

**AGENDA**  
**ROSE TOWNSHIP**  
**9080 Mason Street**  
**Holly, MI 48442**  
**February 10, 2021-REGULAR MEETING**  
**VIRTUAL 7:00 P.M.**



Rose Township Board of Trustees

Wed, Feb 10, 2021 7:00 PM - 10:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

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**CALL TO ORDER:**

**ROLL CALL:** Dianne Scheib-Snider, Supervisor  
Debbie Miller, Clerk  
Paul Gambka, Treasurer

Patricia Walls, Trustee  
Glen Noble, Trustee

1. **Approval of Agenda**
2. **Approval of Consent Agenda**
  - A. Approval of Regular Township Board Meeting Minutes of January 13, 2021
  - B. Receipt of Monthly Reports
    - Building Department
    - N.O.C.F.A.
    - HAYA
    - Financial Report
    - Treasurers Report
    - CDBG Report
    - Code Enforcement Officer Report
  - C. Payment of Bills
3. **Presentation**
4. **Brief Public Comments - Agenda Items ONLY, Comments only (3 minute limit)**

**5. Public Hearing-CDBG Public Hearing**

**6. Unfinished Business**

- A. Proposed North Oakland County Fire Authority Articles of Incorporation

**7. New Business**

- A. CDBG Funding 2021
- B. Cemetery Lawn Maintenance Contract
- C. Office and Park Lawn Maintenance Contract
- D. 2021 Gravel Program
- E. Road Commission for Oakland County Tri Party Program
- F. Code Enforcement Services contract
- G. Oakland Together COVID support funds
- H. State of Michigan COVID-19 Restrictions Discussion

**8. Announcements- Due to COVID-19 restrictions meetings may be held virtually**

- A. Planning Commission Meeting: March 4, 2021 @ 7:00 p.m.
- B. Zoning Board of Appeals Meeting: March 2, 2021 @ 7:00 p.m.
- C. N.O.C.F.A. Board Meeting: February 16, 2021 @ 3:00 p.m. NOCFA Sta #1
- D. Assessing Office: M-F, 9 a.m.-5:00 p.m. 248 858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting: March 10, 2021 @ 7:00 p.m

**9. Miscellaneous Reports**

- A. N.O.C.F.A.
- B. Planning Commission
- C. HAYA
- D. Cemetery Committee
- E. Zoning Board of Appeals
- F. Parks and Recreation
- G. Heritage Committee
- H. Supervisor

**10. Brief Public Comments-Comments ONLY, limit comments to 3 minutes**

**11. Adjournment**

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Rose Township Board of Trustees by contacting the Rose Township Clerk's office, 9080 Mason Street, Holly, MI 48442 (248) 634-8701 [clerk@rosetownship.com](mailto:clerk@rosetownship.com).

Dianne Scheib-Snyder, Rose Township Supervisor

**January 13, 2021 – REGULAR MEETING  
ROSE TOWNSHIP  
BOARD OF TRUSTEES**

**DATE:** Wednesday, January 13, 2021  
**TIME:** 7:00 p.m.  
**PLACE:** Virtual – gotomeeting.com  
Gotomeeting.com administrator: Supervisor Scheib-Snyder

**PRESENT:** Dianne Scheib-Snyder, Supervisor  
Debbie Miller, Clerk  
Paul Gambka, Treasurer

Glen Noble, Trustee  
Pat Walls, Trustee

**OTHERS:** Julius Stern  
Jim Holton  
Peter Stouffer

Karen Winchester  
Linda Dagenhardt  
David

Other (s) present: Renee Kraft, Recording Secretary

**CALL TO ORDER:** Supervisor Scheib-Snyder called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** Did not say Pledge of Allegiance, instead had a moment of silence for resident Margaret (Peg) Thorsby.

**1. Approval of Agenda:**

**A. Approve the Regular Agenda:** Motion by Trustee Noble to approve the agenda with addition of Item H, Retirement Trust Fund Reimbursement Actions. Seconded by Clerk Miller.

**VOTE: YES:** Miller, Noble, Walls, Gambka, Scheib-Snyder  
**NO:** None

**2. Approval of Consent Agenda:**

**A. Approve the Consent Agenda:** Motion by Trustee Noble to approve the Consent Agenda. Seconded by Clerk Miller.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Scheib-Snyder  
**NO:** None

**3. Presentation:**

None

**4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)**

Karen Winchester-Speaking as the Holly Township Clerk and Chair for North Oakland County Fire Authority (N.O.C.F.A.). She is bringing awareness to the Rose Township Board, that the Holly Township representatives on the NOCFA Board do not agree that the Articles of Incorporation are ready for adoption by either township.

The amendments to the articles were approved by a contentious split vote and she will not be recommending approval to the Holly Township Board of Trustees without important language being added.

The Holly Township representatives requested language to be added to the articles that prohibit a current or past employee of NOCFA to service on the Board and the NOCFA Board Attorney agreed, but it was ignored. It is in the best interest of the authority as it eliminates the potential conflict of interest and the possibility of a current or former employee making decisions that are not in the best interest of the authority.

This language prohibits current or past employees of N.O.C.F.A. from serving on the Board. It is the best interest of N.O.C.F.A. because it eliminates conflict of interest. Holly Township Representatives also requested language to be added for N.O.C.F.A. Board Conflict Resolution. There has been a significant amount of conflict between the board over the last (2) years and the articles as presented to Rose Township have nothing in place to resolve those issues.

Discussion on these matters were voted down and no discussion was permitted, which is inappropriate and not in the best interest of the Authority.

Regarding N.O.C.F.A. being a taxing authority, she states the N.O.C.F.A. Board did not complete its research nor discussed it and did not recommend bringing it to the Township Boards for approval or denial, which undermines the very purpose of the N.O.C.F.A. Board. She requests Rose Township Board of Trustees to send the Articles back to the N.O.C.F.A. Board to add these two (2) items or meet with the Holly Board in a joint Township Board meeting to amend the Articles in the best interest of the Authority and the Townships.

Julius Stern – Recognized the passing of Emile Bair. Concerned about Dave Plewes Dispensing CDBG Grant money to companies from another county. Concerned that there will be a millage increase and N.O.C.F.A. will be dissolved. States the N.O.C.F.A. attorney said a past employee should not be on the Board and Supervisor Scheib-Snyder shouldn't be on the N.O.C.F.A. Board since she was a past employee. Comments on \$14,854 money to be used for another employee.

**5. Unfinished Business:**

None

**6. New Business:**

**A. Community Development Block Grant (CDBG) Funding 2021-Establish Public Hearing Date:**

Need to have a motion to set up a public hearing for the February 10, 2021 meeting. Clerk Miller requested Supervisor Scheib-Snyder look into Blessings In A Backpack to see if they can be considered for the CDBG funds as there were 420 students who need the meals on weekends. Motion by Trustee Noble to set up a public hearing for disbursement of the yearly federal Community Development Block Grant at the February 10, 2021 Rose Township Board meeting. Seconded by Treasurer Gambka.

**VOTE: YES:** Noble, Walls, Gambka, Miller, Noble, Scheib-Snyder  
**NO:** None

**B. North Oakland County Fire Authority (N.O.C.F.A.) Loan Discussion:**

Trustee Noble questions the \$25,000 disbursement check to N.O.C.F.A. Says there should be a better accounting of where the money went. Treasurer Gambka explains that when the money



first came in it was set up as a loan receivable and showed as being paid back when it came back. Trustee Noble would like all the funds to show in the accounting.

**C. Oakland Together COVID Support Fund Reimbursements:**

Clerk Miller discusses the reimbursable election expenses. Supervisor Scheib-Snider discusses PPE, office cleaning and Supervisor reimbursed pay.

**D. Proposed North Oakland Fire Authority Article of Incorporation/Minutes:**

Supervisor Scheib-Snider states she has been on the Board and N.O.C.F.A. as a Trustee, serving the last term as a N.O.C.F.A. representative, just being reappointed by Rose Township Board, and former employee of N.O.C.F.A. She comments Clerk Winchester of Holly Township states the N.O.C.F.A. Attorney suggests that former N.O.C.F.A. employees should not be on the N.O.C.F.A. Board. Supervisor Scheib-Snider also sought a legal opinion. She was told she would be grandfathered in. She states there was a "meeting before the meeting" with Kullis, Winchester and Chief Lintz for which the rest of the Board was not informed of, the discussion of the "meeting" was not put on the agenda, there was no notice to rescind any of the six (6) motions and there was no vote, which is what you have to do to rescind a motion. She has attached portions of the April 18, 2019, January 21, 2020, February 18, 2020 N.O.C.F.A. Meeting Minutes and the January 8, 2020 Rose Township Board Meeting Minutes so everyone can make an informed decision. Supervisor Scheib-Snider feels she is being singled out. She contacted 15 or more past N.O.C.F.A. employees to find out why they left. She no longer works for N.O.C.F.A. because of personal reasons.

Trustee Noble objects to another Township making comments at our Board Meeting and suggests it would be advantageous for Holly Township and Rose Township Boards to meet.

Clerk Miller agrees that both Boards need to meet before any further discussion.

Treasurer Gambka states that N.O.C.F.A. would give the Rose Township Residents a special tax increase. He also agrees the two Boards should meet.

Trustee Walls also agrees the two Boards should meet. States that we should only be paying for our own calls, rather than Holly Township's calls also.

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls.

**VOTE:**   **YES:**     Walls, Gambka, Miller, Scheib-Snider  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Supervisor Scheib-Snider to revisit the motion to have the two boards meet once Trustee Noble gets back on the internet. Seconded by Trustee Walls.

**VOTE:**   **YES:**     Gambka, Miller, Walls, Scheib-Snider  
          **NO:**       None  
          **ABSENT:** Noble

Motion by Clerk Miller to have the two boards meet. Seconded by Trustee Walls. All said Aye.

**VOTE:**   **YES:**     Walls, Gambka, Miller, Noble, Scheib-Snider  
          **NO:**       None

**E. North Oakland Household Hazardous Waste Consortium Agreement:**

Supervisor Scheib-Snider says No-Haz had the highest attendance ever. 64% were first time users, 46% brought electronic waste. Due to COVID-19, we only had two (2) of the five (5) No-Haz dates but looking to have four (4) in 2021. Supervisor Scheib-Snider needs to sign the contract.

Motion by Trustee Noble to authorize Supervisor Scheib-Snider to act as our representative and authorize expenses for the No-Haz operation. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Miller, Noble, Walls, Gambka, Scheib-Snider  
          **NO:**        None

**F. State of Michigan COVID-19 Restrictions Discussion:**

Discussed having our meeting virtually as long as we can.

**G. Office Support Staff:**

Office of the Supervisor has been very busy dealing with COVID-19 and would like more support staff to help her with office work.

Motion by Clerk Miller to hire a part-time Rose Township resident from Holly High School or local college student to work the hours for the Supervisor at a rate of \$15 per hour until the \$14,854 is expended. No Second.

Supervisor Scheib-Snider says she should get to hire her assistant.

Trustee Walls states Supervisor Scheib-Snider should be able to hire whomever she wants to assist her.

Trustee Noble states in past administrations Clerk's office support helped all departments.

Motion by Supervisor Scheib-Snider to hire support staff as needed, not to exceed the amount she was reimbursed for COVID administration reimbursement. Seconded by Trustee Walls.

**VOTE:**   **YES:**    Gambka, Noble, Walls, Scheib-Snider  
          **NO:**        Miller

**H. Retirement Trust Fund Reimbursement Act:**

Trustee Noble discussed the Fund for retired employees and that it is accumulating monies and has had no draw on it. We are paying retirement out of the general fund. He would like a memorandum to change from general fund to being paid out of this trust fund.

Treasurer Gambka discussed with auditor Rana Emmons that it is not really a retirement fund.

Michigan State finally acknowledges it is not a retirement fund and now Rose Township can do as they please with the funds, which are currently in a mutual fund. He suggests a vote to have Rana Emmons discuss it with the Board.

**7. Announcements:**

**A. Planning Commission Meeting:** February 4, 2021 @ 7:00 p.m.

**B. Zoning Board of Appeals Meeting:** February 2, 2021 @ 7:00 p.m.

**C. N.O.C.F.A. Board Meeting:** January 19, 2021 @ 3:00pm at Rose Township Offices.

**D. Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, [doyler@oakgov.com](mailto:doyler@oakgov.com)

**E. Township Board Regular Meeting:** February 10, 2021 @ 7:00 p.m.

**8. Miscellaneous Reports:**

**A. N.O.C.F.A.:** Audit information received at last meeting. Davisburg Road culvert replaced and installed a new dry-hydrant and they can now pump over 500 gallons per minute.

**B. Planning Commission:** Trustee Noble states there will be another rezoning issue and future clarification of the commercial land at Hickory Ridge and Rose Center Road intersection. The Master Plan appendix needs redevelopment.

**C. HAYA:** Trustee Walls states they had a good year. Items were ordered online and families picked them up.

**D. Cemetery Committee:** Clerk Miller states they have been re-drafting a new cemetery mowing contract and RFP, and requests it be put on the February 10, 2021 meeting agenda. Committee has designed signs and getting prices to discuss at next meeting.

**E. Zoning Board of Appeals:** Treasurer Gambka states the resident was trying to assert his rights (to build a garage) and the Board turned him down.

**F. Parks and Recreation:** None

**G. Heritage Committee:** Supervisor Scheib-Snider states they are working on virtual educational videos.

**H. Supervisor Report:** Road Commission has been trimming trees on Davisburg Road and Milford Road.

**9. Brief Public Comments: (limit comments to 3 minutes)**

**A. Linda Dagenhardt:** Asked for a breakout of the Cemetery Perpetual Fund last month but hasn't seen it on the monthly report yet. Fish Lake Road at the Cemetery needs to be repaired. Supervisor Scheib-Snider had gravel added, but it still needs more. Suggesting in-person meetings start up again. Suggests residents listen to the N.O.C.F.A. meeting, which is on the Rose Township website. States there is a Rose Township forum at the N.O.C.F.A. meeting because Supervisor Scheib-Snider, Treasurer Gambka and Trustee Walls are all on the Rose Township Board and participate in the N.O.C.F.A. meeting.

**B. Jim Holton:** Thanks Trustee Noble for Planning Board Meeting info. Disappointed in Township behavior. Has concerns about speed limit and safety. He would like to see internet provided for his street and thanks Supervisor Scheib-Snider for working on the issue. States the information is not clear on how to attend the virtual meetings. Discusses concerns of people entering parks illegally in the late hours of the night. Spoke with someone to create a committee to maintain the parks-states his wife would like to help clean up the parks.

- C. Julius Stern:** States this meeting was an example of how things are done with the Township. Discusses the general fund and N.O.C.F.A. fund. Discusses not having bids for gutters or sanitizing. States the gutters were over \$2,000 so Supervisor Scheib-Snyder got permission from Treasurer Gambka to approve the extra funds, which is not the correct way to do it.
- D. David:** Reiterates comments about no internet. Complains about cars parking in parks at late hours.
- E. Peter Stouffer:** Concerned about citizens and alliances with Board Members and slander. States the work the Board and N.O.C.F.A has done is outstanding. Taxing Authority isn't about the distribution of funds, but having an accountable government. He does not support having another governmental body that would not be accountable. Complains about Rose and Holly Township Boards meeting. He states he is the one that requested the N.O.C.F.A. by-laws be cleaned up. He has no desire to "break away" from the Board and thinks it should remain intact. States Clerk Miller's comments are inappropriate and he will do something about it. He is proud of the work that he and the N.O.C.F.A. Board have done.

**10. Adjournment: 8:40pm**

Approved/Corrected

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Debbie Miller, MMC, MiPMC  
Rose Township Clerk



**ROSE TOWNSHIP 2021 YTD BUILDING DEPT.**

|                         | JAN             | FEB         | MAR         | APR         | MAY         | JUN         | JUL         | AUG         | SEP         | OCT         | NOV         | DEC         | TOTALS          |
|-------------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| <b>PERMITS ISSUED</b>   |                 |             |             |             |             |             |             |             |             |             |             |             |                 |
| BUILDING                | 1               |             |             |             |             |             |             |             |             |             |             |             | 1               |
| ELECTRICAL              | 9               |             |             |             |             |             |             |             |             |             |             |             | 9               |
| PLUMBING                | 3               |             |             |             |             |             |             |             |             |             |             |             | 3               |
| MECHANICAL              | 9               |             |             |             |             |             |             |             |             |             |             |             | 9               |
| <b>TOTAL</b>            | <b>22</b>       | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>22</b>       |
| <b>INSPECTIONS</b>      |                 |             |             |             |             |             |             |             |             |             |             |             |                 |
| # BUILDING              | 4               |             |             |             |             |             |             |             |             |             |             |             | 4               |
| # ELECTRICAL            | 13              |             |             |             |             |             |             |             |             |             |             |             | 13              |
| # PLUMBING              | 3               |             |             |             |             |             |             |             |             |             |             |             | 3               |
| # MECHANICAL            | 5               |             |             |             |             |             |             |             |             |             |             |             | 5               |
| <b>TOTAL</b>            | <b>25</b>       | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>0</b>    | <b>25</b>       |
| <b>PAID OUT</b>         |                 |             |             |             |             |             |             |             |             |             |             |             |                 |
| BUILDING                | 325.00          |             |             |             |             |             |             |             |             |             |             |             | 325.00          |
| ELECTRICAL              | 1,649.85        |             |             |             |             |             |             |             |             |             |             |             | 1,649.85        |
| PLUMBING                | 171.40          |             |             |             |             |             |             |             |             |             |             |             | 171.40          |
| MECHANICAL              | 1,006.35        |             |             |             |             |             |             |             |             |             |             |             | 1,006.35        |
| RETAINER                | 1,100.00        |             |             |             |             |             |             |             |             |             |             |             | 1,100.00        |
| Other per contract      | 0.00            |             |             |             |             |             |             |             |             |             |             |             | 0.00            |
| <b>TOTAL PAID</b>       | <b>4,252.60</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>4,252.60</b> |
| <b>FEES RECEIVED</b>    |                 |             |             |             |             |             |             |             |             |             |             |             |                 |
| BLD PLAN REVIEW         | 0.00            |             |             |             |             |             |             |             |             |             |             |             | 0.00            |
| BUILDING FEES           | 140.00          |             |             |             |             |             |             |             |             |             |             |             | 140.00          |
| ELECTRICAL FEES         | 2,394.00        |             |             |             |             |             |             |             |             |             |             |             | 2,394.00        |
| PLUMBING FEES           | 790.00          |             |             |             |             |             |             |             |             |             |             |             | 790.00          |
| MECHANICAL FEES         | 2,272.00        |             |             |             |             |             |             |             |             |             |             |             | 2,272.00        |
| CONTRACTOR FEE          | 78.00           |             |             |             |             |             |             |             |             |             |             |             | 78.00           |
| SUNDRY (NSF)            | 0.00            |             |             |             |             |             |             |             |             |             |             |             | 0.00            |
| MISCELLANEOUS           | 0.00            |             |             |             |             |             |             |             |             |             |             |             | 0.00            |
| <b>TOTAL REC'D</b>      | <b>5,674.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>5,674.00</b> |
| <b>TOTAL FEES REC'D</b> | <b>5,674.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>5,674.00</b> |
| <b>TOTAL PAID OUT</b>   | <b>4,252.60</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>4,252.60</b> |
| <b>NET</b>              | <b>1,421.40</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1,421.40</b> |
|                         | MONTHLY NET     | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET | MONTHLY NET     |
|                         | JANUARY         | FEBRUARY    | MARCH       | APRIL       | MAY         | JUNE        | JULY        | AUGUST      | SEPTEMBER   | OCTOBER     | NOVEMBER    | DECEMBER    | YEARLY NET      |



**Debbie Miller**

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**From:** Jeremy Lintz <jlintz@nocfa.com>  
**Sent:** Friday, January 15, 2021 11:00 AM  
**To:** Chris Kettle; Debbie Miller; Dianne Scheib-Snider; Doug Smith; George Kullis; Ian Dunbar; Joe Durocher; Karin Winchester; Matt Weil; pat walls; Paul Gambka; Paul Gambka; Peter Stouffer; Scott Blaska; Tim Seal  
**Subject:** NOCFA Board Meeting Agenda Packet  
**Attachments:** 1-19-2021 NOCFA Agenda Packet.pdf

Attached is the agenda packet for the NOCFA Board Meeting scheduled for Tuesday January 19 3:00 PM at NOCFA Station 1.

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Jeremy Lintz

Fire Chief  
North Oakland County Fire Authority  
Office # 248-634-4511 ext. 101  
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail





NORTH OAKLAND COUNTY FIRE AUTHORITY  
Proposed Agenda For January 19 3:00 PM  
**NOCFA Station 1**  
**5051 Grange Hall Rd.**  
**Holly, MI 48442**

1. CALL TO ORDER

2. ROLL CALL

P. Gambka     P. Stouffer     K. Winchester  
 G. Kullis     Schelb-Snyder     Chief Lintz

3. CONSENT AGENDA

- a. Approval of proposed agenda for January 14, 2021
- b. Approval of meeting minutes from December 15, 2020
- c. Financial Reports
  - General Fund revenue & Expense Report Year to Date
  - Equipment Replacement & Expense Report Year to Date

|  |             |
|--|-------------|
| Checking Account as of 12/31/2020                                    | \$31,275.18 |
| Statement Savings Account as of 12/31/2020                           | \$50,456.69 |
| Capital / Equipment Replacement Account as of 12/31/2020             | \$68,340.03 |
| Bills For Payment Total: 12/16/2020 – 1/19/2021                      | \$78,418.18 |
| Cost of Payroll: 12/30/2020  | \$21,015.95 |
| Accounts Receivable: – MEDICAL as of 12/31/2020                      | \$64,338.76 |
| Accounts Receivable: – FIRE as of 12/31/2020                         | \$8,073.00  |
| Aging Accounts Turned Over To Collections Allowance as of 12/31/2020 | \$94,446.47 |

d. December 2020 / Year end 2020 run counts.

4. PRESENTATIONS

a) NONE

5. OLD CONTINUING BUSINESS

a) Articles of Incorporation Update Status

6. NEW BUSINESS

- a) Chiefs Performance Review Submittal
- b) EMS Fee Update for 2021
- c) NOCFA Board Officer Appointments
- d) Attorneys letter of opinion regarding recording secretary
- e) Recording of meetings

7. REPORTS

Chief's Report     Rose Twp.     Holly Twp.     Citizen at Large

8. PUBLIC COMMENT

9. ADJOURNMENT

Next meeting will be TUESDAY February 16, 2021 at 3:00 PM NOCFA Station 1 – 5051 Grange Hall Rd. Holly, MI 48442

NORTH OAKLAND COUNTY FIRE AUTHORITY  
REGULAR MEETING MINUTES  
December 15, 2020

The following firefighters and guests were present.

Don Walls  
Sgt. 1 Ian Dunbar  
Chief 3 Doug Smith  
Chief 2 Matt Well  
EMS Coordinator Dan Miller  
Ken Palka, PHP  
Debbie Miller  
Rene Kraft

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 3:03 PM at NOCFA Station #1, 5051 Grange Hall Rd., Holly, MI 48442.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis, D. Scheib-Snyder, Chief Lintz.  
Absent -None.

**CONSENT AGENDA APPROVAL**

Moved by Kullis, seconded by Stouffer, motion carried, to approve the following items under the consent agenda as amended deleting the minutes of October 15, 2020:

- Proposed agenda for December 15, 2020
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of November 30, 2020
- Checking Account \$ 22,337.06
- Statement Savings Account \$ 150,436.89
- Capital Replacement Savings Account as of 11/30/20 \$ 68,337.13
- Bills for Payment (10/21/20 to 12/15/20) \$ 84,792.78
- Cost of Payroll (10/30/20 and 11/30/20) \$ 110,836.73
  
- Accounts Receivable Report, Medical - \$60,463.26, Fire - \$ 5,889.00 as of 11/30/2020.
- Aging Accounts Turned Over to Collections as of 11/30/20 - \$ 108,447.00.
- September 2020 Run Report

Voting yes – Kullis, Stouffer, Scheib-Snyder, Gambka, Winchester.  
Voting no – None.

North Oakland County Fire Authority Regular Meeting December 15, 2020

**PRESENTATIONS**

Audit Presentation by Ken Palka from Pfeffer, Haniford & Palka CPAs

Mr. Palka presented the 2020 FY NOCFA audit and answered questions.

Board Acceptance and Approval of FY 2020 NOCFA Audit

Moved by Kullis, seconded by Stouffer, motion carried, to receive the FY 2020 NOCFA audit as presented.

Voting yes – Kullis, Stouffer, Winchester, Gambka, Scheib-Snyder.

Voting no – None.

**OLD CONTINUING BUSINESS** - There was no old business.

**NEW BUSINESS**

Approval of meeting minutes from October 20, 2020

It was discussed that the second motion in the minutes of October 20, 2020 for language to the Articles of Incorporation did not pass.

Moved by Kullis, seconded by Stouffer, motion carried, to have that motion read as follows; "Moved by Stouffer, seconded by Winchester, motion carried *failed*, to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verbiage on the top of page 3, "or past employee" in reference to a member of the Authority Board".

Mid Year FY 2021 Budget Amendments

Chief Lintz entertained questions regarding the budget amendments.

Moved by Kullis, seconded by Stouffer, motion carried, to approve the mid-year FY 2021 NOCFA budget amendments as presented.

Voting yes – Kullis, Stouffer, Scheib-Snyder, Winchester, Gambka.

Voting no – None.

Review NOCFA Policies Specific to Board of Directors Involvement

No action taken.

Attorney's Review of Updated Articles / Board Approval to send to Townships

There was much discussion regarding the changes to the updated Articles of Incorporation.

Moved by Scheib-Snyder, seconded by Gambka, motion carried, to forward the updated NOCFA Articles of Incorporation to Holly and Rose Township Boards.

North Oakland County Fire Authority Regular Meeting December 15, 2020

Voting yes – Schelb-Snyder, Gambka, Stouffer, Kullis.  
Voting no – Winchester.

**Reports**

Incident Run Data for October 2020 was 91 runs and 104 runs for November for the department. Chief Lintz indicated that they have 1050 runs to date.

Chief Lintz stated that the exhaust system has been installed at Station #1. The buyers for the 1998 vintage engine decided not to purchase it. The department has a structure fire this morning and the department did an excellent job of knocking down the fire in an old farm house.

Chief 3 Doug Smith reported on the dry hydrant on Davidsburg Road, the Belford Rd. well and the Nelson Scott transformer issue.

Rose Township – No report.

Holly Township -Mr. Kullis asked about the development at Holly Hills.

Citizen At Large – No report.

**PUBLIC COMMENTS**

D. Walls asked about the grants pending.

There was much discussion as to the constitution of the NOCFA Authority Board.

