

**AGENDA**  
**ROSE TOWNSHIP**  
**9080 Mason Street**  
**Holly, MI 48442**  
**April 14, 2021-REGULAR MEETING**  
**VIRTUAL 7:00 P.M.**



Rose Township Board of Trustees

Wed, Apr 14, 2021 7:00 PM - 10:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/920745157>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

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Access Code: 920-745-157

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Dianne Scheib-Snider, Supervisor  
Debbie Miller, Clerk  
Paul Gambka, Treasurer

Patricia Walls, Trustee  
Glen Noble, Trustee

1. **Approval of Agenda**
2. **Approval of Consent Agenda**
  - A. Approval of Regular Township Board Meeting Minutes of March 10, 2021 and Special Meeting of March 31, 2021
  - B. Receipt of Monthly Reports
    - Building Department
    - N.O.C.F.A.
    - HAYA
    - Financial Report
    - Treasurers Report
    - CDBG Report
    - Code Enforcement Officer Report
  - C. Payment of Bills
3. **Presentation-Ron Campbell Principal Planner / Preservation Architect-Old Hall Renovations**

4. **Brief Public Comments - Agenda Items ONLY, Comments only, 3-minute limit**
5. **Public Hearing**
6. **Unfinished Business**
7. **New Business**
  - A. Old Hall Renovations
  - B. Corrections of Approved RTB Meeting January 13, 2021 Minutes
  - C. Resolution Post-Retirement Health Care Fund
  - D. Cemetery Lawn Maintenance Contract
  - E. Office and Park Lawn Maintenance Contract
  - F. West Nile Virus Fund Participation and Reimbursement Authorization
  - G. Clerk Requesting Date Change for the May, Regular Township Board Meeting
  - H. Resolution Recognizing May 2021 as Mental Health Awareness Month

8. **Announcements- Due to COVID-19 restrictions meetings may be held virtually**

- A. Planning Commission Meeting: May 6, 2021 @ 7:00 p.m.
- B. Zoning Board of Appeals Meeting: May 4, 2021 @ 7:00 p.m.
- C. N.O.C.F.A. Board Meeting: April 20, 2021 @ 3:00 p.m.
- D. Assessing Office: M-F, 9 a.m.-5:00 p.m. 248 858-2179, doyer@oakgov.com
- E. Township Board Regular Meeting: May 12, 2021 @ 7:00 p.m.
- F. Rose Township Clean-up day: Saturday, May 15, 2021 from 8 a.m.-4p.m., Civic Park
- G. NoHaz Event: Saturday, April 24, 8am-2pm @ Oxford Middle School, Register 3 weeks before the event at [www.nohaz.com](http://www.nohaz.com)

9. **Miscellaneous Reports**

- A. N.O.C.F.A.
- B. Planning Commission
- C. HAYA
- D. Cemetery Committee
- E. Zoning Board of Appeals
- F. Parks and Recreation
- G. Heritage Committee
- H. Supervisor

10. **Brief Public Comments-Comments ONLY, limit comments to 3 minutes**

11. **Adjournment**

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Rose Township Board of Trustees by contacting the Rose Township Clerk's office, 9080 Mason Street, Holly, MI 48442 (248) 634-8701 [clerk@rosetownship.com](mailto:clerk@rosetownship.com).

**NOTICE OF SPECIAL TOWNSHIP BOARD MEETING  
TO BE HELD ELECTRONICALLY  
ROSE TOWNSHIP  
OAKLAND COUNTY, MICHIGAN**

The residents and property owners of Rose Township, Oakland County, Michigan, and any other interested parties.

Please take notice that a special meeting of the Rose Township Board will be held on April 14, 2021 at 7:00 p.m. by electronic remote access; see attached agenda.

Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on indoor meeting numbers.

The public may participate in the meeting through virtual access by computer and smart phone using the following link:

Rose Township Board of Trustees

Wed, Apr 14, 2021 7:00 PM - 10:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/920745157>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

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Members of the public will only be able to speak at the meeting during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public comment, a person wishing to speak during public comment must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment.

If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township Board members through Debbie Miller, Township Clerk, by email to [clerk@rosetownship.com](mailto:clerk@rosetownship.com), or by mail at: 9080 Mason Street, Holly MI 48442

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon 72 hours advance notice by contacting Debbie Miller, Township Clerk, by email, phone, or mail at the below.

Debbie Miller, Rose Township Clerk

9080 Mason Street

Holly, MI 48442

Phone: (248) 634-8701

Email: [clerk@rosetownship.com](mailto:clerk@rosetownship.com)

Posted: April 8, 2020

**March 10, 2021 – REGULAR MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES**

**DATE:** Wednesday, March 10, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snider

**PRESENT:** Dianne Scheib-Snider, Supervisor                      Glen Noble, Trustee  
                  Debbie Miller, Clerk                                        Patricia Walls, Trustee  
                  Paul Gambka, Treasurer

<b>OTHERS:</b>	Wendy Burton	Linda Dagenhardt	Adrienne
	Helen Rusaw	Amanda Mills	Kelley
	Renee Switalski	Pamela L Peacock	Angela
	Linda Watson-Call	Jim Holton	Louise
	Carrie Jakubiec	Sandy Distefano	Holly
	Sarah Minter	Julie DeFilippo	Melissa
	Nathan Zrenchik	Sue Bays	Peter
	Devonne Marconnit (Caller 08)	Julius Stern (Caller 09)	Unnamed 01
	Aaron Marconnit (Caller 08)	Unnamed 02	Unnamed 03
	Caller 01	Caller 02	Caller 03
	Caller 04	Caller 05	Caller 06
	Caller 07		

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snider called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:**

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Trustee Walls to approve the agenda. Seconded by Treasurer Gambka.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snider  
**NO:** None

**2. Approval of Consent Agenda:**

**A. Approve the Consent Agenda:** Motion by Trustee Noble to approve the Consent Agenda. Seconded by Clerk Miller.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Scheib-Snider  
**NO:** None

**3. Presentation:**

None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

None

**5. Public Hearing-CDBG Public Hearing:**

None

**6. Unfinished Business:**

None

**7. New Business:**

**A. Approval of Rose Township Clean-up Day: Saturday, May 15, 2021 from 8:00 am – 4:00 pm:**

Clerk Miller set it up with both NOCFA and Republic and we are set to go.

Motion by Clerk Miller to approve Clean-up Day. Seconded by Trustee Noble.

**VOTE: YES:** Walls, Gambka, Miller, Noble, Scheib-Snyder  
**NO:** None

**B. Road Commission of Oakland County 2021 Dust Control Program:**

Blanket Program has been done in the past with five (5) applications. Supervisor Scheib-Snyder will speak with Consumers Energy and RCOG about some areas that are not good and need gravel and chloride, in regards to the pipeline.

Motion by Trustee Noble to authorize the Supervisor to sign the contract with Oakland County Road Commission for five (5) applications for the local gravel roads in Rose Township for 53.45 miles of roadway for a total cost of \$95,242.50. Seconded by Treasurer Gambka.

**VOTE: YES:** Gambka, Miller, Noble, Walls, Scheib-Snyder  
**NO:** None

**C. Other Post Retirement Benefits Trust Fund - Retirees Health Care:**

Treasurer Gambka discussed this account with the Auditor, Rana Emmons. Ms. Emmons stated we can use this fund for dental and optical benefits, but cannot use it to pay for the \$575 Stipend for Health Insurance. Account currently has about \$170,000 in a mutual fund. Treasurer Gambka would like to go back as many years as possible (2-3 years) and get reimbursed for all dental and optical we have paid for retirees. He would do this before the end of this fiscal year, June 2021. Clerk Miller asks Treasurer Gambka how many years he plans to go back? Treasurer Gambka stated he will discuss it with Burnham and Flower.

Motion by Trustee Noble to authorize Treasurer Gambka to withdraw funds for past years for payment for optical and dental and in the future to withdraw money each year to cover the costs from the fund. Seconded by Trustee Walls.

Trustee Noble wishes he would have received information he had requested from Treasurer Gambka in regards to the fund. Trustee Walls questions amount of funds remaining. Clerk Miller states it is \$120 per month for two employees on plan. Treasurer Gambka states investments are small and he would prefer to leave the excess in the mutual fund. Clerk Miller suggests tabling this item until April Board Meeting. Trustee Noble suggests Treasurer Gambka put it in detail in a memorandum, which he already requested in the past.

Motion by Trustee Noble has been withdrawn, with the request that the Treasurer supply a written note before the April meeting.

**D. State of Michigan COVID-19 Restrictions Discussion:**

Supervisor Scheib-Snyder reports our meeting room holds under 25 people and suggests we continue having virtual meetings. Trustee Noble says having virtual meetings is inappropriate because not everyone has access to GoToMeetings and suggests we open back up to the public. Clerk Miller also states she would like to go back to "live" meetings, but continue running virtually also. Residents have requested we re-open to on-site meetings. Supervisor Scheib-Snyder states our meeting room only holds 17 people due to social distancing. Clerk Miller read part of a letter from MML; "there is reluctance on behalf of legislature to allow for no reason remote meetings beyond the end of the month." They are urging local communities to contact their State Representatives and legislatures if their boards continue with virtual meetings.

Motion by Supervisor Scheib-Snyder to have virtual meetings due to COVID-19 restrictions and the meeting room only holds a maximum of 17 people. Seconded by Trustee Walls.

**VOTE:**   **YES:**   Walls, Gambka, Scheib-Snyder  
          **NO:**     Miller, Noble

**8. Announcements- Due to COVID-19 restrictions meetings may be held virtually:**

**A. Planning Commission Meeting:** April 1, 2021 @ 7:00 p.m.

**B. Zoning Board of Appeals Meeting:** April 6, 2021@ 7:00 p.m.

**C. N.O.C.F.A. Board Meeting:** March 16, 2021 @ 3:00pm virtually

**D. Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, [doyler@oakgov.com](mailto:doyler@oakgov.com)

**E. Township Board Regular Meeting:** April 14, 2021 @ 7:00 p.m.

**F. Rose Township Clean-up Day:** Saturday, May 15, 2021 from 8:00am – 4:00pm at Civic Park.

**G. NoHaz Event:** Saturday, April 24, 2021 from 8:00am – 2:00pm at Oxford Middle School, register 3-4 weeks before the event at [www.nohaz.com](http://www.nohaz.com).

**9. Miscellaneous Reports:**

- A. N.O.C.F.A.:** Board had a closed-door session regarding an employee. Chief Lintz had his review and received a merit reward. Considering adding more positions in NOCFA. Wage comparisons will be presented to the Board.
- B. Planning Commission:** Trustee Noble states there is nothing scheduled. Not happy that the complainant against Devoted Barn was named and feels it was erroneous and inappropriate.
- C. HAYA:** Trustee Walls was not able to attend.
- D. Cemetery Committee:** Clerk Miller discussed the roll-over auto accident that happened in Rose Center Cemetery on Saturday, February 20, 2021 at 3:00pm. She hired NOCFA to clean up the debris. Getting a quote for fence repair for the adjustor, but the Board needs to discuss in April or May if they want to repair or replace the fence.
- E. Zoning Board of Appeals:** Treasurer Gambka states the Commission did not meet in March.
- F. Parks and Recreation:** Supervisor Scheib-Snider discussed she is looking into playground equipment at Civic Park, since everything there was a liability. Plans for ground surface is required, as well as play equipment, and must meet the public safety playground guidelines.
- G. Heritage Committee:** Supervisor Scheib-Snider states the committee is still working on the history video.
- H. Supervisor Report:** Discussed Devoted Barn with the attorney. The Commission has taken an oath to uphold the Constitution of the United States, the Constitution of the State of Michigan, and to protect and uphold our local ordinances. Devoted Barn is an ordinance violation case. A closed-door session is allowable by law. States no applications have been submitted by Devoted Barn at this time. Supervisor Scheib-Snider read a portion of the judgement: "Having reviewed the motion and responses the court finds that it would not be justifiable for defendants (Borden specifically) to rely on statements by Plewes based on her own statement that she didn't think he had a clue to what was needed for her "type" of operation. Further, this court finds Devoted Barn acted prior to any discussion between Borden and Plewes since she had already moved the dogs onto the property approximately two months before the discussion. As to the zoning ordinance amendment, this court finds that the documentary evidence supports that the Devoted Barn failed to obtain special land use approval under either amendment and that both would have applied to them."

**10. Brief Public Comments: (limit comments to 3 minutes)**

- A. Wendy Burton:** Lives across the street from Devoted Barn and is a volunteer. She read her letter that was submitted and is in the agenda packet. She asks the Board to vote on elongating the time to move the dogs to give them time to build a new shelter.
- B. Sarah Minter:** Believes Devoted Barn is positive for Rose Township. States the owner and volunteers are very fine people. Suggests the Board go there and check it out. They have complied as quickly as possible. They deal with abused dogs and rescue horses up for slaughter. Asked Board gives them more time to move the dogs. She wrote a letter that was submitted to the Board and is in the agenda packet.
- C. Linda Dagenhardt:** States the commissioner with the complaint was appointed to the Planning Commission shortly after his complaint and Rose Township became his attorney. Suggests it is a vendetta. She wrote a letter that was submitted to the Board and is in the agenda packet.
- D. Julius Stern (Caller 09):** States we should not be wasting township funds for litigation. Suggests it is a vendetta. Asks they drop the litigation and relentless prosecution/persecution of the Devoted Barn.
- E. Devonne Marconnit (Caller 08):** Lives across the street from Devoted Barn. She read her letter that was submitted to the Board and is in the agenda packet.
- F. Kelley Kazmierczak:** Volunteer at Devoted Barn. She has documentation that she erected the dog fence in July. It would most benefit the community to work with the Devoted Barn. She is opposed to spending thousands of dollars on an attorney. Suggests remedying this situation rather than litigation. She wrote a letter that was submitted to the Board and is in the agenda packet.
- G. Aaron Marconnit (Caller 08):** Lives across the street from Devoted Barn. Read his letter that was submitted to the Board and is in the agenda packet.
- H. Adrienne Quenneville:** Addressed complaining neighbors were working past midnight on numerous occasions. She wrote a letter that was submitted to the Board and is in the agenda packet.

**11. Adjournment: 8:05pm**

Approved/Corrected

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Debbie Miller, MMC, MiPMC  
Rose Township Clerk



**March 31, 2021 – SPECIAL MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES**

**DATE:** Wednesday, March 31, 2021  
**TIME:** 4:00 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snider

**PRESENT:** Paul Gambka, Treasurer: Highland, MI                      Glen Noble, Trustee: Rose Twp., MI  
Debbie Miller, Clerk: Rose Twp., MI                                  Patricia Walls, Trustee: Rose Twp., MI  
Dianne Scheib-Snider, Supervisor: Rose Twp., MI

**OTHERS:** Jodi Paull    Jim Holton    Pat Alzady  
Maura Jung -Caller 02    Linda Watson-Call    Nathan Zrenchik  
Nicole England-Caller 01

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snider called the meeting to order at 4:02 p.m.

**PLEDGE OF ALLEGIANCE:** none

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Trustee Noble to approve the Agenda as published.  
Seconded by Trustee Walls. (Amending the Agenda was discussed but not voted on)

**VOTE:**    **YES:**     Miller, Noble, Walls, Gambka, Scheib-Snider  
              **NO:**        None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

Maura Jung, Resident: States she doesn't know details to call emergency but we should declare an emergency to meet in person. States everyone is anxious to get back to meeting in person, but understands continuing to meet virtually because of COVID and she would like to encourage board to wait until more people are vaccinated.

**7. New Business:**

**A-1b. Resolution to Authorize a Declaration of a State of Emergency for the Township of Rose:**

Supervisor Scheib-Snider states she has two resolutions and she filed the resolution with the Michigan State Police and the Oakland County Homeland Security. These items (resolutions) have to be adopted in order to do it legally. The two resolutions have to do with the State of Emergency and the procedures for Rose Township. Trustee Walls asks which resolution does Supervisor want to do first. Supervisor Scheib-Snider says do the first resolution to authorize a declaration of a state of emergency for the Township of Rose because the second resolution mentions it. [Trustee Walls motions to approve the Resolution to Authorize a Declaration of a State of Emergency for the

Township of Rose. Gambka seconded.] Noble would like to amend the motion (A-1a) to delete the reference December 31, 2021 and add June 30, 2021 in its place due to it is inappropriate to keep doing Board meetings virtually because the shut downs have to stop. Treasurer Gambka reads from the resolution, stating "until the Rose Township Board of Trustees determines that the COVID-19 Pandemic is no longer a threat..." Trustee Walls states she is vaccinated but doesn't want to risk her life just to meet in person. Supervisor Scheib-Snyder notes it is not just the Rose Township Board, but also the Planning Commission, Zoning Commission, the public and any of our Boards that plan on meeting. She also notes the size of the room. Clerk Miller gives statistics on how many people attend meetings most of the time, which is 4 to 5 people. Discussion on a hybrid meeting... in person and virtual.

Motion by Trustee Noble to change the date on the resolution that it shall remain in effect until June 30, 2021 instead of December 31, 2021. Seconded by Clerk Miller.

**ROSE TOWNSHIP  
OAKLAND COUNTY  
MICHIGAN  
RESOLUTION  
2021-02**

**RESOLUTION TO AUTHORIZE A DECLARATION OF A  
STATE OF EMERGENCY FOR THE  
TOWNSHIP OF ROSE**

WHEREAS, the Rose Township Supervisor has declared a Local State of Emergency for the Township of Rose, Oakland County, Michigan and

WHEREAS, the COVID-19 Pandemic is the reason for the declaration and

WHEREAS, the COVID-19 Pandemic is a natural or human-made cause that exists within the community and threatens widespread or severe injury or loss of life, if contracted.

IT IS HERBY RESOLVED that The Rose Township Board of Trustees is declaring a State of Emergency under the Section 10 of the Emergency Management Act, Act 390 of 1976 effective on March 31, 2021 and shall remain in effect until June 30, 2021 or until the Rose Township Board of Trustees determines that the COVID-19 Pandemic is no longer a threat in the community.

**VOTE: YES:** Gambka, Miller, Noble, Scheib-Snyder  
**NO:** Walls

**A-1a. Resolution to Authorize a Declaration of a State of Emergency for the Township of Rose:**

Motion by Trustee Walls to adopt the resolution to authorize a Declaration of a State of Emergency for the Township of Rose. Seconded by Treasurer Gambka.

No Vote. Trustee Walls states a vote needs to happen on the original motion, Trustee Noble states it does not because the resolution was amended (A-1b) above. Supervisor Scheib-Snyder states "I'll look into that, Pat."

**A-2. Resolution Establishing Rules for Remote Attendance by Rose Township Board of Trustees and all Rose Township Boards; and Members of the Public Due to Coronavirus Pandemic:**

Supervisor Scheib-Snyder read parts of the resolution. Clerk Miller states changes need to be made on Number 6 Page 4. Remove "before the close of the public comment portions of the meeting," and replace it with "by 4:00pm the day before the meeting."

Motion by Trustee Noble to approve amended resolution establishing rules for remote attendance. Change on page 8 from December 31, 2021 to June 30, 2021. Seconded by Clerk Miller.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
TOWNSHIP OF ROSE  
RESOLUTION 2021-03

ESTABLISHING RULES FOR REMOTE ATTENDANCE  
BY ROSE TOWNSHIP BOARD OF TRUSTEES; AND  
MEMBERS OF THE PUBLIC DUE TO CORONAVIRUS PANDEMIC

At the special meeting of the Rose Township Board of Trustees, Oakland County, Michigan, held on the 31<sup>st</sup> day of March, 2021, the following Resolution was offered by Noble and supported by Miller,

WHEREAS, on March 10, 2020, Governor Whitmer declared a state of emergency as a result of the Coronavirus (COVID-19) outbreak; and

WHEREAS, on March 11, 2020, the World Health Organization declared the Coronavirus outbreak a pandemic; and

WHEREAS, on March 13, 2020, the President declared a National Emergency as a result of the Coronavirus outbreak; and

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has issued Interim Recommendations for COVID-19 Community Mitigation Strategies; and

WHEREAS, such strategies include encouraging staff to tele-work when feasible and implementing social distancing measures as feasible, including limiting in-person meetings, and prohibiting large gatherings; and

WHEREAS, on March 18, 2020, Governor Whitmer issued Executive Order 2020-15 to suspend rules and procedures relating to physical presence at meetings and hearings of public bodies to allow for public bodies to continue to conduct public business during the COVID-19 emergency and the general public to continue to participate in government decision making without unduly compromising public health, safety, and welfare; and

WHEREAS, on October 2, 2020 the Michigan Supreme Court invalidated Executive Order 2020-15 effective on April 30, 2020; and

WHEREAS, Act 228 of 2020 amended the Open Meetings Act to allow virtual public meetings, and the Act was amended again by Act 254 of 2020 to extend the time period for allowing a virtual public meeting for any circumstance, the Act now authorizes virtual public meetings: before March 31, 2021 and retroactive to March 18, 2020 for any circumstance; from on or after March 31, 2021 through December 31, 2021 for only those circumstances requiring accommodation of members absent due to military service or a medical condition, or a declared statewide or local state of emergency that would risk the personal health or safety of members of the public or the public body if the meeting were held in person; after December 31, 2021 for only those circumstances requiring accommodation of members absent due to military service; and

WHEREAS, Act 228 of 2020, sec. 3(2) provides:

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a,<sup>1</sup> establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the

member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

WHEREAS, on March 2, 2021 the MDHHS issued an Emergency Order under MCL 333.2253 — Gathering and Face Mask Order concluding that the COVID-19 pandemic continues in Michigan; and

WHEREAS, on March 31, 2021 the Rose Township Board of Trustees declared a Local State of Emergency under Section 10 of the Emergency Management Act, Act 390 of 1976; and

WHEREAS, to implement MDHHS's mitigation strategies; to allow the Rose Township Board of Trustees and all other Township boards, commissions, and committees (hereinafter referred to collectively as "Public Bodies") to continue public business and to allow Public Bodies to meet remotely; and to allow the public to attend meetings of the Public Bodies remotely if they desire, consistent and in compliance with Act 228 of 2020, as amended by Act 254 of 2020, the Rose Township Board of Trustees desires to establish rules to authorize and allow its members and members of the public to attend meetings of the Public Bodies by telephone, video conference, or other electronic means as specifically set forth in this Resolution;

Now THEREFORE, BE IT RESOLVED, that the Rose Township Board of Trustees immediately authorizes its members and members of the public to attend meetings of the Township Public Bodies by telephone, and the other electronic means described herein and establishes these rules, as required by Act 228 of 2020, Sec. 3(2):

A. CONDUCT OF THE MEETING:

A telephone call in number shall be the electronic technology to be utilized by Public Bodies and it shall allow the members of the Public Body to be heard by any other member in attendance and any member of the public or staff attending during public comment and shall allow any member, any staff attending, or any member of the public when recognized during the 'Public Comment portion of the meeting and/or during the Public Comment portion of a particular agenda item, to communicate with any member attending.

2. A member's remote attendance shall be considered attendance for the purpose of establishing a quorum.
3. Any vote by a member participating remotely pursuant to this resolution shall be counted in the total number of votes for any matter and shall not be held invalid for the reason that it was cast by a member remotely.
4. If any member is participating remotely, all votes on any matter shall be taken by roll call vote.
5. For closed sessions conducted under this policy, each member and authorized attendee of the closed session shall not allow anyone else to hear or view the closed session. All members and authorized attendees of the closed session shall affirm, before the closed session begins, that they are in compliance with this subsection.
6. If an email is received at [clerk@rosetownship.com](mailto:clerk@rosetownship.com) for public comment by 4:00 pm the day before the meeting, the email will be read by the Township Clerk, or other member of the Public Body designated in the absence of the Township Clerk, and it may be addressed by the Public Body as appropriate during the meeting.
7. If a meeting is held remotely only to accommodate a member or members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely and, in that circumstance, any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate. On and after March 31, 2021, each member of the public body attending the meeting remotely must announce at the outset of the meeting, to be included in the meeting

minutes, that the member is in fact attending the meeting remotely and the reason for the remote attendance. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely, although a specific address is not required by this section.

