | Type | Reference | Original Amt. | Balance Due | Discount | Payment |
| 4/27/2021 | Bill | LEGAL RETAINER | 5,000.00 | 5,000.00 | | 5,000.00 |
| | | | | | Check Amount | 5,000.00 |

5,000.00