**ADJOURNMENT.**

The meeting was adjourned at 4:29 P.M. Patricia A. Walls, Recording Secretary

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

|   | Jul '20 - Jun 21    | Budget              | \$ Over Budget      | % of Budget  |
|---|---------------------|---------------------|---------------------|--------------|
| <b>Income</b>                                 |                     |                     |                     |              |
| 4035 - MISC REVENUE                           | 0.00                | 0.00                | 0.00                | 0.0%         |
| 4050 - Revenues                               |                     |                     |                     |              |
| 401 - Holly Township Contribution             | 818,000.00          | 818,000.00          | 0.00                | 100.0%       |
| 402 - Rose Township Contribution              | 818,000.00          | 818,000.00          | 0.00                | 100.0%       |
| 403 - Training/Education revenues             | 50,520.00           | 68,500.00           | (17,980.00)         | 73.8%        |
| 404 - Fire Cost Recovery                      | 4,159.00            | 10,000.00           | (5,841.00)          | 41.6%        |
| 405 - Grant Receipts                          | 116,839.00          | 166,000.00          | (49,161.00)         | 70.4%        |
| 405.5 - SAFER Grant Receipts                  | 56,924.00           | 47,500.00           | 9,424.00            | 119.8%       |
| 406 - Medical Cost Recovery                   | 264,488.00          | 420,000.00          | (155,512.00)        | 63.0%        |
| 410 - Sales-Small Items                       | 0.00                | 1,000.00            | (1,000.00)          | 0.0%         |
| 412 - Sales-Capital Items                     | 3,000.00            | 25,000.00           | (22,000.00)         | 12.0%        |
| 413 - Review and Inspection Services          | 2,281.60            | 5,000.00            | (2,718.40)          | 45.6%        |
| 414 - Interest Earned                         | 456.71              | 1,200.00            | (743.29)            | 38.1%        |
| 416 - Donations                               | 200.00              | 200.00              | 0.00                | 100.0%       |
| 420 - Transfers                               | 0.00                | 0.00                | 0.00                | 0.0%         |
| <b>Total 4050 - Revenues</b>                  | <b>2,134,868.31</b> | <b>2,380,400.00</b> | <b>(245,531.69)</b> | <b>89.7%</b> |
| <b>Total Income</b>                           | <b>2,134,868.31</b> | <b>2,380,400.00</b> | <b>(245,531.69)</b> | <b>89.7%</b> |
| <b>Gross Profit</b>                           | <b>2,134,868.31</b> | <b>2,380,400.00</b> | <b>(245,531.69)</b> | <b>89.7%</b> |
| <b>Expense</b>                                |                     |                     |                     |              |
| 6000 - Risk Management Insurance              | 27,736.00           | 27,800.00           | (64.00)             | 99.8%        |
| 650 - Liability Insurance                     | 6,555.00            | 38,000.00           | (31,445.00)         | 17.3%        |
| 652 - Workers Compensation Insurance          |                     |                     |                     |              |
| <b>Total 6000 - Risk Management Insurance</b> | <b>34,291.00</b>    | <b>65,800.00</b>    | <b>(31,509.00)</b>  | <b>52.1%</b> |
| 7000 - Personnel                              |                     |                     |                     |              |
| 700 - Wages, Chief Full Time                  | 41,077.56           | 85,440.00           | (44,362.44)         | 48.1%        |
| 700.5 - Full Time Employee Wages              | 171,448.70          | 377,240.00          | (205,791.30)        | 45.4%        |
| 700.7 - Full Time Overtime Wages              | 687.78              | 10,000.00           | (9,312.22)          | 6.9%         |
| 704 - Officer Wages                           | 9,800.00            | 18,500.00           | (8,700.00)          | 53.0%        |
| 705 - Instructor Wages                        | 24,544.88           | 35,000.00           | (10,455.12)         | 70.1%        |
| 706 - Recording Secretary                     | 0.00                | 0.00                | 0.00                | 0.0%         |
| 707 - Special Event Pay                       | 988.60              | 2,000.00            | (1,011.40)          | 49.4%        |
| 708 - Duty Shift Medic                        | 74,680.00           | 143,600.00          | (68,920.00)         | 52.0%        |
| 708.5 - Duty Shift Basic                      | 133,446.25          | 298,410.00          | (164,963.75)        | 44.7%        |
| 709 - Part Time Overtime Pay                  | 5,475.00            | 10,000.00           | (4,525.00)          | 54.8%        |
| 710 - Work Detail Pay                         | 155.00              | 3,000.00            | (2,845.00)          | 5.2%         |
| 711 - Training Wages                          | 8,050.00            | 22,000.00           | (13,950.00)         | 36.6%        |
| 712 - Incident run pay/POC Fire Wages         | 23,191.75           | 55,000.00           | (31,808.25)         | 42.2%        |
| 714 - Social Sec/FICA                         | 40,821.65           | 80,114.25           | (39,292.60)         | 51.0%        |
| 715 - Medical Exp/Employees                   | 994.00              | 1,500.00            | (506.00)            | 66.3%        |
| 716 - Healthcare Insurance/Full Time          | 49,212.46           | 115,500.00          | (66,287.54)         | 42.6%        |
| 716.2 - Health Care Stipend                   | 0.00                | 0.00                | 0.00                | 0.0%         |
| 716.5 - Health Care Savings Contrib           | 2,708.07            | 5,000.00            | (2,291.93)          | 54.2%        |

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

|  | Jul '20 - Jun 21  | Budget              | \$ Over Budget      | % of Budget   |
|--|-------------------|---------------------|---------------------|---------------|
| 717 - 401 Contribution - FT Emp              | 24,843.40         | 48,768.00           | (23,924.60)         | 50.9%         |
| 717.2 - 401a contribution - POC EE           | 3,904.21          | 12,500.00           | (8,595.79)          | 31.2%         |
| 718 - Life/Disability Insurance/POC          | 0.00              | 0.00                | 0.00                | 0.0%          |
| 719 - Life/Disability Insurance FT           | 2,505.33          | 6,450.00            | (3,944.67)          | 38.8%         |
| <b>Total 7000 - Personnel</b>                | <b>618,535.64</b> | <b>1,330,022.25</b> | <b>(711,486.61)</b> | <b>46.5%</b>  |
| 7200 - Supplies                              | 0.00              | 0.00                | 0.00                | 0.0%          |
| 720 - Supplies/Non Operating                 | 3,629.37          | 9,000.00            | (5,370.63)          | 40.3%         |
| 722 - Operating Supplies                     | 240.24            | 2,500.00            | (2,259.76)          | 9.6%          |
| 723 - Fire Prevention                        | 6,063.75          | 12,000.00           | (5,936.25)          | 50.5%         |
| 724 - Uniforms                               | 9,209.51          | 15,000.00           | (5,790.49)          | 61.4%         |
| 726 - Medical Supplies                       | 19,142.87         | 38,500.00           | (19,357.13)         | 49.7%         |
| <b>Total 7200 - Supplies</b>                 | <b>19,142.87</b>  | <b>38,500.00</b>    | <b>(19,357.13)</b>  | <b>49.7%</b>  |
| 7500 - SAFER GRANT EXPENDITURES              | 17,705.72         | 17,705.72           | 0.00                | 100.0%        |
| 751 - Full Time Recruit & Retention          | 1,518.66          | 1,518.66            | 0.00                | 100.0%        |
| 752 - Workers Comp Ins/SS                    | 0.00              | 0.00                | 0.00                | 0.0%          |
| 753 - Training Wage Reimbursement            | 0.00              | 0.00                | 0.00                | 0.0%          |
| 754 - Medical Expense                        | 4,500.00          | 4,500.00            | 0.00                | 100.0%        |
| 755 - Health Insurance                       | 1,998.56          | 1,998.56            | 0.00                | 100.0%        |
| 756 - 401 Contributions SAFER FT Emp         | 4,056.93          | 4,056.93            | 0.00                | 100.0%        |
| 757 - 401 Contributions POC SAFER Emp        | 197.97            | 197.97              | 0.00                | 100.0%        |
| 758 - Life/Disability FT Employees           | 0.00              | 0.00                | 0.00                | 0.0%          |
| 759 - Education                              | 0.00              | 0.00                | 0.00                | 0.0%          |
| 761 - Equipment Purchases                    | 2,000.00          | 2,000.00            | 0.00                | 100.0%        |
| 763 - Travel Expense                         | 990.00            | 990.00              | 0.00                | 100.0%        |
| 765 - Lost Wages Reimbursement               | 32,967.84         | 32,967.84           | 0.00                | 100.0%        |
| <b>Total 7500 - SAFER GRANT EXPENDITURES</b> | <b>32,967.84</b>  | <b>32,967.84</b>    | <b>0.00</b>         | <b>100.0%</b> |
| 8000 - Contracted Services                   | 11,897.15         | 28,600.00           | (16,702.85)         | 41.6%         |
| 800 - Dispatching                            | 6,100.00          | 6,200.00            | (100.00)            | 98.4%         |
| 802 - Auditing                               | 430.00            | 500.00              | (70.00)             | 86.0%         |
| 804 - Legal                                  | 11,194.87         | 18,500.00           | (7,305.33)          | 60.5%         |
| 806 - Medical Cost Recovery- Billing         | 175.28            | 1,000.00            | (824.72)            | 17.5%         |
| 807 - Fire Cost Recovery Billing             | 6,055.00          | 12,000.00           | (5,945.00)          | 50.5%         |
| 812 - Employee Education                     | 11,074.44         | 16,000.00           | (4,925.56)          | 69.2%         |
| 814 - Dues, Fees, Subscriptions              | 4,451.00          | 8,500.00            | (4,049.00)          | 52.4%         |
| 815 - Payroll Services                       | 3,155.00          | 7,680.00            | (4,525.00)          | 41.1%         |
| 816 - Administrative Services                | 0.00              | 3,000.00            | (3,000.00)          | 0.0%          |
| 820 - Construction/Labor Services            | 54,532.54         | 101,980.00          | (47,447.46)         | 53.5%         |
| <b>Total 8000 - Contracted Services</b>      | <b>54,532.54</b>  | <b>101,980.00</b>   | <b>(47,447.46)</b>  | <b>53.5%</b>  |
| 8500 - Operating Expenses                    | 2,899.45          | 5,000.00            | (2,100.55)          | 58.0%         |
| 850 - Communications                         | 11,717.30         | 20,000.00           | (8,282.70)          | 58.6%         |
| 851 - IT Operational Expenses                |                   |                     |                     |               |

## North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

|  | Jul '20 - Jun 21    | Budget              | \$ Over Budget        | % of Budget     |
|--|---------------------|---------------------|-----------------------|-----------------|
| 852 - Fuel                             | 5,327.87            | 15,000.00           | (9,672.13)            | 35.5%           |
| 854 - Printing and Publishing          | 0.00                | 200.00              | (200.00)              | 0.0%            |
| 858 - Utilities                        | 20,243.21           | 37,000.00           | (16,756.79)           | 54.7%           |
| 859 - Equipment Lease                  | 2,492.06            | 5,500.00            | (3,007.94)            | 45.3%           |
| 860 - Bldg & Grnds Repair/Maint.       | 12,975.11           | 22,000.00           | (9,024.89)            | 59.0%           |
| 862 - Equip Maintenance                | 9,980.94            | 12,000.00           | (2,019.06)            | 83.2%           |
| 866 - Vehicle Maintenance              | 26,485.63           | 38,000.00           | (11,514.37)           | 69.7%           |
| 867.5 - Debt Write-Off-Medical         | 101,626.45          | 155,000.00          | (53,373.55)           | 65.6%           |
| 867.5 - QAAP Medicaid Tax              | 475.14              | 1,600.00            | (1,124.86)            | 29.7%           |
| 868 - Debt Write-Off-Fire              | 3,417.00            | 4,000.00            | (583.00)              | 85.4%           |
| <b>Total 8500 - Operating Expenses</b> | <b>197,640.16</b>   | <b>315,300.00</b>   | <b>(117,659.84)</b>   | <b>62.7%</b>    |
| 9500 - Debt Service                    | 101,616.47          | 149,749.00          | (48,132.53)           | 67.9%           |
| 950 - Debt Service                     | 10,154.49           | 15,465.25           | (5,310.76)            | 65.7%           |
| 952 - Interest on Debt                 |                     |                     |                       |                 |
| <b>Total 9500 - Debt Service</b>       | <b>111,770.96</b>   | <b>165,214.25</b>   | <b>(53,443.29)</b>    | <b>67.7%</b>    |
| 9700 - Purchases                       | 31,455.54           | 32,000.00           | (544.46)              | 98.3%           |
| 970 - Capital Purchases +5,000         | 0.00                | 0.00                | 0.00                  | 0.0%            |
| 971 - Capital Improvement/Fire Hall    | 8,475.50            | 10,000.00           | (1,524.50)            | 84.8%           |
| 972 - Equipment Purchases -5,000       | 112,315.00          | 112,315.00          | 0.00                  | 100.0%          |
| 973 - Grant Expenses                   | 4,523.93            | 5,000.00            | (476.07)              | 90.5%           |
| 974 - Grant Match                      | 0.00                | 150,000.00          | (150,000.00)          | 0.0%            |
| 999 - Capital replacement transfers    |                     |                     |                       |                 |
| <b>Total 9700 - Purchases</b>          | <b>156,769.97</b>   | <b>309,315.00</b>   | <b>(152,545.03)</b>   | <b>50.7%</b>    |
| <b>Total Expense</b>                   | <b>1,225,650.98</b> | <b>2,369,099.34</b> | <b>(1,133,448.36)</b> | <b>52.0%</b>    |
| <b>Net Income</b>                      | <b>909,217.33</b>   | <b>21,300.56</b>    | <b>887,916.67</b>     | <b>4,268.5%</b> |

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01/14/21

Accrual Basis

## NOEFA Equipment Replacement Revenue & Expense Report JULY 01, 2020 THROUGH JANUARY 19, 2021

|  | Jul 1, '20 - Jan 19, 21 | Budget            | \$ Over Budget     |
|--|-------------------------|-------------------|--------------------|
| <b>Income</b>                          |                         |                   |                    |
| 4000 · Transfers from General Fund     | 0.00                    | 100,000.00        | -100,000.00        |
| 4050 · Loan proceeds                   | 0.00                    | 0.00              | 0.00               |
| 4100 · Interest Income                 | 17.22                   | 60.00             | -42.78             |
| 4200 · Sale of Capital Items           | 0.00                    | 0.00              | 0.00               |
| 4300 · DONATIONS & GRANTS              | 0.00                    | 0.00              | 0.00               |
| 4400 · STATION CONTRIBUTION            | 0.00                    | 0.00              | 0.00               |
| <b>Total Income</b>                    | <u>17.22</u>            | <u>100,060.00</u> | <u>-100,042.78</u> |
| <b>Expense</b>                         |                         |                   |                    |
| Bank Fees                              | 0.00                    | 0.00              | 0.00               |
| 6000 · Capital Outlay                  |                         |                   |                    |
| 6000 · Office                          | 0.00                    | 0.00              | 0.00               |
| 6050 · Transfer to Checking Account    | 0.00                    | 0.00              | 0.00               |
| 6000 · Capital Outlay - Other          | 0.00                    | 0.00              | 0.00               |
| <b>Total 6000 · Capital Outlay</b>     | <u>0.00</u>             | <u>0.00</u>       | <u>0.00</u>        |
| 6100 · Firefighting & Medical Supplies | 0.00                    | 0.00              | 0.00               |
| 6560 · Building & Grounds              | 0.00                    | 100,000.00        | -100,000.00        |
| 9000 · CAPITAL PURCHASES               | 0.00                    | 0.00              | 0.00               |
| 9001 · New fire hall                   | 0.00                    | 0.00              | 0.00               |
| <b>Total Expense</b>                   | <u>0.00</u>             | <u>100,000.00</u> | <u>-100,000.00</u> |
| <b>Net Income</b>                      | <u>17.22</u>            | <u>60.00</u>      | <u>-42.78</u>      |



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01/14/21

Accrual Basis

North Oakland County Fire Authority  
**CASH BALANCES REPORT**  
JULY 01, 2020 THROUGH DECEMBER 31, 2020

Jul - Dec 20

**ASSETS**

Current Assets

Checking/Savings

1000 - Cash-Checking

1001 - STATEMENT SAVINGS ACCOUNT

31,275.18

50,456.69

81,731.87

Total Checking/Savings

81,731.87

Total Current Assets

81,731.87

**TOTAL ASSETS**

0.00

**LIABILITIES & EQUITY**

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01/14/21

Accrual Basis

**NOCFA Equipment Replacement  
Cash Balance Report  
JULY 01, 2020 THROUGH DECEMBER 31, 2020**

|                                   | Jul - Dec 20     |
|-----------------------------------|------------------|
| 1000 - Cash-Equipment Replacement | 68,340.03        |
| <b>TOTAL</b>                      | <b>68,340.03</b> |

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01/14/21

Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**

December 16, 2020 through January 19, 2021

| Date                                     | Memo                             | Amount   |
|--|----------------------------------|----------|
| ACCU-MED                                 | MEDICAL COST RECOVERY & EMS FEES | 4,183.02 |
| 01/04/2021                               |                                  | 4,183.02 |
| Total ACCU-MED                           |                                  |          |
| ALBERT LENZ JR                           | Instructor Wages                 | 872.50   |
| 01/14/2021                               |                                  | 872.50   |
| Total ALBERT LENZ JR                     |                                  |          |
| AMAZON                                   | SUPPLIES                         | 36.95    |
| 12/22/2020                               |                                  | 36.95    |
| Total AMAZON                             |                                  |          |
| AT&T MOBILITY                            | COMMUNICATIONS                   | 306.31   |
| 12/16/2020                               |                                  | 306.31   |
| Total AT&T MOBILITY                      |                                  |          |
| BLUE CROSS BLUE SHIELD OF MICHIGAN       | HEALTH INS                       | 9,688.64 |
| 12/16/2020                               |                                  | 9,688.64 |
| Total BLUE CROSS BLUE SHIELD OF MICHIGAN |                                  |          |
| BOUND TREE MEDICAL                       | MEDICAL SUPPLIES                 | 83.88    |
| 01/04/2021                               |                                  | 2,334.34 |
| 01/14/2021                               |                                  | 2,418.22 |
| Total BOUND TREE MEDICAL                 |                                  |          |
| BYERS WRECKER SERVICE, INC.              | VEHICLE MAINT                    | 105.00   |
| 12/16/2020                               |                                  | 105.00   |
| Total BYERS WRECKER SERVICE, INC.        |                                  |          |
| CARDMEMBER SERVICE/3576                  | SUPPLIES                         | 71.21    |
| 01/04/2021                               |                                  | 71.21    |
| Total CARDMEMBER SERVICE/3576            |                                  |          |
| COMCAST (Station 1 TV)                   | Sta.1 Cable T.V.                 | 23.88    |
| 01/14/2021                               |                                  | 23.88    |
| Total COMCAST (Station 1 TV)             |                                  |          |
| COMCAST (Station 3 Internet)             | STA.3 INTERNET                   | 183.35   |
| 12/18/2020                               |                                  | 183.35   |
| Total COMCAST (Station 3 Internet)       |                                  |          |
| COMCAST (Station 3 TV)                   | STA.3 TV                         | 8.10     |
| 01/04/2021                               |                                  | 8.10     |
| Total COMCAST (Station 3 TV)             |                                  |          |
| COMCAST CABLE (OFF SITE INTERNET)        | OFF-SITE INT.                    | 104.95   |
| 12/28/2020                               |                                  | 104.95   |
| Total COMCAST CABLE (OFF SITE INTERNET)  |                                  |          |
| COMMUNITY DISPOSAL SERVICE, INC          | DISPOSAL SERVICE                 | 110.00   |
| 12/16/2020                               |                                  |          |

1:17 PM  
 01/14/21  
 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 December 16, 2020 through January 19, 2021

| Date                                  | Memo               | Amount    |
|---------------------------------------|--------------------|-----------|
| 01/14/2021                            | Disposal Service   | 113.30    |
|                                       |                    | 223.30    |
| Total COMMUNITY DISPOSAL SERVICE, INC |                    |           |
| CONSUMERS ENERGY                      |                    | 707.33    |
| 12/22/2020                            | Sta.3 Gas          | 2,469.54  |
| 01/04/2021                            |                    | 3,176.87  |
| Total CONSUMERS ENERGY                |                    |           |
| DAVID PLATZ                           |                    | 105.00    |
| 01/14/2021                            | Instructor Wages   | 105.00    |
| Total DAVID PLATZ                     |                    |           |
| DOUGLAS WATER CONDITIONING            |                    | 92.65     |
| 01/14/2021                            | Supplies           | 92.65     |
| Total DOUGLAS WATER CONDITIONING      |                    |           |
| DTE ENERGY                            |                    | 481.77    |
| 01/04/2021                            | STA.3 ELECTRIC     | 481.77    |
| Total DTE ENERGY                      |                    |           |
| ETHAN BERGER                          |                    | 225.00    |
| 01/14/2021                            | Instructor Wages   | 225.00    |
| Total ETHAN BERGER                    |                    |           |
| GALLS, LLC                            |                    | 277.34    |
| 01/06/2021                            | UNIFORMS           | 2,573.73  |
| 01/14/2021                            |                    | 2,851.07  |
| Total GALLS, LLC                      |                    |           |
| GARJEN TECHNOLOGIES LLC               |                    | 1,531.74  |
| 12/22/2020                            | BLD & GRNDS MAINT  | 1,531.74  |
| Total GARJEN TECHNOLOGIES LLC         |                    |           |
| GREAT LAKES ACE                       |                    | 136.69    |
| 12/16/2020                            |                    | 31.71     |
| 01/14/2021                            | Bldg & Grnds Maint | 168.40    |
| Total GREAT LAKES ACE                 |                    |           |
| HOLLY AUTOMOTIVE SUPPLY               |                    | 519.83    |
| 01/06/2021                            | Vehicle Maint      | 519.83    |
| Total HOLLY AUTOMOTIVE SUPPLY         |                    |           |
| HOLLY TWP                             |                    | 28,878.62 |
| 01/14/2021                            | 2021 Pumper Loan   | 28,878.62 |
| Total HOLLY TWP                       |                    |           |
| KERTON LUMBER CO                      |                    | 72.98     |
| 01/04/2021                            | Bldg. & Grnds      | 72.98     |
| Total KERTON LUMBER CO                |                    |           |
| KNOX                                  |                    |           |

1:17 PM  
 01/14/21  
 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 December 16, 2020 through January 19, 2021

| Date   | Memo                            | Amount   |
|--|---------------------------------|----------|
| 12/22/2020   | Equipment Purchase              | 246.00   |
| Total KNOX   |                                 | 246.00   |
| LATTIE, DAVID<br>01/14/2021                        | Legal                           | 250.00   |
| Total LATTIE, DAVID                                |                                 | 250.00   |
| LOWES<br>12/24/2020                                | WASHER STA.3                    | 475.94   |
| Total LOWES  |                                 | 475.94   |
| M. COOK<br>01/14/2021                              | Instructor Wages                | 67.50    |
| Total M. COOK                                      |                                 | 67.50    |
| MAZICH, PAMELA<br>12/22/2020                       | Admin Service-Dec               | 540.00   |
| Total MAZICH, PAMELA                               |                                 | 540.00   |
| MERS/ALERUS<br>12/30/2020                          | FT-POC 401 CONTRIBUTIONS & LOAN | 2,602.91 |
| 12/30/2020   | HCSP CONTRIBUTIONS              | 385.32   |
| 12/30/2020   | 457-EE CONTRIBUTIONS            | 348.41   |
| Total MERS/ALERUS                                  |                                 | 3,336.64 |
| MFSIA<br>12/22/2020                                | SEAL-INSTRUCTOR DUES            | 85.00    |
| Total MFSIA  |                                 | 85.00    |
| MI DEPT OF HEALTH & HUMAN SERVICES<br>12/16/2020   | QAAP MEDICAL                    | 367.08   |
| Total MI DEPT OF HEALTH & HUMAN SERVICES           |                                 | 367.08   |
| MICHIGAN STATE FIREMEN'S ASSOCIATION<br>12/16/2020 | FIRE ACADEMY BOOKS              | 1,800.45 |
| Total MICHIGAN STATE FIREMEN'S ASSOCIATION         |                                 | 1,800.45 |
| MICROSOFT STORE<br>12/28/2020                      | IT EXPENSE                      | 105.99   |
| Total MICROSOFT STORE                              |                                 | 105.99   |
| NET2PHONE<br>12/18/2020                            | UTILITIES                       | 385.42   |
| Total NET2PHONE                                    |                                 | 385.42   |
| NFPA<br>01/14/2021                                 | Annual Code Subscription        | 1,345.50 |
| Total NFPA   |                                 | 1,345.50 |
| OAKLAND COUNTY TREASURERS - DISPATCHING            |                                 |          |

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 01/14/21  
 Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 December 16, 2020 through January 19, 2021

| Date  | Memo                              | Amount   |
|---|-----------------------------------|----------|
| 12/16/2020                                    | DISPATCH SERVICE                  | 2,379.43 |
| Total OAKLAND COUNTY TREASURERS - DISPATCHING |                                   | 2,379.43 |
| PAT WALLS                                     |                                   | 40.00    |
| 01/14/2021                                    | Adm Service Dec.Brd               | 40.00    |
| Total PAT WALLS                               |                                   |          |
| PETER'S TRUE VALUE HARDWARE                   |                                   | 72.99    |
| 12/22/2020                                    | Equipment Maint                   | 72.99    |
| Total PETER'S TRUE VALUE HARDWARE             |                                   |          |
| PFEFFER, HANNIFORD & PALKA                    |                                   | 6,625.00 |
| 01/14/2021                                    | FY2020 Audit & Accting Assistance | 6,625.00 |
| Total PFEFFER, HANNIFORD & PALKA              |                                   |          |
| PITNEY BOWES                                  |                                   | 88.32    |
| 01/04/2021                                    | MAIL METER LEASE                  | 88.32    |
| Total PITNEY BOWES                            |                                   |          |
| PROFESSIONAL HEATING AND COOLING              |                                   | 493.10   |
| 12/16/2020                                    | BLDG & GRNDS                      | 493.10   |
| Total PROFESSIONAL HEATING AND COOLING        |                                   |          |
| RICOH USA Inc. (copier Lease)                 |                                   | 259.25   |
| 01/04/2021                                    | COPIER LEASE                      | 259.25   |
| Total RICOH USA Inc. (copier Lease)           |                                   |          |
| ROAD COMMISSION FOR OAKLAND COUNTY            |                                   | 783.49   |
| 12/16/2020                                    | FUEL                              | 783.49   |
| Total ROAD COMMISSION FOR OAKLAND COUNTY      |                                   |          |
| SAMS CLUB/SYNCHRONY BANK                      |                                   | 208.63   |
| 12/22/2020                                    | Supplies                          | 208.63   |
| Total SAMS CLUB/SYNCHRONY BANK                |                                   |          |
| STANDARD INSURANCE COMPANY RV                 |                                   | 450.55   |
| 12/22/2020                                    | LIFE/DISABILITY INS               | 450.55   |
| Total STANDARD INSURANCE COMPANY RV           |                                   |          |
| STATEWIDE STARTER & ALTERNATOR, L.L.C.        |                                   | 75.00    |
| 01/06/2021                                    | VEHICLE MAINT                     | 75.00    |
| Total STATEWIDE STARTER & ALTERNATOR, L.L.C.  |                                   |          |
| STRYKER SALES CORPORATION                     |                                   | 612.00   |
| 01/14/2021                                    | 12-Lead Maint. Agreement          | 612.00   |
| Total STRYKER SALES CORPORATION               |                                   |          |
| VERIZON                                       |                                   | 215.55   |
| 12/22/2020                                    | Communications                    | 215.55   |

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01/14/21

Accrual Basis

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**

December 16, 2020 through January 19, 2021

| Date                                   | Memo          | Amount           |
|--|---------------|------------------|
| Total VERIZON                          |               | 215.55           |
| VILLAGE OF BEVERLY HILLS<br>12/16/2020 | EDUCATION     | 75.00            |
| Total VILLAGE OF BEVERLY HILLS         |               | 75.00            |
| WEST SHORE FIRE INC<br>12/16/2020      | VEHICLE MAINT | 241.75           |
| Total WEST SHORE FIRE INC              |               | 241.75           |
| WEX BANK MTHN<br>12/16/2020            | FUEL          | 146.14           |
| 01/14/2021                             | Fuel          | 280.02           |
| Total WEX BANK MTHN                    |               | 426.16           |
| WEX BANK SHL<br>01/04/2021             | FUEL          | 37.08            |
| Total WEX BANK SHL                     |               | 37.08            |
| TOTAL                                  |               | <u>78,418.18</u> |

**North Oakland County Fire Authority  
PAYROLL EXPENSE REPORT  
DECEMBER 16, 2020 THRU JANUARY 01, 2021**

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01/14/21

Accrual Basis

Dec 16, '20 - Jan 19, 21

|  |                   |
|--|-------------------|
| Expense                                      |                   |
| 7000 - Personnel                             | 3,423.13          |
| 700 - Wages, Chief Full Time                 | 15,843.33         |
| 700.5 - Full Time Employee Wages             | 0.00              |
| 708 - Duty Shift Medic                       | 1,473.89          |
| 714 - Social Sec/FICA                        | 0.00              |
| 716 - Healthcare Insurance/Full Time         | 0.00              |
| 716.2 - Health Care Stipend                  | 20,740.35         |
| <b>Total 7000 - Personnel</b>                | <b>0.00</b>       |
| 7500 - SAFER GRANT EXPENDITURES              | 0.00              |
| 751 - Full Time Recruit & Retention          | 0.00              |
| <b>Total 7500 - SAFER GRANT EXPENDITURES</b> | <b>275.60</b>     |
| 8000 - Contracted Services                   | 275.60            |
| 815 - Payroll Services                       | 21,015.95         |
| <b>Total 8000 - Contracted Services</b>      | <b>-21,015.95</b> |
| <b>Total Expense</b>                         | <b>0.00</b>       |
| <b>Net Income</b>                            | <b>0.00</b>       |



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01/14/21

Accrual Basis

North Oakland County Fire Authority  
**ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED**  
As of December 31, 2020

Dec 31, 20

|                                  |             |
|----------------------------------|-------------|
| <b>ASSETS</b>                    |             |
| Current Assets                   |             |
| Accounts Receivable              | 8,073.00    |
| 1060 - A/R-Fire Cost Recovery    | 64,338.76   |
| 1070 - A/R-Medical -ACCLUMED     | 293,393.08  |
| 1070.6 - A/R AACB - ALL RUNS     | 365,804.84  |
| Total Accounts Receivable        |             |
| Other Current Assets             | -198,946.61 |
| 1070.7 - ALLOWANCE FOR BAD ACCTS | -198,946.61 |
| Total Other Current Assets       | 166,858.23  |
| Total Current Assets             | 166,858.23  |
| <b>TOTAL ASSETS</b>              | <u>0.00</u> |
| <b>LIABILITIES &amp; EQUITY</b>  |             |

# North Oakland County Fire Authority Incident Run Data

## December-20

|                                      |           |            |         |                     |
|--------------------------------------|-----------|------------|---------|---------------------|
| <b>Total Incidents</b>               |           | <b>104</b> |         |                     |
| <b>Incident Summary</b>              |           |            |         |                     |
| Structure Fires                      | 2         |            |         |                     |
| Vehicle Fires                        | 0         |            |         |                     |
| Brush / Outdoor Fires                | 0         |            |         |                     |
| EMS Medicals                         | 63        |            |         |                     |
| Vehicle Accidents w/ Injuries        | 4         |            |         |                     |
| Vehicle Accidents w/ No Injuries     | 3         |            |         |                     |
| Hazardous Cond.                      | 0         |            |         |                     |
| Service Call                         | 8         |            |         |                     |
| Good Intent                          | 4         |            |         |                     |
| False Calls                          | 5         |            |         |                     |
| Severe Weather                       | 0         |            |         |                     |
| Other                                | 0         |            |         |                     |
| <b>Total Calls</b>                   |           | <b>89</b>  |         |                     |
| <b>Out of District Runs</b>          |           |            |         |                     |
| MUTUAL AID MEDICAL                   | 8         |            |         |                     |
| MUTUAL AID FIRE                      |           |            |         |                     |
| MISC                                 |           |            |         |                     |
| <b>Total</b>                         |           | <b>8</b>   |         |                     |
| Total EMS Related Calls              | 66        |            |         |                     |
| Total NOCFA Transports               | 45        |            |         |                     |
| Patient Sign Offs / No Transport     | 21        |            |         |                     |
|                                      |           |            | minutes | # of priority calls |
| Avg. Response Time To Priority Calls |           |            | 7.1     | 24                  |
| <b>TOTAL RUNS IN FIRE DISTRICT</b>   | <b>81</b> | Rose Twp.  |         | 38                  |
| <b>TOTAL OUT OF DISTRICT RUNS</b>    | <b>8</b>  | Holly Twp. |         | 41                  |

# North Oakland County Fire Authority Incident Run Data

## TOTALS FOR 2020 2019

|   |             |                            |                |
|---|-------------|----------------------------|----------------|
| <b>Total Incidents</b>                                    | <b>1102</b> |                            | <i>1071</i>    |
| <b>Incident Summary</b>                                   |             |                            |                |
| Structure Fires   | 9           |                            | <i>11</i>      |
| Vehicle Fires   | 4           |                            | <i>8</i>       |
| Brush / Outdoor Fires                                     | 6           |                            | <i>5</i>       |
| EMS Medicals  | 709         |                            | <i>604</i>     |
| Vehicle Accidents w/ Injuries                             | 68          |                            | <i>49</i>      |
| Vehicle Accidents w/ No Injuries                          | 23          |                            | <i>46</i>      |
| Hazardous Cond.   | 39          |                            | <i>39</i>      |
| Service Call  | 129         |                            | <i>152</i>     |
| Good Intent   | 69          |                            | <i>99</i>      |
| False Calls   | 37          |                            | <i>56</i>      |
| Severe Weather  | 8           |                            | <i>0</i>       |
| Other   | 1           |                            | <i>2</i>       |
| <b>Total Calls</b>  | <b>1102</b> |                            | <i>1071</i>    |
| <b>Out of District Runs</b>                               |             |                            |                |
| MUTUAL AID MEDICAL  | 70          |                            | <i>56</i>      |
| MUTUAL AID FIRE   | 39          |                            | <i>54</i>      |
| MISC  |             |                            | <i>0</i>       |
| <b>Total</b>  | <b>109</b>  |                            | <i>110</i>     |
| Total EMS Related Calls                                   | 749         |                            | <i>640</i>     |
| Total NOCFA Transports                                    | 472         |                            | <i>450</i>     |
| Other Agency Transported                                  | 0           |                            | <i>0</i>       |
| Patient Sign Offs / No Transport                          | 277         |                            | <i>190</i>     |
|   |             | <b># of priority calls</b> |                |
| Combined Priority Response Time                           | 7.25 min    | 375                        | <i>7.1 379</i> |
| Average EMS Priority Response Time to Patient: Holly Twp. | 7.2         | 172                        | <i>7.1 213</i> |
| Average EMS Priority Response Time to Patient: Rose Twp.  | 7.3         | 203                        | <i>7.1 166</i> |
| <b>HOLLY TWP. TOTAL RUNS</b>                              | <b>478</b>  |                            | <i>498</i>     |
| <b>ROSE TWP. TOTAL RUNS</b>                               | <b>488</b>  |                            | <i>404</i>     |
| <b>I-75 TOTAL RUNS</b>                                    | <b>35</b>   |                            | <i>59</i>      |
| <b>OUT OF DISTRICT RUNS</b>                               | <b>101</b>  |                            | <i>110</i>     |