**B. ATTENDANCE BY MEMBERS OF THE PUBLIC:**

1. Immediately after calling the meeting to order, the Township Clerk or other designated facilitator shall ensure that the call in number or other means of conducting the meeting remotely is working. If the call in number or other means of conducting the meeting remotely is not working, the meeting shall be immediately adjourned by the chair of the meeting without any decision or deliberation on any matter.
1. If any member of the public is attending remotely, each member of the public shall be provided an opportunity to provide public comment by calling the call-in number or by e-mail during a public comment portion of the agenda pursuant to the rules of the Public Body on public comment and the public shall also be provided an opportunity to provide public comment by calling the call-in number or by e-mail during the public comment portion of a particular agenda item. Until those portions of the agenda, each member of the public attending remotely should be muted to prevent disruption of the meeting. During the public comment portions of the meeting, opportunity to comment shall be given by the Supervisor or designated facilitator asking those attending the meeting remotely whether they have any public comment via calling the call-in number or by e-mail. Comment shall be limited to 3 minutes per person.
2. If any member of the public is attending, and a closed session is called by the Public Body as permitted by the Open Meetings Act, a separate call in number or other electronic means of remotely participating shall be available for the Public Body to utilize for a closed session

that is not available to the public. The Township Supervisor shall clearly indicate at what point in the agenda the closed session will occur, that the public will not be able to hear the Public Body or provide comment during the closed session, and the Public Body shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.

3. A person wishing to make a comment during the public comment portion of the meeting will be asked to provide his or her name and address when participating but will not be required, as a condition of participation, to provide the information.

c. NOTICE OF MEETINGS:

1. For every meeting to be held remotely pursuant to this Resolution, the Township Clerk shall comply with the requirements of PA 2020, No. 254 (MCL 15.263a), including posting on the homepage of the Township's website in a conspicuous location and on the door or message board of the Rose Township Office, 9080 Mason Street., Holly, Michigan, a notice containing the following:
  - a. An explanation of why the Public Body is meeting remotely;
  - b. Contact information for all members of the Public Body along with information about how the public may contact the member(s) to provide input on any business that will come before the Public Body;
  - c. The call-in number or e-mail address, or other necessary information for members of the public to utilize in order to access the meeting remotely;
  - d. The agenda for the meeting at least 2 hours prior to the meeting; and
  - e. Procedures by which persons with disabilities may participate in the meeting.
2. If any meeting includes a public hearing, all material that will be considered by the Public Body at the public hearing shall be posted or linked on the homepage of the Township's website in a conspicuous location or as otherwise required by law at least 2 hours before the



meeting. This provision shall not apply to written public comments received by the Public Body for the public hearing.

This Resolution is intended to establish rules and guidelines for and authorize participation by remote access by members of the Public Bodies and attendance by remote access by members of the public in the interest of the public health, safety, and welfare during the Coronavirus outbreak while preserving meaningful access to meetings and communication for members of the Public Bodies and members of the public, including members of the press and other news media.

In the event of a conflict between this Resolution and the Rules or Bylaws of Rose Township or other Public Body, the terms of this Resolution shall control.

This Resolution shall be effective at 12:01 a.m. on March 31, 2021 and shall remain in effect until June 30, 2021 at 11:59 p.m. or until the Rose Township Board determines that the COVID-19 pandemic is no longer a threat in the Township of Rose, whichever occurs

**VOTE:**   **YES:**    Miller, Noble, Gambka, Scheib-Snider  
          **NO:**        Walls

**B. Resolution for the Supervisor to Execute Quit Claim Deed:**

In regards to the Township Hall Property. The division has been completed and filed with the county and assessor. She will change the sidwell number to the correct one and then sign it. Trustee Noble states the property was surveyed by the supervisor and trespasses were found on both lands, so final property lines corrected so there is no trespassing. Supervisor Scheib-Snider states an equal amount of property was swapped.

Motion by Trustee Noble to authorize the Supervisor to sign the resolution regarding the Quit Claim Deed regarding the adjacent property of the Old Township Hall. Seconded by Treasurer Gambka.

**ROSE TOWNSHIP RESOLUTION 2021-04**

A Resolution to authorize the Supervisor to execute a Quit Claim Deed to David K. Carpenter and Francine Carpenter for the property located at 258 Franklin St. Holly, MI 48442, Sidwell No. 06-22-329-003 to be assessed as Sidwell No. 06-22-329-007 in the future (the "Property") to finalize the property exchange between the parties.

**WHEREAS** the Township Board at a special meeting held on the 31<sup>st</sup> day of March, 2021 having approved the Supervisor's execution of the above deed for the Property since the title company has requested a Resolution from the Township authorizing its Supervisor to execute the Quit Claim Deed on behalf of the Township:

***IT IS HEREBY RESOLVED*** that Dianne Scheib-Snider, the Rose Township Supervisor, is authorized on behalf of the Township to execute the above Quit Claim Deed for the above property to the Carpenters.

**VOTE:**   **YES:**   Noble, Walls, Gambka, Miller, Scheib-Snider  
          **NO:**     None

**10. Brief Public Comments: (limit comments to 3 minutes)**  
None

**11. Adjournment: 4:28pm**

Approved/Corrected

---

Debbie Miller, MMC, MiPMC  
Rose Township Clerk

RECEIVED  
MAY 1 2021

**ROSE TOWNSHIP 2020/21 FISCAL YTD BUILDING DEPT.**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
<b>PERMITS ISSUED</b>													
BUILDING	10	5	2	11	2	2	1	3	3				39
ELECTRICAL	15	10	8	8	11	13	9	6	8				88
PLUMBING	2	3	4	1	1	1	3	2	1				18
MECHANICAL	8	4	13	3	4	8	9	8	9				66
<b>TOTAL</b>	<b>35</b>	<b>22</b>	<b>27</b>	<b>23</b>	<b>18</b>	<b>24</b>	<b>22</b>	<b>19</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>211</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
<b>INSPECTIONS</b>													
# BUILDING	12	22	22	10	12	15	4	6	10				113
# ELECTRICAL	19	23	19	23	14	18	13	15	24				168
# PLUMBING	4	5	9	4	1	3	3	6	7				42
# MECHANICAL	10	11	14	9	6	6	5	13	13				87
<b>TOTAL</b>	<b>45</b>	<b>61</b>	<b>64</b>	<b>46</b>	<b>33</b>	<b>42</b>	<b>25</b>	<b>40</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>410</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
<b>PAID OUT</b>													
BUILDING	780.00	1,430.00	1,430.00	650.00	780.00	975.00	325.00	390.00	650.00				7,410.00
ELECTRICAL	1,427.20	1,748.85	1,453.55	1,873.40	1,088.30	1,673.25	1,649.85	1,219.40	2,211.05				14,344.85
PLUMBING	303.05	357.65	674.20	325.45	56.00	297.85	171.40	616.65	554.60				3,356.85
MECHANICAL	910.10	962.35	1,316.00	701.90	526.35	743.65	1,006.35	984.15	1,141.85				8,292.70
RETAINER	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00				9,900.00
Other per contract	468.00	292.50	117.00	351.00	175.50	117.00	0.00	117.00	175.50				1,813.50
<b>TOTAL PAID</b>	<b>4,988.35</b>	<b>5,891.35</b>	<b>6,090.75</b>	<b>5,001.75</b>	<b>3,726.15</b>	<b>4,906.75</b>	<b>4,252.60</b>	<b>4,427.20</b>	<b>5,833.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,117.90</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
<b>FEES RECEIVED</b>													
BLD PLAN REVIEW	520.00	325.00	130.00	390.00	195.00	130.00	0.00	130.00	195.00				2,015.00
BUILDING FEES	5,068.00	1,541.00	678.00	3,271.00	642.00	2,351.00	140.00	595.00	2,088.00				16,374.00
ELECTRICAL FEES	2,748.00	1,912.00	1,654.00	1,794.00	1,998.00	2,317.00	2,394.00	1,207.00	2,523.00				18,547.00
PLUMBING FEES	374.00	969.00	875.00	65.00	166.00	409.00	790.00	578.00	130.00				4,356.00
MECHANICAL FEES	1,241.00	422.00	1,951.00	493.00	781.00	1,483.00	2,272.00	856.00	1,699.00				11,198.00
CONTRACTOR FEE	0.00	17.00	31.00	0.00	60.00	30.00	78.00	46.00	91.00				353.00
SUNDRY (NSF)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
<b>TOTAL REC'D</b>	<b>9,951.00</b>	<b>5,186.00</b>	<b>5,319.00</b>	<b>6,013.00</b>	<b>3,842.00</b>	<b>6,720.00</b>	<b>5,674.00</b>	<b>3,412.00</b>	<b>6,726.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,843.00</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEARLY NET
TOTAL FEES REC'D	9,951.00	5,186.00	5,319.00	6,013.00	3,842.00	6,720.00	5,674.00	3,412.00	6,726.00	0.00	0.00	0.00	52,843.00
TOTAL PAID OUT	4,988.35	5,891.35	6,090.75	5,001.75	3,726.15	4,906.75	4,252.60	4,427.20	5,833.00	0.00	0.00	0.00	45,117.90
<b>NET</b>	<b>4,962.65</b>	<b>-705.35</b>	<b>-771.75</b>	<b>1,011.25</b>	<b>115.85</b>	<b>1,813.25</b>	<b>1,421.40</b>	<b>-1,015.20</b>	<b>893.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,725.10</b>

**ROSE TOWNSHIP 2021 YTD BUILDING DEPT.**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
<b>PERMITS ISSUED</b>													
BUILDING	1	3	3										7
ELECTRICAL	9	6	8										23
PLUMBING	3	2	1										6
MECHANICAL	9	8	9										26
<b>TOTAL</b>	<b>22</b>	<b>19</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>
<b>INSPECTIONS</b>													
# BUILDING	4	6	10										20
# ELECTRICAL	13	15	24										52
# PLUMBING	3	6	7										16
# MECHANICAL	5	13	13										31
<b>TOTAL</b>	<b>25</b>	<b>40</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>119</b>
<b>PAID OUT</b>													
BUILDING	325.00	390.00	650.00										1,365.00
ELECTRICAL	1,649.85	1,219.40	2,211.05										5,080.30
PLUMBING	171.40	616.65	554.60										1,342.65
MECHANICAL	1,006.35	984.15	1,141.85										3,132.35
RETAINER	1,100.00	1,100.00	1,100.00										3,300.00
Other per contract	0.00	117.00	175.50										292.50
<b>TOTAL PAID</b>	<b>4,252.60</b>	<b>4,427.20</b>	<b>5,833.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,512.80</b>
<b>FEES RECEIVED</b>													
BLD PLAN REVIEW	0.00	130.00	195.00										325.00
BUILDING FEES	140.00	595.00	2,088.00										2,823.00
ELECTRICAL FEES	2,394.00	1,207.00	2,523.00										6,124.00
PLUMBING FEES	790.00	578.00	130.00										1,498.00
MECHANICAL FEES	2,272.00	856.00	1,699.00										4,827.00
CONTRACTOR FEE	78.00	46.00	91.00										215.00
SUNDRY (NSF)	0.00	0.00	0.00										0.00
MISCELLANEOUS	0.00	0.00	0.00										0.00
<b>TOTAL REC'D</b>	<b>5,674.00</b>	<b>3,412.00</b>	<b>6,726.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,812.00</b>
<b>TOTAL FEES REC'D</b>	<b>5,674.00</b>	<b>3,412.00</b>	<b>6,726.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,812.00</b>
<b>TOTAL PAID OUT</b>	<b>4,252.60</b>	<b>4,427.20</b>	<b>5,833.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,512.80</b>
<b>NET</b>	<b>1,421.40</b>	<b>-1,015.20</b>	<b>893.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,299.20</b>
	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	YEARLY NET
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	



## Debbie Miller

---

**From:** Jeremy Lintz <jlintz@nocfa.com>  
**Sent:** Friday, March 12, 2021 12:10 PM  
**To:** Chris Kettle; Debbie Miller; Dianne Scheib-Snyder; Doug Smith; George Kullis; Ian Dunbar; Joe Durocher; Karin Winchester; Matt Weil; pat walls; Paul Gambka; Paul Gambka; Peter Stouffer; Scott Blaska; Tim Seal  
**Subject:** 3-16-2021 NOCFA Agenda  
**Attachments:** 3-16-2021 NOCFA Agenda Packet.pdf

See attached agenda for next Tuesday's meeting. I am still working on the FY 2022 budget draft agenda item and will try to have it to you by tomorrow.

Thank You

--

Jeremy Lintz

Fire Chief  
North Oakland County Fire Authority  
Office # 248-634-4511 ext. 101  
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail





# NORTH OAKLAND COUNTY FIRE AUTHORITY

## Proposed Agenda For March 16, 2021 3:00 PM

Due to public meeting restrictions this meeting will be hosted virtually via Zoom. Use the link below to access the meeting or go to [www.nocfa.org](http://www.nocfa.org) and locate the link under the NOCFA Board Meeting button.

<https://zoom.us/j/94330733714?pwd=c1ZzT0xDRXU0bndUY2lXdfGvdjZYdz09>

**1. CALL TO ORDER**

**2. ROLL CALL**

- P. Gambka
- P. Stouffer
- K. Winchester
- G. Kullis
- Schelb-Snyder
- Chief Lintz

**3. CONSENT AGENDA**

- a. Approval of proposed agenda for March 16, 2021
- b. Approval of meeting minutes from February 16, 2021
- c. Financial Reports
  - General Fund revenue & Expense Report Year to Date
  - Equipment Replacement & Expense Report Year to Date

Checking Account as of 2/28/2021	\$134,538.70
Statement Savings Account as of 2/28/2021	\$530,597.12
Capital / Equipment Replacement Account as of 2/28/2021	\$68,345.55
Billis For Payment Total: 2/174/2021 – 3/16/2021	\$100,876.80
Cost of Payroll: 2/15/2021 & 2/28/2021	\$95,041.93
Accounts Receivable: – MEDICAL as of 2/28/2021	\$65,185.54
Accounts Receivable: – FIRE as of 2/28/2021	\$7,966.00
Aging Accounts Turned Over To Collections Allowance as of 2/28/2021	\$92,432.67

d. February 2021 Run Counts

**4. REPORTS**

- Chiefs Report
- Rose Twp.
- Holly Twp.
- Citizen at Large

**5. PRESENTATIONS**

- a) NONE

**6. UNFINISHED BUSINESS**

- a) Employee Issue
- b) Articles of Incorporation Update Status

**7. NEW BUSINESS**

- a) Review & amendment to NOCFA Policy 30.01 Compensation
- b) Review of budget draft for FY 2021

**8. PUBLIC COMMENT**

**9. ADJOURNMENT**

Next meeting will be TUESDAY April 20, 2021 at 3:00 PM Rose Township Offices. 2080 Mason ST. Holly, MI 48442



NORTH OAKLAND COUNTY FIRE AUTHORITY  
REGULAR MEETING MINUTES  
February 16, 2021

**Due to public meeting restrictions this meeting will be hosted virtually via Zoom.**

The following firefighters and guests were present.

Chief 3 Doug Smith  
Chief 2 Matt Well  
Randy Finkbeiner  
Capt. 1 Tim Seal  
Linda Stouffer  
Sgt 1 Ian Dunbar  
Lt. 1 Joe Durocher  
Fawn Colombatto  
Lt 3 Scott Blaska

Chairperson Stouffer called the regular meeting of the North Oakland County Fire Authority to order virtually at 3:00 PM via Zoom.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis (not present until 4:21 P.M.),  
D. Scheib-Snyder, Chief Lintz.  
Absent -None.

**CONSENT AGENDA APPROVAL**

Moved by Winchester, seconded by Scheib-Snyder, motion carried, to approve the following items under the consent agenda as amended:

- Proposed agenda for February 16, 2021 with the following rearrangements: Reports – Item 4, Presentations – Item 5, Unfinished Business – Item 6, New Business – Item 7 adding D. Employee Issue.
- Approval of meeting minutes from January 19, 2021 with the following corrections; 1. Moved by ~~Stouffer~~ Scheib-Snyder, seconded by ~~Gambka~~ Stouffer, motion carried, to appoint Ms. Karlin Winchester as Secretary of the NOCFA Board. 2. Change 'homestead' to 'farmstead'.
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of January 31, 2021
- Checking Account \$ 260,222.13
- Statement Savings Account \$ 530,515.73
- Capital Replacement Savings Account as of 1/31/21 \$ 68,342.93

North Oakland County Fire Authority Regular Meeting February 16, 2021

- Bills for Payment (1/20/21 to 2/16/21) \$ 60,093.80
- Cost of Payroll (1/15/21 & 1/29/21) \$ 96,304.40
  
- Accounts Receivable Report, Medical - \$57,435.86, Fire - \$ 6,882.00 as of 1/31/2021.
- Aging Accounts Turned Over to Collections as of 1/31/21 - \$ 93,452.67
- January 2021 Run Report

Voting yes – Winchester, Scheib-Snyder, Stouffer, Gambka, Kullis was not present yet.

Voting no – None.

**PRESENTATIONS** - There were no presentations.

**Reports**

Incident Run Data for January was 101 runs for the department. Chief Lintz indicated that Consumers Energy upgraded lights at Station #1 with LEDs which should save money.

Chief 3 Doug Smith reported that Consumers Energy has set the pole and run line to the well on Fish Lake Rd.

Rose Township – Mr. Gambka reported that Rose Township had passed the amendments to the Articles of Incorporation.

Holly Township – No report.

Citizen At Large – Mr. Stouffer spoke to Roberts Rules of Order and how comments will be listened to.

**UNFINISHED BUSINESS**

**Articles of Incorporation Update Status**

Chairperson Stouffer indicated that the board has finished business on the Articles of Incorporation. He is seeking advice from Mr. Lattie on how to proceed. For the time being, the Articles will remain unchanged.

Moved by Winchester, seconded by Scheib-Snyder, motion failed, to change the address in the Articles of Incorporation.

Voting yes – Winchester.

Voting no – Scheib-Snyder, Gambka.

Abstaining – Stouffer.

Not present – Kullis.

Ms. Winchester did not like what Chairman Stouffer did by abstaining.

Chairperson Stouffer stated that he chose not to vote as chairman.

**NEW BUSINESS**

**Chiefs Performance Review Submittal**

Stouffer asked that all reviews be sent to him. All reviews except Mr. Kullis' was received. He tallied up the results and the count was 33 points out of 44, with 77.3% which does not trigger a merit raise.

**The following comments will be placed here for continuity.**

At 4:21 P.M. Mr. Kullis arrived via Zoom.

Moved by Winchester, seconded by Kullis, motion carried, to appeal the decision of the chair and have Mr. Kullis' Chief's review considered.

Voting yes – Winchester, Kullis, Gambka,

Voting no – Scheib-Snyder, Stouffer.

This brought the tally up to 45 out of 55 which amounts to 81.5% which would trigger a merit raise for Chief Lintz.

**Department Recruitment and Retention Discussion**

Chief Lintz read a prepared statement regarding the status of recruitment and retention. It was discussed that larger departments have more funds to attract people from our department. More discussion will be had on how to proceed.

**Supplemental Insurance**

Moved by Winchester, seconded by Kullis, motion carried, to approve AFLAC for NOCFA employees if they choose to participate.

Voting yes – Winchester, Kullis, Gambka, Scheib-Snyder, Stouffer.

Voting no – None.

**Employee Issue**

Chairperson Stouffer indicated that he has an opinion letter from Attorney Lattie regarding going into closed session for the employee issue.

**PUBLIC COMMENTS**

Capt. Seal was in favor of the AFLAC decision.

Linda Dagenhardt asked questions about how training sessions were paid.

**CLOSED SESSION**

Moved by Stouffer, seconded by Scheib-Snyder, motion carried, to move to closed session at 4:40 to discuss a personal issue according to Attorney Lattie's opinion.

North Oakland County Fire Authority Regular Meeting February 16, 2021

Voting yes – Stouffer, Schelb-Snider, Gambka, Kullis, Winchester.  
Voting no – none.

**BACK TO OPEN SESSION**

Moved by Kullis, seconded by Winchester, motion carried, to go back to open session at 5:15.  
Voting yes – Kullis, Winchester, Gambka, Schelb-Snider, Stouffer.  
Voting no – None.

Moved by Schelb-Snider, seconded by Gambka, motion carried, to set up a meeting with the NOCFA Attorney to go to closed session for a human resources issue.  
Voting yes – Schelb-Snider, Gambka, Stouffer.  
Voting no – Kullis, Winchester.

**ADJOURNMENT.**

The meeting was adjourned at 5:18. Patricia A. Walls, Recording Secretary

## North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, THROUGH MARCH 16, 2021

Accrual Basis

	Jul 1, '20 - Mar 16, 21	Budget	\$ Over Budget
<b>Income</b>	0.00	0.00	0.00
4035 · MISC REVENUE			
4050 · Revenues			
401 · Holly Township Contribution	818,000.00	818,000.00	0.00
402 · Rose Township Contribution	818,000.00	818,000.00	0.00
403 · Training/Education revenues	53,018.00	68,500.00	(15,482.00)
404 · Fire Cost Recovery	11,146.00	10,000.00	1,146.00
405 · Grant Recelpts	152,949.48	166,000.00	(13,050.52)
405.5 · SAFER Grant Recelpts	67,536.00	47,500.00	20,036.00
406 · Medical Cost Recovery	329,546.95	420,000.00	(90,453.05)
410 · Sales-Small Items	0.00	1,000.00	(1,000.00)
412 · Sales-Capital Items	3,000.00	25,000.00	(22,000.00)
413 · Review and Inspection Services	2,316.60	5,000.00	(2,683.40)
414 · Interest Earned	653.73	1,200.00	(546.27)
416 · Donatlons	200.00	200.00	0.00
418 · Vehicle Use Payments	0.00	0.00	0.00
420 · Transfers	0.00	0.00	0.00
490 · Loan Proceeds-State Bank	0.00	0.00	0.00
499 · Uncategorizd Income	0.00	0.00	0.00
4050 · Revenues - Other	0.00	0.00	0.00
<b>Total 4050 · Revenues</b>	<u>2,256,366.76</u>	<u>2,380,400.00</u>	<u>(124,033.24)</u>
<b>Total Income</b>	2,256,366.76	2,380,400.00	(124,033.24)
<b>Cost of Goods Sold</b>			
50000 · Cost of Goods Sold	0.00	0.00	0.00
<b>Total COGS</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Gross Profit</b>	2,256,366.76	2,380,400.00	(124,033.24)
<b>Expense</b>			
6000 · Risk Management Insurance			
650 · Liability Insurance	27,736.00	27,800.00	(64.00)
852 · Workers Compensation Insurance	24,254.00	38,000.00	(13,746.00)
8000 · Risk Management Insurance - Other	0.00	0.00	0.00
<b>Total 6000 · Risk Management Insurance</b>	<u>51,990.00</u>	<u>65,800.00</u>	<u>(13,810.00)</u>
7000 · Personnel			
700 · Wages, Chief Full Time	57,460.98	85,440.00	(27,979.02)
700.5 · Full Time Employee Wages	234,822.02	377,240.00	(142,417.98)
700.7 · Full Time Overtime Wages	914.08	10,000.00	(9,085.92)
704 · Officer Wages	12,800.00	18,500.00	(5,700.00)
705 · Instructor Wages	26,207.38	35,000.00	(8,792.62)
706 · Recording Secretary	0.00	0.00	0.00
707 · Special Event Pay	988.60	2,000.00	(1,011.40)
708 · Duty Shift Medic	89,788.02	143,600.00	(53,811.98)
708.5 · Duty Shift Basic	180,848.79	298,410.00	(117,561.21)
709 · Part Time Overtime Pay	11,775.68	10,000.00	1,775.68
710 · Work Detail Pay	245.00	3,000.00	(2,755.00)
711 · Training Wages	12,725.00	22,000.00	(9,275.00)
712 · Incident run pay/POC Fire Wages	31,209.25	55,000.00	(23,790.75)
713 · Court Appearance Wages	0.00	0.00	0.00
714 · Social Sec/FICA	54,313.12	80,114.25	(25,801.13)
715 · Medical Exp/Employees	994.00	1,500.00	(506.00)
716 · Healthcare Insurance/Full Time	66,804.72	116,500.00	(48,695.28)
716.2 · Health Care Stipend	0.00	0.00	0.00
716.5 · Health Care Savings Contrib	3,588.41	5,000.00	(1,411.59)
717 · 401 Contribution - FT Emp	32,526.68	48,768.00	(16,241.32)
717.2 · 401a contribution - POC EE	6,139.83	12,500.00	(6,360.17)
718 · Life/Disability Insurance/POC	0.00	0.00	0.00
719 · Life/Disability Insurance FT	3,406.43	6,450.00	(3,043.57)
7000 · Personnel - Other	0.00	0.00	0.00
<b>Total 7000 · Personnel</b>	<u>827,567.99</u>	<u>1,330,022.25</u>	<u>(502,464.26)</u>

## North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, THROUGH MARCH 16, 2021

Accrual Basis

	Jul 1, '20 - Mar 16, 21	Budget	\$ Over Budget
<b>7200 · Supplies</b>			
720 · Supplies/Non Operating	0.00	0.00	0.00
722 · Operating Supplies	4,533.93	9,000.00	(4,466.07)
723 · Fire Prevention	1,070.47	2,500.00	(1,429.53)
724 · Uniforms	9,092.83	12,000.00	(2,907.17)
726 · Medical Supplies	12,804.28	15,000.00	(2,195.72)
7200 · Supplies - Other	0.00	0.00	0.00
<b>Total 7200 · Supplies</b>	<b>27,501.51</b>	<b>38,500.00</b>	<b>(10,998.49)</b>
<b>7500 · SAFER GRANT EXPENDITURES</b>			
751 · Full Time Recruit & Retention	17,705.72	17,705.72	0.00
752 · Workers Comp Ins/SS	1,518.66	1,518.66	0.00
753 · Training Wage Reimbursement	0.00	0.00	0.00
754 · Medical Expense	0.00	0.00	0.00
755 · Health Insurance	4,500.00	4,500.00	0.00
756 · 401 Contributions SAFER FT Emp	1,998.56	1,998.56	0.00
757 · 401 Contributions POC SAFER Emp	4,056.93	4,056.93	0.00
758 · Life/Disability FT Employees	197.97	197.97	0.00
759 · Education	0.00	0.00	0.00
760 · IT Expenses	0.00	0.00	0.00
761 · Equipment Purchases	0.00	0.00	0.00
763 · Travel Expense	2,000.00	2,000.00	0.00
765 · Lost Wages Reimbursement	990.00	990.00	0.00
7600 · SAFER GRANT EXPENDITURES - Other	0.00	0.00	0.00
<b>Total 7500 · SAFER GRANT EXPENDITURES</b>	<b>32,967.84</b>	<b>32,967.84</b>	<b>0.00</b>
<b>8000 · Contracted Services</b>			
800 · Dispatching	16,656.01	28,600.00	(11,943.99)
802 · Auditing	6,100.00	6,200.00	(100.00)
804 · Legal	430.00	500.00	(70.00)
806 · Medical Cost Recovery- Billing	14,216.83	18,500.00	(4,283.17)
807 · Fire Cost Recovery Billing	276.15	1,000.00	(723.85)
812 · Employee Education	9,657.00	12,000.00	(2,343.00)
814 · Dues, Fees, Subscriptions	10,782.28	16,000.00	(5,217.72)
815 · Payroll Services	6,279.96	8,500.00	(2,220.04)
816 · Administrative Services	4,275.00	7,680.00	(3,405.00)
820 · Construction/Labor Services	0.00	3,000.00	(3,000.00)
828 · Website Services	0.00	0.00	0.00
8000 · Contracted Services - Other	0.00	0.00	0.00
<b>Total 8000 · Contracted Services</b>	<b>68,673.23</b>	<b>101,980.00</b>	<b>(33,306.77)</b>
<b>8500 · Operating Expenses</b>			
850 · Communications	3,738.25	5,000.00	(1,261.75)
851 · IT Operational Expenses	16,908.63	20,000.00	(3,091.37)
852 · Fuel	7,798.87	15,000.00	(7,201.13)
854 · Printing and Publishing	0.00	200.00	(200.00)
858 · Utilities	33,772.35	37,000.00	(3,227.65)
859 · Equipment Lease	3,268.26	5,500.00	(2,231.74)
860 · Bldg & Grnds Repair/Maint.	16,329.41	22,000.00	(6,670.59)
862 · Equip Maintenance	10,421.38	12,000.00	(1,578.62)
866 · Vehicle Maintenance	34,748.02	38,000.00	(3,251.98)
867 · Debt Write-Off-Medical	134,533.33	155,000.00	(20,466.67)
867.5 · QAAP Medicaid Tax	475.14	1,600.00	(1,124.86)
868 · Debt Write-Off-Fire	5,849.00	4,000.00	1,849.00
8500 · Operating Expenses - Other	0.00	0.00	0.00
<b>Total 8500 · Operating Expenses</b>	<b>267,842.64</b>	<b>315,300.00</b>	<b>(47,457.36)</b>
<b>9500 · Debt Service</b>			
950 · Debt Service	149,002.11	149,749.00	(746.89)
952 · Interest on Debt	16,782.57	15,465.25	1,317.32
9500 · Debt Service - Other	0.00	0.00	0.00
<b>Total 9500 · Debt Service</b>	<b>165,784.68</b>	<b>165,214.25</b>	<b>570.43</b>

## North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, THROUGH MARCH 16, 2021

Accrual Basis

	Jul 1, '20 - Mar 16, 21	Budget	\$ Over Budget
9700 · Purchases			
970 · Capital Purchases +5,000	31,455.64	32,000.00	(544.46)
971 · Capital Improvement/Fire Hall	0.00	0.00	0.00
972 · Equipment Purchases -5,000	12,511.64	10,000.00	2,511.64
973 · Grant Expenses	113,239.00	112,315.00	924.00
974 · Grant Match	4,837.10	5,000.00	(162.90)
998 · Capital replacement transfers	0.00	150,000.00	(150,000.00)
9700 · Purchases - Other	0.00	0.00	0.00
<b>Total 9700 · Purchases</b>	<b>162,043.28</b>	<b>309,315.00</b>	<b>(147,271.72)</b>
<b>Total Expense</b>	<b>1,604,361.17</b>	<b>2,359,099.34</b>	<b>(754,738.17)</b>
<b>Net Income</b>	<b>662,005.59</b>	<b>21,300.66</b>	<b>630,704.93</b>

10:23 AM  
03/12/21  
Accrual Basis

# NOFA Equipment Replacement Revenue & Expense Report JULY 01 THROUGH MARCH 16, 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget
Income			
4000 · Transfers from General Fund	0.00	100,000.00	-100,000.00
4100 · Interest Income	22.74	60.00	-37.26
<b>Total Income</b>	<b>22.74</b>	<b>100,060.00</b>	<b>-100,037.26</b>
Expense			
6100 · Firefighting & Medical Supplies	0.00	0.00	0.00
6560 · Building & Grounds	0.00	100,000.00	-100,000.00
<b>Total Expense</b>	<b>0.00</b>	<b>100,000.00</b>	<b>-100,000.00</b>
<b>Net Income</b>	<b>22.74</b>	<b>60.00</b>	<b>-37.26</b>



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03/11/21  
Accrual Basis

North Oakland County Fire Authority  
**ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED**  
FEBRUARY 28, 2021

	<u>Feb 28, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Accounts Receivable</b>	
1060 · A/R-Fire Cost Recovery	7,966.00
1070 · A/R-Medical -ACCUMED	85,185.54
1070.6 · A/R AACB - ALL RUNS	<u>291,379.28</u>
<b>Total Accounts Receivable</b>	364,530.82
<b>Other Current Assets</b>	
1070.7 · ALLOWANCE FOR BAD ACCTS	<u>-198,946.61</u>
<b>Total Other Current Assets</b>	<u>-198,946.61</u>
<b>Total Current Assets</b>	<u>165,584.21</u>
<b>TOTAL ASSETS</b>	<u><u>165,584.21</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

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Accrual Basis

North Oakland County Fire Authority  
**CASH BALANCES REPORT**  
JULY 01, 2020 THROUGH FEBRUARY 28, 2021

	<u>Jul '20 - Feb 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	134,538.70
- 1000 - Cash-Checking	530,697.12
1001 - STATEMENT SAVINGS ACCOUNT	
Total Checking/Savings	<u>665,135.82</u>
Total Current Assets	<u>665,135.82</u>
<b>TOTAL ASSETS</b>	<u>665,135.82</u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

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03/11/21

Accrual Basis

**NOCFA Equipment Replacement  
Cash Balance Report  
JULY 01, 2020 THROUGH FEBRUARY 28, 2021**

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	Jul '20 - Feb 21
1000 - Cash-Equipment Replacement	<u>68,345.55</u>
TOTAL	<u><u>68,345.55</u></u>

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03/11/21

Accrual Basis

**North Oakland County Fire Authority**  
**BILLS FOR PAYMENT**  
 February 17 through March 16, 2021

Date	Memo	Amount
ACCU-MED 03/03/2021	Medical Cost Recovery	907.25
Total ACCU-MED		907.25
ALBERT LENZ JR 03/10/2021	Instrutor Wages	680.00
Total ALBERT LENZ JR		680.00
AMAZON 02/22/2021	BLDG & GRNDS mAINT	30.94
02/26/2021	SUPPLIES	52.96
Total AMAZON		83.90
ASCENSION MICHIGAN AT WORK 03/03/2021	Employee Physical	512.00
Total ASCENSION MICHIGAN AT WORK		512.00
ASSET ACCEPTANCE, LLC 03/10/2021	GARNISHMENT	1,661.00
Total ASSET ACCEPTANCE, LLC		1,661.00
AT&T MOBILITY 02/24/2021	Mobile Communications	306.46
Total AT&T MOBILITY		306.46
BLUE CROSS BLUE SHIELD OF MICHIGAN 02/17/2021	Healthcare Insurance	8,796.13
Total BLUE CROSS BLUE SHIELD OF MICHIGAN		8,796.13
BOUND TREE MEDICAL 02/17/2021		393.69
02/24/2021	Medical Supplies	51.96
Total BOUND TREE MEDICAL		445.65
CDW GOVERNMENT INC 03/03/2021	IT Expense	2,301.38
03/10/2021	IT EXPENSE	79.84
03/10/2021	IT EXPENSE	60.00
Total CDW GOVERNMENT INC		2,441.22
COMCAST (Station 1 TV) 03/10/2021	STA.1 TV	23.88
Total COMCAST (Station 1 TV)		23.88
COMCAST (Station 3 TV) 03/03/2021	Sta.3 Cable T.V.	8.10
Total COMCAST (Station 3 TV)		8.10
COMMUNITY DISPOSAL SERVICE, INC 02/17/2021	Disposal Service	113.30
03/10/2021	UTILITIES	113.30

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 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 February 17 through March 16, 2021

Date	Memo	Amount
Total COMMUNITY DISPOSAL SERVICE, INC		226.60
<b>CONSUMERS ENERGY</b>		
02/24/2021	Utilities	1,162.13
03/03/2021		3,277.72
03/10/2021	STA.3 GAS	1,814.57
Total CONSUMERS ENERGY		6,254.42
<b>CUMMINS BRIDGEWAY LLC</b>		
03/03/2021	Sta. 1 Generator Repair	1,179.98
Total CUMMINS BRIDGEWAY LLC		1,179.98
<b>DAVID PLATZ</b>		
03/10/2021	Instructor Wages	180.00
Total DAVID PLATZ		180.00
<b>DISCOUNT TIRE</b>		
02/24/2021	Rescue 1 Tires	1,395.00
Total DISCOUNT TIRE		1,395.00
<b>DOUGLAS WATER CONDITIONING</b>		
02/24/2021	Supplies	115.00
03/10/2021	WATER DELIVERY	114.45
Total DOUGLAS WATER CONDITIONING		229.45
<b>DOUGLASS SAFETY SYSTEMS, LLC</b>		
02/24/2021	AFG GRANT PURCHASE 2019	1,411.14
Total DOUGLASS SAFETY SYSTEMS, LLC		1,411.14
<b>DTE ENERGY</b>		
02/24/2021	Sta.3 Electric	642.45
Total DTE ENERGY		642.45
<b>EASTERN MICHIGAN UNIVERSITY</b>		
03/03/2021	D.Miller Tuition	3,250.00
Total EASTERN MICHIGAN UNIVERSITY		3,250.00
<b>ETHAN BERGER</b>		
03/10/2021	Instructor Wages	360.00
Total ETHAN BERGER		360.00
<b>GALLS, LLC</b>		
03/03/2021	Uniforms	1,009.10
Total GALLS, LLC		1,009.10
<b>HOLLY AUTOMOTIVE SUPPLY</b>		
03/10/2021	Vehicle Maint	31.27
Total HOLLY AUTOMOTIVE SUPPLY		31.27
<b>INTERSTATE SIGN PRODUCTS, INC</b>		
02/17/2021	Fire Prevention	78.23

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 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 February 17 through March 16, 2021

Date	Memo	Amount
Total INTERSTATE SIGN PRODUCTS, INC		78.23
JERRY'S TIRES		
03/03/2021	Rescue 4 Tires	2,052.72
Total JERRY'S TIRES		2,052.72
KERTON LUMBER CO		
03/03/2021	Bldg & Grnds Maint	7.70
Total KERTON LUMBER CO		7.70
LESSORS WELDING SUPPLY		
03/03/2021	Medical Supplies	88.05
Total LESSORS WELDING SUPPLY		88.05
MAD DIESEL PERFORMANCE		
03/10/2021	VEHICLE MAINT	3,850.80
Total MAD DIESEL PERFORMANCE		3,850.80
MAZICH, PAMELA		
02/24/2021	Feb Adm Service	540.00
Total MAZICH, PAMELA		540.00
MERCURY MEDICAL		
02/17/2021	Medical Supplies	318.35
Total MERCURY MEDICAL		318.35
MERS/ALERUS		
02/26/2021	457 & LOAN	1,751.14
02/26/2021	HCSP CONTRIBUTIONS ER-EE	436.88
02/26/2021	EE 457 CONTRIBUTIONS	348.41
Total MERS/ALERUS		2,536.43
NET2PHONE		
02/22/2021	UTILITIES	385.42
Total NET2PHONE		385.42
NICK GEORGE		
03/10/2021	Instructor Wages	120.00
Total NICK GEORGE		120.00
NYE UNIFORM		
02/24/2021		173.10
03/10/2021	UNIFORMS	153.00
Total NYE UNIFORM		326.10
PAYPAL		
02/24/2021	EMPLOYEE EDUCATION	155.00
02/24/2021	EDUCATION-SMITH	155.00
Total PAYPAL		310.00
PROFESSIONAL HEATING AND COOLING		

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 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 February 17 through March 16, 2021

Date	Memo	Amount
03/10/2021	SERVICE NO HEAT	173.70
Total PROFESSIONAL HEATING AND COOLING		173.70
03/03/2021	RICOH USA Inc. (copier Lease) Copier Lease	259.25
Total RICOH USA Inc. (copier Lease)		259.25
02/24/2021	ROAD COMMISSION FOR OAKLAND COUNTY January Fuel	946.86
03/10/2021	FUEL	586.75
Total ROAD COMMISSION FOR OAKLAND COUNTY		1,533.61
02/17/2021	SAMS CLUB/SYNCHRONY BANK Supplies	85.64
Total SAMS CLUB/SYNCHRONY BANK		85.64
03/10/2021	SEW DARN GOOD HEAT PRESS JACKETS	40.00
Total SEW DARN GOOD		40.00
02/24/2021	STANDARD INSURANCE COMPANY RV Life/Dis Ins	450.55
Total STANDARD INSURANCE COMPANY RV		450.55
02/17/2021	TELEFLEX LLC Medical Supplies	1,215.50
Total TELEFLEX LLC		1,215.50
03/02/2021	THE STATE BANK	54,013.72
Total THE STATE BANK		54,013.72
02/24/2021	VERIZON Communications	215.80
Total VERIZON		215.80
02/17/2021	WEST SHORE FIRE INC Tanker 3 Maint	78.69
Total WEST SHORE FIRE INC		78.69
03/10/2021	WEX BANK MTHN FUEL	128.15
Total WEX BANK MTHN		128.15
03/03/2021	WEX BANK SHL FUEL	33.39
Total WEX BANK SHL		33.39
<b>TOTAL</b>		<b>100,876.80</b>

10:37 AM

03/12/21

Accrual Basis

North Oakland County Fire Authority  
**PAYROLL EXPENSE REPORT**  
February 12 - 28, 2021

Feb 12 - 28, 21

Expense	
7000 · Personnel	
700 · Wages, Chief Full Time	9,537.16
700.5 · Full Time Employee Wages	31,686.66
700.7 · Full Time Overtime Wages	226.30
704 · Officer Wages	1,500.00
705 · Instructor Wages	1,325.00
707 · Special Event Pay	0.00
708 · Duty Shift Medic	10,770.00
708.5 · Duty Shift Basic	23,828.26
709 · Part Time Overtime Pay	1,944.00
710 · Work Detail Pay	70.00
711 · Training Wages	2,400.00
712 · Incident run pay/POC Fire Wages	4,528.00
714 · Social Sec/FICA	6,717.86
Total 7000 · Personnel	94,633.23
7500 · SAFER GRANT EXPENDITURES	
765 · Lost Wages Reimbursement	0.00
Total 7500 · SAFER GRANT EXPENDITURES	0.00
8000 · Contracted Services	
812 · Employee Education	0.00
816 · Payroll Services	680.70
816 · Administrative Services	0.00
Total 8000 · Contracted Services	680.70
8500 · Operating Expenses	
850 · Communications	-172.00
Total 8500 · Operating Expenses	-172.00
Total Expense	95,041.93
Net Income	-95,041.93



# North Oakland County Fire Authority Incident Run Data

## February-21

<b>Total Incidents</b>	<b>65</b>
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<b>Incident Summary</b>	
Structure Fires	1
Vehicle Fires	0
Brush / Outdoor Fires	0
EMS Medicals	43
Vehicle Accidents w/ Injuries	5
Vehicle Accidents w/ No Injuries	3
Hazardous Cond.	1
Service Call	4
Good Intent	6
False Calls	2
Severe Weather	0
Other	0
<b>Total Calls</b>	<b>65</b>

<b>Out of District Runs</b>	
MUTUAL AID MEDICAL	8
MUTUAL AID FIRE	4
MISC	
<b>Total</b>	<b>12</b>

Total EMS Related Calls	71
Total NOCFA Transports	51
Patient Sign Offs / No Transport	20

	minutes	# of priority calls
Avg. Response Time To Priority Calls	8	28

<b>TOTAL RUNS IN FIRE DISTRICT</b>	<b>53</b>	Rose Twp.	26
<b>TOTAL OUT OF DISTRICT RUNS</b>	<b>12</b>	Holly Twp.	23



# North Oakland County Fire Authority

## POLICIES

TITLE: 30.01 Compensation  
SECTION: 30.00 Compensation & Benefits  
APPROVED: 10/2018

### I. PURPOSE

The Compensation Plan is based on the recognition that a workforce of competent and motivated employees is essential to the provision of high quality emergency services to the citizens. NOCFA seeks to attract and retain personnel of the highest caliber by providing a competitive compensation package. The purpose of this policy is to provide a compensation plan that shall provide internal equity and externally competitive wages, while allowing for a career-oriented platform that encourages employee growth and retention.

### II. SCOPE

This policy applies to all Full Time, Part Time, & Paid On-Call NOCFA employees.

### III. POLICY

It is the policy of the Authority to provide a compensation plan that sets forth Wages for each position classification or skill set achieved, along with guidelines to allow for compensation adjustments for various circumstances. **For the purpose of FULL TIME EMPLOYEES overtime compensation, the Authority shall operate under the US Department of Labor - Fair Labor Standards Act section 7 (k) exemption plan with a work period of 28 days / 212 hours as outlined by the Act.** FULL TIME employees upon hiring will also agree to all articles set forth in the *North Oakland County Fire Authority Full Time Employee Memorandum of Understanding*, and shall be required to sign said document. Compensation shall be based on the Authority's ability to pay. The compensation schedules are approved by the Board and set forth in the classification system administered by the Fire Chief. Any new position or position reclassification that results in an increase in the total approved budget must also be approved by the Board. **See Wage Schedule**

### IV. GUIDELINES.

- A. **Wages** – Newly hired employees shall be paid the minimum wage rate for their position, unless special circumstances are deemed by the Fire Chief to warrant a hiring rate at a higher level.
- B. **Straight Time Wages** – An employee's straight time wage will be paid for all regular hours worked that do not exceed the 28 days / 212 hours threshold (~~full time employees~~), and 7 days / 40 hours threshold (~~Administrative & part-time employees~~).



# North Oakland County Fire Authority

## POLICIES

- C. **Overtime Wages** – All employees that exceed the 28 days / 212 hours ~~or the 7 days / 40 hours~~ thresholds shall be compensated at 1.5 times their straight time base wage. The employer and employee agree to exclude those hours permitted under the FLSA "Hours Worked" exemptions as defined.
- D. **Skill Based Pay** – In recognition of the added value of skill certification and or Licensure, employees shall receive additional compensation above the base rate, if it is deemed necessary within their assigned position to use and maintain the skills for which they are certified.
- E. **Officer Based Pay** – Paid on Call Officers of the Authority will receive additional compensation based on the rank and the responsibilities of the position. These additional wage rates are at the discretion of the Fire Chief.
- F. **Part Time Hourly Wages** – Hourly wages will be paid for all part time Duty Shifts. Time and one half-½ will be paid on the following Holidays: New Year's Day, Easter, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving, Christmas Eve, and Christmas Day.  
\*Time ½ starts at 06:00 hrs. & ends at 06:00 hrs. the next day.
- G. **Training Pay** – Training wages are set at a fixed rate per each training session, not hourly.
- H. **Wages Changes** - All wage changes will take effect at the next pay period.
- I. **Life Insurance & Disability** – All employees of the Authority will receive life insurance and disability insurance.
- J. **Deferred Compensation Plan** – All employees of the Authority will be offered the option to participate in a deferred compensation plan as outlined by IRS code section 457 savings plan. This plan is strictly for employee based contributions. The Authority does not contribute money to this plan.
- K. **Educational Incentive Pay** – In recognition of employees' efforts to further their education, educational incentive pay may be granted upon the completion of certain Licenses or Certifications.
- L. **Education Financial Assistance Program** – To encourage employees to further their education and help offset the cost of educational courses, the Authority will institute a finance assistance & reimbursement program. *See Policy Title 30.11*



# North Oakland County Fire Authority

## POLICIES

- M. **Incentive Awards** – The Fire Chief may grant a special performance award for outstanding performance. Such awards may constitute a gift certificate, an extra day off with pay, or a cash award, depending upon the nature and scope involved of the specific assignment in which the employee went above and beyond the normal scope of duty. All such awards shall be at the discretion of the Fire Chief.
- N. **Compensation Adjustments** – Base wages will be reviewed from time to time by the Fire Chief in order to maintain comparable levels of other benchmark agencies. The Fire Authority Board maintains the right to review the need of interim adjustments to compensate for significant external economic trends.