# North Oakland County Fire Authority

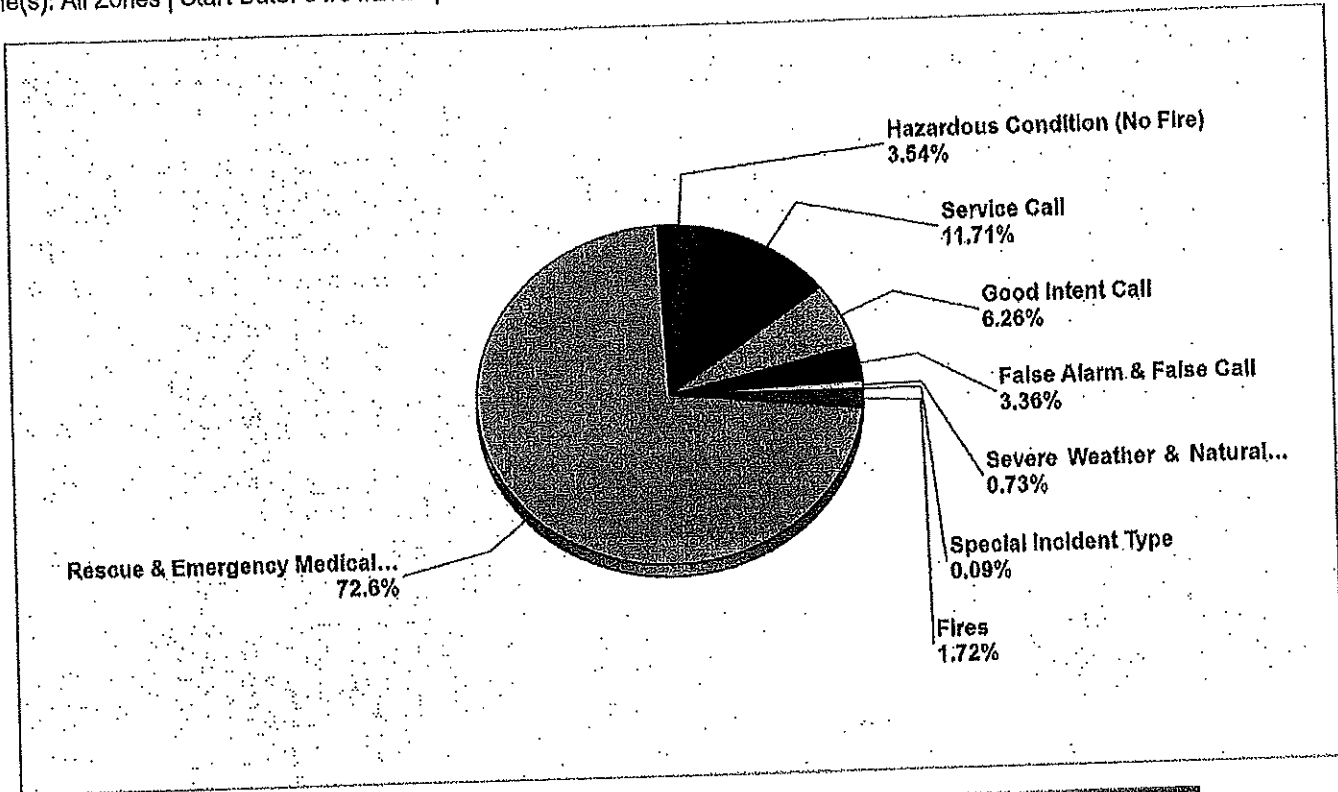


Holly, MI

This report was generated on 1/14/2021 3:23:42 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 12/31/2020



| MAJOR INCIDENT TYPE                | # INCIDENTS | % OF TOTAL  |
|------------------------------------|-------------|-------------|
| Fires                              | 19          | 1.72%       |
| Rescue & Emergency Medical Service | 800         | 72.6%       |
| Hazardous Condition (No Fire)      | 39          | 3.54%       |
| Service Call                       | 129         | 11.71%      |
| Good Intent Call                   | 69          | 6.26%       |
| False Alarm & False Call           | 37          | 3.36%       |
| Severe Weather & Natural Disaster  | 8           | 0.73%       |
| Special Incident Type              | 1           | 0.09%       |
| <b>TOTAL</b>                       | <b>1102</b> | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# FIRE CHIEFS PERFORMANCE APPRAISAL - 2020

EVALUATORS NAME: FIRE CHIEFS' SUBMITTAL

**INSTRUCTIONS:** The appraisal contains 11 categories or "goals" that the Fire Chief will be evaluated on, including 2 Specific Performance goals that are set annually. The Fire Chief will explain the results of each goal listed and indicate whether the goal was MET or NOT MET. The last page of the appraisal is the Evaluation Worksheet which includes a summary of the goal categories with a MET or NOT MET column and a comments section. A MET goal is worth 1 point. A NOT MET goal is worth 0 points. Points are added up and put into the Total Points Received box. The Points Needed box is based on 80% of the total number of goal categories. If the total points received is 80% or more of the total points needed, the Authority Board may grant the Chief a merit award in the amount of 3% of the Chiefs salary for that year.

The Fire Chief will submit a completed performance appraisal to the Authority Board of Trustees.

Each Board Member (Evaluator), will receive an Evaluators copy of the appraisal. The Evaluator will review the results that the Fire Chief has submitted and score each category a MET or NOT MET response of their own. The evaluator will then complete the Evaluation Worksheet on the last page indicating 1 point for MET and 0 points for NOT MET for each category. The evaluator should provide appropriate commentary in the "Comments" section as to whether or not the goal was accomplished, how it was accomplished, and/ or why it was not accomplished. All points will be added up and totaled in the Points Received box. Each Evaluator will submit a completed evaluation worksheet to be counted towards the Fire Chiefs final performance appraisal outcome. A motion will be requested by a Board Member, followed by a yay or nay vote to approve the Fire Chiefs' performance appraisal. If the appraisal is approved a motion will be requested by a Board member, followed by a yay or nay vote to award a merit amount to the Fire Chief.

## I. Specific Performance Objectives / Goals Set For The Year.

The goals in section I. are set each year in the previous year's performance appraisal. The Fire Chief will include any results and explain each goal and whether they were met or not met.

| GOAL   | RESULTS   | MET / NOT MET |
|--|---|---------------|
| <p>➤ Continue to improve employee turn-over rates &amp; retain highly skilled personnel.</p> | <ul style="list-style-type: none"> <li>Turnover rates have decreased since the wage increase in 2019, however it is important to continue increasing wages for both full time and paid on call employees in order to keep up with other fire departments. Call volume continues to increase and training requirements continue to become more challenging. Our full time employees are able to get much more training / education than our paid on call employees due their availability. Compared to other paid on call departments however I believe that the skillset of our paid on call employees is much higher.</li> </ul> | MET           |

| GOAL   | RESULTS  | MET / NOT MET |
|--|--|---------------|
| <p>➤ Work with the Board and the residents to become a Taxing Authority.</p> | <ul style="list-style-type: none"> <li>Although the Taxing Authority discussion was terminated early last year I will continue to promote it and hope that in the near future we as a board can open it back up for discussion. I truly believe that becoming a taxing authority will bring about a much less political climate and give more representation to the citizens of the district that we serve. It will be a much fairer and equal way to subsidize the Fire Authority and I am confident that this is the next step to us growing as an Authority.</li> </ul> | NOT MET       |

## FIRE CHIEFS PERFORMANCE APPRAISAL - 2020

### II. Management & Leadership

| GOAL  | RESULTS  | MET/NOT MET |
|---|--|-------------|
| <p><b>Communication with Board</b> – The Fire Chief should proactively share relevant information in a timely manner, seeking direction and input as needed.</p>  | <ul style="list-style-type: none"> <li>• I was present at all NOCFA Board Meeting for 2020</li> <li>• The Board is informed of all significant items that affect dept. operations or the budget. Unique or severe incidents are shared. Monthly run data is shared.</li> <li>• Agenda items compiled &amp; sent out myself to Board.</li> </ul>  | MET         |
| <p><b>Budget Conformance</b>- Complies with generally accepted accounting practices including the Board Authorized budget. Implement sound business practices in department administration and monitors effectiveness.</p>  | <ul style="list-style-type: none"> <li>• FY 2020 budget audit is completed and received high grades.</li> <li>• Budget is constantly monitored and adjusted to keep within expenditures.</li> <li>• Negotiated a higher discount price with our medical supply vendor.</li> <li>• Went with a new apparatus mechanic that charges lower rates for work and inspections.</li> <li>• Negotiated new Liability Insurance premium and saved \$2500</li> </ul>  | MET         |
| <p><b>Employee &amp; Management Team Effectiveness</b> – Maintains positive &amp; effective relationships with employees. Strives to retain, and when necessary, recruit high caliber, employees and leaders who can effectively establish direction, motivate, and gain commitment from their staff.</p> | <ul style="list-style-type: none"> <li>• Having 7 full time employees has improved day to day operation responsibilities and overall department readiness. The growing administration functions are also easier to manage as well.</li> <li>• Money from SAFFR grant has been used to reimburse lost wages and give bonuses for employees attending classes.</li> <li>• Our administrative Officers are all highly skilled and each has their own specialties that help facilitate education, safety, and communication within the department.</li> </ul>  | MET         |
| <p><b>Risk Management &amp; Compliance</b> – Complies with all Federal, State &amp; Local regulations. Liability Insurance &amp; Workers Compensation audits are conducted. Handles legal matters well. Makes sure all department licenses, certifications and policies are valid.</p>                    | <ul style="list-style-type: none"> <li>• All local, State &amp; Federal regulations were met.</li> <li>• All audits completed with excellent ratings.</li> <li>• Internal audits for agency licenses &amp; certifications were completed.</li> <li>• Any regulatory requirements that were required to be renewed were completed.</li> </ul>   | MET         |
| <p><b>Professional Relationships</b> – Maintains relationships &amp; is active with other Local, County &amp; State organizations &amp; public officials.</p>   | <ul style="list-style-type: none"> <li>• I attend a North region &amp; County wide Fire Chiefs meeting monthly.</li> <li>• I was again elected Treasurer for the North Oakland Mutual Aid Association.</li> <li>• I was again elected Treasurer for the County Chiefs MABAS 3201 and sit on the Executive Board.</li> <li>• I maintain good relations with surrounding Fire Department Chiefs, MSP Troopers, Holly Police, &amp; Oakland County Sheriff's Dept.</li> <li>• Our department has several members that are part of the Michigan Task Force Team which is a State technical rescue organization that responds to both State and Federal disasters.</li> <li>• Chiefs from neighboring departments regularly contact me for advice on operation issues.</li> </ul> | MET         |

## FIRE CHIEFS PERFORMANCE APPRAISAL - 2020

### III. Fire Department Operations

| GOAL   | RESULTS   | MET / NOT MET |
|--|---|---------------|
| <p><b>Operational Readiness Equipment</b> – Ensures all apparatus and equipment certifications are maintained &amp; are in good working order &amp; type to handle expected emergencies.</p>   | <ul style="list-style-type: none"> <li>• Our greatest obstacle this year was the COVID outbreak. Our department immediately put together a committee to meet the demands of promoting safe operations for our employees and procuring the needed PPE. Keeping up with the daily State &amp; Local protocol changes was a huge task but our department prevailed and we were able to operate with no employees being exposed and contracting the virus while working.</li> <li>• All apparatus were tested per State regulations &amp; NFPA standards.</li> <li>• Purchased a better condition used ambulance for only 10k to replace a badly deteriorating one.</li> <li>• Received a small grant for purchase of tech rescue shoring and stability equipment.</li> <li>• Purchased new fire reporting and personnel</li> </ul> | MET           |
| <p><b>Employee Readiness</b> - Ensures that all personnel certifications &amp; licenses are up to date and valid Ensures a sufficient number of personnel are trained to operate equipment to assure a timely and adequate response to all emergencies. Implements measures to retain experienced and valued employees and oversees an effective and on-going recruitment program.</p> | <ul style="list-style-type: none"> <li>• Monthly run data reports are generated showing calls, response times, and number of calls per Twp.</li> <li>• Personnel licenses &amp; Certifications were internally audited twice this past year.</li> <li>• Consistently updating operational policies / procedures and informing personnel of changes.</li> <li>• More advanced training classes offered by the department.</li> <li>• Fire, Rescue &amp; EMS training conducted twice a week.</li> </ul>  | MET           |
| <p><b>Personal Readiness</b> - The Fire Chief personally maintains appropriate certifications and participates in drills, incidents, and continuing education.</p>   | <ul style="list-style-type: none"> <li>• I respond to as many incidents as needed. I am on call 24 hours a day in case of a critical type call. I attend department trainings regularly.</li> <li>• Renewed my EMT license this past year.</li> <li>• Attended many training classes on our new software programs in order to help implement them to the department.</li> <li>• Handle all payroll and benefit administration.</li> <li>• Oversee all record keeping and accounting.</li> </ul>   | MET           |
| <p><b>Community</b> - Ensures that department's community out-reach programs are effective &amp; informative.</p>  | <ul style="list-style-type: none"> <li>• Although the Corona Virus restricted our ability to provide in-person events our Public Education Team reached out through social media to educate residents on fire prevention. They also did countless birthday drive by parades for our residents.</li> <li>• Our free smoke detector program for our residents is still active.</li> <li>• ISO rating continues to be one of the lowest in the State for rural type departments.</li> </ul>  | MET           |

# FIRE CHIEFS PERFORMANCE APPRAISAL - 2020

## EVALUATION WORKSHEET

### I. Specific Performance Objectives / Goals Set For The Year

| GOAL   | Met = 1<br>Not Met = 0 |           | Evaluators Comments |
|--|------------------------|-----------|---------------------|
|  | Chief                  | Evaluator |                     |
| Continue to improve employee turn-over rates & retain highly skilled personnel | 1                      |           |                     |
| Work with the Board and the residents to become a Taxing Authority.            | 0                      |           |                     |

### II. Management & Leadership

| GOAL                                     | Chief | Evaluator | Evaluators Comments |
|--|-------|-----------|---------------------|
| Communication with Board                 | 1     |           |                     |
| Budget Conformance                       | 1     |           |                     |
| Employee & Management Team Effectiveness | 1     |           |                     |
| Risk Management & Compliance             | 1     |           |                     |
| Professional Relationships               | 1     |           |                     |

### III. Fire Department Operations

| GOAL                            | Chief | Evaluator | Evaluators Comments |
|---------------------------------|-------|-----------|---------------------|
| Operational Readiness Equipment | 1     |           |                     |
| Employee Readiness              | 1     |           |                     |
| Personal Readiness              | 1     |           |                     |
| Community                       | 1     |           |                     |

|  |                        |                      |   |
|--|------------------------|----------------------|---|
| <b>TOTAL</b>                                 | <b>Points Received</b> | <b>Points Needed</b> |   |
| Merit amount is awarded at 80% of met goals. | Chief                  | Evaluator            | 9 |
|  | 10                     |                      |   |

If awarded by Board, merit amount is 3% of current salary.

## GOALS FOR 2021

Instructions: The Fire Chief and the Board should take part in establishing priorities and setting objectives for the coming year. These should be based on job-related duties and assignments as set and communicated by the job description, department objectives, individual objectives, special assignments, etc. Objectives should be specific, clearly defined, and measurable.

|  | OBJECTIVES/GOALS  |
|--|---|
|  | Continue to improve employee turn-over rates & retain highly skilled personnel. |
|  | Work with the Board and the residents to become a Taxing Authority.             |





P.O. Box 2122  
 Riverview, MI 48193  
 Phone: 800.926.6985

## EMS Fee Authorization Form

**Customer Name:** North Oakland Fire Authority

**Effective Date:** 2/1/2021

**Authorized Signature:** \_\_\_\_\_ (Signature) (Date Form Signed)

**Jeremy Lintz** (Print Name)

If 'fee change' column is left blank, it will be implied there is no change to be made to that fee.

| Service Type               | Current-Resident | Fee Change | Current Non-Resident | Fee Change |
|----------------------------|------------------|------------|----------------------|------------|
| ALS Emergency              | \$750.00         |            | \$800.00             | \$0.00     |
| ALS II Emergency           | \$850.00         |            | \$1,050.00           | \$0.00     |
| ALS Non Emergency          | \$750.00         |            | \$800.00             | \$0.00     |
| BLS Emergency              | \$500.00         |            | \$600.00             | \$0.00     |
| BLS Non Emergency          | \$450.00         |            | \$500.00             | \$0.00     |
| Treat/No Transport         | \$405.00         |            | \$405.00             | \$440.00   |
| Lift Assist - No Transport | \$100.00         | \$100.00   | \$100.00             | \$0.00     |
| Medical Pendant            |                  |            |                      | \$0.00     |
| Activation False Alarm     | \$75.00          | \$75.00    | \$75.00              | \$0.00     |
| Oxygen                     | \$45.00          |            | \$45.00              | \$0.00     |
| LUCAS Device               | \$100.00         | \$100.00   | \$100.00             | \$0.00     |
| CPAP Device                | \$100.00         | \$100.00   | \$100.00             | \$0.00     |
| Mileage                    | \$15.00          |            | \$15.00              | \$0.00     |
| Non-Sufficient Fund Fee    | \$25.00          |            | \$25.00              | \$0.00     |

**Current Special Instructions:**

**New Special Instructions:** If this area is left blank, it will be implied there is no new instructions

- \*Lift Assist fee will be billed after 5th incident in a twelve month period.
- \*Medical Pendant Activation False Alarm fee will be billed after 3rd incident in twelve month period.
- \* LUCAS & CPAP devices to be billed additionally when used on patient. Devices will be listed in Consumables on PCR.

You may fax this form to 734.479.6319 Attn: Client Services or email to [clientservices@theaccumedgroup.com](mailto:clientservices@theaccumedgroup.com)

The AccuMed Group Sign off & Date: \_\_\_\_\_

**DAVID L. LATTIE**  
**ATTORNEY AT LAW**  
8332 Office Park Drive, Suite B  
Grand Blanc, Michigan 48439  
Telephone: (810) 603-1000 Facsimile: (810) 603-1004

December 30, 2020

North Oakland County Fire Authority  
Board Members  
P.O. Box 129  
Holly, MI 48442

**CONFIDENTIAL LEGAL OPINION**

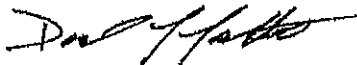
Dear Board Members:

Please allow this correspondence to serve as a response to your request seeking an opinion on whether or not a Rose Township elected official can be a part-time employee (1099) of NOCFA.

After researching your concerns, I do not believe there is a conflict with part-time employment of a Rose Township official as long as the elected official is not on the NOCFA board.

Please feel free to contact me with any additional questions or concerns.

Respectfully submitted,



DAVID L. LATTIE  
Attorney at Law

DLL:dh

**DAVID L. LATTIE**  
**ATTORNEY AT LAW**  
8332 Office Park Drive, Suite B  
Grand Blanc, Michigan 48439

Telephone: (810) 603-1000

Email: DLattie@lattielaw.com

January 7, 2021

Chief Jeremy Lintz  
North Oakland County Fire Authority  
P.O. Box 129  
Holly, MI 48442

**CONFIDENTIAL LEGAL OPINION**

Dear Chief Lintz:

Please allow this correspondence to serve as a follow-up to my December 30, 2020 opinion. Specifically, an issue was raised about the presence/participation of three Rose Township Board Members at NOCFA meetings, and whether that is a violation of the Open Meetings Act.

MCL 15.263 requires that all meetings of a public body shall be open to the public. In our case, the public body is NOCFA, and therefore, any NOCFA meetings must be properly noticed, available to the public, and all deliberations and decisions must be made in the body of the public meeting. While it is true that two members of the Rose Township Board are members of the NOCFA Board, NOCFA is the public body they are serving. While indirectly effecting Rose Township, they are not deliberating or making decisions on behalf of the township.

Importantly, the third Rose Township board member is not participating in the meeting in any policy making capacity, and has a role that is only slightly more involved than a citizen observing the meeting.

An Attorney General Opinion (5183 of 1977) addresses the situation where members of a public body are invited to address a civic organization. The opinion found that situation did not meet the definition of a "meeting" because the members were not present for the purposes of deliberating towards a decision. I believe this is analogous to our facts where two members are present at the NOCFA public meeting, deliberating and deciding policy for NOCFA, not Rose Township, and the third Rose Township board member is not participating in any deliberation or public policy decision on behalf of any public body.

In my opinion, the facts as presented do not amount to an Open Meetings Act violation.

Respectfully submitted,



DAVID L. LATTIE  
Attorney at Law

**Debbie Miller**

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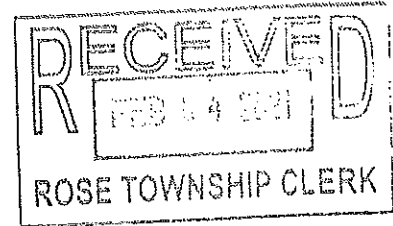
**From:** Karyn Willis <haya4kids63@gmail.com>  
**Sent:** Thursday, February 4, 2021 4:01 PM  
**To:** Debbie Miller  
**Subject:** Re: HAYA Minutes & Casework Report  
**Attachments:** Jan 7 minutes 2021 (1).docx

Good Afternoon Debbie:

Please see the attached.

Sincerely,

Karyn



On Thu, Feb 4, 2021 at 3:39 PM Debbie Miller <Clerk@rosetownship.com> wrote:

Karyn,

Did you send HAYA minutes for January? I was trying to put minutes in for next week's board meeting.

Debbie

**From:** Karyn Willis <haya4kids63@gmail.com>  
**Sent:** Tuesday, January 12, 2021 11:37 AM  
**To:** Debbie Miller <Clerk@rosetownship.com>  
**Subject:** Re: HAYA Minutes & Casework Report

You're welcome! Same to you Debbie!

On Tue, Jan 12, 2021 at 10:30 AM Debbie Miller <Clerk@rosetownship.com> wrote:

Thank you Karyn for sending the minutes of your meeting. I hope you and family are doing well!

*Debbie Miller, MMC, MiPMC II*

*Rose Township Clerk*

*9080 Mason Street*

Holly, MI 48442

[clerk@rosetownship.com](mailto:clerk@rosetownship.com)

Phone: (248) 634-8701

Fax: (248) 634-6888

---

**From:** Karyn Willis <[haya4kids63@gmail.com](mailto:haya4kids63@gmail.com)>

**Sent:** Monday, January 11, 2021 12:45 PM

**To:** Karin Winchester <[clerk@hollytownship.org](mailto:clerk@hollytownship.org)>; Debbie Miller <[Clerk@rosetownship.com](mailto:Clerk@rosetownship.com)>;  
[clerk@grovelandtownship.net](mailto:clerk@grovelandtownship.net); [clerk@springfield-twp.us](mailto:clerk@springfield-twp.us); Lori Kahn <[lori.kahn@hask12.org](mailto:lori.kahn@hask12.org)>; Deborah Bigger  
<[DBigger@hollyvillage.org](mailto:DBigger@hollyvillage.org)>

**Subject:** HAYA Minutes & Casework Report

Good Afternoon:

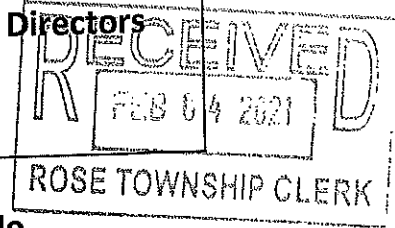
I hope this finds you well. Attached please find the minutes and caseworker report that were presented at last week's HAYA Board Meeting. If you have any questions or concerns please let me know.

Sincerely,

Karyn



**Holly Area Youth Assistance Board of Directors**  
**Minutes of Jan 7, 2021**



**Meeting called to order at 3:35 pm by President Tena Alvarado**

**Members Present:** Tena Alvarado, Cherie Monette, Teresa Blaska, Shirley Charbeneau, Nancy Hanks, Linda Smith, Janie Andrews, Margaret Bloom.

**Others present:** Ragen Rockwell, Steve Ruth, Linda Blair, Patricia Walls, Jerry Narsh, Sean Miller.

**Agenda:** Linda Smith moved to accept as amended. Second by Teresa Blaska. Motion carried.

**Secretary's Report** Motion to accept by Teresa Blaska. Second by Nancy Hanks. Motion carried.

**Treasurer's Report:** The treasurer's report for was shared for December, 2020. Expenditures for the months totaled \$5310.25. Total deposits of \$8085.88. The ending balance for the report was \$42786.37. Discussion on \$3650.79 excess from JQ toy project donations. Motion to move \$1000 to family education, \$1000 to back to school, \$1000 to JQ toy project, and \$650.79 to skill building. Support from Linda Smith, second by Shirley Charbeneau. Motion Carried.

**Case Worker's Report:** Ragen Rockwell shared the December, 2020 caseworker report and noted that there were 15 new referrals for the month. There are currently no mentors plus meetings being held. There will be an upcoming Love and Logic class February 22, 2021.

### **COMMUNITY REPORTS**

**Groveland Township:** Vacant

**Holly Township:** Steve Ruth appointed as HAYA representative for Holly Township.

**Rose Township:** Patricia Walls appointed as HAYA representative for Rose Township.

**Springfield Township:** Sean Miller appointed as HAYA representative for Springfield Township.

**Village of Holly:** Ryan Shiel – Absent

**Holly Area Schools:** Linda Blair – Covid cases are decreasing in Oakland, making for a potential return to in person instruction on January 20, 2021. The school board will vote on the potential date at the next board meeting. Diversity and inclusion committee looking at proposal for HAS diversity and inclusion plan.

**Blessings in a backpack** – Packing dinner for approximately 400 students. Families are able to pick up from the locations for breakfast and lunch pick-up provided by schools.

**Police Liaison** – Chief Jerry Narsh – Shop with a Hero supported 19 families (29 children) during Christmas. Children were able to shop on Santa web for toys and pick up on scheduled day. Additionally, they provided school clothing for many high school students. Youth crime down in the Holly community.

### **Standing Committees**

- A. Jacobson-Quinn Toy Project** – Toy project supported 89 families (227 children) this year. Donors very generous with a total donation of \$6960.88, in addition to large toy donations from local businesses. Toys were chosen for children by volunteers and families picked up toys at scheduled time.

### **Old Business**

- A. 2019 Annual Report** – Sent to sponsoring bodies, delayed due to Covid-19.

### **New Business**

- A. Standing Committee Chair Appointments** – Members volunteered to chair committees as follows:

- Camp – Tena Alvarado
- Musical Instruments – Cherie Monette
- Jacobson-Quinn Toy Project – Teresa Blaska
- Skill Building – Shirley Charbeneau
- Publicity – Teresa Blaska / Tena Alvarado
- Fundraising – Tena Alvarado / Cherie Monette (assist)
- Mentors Plus – vacant
- Bob Warner Scholarship – Linda Smith
- School Supplies – Tena Alvarado / Nancy Hanks (assist)
- Youth involvement – vacant
- Annual Banquet – Teresa Blaska
- Youth Recognition – Margaret Bloom

- B. 2020 Annual Report** – Committee chairs to write report for year and send to Karyn Willis no later than February 28, 2021.

- C. 2021 Budget** – Tena Alvarado & Nancy Hanks working on 2021 budget. Will e-mail to board in approximately 2 weeks. Would like to finalize budget at February meeting.

- D. Secretary Wages** – Nancy Hanks brought to the board that she feels HAYA secretary is valuable and would like to propose increasing wages to \$15 per hour. Motion to increase to \$15 not approved at this time to allow for examination of budget and affordability of wage increase. Ragen Rockwell will request and distribute to board, surrounding YA secretary wages as well.