## Debbie Miller

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**From:** Dianne Scheib-Snider  
**Sent:** Thursday, April 8, 2021 3:49 PM  
**To:** Debbie Miller  
**Subject:** FW: Additional agenda items (budget)  
**Attachments:** FY 2022 NOCFA budget draft proposal.pdf; MASTER Fire Department Survey 2021.pdf; MASTER Fire Department Survey 2021.xlsx

**From:** Jeremy Lintz <jlintz@nocfa.com>  
**Sent:** Saturday, March 13, 2021 2:47 PM  
**To:** Karin Winchester <clerk@hollytownship.org>; George Kullis <supervisor@hollytownship.org>; Dianne Scheib-Snider <Dianne@rosetownship.com>; Paul Gambka <paul@gambkacpa.com>; Peter Stouffer <peter@stouffer.com>; Chris Kettle <ckettle@nocfa.com>; Dan Miller <dmiller@nocfa.com>; Don Dewey <ddewey@nocfa.com>; Doug Smith <dsmith@nocfa.com>; Ian Dunbar <idunbar@nocfa.com>; Joe Durocher <jdurocher@nocfa.com>; Matt Weil <mweil@nocfa.com>; Scott Blaska <sblaska@nocfa.com>; Tim Seal <tseal@nocfa.com>  
**Subject:** Additional agenda items (budget)

Attached is the proposed FY2022 budget draft. The last page goes over the key increase factors.

I have also attached a fire department survey that I have been working on. Information was requested from 13 fire agencies in the Northern half of Oakland County and 10 responded back with the data I requested. It was then sorted through and placed all in one spreadsheet. It gives a very good perspective on the operations and expenses of other municipalities compared to NOCFA. There is a lot of information contained in it so I sent two formats for you to review it. PDF (you will need to use the zoom tool) and Excel.

Thanks

--

Jeremy Lintz

Fire Chief  
North Oakland County Fire Authority  
Office # 248-634-4511 ext. 101  
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail

North Oakland County Fire Authority  
 PROPOSED OPERATING BUDGET FY2022

	Budget FY 2021		Budget FY 2022		% Diff.
	Current		DRAFT		
<b>Revenues</b>					
4000 - Revenues					
401 - Holly Township Contribution	\$ 818,000.00	\$	920,000.00	\$ 102,000.00	12%
402 - Rose Township Contribution	\$ 818,000.00	\$	920,000.00	\$ 102,000.00	12%
403 - Training / Education Revenues	\$ 75,000.00	\$	55,000.00	\$ (20,000.00)	-27%
404 - Fire Cost Recovery	\$ 11,500.00	\$	10,000.00	\$ (1,500.00)	-13%
405 - Grant Receipts	\$ 166,000.00	\$	-	\$ (166,000.00)	-100%
405.5 - SAFER Grant Receipts	\$ 67,536.00	\$	-	\$ (67,536.00)	-100%
406 - Medical Cost Recovery	\$ 475,000.00	\$	455,000.00	\$ (20,000.00)	-4%
410 - Sales-Small Items	\$ -	\$	1,000.00	\$ 1,000.00	
412 - Sales - Capital Items	\$ 23,000.00	\$	-	\$ (23,000.00)	-100%
413 - Review and Inspection Services	\$ 2,500.00	\$	20,000.00	\$ 17,500.00	700%
414 - Interest Earned	\$ 1,200.00	\$	1,500.00	\$ 300.00	25%
416 - Donations	\$ 200.00	\$	100.00	\$ (100.00)	-50%
420 - Transfers IN From Capital Account	\$ -	\$	-	\$ -	
490 - Loan Proceeds	\$ -	\$	-	\$ -	
<b>Total 4000- Revenues</b>	<b>\$ 2,457,936.00</b>	<b>\$</b>	<b>2,382,600.00</b>	<b>\$ (75,336.00)</b>	<b>-3%</b>

**Expenditures**

6000 - Insurance	\$ 27,800.00	\$	28,500.00	\$ 700.00	3%
650 - Liability Insurance	\$ 38,000.00	\$	44,000.00	\$ 6,000.00	16%
652 - Workers Compensation Insurance	\$ 65,800.00	\$	72,500.00	\$ 6,700.00	10%
<b>Total 6000 - Insurance</b>	<b>\$ 85,440.00</b>	<b>\$</b>	<b>87,350.00</b>	<b>\$ 1,910.00</b>	<b>2%</b>
7000 - Personnel	\$ 377,240.00	\$	455,000.00	\$ 77,760.00	21%
700 - Wages, Chief Full Time	\$ 10,000.00	\$	25,000.00	\$ 15,000.00	150%
700.5 - Full Time Employee Wages	\$ 6,500.00	\$	-	\$ (6,500.00)	-100%
700.7 - Full Time Overtime Wages	\$ 18,800.00	\$	16,600.00	\$ (2,200.00)	-12%
700.9 - COVID 19 Wages	\$ 35,000.00	\$	35,000.00	\$ -	0%
704 - Officer Wages	\$ -	\$	-	\$ -	
705 - Instructor Wages	\$ 1,000.00	\$	5,000.00	\$ 4,000.00	400%
706 - Recording Secretary	\$ -	\$	-	\$ -	
707 - Special Event Pay	\$ 143,600.00	\$	106,110.00	\$ (37,490.00)	-26%
708 - DUTY SHIFT MEDIC					

708.5 - DUTY SHIFT BASIC	\$	290,000.00	\$	323,988.00	\$	33,988.00	12%
709 - Part Time Overtime Pay	\$	15,000.00	\$	35,000.00	\$	20,000.00	133%
710 - Work Detail Pay	\$	3,000.00	\$	2,000.00	\$	(1,000.00)	-33%
711 - Training Wages	\$	20,000.00	\$	30,000.00	\$	10,000.00	50%
712 - Incident Run Pay / POC Fire Wages	\$	55,000.00	\$	60,000.00	\$	5,000.00	9%
714 - Social Sec / FICA	\$	79,543.50	\$	88,578.60	\$	9,035.10	11%
715 - Medical Expenses - Employees	\$	1,500.00	\$	1,500.00	\$	-	0%
716 - Healthcare Insurance - Full Time Employees	\$	110,500.00	\$	135,000.00	\$	24,500.00	22%
716.2 - Health Care (opt out) Stipend	\$	-	\$	-	\$	-	
716.5 - Health Care Savings Plan Contribution FT	\$	5,400.00	\$	8,510.25	\$	3,110.25	58%
717 - 401a Contribution - Full Time Employees	\$	48,768.00	\$	73,755.50	\$	24,987.50	51%
717.2 - 401a contribution - POC Employees	\$	11,200.00	\$	27,084.90	\$	15,884.90	142%
718 - Life/Disability Insurance- POC Employees	\$	-	\$	-	\$	-	
719 - Life/Disability Insurance- Full Time Employees	\$	6,450.00	\$	6,800.00	\$	350.00	5%
<b>Total 7000 - Personnel</b>	\$	<b>1,323,941.50</b>	\$	<b>1,522,277.25</b>	\$	<b>198,335.75</b>	<b>15%</b>

7200 - Supplies	\$	9,000.00	\$	10,000.00	\$	1,000.00	11%
722 - Operating Supplies	\$	2,500.00	\$	2,500.00	\$	-	0%
723 - Fire Prevention	\$	12,000.00	\$	12,000.00	\$	-	0%
724 - Uniforms	\$	17,000.00	\$	17,000.00	\$	-	0%
726 - Medical Supplies	\$	40,500.00	\$	41,500.00	\$	1,000.00	2%
<b>Total 7200 - Supplies</b>	\$	<b>78,000.00</b>	\$	<b>83,000.00</b>	\$	<b>5,000.00</b>	<b>6%</b>

<b>7500 - SAFER GRANT EXPENDITURES</b>	\$		\$		\$		
751 - Full Time Recruit & Retention Officer SAFER GRA	\$	17,705.72	\$	-	\$	(17,705.72)	-100%
752 - Workers comp / FICA R&R Officer	\$	1,518.66	\$	-	\$	(1,518.66)	-100%
753 - Training Wage Reimbursement SAFER GRANT	\$	-	\$	-	\$	-	
754 - Medical Expense / Physicals SAFER GRANT	\$	-	\$	-	\$	-	
755 - Health Insurance SAFER GRANT	\$	4,500.00	\$	-	\$	(4,500.00)	-100%
756 - 401a Full Time Employees SAFER GRANT	\$	1,998.56	\$	-	\$	(1,998.56)	-100%
757 - 401a Contribution POC Employees SAFER GRANT	\$	4,056.93	\$	-	\$	(4,056.93)	-100%
758 - Life/Disability Ins. FT Employee SAFER GRANT	\$	197.97	\$	-	\$	(197.97)	-100%
759 - Education SAFER GRANT	\$	-	\$	-	\$	-	
760 - I.T. Expenses SAFER GRANT	\$	-	\$	-	\$	-	
761 - Equipment Purchases SAFER GRANT	\$	-	\$	-	\$	-	
<b>Total 7500 - SAFER GRANT EXPENDITURES</b>	\$	<b>24,869.24</b>	\$	<b>0.00</b>	\$	<b>(24,869.24)</b>	<b>-100%</b>



	763 - Travel Expense SAFER GRANT	\$	2,000.00	\$	-	-100%
	765 - Lost Wages Reimbursement SAFER GRANT	\$	990.00	\$	-	-100%
	<b>Total 7500 SAFER GRANT EXPENDITURE</b>	\$	<b>32,967.84</b>	\$	<b>-</b>	<b>-100%</b>

8000- Contracted Services	800 - Dispatching	\$	28,600.00	\$	36,000.00	26%	
	802 - Auditing	\$	6,100.00	\$	6,200.00	2%	
	804 - Legal	\$	3,500.00	\$	500.00	-86%	
	806 - Medical Cost Recovery Billing- AccuMed	\$	21,000.00	\$	21,000.00	0%	
	807 - Fire Cost Recovery Billing- AccuMed	\$	800.00	\$	1,000.00	25%	
	810 - Non Employee Instructor Wages	\$	8,000.00	\$	8,000.00	0%	
	812 - Employee Education	\$	10,000.00	\$	12,000.00	20%	
	814 - Dues and Subscriptions	\$	16,000.00	\$	15,000.00	-6%	
	815 - Payroll Services	\$	8,500.00	\$	9,200.00	8%	
	816 - Administrative Services	\$	7,680.00	\$	7,700.00	0%	
	820 - Construction/Labor Services	\$	3,000.00	\$	3,000.00	0%	
			\$	113,180.00	\$	119,600.00	6%
		<b>Total 8000- Contracted Services</b>	\$		\$		

8500 - Operating Expenses	850 - Communications	\$	5,000.00	\$	5,000.00	0%
	851 - Information Technology Expenses	\$	20,000.00	\$	12,000.00	-40%
	852 - Fuel	\$	14,000.00	\$	17,000.00	21%
	854 - Printing and Publishing	\$	200.00	\$	200.00	0%
	855 - Training supplies / equipment	\$	6,000.00	\$	6,000.00	0%
	858 - Building Utilities	\$	48,000.00	\$	45,000.00	-6%
	859 - Equipment Lease	\$	5,500.00	\$	6,000.00	9%
	860 - Building & Grnds Repair/Maint.	\$	22,000.00	\$	22,000.00	0%
	862 - Equip Maintenance	\$	12,000.00	\$	8,000.00	-33%
	866 - Vehicle Maintenance	\$	42,000.00	\$	40,000.00	-5%
	867 - Debt Write Off - Medical Billing	\$	195,000.00	\$	185,000.00	-5%
	867.5 - QAAP Medicaid Tax	\$	1,600.00	\$	1,600.00	0%
	868 - Debt Write Off - Fire Cost Recovery	\$	6,000.00	\$	1,500.00	-75%
		<b>Total 8500 - Operating Expenses</b>	\$	<b>377,300.00</b>	\$	<b>349,300.00</b>

9500 - Debt Service	950 - Debt Service Principle	\$	149,003.33	\$	149,749.00	1%
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952 - Debt Service Interest	\$	16,783.33	\$	15,999.80	\$	(783.53)	-5%
<b>Total - 9500 Debt Service</b>	\$	<b>165,786.66</b>	\$	<b>165,748.80</b>	\$	<b>(37.86)</b>	0%

970 - Purchases	\$	31,500.00	\$	10,000.00	\$	(21,500.00)	-68%
970 - Capital Purchases +5,000	\$	-	\$	-	\$	-	
971 - Capital Improvement Fire Hall	\$	12,000.00	\$	10,000.00	\$	(2,000.00)	-17%
972 - Equipment Purchases -5,000	\$	117,000.00	\$	-	\$	(117,000.00)	-100%
973 - Grant Expenses	\$	5,500.00	\$	-	\$	(5,500.00)	-100%
974 - Grant Match	\$	172,460.00	\$	90,000.00	\$	(82,460.00)	-48%
999 - Capital replacement transfers	\$	338,460.00	\$	110,000.00	\$	(228,460.00)	-67%
<b>Total 9700 Purchases</b>	\$		\$		\$		

<b>Total Expenditures</b>	\$	<b>2,457,936.00</b>	\$	<b>2,380,926.05</b>	\$	<b>(77,009.95)</b>	-3%
	\$	-	\$	1,673.95			

NOCFA Proposed Increase for FY 2022 is \$102,000 per Township.

Some key factors effecting the increase:

SAFER grant funds ended September 30, 2020. These cost need to be absorbed now.	\$ 33,000.00
Proposed Increase paid on call wage \$1 and use this new wage for ALL department work duties. This Impacts Budget cost codes 708.5, 711, 712,	\$ 49,000.00
Need to Increase overtime amounts due to amount of open shifts. Part time employees need to be paid OT rates as well as full time employees who are backfilling and picking up extra shifts. Budget cost codes 700.7, 709.	\$ 35,000.00
Proposed 1 new full time FF/Paramedic position. Salary and benefits Included. Budget cost codes 700.5, 716, 717. Adding this position would lower part time Medic wages cost code 708.	\$ 46,000.00
Proposed increase of 2% to full time employee 401k. This would go from 10% to 12% employer match of gross wages. Cost code 717	\$ 10,000.00
7 Full time employees scheduled wage increase for 2022.	\$ 15,000.00
Dispatching contract renewal. 26% Increase due to call volume increase over past three years and anticipated rate per call increase.	\$ 7,400.00
<b>Total</b>	<b>\$ 195,400.00</b>

**Debbie Miller**

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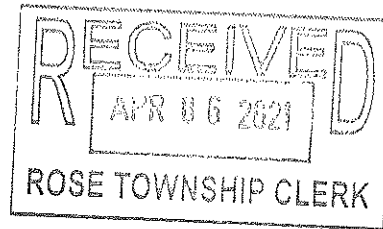
**From:** Karyn Willis <haya4kids63@gmail.com>  
**Sent:** Tuesday, April 6, 2021 2:51 PM  
**To:** Sean Miller; Patti Back; Karin Winchester; Debbie Miller; Deborah Bigger; Lori Kahn  
**Subject:** HAYA March Minutes & Caseworker Report  
**Attachments:** HAYA March 2021.docx; Mar 4 minutes 2021.docx

Good Afternoon:

I hope this email finds you well. Attached please find the minutes and Caseworker report for March approved at last week's HAYA Board Meeting. If you have any questions or concerns please let me know.

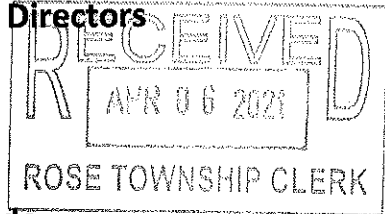
Have a great day,

Karyn





**Holly Area Youth Assistance Board of Directors**  
**Minutes of March 4, 2021**



**Meeting called to order at 3:31 p.m. by President Tena Alvarado**

**Members Present:** Tena Alvarado, Teresa Blaska, Nancy Hanks, Janie Andrews, Linda Smith, Margaret Bloom.

**Others present:** Ragen Rockwell, Linda Blair, Sean Miller, Ryan Shiel.

**Agenda:** Teresa Blaska moved to accept as amended. Second by Margaret Bloom. Motion carried.

**Secretary's Report:** Motion to accept by Teresa Blaska. Second by Nancy Hanks. Motion carried.

**Treasurer's Report:** The treasurer's report for was shared for February, 2021. Expenditures for the months totaled \$210.00. Total deposits of \$1540.00. The ending balance for the report was \$32311.37. Support from Teresa Blaska, second by Margaret Bloom. Motion Carried.

**Case Worker's Report:** Ragen Rockwell shared the February, 2021 caseworker report and noted that there were 31 new referrals for the month. The majority of the referrals came from school attendance issues. There are currently no mentors plus meetings being held. The recent Love & Logic class hosted 12 Holly parents.

## **COMMUNITY REPORTS**

**Groveland Township:** Vacant

**Holly Township:** Steve Ruth - Absent.

**Rose Township:** Patricia Walls - Absent.

**Springfield Township:** Sean Miller reported that Springfield Township will be putting out pinwheels in support of Child Abuse Awareness month.

**Village of Holly:** Ryan Shiel– Nothing to report.

**Holly Area Schools:** Linda Blair –50% of HAS staff has been vaccinated. Blessings in a backpack - 200 bags currently being filled. Recent raffle raised \$3000.

**Police Liaison** –Chief Jerry Narsh – Absent.

## **Standing Committees**

**A. Skill Building** –Two applications received; driver's training and gymnastics.

**B. Camp** – Camp wonder cost this year will be \$300. Currently \$1800 budgeted for camp costs. Will require families to give a \$20 deposit for camp.

## Old Business

- A. **2020 Annual Report** –Report complete. Will send to board for review, and then send off to sponsoring bodies.
- B. **Youth Recognition** – Looking to set deadline for applications, possibly quarterly. Local sign company would charge \$9.50/sq ft. to make a yard sign. Ragen will assist Margaret in looking at application and setting deadlines.
- C. **Employee Handbook** – Executive board completed and updated employee handbook. Will be sent to HAYA board for review.

## New Business

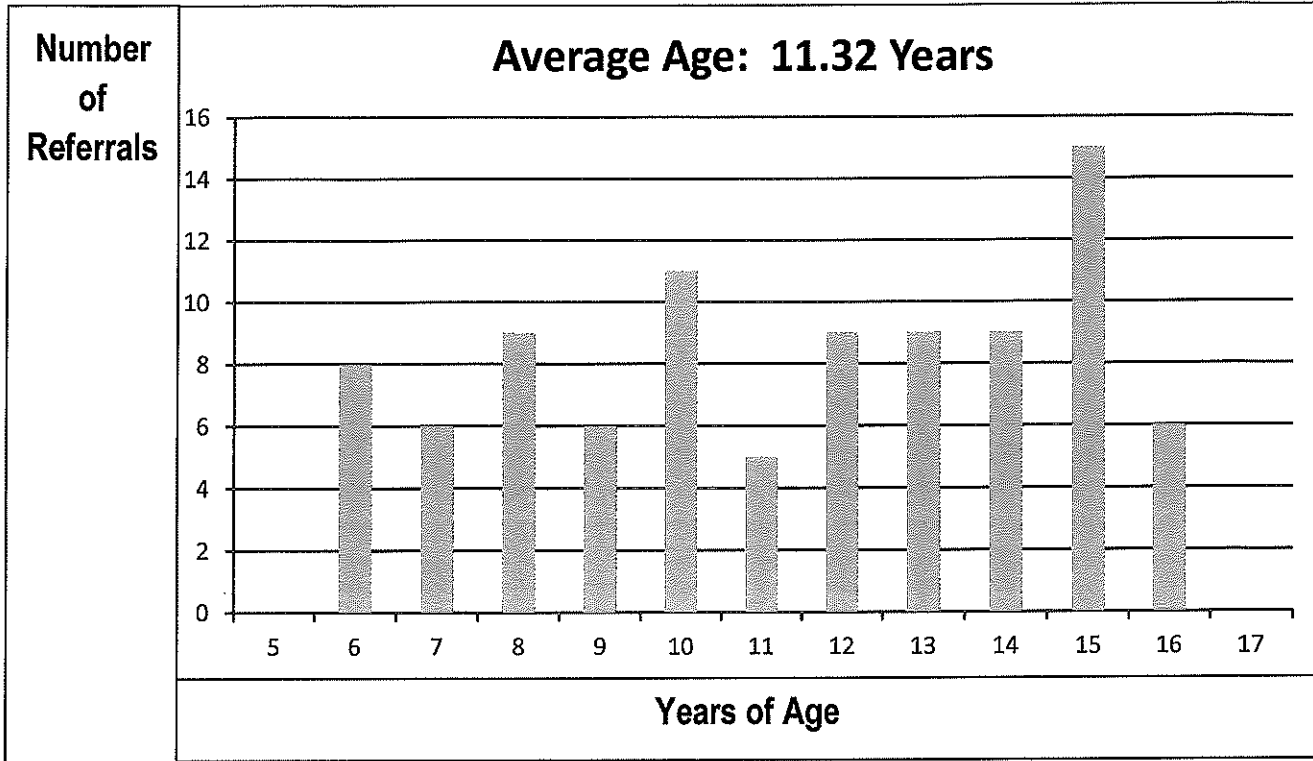
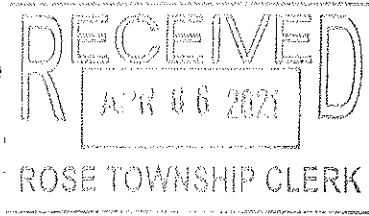
- A. **Annual Banquet** –Members discussed and decided to not hold annual meeting. Will type up letter to sponsoring body boards.
- B. **CDBG Monies** –Remaining funds; Rose township - \$625.07 (expiring 12/21), Village of Holly - \$961.86 (expiring 6/21).

**Meeting adjourned at 4:25 PM.**

Respectfully submitted,

Teresa Blaska

Holly Area Youth Assistance  
 Casework Services Report  
 March 31<sup>st</sup>, 2021



Families Serviced Year to Date: 93  
 22 new cases in March 2021

**Reasons for Referral**

Prevention/Counseling 10  
 Curfew Violation  
 School Incurrigibility 16  
 Alcohol/Drug Related 2  
 Vape Related  
 Home Truancy  
 Home Incurrigibility 1  
 Technology Misuse  
 School Attendance Issues 63  
 Threatening Behavior  
 Breaking and Entering  
 Assault and Battery  
 Harrassing Communication 1  
 Malicious Mischief

Referral Source

School 89  
 Police 2  
 Parent 0  
 Other 2

Gender

Male 50  
 Female 43

Information and Referral Consultation Year

to Date: \*\*\*20

\*\*\*These are not open cases

Mentors Plus

HAYA currently has 0 mentor matches. All Mentors Plus Orientations are held at the Oakland County Executive Office Building which is located at 2100 Pontiac Lake Road in Waterford. Mentor matches are not currently being made, but if you are interested in mentoring in the future, please call Julie Siltt at 8-858-0045.