**Meeting adjourned at 4:46 PM.**

Respectfully submitted,

Teresa Blaska

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 NORMAL

2020-21 INCREASE (DECREASE)

ACTIVITY FOR MONTH 01/31/2021

| GL NUMBER                      | DESCRIPTION                          | END BALANCE 06/30/2020 | ORIGINAL BUDGET | AMENDED BUDGET | 2020-21 NORMAL | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------|--------------------------------------|------------------------|-----------------|----------------|----------------|------------------------|-------------------------------|
|                                |                                      | NORMAL (ABNORMAL)      |                 |                |                | NORMAL (ABNORMAL)      | INCREASE (DECREASE)           |
| <b>Fund 101 - GENERAL FUND</b> |                                      |                        |                 |                |                |                        |                               |
| <b>Revenues</b>                |                                      |                        |                 |                |                |                        |                               |
| Dept 000                       |                                      |                        |                 |                |                |                        |                               |
| 101-000-410-000                | CURRENT TAX COLLECTIONS              | 266,435.74             | 277,878.00      | 277,878.00     | 154,302.54     | 126,038.28             | 0.00                          |
| 101-000-420-000                | UNPAID PERSONAL PROPERTY TAX         | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| 101-000-423-000                | TAXES-OTHER THAN PROPERTY TAX        | 429.35                 | 1,000.00        | 1,000.00       | 1,000.00       | 0.00                   | 0.00                          |
| 101-000-445-000                | PENALTIES AND COLLECTION FEES        | 1,060.90               | 1,500.00        | 1,500.00       | 50.00          | 0.00                   | 0.00                          |
| 101-000-476-060                | OTHER PERMITS                        | 250.00                 | 250.00          | 250.00         | 0.00           | 0.00                   | 0.00                          |
| 101-000-477-000                | DOG LICENSES                         | 393.50                 | 600.00          | 600.00         | 373,197.93     | 105,029.00             | 0.00                          |
| 101-000-574-010                | REVENUE SHARING                      | 560,064.00             | 494,675.00      | 494,675.00     | 0.00           | 33,701.46              | 0.00                          |
| 101-000-588-000                | PROJECT REIMBURSEMENTS/PAYMENTS      | 0.00                   | 10,000.00       | 10,000.00      | 0.00           | 0.00                   | 0.00                          |
| 101-000-590-000                | GRANT INCOME                         | 0.00                   | 32,500.00       | 32,500.00      | 33,701.46      | 0.00                   | 0.00                          |
| 101-000-606-000                | PLANNER SERVICES-SPECIAL             | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| 101-000-607-000                | PLANNING COMMISSION FEES             | 0.00                   | 2,000.00        | 2,000.00       | 0.00           | 0.00                   | 0.00                          |
| 101-000-608-000                | BOARD OF APPEALS FEES                | 0.00                   | 1,000.00        | 1,000.00       | 0.00           | 0.00                   | 0.00                          |
| 101-000-609-000                | LAND DIVISION FEE                    | 0.00                   | 3,000.00        | 3,000.00       | 3,150.00       | 0.00                   | 0.00                          |
| 101-000-610-000                | ZONING APPLICATION FEES              | 0.00                   | 3,000.00        | 3,000.00       | 0.00           | 0.00                   | 0.00                          |
| 101-000-642-000                | CHARGE FOR SERVICES-SALES            | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| 101-000-653-000                | FINES AND FORFEITURES                | 0.00                   | 500.00          | 500.00         | 0.00           | 0.00                   | 0.00                          |
| 101-000-663-000                | PARK ACTIVITIES REVENUE              | 36,863.51              | 0.00            | 0.00           | 27.00          | 0.00                   | 0.00                          |
| 101-000-664-000                | INTEREST & DIVIDENDS                 | 0.00                   | 21,000.00       | 21,000.00      | 10,430.44      | 0.00                   | 0.00                          |
| 101-000-665-000                | COUNTY ENHANCED ACCESS               | 78,981.79              | 0.00            | 0.00           | 0.00           | 266.10                 | 0.00                          |
| 101-000-667-000                | CABLE TV RECEIPTS                    | 0.00                   | 82,000.00       | 82,000.00      | 39,400.09      | 0.00                   | 0.00                          |
| 101-000-668-000                | RENT AND ROYALTIES                   | 91,316.61              | 1,500.00        | 1,500.00       | 54,588.98      | 7,918.48               | 0.00                          |
| 101-000-669-000                | TOWER LEASE RECEIPTS                 | 0.00                   | 91,120.00       | 91,120.00      | 0.00           | 0.00                   | 0.00                          |
| 101-000-675-000                | DONATIONS & CONTRIBUTIONS            | 2,646.65               | 100.00          | 100.00         | 2,570.21       | 0.00                   | 0.00                          |
| 101-000-676-000                | PEST CONTROL RECEIPTS                | 4,048.00               | 2,636.00        | 2,636.00       | 0.00           | 0.00                   | 0.00                          |
| 101-000-678-000                | SAD ADMINISTRATION FEES              | 19,689.04              | 12,000.00       | 12,000.00      | 2,980.42       | (33,653.76)            | 0.00                          |
| 101-000-680-000                | OTHER INCOME                         | 0.00                   | 22,000.00       | 22,000.00      | 0.00           | 0.00                   | 0.00                          |
| 101-000-680-001                | APPROPRIATIONS FROM BEG FUND BALANCE | 0.00                   | 94,000.00       | 94,000.00      | 0.00           | 0.00                   | 0.00                          |
| 101-000-685-000                | SUNDRY RECEIPTS                      | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| 101-000-686-000                | REVENUE FROM PRIOR YEARS             | 9,196.00               | 0.00            | 0.00           | 9,204.25       | 9,204.25               | 0.00                          |
| 101-000-690-000                | SUMMER SCHOOL TAX FEE                | 0.00                   | 9,400.00        | 9,400.00       | 0.00           | 0.00                   | 0.00                          |
| 101-000-690-001                | SET COLLECTION RECEIPTS              | 0.00                   | 0.00            | 0.00           | 14,719.84      | 0.00                   | 0.00                          |
| 101-000-690-002                | ELECTION REIMBURSEMENTS              | 19,602.65              | 30,000.00       | 30,000.00      | 0.00           | 0.00                   | 0.00                          |
| 101-000-699-000                | TRANSFERS                            | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| Total Dept 000                 |                                      | 1,090,977.74           | 1,193,659.00    | 1,193,659.00   | 698,323.16     | 248,503.81             |                               |
| <b>TOTAL REVENUES</b>          |                                      |                        |                 |                |                |                        |                               |
| Expenditures                   |                                      |                        |                 |                |                |                        |                               |
| Dept 000                       |                                      |                        |                 |                |                |                        |                               |
| 101-000-970-000                | CAPITAL OUTLAY                       | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| 101-000-970-001                | TWP OFFICE RENOVATIONS PROJECT       | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| Total Dept 000                 |                                      | 0.00                   | 0.00            | 0.00           | 0.00           | 0.00                   | 0.00                          |
| <b>TOTAL REVENUES</b>          |                                      |                        |                 |                |                |                        |                               |
|                                |                                      | 1,090,977.74           | 1,193,659.00    | 1,193,659.00   | 698,323.16     | 248,503.81             |                               |



REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 NORMAL (ABNORMAL)

2020-21 YTD BALANCE 01/31/2021

ACTIVITY FOR MONTH 01/31/2021

INCREASE (DECREASE)

GL NUMBER

DESCRIPTION

Fund 101 - GENERAL FUND

Expenditures

Dept 101 - TRUSTEES

101-101-702-000 TRUSTEES-WAGES

101-101-704-000 HEALTH INSURANCE

101-101-715-000 PAYROLL TAXES

101-101-718-000 RETIREMENT

101-101-721-000 REIMBURSED EXPENSES

101-101-726-000 SUPPLIES

101-101-860-000 MILEAGE ALLOWANCE

Total Dept 101 - TRUSTEES

Dept 171 - SUPERVISOR

101-171-702-000 SUPERVISOR-WAGES

101-171-704-000 HEALTH INSURANCE

101-171-715-000 PAYROLL TAXES

101-171-718-000 RETIREMENT

101-171-721-000 REIMBURSED EXPENSES

101-171-726-000 SUPPLIES

101-171-860-000 MILEAGE ALLOWANCE

Total Dept 171 - SUPERVISOR

Dept 191 - ELECTIONS

101-191-702-000 PERSONAL SERVICES

101-191-715-000 ELECTIONS-EMPLOYER FICA/MED

101-191-726-000 SUPPLIES

101-191-728-000 REIMBURSEABLE ELECTION EXPENSES

101-191-729-000 MAILING EXPENSE

101-191-802-000 CONTRACTED SERVICES

101-191-802-001 ELECTION INSPECTOR SERVICES

101-191-830-000 TRAINING & MEMBERSHIPS

101-191-860-000 MILEAGE

101-191-900-000 PRINTING AND PUBLISHING

101-191-930-000 REPAIRS AND MAINTENANCE

101-191-970-000 CAPITAL OUTLAY

101-191-972-000 SMALL EQUIPMENT PURCHASES

Total Dept 191 - ELECTIONS

Dept 209 - ASSESSOR

101-209-702-000 PERSONAL SERVICES-ASSESSING

101-209-702-010 CLERICAL SERVICES

101-209-715-000 EMPLOYER FICA/MED

101-209-726-000 SUPPLIES

101-209-802-000 CONTRACTUAL -ASSESSOR

101-209-802-001 MISCELLANEOUS SERVICES

101-209-830-000 DUES/MEETING/SUBSCRIPTIONS

Total Dept 209 - ASSESSOR

| GL NUMBER                          | DESCRIPTION                     | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | 2020-21 NORMAL (ABNORMAL) | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|------------------------------------|---------------------------------|-------------------------|------------------------|---------------------------|------------------------|-------------------------------|
| <b>Fund 101 - GENERAL FUND</b>     |                                 |                         |                        |                           |                        |                               |
| <b>Expenditures</b>                |                                 |                         |                        |                           |                        |                               |
| <b>Dept 101 - TRUSTEES</b>         |                                 |                         |                        |                           |                        |                               |
| 101-101-702-000                    | TRUSTEES-WAGES                  | 14,832.00               | 14,832.00              |                           | 8,652.00               | 1,236.00                      |
| 101-101-704-000                    | HEALTH INSURANCE                | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-101-715-000                    | PAYROLL TAXES                   | 1,134.68                | 1,135.00               |                           | 661.87                 | 94.56                         |
| 101-101-718-000                    | RETIREMENT                      | 1,483.20                | 1,483.00               |                           | 865.20                 | 123.60                        |
| 101-101-721-000                    | REIMBURSED EXPENSES             | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-101-726-000                    | SUPPLIES                        | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-101-860-000                    | MILEAGE ALLOWANCE               | 114.84                  | 250.00                 |                           | 0.00                   | 0.00                          |
| <b>Total Dept 101 - TRUSTEES</b>   |                                 | <b>17,564.72</b>        | <b>17,700.00</b>       |                           | <b>10,179.07</b>       | <b>1,454.16</b>               |
| <b>Dept 171 - SUPERVISOR</b>       |                                 |                         |                        |                           |                        |                               |
| 101-171-702-000                    | SUPERVISOR-WAGES                | 55,703.00               | 55,703.00              |                           | 32,493.44              | 4,641.92                      |
| 101-171-704-000                    | HEALTH INSURANCE                | 7,549.57                | 12,500.00              |                           | 7,138.16               | 1,053.17                      |
| 101-171-715-000                    | PAYROLL TAXES                   | 4,088.76                | 4,261.00               |                           | 2,376.06               | 339.50                        |
| 101-171-718-000                    | RETIREMENT                      | 5,570.40                | 5,570.00               |                           | 3,249.40               | 464.20                        |
| 101-171-721-000                    | REIMBURSED EXPENSES             | 500.82                  | 100.00                 |                           | 0.00                   | 0.00                          |
| 101-171-726-000                    | SUPPLIES                        | 289.50                  | 200.00                 |                           | 0.00                   | 0.00                          |
| 101-171-860-000                    | MILEAGE ALLOWANCE               | 843.90                  | 1,500.00               |                           | 0.00                   | 0.00                          |
| <b>Total Dept 171 - SUPERVISOR</b> |                                 | <b>74,545.99</b>        | <b>79,834.00</b>       |                           | <b>45,257.06</b>       | <b>6,498.79</b>               |
| <b>Dept 191 - ELECTIONS</b>        |                                 |                         |                        |                           |                        |                               |
| 101-191-702-000                    | PERSONAL SERVICES               | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-191-715-000                    | ELECTIONS-EMPLOYER FICA/MED     | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-191-726-000                    | SUPPLIES                        | 6,870.45                | 6,000.00               |                           | 3,233.55               | 0.00                          |
| 101-191-728-000                    | REIMBURSEABLE ELECTION EXPENSES | 24,983.69               | 12,000.00              |                           | (142.00)               | 0.00                          |
| 101-191-729-000                    | MAILING EXPENSE                 | 704.20                  | 5,000.00               |                           | (26.35)                | 0.00                          |
| 101-191-802-000                    | CONTRACTED SERVICES             | 0.00                    | 10,000.00              |                           | 2,003.00               | 0.00                          |
| 101-191-802-001                    | ELECTION INSPECTOR SERVICES     | 0.00                    | 30,000.00              |                           | 10,875.00              | 0.00                          |
| 101-191-830-000                    | TRAINING & MEMBERSHIPS          | 607.77                  | 3,000.00               |                           | 0.00                   | 0.00                          |
| 101-191-860-000                    | MILEAGE                         | 0.00                    | 2,000.00               |                           | 442.19                 | 0.00                          |
| 101-191-900-000                    | PRINTING AND PUBLISHING         | 0.00                    | 8,000.00               |                           | 1,155.23               | 0.00                          |
| 101-191-930-000                    | REPAIRS AND MAINTENANCE         | 0.00                    | 1,000.00               |                           | 0.00                   | 0.00                          |
| 101-191-970-000                    | CAPITAL OUTLAY                  | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-191-972-000                    | SMALL EQUIPMENT PURCHASES       | 3,240.00                | 4,000.00               |                           | 0.00                   | 0.00                          |
| <b>Total Dept 191 - ELECTIONS</b>  |                                 | <b>36,406.11</b>        | <b>81,000.00</b>       |                           | <b>17,540.62</b>       | <b>0.00</b>                   |
| <b>Dept 209 - ASSESSOR</b>         |                                 |                         |                        |                           |                        |                               |
| 101-209-702-000                    | PERSONAL SERVICES-ASSESSING     | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-209-702-010                    | CLERICAL SERVICES               | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-209-715-000                    | EMPLOYER FICA/MED               | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-209-726-000                    | SUPPLIES                        | 52,785.15               | 53,050.00              |                           | 0.00                   | 0.00                          |
| 101-209-802-000                    | CONTRACTUAL -ASSESSOR           | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-209-802-001                    | MISCELLANEOUS SERVICES          | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| 101-209-830-000                    | DUES/MEETING/SUBSCRIPTIONS      | 0.00                    | 0.00                   |                           | 0.00                   | 0.00                          |
| <b>Total Dept 209 - ASSESSOR</b>   |                                 | <b>52,785.15</b>        | <b>53,050.00</b>       |                           | <b>0.00</b>            | <b>0.00</b>                   |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021  
 % Fiscal Year Completed: 58.90  
 END BALANCE 2020-21  
 06/30/2020 ORIGINAL BUDGET

ACTIVITY FOR  
 MONTH 01/31/2021  
 INCREASE (DECREASE)

| GL NUMBER                                      | DESCRIPTION                           | NORMAL (ABNORMAL) | 2020-21<br>AMENDED BUDGET | NORMAL (ABNORMAL) | YTD BALANCE<br>01/31/2021 | ACTIVITY FOR<br>MONTH 01/31/2021<br>INCREASE (DECREASE) |
|--|---------------------------------------|-------------------|---------------------------|-------------------|---------------------------|---|
| <b>Fund 101 - GENERAL FUND</b>                 |                                       |                   |                           |                   |                           |   |
| <b>Expenditures</b>                            |                                       |                   |                           |                   |                           |   |
| Dept 215 - CLERK                               |                                       |                   |                           |                   |                           |   |
| 101-215-702-000                                | CLERK-WAGES                           | 55,703.00         | 55,703.00                 | 32,493.44         | 4,641.92                  |   |
| 101-215-703-000                                | DEPUTY CLERK WAGES                    | 37,154.00         | 37,154.00                 | 22,526.24         | 3,096.16                  |   |
| 101-215-704-000                                | HEALTH INSURANCE                      | 9,365.00          | 9,365.00                  | 4,900.00          | 7,700.00                  |   |
| 101-215-715-000                                | PAYROLL TAXES                         | 7,900.00          | 7,900.00                  | 4,894.17          | 668.46                    |   |
| 101-215-718-000                                | RETIREMENT                            | 9,300.00          | 9,300.00                  | 5,716.74          | 803.82                    |   |
| 101-215-718-000                                | REIMBURSED EXPENSES                   | 300.00            | 300.00                    | 0.00              | 0.00                      |   |
| 101-215-721-000                                | SUPPLIES                              | 120.34            | 500.00                    | 0.00              | 0.00                      |   |
| 101-215-726-000                                | CONTRACTUAL SERVICES                  | 3,150.00          | 4,000.00                  | 3,000.00          | 300.00                    |   |
| 101-215-801-000                                | CONTRACTED SERVICES ACCTG             | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-215-802-000                                | MILEAGE ALLOWANCE                     | 873.88            | 1,500.00                  | 30.47             | 0.00                      |   |
| 101-215-860-000                                |                                       |                   |                           |                   |                           |   |
| <b>Total Dept 215 - CLERK</b>                  |                                       | <b>117,317.55</b> | <b>125,722.00</b>         | <b>73,561.06</b>  | <b>10,210.36</b>          |   |
| <b>Dept 247 - BOARD OF REVIEW</b>              |                                       |                   |                           |                   |                           |   |
| 101-247-702-000                                | BD OF REVIEW-WAGES                    | 1,800.00          | 1,800.00                  | 500.00            | 0.00                      |   |
| 101-247-715-000                                | PAYROLL TAXES                         | 122.40            | 138.00                    | 38.25             | 0.00                      |   |
| 101-247-830-000                                | TRAINING                              | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-247-860-000                                | MILEAGE ALLOWANCE                     | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| <b>Total Dept 247 - BOARD OF REVIEW</b>        |                                       | <b>1,722.40</b>   | <b>1,938.00</b>           | <b>538.25</b>     | <b>0.00</b>               |   |
| <b>Dept 253 - TREASURER</b>                    |                                       |                   |                           |                   |                           |   |
| 101-253-702-000                                | TREASURER WAGES                       | 55,703.00         | 55,703.00                 | 32,493.44         | 4,641.92                  |   |
| 101-253-703-000                                | DEPUTY TREASURER WAGES                | 37,153.92         | 37,154.00                 | 21,673.12         | 3,096.16                  |   |
| 101-253-704-000                                | HEALTH INSURANCE                      | 10,649.21         | 15,000.00                 | 8,558.03          | 1,253.30                  |   |
| 101-253-715-000                                | PAYROLL TAXES                         | 7,294.73          | 7,104.00                  | 4,238.80          | 604.91                    |   |
| 101-253-718-000                                | RETIREMENT                            | 8,666.60          | 9,285.00                  | 5,416.74          | 773.82                    |   |
| 101-253-721-000                                | REIMBURSED EXPENSES                   | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-253-726-000                                | SUPPLIES                              | 0.00              | 100.00                    | 0.00              | 0.00                      |   |
| 101-253-860-000                                | MILEAGE ALLOWANCE                     | 1,670.79          | 1,800.00                  | 822.78            | 113.80                    |   |
| <b>Total Dept 253 - TREASURER</b>              |                                       | <b>121,138.29</b> | <b>126,146.00</b>         | <b>73,202.91</b>  | <b>10,483.91</b>          |   |
| <b>Dept 265 - BUILDING &amp; GROUNDS</b>       |                                       |                   |                           |                   |                           |   |
| 101-265-702-000                                | CUSTODIAN WAGES                       | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-265-703-000                                | FACILITIES MANAGEMENT                 | 13,926.72         | 13,926.00                 | 8,123.92          | 1,160.56                  |   |
| 101-265-704-000                                | HEALTH INSURANCE                      | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-265-715-000                                | PAYROLL TAXES                         | 1,065.36          | 1,065.00                  | 621.46            | 88.78                     |   |
| 101-265-718-000                                | RETIREMENT                            | 1,392.72          | 1,392.00                  | 812.42            | 116.06                    |   |
| 101-265-721-000                                | REIMBURSED EXPENSES                   | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-265-726-000                                | BUILDING SUPPLIES                     | 102.18            | 300.00                    | 79.12             | 0.00                      |   |
| 101-265-860-000                                | MILEAGE ALLOWANCE                     | 189.75            | 200.00                    | 188.73            | 16.80                     |   |
| 101-265-920-000                                | UTILITIES                             | 8,178.43          | 7,700.00                  | 5,514.69          | 909.19                    |   |
| 101-265-930-000                                | REPAIRS AND MAINTENANCE               | 18,425.39         | 17,000.00                 | 16,090.15         | 910.17                    |   |
| 101-265-930-001                                | RESERVED ACCOUNT-FACILITY MAINTENANCE | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| 101-265-930-002                                | RESERVED-ACCT-FACILITY MAINTENANCE    | 0.00              | 0.00                      | 0.00              | 0.00                      |   |
| <b>Total Dept 265 - BUILDING &amp; GROUNDS</b> |                                       | <b>43,280.55</b>  | <b>41,583.00</b>          | <b>31,430.49</b>  | <b>3,201.56</b>           |   |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP  
 PERIOD ENDING 01/31/2021  
 % Fiscal Year Completed: 58.90

| GL NUMBER                                    | DESCRIPTION                         | END BALANCE<br>06/30/2020<br>NORMAL (ABNORMAL) | 2020-21<br>ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2021<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 01/31/2021<br>INCREASE (DECREASE) |
|--|-------------------------------------|--|-------------------------------|---------------------------|--|---|
| Fund 101 - GENERAL FUND                      |                                     |  |                               |                           |  |   |
| Expenditures                                 |                                     |  |                               |                           |  |   |
| Dept 287 - PUBLIC EDUCATION/GOVERNMENT       |                                     |  |                               |                           |  |   |
| 101-287-702-000                              | PEG ADMINISTRATOR                   | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-704-000                              | HEALTH INSURANCE                    | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-715-000                              | PAYROLL TAXES                       | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-718-000                              | RETIREMENT                          | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-721-000                              | REIMBURSED EXPENSES                 | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-726-000                              | PEG SUPPLIES                        | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-729-000                              | POSTAGE/PEG                         | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-287-860-000                              | PEG MILEAGE EXPENSE                 | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| Total Dept 287 - PUBLIC EDUCATION/GOVERNMENT |                                     | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| Dept 289 - GENERAL SERVICES                  |                                     |  |                               |                           |  |   |
| 101-289-702-000                              | IN HOUSE IT SERVICES                | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-702-001                              | RESERVED WAGE ACCOUNT               | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-704-000                              | HEALTH INSURANCE                    | 17,481.90                                      | 23,270.00                     | 23,270.00                 | 12,923.10                                      | 1,353.30  |
| 101-289-704-001                              | HRA ADMINISTRATION FEES             | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-715-000                              | PAYROLL TAXES                       | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-718-000                              | RETIREMENT                          | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-718-001                              | RETIREMENT/ADMIN FEES               | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-719-000                              | UNEMPLOYMENT TAXES                  | 13,862.30                                      | 10,000.00                     | 10,000.00                 | 9,168.55                                       | 1,909.08  |
| 101-289-726-000                              | SUPPLIES-OFFICE                     | 5,903.43                                       | 5,100.00                      | 5,100.00                  | 3,218.44                                       | 0.00  |
| 101-289-728-000                              | SUMMER TAX COLLECTION EXPENSE       | 9,607.57                                       | 6,000.00                      | 6,000.00                  | 4,568.30                                       | 0.00  |
| 101-289-729-000                              | MAILING EXPENSES                    | 15,000.00                                      | 15,100.00                     | 15,100.00                 | 15,300.00                                      | 0.00  |
| 101-289-801-000                              | CONTRACTUAL SERVICES                | 2,791.33                                       | 3,000.00                      | 3,000.00                  | 1,227.23                                       | 67.50   |
| 101-289-802-000                              | WEBSITE SERVICES                    | 6,711.00                                       | 6,000.00                      | 6,000.00                  | 8,531.60                                       | 3,549.00  |
| 101-289-803-000                              | COMPUTER SERVICES                   | 9,238.23                                       | 7,000.00                      | 7,000.00                  | 1,967.88                                       | 140.00  |
| 101-289-804-000                              | ATTORNEY FEES                       | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-805-000                              | PROFESSIONAL SERVICES ARCHITECTS    | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-807-000                              | PROFESSIONAL SERVICES ACCOUNTING    | 3,145.74                                       | 3,300.00                      | 3,300.00                  | 328.60   | 135.00  |
| 101-289-808-000                              | COMPUTER MAINTENANCE EXPENSE        | 1,175.00                                       | 1,200.00                      | 1,200.00                  | 3,851.26                                       | 0.00  |
| 101-289-809-000                              | CODIFICATION                        | 13,959.78                                      | 15,000.00                     | 15,000.00                 | 2,060.25                                       | 50.00   |
| 101-289-830-000                              | TRAINING AND DUES                   | 5,122.12                                       | 5,200.00                      | 5,200.00                  | 3,718.49                                       | 1,106.52  |
| 101-289-850-000                              | TELEPHONES                          | 4,790.33                                       | 5,000.00                      | 5,000.00                  | 2,400.35                                       | 221.33  |
| 101-289-858-000                              | LEASE PAYMENTS                      | 7,385.30                                       | 7,000.00                      | 7,000.00                  | 1,614.16                                       | 569.70  |
| 101-289-900-000                              | PRINTING AND PUBLISHING             | 20,067.72                                      | 24,000.00                     | 24,000.00                 | 19,998.50                                      | 0.00  |
| 101-289-910-000                              | INSURANCE                           | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-925-000                              | HRA DEDUCTIBLE REIMBURSEMENT        | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-930-000                              | OFFICE EQUIPMENT REPAIR/MAINTENANCE | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-930-001                              | RESERVED ACCT/GENERAL MAINTENANCE   | 1,888.64                                       | 500.00                        | 500.00                    | 60.00  | 0.00  |
| 101-289-955-000                              | MISCELLANEOUS                       | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-956-000                              | TAX CHARGEBACK                      | 0.00   | 0.00                          | 0.00                      | 0.00   | 0.00  |
| 101-289-970-000                              | CAPITAL OUTLAY                      | 718.88   | 94,000.00                     | 94,000.00                 | 911.00   | 0.00  |
| 101-289-970-001                              | TWP HALL RENOVATION                 | 3,554.00                                       | 1,500.00                      | 1,500.00                  | 911.00   | 0.00  |
| 101-289-972-000                              | SMALL EQUIPMENT PURCHASES           |  |                               |                           |  |   |
| Total Dept 289 - GENERAL SERVICES            |                                     | 142,403.27                                     | 232,170.00                    | 232,170.00                | 91,847.71                                      | 9,101.43  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE  
DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

END BALANCE 2020-21  
06/30/2020 ORIGINAL BUDGET

YTD BALANCE 01/31/2021  
NORMAL (ABNORMAL)

2020-21 AMENDED BUDGET  
NORMAL (ABNORMAL)

ACTIVITY FOR MONTH 01/31/2021  
INCREASE (DECREASE)

| GL NUMBER  | DESCRIPTION                        | END BALANCE<br>06/30/2020 | 2020-21<br>ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2021 | ACTIVITY FOR<br>MONTH 01/31/2021 |
|--|------------------------------------|---------------------------|-------------------------------|---------------------------|---------------------------|----------------------------------|
| <b>Fund 101 - GENERAL FUND</b>                   |                                    |                           |                               |                           |                           |                                  |
| <b>Expenditures</b>                              |                                    |                           |                               |                           |                           |                                  |
| <b>Dept 290 - TRANSFERS TO OTHER FUNDS</b>       |                                    |                           |                               |                           |                           |                                  |
| 101-290-999-000                                  | TRANSFERS-MISC                     | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-290-999-206                                  | TRANSFERS/FIRE FUND                | 70,000.00                 | 70,000.00                     | 70,000.00                 | 0.00                      | 0.00                             |
| 101-290-999-209                                  | TRANSFERS /CEMETERY FUND           | 47,380.00                 | 47,380.00                     | 47,380.00                 | 0.00                      | 0.00                             |
| 101-290-999-245                                  | TRANSFERS TO CDBG                  | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-290-999-249                                  | TRANSFERS/BLDG. INSP FUND          | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-290-999-255                                  | OPERATING TRANSFERS PEG FUND       | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-290-999-402                                  | TRANS/INFRASTRUCTURE FUND          | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| <b>Total Dept 290 - TRANSFERS TO OTHER FUNDS</b> |                                    | <b>0.00</b>               | <b>117,380.00</b>             | <b>117,380.00</b>         | <b>0.00</b>               | <b>0.00</b>                      |
| <b>Dept 301 - ORDINANCE ENFORCEMENT</b>          |                                    |                           |                               |                           |                           |                                  |
| 101-301-702-000                                  | CONSTABLE WAGES                    | 12,853.92                 | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-301-703-000                                  | ZONING ENFORCEMENT-WAGES           | 4,200.00                  | 12,854.00                     | 12,854.00                 | 7,498.12                  | 1,071.16                         |
| 101-301-704-000                                  | HEALTH INSURANCE                   | 1,306.62                  | 4,200.00                      | 4,200.00                  | 2,450.00                  | 350.00                           |
| 101-301-715-000                                  | PAYROLL TAXES                      | 1,285.44                  | 1,306.00                      | 1,306.00                  | 761.02                    | 108.72                           |
| 101-301-718-000                                  | RETIREMENT                         | 0.00                      | 1,285.00                      | 1,285.00                  | 749.84                    | 107.12                           |
| 101-301-721-000                                  | REIMBURSED EXPENSES                | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-301-726-000                                  | SUPPLIES                           | 28,796.58                 | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-301-802-000                                  | PROFESSIONAL SERVICES              | 2,363.29                  | 20,000.00                     | 20,000.00                 | 18,129.29                 | 2,130.85                         |
| 101-301-860-000                                  | MILEAGE-ORDINANCE ENFORCEMENT      | 0.00                      | 2,400.00                      | 2,400.00                  | 1,329.99                  | 186.88                           |
| 101-301-920-000                                  | UTILITIES GROVELAND POST           | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| <b>Total Dept 301 - ORDINANCE ENFORCEMENT</b>    |                                    | <b>50,803.85</b>          | <b>42,045.00</b>              | <b>42,045.00</b>          | <b>30,918.26</b>          | <b>3,954.73</b>                  |
| <b>Dept 400 - PLANNING &amp; ZONING</b>          |                                    |                           |                               |                           |                           |                                  |
| 101-400-702-000                                  | COMMISSIONER WAGES                 | 15,039.36                 | 3,900.00                      | 3,900.00                  | 1,900.00                  | 325.00                           |
| 101-400-703-000                                  | ZONING ADMINISTRATOR               | 0.00                      | 15,040.00                     | 15,040.00                 | 8,772.96                  | 1,253.28                         |
| 101-400-704-000                                  | HEALTH INSURANCE                   | 1,246.17                  | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-715-000                                  | PAYROLL TAXES                      | 1,503.84                  | 1,449.00                      | 1,449.00                  | 816.56                    | 120.77                           |
| 101-400-718-000                                  | RETIREMENT                         | 0.00                      | 1,504.00                      | 1,504.00                  | 877.24                    | 125.32                           |
| 101-400-721-000                                  | REIMBURSED EXPENSES                | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-726-000                                  | SUPPLIES                           | 5,861.27                  | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-801-000                                  | CONTRACTUAL SERVICES               | 0.00                      | 7,000.00                      | 7,000.00                  | 900.00                    | 144.00                           |
| 101-400-802-000                                  | ENGINEERING SERVICES               | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-803-000                                  | OTHER PROFESSIONAL SERVICES        | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-805-000                                  | PROFESSIONAL SERVICES ARCHITECTS   | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-806-000                                  | RESERVED ACCT-CONTRACTUAL SERVICES | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-807-000                                  | PROFESSIONAL SERVICES ACCOUNTING   | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-808-000                                  | RESERVED CONTRACTUAL SERVICES ACCT | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-809-000                                  | RESERVED CONTRACTUAL SERVICES ACCT | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| 101-400-830-000                                  | DUES AND MEETINGS                  | 0.00                      | 0.00                          | 0.00                      | 0.00                      | 0.00                             |
| <b>Total Dept 400 - PLANNING &amp; ZONING</b>    |                                    | <b>24,900.64</b>          | <b>28,893.00</b>              | <b>28,893.00</b>          | <b>13,266.76</b>          | <b>1,968.37</b>                  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

END BALANCE

06/30/2020

NORMAL (ABNORMAL)

2020-21

ORIGINAL

BUDGET

2020-21

AMENDED BUDGET

NORMAL

(ABNORMAL)

INCREASE

(DECREASE)

YTD BALANCE

01/31/2021

ACTIVITY FOR

MONTH 01/31/2021

INCREASE (DECREASE)

250.00

15.31

0.00

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GL NUMBER DESCRIPTION

Fund 101 - GENERAL FUND

Expenditures

Dept 410 - ZONING BOARD OF APPEALS

101-410-702-000 PERSONAL SERVICES-ZBA

101-410-715-000 PAYROLL TAXES

101-410-718-000 RETIREMENT

101-410-721-000 REIMBURSED EXPENSES

101-410-726-000 SUPPLIES

101-410-804-000 ATTORNEY SERVICES ZBA

101-410-830-000 DUES & TRAINING

Total Dept 410 - ZONING BOARD OF APPEALS

Dept 463 - PUBLIC WORKS

101-463-448-000 STREET LIGHTS

101-463-523-000 RECYCLING

101-463-525-000 CLEAN-UP DAY

101-463-930-000 ROAD MAINTENANCE

101-463-930-001 GRAVEL ROAD CHLORIDE

101-463-930-002 PEST CONTROL EXPENDITURES

101-463-935-000 RESERVED ACCOUNT-MAINTENANCE

Total Dept 463 - PUBLIC WORKS

Dept 660 - CITIZEN SERVICES

101-660-844-000 HOLLY YOUTH ASSISTANCE

101-660-845-000 SENIOR CITIZENS

Total Dept 660 - CITIZEN SERVICES

Dept 751 - PARKS & RECREATION

101-751-930-000 REPAIRS AND MAINTENANCE

101-751-936-000 PROGRAMS & ACTIVITIES

101-751-970-000 CAPITAL OUTLAY-PARK

101-751-975-000 PARK IMPROVEMENT

Total Dept 751 - PARKS & RECREATION

Dept 790

101-790-801-000 CONTRACTUAL SERVICES

Total Dept 790

Dept 999 - EMERGENCY MANAGEMENT

101-999-890-000 EMERGENCY MANAGEMENT EXP

Total Dept 999 - EMERGENCY MANAGEMENT

TOTAL EXPENDITURES

900.00  
69.00  
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22,199.50  
95,493.60  
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1,051.98  
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16,172.58  
7,600.23  
95,493.60  
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REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

| GL NUMBER                      | DESCRIPTION | 2020-21<br>ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2021<br>NORMAL (ABNORMAL) | ACTIVITY FOR<br>MONTH 01/31/2021<br>INCREASE (DECREASE) |
|--------------------------------|-------------|-------------------------------|---------------------------|--|---|
| Fund 101 - GENERAL FUND        |             |                               |                           |  |   |
| Fund 101 - GENERAL FUND:       |             |                               |                           |  |   |
| TOTAL REVENUES                 |             | 1,193,659.00                  | 1,193,659.00              | 698,323.16                                     | 248,503.81  |
| TOTAL EXPENDITURES             |             | 1,177,685.00                  | 1,177,685.00              | 537,823.19                                     | 48,074.88   |
| NET OF REVENUES & EXPENDITURES |             | 15,974.00                     | 15,974.00                 | 160,499.97                                     | 200,428.93  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE  
DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

| GL NUMBER | DESCRIPTION | 2020-21           |                   | 2020-21 | YTD BALANCE       |            | ACTIVITY FOR        |
|-----------|-------------|-------------------|-------------------|---------|-------------------|------------|---------------------|
|           |             | ORIGINAL BUDGET   | AMENDED BUDGET    |         | 01/31/2021        | 01/31/2021 |                     |
|           |             | NORMAL (ABNORMAL) | NORMAL (ABNORMAL) |         | NORMAL (ABNORMAL) |            | INCREASE (DECREASE) |

Fund 201 - APPOMATTOX DRIVE MAINTENANCE FUND

|                 |                     |          |          |          |          |          |      |
|-----------------|---------------------|----------|----------|----------|----------|----------|------|
| Revenues        |                     |          |          |          |          |          |      |
| Dept 000        |                     |          |          |          |          |          |      |
| 201-000-664-000 | INTEREST            | 30.40    | 30.00    | 30.00    | 15.13    | 0.00     | 0.00 |
| 201-000-672-000 | SPECIAL ASSESSMENTS | 3,825.00 | 2,325.00 | 2,325.00 | 2,295.00 | 2,265.00 | 0.00 |
| 201-000-699-000 | TRANSFERS           | 0.00     | 0.00     | 0.00     | 0.00     | 0.00     | 0.00 |
| Total Dept 000  |                     | 3,855.40 | 2,355.00 | 2,355.00 | 2,310.13 | 2,265.00 |      |
| TOTAL REVENUES  |                     | 3,855.40 | 2,355.00 | 2,355.00 | 2,310.13 | 2,265.00 |      |

Expenditures

|                    |                          |          |          |          |        |      |      |
|--------------------|--------------------------|----------|----------|----------|--------|------|------|
| Dept 000           |                          |          |          |          |        |      |      |
| 201-000-930-000    | REPAIRS & MAINTENANCE    | 3,169.36 | 2,325.00 | 2,325.00 | 641.78 | 0.00 | 0.00 |
| 201-000-955-000    | MISCELLANEOUS            | 114.75   | 70.00    | 70.00    | 0.00   | 0.00 | 0.00 |
| 201-000-999-000    | TRANSFERS TO OTHER FUNDS | 0.00     | 0.00     | 0.00     | 0.00   | 0.00 | 0.00 |
| Total Dept 000     |                          | 3,284.11 | 2,395.00 | 2,395.00 | 641.78 | 0.00 |      |
| TOTAL EXPENDITURES |                          | 3,284.11 | 2,395.00 | 2,395.00 | 641.78 | 0.00 |      |

Fund 201 - APPOMATTOX DRIVE MAINTENANCE FUND:

|                                |          |          |          |          |          |
|--------------------------------|----------|----------|----------|----------|----------|
| TOTAL REVENUES                 | 3,855.40 | 2,355.00 | 2,355.00 | 2,310.13 | 2,265.00 |
| TOTAL EXPENDITURES             | 3,284.11 | 2,395.00 | 2,395.00 | 641.78   | 0.00     |
| NET OF REVENUES & EXPENDITURES | 571.29   | (40.00)  | (40.00)  | 1,668.35 | 2,265.00 |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 ORIGINAL BUDGET

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2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 ORIGINAL BUDGET

GL NUMBER DESCRIPTION

Fund 203 - EVELINE DRIVE MAINTENANCE FUND

Revenues

Dept 000

203-000-664-000 INTEREST

203-000-672-000 SPECIAL ASSESSMENTS

203-000-699-000 TRANSFERS

Total Dept 000

TOTAL REVENUES

Expenditures

Dept 000

203-000-930-000 REPAIRS/MAINTENANCE

203-000-955-000 MISCELLANEOUS

203-000-999-000 TRANSFERS

Total Dept 000

TOTAL EXPENDITURES

Fund 203 - EVELINE DRIVE MAINTENANCE FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

| GL NUMBER                                  | DESCRIPTION         | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--|---------------------|-------------------------|------------------------|------------------------|-------------------------------|
|  |                     |                         |                        | NORMAL (ABNORMAL)      | INCREASE (DECREASE)           |
| Fund 203 - EVELINE DRIVE MAINTENANCE FUND  |                     |                         |                        |                        |                               |
| Revenues                                   |                     |                         |                        |                        |                               |
| Dept 000                                   |                     |                         |                        |                        |                               |
| 203-000-664-000                            | INTEREST            | 639.00                  | 639.00                 | 317.58                 | 0.00                          |
| 203-000-672-000                            | SPECIAL ASSESSMENTS | 9,200.00                | 9,200.00               | 6,400.00               | 5,600.00                      |
| 203-000-699-000                            | TRANSFERS           | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                             |                     | 9,839.00                | 9,839.00               | 6,717.58               | 5,600.00                      |
| TOTAL REVENUES                             |                     | 9,839.00                | 9,839.00               | 6,717.58               | 5,600.00                      |
| Expenditures                               |                     |                         |                        |                        |                               |
| Dept 000                                   |                     |                         |                        |                        |                               |
| 203-000-930-000                            | REPAIRS/MAINTENANCE | 9,200.00                | 9,200.00               | 1,726.84               | 350.00                        |
| 203-000-955-000                            | MISCELLANEOUS       | 317.00                  | 317.00                 | 870.39                 | 0.00                          |
| 203-000-999-000                            | TRANSFERS           | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                             |                     | 9,517.00                | 9,517.00               | 2,597.23               | 350.00                        |
| TOTAL EXPENDITURES                         |                     | 9,517.00                | 9,517.00               | 2,597.23               | 350.00                        |
| Fund 203 - EVELINE DRIVE MAINTENANCE FUND: |                     |                         |                        |                        |                               |
| TOTAL REVENUES                             |                     | 9,839.00                | 9,839.00               | 6,717.58               | 5,600.00                      |
| TOTAL EXPENDITURES                         |                     | 9,517.00                | 9,517.00               | 2,597.23               | 350.00                        |
| NET OF REVENUES & EXPENDITURES             |                     | 322.00                  | 322.00                 | 4,120.35               | 5,250.00                      |
|  |                     | (2,345.30)              |                        |                        |                               |



REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 YTD BALANCE 01/31/2021

06/30/2020 NORMAL (ABNORMAL)

01/31/2021 NORMAL (ABNORMAL)

ACTIVITY FOR MONTH 01/31/2021

INCREASE (DECREASE)

| GL NUMBER                               | DESCRIPTION         | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | 2020-21 YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|---|---------------------|-------------------------|------------------------|--------------------------------|-------------------------------|
|   |                     |                         |                        |                                | INCREASE (DECREASE)           |
| <b>Fund 204 - BIG TRAIL MAINT FUND</b>  |                     |                         |                        |                                |                               |
| <b>Revenues</b>                         |                     |                         |                        |                                |                               |
| Dept 000                                |                     | 304.00                  | 304.00                 | 151.24                         | 0.00                          |
| 204-000-664-000                         | INTEREST INCOME     | 8,306.00                | 8,306.00               | 6,345.00                       | 4,775.86                      |
| 204-000-672-000                         | SPECIAL ASSESSMENTS | 0.00                    | 0.00                   | 0.00                           | 0.00                          |
| 204-000-699-000                         | TRANSFER            |                         |                        |                                |                               |
| Total Dept 000                          |                     | 8,610.00                | 8,610.00               | 6,496.24                       | 4,775.86                      |
| <b>TOTAL REVENUES</b>                   |                     |                         |                        |                                |                               |
| Total Dept 000                          |                     | 8,610.00                | 8,610.00               | 6,496.24                       | 4,775.86                      |
| <b>Expenditures</b>                     |                     |                         |                        |                                |                               |
| Dept 000                                |                     | 8,306.00                | 8,306.00               | 1,540.65                       | 304.65                        |
| 204-000-930-000                         | MAINTENANCE         | 0.00                    | 0.00                   | 1,171.05                       | 0.00                          |
| 204-000-955-000                         | MISCELLANEOUS       | 0.00                    | 0.00                   | 0.00                           | 0.00                          |
| 204-000-999-000                         | TRANSFER            |                         |                        |                                |                               |
| Total Dept 000                          |                     | 8,306.00                | 8,306.00               | 2,711.70                       | 304.65                        |
| <b>TOTAL EXPENDITURES</b>               |                     |                         |                        |                                |                               |
| Total Dept 000                          |                     | 8,306.00                | 8,306.00               | 2,711.70                       | 304.65                        |
| <b>Fund 204 - BIG TRAIL MAINT FUND:</b> |                     |                         |                        |                                |                               |
| TOTAL REVENUES                          |                     | 8,610.00                | 8,610.00               | 6,496.24                       | 4,775.86                      |
| TOTAL EXPENDITURES                      |                     | 8,306.00                | 8,306.00               | 2,711.70                       | 304.65                        |
| NET OF REVENUES & EXPENDITURES          |                     | 304.00                  | 304.00                 | 3,784.54                       | 4,471.21                      |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021  
 % Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET  
 2020-21 AMENDED BUDGET

| GL NUMBER                               | DESCRIPTION         | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|---|---------------------|------------------------|-------------------------|------------------------|------------------------|-------------------------------|
|   |                     | NORMAL (ABNORMAL)      | BUDGET                  |                        | NORMAL (ABNORMAL)      | INCREASE (DECREASE)           |
| <b>Fund 205 - WILLIAMS DRIVE MAINT</b>  |                     |                        |                         |                        |                        |                               |
| <b>Revenues</b>                         |                     |                        |                         |                        |                        |                               |
| Dept 000                                | INTEREST INCOME     | 131.72                 | 0.00                    | 0.00                   | 65.53                  | 0.00                          |
| 205-000-664-000                         | SPECIAL ASSESSMENTS | 3,800.00               | 3,800.00                | 3,800.00               | 2,850.00               | 2,280.00                      |
| 205-000-672-000                         | TRANSFERS           | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 205-000-699-000                         |                     |                        |                         |                        |                        |                               |
| Total Dept 000                          |                     | 3,931.72               | 3,800.00                | 3,800.00               | 2,915.53               | 2,280.00                      |
| TOTAL REVENUES                          |                     | 3,931.72               | 3,800.00                | 3,800.00               | 2,915.53               | 2,280.00                      |
| <b>Expenditures</b>                     |                     |                        |                         |                        |                        |                               |
| Dept 000                                | MAINTENANCE/REPAIR  | 1,964.45               | 3,800.00                | 3,800.00               | 813.42                 | 0.00                          |
| 205-000-930-000                         | MISCELLANEOUS       | 114.00                 | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 205-000-955-000                         | TRANSFER            | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 205-000-999-000                         |                     |                        |                         |                        |                        |                               |
| Total Dept 000                          |                     | 2,078.45               | 3,800.00                | 3,800.00               | 813.42                 | 0.00                          |
| TOTAL EXPENDITURES                      |                     | 2,078.45               | 3,800.00                | 3,800.00               | 813.42                 | 0.00                          |
| <b>Fund 205 - WILLIAMS DRIVE MAINT:</b> |                     |                        |                         |                        |                        |                               |
| TOTAL REVENUES                          |                     | 3,931.72               | 3,800.00                | 3,800.00               | 2,915.53               | 2,280.00                      |
| TOTAL EXPENDITURES                      |                     | 2,078.45               | 3,800.00                | 3,800.00               | 813.42                 | 0.00                          |
| NET OF REVENUES & EXPENDITURES          |                     | 1,853.27               | 0.00                    | 0.00                   | 2,102.11               | 2,280.00                      |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 NORMAL (ABNORMAL)

2020-21 INCREASE (DECREASE)

| GL NUMBER                      | DESCRIPTION                  | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | 2020-21 NORMAL (ABNORMAL) | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------|------------------------------|------------------------|-------------------------|------------------------|---------------------------|------------------------|-------------------------------|
|                                |                              | NORMAL (ABNORMAL)      |                         |                        |                           |                        | INCREASE (DECREASE)           |
| <b>Fund 206 - FIRE FUND</b>    |                              |                        |                         |                        |                           |                        |                               |
| <b>Revenues</b>                |                              |                        |                         |                        |                           |                        |                               |
| Dept 000                       | CURRENT TAX COLLECTIONS      | 554,135.04             | 581,056.00              | 581,056.00             | 0.00                      | 0.00                   | 0.00                          |
| 206-000-410-000                | UNPAID PERSONAL PROPERTY TAX | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-420-000                | INTEREST INCOME              | 3,722.60               | 0.00                    | 0.00                   | 12.44                     | 12.44                  | 0.00                          |
| 206-000-664-000                | SUNDRY RECEIPTS              | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-685-000                | SUNDRY-STATION 3             | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-685-001                | TRANSFERS                    | 0.00                   | 70,000.00               | 70,000.00              | 0.00                      | 0.00                   | 0.00                          |
| 206-000-699-000                |                              | 0.00                   |                         |                        |                           |                        |                               |
| Total Dept 000                 |                              | 557,857.64             | 651,056.00              | 651,056.00             | 12.44                     | 12.44                  | 0.00                          |
| <b>TOTAL REVENUES</b>          |                              |                        |                         |                        |                           |                        |                               |
| <b>Expenditures</b>            |                              |                        |                         |                        |                           |                        |                               |
| Dept 000                       | PERSONAL SERVICES            | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-702-000                | FICA/MEDICARE EXPENSE        | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-715-000                | SUPPLIES                     | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-726-000                | NOCPA CONTRIBUTION           | 680,000.00             | 818,000.00              | 818,000.00             | 818,000.00                | 818,000.00             | 0.00                          |
| 206-000-802-000                | REPAIR AND MAINTENANCE       | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-930-000                | MISCELLANEOUS                | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-955-000                | MISCELLANEOUS-STATION 3      | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-955-001                | TAX CHARGEBACK               | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-956-000                | MISC MEDICAL CONTRIBUTION    | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-957-000                | CAPITAL OUTLAY               | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-970-000                | TRANSFER                     | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 206-000-999-000                |                              | 0.00                   |                         |                        |                           |                        |                               |
| Total Dept 000                 |                              | 680,000.00             | 818,000.00              | 818,000.00             | 818,000.00                | 818,000.00             | 0.00                          |
| <b>TOTAL EXPENDITURES</b>      |                              |                        |                         |                        |                           |                        |                               |
| <b>Fund 206 - FIRE FUND:</b>   |                              |                        |                         |                        |                           |                        |                               |
| TOTAL REVENUES                 |                              | 557,857.64             | 651,056.00              | 651,056.00             | 12.44                     | 12.44                  | 0.00                          |
| TOTAL EXPENDITURES             |                              | 680,000.00             | 818,000.00              | 818,000.00             | 818,000.00                | 818,000.00             | 0.00                          |
| NET OF REVENUES & EXPENDITURES |                              | (122,142.36)           | (166,944.00)            | (166,944.00)           | (817,987.56)              | (817,987.56)           | 0.00                          |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

YTD BALANCE 01/31/2021

ACTIVITY FOR MONTH 01/31/2021

INCREASE (DECREASE)

| GL NUMBER                        | DESCRIPTION           | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|----------------------------------|-----------------------|------------------------|-------------------------|------------------------|------------------------|-------------------------------|
|                                  |                       | NORMAL (ABNORMAL)      |                         |                        | NORMAL (ABNORMAL)      | INCREASE (DECREASE)           |
| <b>Fund 209 - CEMETERY FUND</b>  |                       |                        |                         |                        |                        |                               |
| <b>Revenues</b>                  |                       |                        |                         |                        |                        |                               |
| Dept 000                         |                       |                        |                         |                        |                        |                               |
| 209-000-608-000                  | FEE-ADMINISTRATIVE    | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-643-000                  | LOT SALES             | 3,000.00               | 3,000.00                | 3,000.00               | 2,000.00               | 400.00                        |
| 209-000-644-000                  | LOT SALES/ENDOWMENT   | 0.00                   | 600.00                  | 600.00                 | 0.00                   | 0.00                          |
| 209-000-645-000                  | LOT TRANSFER FEES     | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-646-000                  | SERVICES              | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-664-000                  | INTEREST INCOME       | 5.71                   | 20.00                   | 20.00                  | 0.63                   | 0.00                          |
| 209-000-685-000                  | SUNDRY RECEIPTS       | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-699-000                  | TRANSFERS             | 0.00                   | 47,380.00               | 47,380.00              | 0.00                   | 0.00                          |
| Total Dept 000                   |                       | 3,005.71               | 51,000.00               | 51,000.00              | 2,000.63               | 400.00                        |
| <b>TOTAL REVENUES</b>            |                       |                        |                         |                        |                        |                               |
| Total Dept 000                   |                       | 3,005.71               | 51,000.00               | 51,000.00              | 2,000.63               | 400.00                        |
| <b>Expenditures</b>              |                       |                        |                         |                        |                        |                               |
| Dept 000                         |                       |                        |                         |                        |                        |                               |
| 209-000-702-020                  | SEXTON                | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-702-030                  | ASSISTANT SEXTON      | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-702-040                  | SERVICES              | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-715-000                  | FICA/MEDICARE EXPENSE | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-721-000                  | REIMBURSED EXPENSES   | 641.61                 | 1,000.00                | 1,000.00               | 0.00                   | 0.00                          |
| 209-000-726-000                  | SUPPLIES              | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-801-000                  | CONTRACTUAL SERVICES  | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-830-000                  | DUES                  | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-900-000                  | LEGAL ADVERTISING     | 10,282.15              | 15,000.00               | 15,000.00              | 9,362.20               | 70.00                         |
| 209-000-930-000                  | MAINTENANCE           | 300.00                 | 4,000.00                | 4,000.00               | 0.00                   | 0.00                          |
| 209-000-930-001                  | GRAVE STONE REPAIRS   | 0.00                   | 1,000.00                | 1,000.00               | 2,400.00               | 0.00                          |
| 209-000-955-000                  | MISC EXPENSE          | 29,348.00              | 30,000.00               | 30,000.00              | 12,210.00              | 0.00                          |
| 209-000-970-000                  | CAPITAL OUTLAY        | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 209-000-999-000                  | TRANSFER              | 0.00                   | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                   |                       | 40,571.76              | 51,000.00               | 51,000.00              | 23,972.20              | 70.00                         |
| <b>TOTAL EXPENDITURES</b>        |                       |                        |                         |                        |                        |                               |
| Total Dept 000                   |                       | 40,571.76              | 51,000.00               | 51,000.00              | 23,972.20              | 70.00                         |
| <b>Fund 209 - CEMETERY FUND:</b> |                       |                        |                         |                        |                        |                               |
| TOTAL REVENUES                   |                       | 3,005.71               | 51,000.00               | 51,000.00              | 2,000.63               | 400.00                        |
| TOTAL EXPENDITURES               |                       | 40,571.76              | 51,000.00               | 51,000.00              | 23,972.20              | 70.00                         |
| NET OF REVENUES & EXPENDITURES   |                       | (37,566.05)            | 0.00                    | 0.00                   | (21,971.57)            | 330.00                        |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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PERIOD ENDING 01/31/2021

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2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 YTD BALANCE 01/31/2021

ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE)

| GL NUMBER   | DESCRIPTION             | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | 2020-21 YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 INCREASE (DECREASE) |
|---|-------------------------|------------------------|-------------------------|------------------------|--------------------------------|---|
| <b>Fund 220 - OTTIWAY DRIVE MAINTENANCE FUND</b>  |                         |                        |                         |                        |                                |   |
| Revenues  |                         |                        |                         |                        |                                |   |
| Dept 000  |                         | 0.00                   | 0.00                    | 0.00                   | 0.00                           | 0.00  |
| 220-000-664-000                                   | INTEREST INCOME         | 2,200.00               | 2,200.00                | 2,200.00               | 1,200.00                       | 1,000.00  |
| 220-000-672-000                                   | SPECIAL ASSESSMENTS     | 0.00                   | 0.00                    | 0.00                   | 0.00                           | 0.00  |
| 220-000-699-000                                   | TRANSFERS               |                        |                         |                        |                                |   |
|   |                         | 2,200.00               | 2,200.00                | 2,200.00               | 1,200.00                       | 1,000.00  |
| Total Dept 000                                    |                         | 2,200.00               | 2,200.00                | 2,200.00               | 1,200.00                       | 1,000.00  |
| <b>TOTAL REVENUES</b>                             |                         |                        |                         |                        |                                |   |
| Expenditures                                      |                         |                        |                         |                        |                                |   |
| Dept 000  |                         | 2,924.00               | 2,200.00                | 2,200.00               | 0.00                           | 0.00  |
| 220-000-930-000                                   | REPAIRS AND MAINTENANCE | 66.00                  | 0.00                    | 0.00                   | 0.00                           | 0.00  |
| 220-000-955-000                                   | MISCELLANEOUS           | 0.00                   | 0.00                    | 0.00                   | 0.00                           | 0.00  |
| 220-000-999-000                                   | TRANSFERS-MISC          |                        |                         |                        |                                |   |
|   |                         | 2,990.00               | 2,200.00                | 2,200.00               | 0.00                           | 0.00  |
| Total Dept 000                                    |                         | 2,990.00               | 2,200.00                | 2,200.00               | 0.00                           | 0.00  |
| <b>TOTAL EXPENDITURES</b>                         |                         |                        |                         |                        |                                |   |
| <b>Fund 220 - OTTIWAY DRIVE MAINTENANCE FUND:</b> |                         |                        |                         |                        |                                |   |
| TOTAL REVENUES                                    |                         | 2,200.00               | 2,200.00                | 2,200.00               | 1,200.00                       | 1,000.00  |
| TOTAL EXPENDITURES                                |                         | 2,990.00               | 2,200.00                | 2,200.00               | 0.00                           | 0.00  |
| NET OF REVENUES & EXPENDITURES                    |                         | (790.00)               | 0.00                    | 0.00                   | 1,200.00                       | 1,000.00  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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User: DEBBIE  
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PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

END BALANCE  
06/30/2020  
NORMAL (ABNORMAL)

2020-21  
ORIGINAL  
BUDGET

2020-21  
AMENDED BUDGET  
NORMAL (ABNORMAL)

YTD BALANCE  
01/31/2021

ACTIVITY FOR  
MONTH 01/31/2021  
INCREASE (DECREASE)

| GL NUMBER                      | DESCRIPTION                   | END BALANCE<br>06/30/2020<br>NORMAL (ABNORMAL) | 2020-21<br>ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET<br>NORMAL (ABNORMAL) | YTD BALANCE<br>01/31/2021 | ACTIVITY FOR<br>MONTH 01/31/2021<br>INCREASE (DECREASE) |
|--------------------------------|-------------------------------|--|-------------------------------|--|---------------------------|---|
| Fund 245 - CDBG                |                               |  |                               |  |                           |   |
| Revenues                       |                               |  |                               |  |                           |   |
| Dept 000                       |                               |  |                               |  |                           |   |
| 245-000-588-000                | RECEIPTS-COUNTY               | 17,812.49                                      | 18,000.00                     | 18,000.00                                      | 700.00                    | 0.00  |
| 245-000-664-000                | INTEREST & DIVIDENDS          | 8.38   | 0.00                          | 0.00   | 1.84                      | 0.00  |
| 245-000-699-000                | TRANSFER                      | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
|                                |                               | 17,820.87                                      | 18,000.00                     | 18,000.00                                      | 701.84                    | 0.00  |
| Total Dept 000                 |                               | 17,820.87                                      | 18,000.00                     | 18,000.00                                      | 701.84                    | 0.00  |
| TOTAL REVENUES                 |                               |  |                               |  |                           |   |
| Expenditures                   |                               |  |                               |  |                           |   |
| Dept 000                       |                               |  |                               |  |                           |   |
| 245-000-720-000                | ADMINISTRATION                | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-802-000                | REMOVE ARCHITECTURAL BARRIERS | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-803-000                | PUBLIC SERVICES               | 3,193.34                                       | 3,500.00                      | 3,500.00                                       | 0.00                      | 0.00  |
| 245-000-900-000                | PRINTING AND PUBLISHING       | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-900-000                | MINOR HOME REPAIR             | 3,500.00                                       | 3,500.00                      | 3,500.00                                       | 700.00                    | 0.00  |
| 245-000-930-000                | PARKS/RECREATION IMPROVEMENTS | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-930-001                | FIRE EQUIPMENT                | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-970-000                | TRANSFER                      | 0.00   | 0.00                          | 0.00   | 0.00                      | 0.00  |
| 245-000-999-000                |                               |  |                               |  |                           |   |
| Total Dept 000                 |                               | 6,693.34                                       | 7,000.00                      | 7,000.00                                       | 700.00                    | 0.00  |
| TOTAL EXPENDITURES             |                               | 6,693.34                                       | 7,000.00                      | 7,000.00                                       | 700.00                    | 0.00  |
| Fund 245 - CDBG:               |                               |  |                               |  |                           |   |
| TOTAL REVENUES                 |                               | 17,820.87                                      | 18,000.00                     | 18,000.00                                      | 701.84                    | 0.00  |
| TOTAL EXPENDITURES             |                               | 6,693.34                                       | 7,000.00                      | 7,000.00                                       | 700.00                    | 0.00  |
| NET OF REVENUES & EXPENDITURES |                               | 11,127.53                                      | 11,000.00                     | 11,000.00                                      | 1.84                      | 0.00  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

06/30/2020 NORMAL (ABNORMAL)

DESCRIPTION

GL NUMBER

| GL NUMBER                      | DESCRIPTION                 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------|-----------------------------|-------------------------|------------------------|------------------------|-------------------------------|
| Fund 247 - NSP                 |                             |                         |                        |                        |                               |
| Revenues                       |                             |                         |                        |                        |                               |
| Dept 000                       |                             |                         |                        |                        |                               |
| 247-000-588-000                | NSP - GRANT REIMBURSEMENTS  | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-589-000                | HOUSE SALES                 | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-664-000                | INTEREST INCOME             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                 |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| TOTAL REVENUES                 |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Expenditures                   |                             |                         |                        |                        |                               |
| Dept 000                       |                             |                         |                        |                        |                               |
| 247-000-702-000                | WAGES - NSP                 | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-704-000                | NSP HEALTH INSURANCE        | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-715-000                | PAYROLL TAXES               | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-719-000                | RETIREMENT                  | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-800-000                | EXPENSES - GRANT RELATED    | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-860-000                | NSP MILEAGE EXPENSE         | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-930-001                | NSP - PROJECT DEMOLITION    | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-931-001                | NSP - REHABILITATION        | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-932-001                | NSP - DOWN PAYMENT          | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| 247-000-933-001                | NSP SALE PROCEEDS TO COUNTY | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                 |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| TOTAL EXPENDITURES             |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| Fund 247 - NSP:                |                             |                         |                        |                        |                               |
| TOTAL REVENUES                 |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| TOTAL EXPENDITURES             |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |
| NET OF REVENUES & EXPENDITURES |                             | 0.00                    | 0.00                   | 0.00                   | 0.00                          |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 NORMAL (ABNORMAL) INCREASE (DECREASE)