PERIOD END: 04/30/2021

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2020-21		2020-21	YTD BALANCE	ACTIVITY FOR
		END BALANCE	ORIGINAL			
		NORMAL (ABNORMAL)	BUDGET		NORMAL (ABNORMAL)	INCREASE (DECREASE)
<b>Fund 101 - GENERAL FUND</b>						
<b>Revenues</b>						
Dept 000						
101-000-410-000	CURRENT TAX COLLECTIONS	266,435.74	277,878.00	277,878.00	267,831.07	7,065.28
101-000-420-000	UNPAID PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00
101-000-423-000	TAXES-OTHER THAN PROPERTY TAX	429.35	1,000.00	1,000.00	0.00	0.00
101-000-445-000	PENALTIES AND COLLECTION FEES	1,060.90	1,500.00	1,500.00	0.00	0.00
101-000-476-060	OTHER PERMITS	250.00	250.00	250.00	50.00	0.00
101-000-477-000	DOG LICENSES	393.50	600.00	600.00	0.00	0.00
101-000-574-010	REVENUE SHARING	560,064.00	494,675.00	494,675.00	464,089.59	0.00
101-000-588-000	PROJECT REIMBURSEMENTS/PAYMENTS	0.00	10,000.00	10,000.00	0.00	0.00
101-000-590-000	GRANT INCOME	0.00	32,500.00	32,500.00	33,701.46	0.00
101-000-606-000	PLANNER SERVICES-SPECIAL	0.00	0.00	0.00	0.00	0.00
101-000-607-000	PLANNING COMMISSION FEES	0.00	2,000.00	2,000.00	0.00	0.00
101-000-608-000	BOARD OF APPEALS FEES	0.00	1,000.00	1,000.00	0.00	0.00
101-000-609-000	LAND DIVISION FEE	0.00	3,000.00	3,000.00	1,700.00	800.00
101-000-610-000	ZONING APPLICATION FEES	0.00	3,000.00	3,000.00	3,150.00	0.00
101-000-642-000	CHARGE FOR SERVICES-SALES	0.00	0.00	0.00	0.00	0.00
101-000-655-000	FINES AND FORFEITURES	0.00	500.00	500.00	0.00	0.00
101-000-663-000	PARK ACTIVITIES REVENUE	0.00	0.00	0.00	27.00	0.00
101-000-664-000	INTEREST & DIVIDENDS	36,863.51	21,000.00	21,000.00	11,918.30	0.00
101-000-665-000	COUNTY ENHANCED ACCESS	0.00	0.00	0.00	0.00	0.00
101-000-667-000	CABLE TV RECEIPTS	78,981.79	82,000.00	82,000.00	59,368.79	0.00
101-000-668-000	RENT AND ROYALTIES	0.00	1,500.00	1,500.00	0.00	0.00
101-000-669-000	TOWER LEASE RECEIPTS	91,316.61	91,120.00	91,120.00	70,294.61	0.00
101-000-675-000	DONATIONS & CONTRIBUTIONS	0.00	100.00	100.00	0.00	0.00
101-000-676-000	PEST CONTROL RECEIPTS	2,646.65	2,636.00	2,636.00	2,570.21	0.00
101-000-678-000	SAD ADMINISTRATION FEES	4,048.00	12,000.00	12,000.00	0.00	0.00
101-000-680-000	OTHER INCOME	19,689.04	22,000.00	22,000.00	4,402.72	0.00
101-000-680-001	APPROPRIATIONS FROM REG FUND BALANCE	0.00	94,000.00	94,000.00	0.00	0.00
101-000-685-000	SUNDRY RECEIPTS	0.00	0.00	0.00	0.00	0.00
101-000-686-000	REVENUE FROM PRIOR YEARS	0.00	0.00	0.00	0.00	0.00
101-000-690-000	SUMMER SCHOOL TAX FEE	9,196.00	9,400.00	9,400.00	9,204.25	0.00
101-000-690-001	SET COLLECTION RECEIPTS	0.00	0.00	0.00	0.00	0.00
101-000-690-002	ELECTION REIMBURSEMENTS	19,602.65	30,000.00	30,000.00	14,719.84	0.00
101-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>1,090,977.74</b>	<b>1,193,659.00</b>	<b>1,193,659.00</b>	<b>943,027.84</b>	<b>7,865.28</b>
<b>TOTAL REVENUES</b>		<b>1,090,977.74</b>	<b>1,193,659.00</b>	<b>1,193,659.00</b>	<b>943,027.84</b>	<b>7,865.28</b>
<b>Expenditures</b>						
Dept 000						
101-000-970-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-000-970-001	TWP OFFICE RENOVATIONS PROJECT	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



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GL NUMBER	DESCRIPTION	2020-21		2020-21	YTD BALANCE	ACTIVITY FOR
		END BALANCE	BUDGET			
		NORMAL (ABNORMAL)	ORIGINAL	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
Dept 215 - CLERK						
101-215-702-000	CLERK-WAGES	55,703.04	55,703.00	55,703.00	41,777.28	0.00
101-215-703-000	DEPUTY CLERK WAGES	35,385.21	37,154.00	37,154.00	28,718.56	0.00
101-215-703-001	PART TIME ASST CLERK WAGES	6,937.50	10,000.00	10,000.00	1,056.25	0.00
101-215-704-000	HEALTH INSURANCE	6,444.39	9,365.00	9,365.00	6,300.00	0.00
101-215-715-000	PAYROLL TAXES	8,042.09	7,900.00	7,900.00	6,219.63	0.00
101-215-718-000	RETIREMENT	7,598.60	9,300.00	9,300.00	7,309.38	0.00
101-215-721-000	REIMBURSED EXPENSES	0.00	300.00	300.00	0.00	0.00
101-215-726-000	SUPPLIES	120.34	500.00	500.00	0.00	0.00
101-215-801-000	CONTRACTUAL SERVICES	3,150.00	4,000.00	4,000.00	3,450.00	0.00
101-215-802-000	CONTRACTED SERVICES ACCTG	0.00	0.00	0.00	0.00	0.00
101-215-860-000	MILEAGE ALLOWANCE	873.88	1,500.00	1,500.00	87.43	0.00
<b>Total Dept 215 - CLERK</b>		<b>124,255.05</b>	<b>135,722.00</b>	<b>135,722.00</b>	<b>94,918.53</b>	<b>0.00</b>
Dept 247 - BOARD OF REVIEW						
101-247-702-000	BD OF REVIEW-WAGES	1,600.00	1,800.00	1,800.00	1,600.00	0.00
101-247-715-000	PAYROLL TAXES	122.40	138.00	138.00	122.40	0.00
101-247-830-000	TRAINING	0.00	0.00	0.00	0.00	0.00
101-247-860-000	MILEAGE ALLOWANCE	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>1,722.40</b>	<b>1,938.00</b>	<b>1,938.00</b>	<b>1,722.40</b>	<b>0.00</b>
Dept 253 - TREASURER						
101-253-702-000	TREASURER WAGES	55,703.04	55,703.00	55,703.00	41,777.28	0.00
101-253-703-000	DEPUTY TREASURER WAGES	37,153.92	37,154.00	37,154.00	27,865.44	0.00
101-253-704-000	HEALTH INSURANCE	10,649.21	15,000.00	15,000.00	11,064.63	0.00
101-253-715-000	PAYROLL TAXES	7,294.73	7,104.00	7,104.00	5,448.64	0.00
101-253-718-000	RETIREMENT	8,666.60	9,285.00	9,285.00	6,964.38	0.00
101-253-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00
101-253-726-000	SUPPLIES	0.00	100.00	100.00	0.00	0.00
101-253-860-000	MILEAGE ALLOWANCE	1,670.79	1,800.00	1,800.00	1,135.82	82.32
<b>Total Dept 253 - TREASURER</b>		<b>121,138.29</b>	<b>126,146.00</b>	<b>126,146.00</b>	<b>94,256.19</b>	<b>82.32</b>
Dept 265 - BUILDING & GROUNDS						
101-265-702-000	CUSTODIAN WAGES	0.00	0.00	0.00	0.00	0.00
101-265-703-000	FACILITIES MANAGEMENT	13,926.72	13,926.00	13,926.00	10,445.04	0.00
101-265-704-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
101-265-715-000	PAYROLL TAXES	1,065.36	1,065.00	1,065.00	799.02	0.00
101-265-718-000	RETIREMENT	1,392.72	1,392.00	1,392.00	1,044.54	0.00
101-265-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00
101-265-726-000	BUILDING SUPPLIES	102.18	300.00	300.00	79.12	0.00
101-265-860-000	MILEAGE ALLOWANCE	189.75	200.00	200.00	233.53	0.00
101-265-920-000	UTILITIES	8,178.43	7,700.00	7,700.00	7,617.78	550.78
101-265-930-000	REPAIRS AND MAINTENANCE	18,425.39	17,000.00	17,000.00	19,543.16	1,170.00
101-265-930-001	RESERVED ACCOUNT-FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-265-930-002	RESERVED-ACCT-FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 265 - BUILDING &amp; GROUNDS</b>		<b>43,280.55</b>	<b>41,583.00</b>	<b>41,583.00</b>	<b>39,762.19</b>	<b>1,720.78</b>

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET		
		END BALANCE 06/30/2020		04/30/2021	INCREASE (DECREASE)
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
Dept 290 - TRANSFERS TO OTHER FUNDS					
101-290-999-000	TRANSFERS-MISC	0.00	0.00	0.00	0.00
101-290-999-206	TRANSFER/FIRE FUND	0.00	70,000.00	0.00	0.00
101-290-999-209	TRANSFERS /CEMETERY FUND	0.00	47,380.00	0.00	0.00
101-290-999-245	TRANSFERS TO CDBG	0.00	0.00	0.00	0.00
101-290-999-249	TRANSFERS/BLDG. INSP FUND	0.00	0.00	0.00	0.00
101-290-999-255	OPERATING TRANSFERS PEG FUND	0.00	0.00	0.00	0.00
101-290-999-402	TRANS/INFRASTRUCTURE FUND	0.00	0.00	0.00	0.00
<b>Total Dept 290 - TRANSFERS TO OTHER FUNDS</b>		<b>0.00</b>	<b>117,380.00</b>	<b>0.00</b>	<b>0.00</b>
Dept 301 - ORDINANCE ENFORCEMENT					
101-301-702-000	CONSTABLE WAGES	0.00	0.00	0.00	0.00
101-301-703-000	ZONING ENFORCEMENT-WAGES	12,853.92	12,854.00	9,640.44	0.00
101-301-704-000	HEALTH INSURANCE	4,200.00	4,200.00	3,150.00	0.00
101-301-715-000	PAYROLL TAXES	1,304.62	1,306.00	978.45	0.00
101-301-718-000	RETIREMENT	1,285.44	1,285.00	964.08	0.00
101-301-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00
101-301-726-000	SUPPLIES	0.00	0.00	0.00	0.00
101-301-802-000	PROFESSIONAL SERVICES	28,786.58	20,000.00	26,820.49	0.00
101-301-860-000	MILEAGE-ORDINANCE ENFORCEMENT	2,363.29	2,400.00	1,727.03	0.00
101-301-920-000	UTILITIES GROVELAND POST	0.00	0.00	0.00	0.00
<b>Total Dept 301 - ORDINANCE ENFORCEMENT</b>		<b>50,803.85</b>	<b>42,045.00</b>	<b>43,280.49</b>	<b>0.00</b>
Dept 400 - PLANNING & ZONING					
101-400-702-000	COMMISSIONER WAGES	1,250.00	3,900.00	2,225.00	0.00
101-400-703-000	ZONING ADMINISTRATOR	15,039.36	15,040.00	11,279.52	0.00
101-400-704-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-400-715-000	PAYROLL TAXES	1,246.17	1,449.00	1,033.16	0.00
101-400-718-000	RETIREMENT	1,503.84	1,504.00	1,127.88	0.00
101-400-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00
101-400-726-000	SUPPLIES	0.00	0.00	0.00	0.00
101-400-801-000	CONTRACTUAL SERVICES	5,861.27	7,000.00	2,124.00	0.00
101-400-802-000	ENGINEERING SERVICES	0.00	0.00	0.00	0.00
101-400-803-000	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
101-400-805-000	PROFESSIONAL SERVICES ARCHITECTS	0.00	0.00	0.00	0.00
101-400-806-000	RESERVED ACCT-CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
101-400-807-000	PROFESSIONAL SERVICES ACCOUNTING	0.00	0.00	0.00	0.00
101-400-808-000	RESERVED CONTRACTUAL SERVICES ACCT	0.00	0.00	0.00	0.00
101-400-809-000	RESERVED CONTRACTUAL SERVICES ACCT	0.00	0.00	0.00	0.00
101-400-830-000	DUES AND MEETINGS	0.00	0.00	0.00	0.00
<b>Total Dept 400 - PLANNING &amp; ZONING</b>		<b>24,900.64</b>	<b>28,893.00</b>	<b>17,789.56</b>	<b>0.00</b>

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PERIOD END: 4/30/2021  
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GL NUMBER	DESCRIPTION	2020-21		2020-21		YTD BALANCE		ACTIVITY FOR	
		END BALANCE 06/30/2020	ORIGINAL BUDGET	AMENDED BUDGET	2020-21	04/30/2021	04/30/2021	MONTH 04/30/2021	INCREASE (DECREASE)
		1,090,977.74	1,193,659.00	1,193,659.00	943,027.84	7,865.28			
		859,606.06	1,193,685.00	1,193,685.00	644,050.16	3,897.64			
		231,371.68	(26.00)	(26.00)	298,977.68	3,967.64			

Fund 101 - GENERAL FUND

Fund 101 - GENERAL FUND:  
 TOTAL REVENUES  
 TOTAL EXPENDITURES  
 NET OF REVENUES & EXPENDITURES

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DB: Rose Twp

PERIOD END: 04/30/2021  
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2020-21	2020-21	2020-21	YTD BALANCE	ACTIVITY FOR
END BALANCE	ORIGINAL	AMENDED BUDGET	04/30/2021	MONTH 04/30/2021
06/30/2020	BUDGET		NORMAL (ABNORMAL)	INCREASE (DECREASE)
NORMAL (ABNORMAL)				

Fund 203 - EVELINE DRIVE MAINTENANCE FUND

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)
Revenues					
Dept 000					
203-000-664-000	INTEREST	639.00	639.00	476.39	0.00
203-000-672-000	SPECIAL ASSESSMENTS	9,200.00	9,200.00	9,200.00	400.00
203-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00
Total Dept 000		9,839.00	9,839.00	9,676.39	400.00
TOTAL REVENUES					
		9,839.00	9,839.00	9,676.39	400.00
Expenditures					
Dept 000					
203-000-930-000	REPAIRS/MAINTENANCE	9,200.00	9,200.00	4,278.68	0.00
203-000-955-000	MISCELLANEOUS	317.00	317.00	870.39	0.00
203-000-999-000	TRANSFERS	0.00	0.00	0.00	0.00
Total Dept 000		9,517.00	9,517.00	5,149.07	0.00
TOTAL EXPENDITURES					
		9,517.00	9,517.00	5,149.07	0.00

Fund 203 - EVELINE DRIVE MAINTENANCE FUND:

TOTAL REVENUES	9,839.00	9,839.00	9,676.39	400.00
TOTAL EXPENDITURES	9,517.00	9,517.00	5,149.07	0.00
NET OF REVENUES & EXPENDITURES	322.00	322.00	4,527.32	400.00

GL NUMBER	DESCRIPTION	2020-21		AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR
		END BALANCE 06/30/2020 NORMAL (ABNORMAL)	ORIGINAL BUDGET		04/30/2021 NORMAL (ABNORMAL)	MONTH 04/30/2021 INCREASE (DECREASE)	
Fund 205 - WILLIAMS DRIVE MAINT							
Revenues							
Dept 000							
205-000-664-000	INTEREST INCOME	131.72	0.00	0.00	98.30	0.00	0.00
205-000-672-000	SPECIAL ASSESSMENTS	3,800.00	3,800.00	3,800.00	3,420.00	190.00	190.00
205-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		3,931.72	3,800.00	3,800.00	3,518.30	190.00	190.00
TOTAL REVENUES							
		3,931.72	3,800.00	3,800.00	3,518.30	190.00	190.00
Expenditures							
Dept 000							
205-000-930-000	MAINTENANCE/REPAIR	1,964.45	3,800.00	3,800.00	813.42	0.00	0.00
205-000-955-000	MISCELLANEOUS	114.00	0.00	0.00	0.00	0.00	0.00
205-000-999-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,078.45	3,800.00	3,800.00	813.42	0.00	0.00
TOTAL EXPENDITURES							
		2,078.45	3,800.00	3,800.00	813.42	0.00	0.00
Fund 205 - WILLIAMS DRIVE MAINT:							
TOTAL REVENUES		3,931.72	3,800.00	3,800.00	3,518.30	190.00	190.00
TOTAL EXPENDITURES		2,078.45	3,800.00	3,800.00	813.42	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,853.27	0.00	0.00	2,704.88	190.00	190.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)
<b>Fund 209 - CEMETERY FUND</b>						
<b>Revenues</b>						
Dept 000						
209-000-608-000	FEE-ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
209-000-643-000	LOT SALES	3,000.00	3,000.00	3,000.00	4,420.00	0.00
209-000-644-000	LOT SALES/ENDOWMENT	0.00	600.00	600.00	780.00	0.00
209-000-645-000	LOT TRANSFER FEES	0.00	0.00	0.00	0.00	0.00
209-000-646-000	SERVICES	0.00	0.00	0.00	0.00	0.00
209-000-664-000	INTEREST INCOME	5.71	20.00	20.00	0.89	0.00
209-000-685-000	SUNDRY RECEIPTS	0.00	0.00	0.00	1,250.00	150.00
209-000-699-000	TRANSFERS	0.00	47,380.00	47,380.00	0.00	0.00
Total Dept 000		3,005.71	51,000.00	51,000.00	6,450.89	150.00
<b>TOTAL REVENUES</b>						
		3,005.71	51,000.00	51,000.00	6,450.89	150.00
<b>Expenditures</b>						
Dept 000						
209-000-702-020	SEXTON	0.00	0.00	0.00	0.00	0.00
209-000-702-030	ASSISTANT SEXTON	0.00	0.00	0.00	0.00	0.00
209-000-702-040	SERVICES	0.00	0.00	0.00	0.00	0.00
209-000-715-000	FICA/MEDICARE EXPENSE	0.00	0.00	0.00	0.00	0.00
209-000-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00
209-000-726-000	SUPPLIES	641.61	1,000.00	1,000.00	0.00	0.00
209-000-801-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
209-000-830-000	DUES	0.00	0.00	0.00	0.00	0.00
209-000-900-000	LEGAL ADVERTISING	0.00	0.00	0.00	0.00	0.00
209-000-930-000	MAINTENANCE	10,282.15	15,000.00	15,000.00	12,452.20	1,800.00
209-000-930-001	GRAVE STONE REPAIRS	300.00	4,000.00	4,000.00	0.00	0.00
209-000-955-000	MISC EXPENSE	0.00	1,000.00	1,000.00	2,550.00	0.00
209-000-970-000	CAPITAL OUTLAY	29,348.00	30,000.00	30,000.00	12,210.00	0.00
209-000-999-000	TRANSFER	0.00	0.00	0.00	0.00	0.00
Total Dept 000		40,571.76	51,000.00	51,000.00	27,212.20	1,800.00
<b>TOTAL EXPENDITURES</b>						
		40,571.76	51,000.00	51,000.00	27,212.20	1,800.00
<b>Fund 209 - CEMETERY FUND:</b>						
TOTAL REVENUES		3,005.71	51,000.00	51,000.00	6,450.89	150.00
TOTAL EXPENDITURES		40,571.76	51,000.00	51,000.00	27,212.20	1,800.00
NET OF REVENUES & EXPENDITURES		(37,566.05)	0.00	0.00	(20,761.31)	(1,650.00)

PERIOD END: 04/30/2021

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2020-21  
 END BALANCE ORIGINAL BUDGET  
 06/30/2020 2020-21  
 NORMAL (ABNORMAL) BUDGET

YTD BALANCE  
 04/30/2021 MONTH 04/30/2021  
 NORMAL (ABNORMAL) INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)
Fund 245 - CDBG					
Revenues					
Dept 000					
245-000-588-000	RECEIPTS-COUNTY	18,000.00	18,000.00	700.00	0.00
245-000-664-000	INTEREST & DIVIDENDS	0.00	0.00	2.59	0.00
245-000-699-000	TRANSFER	0.00	0.00	0.00	0.00
Total Dept 000		18,000.00	18,000.00	702.59	0.00
TOTAL REVENUES					
		18,000.00	18,000.00	702.59	0.00
Expenditures					
Dept 000					
245-000-720-000	ADMINISTRATION	0.00	0.00	0.00	0.00
245-000-802-000	REMOVE ARCHITECTURAL BARRIERS	0.00	0.00	0.00	0.00
245-000-803-000	PUBLIC SERVICES	3,500.00	3,500.00	125.00	0.00
245-000-900-000	PRINTING AND PUBLISHING	0.00	0.00	221.55	0.00
245-000-930-000	MINOR HOME REPAIR	3,500.00	3,500.00	700.00	0.00
245-000-930-001	PARKS/RECREATION IMPROVEMENTS	0.00	0.00	0.00	0.00
245-000-970-000	FIRE EQUIPMENT	0.00	0.00	0.00	0.00
245-000-999-000	TRANSFER	0.00	0.00	0.00	0.00
Total Dept 000		7,000.00	7,000.00	1,046.55	0.00
TOTAL EXPENDITURES					
		7,000.00	7,000.00	1,046.55	0.00
Fund 245 - CDBG:					
TOTAL REVENUES		18,000.00	18,000.00	702.59	0.00
TOTAL EXPENDITURES		7,000.00	7,000.00	1,046.55	0.00
NET OF REVENUES & EXPENDITURES		11,000.00	11,000.00	(343.96)	0.00

PERIOD END: 04/30/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021
		ORIGINAL BUDGET	AMENDED BUDGET		
		END BALANCE 06/30/2020			
		NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	INCREASE (DECREASE)
<b>Fund 249 - BUILDING INSPECTION FUND</b>					
Revenues					
Dept 000					
249-000-664-000	INTEREST & DIVIDENDS	591.37	0.00	43.79	0.00
Total Dept 000		591.37	0.00	43.79	0.00
<b>Dept 371</b>					
249-371-476-020	BUILDING PERMITS	30,235.00	25,000.00	16,727.00	460.00
249-371-476-021	PLAN REVIEW	3,755.00	3,500.00	2,015.00	65.00
249-371-476-030	ELECTRICAL PERMITS	23,475.00	23,000.00	18,547.00	628.00
249-371-476-040	PLUMBING PERMITS	5,127.00	5,000.00	4,356.00	0.00
249-371-476-045	WELL PERMITS	0.00	0.00	0.00	0.00
249-371-476-050	MECHANICAL PERMITS	15,639.00	15,000.00	11,198.00	263.00
249-371-664-000	INTEREST INCOME	0.00	0.00	0.00	0.00
249-371-699-000	TRANSFERS	0.00	0.00	0.00	0.00
Total Dept 371		78,231.00	71,500.00	52,843.00	1,416.00
<b>TOTAL REVENUES</b>					
		78,822.37	71,500.00	52,886.79	1,416.00
<b>Expenditures</b>					
<b>Dept 371</b>					
249-371-701-000	BUILDING INSPECTOR/MECHANICAL	12,025.00	26,000.00	6,825.00	0.00
249-371-701-001	MECHANICAL INSPECTOR	10,517.70	0.00	9,215.90	0.00
249-371-702-000	CLERICAL WAGES	0.00	0.00	0.00	0.00
249-371-715-000	FICA/MEDICARE EXPENSE	0.00	0.00	0.00	0.00
249-371-718-000	RETIREMENT/TWP CONTRIBUTION	0.00	0.00	0.00	0.00
249-371-719-000	UNEMPLOYMENT TAXES	0.00	0.00	0.00	0.00
249-371-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00
249-371-726-000	SUPPLIES	0.00	0.00	0.00	0.00
249-371-729-000	POSTAGE/MAILING EXPENSE	0.00	0.00	0.00	0.00
249-371-801-000	CONTRACTUAL SERVICES	2,150.00	0.00	2,200.00	0.00
249-371-801-001	PERMIT MANAGEMENT	8,550.00	12,500.00	7,700.00	0.00
249-371-801-002	OTHER MEETINGS	0.00	0.00	0.00	0.00
249-371-802-000	ELECTRICAL INSPECTOR	18,573.80	19,000.00	14,344.85	0.00
249-371-803-000	PLUMBING INSPECTOR	5,204.53	7,000.00	4,058.75	0.00
249-371-820-000	OFFICE OVERHEAD EXPENSE	16,056.00	12,000.00	2,106.00	0.00
249-371-830-000	DUES/MEETINGS/SUBSCRIPTIONS	0.00	0.00	0.00	0.00
249-371-850-000	TELEPHONES	0.00	0.00	0.00	0.00
249-371-860-000	MILEAGE ALLOWANCE	0.00	0.00	0.00	0.00
249-371-925-000	PRESCRIPTION REIMBURSEMENTS	0.00	0.00	0.00	0.00
249-371-955-000	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00
249-371-999-000	TRANSFERS	0.00	0.00	0.00	0.00
Total Dept 371		73,077.03	76,500.00	46,450.50	0.00
<b>TOTAL EXPENDITURES</b>					
		73,077.03	76,500.00	46,450.50	0.00
<b>Fund 249 - BUILDING INSPECTION FUND:</b>					
<b>TOTAL REVENUES</b>					
<b>TOTAL EXPENDITURES</b>					
		78,822.37	71,500.00	52,886.79	1,416.00
		73,077.03	76,500.00	46,450.50	0.00