END BALANCE 06/30/2020

YTD BALANCE 01/31/2021

ACTIVITY FOR MONTH 01/31/2021

NORMAL (ABNORMAL)

DESCRIPTION

| GL NUMBER                                   | DESCRIPTION                   | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | 2020-21 NORMAL (ABNORMAL) | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|---|-------------------------------|------------------------|-------------------------|------------------------|---------------------------|------------------------|-------------------------------|
| <b>Fund 249 - BUILDING INSPECTION FUND</b>  |                               |                        |                         |                        |                           |                        |                               |
| <b>Revenues</b>                             |                               |                        |                         |                        |                           |                        |                               |
| Dept 000                                    | INTEREST & DIVIDENDS          | 591.37                 | 0.00                    | 0.00                   | 31.68                     | 0.00                   | 0.00                          |
| 249-000-664-000                             |                               | 591.37                 | 0.00                    | 0.00                   | 31.68                     | 0.00                   | 0.00                          |
| Total Dept 000                              |                               | 591.37                 | 0.00                    | 0.00                   | 31.68                     | 0.00                   | 0.00                          |
| <b>Dept 371</b>                             |                               |                        |                         |                        |                           |                        |                               |
| 249-371-476-020                             | BUILDING PERMITS              | 30,235.00              | 25,000.00               | 25,000.00              | 13,907.00                 | 218.00                 | 0.00                          |
| 249-371-476-021                             | PLAN REVIEW                   | 3,755.00               | 3,500.00                | 3,500.00               | 1,690.00                  | 0.00                   | 0.00                          |
| 249-371-476-030                             | ELECTRICAL PERMITS            | 23,475.00              | 23,000.00               | 23,000.00              | 14,817.00                 | 2,394.00               | 0.00                          |
| 249-371-476-040                             | PLUMBING PERMITS              | 5,127.00               | 5,000.00                | 5,000.00               | 3,648.00                  | 790.00                 | 0.00                          |
| 249-371-476-045                             | WELL PERMITS                  | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-476-050                             | MECHANICAL PERMITS            | 15,639.00              | 15,000.00               | 15,000.00              | 8,643.00                  | 2,272.00               | 0.00                          |
| 249-371-664-000                             | INTEREST INCOME               | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-699-000                             | TRANSFERS                     | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| Total Dept 371                              |                               | 78,231.00              | 71,500.00               | 71,500.00              | 42,705.00                 | 5,674.00               | 0.00                          |
| TOTAL REVENUES                              |                               | 78,822.37              | 71,500.00               | 71,500.00              | 42,736.68                 | 5,674.00               | 0.00                          |
| <b>Expenditures</b>                         |                               |                        |                         |                        |                           |                        |                               |
| Dept 371                                    | BUILDING INSPECTOR/MECHANICAL | 12,025.00              | 26,000.00               | 26,000.00              | 6,500.00                  | 975.00                 | 0.00                          |
| 249-371-701-000                             | MECHANICAL INSPECTOR          | 10,517.70              | 0.00                    | 0.00                   | 7,089.90                  | 1,006.35               | 0.00                          |
| 249-371-702-000                             | CLERICAL WAGES                | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-715-000                             | FICA/MEDICARE EXPENSE         | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-718-000                             | RETIREMENT/TWP CONTRIBUTION   | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-719-000                             | UNEMPLOYMENT TAXES            | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-721-000                             | REIMBURSED EXPENSES           | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-726-000                             | SUPPLIES                      | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-729-000                             | POSTAGE/MAILING EXPENSE       | 2,150.00               | 0.00                    | 0.00                   | 2,200.00                  | 0.00                   | 0.00                          |
| 249-371-801-000                             | CONTRACTUAL SERVICES          | 8,550.00               | 12,500.00               | 12,500.00              | 6,600.00                  | 1,100.00               | 0.00                          |
| 249-371-801-001                             | PERMIT MAMAGENT               | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-801-002                             | OTHER MEETINGS                | 18,573.80              | 19,000.00               | 19,000.00              | 10,914.40                 | 1,649.85               | 0.00                          |
| 249-371-802-000                             | ELECTRICAL INSPECTOR          | 5,204.53               | 7,000.00                | 7,000.00               | 2,887.50                  | 171.40                 | 0.00                          |
| 249-371-803-000                             | PLUMBING INSPECTOR            | 16,036.00              | 12,000.00               | 12,000.00              | 2,106.00                  | 117.00                 | 0.00                          |
| 249-371-820-000                             | OFFICE OVERHEAD EXPENSE       | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-830-000                             | DUES/MEETINGS/SUBSCRIPTIONS   | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-850-000                             | TELEPHONES                    | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-860-000                             | MILEAGE ALLOWANCE             | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-925-000                             | PRESCRIPTION REIMBURSEMENTS   | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-955-000                             | MISCELLANEOUS EXPENSE         | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| 249-371-999-000                             | TRANSFERS                     | 0.00                   | 0.00                    | 0.00                   | 0.00                      | 0.00                   | 0.00                          |
| Total Dept 371                              |                               | 73,077.03              | 76,500.00               | 76,500.00              | 38,297.80                 | 5,019.60               | 0.00                          |
| TOTAL EXPENDITURES                          |                               | 73,077.03              | 76,500.00               | 76,500.00              | 38,297.80                 | 5,019.60               | 0.00                          |
| <b>Fund 249 - BUILDING INSPECTION FUND:</b> |                               |                        |                         |                        |                           |                        |                               |
| TOTAL REVENUES                              |                               | 78,822.37              | 71,500.00               | 71,500.00              | 42,736.68                 | 5,674.00               | 0.00                          |
| TOTAL EXPENDITURES                          |                               | 73,077.03              | 76,500.00               | 76,500.00              | 38,297.80                 | 5,019.60               | 0.00                          |



REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

& Fiscal Year Completed: 58.90

END BALANCE

06/30/2020

NORMAL (ABNORMAL)

2020--21

ORIGINAL

BUDGET

2020-21

AMENDED BUDGET

NORMAL

(ABNORMAL)

INCREASE (DECREASE)

ACTIVITY FOR

MONTH 01/31/2021

INCREASE (DECREASE)

YTD BALANCE

01/31/2021

NORMAL (ABNORMAL)

654.40

GL NUMBER DESCRIPTION

Fund 249 - BUILDING INSPECTION FUND

NET OF REVENUES & EXPENDITURES

5,745.34

(5,000.00)

(5,000.00)

4,438.88

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

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DB: Rose Twp

PERIOD ENDING 01/31/2021

& Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

2020-21 NORMAL (ABNORMAL)

YTD BALANCE 01/31/2021

MONTH 01/31/2021

ACTIVITY FOR INCREASE (DECREASE)

| GL NUMBER                      | DESCRIPTION               | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | MONTH 01/31/2021 | ACTIVITY FOR INCREASE (DECREASE) |
|--------------------------------|---------------------------|------------------------|-------------------------|------------------------|------------------------|------------------|----------------------------------|
| <b>Fund 255 - P E G FUND</b>   |                           |                        |                         |                        |                        |                  |                                  |
| Revenues                       |                           |                        |                         |                        |                        |                  |                                  |
| Dept 000                       | INTEREST/DIVIDENDS        | 847.63                 | 807.00                  | 807.00                 | 56.10                  |                  | 0.00                             |
| 255-000-664-000                | PEG RECEIPTS              | 30,107.92              | 31,500.00               | 31,500.00              | 15,238.44              |                  | 106.44                           |
| 255-000-667-000                | TRANSFERS (IN)            | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-000-699-000                |                           |                        |                         |                        |                        |                  |                                  |
| Total Dept 000                 |                           | 30,955.55              | 32,307.00               | 32,307.00              | 15,294.54              |                  | 106.44                           |
| <b>TOTAL REVENUES</b>          |                           |                        |                         |                        |                        |                  |                                  |
| Total Dept 000                 |                           | 30,955.55              | 32,307.00               | 32,307.00              | 15,294.54              |                  | 106.44                           |
| <b>Expenditures</b>            |                           |                        |                         |                        |                        |                  |                                  |
| Dept 000                       | CABLE ADMINISTRATOR-WAGES | 0.00                   | 0.00                    | 0.00                   | 284.38                 |                  | 0.00                             |
| 255-000-702-000                | HEALTH INSURANCE EXPENSE  | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-000-704-000                | FICA/MED TWP CONTRIBUTION | 0.00                   | 0.00                    | 0.00                   | 21.75                  |                  | 0.00                             |
| 255-000-715-000                | EMPLOYER RET CONTRIBUTION | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-000-718-000                | POSTAGE/MAILING           | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-000-729-000                | PEG EQUIPMENT CHARGE      | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-000-858-000                |                           |                        |                         |                        | 306.13                 |                  | 0.00                             |
| Total Dept 000                 |                           | 0.00                   | 0.00                    | 0.00                   | 306.13                 |                  | 0.00                             |
| <b>Dept 793</b>                |                           |                        |                         |                        |                        |                  |                                  |
| 255-793-721-000                | REIMBURSED EXPENSES       | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-793-727-000                | PEG SUPPLIES              | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| 255-793-801-000                | CONTRACTUAL SERVICES      | 0.00                   | 20,000.00               | 20,000.00              | 0.00                   |                  | 0.00                             |
| 255-793-975-000                | PEG EQUIPMENT PURCHASES   | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                  | 0.00                             |
| Total Dept 793                 |                           | 0.00                   | 20,000.00               | 20,000.00              | 0.00                   |                  | 0.00                             |
| <b>TOTAL EXPENDITURES</b>      |                           |                        |                         |                        |                        |                  |                                  |
| Total Dept 793                 |                           | 0.00                   | 20,000.00               | 20,000.00              | 306.13                 |                  | 0.00                             |
| <b>Fund 255 - P E G FUND:</b>  |                           |                        |                         |                        |                        |                  |                                  |
| TOTAL REVENUES                 |                           | 30,955.55              | 32,307.00               | 32,307.00              | 15,294.54              |                  | 106.44                           |
| TOTAL EXPENDITURES             |                           | 0.00                   | 20,000.00               | 20,000.00              | 306.13                 |                  | 0.00                             |
| NET OF REVENUES & EXPENDITURES |                           | 30,955.55              | 12,307.00               | 12,307.00              | 14,988.41              |                  | 106.44                           |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

YTD BALANCE 01/31/2021  
 MONTH 01/31/2021  
 INCREASE (DECREASE)

NORMAL (ABNORMAL)

ACTIVITY FOR

GL NUMBER DESCRIPTION

| GL NUMBER                      | DESCRIPTION             | END BALANCE 06/30/2020 | ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------|-------------------------|------------------------|-----------------|------------------------|------------------------|-------------------------------|
| Fund 402 - INFRASTRUCTURE FUND |                         |                        |                 |                        |                        |                               |
| Revenues                       |                         |                        |                 |                        |                        |                               |
| Dept 000                       |                         |                        |                 |                        |                        |                               |
| 402-000-590-000                | GRANT INCOME            | 0.00                   | 0.00            | 0.00                   | 0.00                   | 0.00                          |
| 402-000-664-000                | INTEREST                | 318.01                 | 302.00          | 302.00                 | 21.21                  | 0.00                          |
| 402-000-672-000                | TELECOM ACT REVENUES    | 9,378.18               | 9,000.00        | 9,000.00               | 0.00                   | 0.00                          |
| 402-000-699-000                | TRANSFERS/BLDG & LAND   | 0.00                   | 0.00            | 0.00                   | 0.00                   | 0.00                          |
| 402-000-699-001                | TRANSFERS/PUBLIC SAFETY | 0.00                   | 0.00            | 0.00                   | 0.00                   | 0.00                          |
| 402-000-699-002                | TRANSFERS/MISCELLANEOUS | 0.00                   | 0.00            | 0.00                   | 0.00                   | 0.00                          |
| Total Dept 000                 |                         | 9,696.19               | 9,302.00        | 9,302.00               | 21.21                  | 0.00                          |
| TOTAL REVENUES                 |                         |                        |                 |                        |                        |                               |
| Total Dept 000                 |                         | 9,696.19               | 9,302.00        | 9,302.00               | 21.21                  | 0.00                          |

|                    |                              |      |      |      |      |      |
|--------------------|------------------------------|------|------|------|------|------|
| Expenditures       |                              |      |      |      |      |      |
| Dept 000           |                              |      |      |      |      |      |
| 402-000-726-000    | SUPPLIES                     | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-801-000    | CONTRACTUAL SERVICES         | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-930-000    | TELECOM ACT EXPENDITURES     | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-955-000    | MISCELLANEOUS                | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-970-000    | CAPITAL OUTLAY/BLDG & LAND   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-970-001    | CAPITAL OUTLAY/PUBLIC SAFETY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-970-002    | CAPITAL OUTLAY/MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-991-000    | PRINCIPAL PAYMENT            | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-995-000    | INTEREST PAYMENT             | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-000-999-000    | TRANSFER                     | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 000     |                              | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES |                              |      |      |      |      |      |
| Total Dept 000     |                              | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

|                                 |  |          |          |          |       |      |
|---------------------------------|--|----------|----------|----------|-------|------|
| Fund 402 - INFRASTRUCTURE FUND: |  |          |          |          |       |      |
| TOTAL REVENUES                  |  | 9,696.19 | 9,302.00 | 9,302.00 | 21.21 | 0.00 |
| TOTAL EXPENDITURES              |  | 0.00     | 0.00     | 0.00     | 0.00  | 0.00 |
| NET OF REVENUES & EXPENDITURES  |  | 9,696.19 | 9,302.00 | 9,302.00 | 21.21 | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM  
 User: DEBBIE  
 DB: Rose Twp

PERIOD ENDING 01/31/2021

& Fiscal Year Completed: 58.90

|                   |          |                   |                     |
|-------------------|----------|-------------------|---------------------|
| END BALANCE       | 2020-21  | YTD BALANCE       | ACTIVITY FOR        |
| 06/30/2020        | ORIGINAL | 01/31/2021        | MONTH 01/31/2021    |
| NORMAL (ABNORMAL) | BUDGET   | NORMAL (ABNORMAL) | INCREASE (DECREASE) |

| GL NUMBER                      | DESCRIPTION             | 2020-21<br>ORIGINAL<br>BUDGET | 2020-21<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2021 | ACTIVITY FOR<br>MONTH 01/31/2021<br>INCREASE (DECREASE) |
|--------------------------------|-------------------------|-------------------------------|---------------------------|---------------------------|---|
| Fund 701 - T & A               |                         |                               |                           |                           |   |
| Revenues                       |                         |                               |                           |                           |   |
| Dept 000                       |                         |                               |                           |                           |   |
| 701-000-664-000                | INTEREST INCOME         | 96.00                         | 96.00                     | 36.10                     | 0.00  |
| 701-000-699-000                | TRANSFERS - OTHER FUNDS | 0.00                          | 0.00                      | 0.00                      | 0.00  |
|                                |                         | 96.00                         | 96.00                     | 36.10                     | 0.00  |
| Total Dept 000                 |                         |                               |                           |                           |   |
|                                |                         | 102.82                        | 96.00                     | 36.10                     | 0.00  |
| TOTAL REVENUES                 |                         |                               |                           |                           |   |
|                                |                         | 102.82                        | 96.00                     | 36.10                     | 0.00  |
| Fund 701 - T & A:              |                         |                               |                           |                           |   |
| TOTAL REVENUES                 |                         | 96.00                         | 96.00                     | 36.10                     | 0.00  |
| TOTAL EXPENDITURES             |                         | 0.00                          | 0.00                      | 0.00                      | 0.00  |
| NET OF REVENUES & EXPENDITURES |                         | 96.00                         | 96.00                     | 36.10                     | 0.00  |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021

& Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

NORMAL (ABNORMAL) INCREASE (DECREASE)

YTD BALANCE 01/31/2021

ACTIVITY FOR MONTH 01/31/2021

| GL NUMBER                      | DESCRIPTION          | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------|----------------------|------------------------|-------------------------|------------------------|------------------------|-------------------------------|
|                                |                      | NORMAL (ABNORMAL)      |                         |                        | NORMAL (ABNORMAL)      | INCREASE (DECREASE)           |
| Fund 703 - TAX FUND            |                      |                        |                         |                        |                        |                               |
| Revenues                       |                      |                        |                         |                        |                        |                               |
| Dept 000                       |                      |                        |                         |                        |                        |                               |
| 703-000-664-000                | INTEREST & DIVIDENDS | 345.66                 | 600.00                  | 600.00                 | 403.53                 | 44.78                         |
|                                |                      | 345.66                 | 600.00                  | 600.00                 | 403.53                 | 44.78                         |
| Total Dept 000                 |                      | 345.66                 | 600.00                  | 600.00                 | 403.53                 | 44.78                         |
| TOTAL REVENUES                 |                      |                        |                         |                        |                        |                               |
| Expenditures                   |                      |                        |                         |                        |                        |                               |
| Dept 000                       |                      |                        |                         |                        |                        |                               |
| 703-000-955-000                | MISCELLANEOUS        | 90.12                  | 163.00                  | 163.00                 | 173.95                 | 0.00                          |
| 703-000-999-000                | TRANSFERS            | 0.00                   | 0.00                    | 0.00                   | 345.66                 | 0.00                          |
| Total Dept 000                 |                      | 90.12                  | 163.00                  | 163.00                 | 519.61                 | 0.00                          |
| TOTAL EXPENDITURES             |                      |                        |                         |                        |                        |                               |
|                                |                      | 90.12                  | 163.00                  | 163.00                 | 519.61                 | 0.00                          |
| Fund 703 - TAX FUND:           |                      |                        |                         |                        |                        |                               |
| TOTAL REVENUES                 |                      | 345.66                 | 600.00                  | 600.00                 | 403.53                 | 44.78                         |
| TOTAL EXPENDITURES             |                      | 90.12                  | 163.00                  | 163.00                 | 519.61                 | 0.00                          |
| NET OF REVENUES & EXPENDITURES |                      | 255.54                 | 437.00                  | 437.00                 | (116.08)               | 44.78                         |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET  
 06/30/2020 BUDGET

2020-21 AMENDED BUDGET

YTD BALANCE 01/31/2021  
 MONTH 01/31/2021  
 INCREASE (DECREASE)

| GL NUMBER                          | DESCRIPTION                | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | MONTH 01/31/2021 INCREASE (DECREASE) |
|------------------------------------|----------------------------|-------------------------|------------------------|------------------------|--------------------------------------|
| Fund 704 - FISH LAKE WEED CONTROL  |                            |                         |                        |                        |                                      |
| Revenues                           |                            |                         |                        |                        |                                      |
| Dept 000                           |                            |                         |                        |                        |                                      |
| 704-000-664-000                    | INTEREST INCOME            | 337.00                  | 337.00                 | 75.61                  | 0.00                                 |
| 704-000-672-000                    | SPECIAL ASSESSMENTS        | 16,001.00               | 16,001.00              | 8,163.75               | 5,656.58                             |
| 704-000-699-000                    | TRANSFERS                  | 0.00                    | 0.00                   | 0.00                   | 0.00                                 |
| Total Dept 000                     |                            | 16,338.00               | 16,338.00              | 8,239.36               | 5,656.58                             |
| TOTAL REVENUES                     |                            | 16,338.00               | 16,338.00              | 8,239.36               | 5,656.58                             |
| Expenditures                       |                            |                         |                        |                        |                                      |
| Dept 000                           |                            |                         |                        |                        |                                      |
| 704-000-900-000                    | F/L MAINTENANCE-PUBLISHING | 0.00                    | 0.00                   | 0.00                   | 0.00                                 |
| 704-000-930-000                    | LAKE MAINTENANCE           | 16,001.00               | 16,001.00              | 939.00                 | 408.00                               |
| 704-000-955-000                    | MISCELLANEOUS              | 480.00                  | 480.00                 | 1,076.10               | 0.00                                 |
| 704-000-999-000                    | TRANSFERS                  | 0.00                    | 0.00                   | 0.00                   | 0.00                                 |
| Total Dept 000                     |                            | 16,481.00               | 16,481.00              | 2,015.10               | 408.00                               |
| TOTAL EXPENDITURES                 |                            | 16,481.00               | 16,481.00              | 2,015.10               | 408.00                               |
| Fund 704 - FISH LAKE WEED CONTROL: |                            |                         |                        |                        |                                      |
| TOTAL REVENUES                     |                            | 16,338.00               | 16,338.00              | 8,239.36               | 5,656.58                             |
| TOTAL EXPENDITURES                 |                            | 16,481.00               | 16,481.00              | 2,015.10               | 408.00                               |
| NET OF REVENUES & EXPENDITURES     |                            | (143.00)                | (143.00)               | 6,224.26               | 5,248.58                             |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

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PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) YTD BALANCE 01/31/2021 MONTH 01/31/2021 ACTIVITY FOR

| GL NUMBER                         | DESCRIPTION         | END BALANCE 06/30/2020 NORMAL (ABNORMAL) | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 NORMAL (ABNORMAL) | MONTH 01/31/2021 INCREASE (DECREASE) | ACTIVITY FOR |
|-----------------------------------|---------------------|--|-------------------------|------------------------|--|--------------------------------------|--------------|
| Fund 705 - LAKE BRAEMAR SAD FUND  |                     |  |                         |                        |  |                                      |              |
| Revenues                          |                     |  |                         |                        |  |                                      |              |
| Dept 000                          |                     |  | 1,217.00                | 1,217.00               | 604.92                                   |                                      | 0.00         |
| 705-000-664-000                   | INTEREST INCOME     | 1,215.89                                 | 1,217.00                | 1,217.00               | 604.92                                   |                                      | 0.00         |
| 705-000-672-000                   | SPECIAL ASSESSMENTS | 23,000.00                                | 23,000.00               | 23,000.00              | 16,708.56                                |                                      | 10,525.83    |
| 705-000-680-000                   | OTHER INCOME        | 0.00                                     | 0.00                    | 0.00                   | 0.00                                     |                                      | 0.00         |
| 705-000-699-000                   | TRANSFER            | 0.00                                     | 0.00                    | 0.00                   | 0.00                                     |                                      | 0.00         |
| Total Dept 000                    |                     | 24,215.89                                | 24,217.00               | 24,217.00              | 17,313.48                                |                                      | 10,525.83    |
| TOTAL REVENUES                    |                     |  |                         |                        |  |                                      |              |
|                                   |                     | 24,215.89                                | 24,217.00               | 24,217.00              | 17,313.48                                |                                      | 10,525.83    |
| Expenditures                      |                     |  |                         |                        |  |                                      |              |
| Dept 000                          |                     |  |                         |                        |  |                                      |              |
| 705-000-930-000                   | MAINTENANCE         | 30,725.00                                | 23,000.00               | 23,000.00              | 1,650.00                                 |                                      | 0.00         |
| 705-000-955-000                   | MISCELLANEOUS       | 690.00                                   | 690.00                  | 690.00                 | 0.00                                     |                                      | 0.00         |
| Total Dept 000                    |                     | 31,415.00                                | 23,690.00               | 23,690.00              | 1,650.00                                 |                                      | 0.00         |
| TOTAL EXPENDITURES                |                     |  |                         |                        |  |                                      |              |
|                                   |                     | 31,415.00                                | 23,690.00               | 23,690.00              | 1,650.00                                 |                                      | 0.00         |
| Fund 705 - LAKE BRAEMAR SAD FUND: |                     |  |                         |                        |  |                                      |              |
| TOTAL REVENUES                    |                     | 24,215.89                                | 24,217.00               | 24,217.00              | 17,313.48                                |                                      | 10,525.83    |
| TOTAL EXPENDITURES                |                     | 31,415.00                                | 23,690.00               | 23,690.00              | 1,650.00                                 |                                      | 0.00         |
| NET OF REVENUES & EXPENDITURES    |                     | (7,199.11)                               | 527.00                  | 527.00                 | 15,663.48                                |                                      | 10,525.83    |

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM

User: DEBBIE

DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET

2020-21 AMENDED BUDGET

YTD BALANCE 01/31/2021

NORMAL (ABNORMAL) INCREASE (DECREASE)

ACTIVITY FOR MONTH 01/31/2021

| GL NUMBER                            | DESCRIPTION              | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | NORMAL (ABNORMAL) INCREASE (DECREASE) | ACTIVITY FOR MONTH 01/31/2021 |
|--------------------------------------|--------------------------|-------------------------|------------------------|------------------------|---------------------------------------|-------------------------------|
| <b>Fund 707 - TIPSICO LAKE FUND</b>  |                          |                         |                        |                        |                                       |                               |
| Revenues                             |                          |                         |                        |                        |                                       |                               |
| Dept 000                             |                          |                         |                        | 1,260.29               |                                       | 0.00                          |
| 707-000-664-000                      | INTEREST INCOME          | 3,028.00                | 3,028.00               | 42,130.13              |                                       | 29,276.87                     |
| 707-000-672-000                      | SPECIAL ASSESSMENTS      | 66,000.00               | 66,000.00              | 0.00                   |                                       | 0.00                          |
| 707-000-699-000                      | TRANSFERS                | 0.00                    | 0.00                   |                        |                                       |                               |
| Total Dept 000                       |                          | 69,028.00               | 69,028.00              | 43,390.42              |                                       | 29,276.87                     |
| TOTAL REVENUES                       |                          | 69,028.00               | 69,028.00              | 43,390.42              |                                       | 29,276.87                     |
| Expenditures                         |                          |                         |                        |                        |                                       |                               |
| Dept 000                             |                          |                         |                        | 17,203.22              |                                       | 0.00                          |
| 707-000-930-000                      | TIPSICO LAKE MAINTENANCE | 66,000.00               | 66,000.00              | 0.00                   |                                       | 0.00                          |
| 707-000-955-000                      | MISCELLANEOUS            | 2,068.00                | 2,068.00               | 0.00                   |                                       | 0.00                          |
| 707-000-999-000                      | TRANSFERS                | 0.00                    | 0.00                   |                        |                                       |                               |
| Total Dept 000                       |                          | 68,068.00               | 68,068.00              | 17,203.22              |                                       | 0.00                          |
| TOTAL EXPENDITURES                   |                          | 68,068.00               | 68,068.00              | 17,203.22              |                                       | 0.00                          |
| <b>Fund 707 - TIPSICO LAKE FUND:</b> |                          |                         |                        |                        |                                       |                               |
| TOTAL REVENUES                       |                          | 69,028.00               | 69,028.00              | 43,390.42              |                                       | 29,276.87                     |
| TOTAL EXPENDITURES                   |                          | 68,068.00               | 68,068.00              | 17,203.22              |                                       | 0.00                          |
| NET OF REVENUES & EXPENDITURES       |                          | 960.00                  | 960.00                 | 26,187.20              |                                       | 29,276.87                     |



REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

02/04/2021 02:38 PM  
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 DB: Rose Twp

PERIOD ENDING 01/31/2021

% Fiscal Year Completed: 58.90

2020-21 ORIGINAL BUDGET AMENDED BUDGET NORMAL (ABNORMAL) YTD BALANCE 01/31/2021 MONTH 01/31/2021 INCREASE (DECREASE) ACTIVITY FOR

| GL NUMBER                                 | DESCRIPTION         | END BALANCE 06/30/2020 | 2020-21 ORIGINAL BUDGET | 2020-21 AMENDED BUDGET | YTD BALANCE 01/31/2021 | MONTH 01/31/2021    | ACTIVITY FOR |
|---|---------------------|------------------------|-------------------------|------------------------|------------------------|---------------------|--------------|
|   |                     | NORMAL (ABNORMAL)      |                         |                        | NORMAL (ABNORMAL)      | INCREASE (DECREASE) |              |
| <b>Fund 861 - HOLLY SHORES LIGHTS</b>     |                     |                        |                         |                        |                        |                     |              |
| <b>Revenues</b>                           |                     |                        |                         |                        |                        |                     |              |
| Dept 000                                  |                     |                        | 106.00                  | 106.00                 | 30.24                  |                     | 0.00         |
| 861-000-664-000                           | INTEREST INCOME     | 2,538.92               | 2,538.00                | 2,538.00               | 1,037.31               |                     | 579.96       |
| 861-000-672-000                           | SPECIAL ASSESSMENTS | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                     | 0.00         |
| 861-000-699-000                           | TRANSFERS           |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 2,599.72               | 2,644.00                | 2,644.00               | 1,067.55               |                     | 579.96       |
| <b>TOTAL REVENUES</b>                     |                     |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 2,599.72               | 2,644.00                | 2,644.00               | 1,067.55               |                     | 579.96       |
| <b>Expenditures</b>                       |                     |                        |                         |                        |                        |                     |              |
| Dept 000                                  |                     |                        |                         |                        |                        |                     |              |
| 861-000-920-000                           | UTILITIES           | 527.24                 | 2,538.00                | 2,538.00               | 396.04                 |                     | 67.64        |
| 861-000-955-000                           | MISCELLANEOUS       | 76.01                  | 76.00                   | 76.00                  | 0.00                   |                     | 0.00         |
| 861-000-999-000                           | TRANSFER            | 0.00                   | 0.00                    | 0.00                   | 0.00                   |                     | 0.00         |
| Total Dept 000                            |                     | 603.25                 | 2,614.00                | 2,614.00               | 396.04                 |                     | 67.64        |
| <b>TOTAL EXPENDITURES</b>                 |                     |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 603.25                 | 2,614.00                | 2,614.00               | 396.04                 |                     | 67.64        |
| <b>Fund 861 - HOLLY SHORES LIGHTS:</b>    |                     |                        |                         |                        |                        |                     |              |
| <b>TOTAL REVENUES</b>                     |                     |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 2,599.72               | 2,644.00                | 2,644.00               | 1,067.55               |                     | 579.96       |
| <b>TOTAL EXPENDITURES</b>                 |                     |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 603.25                 | 2,614.00                | 2,614.00               | 396.04                 |                     | 67.64        |
| <b>NET OF REVENUES &amp; EXPENDITURES</b> |                     |                        |                         |                        |                        |                     |              |
| Total Dept 000                            |                     | 1,996.47               | 30.00                   | 30.00                  | 671.51                 |                     | 512.32       |

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 PERIOD ENDING 01/31/2021  
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| GL NUMBER                      | DESCRIPTION   | 2020-21           |              | 2020-21      | YTD BALANCE       |            | ACTIVITY FOR        |
|--------------------------------|---------------|-------------------|--------------|--------------|-------------------|------------|---------------------|
|                                |               | ORIGINAL          | BUDGET       |              | AMENDED BUDGET    | 01/31/2021 |                     |
|                                |               | END BALANCE       |              |              | NORMAL (ABNORMAL) |            | INCREASE (DECREASE) |
|                                |               | 06/30/2020        |              |              |                   |            |                     |
|                                |               | NORMAL (ABNORMAL) |              |              |                   |            |                     |
| Fund 865 - INVESTMENTS         |               |                   |              |              |                   |            |                     |
| Revenues                       |               |                   |              |              |                   |            |                     |
| Dept 000                       |               |                   |              |              |                   |            |                     |
| 865-000-664-001                | UR GAIN/LOSS  | 0.00              | 0.00         | 0.00         | 0.00              | 0.00       | 0.00                |
| Total Dept 000                 |               | 0.00              | 0.00         | 0.00         | 0.00              | 0.00       | 0.00                |
| TOTAL REVENUES                 |               |                   |              |              |                   |            |                     |
| Expenditures                   |               |                   |              |              |                   |            |                     |
| Dept 000                       |               |                   |              |              |                   |            |                     |
| 865-000-718-001                | ADVISORY FEES | 0.00              | 0.00         | 0.00         | 0.00              | 0.00       | 0.00                |
| Total Dept 000                 |               | 0.00              | 0.00         | 0.00         | 0.00              | 0.00       | 0.00                |
| TOTAL EXPENDITURES             |               |                   |              |              |                   |            |                     |
| Fund 865 - INVESTMENTS:        |               |                   |              |              |                   |            |                     |
| TOTAL REVENUES                 |               |                   |              |              |                   |            |                     |
| TOTAL EXPENDITURES             |               |                   |              |              |                   |            |                     |
| NET OF REVENUES & EXPENDITURES |               |                   |              |              |                   |            |                     |
|                                |               | 1,928,388.74      | 2,166,551.00 | 2,166,551.00 | 849,180.42        | 316,689.13 |                     |
|                                |               | 1,781,939.08      | 2,287,419.00 | 2,287,419.00 | 1,447,647.42      | 54,294.77  |                     |
|                                |               | 146,449.66        | (120,868.00) | (120,868.00) | (598,467.00)      | 262,394.36 |                     |

Fund 101 GENERAL FUND

| GL Number                 | Description                          | Current Year<br>Beg. Balance | Balance             |
|---------------------------|--------------------------------------|------------------------------|---------------------|
| *** Assets ***            |                                      |                              |                     |
| 101-000-001-000           | CASH-CHECKING-SWEEP                  | 367,672.73                   | 539,680.23          |
| 101-000-003-000           | INVESTMENTS                          | 944,737.10                   | 950,116.82          |
| 101-000-003-001           | CD'S                                 | 267,477.64                   | 270,301.29          |
| 101-000-003-002           | OAKLAND COUNTY POOL                  | 250,934.22                   | 252,214.86          |
| 101-000-003-003           | MICHIGAN CLASS                       | 20,585.23                    | 20,600.45           |
| 101-000-004-000           | PETTY CASH-TREASURER                 | 120.00                       | 120.00              |
| 101-000-004-001           | PETTY CASH - GENERAL                 | 100.00                       | 100.00              |
| 101-000-018-000           | PETTY CASH                           | 0.00                         | 0.00                |
| 101-000-019-000           | A/R CABLE TV COMMISSIONS             | 0.00                         | 0.00                |
| 101-000-020-000           | A/R ENVIRONMENTAL INFRASTRUCTU       | 0.00                         | 0.00                |
| 101-000-026-000           | TAXES RECEIVABLE-DELINQ/REAL         | 0.00                         | 0.00                |
| 101-000-027-000           | TAX RECEIVABLES                      | 0.00                         | 0.00                |
| 101-000-028-000           | TAXES RECEIVABLE-DELINQ/PERS.        | 0.00                         | 0.00                |
| 101-000-035-000           | ACCOUNTS RECEIVABLE                  | 0.00                         | 0.00                |
| 101-000-035-001           | A/R REIMBURSEMENTS                   | 0.00                         | 0.00                |
| 101-000-056-000           | INTEREST RECEIVABLE                  | 0.00                         | 0.00                |
| 101-000-067-000           | DUE FROM NSP FUND                    | 0.00                         | 0.00                |
| 101-000-067-203           | DUE FROM EVELINE DRIVE FUND          | 0.00                         | 0.00                |
| 101-000-067-204           | DUE TO/FROM BIG TRAIL MAINTENANCE    | 0.00                         | 0.00                |
| 101-000-067-205           | DUE TO/FROM WILLIAMS DR SAD FUND     | 0.00                         | 0.00                |
| 101-000-067-206           | DUE TO/FROM FIRE FUND                | 25,000.00                    | 0.00                |
| 101-000-067-209           | DUE TO/FROM CEMETERY FUND            | 30,000.00                    | 30,000.00           |
| 101-000-067-245           | DUE TO/FROM COMM DEVELOP             | 0.00                         | 0.00                |
| 101-000-067-247           | DUE TO/FROM NSP FUND                 | 0.00                         | 0.00                |
| 101-000-067-249           | DUETO/FROM BLDG INSPECTION FUND      | 0.00                         | 0.00                |
| 101-000-067-255           | DUE TO/FROM PEG FUND                 | 0.00                         | 0.00                |
| 101-000-067-402           | DUE TO/FROM INFRASTRUCTURE FUND      | 0.00                         | 0.00                |
| 101-000-067-701           | DUETO/FROM TRUST & AGENCY            | (732.30)                     | 267.70              |
| 101-000-067-703           | DUE TO/FROM TAX FUND                 | 2,942.96                     | 2,942.96            |
| 101-000-067-704           | DUE TO/FROM FISH LAKE MAINTENANCE    | 0.00                         | 0.00                |
| 101-000-067-705           | DUE TO/FROM LAKE BRAEMAR             | 0.00                         | 0.00                |
| 101-000-067-707           | DUE TO/FROM TIPSICO LAKE MAINTENANCE | 60,000.00                    | 60,000.00           |
| 101-000-067-861           | DUE TO/FROM HOLLY SHORES ST LIGHT    | 0.00                         | 0.00                |
| 101-000-078-000           | DUE FROM STATE                       | 178,058.00                   | 178,058.00          |
| 101-000-078-001           | DUE TO OAKLAND COUNTY                | 0.00                         | 0.00                |
| 101-000-078-002           | DUE TO/FROM GENESEE COUNTY           | 0.00                         | 0.00                |
| <b>Total Assets</b>       |                                      | <b>2,146,895.58</b>          | <b>2,304,402.31</b> |
| *** Liabilities ***       |                                      |                              |                     |
| 101-000-201-000           | DEFERRED REVENUE                     | 0.00                         | 0.00                |
| 101-000-202-000           | ACCOUNTS PAYABLE                     | 10,387.00                    | 5,809.01            |
| 101-000-203-000           | HEALTH INSURANCE PAYABLE             | 0.00                         | 0.00                |
| 101-000-204-000           | WAGES PAYABLE                        | 0.00                         | 0.00                |
| 101-000-205-000           | ACCRUED LEGAL FEES                   | 0.00                         | 0.00                |
| 101-000-214-000           | SUSPENSE ACCOUNT                     | 0.00                         | 0.00                |
| 101-000-214-001           | DUE TO OPEB TRUST FUND               | 0.00                         | 0.00                |
| 101-000-214-249           | DUE TO BLDG. INSPECTION FUND         | 0.00                         | 0.00                |
| 101-000-228-000           | FICA/ STATE W/H                      | 0.00                         | 0.00                |
| 101-000-229-000           | FEDERAL GOVERNMENT                   | 0.00                         | 2,641.00            |
| 101-000-230-000           | MEDICAL/DENTAL DEDUCTIONS            | 0.00                         | 0.00                |
| 101-000-231-000           | VOLUNTARY RETIREMENT CONTRIBUT       | 0.00                         | 0.00                |
| 101-000-232-000           | FSA                                  | 0.00                         | 0.00                |
| 101-000-233-000           | DEFERRED COMP/PEBSCO                 | 0.00                         | 0.00                |
| 101-000-234-000           | GARNISHMENTS                         | 0.00                         | 0.00                |
| <b>Total Liabilities</b>  |                                      | <b>10,387.00</b>             | <b>8,450.01</b>     |
| *** Fund Balance ***      |                                      |                              |                     |
| 101-000-390-000           | FUND BALANCE                         | 2,131,575.84                 | 2,131,575.84        |
| 101-000-398-000           | INFRASTRUCTURE FUND BALANCE          | 13,481.24                    | 13,481.24           |
| 101-000-399-000           | INFRASTRUCTURE GRANT F/B             | (8,548.50)                   | (8,548.50)          |
| <b>Total Fund Balance</b> |                                      | <b>2,136,508.58</b>          | <b>2,136,508.58</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
Period Ending 01/31/2021

Fund 101 GENERAL FUND

| GL Number | Description                        | Current Year<br>Beg. Balance | Balance      |
|-----------|------------------------------------|------------------------------|--------------|
|           | Beginning Fund Balance             |                              | 2,136,508.58 |
|           | Net of Revenues VS Expenditures    |                              | 159,443.72   |
|           | Ending Fund Balance                |                              | 2,295,952.30 |
|           | Total Liabilities And Fund Balance |                              | 2,304,402.31 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 201 APPOMATTOX DRIVE MAINTENANCE FUND

| GL Number                          | Description                           | Current Year<br>Beg. Balance | Balance         |
|------------------------------------|---------------------------------------|------------------------------|-----------------|
| *** Assets ***                     |                                       |                              |                 |
| 201-000-001-000                    | CASH-APPOMATTOX DRIVE MAINTENANCE SAD | 1,888.77                     | 3,557.12        |
| 201-000-003-000                    | INVESTMENTS                           | 1,500.00                     | 1,500.00        |
| 201-000-026-000                    | ASSESSMENTS RECEIVABLE                | 0.00                         | 0.00            |
| 201-000-067-703                    | DUE FROM TAX FUND                     | 0.00                         | 0.00            |
| Total Assets                       |                                       | <u>3,388.77</u>              | <u>5,057.12</u> |
| *** Liabilities ***                |                                       |                              |                 |
| 201-000-202-000                    | ACCOUNTS PAYABLE                      | 0.00                         | 0.00            |
| 201-000-214-000                    | DUE TO/FROM FROM GENERAL FUND         | 0.00                         | 0.00            |
| Total Liabilities                  |                                       | <u>0.00</u>                  | <u>0.00</u>     |
| *** Fund Balance ***               |                                       |                              |                 |
| 201-000-390-000                    | FUND BALANCE                          | 3,388.77                     | 3,388.77        |
| Total Fund Balance                 |                                       | <u>3,388.77</u>              | <u>3,388.77</u> |
| Beginning Fund Balance             |                                       |                              | 3,388.77        |
| Net of Revenues VS Expenditures    |                                       |                              | 1,668.35        |
| Ending Fund Balance                |                                       |                              | 5,057.12        |
| Total Liabilities And Fund Balance |                                       |                              | 5,057.12        |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 203 EVELINE DRIVE MAINTENANCE FUND

| GL Number                          | Description                        | Current Year<br>Beg. Balance | Balance          |
|------------------------------------|------------------------------------|------------------------------|------------------|
| *** Assets ***                     |                                    |                              |                  |
| 203-000-001-000                    | CASH-EVELINE DRIVE MAINTENANCE SAD | 15,462.41                    | 18,832.76        |
| 203-000-003-000                    | INVESTMENTS                        | 31,500.00                    | 31,500.00        |
| 203-000-026-000                    | ASSESSMENTS RECEIVABLE             | 0.00                         | 0.00             |
| 203-000-067-703                    | DUE FROM TAX FUND                  | 0.00                         | 0.00             |
| Total Assets                       |                                    | <u>46,962.41</u>             | <u>50,332.76</u> |
| *** Liabilities ***                |                                    |                              |                  |
| 203-000-202-000                    | ACCOUNTS PAYABLE                   | 925.00                       | 175.00           |
| 203-000-214-000                    | DUE TO/FROM GENERAL FUND           | 0.00                         | 0.00             |
| Total Liabilities                  |                                    | <u>925.00</u>                | <u>175.00</u>    |
| *** Fund Balance ***               |                                    |                              |                  |
| 203-000-390-000                    | FUND BALANCE                       | 46,037.41                    | 46,037.41        |
| Total Fund Balance                 |                                    | <u>46,037.41</u>             | <u>46,037.41</u> |
| Beginning Fund Balance             |                                    |                              | 46,037.41        |
| Net of Revenues VS Expenditures    |                                    |                              | 4,120.35         |
| Ending Fund Balance                |                                    |                              | 50,157.76        |
| Total Liabilities And Fund Balance |                                    |                              | 50,332.76        |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 204 BIG TRAIL MAINT FUND

| GL Number                          | Description                         | Current Year<br>Beg. Balance | Balance         |
|------------------------------------|-------------------------------------|------------------------------|-----------------|
| *** Assets ***                     |                                     |                              |                 |
|                                    |                                     | (12,063.64)                  | (8,230.48)      |
| 204-000-001-000                    | BIG TRAIL ROAD MAINTENANCE          | 0.00                         | 0.00            |
| 204-000-002-000                    | TO RECORD SAD CASH ACCOUNT BALANCES | 15,000.00                    | 15,000.00       |
| 204-000-003-000                    | INVESTMENTS                         | 0.00                         | 0.00            |
| 204-000-026-000                    | TAXES RECEIVABLE                    | 0.00                         | 0.00            |
| 204-000-067-703                    | DUE FROM TAX FUND                   |                              |                 |
|                                    |                                     | <u>2,936.36</u>              | <u>6,769.52</u> |
| Total Assets                       |                                     |                              |                 |
| *** Liabilities ***                |                                     |                              |                 |
|                                    |                                     | 0.00                         | 48.62           |
| 204-000-202-000                    | ACCOUNTS PAYABLE                    | 0.00                         | 0.00            |
| 204-000-214-000                    | DUE TO/FROM GENERAL FUND            |                              |                 |
|                                    |                                     | <u>0.00</u>                  | <u>48.62</u>    |
| Total Liabilities                  |                                     |                              |                 |
| *** Fund Balance ***               |                                     |                              |                 |
|                                    |                                     | 2,936.36                     | 2,936.36        |
| 204-000-390-000                    | FUND BALANCE                        |                              |                 |
|                                    |                                     | <u>2,936.36</u>              | <u>2,936.36</u> |
| Total Fund Balance                 |                                     |                              |                 |
| Beginning Fund Balance             |                                     |                              | 2,936.36        |
| Net of Revenues VS Expenditures    |                                     |                              | 3,784.54        |
| Ending Fund Balance                |                                     |                              | 6,720.90        |
| Total Liabilities And Fund Balance |                                     |                              | 6,769.52        |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 205 WILLIAMS DRIVE MAINT

| GL Number                          | Description                    | Current Year<br>Beg. Balance | Balance   |
|------------------------------------|--------------------------------|------------------------------|-----------|
| *** Assets ***                     |                                |                              |           |
| 205-000-001-000                    | WILLIAMS DR MTN/CASH-CHECKING  | 1,806.70                     | 3,908.81  |
| 205-000-003-000                    | INVESTMENTS                    | 6,500.00                     | 6,500.00  |
| 205-000-026-000                    | RECEIVABLE ASSESSMENTS         | 0.00                         | 0.00      |
| 205-000-067-703                    | DUE FROM TAX FUND              | 0.00                         | 0.00      |
| Total Assets                       |                                | 8,306.70                     | 10,408.81 |
| *** Liabilities ***                |                                |                              |           |
| 205-000-202-000                    | ACCOUNTS PAYABLE               | 0.00                         | 0.00      |
| 205-000-214-000                    | DUE TO/FROM GENERAL FUND       | 0.00                         | 0.00      |
| 205-000-214-704                    | DUE TO/FROM WILLIAMS DRIVE     | 0.00                         | 0.00      |
| Total Liabilities                  |                                | 0.00                         | 0.00      |
| *** Fund Balance ***               |                                |                              |           |
| 205-000-390-000                    | F/B WILLIAMS DRIVE MAINTENANCE | 8,306.70                     | 8,306.70  |
| Total Fund Balance                 |                                | 8,306.70                     | 8,306.70  |
| Beginning Fund Balance             |                                |                              | 8,306.70  |
| Net of Revenues VS Expenditures    |                                |                              | 2,102.11  |
| Ending Fund Balance                |                                |                              | 10,408.81 |
| Total Liabilities And Fund Balance |                                |                              | 10,408.81 |



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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 206 FIRE FUND

| GL Number                                 | Description                 | Current Year<br>Beg. Balance | Balance             |
|---|-----------------------------|------------------------------|---------------------|
| *** Assets ***                            |                             |                              |                     |
|   |                             | 208.42                       | (567,791.58)        |
| 206-000-001-000                           | CASH-CHECKING               | 252,438.74                   | 2,451.18            |
| 206-000-003-000                           | INVESTMENTS                 | 0.00                         | 0.00                |
| 206-000-003-001                           | CD'S                        | 0.00                         | 0.00                |
| 206-000-028-000                           | TAXES RECEIVABLE-DELINQUENT | 0.00                         | 0.00                |
| 206-000-056-000                           | INTEREST RECEIVABLE         | 0.00                         | 0.00                |
| 206-000-067-703                           | DUE FROM TAX FUND           |                              |                     |
| <b>Total Assets</b>                       |                             | <b>252,647.16</b>            | <b>(565,340.40)</b> |
| *** Liabilities ***                       |                             |                              |                     |
|   |                             | 0.00                         | 0.00                |
| 206-000-202-000                           | ACCOUNTS PAYABLE            | 0.00                         | 0.00                |
| 206-000-214-000                           | DUE TO/FROM GENERAL FUND    | 0.00                         | 0.00                |
| 206-000-229-000                           | FEDERAL WITHHOLDING         |                              |                     |
| <b>Total Liabilities</b>                  |                             | <b>0.00</b>                  | <b>0.00</b>         |
| *** Fund Balance ***                      |                             |                              |                     |
|   |                             | 252,647.16                   | 252,647.16          |
| 206-000-390-000                           | BALANCE-BEG. OF PERIOD      | 0.00                         | 0.00                |
| 206-000-391-000                           | STATION 3 FUND BALANCE      |                              |                     |
| <b>Total Fund Balance</b>                 |                             | <b>252,647.16</b>            | <b>252,647.16</b>   |
| <b>Beginning Fund Balance</b>             |                             |                              | <b>252,647.16</b>   |
| <b>Net of Revenues VS Expenditures</b>    |                             |                              | <b>(817,987.56)</b> |
| <b>Ending Fund Balance</b>                |                             |                              | <b>(565,340.40)</b> |
| <b>Total Liabilities And Fund Balance</b> |                             |                              | <b>(565,340.40)</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 209 CEMETERY FUND

| GL Number                          | Description              | Current Year<br>Beg. Balance | Balance          |
|------------------------------------|--------------------------|------------------------------|------------------|
| *** Assets ***                     |                          |                              |                  |
|                                    |                          | 208.46                       | (22,545.89)      |
| 209-000-001-000                    | CASH-CHECKING            | 2,307.39                     | 2,307.97         |
| 209-000-002-010                    | CASH-ENDOWMENT SAVINGS   | 30,093.05                    | 30,093.05        |
| 209-000-003-000                    | INVESTMENTS              | 0.00                         | 0.00             |
| 209-000-056-000                    | INTEREST RECEIVABLE      |                              |                  |
|                                    |                          | <u>32,608.90</u>             | <u>9,855.13</u>  |
| Total Assets                       |                          |                              |                  |
| *** Liabilities ***                |                          |                              |                  |
|                                    |                          | 782.20                       | 0.00             |
| 209-000-202-000                    | ACCOUNTS PAYABLE         | 30,000.00                    | 30,000.00        |
| 209-000-214-000                    | DUE TO/FROM GENERAL FUND | 0.00                         | 0.00             |
| 209-000-228-000                    | FICA/ STATE W/H          | 0.00                         | 0.00             |
| 209-000-229-000                    | FEDERAL GOVERNMENT       |                              |                  |
|                                    |                          | <u>30,782.20</u>             | <u>30,000.00</u> |
| Total Liabilities                  |                          |                              |                  |
| *** Fund Balance ***               |                          |                              |                  |
| 209-000-390-000                    | BAL. AT BEG. OF PERIOD   | 1,826.70                     | 1,826.70         |
|                                    |                          | <u>1,826.70</u>              | <u>1,826.70</u>  |
| Total Fund Balance                 |                          |                              |                  |
| Beginning Fund Balance             |                          |                              | 1,826.70         |
| Net of Revenues VS Expenditures    |                          |                              | (21,971.57)      |
| Ending Fund Balance                |                          |                              | (20,144.87)      |
| Total Liabilities And Fund Balance |                          |                              | 9,855.13         |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 220 OTTIEWAY DRIVE MAINTENANCE FUND

| GL Number                          | Description                        | Current Year<br>Beg. Balance | Balance  |
|------------------------------------|------------------------------------|------------------------------|----------|
| *** Assets ***                     |                                    |                              |          |
| 220-000-001-000                    | OTTIEWAY DRIVE CASH-CHECKING-SWEEP | 2,118.13                     | 2,318.13 |
| 220-000-003-000                    | INVESTMENTS                        | 0.00                         | 0.00     |
| 220-000-026-000                    | TAXES RECEIVABLE-DELINQ/REAL       | 0.00                         | 0.00     |
| 220-000-067-703                    | DUE TO/FROM TAX FUND               | 0.00                         | 0.00     |
| Total Assets                       |                                    | 2,118.13                     | 2,318.13 |
| *** Liabilities ***                |                                    |                              |          |
| 220-000-202-000                    | ACCOUNTS PAYABLE                   | 1,000.00                     | 0.00     |
| 220-000-214-000                    | DUE TO/FROM GENERAL FUND           | 0.00                         | 0.00     |
| 220-000-214-704                    | DUE TO/FROM OTTIEWAY DRIVE         | 0.00                         | 0.00     |
| Total Liabilities                  |                                    | 1,000.00                     | 0.00     |
| *** Fund Balance ***               |                                    |                              |          |
| 220-000-390-000                    | FUND BALANCE OTTIEWAY DRIVE        | 1,118.13                     | 1,118.13 |
| Total Fund Balance                 |                                    | 1,118.13                     | 1,118.13 |
| Beginning Fund Balance             |                                    |                              | 1,118.13 |
| Net of Revenues VS Expenditures    |                                    |                              | 1,200.00 |
| Ending Fund Balance                |                                    |                              | 2,318.13 |
| Total Liabilities And Fund Balance |                                    |                              | 2,318.13 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 245 CDBG

| GL Number                          | Description              | Current Year<br>Beg. Balance | Balance          |
|------------------------------------|--------------------------|------------------------------|------------------|
| *** Assets ***                     |                          |                              |                  |
| 245-000-001-000                    | CASH-CHECKING            | 6,827.53                     | 6,829.37         |
| 245-000-035-000                    | ACCOUNTS RECEIVABLE      | 0.00                         | 0.00             |
| 245-000-081-000                    | DUE FROM COUNTY          | 5,800.00                     | 5,800.00         |
| Total Assets                       |                          | <u>12,627.53</u>             | <u>12,629.37</u> |
| *** Liabilities ***                |                          |                              |                  |
| 245-000-202-000                    | ACCOUNTS PAYABLE         | 1,500.00                     | 1,500.00         |
| 245-000-214-101                    | DUE TO/FROM GENERAL FUND | 0.00                         | 0.00             |
| Total Liabilities                  |                          | <u>1,500.00</u>              | <u>1,500.00</u>  |
| *** Fund Balance ***               |                          |                              |                  |
| 245-000-390-000                    | BAL. AT BEG. OF PERIOD   | 11,127.53                    | 11,127.53        |
| Total Fund Balance                 |                          | <u>11,127.53</u>             | <u>11,127.53</u> |
| Beginning Fund Balance             |                          |                              | 11,127.53        |
| Net of Revenues VS Expenditures    |                          |                              | 1.84             |
| Ending Fund Balance                |                          |                              | 11,129.37        |
| Total Liabilities And Fund Balance |                          |                              | 12,629.37        |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 247 NSP

| GL Number                          | Description                         | Current Year<br>Beg. Balance | Balance     |
|------------------------------------|-------------------------------------|------------------------------|-------------|
| *** Assets ***                     |                                     |                              |             |
|                                    |                                     | 0.00                         | 0.00        |
| 247-000-001-000                    | CASH - CHECKING                     | 0.00                         | 0.00        |
| 247-000-002-000                    | TO RECORD NSP CASH ACCOUNT BALANCES | 0.00                         | 0.00        |
| 247-000-003-000                    | INVESTMENTS                         | 0.00                         | 0.00        |
| 247-000-035-000                    | ACCOUNTS RECEIVABLE                 | 0.00                         | 0.00        |
| 247-000-081-000                    | DUE FROM COUNTY                     | 0.00                         | 0.00        |
| <b>Total Assets</b>                |                                     | <b>0.00</b>                  | <b>0.00</b> |
| *** Liabilities ***                |                                     |                              |             |
|                                    |                                     | 0.00                         | 0.00        |
| 247-000-202-000                    | ACCOUNTS PAYABLE                    | 0.00                         | 0.00        |
| 247-000-214-101                    | DUE TO GENERAL FUND                 | 0.00                         | 0.00        |
| 247-000-214-245                    | DUE TO CDBG                         | 0.00                         | 0.00        |
| 247-000-216-000                    | DUE TO COUNTY                       | 0.00                         | 0.00        |
| <b>Total Liabilities</b>           |                                     | <b>0.00</b>                  | <b>0.00</b> |
| *** Fund Balance ***               |                                     |                              |             |
|                                    |                                     | 0.00                         | 0.00        |
| 247-000-390-000                    | BAL AT BEG OF PERIOD                | 0.00                         | 0.00        |
| <b>Total Fund Balance</b>          |                                     | <b>0.00</b>                  | <b>0.00</b> |
| Beginning Fund Balance             |                                     |                              | 0.00        |
| Net of Revenues VS Expenditures    |                                     |                              | 0.00        |
| Ending Fund Balance                |                                     |                              | 0.00        |
| Total Liabilities And Fund Balance |                                     |                              | 0.00        |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 249 BUILDING INSPECTION FUND

| GL Number                                 | Description                    | Current Year<br>Beg. Balance | Balance           |
|---|--------------------------------|------------------------------|-------------------|
| *** Assets ***                            |                                |                              |                   |
|   |                                | 106,571.41                   | 107,958.34        |
| 249-000-001-000                           | CASH-CHECKING-SWEEP            | 0.00                         | 0.00              |
| 249-000-003-000                           | INVESTMENTS                    | 0.00                         | 0.00              |
| 249-000-035-000                           | ACCOUNTS RECEIVABLE            | 0.00                         | 0.00              |
| 249-000-067-101                           | DUE FROM GENERAL FUND          | 0.00                         | 0.00              |
| 249-371-035-000                           | ACCOUNTS RECEIVABLE            | 0.00                         | 0.00              |
| <b>Total Assets</b>                       |                                | <b>106,571.41</b>            | <b>107,958.34</b> |
| *** Liabilities ***                       |                                |                              |                   |
|   |                                | 4,931.95                     | 1,880.00          |
| 249-000-202-000                           | ACCOUNTS PAYABLE               | 0.00                         | 0.00              |
| 249-000-214-000                           | DUE TO GENERAL FUND (AUDITORS) | 0.00                         | 0.00              |
| 249-000-214-002                           | DUE TO GENERAL FUND (AUDITORS) | 0.00                         | 0.00              |
| 249-000-214-101                           | DUE TO/FROM GENERAL FUND       | 0.00                         | 0.00              |
| 249-000-228-000                           | FICA/ STATE W/H                | 0.00                         | 0.00              |
| 249-000-229-000                           | FEDERAL GOVERNMENT             | 0.00                         | 0.00              |
| 249-000-231-000                           | VOLUNTARY RETIREMENT CONTRIBUT | 0.00                         | 0.00              |
| 249-000-233-000                           | DEFERRED COMP/PEBSCO           | 0.00                         | 0.00              |
| <b>Total Liabilities</b>                  |                                | <b>4,931.95</b>              | <b>1,880.00</b>   |
| *** Fund Balance ***                      |                                |                              |                   |
|   |                                | 101,639.46                   | 101,639.46        |
| 249-000-390-000                           | FUND BALANCE                   | 0.00                         | 0.00              |
| <b>Total Fund Balance</b>                 |                                | <b>101,639.46</b>            | <b>101,639.46</b> |
| <b>Beginning Fund Balance</b>             |                                |                              | <b>101,639.46</b> |
| <b>Net of Revenues VS Expenditures</b>    |                                |                              | <b>4,438.88</b>   |
| <b>Ending Fund Balance</b>                |                                |                              | <b>106,078.34</b> |
| <b>Total Liabilities And Fund Balance</b> |                                |                              | <b>107,958.34</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 255 P E G FUND

| GL Number                                 | Description                    | Current Year<br>Beg. Balance | Balance           |
|---|--------------------------------|------------------------------|-------------------|
| *** Assets ***                            |                                |                              |                   |
| 255-000-001-000                           | CASH-CHECKING                  | 188,864.47                   | 203,852.88        |
| 255-000-003-000                           | INVESTMENTS                    | 65,105.56                    | 65,105.56         |
| 255-000-019-000                           | A/R CABLE COMMISSIONS          | 0.00                         | 0.00              |
| 255-000-035-000                           | ACCOUNTS RECEIVABLE            | 0.00                         | 0.00              |
| <b>Total Assets</b>                       |                                | <b>253,970.03</b>            | <b>268,958.44</b> |
| *** Liabilities ***                       |                                |                              |                   |
| 255-000-202-000                           | ACCOUNTS PAYABLE               | 0.00                         | 0.00              |
| 255-000-214-101                           | DUETO/FROM GENERAL FUND        | 0.00                         | 0.00              |
| 255-000-228-000                           | FICA/ STATE W/H                | 0.00                         | 0.00              |
| 255-000-229-000                           | FEDERAL WITHHOLDING            | 0.00                         | 0.00              |
| 255-000-230-000                           | AFLAC DEDUCTIONS               | 0.00                         | 0.00              |
| 255-000-231-000                           | VOLUNTARY RETIREMENT CONTRIBUT | 0.00                         | 0.00              |
| 255-000-232-000                           | DEFERRED COMP-AETNA            | 0.00                         | 0.00              |
| 255-000-233-000                           | DEFERRED COMP-PEBSCO           | 0.00                         | 0.00              |
| <b>Total Liabilities</b>                  |                                | <b>0.00</b>                  | <b>0.00</b>       |
| *** Fund Balance ***                      |                                |                              |                   |
| 255-000-390-000                           | FUND BALANCE                   | 253,970.03                   | 253,970.03        |
| <b>Total Fund Balance</b>                 |                                | <b>253,970.03</b>            | <b>253,970.03</b> |
| <b>Beginning Fund Balance</b>             |                                |                              | <b>253,970.03</b> |
| <b>Net of Revenues VS Expenditures</b>    |                                |                              | <b>14,988.41</b>  |
| <b>Ending Fund Balance</b>                |                                |                              | <b>268,958.44</b> |
| <b>Total Liabilities And Fund Balance</b> |                                |                              | <b>268,958.44</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 402 INFRASTRUCTURE FUND

| GL Number                          | Description               | Current Year<br>Beg. Balance | Balance          |
|------------------------------------|---------------------------|------------------------------|------------------|
| *** Assets ***                     |                           |                              |                  |
|                                    |                           | 73,376.31                    | 73,397.52        |
| 402-000-001-000                    | CASH-CHECKING             | 0.00                         | 0.00             |
| 402-000-003-000                    | INVESTMENTS               | 0.00                         | 0.00             |
| 402-000-035-000                    | A/R TELECOM ACT FUNDS     | 0.00                         | 0.00             |
| 402-000-035-001                    | A/R - REIMBURSEMENTS      | 0.00                         | 0.00             |
| 402-000-067-101                    | DUE FROM GENERAL FUND     | 0.00                         | 0.00             |
|                                    |                           | <u>73,376.31</u>             | <u>73,397.52</u> |
| Total Assets                       |                           |                              |                  |
| *** Liabilities ***                |                           |                              |                  |
|                                    |                           | 0.00                         | 0.00             |
| 402-000-202-000                    | ACCOUNTS PAYABLE          | 0.00                         | 0.00             |
| 402-000-214-000                    | DUE TO//FROM GENERAL FUND | 0.00                         | 0.00             |
|                                    |                           | <u>0.00</u>                  | <u>0.00</u>      |
| Total Liabilities                  |                           |                              |                  |
| *** Fund Balance ***               |                           |                              |                  |
|                                    |                           | 73,376.31                    | 73,376.31        |
| 402-000-390-000                    | FUND BALANCE              | 73,376.31                    | 73,376.31        |
|                                    |                           | <u>73,376.31</u>             | <u>73,376.31</u> |
| Total Fund Balance                 |                           |                              |                  |
|                                    |                           |                              | 73,376.31        |
| Beginning Fund Balance             |                           |                              |                  |
|                                    |                           |                              | 21.21            |
| Net of Revenues VS Expenditures    |                           |                              |                  |
|                                    |                           |                              | 73,397.52        |
| Ending Fund Balance                |                           |                              |                  |
|                                    |                           |                              | 73,397.52        |
| Total Liabilities And Fund Balance |                           |                              |                  |