PERIOD ENDI. 04/30/2021  
 & Fiscal Year Completed: 83.29

2020-21  
 ORIGINAL BUDGET  
 06/30/2020  
 NORMAL (ABNORMAL)

2020-21  
 AMENDED BUDGET  
 04/30/2021  
 NORMAL (ABNORMAL)

ACTIVITY FOR  
 MONTH 04/30/2021  
 INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET 06/30/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)
<b>Fund 255 - P E G FUND</b>				
<b>Revenues</b>				
Dept 000				
255-000-664-000	INTEREST/DIVIDENDS	807.00	807.00	79.31
255-000-667-000	PEG RECEIPTS	31,500.00	31,500.00	22,975.72
255-000-699-000	TRANSFERS (IN)	0.00	0.00	0.00
Total Dept 000		32,307.00	32,307.00	23,055.03
<b>TOTAL REVENUES</b>				
		32,307.00	32,307.00	23,055.03
<b>Expenditures</b>				
Dept 000				
255-000-702-000	CABLE ADMINISTRATOR-WAGES	0.00	0.00	284.38
255-000-704-000	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00
255-000-715-000	FICA/MED TWP CONTRIBUTION	0.00	0.00	21.75
255-000-718-000	EMPLOYER RET CONTRIBUTION	0.00	0.00	0.00
255-000-729-000	POSTAGE/MAILING	0.00	0.00	0.00
255-000-838-000	PEG EQUIPMENT CHARGE	0.00	0.00	0.00
Total Dept 000		0.00	0.00	306.13
<b>Dept 793</b>				
255-793-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00
255-793-727-000	PEG SUPPLIES	0.00	0.00	0.00
255-793-801-000	CONTRACTUAL SERVICES	0.00	0.00	0.00
255-793-975-000	PEG EQUIPMENT PURCHASES	20,000.00	20,000.00	0.00
Total Dept 793		20,000.00	20,000.00	0.00
<b>TOTAL EXPENDITURES</b>				
		20,000.00	20,000.00	306.13
<b>Fund 255 - P E G FUND:</b>				
<b>TOTAL REVENUES</b>		32,307.00	32,307.00	23,055.03
<b>TOTAL EXPENDITURES</b>		20,000.00	20,000.00	306.13
<b>NET OF REVENUES &amp; EXPENDITURES</b>		12,307.00	12,307.00	22,748.90

PERIOD ENDT 04/30/2021

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END BALANCE 2020-21 ORIGINAL BUDGET  
06/30/2020 96.00 0.00

YTD BALANCE 04/30/2021 MONTH 04/30/2021  
NORMAL (ABNORMAL) INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021	ACTIVITY FOR MONTH 04/30/2021
Fund 701 - T & A					
Revenues					
Dept 000					
701-000-664-000	INTEREST INCOME	96.00	96.00	47.80	0.00
701-000-699-000	TRANSFERS - OTHER FUNDS	0.00	0.00	0.00	0.00
Total Dept 000		96.00	96.00	47.80	0.00
TOTAL REVENUES					
		96.00	96.00	47.80	0.00
Fund 701 - T & A:					
TOTAL REVENUES					
		96.00	96.00	47.80	0.00
TOTAL EXPENDITURES					
		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES					
		96.00	96.00	47.80	0.00

PERIOD END: 04/30/2021

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2020-21		2020-21	YTD BALANCE	ACTIVITY FOR
		ORIGINAL	BUDGET			
Fund 704 - FISH LAKE WEED CONTROL						
Revenues						
Dept 000						
704-000-664-000	INTEREST INCOME	151.99	337.00	337.00	113.42	0.00
704-000-672-000	SPECIAL ASSESSMENTS	15,565.55	16,001.00	16,001.00	14,259.35	108.85
704-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		15,717.54	16,338.00	16,338.00	14,372.77	108.85
TOTAL REVENUES						
		15,717.54	16,338.00	16,338.00	14,372.77	108.85
Expenditures						
Dept 000						
704-000-900-000	F/L MAINTENANCE-PUBLISHING	348.16	0.00	0.00	0.00	0.00
704-000-930-000	LAKE MAINTENANCE	14,350.00	16,001.00	16,001.00	939.00	0.00
704-000-955-000	MISCELLANEOUS	467.00	480.00	480.00	1,076.10	0.00
704-000-999-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		15,165.16	16,481.00	16,481.00	2,015.10	0.00
TOTAL EXPENDITURES						
		15,165.16	16,481.00	16,481.00	2,015.10	0.00
Fund 704 - FISH LAKE WEED CONTROL:						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
		552.38	(143.00)	(143.00)	12,357.67	108.85

PERIOD END: 04/30/2021

% Fiscal Year Completed: 83.29

2020-21 ORIGINAL BUDGET  
2020-21 AMENDED BUDGET  
YTD BALANCE 04/30/2021  
ACTIVITY FOR MONTH 04/30/2021

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 04/30/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2021 INCREASE (DECREASE)
<b>Fund 707 - TIPSICO LAKE FUND</b>						
<b>Revenues</b>						
Dept 000						
707-000-664-000	INTEREST INCOME	1,333.11	3,028.00	3,028.00	1,890.52	0.00
707-000-672-000	SPECIAL ASSESSMENTS	66,000.47	66,000.00	66,000.00	61,001.98	1,326.13
707-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>67,333.58</b>	<b>69,028.00</b>	<b>69,028.00</b>	<b>62,892.50</b>	<b>1,326.13</b>
<b>TOTAL REVENUES</b>						
		67,333.58	69,028.00	69,028.00	62,892.50	1,326.13
<b>Expenditures</b>						
Dept 000						
707-000-930-000	TIPSICO LAKE MAINTENANCE	48,450.00	66,000.00	66,000.00	18,703.22	0.00
707-000-935-000	MISCELLANEOUS	1,980.00	2,068.00	2,068.00	0.00	0.00
707-000-999-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>50,430.00</b>	<b>68,068.00</b>	<b>68,068.00</b>	<b>18,703.22</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>						
		50,430.00	68,068.00	68,068.00	18,703.22	0.00
<b>Fund 707 - TIPSICO LAKE FUND:</b>						
<b>TOTAL REVENUES</b>		67,333.58	69,028.00	69,028.00	62,892.50	1,326.13
<b>TOTAL EXPENDITURES</b>		50,430.00	68,068.00	68,068.00	18,703.22	0.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>		16,903.58	960.00	960.00	44,189.28	1,326.13

PERIOD ENDIN 4/30/2021  
 % Fiscal Year Completed: 83.29

2020-21  
 END BALANCE 06/30/2020 ORIGINAL BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 04/30/2021 MONTH 04/30/2021 ACTIVITY FOR INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	ORIGINAL BUDGET	AMENDED BUDGET	2020-21	YTD BALANCE 04/30/2021	MONTH 04/30/2021	ACTIVITY FOR INCREASE (DECREASE)
Fund 865 - INVESTMENTS								
Revenues								
Dept 000								
865-000-664-001	UR GAIN/LOSS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES								
Expenditures								
Dept 000								
865-000-718-001	ADVISORY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES								
Fund 865 - INVESTMENTS:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES								
		1,928,388.74	2,166,551.00	2,166,551.00	2,166,551.00	1,485,810.09	13,588.06	
		1,788,876.58	2,303,419.00	2,303,419.00	2,303,419.00	1,573,818.27	5,786.21	
		139,512.16	(136,868.00)	(136,868.00)	(136,868.00)	(88,008.18)	7,801.85	

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001-000	CASH-CHECKING-SWEEP	367,672.73	678,560.56
101-000-003-000	INVESTMENTS	944,737.10	950,116.82
101-000-003-001	CD'S	267,477.64	271,724.28
101-000-003-002	OAKLAND COUNTY POOL	250,934.22	252,214.86
101-000-003-003	MICHIGAN CLASS	20,585.23	20,600.45
101-000-004-000	PETTY CASH-TREASURER	120.00	120.00
101-000-004-001	PETTY CASH - GENERAL	100.00	100.00
101-000-018-000	PETTY CASH	0.00	0.00
101-000-019-000	A/R CABLE TV COMMISSIONS	0.00	0.00
101-000-020-000	A/R ENVIRONMENTAL INFRASTRUCTU	0.00	0.00
101-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
101-000-027-000	TAX RECEIVABLES	0.00	0.00
101-000-028-000	TAXES RECEIVABLE-DELINQ/PERS.	0.00	0.00
101-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
101-000-035-001	A/R REIMBURSEMENTS	0.00	0.00
101-000-056-000	INTEREST RECEIVABLE	0.00	0.00
101-000-067-000	DUE FROM NSP FUND	0.00	0.00
101-000-067-203	DUE FROM EVELINE DRIVE FUND	0.00	0.00
101-000-067-204	DUE TO/FROM BIG TRAIL MAINTENANCE	0.00	0.00
101-000-067-205	DUE TO/FROM WILLIAMS DR SAD FUND	0.00	0.00
101-000-067-206	DUE TO/FROM FIRE FUND	25,000.00	0.00
101-000-067-209	DUE TO/FROM CEMETERY FUND	30,000.00	30,000.00
101-000-067-245	DUE TO/FROM COMM DEVELOP	0.00	0.00
101-000-067-247	DUE TO/FROM NSP FUND	0.00	0.00
101-000-067-249	DUETO/FROM BLDG INSPECTION FUND	0.00	0.00
101-000-067-255	DUE TO/FROM PEG FUND	0.00	0.00
101-000-067-402	DUE TO/FROM INFRASTRUCTURE FUND	0.00	0.00
101-000-067-701	DUETO/FROM TRUST & AGENCY	(732.30)	267.70
101-000-067-703	DUE TO/FROM TAX FUND	2,942.96	2,942.96
101-000-067-704	DUE TO/FROM FISH LAKE MAINTENANCE	0.00	0.00
101-000-067-705	DUE TO/FROM LAKE BRAEMAR	0.00	0.00
101-000-067-707	DUE TO/FROM TIPSICO LAKE MAINTENANCE	60,000.00	60,000.00
101-000-067-861	DUE TO/FROM HOLLY SHORES ST LIGHT	0.00	0.00
101-000-078-000	DUE FROM STATE	178,058.00	178,058.00
101-000-078-001	DUE TO OAKLAND COUNTY	0.00	0.00
101-000-078-002	DUE TO/FROM GENESEE COUNTY	0.00	0.00
<b>Total Assets</b>		<b>2,146,895.58</b>	<b>2,444,705.63</b>
*** Liabilities ***			
101-000-201-000	DEFERRED REVENUE	0.00	0.00
101-000-202-000	ACCOUNTS PAYABLE	10,387.00	5,808.99
101-000-203-000	HEALTH INSURANCE PAYABLE	0.00	0.00
101-000-204-000	WAGES PAYABLE	0.00	0.00
101-000-205-000	ACCRUED LEGAL FEES	0.00	0.00
101-000-214-000	SUSPENSE ACCOUNT	0.00	0.00
101-000-214-001	DUE TO OPEB TRUST FUND	0.00	0.00
101-000-214-249	DUE TO BLDG. INSPECTION FUND	0.00	0.00
101-000-228-000	FICA/ STATE W/H	0.00	0.00
101-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
101-000-230-000	MEDICAL/DENTAL DEDUCTIONS	0.00	3,410.38
101-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
101-000-232-000	FSA	0.00	0.00
101-000-233-000	DEFERRED COMP/PEBSO	0.00	0.00
101-000-234-000	GARNISHMENTS	0.00	0.00
<b>Total Liabilities</b>		<b>10,387.00</b>	<b>9,219.37</b>
*** Fund Balance ***			
101-000-390-000	FUND BALANCE	2,131,575.84	2,131,575.84
101-000-398-000	INFRASTRUCTURE FUND BALANCE	13,481.24	13,481.24
101-000-399-000	INFRASTRUCTURE GRANT F/B	(8,548.50)	(8,548.50)
<b>Total Fund Balance</b>		<b>2,136,508.58</b>	<b>2,136,508.58</b>

Fund 201 APPOMATTOX DRIVE MAINTENANCE FUND

GL Number	Description	Current Year Beg. Balance	Balance
<b>*** Assets ***</b>			
201-000-001-000	CASH-APPOMATTOX DRIVE MAINTENANCE SAD	1,888.77	5,094.68
201-000-003-000	INVESTMENTS	1,500.00	1,500.00
201-000-026-000	ASSESSMENTS RECEIVABLE	0.00	0.00
201-000-067-703	DUE FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>3,388.77</b>	<b>6,594.68</b>
<b>*** Liabilities ***</b>			
201-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
201-000-214-000	DUE TO/FROM FROM GENERAL FUND	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>			
201-000-390-000	FUND BALANCE	3,388.77	3,388.77
<b>Total Fund Balance</b>		<b>3,388.77</b>	<b>3,388.77</b>
<b>Beginning Fund Balance</b>			<b>3,388.77</b>
<b>Net of Revenues VS Expenditures</b>			<b>3,205.91</b>
<b>Ending Fund Balance</b>			<b>6,594.68</b>
<b>Total Liabilities And Fund Balance</b>			<b>6,594.68</b>

Fund 204 BIG TRAIL MAINT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
204-000-001-000	BIG TRAIL ROAD MAINTENANCE	(12,063.64)	(6,945.59)
204-000-002-000	TO RECORD SAD CASH ACCOUNT BALANCES	0.00	0.00
204-000-003-000	INVESTMENTS	15,000.00	15,000.00
204-000-026-000	TAXES RECEIVABLE	0.00	0.00
204-000-067-703	DUE FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>2,936.36</b>	<b>8,054.41</b>
*** Liabilities ***			
204-000-202-000	ACCOUNTS PAYABLE	0.00	48.62
204-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>48.62</b>
*** Fund Balance ***			
204-000-390-000	FUND BALANCE	2,936.36	2,936.36
<b>Total Fund Balance</b>		<b>2,936.36</b>	<b>2,936.36</b>
<b>Beginning Fund Balance</b>			<b>2,936.36</b>
<b>Net of Revenues VS Expenditures</b>			<b>5,069.43</b>
<b>Ending Fund Balance</b>			<b>8,005.79</b>
<b>Total Liabilities And Fund Balance</b>			<b>8,054.41</b>



Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
<b>*** Assets ***</b>			
206-000-001-000	CASH-CHECKING	208.42	(567,791.58)
206-000-003-000	INVESTMENTS	252,438.74	324,931.76
206-000-003-001	CD'S	0.00	0.00
206-000-028-000	TAXES RECEIVABLE-DELINQUENT	0.00	0.00
206-000-056-000	INTEREST RECEIVABLE	0.00	0.00
206-000-067-703	DUE FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>252,647.16</b>	<b>(242,859.82)</b>
<b>*** Liabilities ***</b>			
206-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
206-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
206-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>			
206-000-390-000	BALANCE-BEG. OF PERIOD	252,647.16	252,647.16
206-000-391-000	STATION 3 FUND BALANCE	0.00	0.00
<b>Total Fund Balance</b>		<b>252,647.16</b>	<b>252,647.16</b>
<b>Beginning Fund Balance</b>			<b>252,647.16</b>
<b>Net of Revenues VS Expenditures</b>			<b>(495,506.98)</b>
<b>Ending Fund Balance</b>			<b>(242,859.82)</b>
<b>Total Liabilities And Fund Balance</b>			<b>(242,859.82)</b>

Fund 220 OTTIEWAY DRIVE MAINTENANCE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
220-000-001-000	OTTIEWAY DRIVE CASH-CHECKING--SWEEP	2,118.13	2,468.13
220-000-003-000	INVESTMENTS	0.00	0.00
220-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
220-000-067-703	DUE TO/FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>2,118.13</b>	<b>2,468.13</b>
*** Liabilities ***			
220-000-202-000	ACCOUNTS PAYABLE	1,000.00	0.00
220-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
220-000-214-704	DUE TO/FROM OTTIEWAY DRIVE	0.00	0.00
<b>Total Liabilities</b>		<b>1,000.00</b>	<b>0.00</b>
*** Fund Balance ***			
220-000-390-000	FUND BALANCE OTTIEWAY DRIVE	1,118.13	1,118.13
<b>Total Fund Balance</b>		<b>1,118.13</b>	<b>1,118.13</b>
<b>Beginning Fund Balance</b>			<b>1,118.13</b>
<b>Net of Revenues VS Expenditures</b>			<b>1,350.00</b>
<b>Ending Fund Balance</b>			<b>2,468.13</b>
<b>Total Liabilities And Fund Balance</b>			<b>2,468.13</b>

Fund 247 NSP

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
247-000-001-000	CASH - CHECKING	0.00	0.00
247-000-002-000	TO RECORD NSP CASH ACCOUNT BALANCES	0.00	0.00
247-000-003-000	INVESTMENTS	0.00	0.00
247-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
247-000-081-000	DUE FROM COUNTY	0.00	0.00
<b>Total Assets</b>		<b>0.00</b>	<b>0.00</b>
*** Liabilities ***			
247-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
247-000-214-101	DUE TO GENERAL FUND	0.00	0.00
247-000-214-245	DUE TO CDBG	0.00	0.00
247-000-216-000	DUE TO COUNTY	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
247-000-390-000	BAL AT BEG OF PERIOD	0.00	0.00
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>			<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>			<b>0.00</b>
<b>Ending Fund Balance</b>			<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>			<b>0.00</b>

Fund 255 P E G FUND

GL Number	Description	Current Year Beg. Balance	Balance
<b>*** Assets ***</b>			
255-000-001-000	CASH-CHECKING	188,864.47	211,613.37
255-000-003-000	INVESTMENTS	65,105.56	65,105.56
255-000-019-000	A/R CABLE COMMISSIONS	0.00	0.00
255-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
<b>Total Assets</b>		<b>253,970.03</b>	<b>276,718.93</b>
<b>*** Liabilities ***</b>			
255-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
255-000-214-101	DUE TO/FROM GENERAL FUND	0.00	0.00
255-000-228-000	FICA/ STATE W/H	0.00	0.00
255-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
255-000-230-000	AFLAC DEDUCTIONS	0.00	0.00
255-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
255-000-232-000	DEFERRED COMP-AETNA	0.00	0.00
255-000-233-000	DEFERRED COMP-PEBSCO	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>			
255-000-390-000	FUND BALANCE	253,970.03	253,970.03
<b>Total Fund Balance</b>		<b>253,970.03</b>	<b>253,970.03</b>
<b>Beginning Fund Balance</b>			<b>253,970.03</b>
<b>Net of Revenues VS Expenditures</b>			<b>22,748.90</b>
<b>Ending Fund Balance</b>			<b>276,718.93</b>
<b>Total Liabilities And Fund Balance</b>			<b>276,718.93</b>

Fund 701 T & A

GL Number	Description	Current Year Beg. Balance	Balance
<b>*** Assets ***</b>			
701-000-001-000	CASH-CHECKING	39,917.87	43,653.62
701-000-003-000	INVESTMENTS	0.00	0.00
701-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
701-000-067-101	DUE FROM GENERAL FUND	(267.70)	(267.70)
<b>Total Assets</b>		<b>39,650.17</b>	<b>43,385.92</b>
<b>*** Liabilities ***</b>			
701-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
701-000-214-000	DUE TO/FROM GENERAL FUND	0.00	(102.82)
701-000-214-703	DUE TO/FROM TAX	0.00	0.00
701-000-214-999	DUE TO OTHER	0.00	0.00
701-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
701-000-230-000	DUE TO OTHER GOVT AGENCIES	5,854.50	6,767.00
701-000-230-001	DOG LICENSE PAYABLE	713.25	713.25
701-000-230-002	PARK PASS PAYABLE	234.00	234.00
701-000-283-000	PERF DEPOSITS & MISC ESCROW	32,745.60	35,623.87
701-000-283-001	FOAMRITE DEPOSITS	0.00	0.00
<b>Total Liabilities</b>		<b>39,547.35</b>	<b>43,235.30</b>
<b>*** Fund Balance ***</b>			
701-000-390-000	BALANCE AT BEGINNING OF PERIOD	102.82	102.82
<b>Total Fund Balance</b>		<b>102.82</b>	<b>102.82</b>
<b>Beginning Fund Balance</b>			<b>102.82</b>
<b>Net of Revenues VS Expenditures</b>			<b>47.80</b>
<b>Ending Fund Balance</b>			<b>150.62</b>
<b>Total Liabilities And Fund Balance</b>			<b>43,385.92</b>

Fund 703 TAX FUND

GL Number	Description	Current Year Beg. Balance	Balance
	Net of Revenues VS Expenditures		(64.43)
	Ending Fund Balance		191.11
	Total Liabilities And Fund Balance		(64.54)

Fund 705 LAKE BRAEMAR SAD FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
705-000-001-000	LK BRAEMAR-CASH/CHECKING	(13,756.14)	7,247.72
705-000-003-000	INVESTMENTS	60,000.00	60,000.00
705-000-026-000	TAXES RECEIVABLE	0.00	0.00
705-000-067-703	DUE FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>46,243.86</b>	<b>67,247.72</b>
*** Liabilities ***			
705-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
705-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
705-000-390-000	FUND BALANCE	46,243.86	46,243.86
<b>Total Fund Balance</b>		<b>46,243.86</b>	<b>46,243.86</b>
<b>Beginning Fund Balance</b>			<b>46,243.86</b>
<b>Net of Revenues VS Expenditures</b>			<b>21,003.86</b>
<b>Ending Fund Balance</b>			<b>67,247.72</b>
<b>Total Liabilities And Fund Balance</b>			<b>67,247.72</b>

Fund 861 HOLLY SHORES LIGHTS

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
861-000-001-000	HOLLY SHORES STREET LIGHTS CASH ACCOUNT	5,741.91	7,008.43
861-000-003-000	INVESTMENTS	3,000.00	3,000.00
861-000-017-000	TRANSFER FUNDS	0.00	0.00
861-000-026-000	TAXES RECEIVABLE-DELINQ.-REAL	0.00	0.00
861-000-067-703	DUE FROM TAX FUND	0.00	0.00
<b>Total Assets</b>		<b>8,741.91</b>	<b>10,008.43</b>
*** Liabilities ***			
861-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
861-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
861-000-214-090	TAX COLLECTION FUND	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
861-000-390-000	BAL. AT BEG. OF PERIOD	8,741.91	8,741.91
<b>Total Fund Balance</b>		<b>8,741.91</b>	<b>8,741.91</b>
<b>Beginning Fund Balance</b>			<b>8,741.91</b>
<b>Net of Revenues VS Expenditures</b>			<b>1,266.52</b>
<b>Ending Fund Balance</b>			<b>10,008.43</b>
<b>Total Liabilities And Fund Balance</b>			<b>10,008.43</b>



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED ACCOUNT (COMMON)						
03/17/2021	GEN	22427	ALWAYS CARE	ALWAYS CARE BENEFITS INC	SUPERVISOR & RETIREE DENTAL & VISION/10	203.30
03/17/2021	GEN	22428	BCBSM	BCBSM	SUPERVISOR & DEP TREAS APRIL BC/BS/101-	1,890.37
03/17/2021	GEN	22429	COMCAST BU	COMCAST BUSINESS	3-1-2021 - 3-31-2021 OFFICE PHONES/101-	467.07
03/17/2021	GEN	22430	COSTCO	COSTCO	COSTCO 2021 MEMBERSHIP/101-289-726-000	120.00
03/17/2021	GEN	22431	I.T. RIGHT	I.T. RIGHT	WEBCAM TREAS/DEP TREAS/CLERK/101-289-72	675.00
03/17/2021	GEN	22432	MTA	MICHIGAN TOWNSHIPS ASSOCIATION	CLERK/DEP CLERK OMA CLASS/101-289-830-0	50.00
03/17/2021	GEN	22433	RICOH	RICOH USA INC	APRIL COPIER LEASE/101-289-858-000	221.33
03/23/2021	GEN	22434	CARROLL CR	CARROLL COURT REPORTING & VIDEO	COURT REPORTER DEVOTED BARN/101-301-802	727.70
03/23/2021	GEN	22435	MULVIHILL	JOHN D MULVIHILL PLLC	FEB 2021 TOWNSHIP ATTORNEY FEES/101-289	1,896.75
03/23/2021	GEN	22436	MUNI CODE	MUNICIPAL CODE CORPORATION	FULL COPY OF ORDINANCE BOOK/101-289-809	185.06
03/23/2021	GEN	22437	NOCPA ASSO	NOCPA ASSOCIATION OF FIRE FIGHTERS	CLEANUP ROSE CTR. CEM AFTER DEBRIS FROM	150.00
03/23/2021	GEN	22438	TPC	TPC	WELD REPAINT REINSTALL FLAGPOLE/209-000	325.00
03/30/2021	GEN	22439	CINTAS	CINTAS CORPORATION #354	101-265-930-000	170.17
03/30/2021	GEN	22440	COMCASTCAB	COMCAST CABLE	TWP OFFICE INTERNET - 101-289-802-000	177.07
03/30/2021	GEN	22441	CONSENRGY	CONSUMERS ENERGY	NOCPA WELL PUMP 101-265-920-000	34.80
03/30/2021	GEN	22442	DTE1	DTE ENERGY	OLD HALL - 101-265-920-000	50.75
03/30/2021	GEN	22443	DTE1	DTE ENERGY	OFFICES - 101-265-920-000	379.41
03/30/2021	GEN	22444	DWEAVER	DOUG WEAVER	INSPECTOR PAY-249-371-701-001 & 249-371	2,437.15
03/30/2021	GEN	22445	I.T. RIGHT	I.T. RIGHT	APPS-101-289-726-000	55.94
03/30/2021	GEN	22446	SIX RIVERS	SIX RIVERS LAND CONSERVANCY	PHRAGMITES - 101-463-930-000	506.88
03/30/2021	GEN	22447	STAPLES BU	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES - 101-289-726-000	313.26
03/30/2021	GEN	22448	VERIZON	VERIZON WIRELESS	CELL PHONES - 101-289-850-000	235.93
03/30/2021	GEN	22449	WELSH	KRISTINA WELSH	INSPECTOR PAY-249-371-701-000 & 249-371	1,470.35
04/06/2021	GEN	22450	CONSENRGY	CONSUMERS ENERGY	101-265-920-000 OLD HALL	221.60
04/06/2021	GEN	22451	CONSENRGY	CONSUMERS ENERGY	101-265-920-000 TWP OFFICE	329.18
04/06/2021	GEN	22452	CONSENRGY	CONSUMERS ENERGY	101-463-448-000 ROSE TWP LIGHTS	72.94
04/06/2021	GEN	22453	DTE1	DTE ENERGY	101-463-448-000	311.60
04/06/2021	GEN	22454	RUSHTON	DIOR RUSHTON	101-253-860-000 MILEAGE LOG TREASURER	82.32
04/06/2021	GEN	22455	SHRED-IT	SHRED-IT	2 BINS SHREDDER 101-463-523-000	395.34
04/06/2021	GEN	22456	SUNSET	SUNSET MAINTENANCE, LLC	101-999-890-000 & 101-265-930-000	1,030.00
04/06/2021	GEN	22457	VIEW NEWS	VIEW NEWSPAPERS	101-289-900-000 BD MEETING, CLEANUPDAY,	569.71
04/06/2021	GEN	22458	WALLS	NORRIS WALLS	101-265-930-000 & 209-000-930-000	2,660.00
04/06/2021	GEN	22459	WEB MATTER	WEB MATTERS	101-289-802-000 MTHLY HOSTING	24.95

GEN TOTALS:

Total of 33 Checks:

Less 0 Void Checks:

Total of 33 Disbursements:

18,440.93

0.00

18,440.93

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SAD SPECIAL ASSESSMENT CHECKING						
03/17/2021	SAD	2328	AQUAWEED	AQUA-WEED CONTROL INC.	EGLE PERMIT FEE/705-000-930-000	816.00
03/23/2021	SAD	2329	PROSE	GREG PROSE	GRADE EVELINE/203-000-930-000	750.00
04/06/2021	SAD	2330	CONSENERGY	CONSUMERS ENERGY	861-000-920-000	88.57
SAD TOTALS:						
Total of 3 Checks:						1,654.57
Less 0 Void Checks:						0.00
Total of 3 Disbursements:						1,654.57

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
<b>Bank TAX TAX CHECKING</b>						
03/31/2021	TAX	8212	GIS	GENESEE INTERMEDIAGE SCHOOLS	GENESEE INTERMEDIATE TAX PYMT-ALLOCATED GENESEE INTERMEDIATE TAX PYMT - VOTED	285.69 6,334.88 <u>6,620.57</u>
03/31/2021	TAX	8213	FENTONSCH	FENTON SCHOOLS	FENTON SCHOOLS TAX PAYMENTS-OPER FENTON SCHOOLS TAX PAYMENTS-SINK FENTON SCHOOLS TAX PAYMENTS-DEBT	379.50 1,567.71 9,721.62 <u>11,668.83</u>
03/31/2021	TAX	8214	ROSETWPGF	ROSE TOWNSHIP GENERAL FUND	GENERAL FUND TAX PAYMENTS	7,065.28
03/31/2021	TAX	8215	OAKCTYTREA	OAKLAND COUNTY TREASURER	FIRE FUND TAX PAYMENTS -- FIRE/EMERGENCY FIRE FUND TAX PAYMENTS -- FIRE2 VOTED	7,525.79 4,154.06 <u>11,679.85</u>
03/31/2021	TAX	8216	ROSETWPSAD	ROSE TOWNSHIP SAD	LAKE BRAEMAR TAX PAYMENTS TIPSICO LK IMPROVEMENT PAYMENT F/L WEEDS-DUE TO SAD FUND HOLLY SHORES --STREET LIGHTING TAX PYMTS BIG TRL RD MAINT-FISH LAKE MAINT TX PYM WILLIAMS DR SAD EVELINE DR TAX PAYMENTS	2,062.09 1,326.13 108.85 54.48 15.23 190.00 400.00 <u>4,156.78</u>

**TAX TOTALS:**

Total of 5 Checks:  
 Less 0 Void Checks:  
 Total of 5 Disbursements:

41,191.31  
 0.00  
41,191.31

**RECEIVED**  
MAR 11 2021

ROSE TOWNSHIP CLERK

ROSE TOWNSHIP TREASURER'S REPORT		ROSE TOWNSHIP BANK BALANCE		ROSE TOWNSHIP CLERK	
FOR THE MONTH OF FEB. 2021					
	BEGINNING	DEPOSIT	DEBITS	INTEREST	ENDING
<b>GENERAL FUND</b>					
CHECKING (FLAGSTAR)	\$224,660.41	\$146,151.01	\$51,100.19	\$29.72	\$319,711.23
COMMERCIAL SAVINGS (FLAGSTAR BANK)	\$104,528.22	\$20.05	\$0.00	\$20.05	\$104,548.27
CHECKING/CENTRAL FUNDS (STATE BANK)	\$23,471.86	\$2.71	\$0.00	\$2.71	\$23,474.57
INVESTMENT CD(HURON VALLEY STATE BANK)	\$270,301.29	\$0.00	\$0.00	\$1,422.99	\$271,724.28
<b>TOTAL</b>	<b>\$622,961.78</b>	<b>\$146,173.77</b>	<b>\$51,100.19</b>	<b>\$1,475.47</b>	<b>\$719,458.35</b>
<b>TAX FUND</b>					
CHECKING (THE STATE BANK)	\$235,986.61	\$746,901.77	\$514,362.50	\$33.45	\$468,525.88
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$235,986.61</b>	<b>\$746,901.77</b>	<b>\$514,362.50</b>	<b>\$33.45</b>	<b>\$468,525.88</b>
<b>TRUST AND AGENCY</b>					
CHECKING (THE STATE BANK)	\$42,537.78	\$639.34	\$36.00	\$5.59	\$43,141.12
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$42,537.78</b>	<b>\$639.34</b>	<b>\$36.00</b>	<b>\$5.59</b>	<b>\$43,141.12</b>
<b>SPECIAL ASSESSMENT</b>					
CHECKING (WATERFORD BANK NA)	\$155,373.96	\$38,100.92	\$1,288.55	\$1,260.41	\$192,186.33
INVESTMENT CD (WATERFORD BANK NA)	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00
<b>TOTAL</b>	<b>\$405,373.96</b>	<b>\$38,100.92</b>	<b>\$1,288.55</b>	<b>\$1,260.41</b>	<b>\$442,186.33</b>
<b>INVESTMENT</b>					
MICHIGAN CLASS (POOL)	\$20,601.74	\$0.00	\$0.00	\$0.95	\$20,602.69
WELLS FARGO (TREASURY BILLS)	\$1,005,374.89	\$0.00	\$0.00	\$0.00	\$1,005,374.89
<b>TOTAL</b>	<b>\$1,025,976.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.95</b>	<b>\$1,025,977.58</b>
<b>INVESTMENT</b>					
OAKLAND COUNTY/LGIP 77705	\$252,329.96	\$0.00	\$7.11	\$165.19	\$252,488.04
OAKLAND COUNTY/LGIP 77706 (FIRE FUND)	\$324,931.76	\$46,742.91	\$9.67	\$224.74	\$371,889.74
<b>TOTAL</b>	<b>\$577,261.72</b>	<b>\$46,742.91</b>	<b>\$16.78</b>	<b>\$389.93</b>	<b>\$624,377.78</b>

SUPERVISOR  
Dianne Scheib-Snider  
(248) 634-6889

CLERK  
Debbie Miller  
(248) 634-8701

*Township of Rose*  
*Oakland County*  
*Michigan*

TREASURER  
Paul J Gambka  
(248) 634-7291

TRUSTEES  
Patricia Wallis  
Glen Noble

CDBG REPORT  
As of March 31, 2021

2019 Minor Home Repair	\$2,190.89
2019 Public Service (HAYA) released	\$3,500.00
2017 Public Service (HAYA) Balance	<u>\$ 624.77</u>
	\$4,124.77
Total funds available	<u>\$6,315.66</u>

SUPERVISOR  
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CLERK  
Debbie Miller  
(248) 634-8701

*Township of Rose  
Oakland County  
Michigan*

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CDBG REPORT  
As of March 31, 2021

2019 Minor Home Repair \$2,190.89

2019 Public Service (HAYA) released \$3,500.00

2017 Public Service (HAYA) Balance \$ 624.77

\$4,124.77

Total funds available

\$6,315.66

MONTHLY CODE ENFORCEMENT BOARD REPORTS

MONTH

Telephone calls/emails received:

Property inspections:

Violation notices issued:

Violation notices open

Violation notices resolved:

Notices issued for the following violations:

Dogs:	<input type="text" value="0"/>
Trash & Debris:	<input type="text" value="1"/>
Vehicles:	<input type="text" value="0"/>
Grass:	<input type="text" value="0"/>
Building:	<input type="text" value="0"/>
Other:	<input type="text" value="1"/>

Citizen office visits:

Reporting David S. Plewes

From Feb 2021 Packet

January 13, 2021 – REGULAR MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES

**DATE:** Wednesday, January 13, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snider

**PRESENT:** Dianne Scheib-Snider, Supervisor  
Debbie Miller, Clerk  
Paul Gambka, Treasurer  
Glen Noble, Trustee  
Pat Walls, Trustee

**OTHERS:** Julius Stern  
Jim Holton  
Peter Stouffer  
Karen Winchester  
Linda Dagenhardt  
David

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snider called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** Did not say Pledge of Allegiance, instead had a moment of silence for resident Margaret (Peg) Thorsby.

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Trustee Noble to approve the agenda with addition of Item H, Retirement Trust Fund Reimbursement Actions. Seconded by Clerk Miller.

**VOTE:** **YES:** Miller, Noble, Walls, Gambka, Scheib-Snider  
**NO:** None

**2. Approval of Consent Agenda:**

**A. Approve the Consent Agenda:** Motion by Trustee Noble to approve the Consent Agenda. Seconded by Clerk Miller.

**VOTE:** **YES:** Noble, Walls, Gambka, Miller, Scheib-Snider  
**NO:** None

**3. Presentation:**

None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

Karen Winchester-Speaking as the Holly Township Clerk and Chair for North Oakland County Fire Authority (N.O.C.F.A.). She is bringing awareness to the Rose Township Board, that the Holly Township representatives on the NOCFA Board do not agree that the Articles of Incorporation are ready for adoption by either township.



The amendments to the articles were approved by a contentious split vote and she will not be recommending approval to the Holly Township Board of Trustees without important language being added.

The Holly Township representatives requested language to be added to the articles that prohibit a current or past employee of NOCFA to service on the Board and the NOCFA Board Attorney agreed, but it was ignored. It is in the best interest of the authority as it eliminates the potential conflict of interest and the possibility of a current or former employee making decisions that are not in the best interest of the authority.

This language prohibits current or past employees of N.O.C.F.A. from serving on the Board. It is the best interest of N.O.C.F.A. because it eliminates conflict of interest. Holly Township Representatives also requested language to be added for N.O.C.F.A. Board Conflict Resolution. There has been a significant amount of conflict between the board over the last (2) years and the articles as presented to Rose Township have nothing in place to resolve those issues.

Discussion on these matters were voted down and no discussion was permitted, which is inappropriate and not in the best interest of the Authority.

Regarding N.O.C.F.A. being a taxing authority, she states the N.O.C.F.A. Board did not complete its research nor discussed it and did not recommend bringing it to the Township Boards for approval or denial, which undermines the very purpose of the N.O.C.F.A. Board. She requests Rose Township Board of Trustees to send the Articles back to the N.O.C.F.A. Board to add these two (2) items or meet with the Holly Board in a joint Township Board meeting to amend the Articles in the best interest of the Authority and the Townships.

Julius Stern – Recognized the passing of Emile Bair. Concerned about Dave Plewes Dispensing CDBG Grant money to companies from another county. Concerned that there will be a millage increase and N.O.C.F.A. will be dissolved. States the N.O.C.F.A. attorney said a past employee should not be on the Board and Supervisor Scheib-Snyder shouldn't be on the N.O.C.F.A. Board since she was a past employee. Comments on \$14,854 money to be used for another employee.

**5. Unfinished Business:**

None

**6. New Business:**

**A. Community Development Block Grant (CDBG) Funding 2021-Establish Public Hearing Date:**

Need to have a motion to set up a public hearing for the February 10, 2021 meeting. Clerk Miller requested Supervisor Scheib-Snyder look into Blessings In A Backpack to see if they can be considered for the CDBG funds as there were 420 students who need the meals on weekends. Motion by Trustee Noble to set up a public hearing for disbursement of the yearly federal Community Development Block Grant at the February 10, 2021 Rose Township Board meeting. Seconded by Treasurer Gambka.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Noble, Scheib-Snyder  
**NO:** None

**B. North Oakland County Fire Authority (N.O.C.F.A.) Loan Discussion:**

Trustee Noble questions the \$25,000 disbursement check to N.O.C.F.A. Says there should be a better accounting of where the money went. Treasurer Gambka explains that when the money

first came in it was set up as a loan receivable and showed as being paid back when it came back. Trustee Noble would like all the funds to show in the accounting.

**C. Oakland Together COVID Support Fund Reimbursements:**

Clerk Miller discusses the reimbursable election expenses. Supervisor Scheib-Snyder discusses PPE, office cleaning and Supervisor reimbursed pay.

**D. Proposed North Oakland Fire Authority Article of Incorporation/Minutes:**

Supervisor Scheib-Snyder states she has been on the Board and N.O.C.F.A. as a Trustee, serving the last term as a N.O.C.F.A. representative, just being reappointed by Rose Township Board, and former employee of N.O.C.F.A. She comments Clerk Winchester of Holly Township states the N.O.C.F.A. Attorney suggests that former N.O.C.F.A. employees should not be on the N.O.C.F.A. Board. Supervisor Scheib-Snyder also sought a legal opinion. She was told she would be grandfathered in. She states there was a "meeting before the meeting" with Kullis, Winchester and Chief Lintz for which the rest of the Board was not informed of, the discussion of the "meeting" was not put on the agenda, there was no notice to rescind any of the six (6) motions and there was no vote, which is what you have to do to rescind a motion. She has attached portions of the April 18, 2019, January 21, 2020, February 18, 2020 N.O.C.F.A. Meeting Minutes and the January 8, 2020 Rose Township Board Meeting Minutes so everyone can make an informed decision. Supervisor Scheib-Snyder feels she is being singled out. She contacted 15 or more past N.O.C.F.A. employees to find out why they left. She no longer works for N.O.C.F.A. because of personal reasons.

Trustee Noble objects to another Township making comments at our Board Meeting and suggests it would be advantageous for Holly Township and Rose Township Boards to meet.

Clerk Miller agrees that both Boards need to meet before any further discussion.

Treasurer Gambka states that N.O.C.F.A. would give the Rose Township Residents a special tax increase. He also agrees the two Boards should meet.

Trustee Walls also agrees the two Boards should meet. States that we should only be paying for our own calls, rather than Holly Township's calls also.

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Walls, Gambka, Miller, Scheib-Snyder  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Supervisor Scheib-Snyder to revisit the motion to have the two boards meet once Trustee Noble gets back on the internet. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Gambka, Miller, Walls, Scheib-Snyder  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls. All said Aye.

**VOTE:**   **YES:**    Walls, Gambka, Miller, Noble, Scheib-Snyder  
          **NO:**       None



**E. North Oakland Household Hazardous Waste Consortium Agreement:**

Supervisor Scheib-Snyder says No-Haz had the highest attendance ever. 64% were first time users, 46% brought electronic waste. Due to COVID-19, we only had two (2) of the five (5) No-Haz dates but looking to have four (4) in 2021. Supervisor Scheib-Snyder needs to sign the contract.

Motion by Trustee Noble to authorize Supervisor Scheib-Snyder to act as our representative and authorize expenses for the No-Haz operation. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Miller, Noble, Walls, Gambka, Scheib-Snyder  
          **NO:**        None

**F. State of Michigan COVID-19 Restrictions Discussion:**

Discussed having our meeting virtually as long as we can.

**G. Office Support Staff:**

Office of the Supervisor has been very busy dealing with COVID-19 and would like more support staff to help her with office work.

Motion by Clerk Miller to hire a part-time Rose Township resident from Holly High School or local college student to work the hours for the Supervisor at a rate of \$15 per hour until the \$14,854 is expended. No Second.

Supervisor Scheib-Snyder says she should get to hire her assistant.

Trustee Walls states Supervisor Scheib-Snyder should be able to hire whomever she wants to assist her.

Trustee Noble states in past administrations Clerk's office support helped all departments.

Motion by Supervisor Scheib-Snyder to hire support staff as needed, not to exceed the amount she was reimbursed for COVID administration reimbursement. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Gambka, Noble, Walls, Scheib-Snyder  
          **NO:**        Miller

**H. Retirement Trust Fund Reimbursement Act:**

Trustee Noble discussed the Fund for retired employees and that it is accumulating monies and has had no draw on it. We are paying retirement out of the general fund. He would like a memorandum to change from general fund to being paid out of this trust fund.

Treasurer Gambka discussed with auditor Rana Emmons that it is not really a retirement fund. Michigan State finally acknowledges it is not a retirement fund and now Rose Township can do as they please with the funds, which are currently in a mutual fund. He suggests a vote to have Rana Emmons discuss it with the Board.

*TREASURER TO PRESENT A REPORT*

*CHANGE*

**7. Announcements:**

**A. Planning Commission Meeting:** February 4, 2021 @ 7:00 p.m.

**B. Zoning Board of Appeals Meeting:** February 2, 2021 @ 7:00 p.m.

**C. N.O.C.F.A. Board Meeting:** January 19, 2021 @ 3:00pm at Rose Township Offices.

D. **Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, [doyler@oakgov.com](mailto:doyler@oakgov.com)

E. **Township Board Regular Meeting:** February 10, 2021 @ 7:00 p.m.

8. **Miscellaneous Reports:**

A. **N.O.C.F.A.:** Audit information received at last meeting. Davisburg Road culvert replaced and installed a new dry-hydrant and they can now pump over 500 gallons per minute.

B. **Planning Commission:** Trustee Noble states there will be another rezoning issue and future clarification of the commercial land at Hickory Ridge and Rose Center Road intersection. The Master Plan appendix needs redevelopment.

C. **HAYA:** Trustee Walls states they had a good year. Items were ordered online and families picked them up.

D. **Cemetery Committee:** Clerk Miller states they have been re-drafting a new cemetery mowing contract and RFP, and requests it be put on the February 10, 2021 meeting agenda. Committee has designed signs and getting prices to discuss at next meeting.

E. **Zoning Board of Appeals:** Treasurer Gambka states the resident was trying to assert his rights (to build a garage) and the Board turned him down.

F. **Parks and Recreation:** None

G. **Heritage Committee:** Supervisor Scheib-Snyder states they are working on virtual educational videos.

H. **Supervisor Report:** Road Commission has been trimming trees on Davisburg Road and Milford Road.

9. **Brief Public Comments: (limit comments to 3 minutes)**

A. **Linda Dagenhardt:** Asked for a breakout of the Cemetery Perpetual Fund last month but hasn't seen it on the monthly report yet. Fish Lake Road at the Cemetery needs to be repaired. Supervisor Scheib-Snyder had gravel added, but it still needs more. Suggesting in-person meetings start up again. Suggests residents listen to the N.O.C.F.A. meeting, which is on the Rose Township website. States there is a Rose Township Forum at the N.O.C.F.A. meeting because Supervisor Scheib-Snyder, Treasurer Gambka and Trustee Walls are all on the Rose Township Board and participate in the N.O.C.F.A. meeting.

B. **Jim Holton:** Thanks Trustee Noble for Planning Board Meeting info. Disappointed in Township behavior. Has concerns about speed limit and safety. He would like to see internet provided for his street and thanks Supervisor Scheib-Snyder for working on the issue. States the information is not clear on how to attend the virtual meetings. Discusses concerns of people entering parks illegally in the late hours of the night. Spoke with someone to create a committee to maintain the parks-states his wife would like to help clean up the parks.



- C. Julius Stern:** States this meeting was an example of how things are done with the Township. Discusses the general fund and N.O.C.F.A. fund. Discusses not having bids for gutters or sanitizing. States the gutters were over \$2,000 so Supervisor Scheib-Snyder got permission from Treasurer Gambka to approve the extra funds, which is not the correct way to do it.
- D. David:** Reiterates comments about no internet. Complains about cars parking in parks at late hours.
- E. Peter Stouffer:** Concerned about citizens and alliances with Board Members and slander. States the work the Board and N.O.C.F.A has done is outstanding. Taxing Authority isn't about the distribution of funds, but having an accountable government. He does not support having another governmental body that would not be accountable. Complains about Rose and Holly Township Boards meeting. He states he is the one that requested the N.O.C.F.A. by-laws be cleaned up. He has no desire to "break away" from the Board and thinks it should remain intact. States Clerk Miller's comments are inappropriate and he will do something about it. He is proud of the work that he and the N.O.C.F.A. Board have done.

**10. Adjournment: 8:40pm**

Approved/Corrected

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Debbie Miller, MMC, MiPMC  
Rose Township Clerk

**January 13, 2021 – REGULAR MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES**

**DATE:** Wednesday, January 13, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snyder

**PRESENT:** Dianne Scheib-Snyder, Supervisor                      Glen Noble, Trustee  
                  Debbie Miller, Clerk                                      Pat Walls, Trustee  
                  Paul Gambka, Treasurer

**OTHERS:** Julius Stern    Karen Winchester  
                  Jim Holton    Linda Dagenhardt  
                  Peter Stouffer    David

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snyder called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** Did not say Pledge of Allegiance, instead had a moment of silence for resident Margaret (Peg) Thorsby.

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Trustee Noble to approve the agenda with addition of Item H, Retirement Trust Fund Reimbursement Actions. Seconded by Clerk Miller.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snyder  
**NO:** None

**2. Approval of Consent Agenda:**

**A. Approve the Consent Agenda:** Motion by Trustee Noble to approve the Consent Agenda. Seconded by Clerk Miller.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Scheib-Snyder  
**NO:** None

**3. Presentation:**

None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

Karen Winchester-Speaking as the Holly Township Clerk and Chair for North Oakland County Fire Authority (N.O.C.F.A.). She is bringing awareness to the Rose Township Board, that the Holly Township representatives on the NOCFA Board do not agree that the Articles of Incorporation are ready for adoption by either township.

The amendments to the articles were approved by a contentious split vote and she will not be recommending approval to the Holly Township Board of Trustees without important language being added.

The Holly Township representatives requested language to be added to the articles that prohibit a current or past employee of NOCFA to service on the Board and the NOCFA Board Attorney agreed, but it was ignored. It is in the best interest of the authority as it eliminates the potential conflict of interest and the possibility of a current or former employee making decisions that are not in the best interest of the authority.

This language prohibits current or past employees of N.O.C.F.A. from serving on the Board. It is the best interest of N.O.C.F.A. because it eliminates conflict of interest. Holly Township Representatives also requested language to be added for N.O.C.F.A. Board Conflict Resolution. There has been a significant amount of conflict between the board over the last (2) years and the articles as presented to Rose Township have nothing in place to resolve those issues.

Discussion on these matters were voted down and no discussion was permitted, which is inappropriate and not in the best interest of the Authority.

Regarding N.O.C.F.A. being a taxing authority, she states the N.O.C.F.A. Board did not complete its research nor discussed it and did not recommend bringing it to the Township Boards for approval or denial, which undermines the very purpose of the N.O.C.F.A. Board. She requests Rose Township Board of Trustees to send the Articles back to the N.O.C.F.A. Board to add these two (2) items or meet with the Holly Board in a joint Township Board meeting to amend the Articles in the best interest of the Authority and the Townships.

Julius Stern – Recognized the passing of Emile Bair. Concerned about Dave Plewes Dispensing CDBG Grant money to companies from another county. Concerned that there will be a millage increase and N.O.C.F.A. will be dissolved. States the N.O.C.F.A. attorney said a past employee should not be on the Board and Supervisor Scheib-Snyder shouldn't be on the N.O.C.F.A. Board since she was a past employee. Comments on \$14,854 money to be used for another employee.

**5. Unfinished Business:**

None

**6. New Business:**

**A. Community Development Block Grant (CDBG) Funding 2021-Establish Public Hearing Date:**

Need to have a motion to set up a public hearing for the February 10, 2021 meeting. Clerk Miller requested Supervisor Scheib-Snyder look into Blessings In A Backpack to see if they can be considered for the CDBG funds as there were 420 students who need the meals on weekends.

Motion by Trustee Noble to set up a public hearing for disbursement of the yearly federal Community Development Block Grant at the February 10, 2021 Rose Township Board meeting. Seconded by Treasurer Gambka.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Noble, Scheib-Snyder  
**NO:** None

**B. North Oakland County Fire Authority (N.O.C.F.A.) Loan Discussion:**

Trustee Noble questions the \$25,000 disbursement check to N.O.C.F.A. Says there should be a better accounting of where the money went. Treasurer Gambka explains that when the money first came in it was set up as a loan receivable and showed as being paid back when it came back. Trustee Noble would like all the funds to show in the accounting.

**C. Oakland Together COVID Support Fund Reimbursements:**

Clerk Miller discusses the reimbursable election expenses. Supervisor Scheib-Snyder discusses PPE, office cleaning and Supervisor reimbursed pay.

**D. Proposed North Oakland Fire Authority Article of Incorporation/Minutes:**

Supervisor Scheib-Snyder states she has been on the Board and N.O.C.F.A. as a Trustee, serving the last term as a N.O.C.F.A. representative, just being reappointed by Rose Township Board, and former employee of N.O.C.F.A. She comments Clerk Winchester of Holly Township states the N.O.C.F.A. Attorney suggests that former N.O.C.F.A. employees should not be on the N.O.C.F.A. Board. Supervisor Scheib-Snyder also sought a legal opinion. She was told she would be grandfathered in. She states there was a "meeting before the meeting" with Kullis, Winchester and Chief Lintz for which the rest of the Board was not informed of, the discussion of the "meeting" was not put on the agenda, there was no notice to rescind any of the six (6) motions and there was no vote, which is what you have to do to rescind a motion. She has attached portions of the April 18, 2019, January 21, 2020, February 18, 2020 N.O.C.F.A. Meeting Minutes and the January 8, 2020 Rose Township Board Meeting Minutes so everyone can make an informed decision. Supervisor Scheib-Snyder feels she is being singled out. She contacted 15 or more past N.O.C.F.A. employees to find out why they left. She no longer works for N.O.C.F.A. because of personal reasons.

Trustee Noble objects to another Township making comments at our Board Meeting and suggests it would be advantageous for Holly Township and Rose Township Boards to meet.

Clerk Miller agrees that both Boards need to meet before any further discussion.

Treasurer Gambka states that N.O.C.F.A. would give the Rose Township Residents a special tax increase. He also agrees the two Boards should meet.

Trustee Walls also agrees the two Boards should meet. States that we should only be paying for our own calls, rather than Holly Township's calls also.

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls.

**VOTE:**   **YES:**   Walls, Gambka, Miller, Scheib-Snyder  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Supervisor Scheib-Snyder to revisit the motion to have the two boards meet once Trustee Noble gets back on the internet. Seconded by Trustee Walls.

**VOTE:**   **YES:**   Gambka, Miller, Walls, Scheib-Snyder  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls. All said Aye.



**VOTE: YES:** Walls, Gambka, Miller, Noble, Scheib-Snider  
**NO:** None

**E. North Oakland Household Hazardous Waste Consortium Agreement:**

Supervisor Scheib-Snider says No-Haz had the highest attendance ever. 64% were first time users, 46% brought electronic waste. Due to COVID-19, we only had two (2) of the five (5) No-Haz dates but looking to have four (4) in 2021. Supervisor Scheib-Snider needs to sign the contract.

Motion by Trustee Noble to authorize Supervisor Scheib-Snider to act as our representative and authorize expenses for the No-Haz operation. Seconded by Trustee Walls.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snider  
**NO:** None

**F. State of Michigan COVID-19 Restrictions Discussion:**

Discussed having our meeting virtually as long as we can.

**G. Office Support Staff:**

Office of the Supervisor has been very busy dealing with COVID-19 and would like more support staff to help her with office work.

Motion by Clerk Miller to hire a part-time Rose Township resident from Holly High School or local college student to work the hours for the Supervisor at a rate of \$15 per hour until the \$14,854 is expended. No Second.

Supervisor Scheib-Snider says she should get to hire her assistant.

Trustee Walls states Supervisor Scheib-Snider should be able to hire whomever she wants to assist her.

Trustee Noble states in past administrations Clerk's office support helped all departments.

Motion by Supervisor Scheib-Snider to hire support staff as needed **at \$25 per hour**, not to exceed the amount she was reimbursed for COVID administration reimbursement. Seconded by Trustee Walls.

**VOTE: YES:** Gambka, Noble, Walls, Scheib-Snider  
**NO:** Miller

**H. Retirement Trust Fund Reimbursement Act:**

Trustee Noble discussed the Fund for retired employees and that it is accumulating monies and has had no draw on it. We are paying retirement out of the general fund. He would like a memorandum to change from general fund to being paid out of this trust fund.

Treasurer Gambka discussed with auditor Rana Emmons that it is not really a retirement fund. Michigan State finally acknowledges it is not a retirement fund and now Rose Township can do as they please with the funds, which are currently in a mutual fund. He suggests a **vote-zoom format** to have Rana Emmons discuss it with the Board.

**7. Announcements:**

- A. **Planning Commission Meeting:** February 4, 2021 @ 7:00 p.m.
- B. **Zoning Board of Appeals Meeting:** February 2, 2021 @ 7:00 p.m.
- C. **N.O.C.F.A. Board Meeting:** January 19, 2021 @ 3:00pm at Rose Township Offices.
- D. **Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, [doyler@oakgov.com](mailto:doyler@oakgov.com)
- E. **Township Board Regular Meeting:** February 10, 2021 @ 7:00 p.m.

**8. Miscellaneous Reports:**

- A. **N.O.C.F.A.:** Audit information received at last meeting. Davisburg Road culvert replaced and installed a new dry-hydrant and they can now pump over 500 gallons per minute.
- B. **Planning Commission:** Trustee Noble states there will be another rezoning issue and future clarification of the commercial land at Hickory Ridge and Rose Center Road intersection. The Master Plan appendix needs redevelopment.
- C. **HAYA:** Trustee Walls states they had a good year. Items were ordered online and families picked them up.
- D. **Cemetery Committee:** Clerk Miller states they have been re-drafting a new cemetery mowing contract and RFP, and requests it be put on the February 10, 2021 meeting agenda. Committee has designed signs and getting prices to discuss at next meeting.
- E. **Zoning Board of Appeals:** Treasurer Gambka states the resident was trying to assert his rights (to build a garage) and the Board turned him down.
- F. **Parks and Recreation:** None
- G. **Heritage Committee:** Supervisor Scheib-Snider states they are working on virtual educational videos.
- H. **Supervisor Report:** Road Commission has been trimming trees on Davisburg Road and Milford Road.

**9. Brief Public Comments: (limit comments to 3 minutes)**

- A. **Linda Dagenhardt:** Asked for a breakout of the Cemetery Perpetual Fund last month but hasn't seen it on the monthly report yet. Fish Lake Road at the Cemetery needs to be repaired. Supervisor Scheib-Snider had gravel added, but it still needs more. Suggesting in-person meetings start up again. Suggests residents listen to the N.O.C.F.A. meeting, which is on the Rose Township website. States there is a Rose Township forum at the N.O.C.F.A. meeting because Supervisor Scheib-Snider, Treasurer Gambka and Trustee Walls are all on the Rose Township Board and participate in the N.O.C.F.A. meeting.

- B. Jim Holton:** Thanks Trustee Noble for Planning Board Meeting info. Disappointed in Township behavior. Has concerns about speed limit and safety. He would like to see internet provided for his street and thanks Supervisor Scheib-Snyder for working on the issue. States the information is not clear on how to attend the virtual meetings. Discusses concerns of people entering parks illegally in the late hours of the night. Spoke with someone to create a committee to maintain the parks-states his wife would like to help clean up the parks.
- C. Julius Stern:** States this meeting was an example of how things are done with the Township. Discusses the general fund and N.O.C.F.A. fund. Discusses not having bids for gutters or sanitizing. States the gutters were over \$2,000 so Supervisor Scheib-Snyder got permission from Treasurer Gambka to approve the extra funds, which is not the correct way to do it.
- D. David:** Reiterates comments about no internet. Complains about cars parking in parks at late hours.
- E. Peter Stouffer:** Concerned about citizens and alliances with Board Members and slander. States the work the Board and N.O.C.F.A has done is outstanding. Taxing Authority isn't about the distribution of funds, but having an accountable government. He does not support having another governmental body that would not be accountable. Complains about Rose and Holly Township Boards meeting. He states he is the one that requested the N.O.C.F.A. by-laws be cleaned up. He has no desire to "break away" from the Board and thinks it should remain intact. States Clerk Miller's comments are inappropriate and he will do something about it. He is proud of the work that he and the N.O.C.F.A. Board have done.

**10. Adjournment: 8:40pm**



Debbie Miller, MMC, MIPMC II  
Rose Township Clerk

Approved/Corrected

**February 10, 2021 – REGULAR MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES**

**DATE:** Wednesday, February 10, 2021  
**TIME:** 7:01 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snyder

**PRESENT:** Dianne Scheib-Snyder, Supervisor                      Glen Noble, Trustee  
                  Debbie Miller, Clerk                                      Patricia Walls, Trustee  
                  Paul Gambka, Treasurer

**OTHERS:** Linda Watson-Call                                      Mark Bolan                      David Schlaud  
                  Jim Holton    Linda Dagenhardt              Rochelle McGee  
                  Stouffers    David                                      Pat Alzady  
                  Renee Switalski    Caller 01                              Caller 02  
                  Gisela Lendle King (Caller 03)                              Microsoft account

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snyder called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** None. Supervisor Scheib-Snyder stated she removed it from the agenda.

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Clerk Miller to approve the agenda. Seconded by Trustee Walls.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snyder  
**NO:** None

**2. Approval of Consent Agenda:**

**A. Approve the Consent Agenda:** Motion by Trustee Walls to approve the Consent Agenda minus the Minutes of January 13, 2021. Seconded by Treasurer Gambka.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Scheib-Snyder  
**NO:** None

**2a. Minutes of January 13, 2021: 6H**

**A. Changes to minutes:** Trustee Noble stated the Township Treasurer should submit a written report of how the monies will be disbursed. Trustee Walls states there was no call for a vote.

Motion by Trustee Noble to add to the January 13, 2021 Rose Township meeting minutes, 6H: Trustee Noble requested that the Township should submit a written report regarding the disbursement of monies and secondly to remove the word "vote." Seconded by Treasurer Gambka.

**VOTE: YES:** Walls, Gambka, Miller, Noble, Scheib-Snider  
**NO:** None

**2b. Minutes of January 13, 2021: Public Comments, 6D, and space before the motion.**

**A. Changes to minutes:** Trustee Walls states spelling error in 9, Brief Public Comments by Linda Dagenhardt-5<sup>th</sup> line down states "forum" instead of "quorum" and needs to be corrected. Item 6D: Trustee Walls requests Motion be changed from "two boards" to "Rose Township and Holly Township Boards." Would like the motion to read "Motion by Clerk Miller to have the two boards, Rose Township and Holly Township, meet" to clarify.

Trustee Walls would like a space before each motion in the meeting minutes.

Clerk Miller states that the meeting minutes are the responsibility of the clerk's department.

Trustee Walls disagrees and states they belong to the board. Clerk Miller thanks Trustee Walls for her comments and will take them into consideration.

Motion by Trustee Walls to add under 6D to add two boards, Rose Township and Holly Township. On Linda Dagenhardt brief public comments from "f" to quorum with a "q" and to separate the motions from the discussion at the end of the paragraphs. Seconded by Treasurer Gambka.

**VOTE: YES:** Gambka, Miller, Noble, Walls, Scheib-Snider  
**NO:** None

**3. Presentation:**

None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

None

**5. Public Hearing-CDBG Public Hearing:**

Explanation: This Public Hearing is being held for the purpose of hearing public comments on the Community Block Grant Program (CDBG) for 2021 for approximately \$9, 519 to fund eligible projects. CDBG is a U.S. Department of Housing and Urban Development Program that provides funds based on Federal regulations.

Public Hearing opened at 7:18pm. No public comments made.

Supervisor Scheib-Snider commented she received letters from Holly Area Youth Assistance (HAYA) and HAVEN.

Public Hearing closed at 7:19pm.

**6. Unfinished Business:**

**A. Proposed North Oakland County Fire Authority (N.O.C.F.A. ) Articles of Incorporation. Holly Township has voted on it, but Rose Township has not.**

Trustee Noble discusses the changes. Treasurer Gambka states most of changes were to update the document.

Motion to approve the N.O.C.F.A. Articles of Incorporation with changes as presented on pages 1-10 by Treasurer Gambka. Seconded by Trustee Noble.

**VOTE: YES:** Walls, Gambka, Noble, Scheib-Snyder  
**NO:** Miller

**7. New Business:**

**A. Community Development Block Grant (CDBG) Funding 2021:**

Supervisor Scheib-Snyder explains to Trustee Walls that due to federal guidelines she would have to recuse herself from voting on HAYA Board regarding CDBG funding. Supervisor Scheib-Snyder states Blessings in a Backpack is not eligible for CDBG.

Motion to authorize Supervisor proceed with the request for CDBG monies in the amount of approximately \$9,519 (\$6,019 for minor home repair and \$3,500 for public service) and to approve the resolution by Trustee Noble. Seconded by Treasurer Gambka.

ROSE TOWNSHIP RESOLUTION 2021-01

APPROVING 2021

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, Rose Township has duly advertised a public hearing on February 10, 2021 for the purpose of receiving comments regarding the proposed 2021 Program Year Community Development Block Grant funds in the approximate amount of \$9,519.00, and;

WHEREAS, the Township of Rose determined that the following projects meets the Federal objectives of the CDBG program and it's prioritized by the community as a high priority need.

Account Number	Activity Description	Amount
172170-731227	Minor Home Repair (single unit res.)	\$6,019
172160-732185	Public Service (youth services)	\$3,500

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG Minor Home Repair will prioritize on first come first served except in the case of emergency need (well, furnace etc..), funds available every five years per property, project per property not to exceed \$4,000, priority to use funds in areas with wide spread low/moderate incomes.

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for FY 2021 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Clerk is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

**VOTE: YES:** Noble, Gambka, Miller, Scheib-Snyder  
**NO:** None  
**ABSTAIN:** Walls

**B. Cemetery Lawn Maintenance Contract:**

Clerk Miller discusses the changes made in the contract. Rose Township attorney approved changes.

Motion to approve the Advertisement for bids for Rose Township for site mowing and cleanup for Rose Township Beebe Cemetery, Brookins Cemetery and Rose Center Cemetery using the documents as presented by Supervisor Scheib-Snider. Seconded by Trustee Noble.

**VOTE: YES:** Gambka, Miller, Noble, Walls, Scheib-Snider  
**NO:** None

**C. Office and Park Lawn Maintenance Contract:**

Supervisor Scheib-Snider discussed that the amount of cuts was changed from 12 to 14 in the contract.

Motion to approve the request for proposals for site grass mowing for Rose Township Office, Hall, Civic and Dearborn Parks by Trustee Noble. Seconded by Treasurer Gambka.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snider  
**NO:** None

**D. 2021 Gravel Program & E. Road Commission for Oakland County Tri Party Program: discussion**

Supervisor Scheib-Snider received a list of roads recommended to be graveled: Houser and Tucker, cost split with Holly Township. Also, Webberdale, Rosmar, Buckhorn Lake-north of Munger, Tannock, Alden, Starmer and Chiefs. Remaining for future projects is \$63,594. Cost is roughly \$40,000 per mile. Supervisor Scheib-Snider suggests we gravel 1.5 miles. Discussion on which roads to gravel.

Motion to use our 2021 regravelling of Rose Township Roads to include Houser Road, split road with Holly Township .51 miles and Tucker Road, split road with Holly Township .50 miles, Alden, Starmer and Chiefs .30 miles by Trustee Walls. Seconded by Trustee Noble.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Scheib-Snider  
**NO:** None

**E. Road Commission for Oakland County Tri Party Program:**

Trustee Noble questioned if left over funds will go towards 2022 program. Supervisor Scheib-Snider responded it will be carried over.

Motion to use the Tri Party funds towards the 2021 road gravel program by Supervisor Scheib-Snider. Seconded by Trustee Walls.

**VOTE: YES:** Walls, Gambka, Miller, Noble, Scheib-Snider  
**NO:** None

**F. Code Enforcement Services contract:**

Discussion on cost comparison.

Motion to approve the three (3) year contract for Carlisle Wortman for Code Enforcement services by Trustee Noble. Seconded by Clerk Miller.

**VOTE:**   **YES:**    Gambka, Miller, Noble, Walls, Scheib-Snider  
          **NO:**       None

**G. Oakland Together COVID support funds:**

Discussion on where the funds were transferred to: Currently in Grant Reimbursement.

**H. State of Michigan COVID-19 Restrictions Discussion:**

Discussion on opening the building. Residents know they need to wear a mask and social distance. It was decided to reopen the building.

**8. Announcements- Due to COVID-19 restrictions meetings may be held virtually:**

**A. Planning Commission Meeting:** March 4, 2021 @ 7:00 p.m.

**B. Zoning Board of Appeals Meeting:** March 2, 2021@ 7:00 p.m.

**C. N.O.C.F.A. Board Meeting:** February 16, 2021 @ 3:00pm virtually

**D. Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, [doyler@oakgov.com](mailto:doyler@oakgov.com)

**E. Township Board Regular Meeting:** March 10, 2021 @ 7:00 p.m.

**9. Miscellaneous Reports:**

**A. N.O.C.F.A.:** Treasurer Gambka stated the Commission discussed the Amended Articles of Incorporation. A new Chairperson was elected.

**B. Planning Commission:** Trustee Noble states they have been working on the appendix of the Master Plan.

**C. HAYA:** Trustee Walls states the Backpack Program may not have enough funds through the end of the school year. Looking for ways to raise money for that program.

**D. Cemetery Committee:** Clerk Miller discusses the cemetery contract and signage.

**E. Zoning Board of Appeals:** Treasurer Gambka states the Commission has asked the resident (who wants to build a garage) to bring in more documentation to update his appeal. Will be looked at in either March or April.

**F. Parks and Recreation:** The person Supervisor Scheib-Snider was working with on the playground disappeared. She is looking for new people.



**G. Heritage Committee:** Supervisor Scheib-Snider had a "sneak" preview of an education video.

**H. Supervisor Report:** Letters will be mailed to residents with known phragmites regarding road right-of-way spraying and they can request a personal estimate. First No-Haz date is April 24, 2021 at Oxford Middle School. June in Independence Township-date TBD. July at Kensington Church in Orion Township. September at 1200 N. Telegraph Rd. in Pontiac. State has new application for hardship cases, which will be presented to the Board possibly in April.

**10. Brief Public Comments: (limit comments to 3 minutes)**

**A. Gisela Lendle King:** Complained about critter control companies releasing critters on and near her property. Supervisor Scheib-Snider suggests she contact Dave Plewes.

**B. Linda Dagenhardt:** Suggests dredging Buckhorn Creek before culvert is put in on Milford Road. Trustee Noble replies that property owners would have to have a special assessment district (SAD) formed for dredging. Cemetery Committee has not received information on the perpetual funds and would like a report.

**11. Adjournment: 8:10pm**

Approved/Corrected



Debbie Miller, MMC, MIPMC II  
Rose Township Clerk

**Rose Township Resolution 2021-XX**  
**Section 115 Retiree Health Care Fund Trust Withdrawal**

**WHEREAS**, Rose Township, 9080 Mason Street, Holly, Michigan, desires to withdrawal funds from the Rose Township Retiree Health Insurance Section 115 Trust that was established, provided for under the Public Employee Health Care Fund Investment Act, 1999 PA 149, MCL 38.1211 to 38.1216, for the accumulation and investment of funds for the purpose of funding healthcare benefits to the retirees of Rose Township; and

**WHEREAS**, the Rose Township Board desires to receive a withdrawal from the Trust; and

**WHEREAS**, the named Trustees, the Rose Township Board, are authorized to direct Trust withdrawals to the Employer.

**NOW THEREFORE BE IT RESOLVED**, pursuant to sections 1.3 and 4.4 of the Rose Township Retiree Health Insurance Section 115 Trust dated January 1, 2009, by and between Rose Township, the Employer, and the Rose Township Board, the Trustee, and Burnham & Flower Insurance Group, the TPA, the Rose Township Board hereby elects a withdrawal of \$2,109.10 for the purpose of retiree medical insurance premiums for the 2020 – 2021 plan year and for withdrawals for the amount paid out in subsequent years.

Motion by:                                  Seconded by:  
Voting Yea:  
Voting Nay:  
Absent:

The Rose Township Supervisor declared the resolution adopted/denied.

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I, Debbie Miller, the duly elected Clerk of Rose Township, Oakland County, Michigan do hereby certify that the above is a true copy of a resolution adopted by the Rose Township Board of Trustees at its regular meeting held on April 14, 2021 at which time a quorum was present.

Dated:

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Debbie Miller MMC, MiPMC  
Rose Township Clerk