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BALANCE SHEET FOR ROSE TOWNSHIP  
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Fund 701 T & A

| GL Number                                 | Description                    | Current Year<br>Beg. Balance | Balance          |
|---|--------------------------------|------------------------------|------------------|
| *** Assets ***                            |                                |                              |                  |
|   |                                | 39,917.87                    | 42,531.67        |
| 701-000-001-000                           | CASH-CHECKING                  | 0.00                         | 0.00             |
| 701-000-003-000                           | INVESTMENTS                    | 0.00                         | 0.00             |
| 701-000-035-000                           | ACCOUNTS RECEIVABLE            | (267.70)                     | (267.70)         |
| 701-000-067-101                           | DUE FROM GENERAL FUND          |                              |                  |
| <b>Total Assets</b>                       |                                | <b>39,650.17</b>             | <b>42,263.97</b> |
| *** Liabilities ***                       |                                |                              |                  |
|   |                                | 0.00                         | 0.00             |
| 701-000-202-000                           | ACCOUNTS PAYABLE               | 0.00                         | (102.82)         |
| 701-000-214-000                           | DUE TO/FROM GENERAL FUND       | 0.00                         | 0.00             |
| 701-000-214-703                           | DUE TO/FROM TAX                | 0.00                         | 0.00             |
| 701-000-214-999                           | DUE TO OTHER                   | 0.00                         | 0.00             |
| 701-000-229-000                           | FEDERAL GOVERNMENT             | 5,854.50                     | 5,656.75         |
| 701-000-230-000                           | DUE TO OTHER GOVT AGENCIES     | 713.25                       | 713.25           |
| 701-000-230-001                           | DOG LICENSE PAYABLE            | 234.00                       | 234.00           |
| 701-000-230-002                           | PARK PASS PAYABLE              | 32,745.60                    | 35,623.87        |
| 701-000-283-000                           | PERF DEPOSITS & MISC ESCROW    | 0.00                         | 0.00             |
| 701-000-283-001                           | FOAMRITE DEPOSITS              |                              |                  |
| <b>Total Liabilities</b>                  |                                | <b>39,547.35</b>             | <b>42,125.05</b> |
| *** Fund Balance ***                      |                                |                              |                  |
| 701-000-390-000                           | BALANCE AT BEGINNING OF PERIOD | 102.82                       | 102.82           |
| <b>Total Fund Balance</b>                 |                                | <b>102.82</b>                | <b>102.82</b>    |
| <b>Beginning Fund Balance</b>             |                                |                              | <b>102.82</b>    |
| <b>Net of Revenues VS Expenditures</b>    |                                |                              | <b>36.10</b>     |
| <b>Ending Fund Balance</b>                |                                |                              | <b>138.92</b>    |
| <b>Total Liabilities And Fund Balance</b> |                                |                              | <b>42,263.97</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
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| GL Number              | Description                      | Current Year<br>Beg. Balance | Balance           |
|------------------------|----------------------------------|------------------------------|-------------------|
| *** Assets ***         |                                  |                              |                   |
|                        |                                  | 2,606.18                     | 206,519.49        |
| 703-000-001-000        | TAX-CASH CHECKING                | 0.00                         | 0.00              |
| 703-000-003-000        | INVESTMENTS                      | 0.00                         | 0.00              |
| 703-000-017-000        | TRANSFER FUNDS                   | 0.00                         | 0.00              |
| 703-000-026-000        | TAXES RECEIVABLE-DELINQ.--REAL   | (2,350.64)                   | (2,350.64)        |
| 703-000-084-101        | DUE FROM GENERAL FUND            |                              |                   |
|                        |                                  | <u>255.54</u>                | <u>204,168.85</u> |
| Total Assets           |                                  |                              |                   |
| *** Liabilities ***    |                                  |                              |                   |
|                        |                                  | 0.00                         | 0.00              |
| 703-000-202-000        | ACCOUNTS PAYABLE                 | 0.00                         | 0.00              |
| 703-000-214-000        | TRANSFER TAX PYMNT INTEREST      | 0.00                         | 22,173.66         |
| 703-000-214-101        | GENERAL FUND TAX PAYMENTS        | 0.00                         | 0.00              |
| 703-000-214-201        | APPOMATTOX DR TAX PYMTS          | 0.00                         | 400.00            |
| 703-000-214-203        | EVELINE DR TAX PAYMENTS          | 0.00                         | 1,315.76          |
| 703-000-214-204        | FISH LAKE MAINT TAX PAYMENTS     | 0.00                         | 190.00            |
| 703-000-214-205        | DUE TO WILLIAMS DR SAD           | 0.00                         | 46,627.76         |
| 703-000-214-206        | FIRE FUND TAX PAYMENTS           | 0.00                         | 400.00            |
| 703-000-214-220        | OTTIWAY RD                       | 0.00                         | 0.00              |
| 703-000-214-664        | TRANSFER BANK ACCT INTEREST      | 0.00                         | 0.00              |
| 703-000-214-701        | DUE TO/FROM AGENCY               | 0.00                         | 2,177.00          |
| 703-000-214-704        | F/L WEEDS-DUE TO SAD FUND        | 0.00                         | 291.67            |
| 703-000-214-705        | LAKE BRAEMAR TAX PAYMENTS        | 0.00                         | 0.00              |
| 703-000-214-707        | TIPSICO LAKE TAX PAYMENTS        | 0.00                         | 371.69            |
| 703-000-214-861        | STREET LIGHTING TAX PAYMENTS     | 0.00                         | 125.00            |
| 703-000-214-910        | MISC OUTSIDE SPECIAL ASSESSMENTS | 0.00                         | 542.93            |
| 703-000-215-000        | TIPSICO LAKE DRAIN PAYMENT       | 0.00                         | 6.25              |
| 703-000-215-001        | PATERSON DRAIN PAYMENTS          | 0.00                         | 133.78            |
| 703-000-215-002        | GARNER DRAIN TAX PAYMENTS        | 0.00                         | 4,998.49          |
| 703-000-220-000        | TIPSICO LK IMPROVEMENT PAYMENT   | 0.00                         | 0.00              |
| 703-000-221-000        | COUNTY ROAD ASSESSMENTS          | 0.00                         | 3,313.70          |
| 703-000-222-000        | OAKLAND COUNTY TAX PAYMENTS      | 0.00                         | 0.00              |
| 703-000-222-010        | DOG LICENSES                     | 0.00                         | 3,449.06          |
| 703-000-225-000        | HOLLY SCHOOLS TAX PAYMENTS       | 0.00                         | 52,521.28         |
| 703-000-225-010        | FENTON SCHOOLS TAX PAYMENTS      | 0.00                         | 4,201.32          |
| 703-000-225-020        | OAKLAND INTERMEDIATE TAX PYMT    | 0.00                         | 1,976.25          |
| 703-000-225-030        | O.C.C. TAX PAYMENTS              | 0.00                         | 21,995.52         |
| 703-000-225-040        | GENESEE INTERMEDIATE TAX PYMT    | 0.00                         | 16,210.14         |
| 703-000-225-050        | M.C.C.TAX PAYMENTS               | 0.00                         | 9,327.35          |
| 703-000-225-055        | STATE OF MICHIGAN TAX PAYMENT    | 0.00                         | 4,825.88          |
| 703-000-225-065        | HURON CLINTON METRO AUTHORITY    | 0.00                         | 8,028.62          |
| 703-000-225-070        | COUNTY PARKS & REC               | 0.00                         | 2,212.78          |
| 703-000-225-075        | ZOO AUTHORITY                    | 0.00                         | 4,387.71          |
| 703-000-225-076        | ART INSTITUTE                    | 0.00                         | 0.00              |
| 703-000-226-000        | HOLLY SCHOOLS INTEREST           | 0.00                         | 0.00              |
| 703-000-226-010        | FENTON SCHOOLS INTEREST          | 0.00                         | 0.00              |
| 703-000-226-020        | OAKLAND INTERMEDIATE INTEREST    | 0.00                         | 0.00              |
| 703-000-226-030        | OCC INTEREST                     | 0.00                         | 0.00              |
| 703-000-226-040        | GENESEE INTERMEDIATE INTEREST    | 0.00                         | 0.00              |
| 703-000-226-050        | M.C.C. INTEREST                  | 0.00                         | 0.00              |
| 703-000-226-055        | STATE OF MICHIGAN INTEREST       | 0.00                         | 0.00              |
| 703-000-226-060        | OAKLAND COUNTY TAX INTEREST      | 0.00                         | 0.00              |
| 703-000-230-000        | OC OIS INTEREST                  | 0.00                         | 0.00              |
| 703-000-275-000        | DUE TO OTHERS                    | 0.00                         | (8,174.2)         |
|                        | TAX OVERPAYMENTS                 | 0.00                         |                   |
|                        |                                  | <u>0.00</u>                  | <u>204,029.3</u>  |
| Total Liabilities      |                                  |                              |                   |
| *** Fund Balance ***   |                                  |                              |                   |
| 703-000-390-000        | BAL. AT BEG. OF PERIOD           | 255.54                       | 255.54            |
|                        |                                  | <u>255.54</u>                | <u>255.54</u>     |
| Total Fund Balance     |                                  |                              |                   |
| Beginning Fund Balance |                                  |                              |                   |

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BALANCE SHEET FOR ROSE TOWNSHIP  
Period Ending 01/31/2021

Fund 703 TAX FUND

| GL Number | Description                        | Current Year<br>Beg. Balance | Balance    |
|-----------|------------------------------------|------------------------------|------------|
|           | Net of Revenues VS Expenditures    |                              | (116.08)   |
|           | Ending Fund Balance                |                              | 139.46     |
|           | Total Liabilities And Fund Balance |                              | 204,168.85 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 704 FISH LAKE WEED CONTROL

| GL Number                          | Description                    | Current Year<br>Beg. Balance | Balance   |
|------------------------------------|--------------------------------|------------------------------|-----------|
| *** Assets ***                     |                                |                              |           |
| 704-000-001-000                    | F/L WEED CONTROL-CASH/CHECKING | 5,182.62                     | 11,406.88 |
| 704-000-003-000                    | INVESTMENTS                    | 7,500.00                     | 7,500.00  |
| 704-000-026-000                    | TAXES RECEIVABLE               | 0.00                         | 0.00      |
| 704-000-067-703                    | DUE FROM TAX FUND              | 0.00                         | 0.00      |
| Total Assets                       |                                | 12,682.62                    | 18,906.88 |
| *** Liabilities ***                |                                |                              |           |
| 704-000-202-000                    | ACCOUNTS PAYABLE               | 0.00                         | 0.00      |
| 704-000-214-000                    | DUE TO/FROM GENERAL FUND       | 0.00                         | 0.00      |
| 704-000-214-205                    | DUE TO/FROM WILLIAMS DR SAD    | 0.00                         | 0.00      |
| Total Liabilities                  |                                | 0.00                         | 0.00      |
| *** Fund Balance ***               |                                |                              |           |
| 704-000-390-000                    | FUND BALANCE                   | 12,682.62                    | 12,682.62 |
| Total Fund Balance                 |                                | 12,682.62                    | 12,682.62 |
| Beginning Fund Balance             |                                |                              | 12,682.62 |
| Net of Revenues VS Expenditures    |                                |                              | 6,224.26  |
| Ending Fund Balance                |                                |                              | 18,906.88 |
| Total Liabilities And Fund Balance |                                |                              | 18,906.88 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021  
 Fund 705 LAKE BRAEMAR SAD FUND

| GL Number            | Description                               | Current Year<br>Beg. Balance | Balance          |
|----------------------|---|------------------------------|------------------|
| *** Assets ***       |   |                              |                  |
|                      |   | (13,756.14)                  | 1,907.34         |
| 705-000-001-000      | LK BRAEMAR-CASH/CHECKING                  | 60,000.00                    | 60,000.00        |
| 705-000-003-000      | INVESTMENTS                               | 0.00                         | 0.00             |
| 705-000-026-000      | TAXES RECEIVABLE                          | 0.00                         | 0.00             |
| 705-000-067-703      | DUE FROM TAX FUND                         |                              |                  |
|                      | <b>Total Assets</b>                       | <b>46,243.86</b>             | <b>61,907.34</b> |
| *** Liabilities ***  |   |                              |                  |
|                      |   | 0.00                         | 0.00             |
| 705-000-202-000      | ACCOUNTS PAYABLE                          | 0.00                         | 0.00             |
| 705-000-214-000      | DUE TO/FROM GENERAL FUND                  |                              |                  |
|                      | <b>Total Liabilities</b>                  | <b>0.00</b>                  | <b>0.00</b>      |
| *** Fund Balance *** |   |                              |                  |
|                      |   | 46,243.86                    | 46,243.86        |
| 705-000-390-000      | FUND BALANCE                              |                              |                  |
|                      | <b>Total Fund Balance</b>                 | <b>46,243.86</b>             | <b>46,243.86</b> |
|                      | <b>Beginning Fund Balance</b>             |                              | <b>46,243.86</b> |
|                      | <b>Net of Revenues VS Expenditures</b>    |                              | <b>15,663.48</b> |
|                      | <b>Ending Fund Balance</b>                |                              | <b>61,907.34</b> |
|                      | <b>Total Liabilities And Fund Balance</b> |                              | <b>61,907.34</b> |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 707 TIPSICO LAKE FUND

| GL Number                          | Description                | Current Year<br>Beg. Balance | Balance    |
|------------------------------------|----------------------------|------------------------------|------------|
| *** Assets ***                     |                            |                              |            |
| 707-000-001-000                    | TIPSICO LAKE/CASH-CHECKING | 88,482.78                    | 114,669.98 |
| 707-000-003-000                    | INVESTMENTS                | 125,000.00                   | 125,000.00 |
| 707-000-026-000                    | TAXES RECEIVABLE           | 0.00                         | 0.00       |
| 707-000-067-703                    | DUE FROM TAX FUND          | 0.00                         | 0.00       |
| Total Assets                       |                            | 213,482.78                   | 239,669.98 |
| *** Liabilities ***                |                            |                              |            |
| 707-000-202-000                    | ACCOUNTS PAYABLE           | 0.00                         | 0.00       |
| 707-000-214-000                    | DUE TO/FROM GENERAL FUND   | 60,000.00                    | 60,000.00  |
| Total Liabilities                  |                            | 60,000.00                    | 60,000.00  |
| *** Fund Balance ***               |                            |                              |            |
| 707-000-390-000                    | TIPSICO LAKE FUND BALANCE  | 153,482.78                   | 153,482.78 |
| Total Fund Balance                 |                            | 153,482.78                   | 153,482.78 |
| Beginning Fund Balance             |                            |                              | 153,482.78 |
| Net of Revenues VS Expenditures    |                            |                              | 26,187.20  |
| Ending Fund Balance                |                            |                              | 179,669.98 |
| Total Liabilities And Fund Balance |                            |                              | 239,669.98 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 861 HOLLY SHORES LIGHTS

| GL Number                          | Description                             | Current Year<br>Beg. Balance | Balance         |
|------------------------------------|---|------------------------------|-----------------|
| *** Assets ***                     |   |                              |                 |
| 861-000-001-000                    | HOLLY SHORES STREET LIGHTS CASH ACCOUNT | 5,741.91                     | 6,413.42        |
| 861-000-003-000                    | INVESTMENTS                             | 3,000.00                     | 3,000.00        |
| 861-000-017-000                    | TRANSFER FUNDS                          | 0.00                         | 0.00            |
| 861-000-026-000                    | TAXES RECEIVABLE-DELINQ.-REAL           | 0.00                         | 0.00            |
| 861-000-067-703                    | DUE FROM TAX FUND                       | 0.00                         | 0.00            |
|                                    |   | <u>8,741.91</u>              | <u>9,413.42</u> |
| Total Assets                       |   |                              |                 |
| *** Liabilities ***                |   |                              |                 |
| 861-000-202-000                    | ACCOUNTS PAYABLE                        | 0.00                         | 0.00            |
| 861-000-214-000                    | DUE TO/FROM GENERAL FUND                | 0.00                         | 0.00            |
| 861-000-214-090                    | TAX COLLECTION FUND                     | 0.00                         | 0.00            |
|                                    |   | <u>0.00</u>                  | <u>0.00</u>     |
| Total Liabilities                  |   |                              |                 |
| *** Fund Balance ***               |   |                              |                 |
| 861-000-390-000                    | BAL. AT BEG. OF PERIOD                  | 8,741.91                     | 8,741.91        |
|                                    |   | <u>8,741.91</u>              | <u>8,741.91</u> |
| Total Fund Balance                 |   |                              | 8,741.91        |
| Beginning Fund Balance             |   |                              | 671.51          |
| Net of Revenues VS Expenditures    |   |                              | 9,413.42        |
| Ending Fund Balance                |   |                              | 9,413.42        |
| Total Liabilities And Fund Balance |   |                              |                 |

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BALANCE SHEET FOR ROSE TOWNSHIP  
 Period Ending 01/31/2021

Fund 865 INVESTMENTS

| GL Number                          | Description         | Current Year<br>Beg. Balance | Balance   |
|------------------------------------|---------------------|------------------------------|-----------|
| *** Assets ***                     |                     |                              |           |
| 865-000-001-000                    | CASH-CHECKING-SWEEP | 0.00                         | 0.00      |
| 865-000-003-000                    | INVESTMENTS         | 93,873.05                    | 93,873.05 |
| Total Assets                       |                     | 93,873.05                    | 93,873.05 |
| *** Fund Balance ***               |                     |                              |           |
| 865-000-390-000                    | FUND BALANCE        | 93,873.05                    | 93,873.05 |
| Total Fund Balance                 |                     | 93,873.05                    | 93,873.05 |
| Beginning Fund Balance             |                     |                              | 0.00      |
| Net. of Revenues VS Expenditures   |                     |                              | 93,873.05 |
| Ending Fund Balance                |                     |                              | 93,873.05 |
| Total Liabilities And Fund Balance |                     |                              |           |



CHECK REGISTER FOR ROSE TOWNSHIP  
CHECK DATE FROM 01/14/2021 - 02/04/2021

02/04/2021 02:24 PM  
User: DEBBIE  
DB: Rose Twp

| Check Date                               | Bank | Check | Vendor      | Description                             | Amount    |
|--|------|-------|-------------|---|-----------|
| Bank GEN GENERAL POOLED ACCOUNT (COMMON) |      |       |             |   |           |
| 01/14/2021                               | GEN  | 22332 | BCBSM       | BC/BS FOR SUPERVISOR & DEP TREASURER/10 | 1,890.37  |
| 01/14/2021                               | GEN  | 22333 | COMCAST BU  | OFFICE TELEPHONES/101-289-850-000       | 496.85    |
| 01/14/2021                               | GEN  | 22334 | DTE ENERGY  | STREET LIGHTS/101-463-448-000           | 321.26    |
| 01/14/2021                               | GEN  | 22335 | RICOH USA   | EXTRA COPIES/101-289-726-000            | 308.78    |
| 01/14/2021                               | GEN  | 22336 | SHARICH     | ZBA REC SEC/101-410-702-000             | 50.00     |
| 01/14/2021                               | GEN  | 22337 | ALWAYS CARE | BENEFITS-101-289-704-000 & 101-171-704- | 269.40    |
| 01/25/2021                               | GEN  | 22338 | B&A         | SERVICE FEE 101-289-803-000             | 3,549.00  |
| 01/25/2021                               | GEN  | 22339 | CARLISLE    | MTHLY RETAINER / 249-371-801-001        | 1,100.00  |
| 01/25/2021                               | GEN  | 22340 | CARLISLE    | INSPECTIONS-249-371-701-000 / PLAN REVI | 1,092.00  |
| 01/25/2021                               | GEN  | 22341 | CARLISLE    | COURT REPORTING/TWP ATTORNEY-101-301-80 | 178.91    |
| 01/25/2021                               | GEN  | 22342 | CARROLL CR  | OLD HALL 101-265-920-000                | 243.34    |
| 01/25/2021                               | GEN  | 22343 | CONSENGY    | TWP OFFICE 101-265-920-000              | 366.52    |
| 01/25/2021                               | GEN  | 22344 | DTE1        | TWP OFFICE - 101-265-920-000            | 53.63     |
| 01/25/2021                               | GEN  | 22345 | DTE1        | OLD HALL - 101-265-920-000              | 2,107.00  |
| 01/25/2021                               | GEN  | 22346 | MULVHILL    | TWP ATTORNEY 101-289-804-000 & 101-301- | 25.00     |
| 01/25/2021                               | GEN  | 22347 | OCCA        | MEMBERSHIP-KRAFT 101-289-830-000        | 25.00     |
| 01/25/2021                               | GEN  | 22348 | OCCA        | MEMBERSHIP 101-289-830-000              | 221.33    |
| 01/25/2021                               | GEN  | 22349 | RICOH       | LEASE PYMT 101-289-858-000              | 144.00    |
| 01/25/2021                               | GEN  | 22350 | SAFE        | DEC CONSULT/ZONING ORD; 101-400-801-000 | 1,384.75  |
| 01/25/2021                               | GEN  | 22351 | STAPLES BU  | STAPLES 101-289-726-000                 | 609.67    |
| 01/25/2021                               | GEN  | 22352 | VERIZON     | OFFICE PHONES-101-289-850-000           | 1,791.95  |
| 01/26/2021                               | GEN  | 22353 | DWEAVER     | JANUARY ELECT/MECH INSPECTIONS/249-371- | 450.00    |
| 01/26/2021                               | GEN  | 22354 | WALLS       | DECEMBER SNOW FLOWING/SALT/101-265-930- | 1,035.65  |
| 01/26/2021                               | GEN  | 22355 | WELSH       | JANUARY MECH/PLUMBING INSPECTIONS/247-3 | 177.07    |
| 01/26/2021                               | GEN  | 22356 | COMCASTCAB  | COMCAST BUSINESS BILL 101-289-802-000   | 33.98     |
| 02/02/2021                               | GEN  | 22357 | CONSENGY    | CONSUMERS 12/22/20-1/21/21 101-265-920  | 795.55    |
| 02/02/2021                               | GEN  | 22358 | FLAGSTAR    | CREDIT CARD 101-289-726-000 & 101-289-8 | 125.00    |
| 02/02/2021                               | GEN  | 22359 | HAYA        | SKILLBUILDING 1 YOUTH 245-000-803-000   | 903.00    |
| 02/02/2021                               | GEN  | 22360 | IIMC        | IIMC CONF 05/08/21-05/13/21 101-289-830 | 788.00    |
| 02/02/2021                               | GEN  | 22361 | IIMC        | IIMC CONF 05/08/21-05/13/21 101-289-83  | 1,705.00  |
| 02/02/2021                               | GEN  | 22362 | NOCPA       | REIMBURSEMENT OF GRANT PD TO ROSE TWP 1 | 2,153.29  |
| 02/02/2021                               | GEN  | 22363 | OAKSCHOOLS  | WINTER TAX BILLS / 101-289-728-000      | 125.00    |
| 02/02/2021                               | GEN  | 22364 | OCAIS       | 2021 MEMBERSHIP DUES 101-289-830-000    | 107.52    |
| 02/02/2021                               | GEN  | 22365 | RUSHTON     | JANUARY MILEAGE LOG 101-253-860-000     | 720.00    |
| 02/02/2021                               | GEN  | 22366 | SAFE        | CONSULT & ZONING ORD 101-400-801-000    | 241.87    |
| 02/02/2021                               | GEN  | 22367 | VERIZON     | VERIZON BILL 101-289-850-000            |           |
| 02/04/2021                               | GEN  | 22368 |             |   |           |
| VOID REASON: PRINTED DOUBLE SIDED        |      |       |             |   |           |
| 02/04/2021                               | GEN  | 22369 | CINTAS      | BATHROOM SUPPLIES                       | 170.17    |
| 02/04/2021                               | GEN  | 22370 | CONSENGY    | SERVICE DATES 1/1/21 THRU 1/31/21       | 75.18     |
| 02/04/2021                               | GEN  | 22371 | DTE1        | 1/1/21 THRU 1/31/21                     | 320.14    |
| 02/04/2021                               | GEN  | 22372 | MTA         | WEBINAR FOR 1/20/21                     | 25.00     |
| 02/04/2021                               | GEN  | 22373 | MTA         | MTA 2021 DUES                           | 50.00     |
| 02/04/2021                               | GEN  | 22374 | OCTREACASH  | BALLOT FOLDING & ELECTION CODING        | 498.00    |
| 02/04/2021                               | GEN  | 22375 | SUNSET      | JANITORIAL & SANITIZING                 | 880.00    |
| 02/04/2021                               | GEN  | 22376 | VIEW NEWS   | PUBLIC HEARING 2/10/21 & REG BACKD MEET | 379.80    |
| 02/04/2021                               | GEN  | 22377 | WEB MATTER  | DOMAIN NAME REG                         | 77.50     |
| 02/04/2021                               | GEN  | 22378 | WEB MATTER  | HOSTING & WEB CHANGES                   | 109.95    |
| GEN TOTALS:                              |      |       |             |   |           |
| Total of 47 Checks:                      |      |       |             |   |           |
| Less 1 Void Checks:                      |      |       |             |   |           |
| Total of 46 Disbursements:               |      |       |             |   |           |
|  |      |       |             |   | 28,339.28 |
|  |      |       |             |   | 0.00      |
|  |      |       |             |   | 28,339.28 |

CHECK REGISTER FOR ROSE TOWNSHIP  
 CHECK DATE FROM 01/14/2021 - 02/04/2021

2/04/2021 02:24 PM  
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 B: Rose Twp

| Check Date                          | Bank | Check | Vendor    | Vendor Name                | Description                             | Amount          |
|-------------------------------------|------|-------|-----------|----------------------------|---|-----------------|
| ank SAD SPECIAL ASSESSMENT CHECKING |      |       |           |                            |   |                 |
| 1/14/2021                           | SAD  | 2310  | ROEMER    | SYLVIA D ROEMER            | SAND FOR BIG TRAIL/204-000-930-000      | 64.65           |
| 1/14/2021                           | SAD  | 2311  | TRADEMARK | TRADEMARK OUTDOOR SERVICES | SNOW PLOWING BIG TRAIL/204-000-930-000  | 240.00          |
| 1/25/2021                           | SAD  | 2312  | AQUAWEED  | AQUA-WEED CONTROL INC.     | EGLB PERMIT FEE 704-000-930-000         | 408.00          |
| 1/25/2021                           | SAD  | 2313  | MCDONALD  | WILLIAM MCDONALD           | EVELINE DR SNOWPLOWING / 203-000-930-00 | 350.00          |
| 2/02/2021                           | SAD  | 2314  | MCDONALD  | WILLIAM MCDONALD           | EVELINE RD ASS FOR 1-26-21 - 203-000-93 | 175.00          |
| 2/02/2021                           | SAD  | 2315  | MCDONALD  | WILLIAM MCDONALD           | EVELINE RD ASS 01-20-21 SNOW PLOWING -  | 175.00          |
| 2/02/2021                           | SAD  | 2316  | ROADMAINT | ROAD MAINTENANCE CORP      | CHLORIDE EVELINE/203-000-930-000        | 626.84          |
| 2/04/2021                           | SAD  | 2317  | CASTER    | ROGER CASTER               | SNOW PLOWING PRIVATE RD-2020-2021       | 850.00          |
| <b>AD TOTALS:</b>                   |      |       |           |                            |   | <b>2,889.49</b> |
| total of 8 Checks:                  |      |       |           |                            |   | 0.00            |
| ess 0 Void Checks:                  |      |       |           |                            |   |                 |
| total of 8 Disbursements:           |      |       |           |                            |   | <b>2,889.49</b> |

CHECK REGISTER FOR ROSE TOWNSHIP  
CHECK DATE FROM 01/14/2021 - 02/04/2021

02/04/2021 02:25 PM  
User: DEBBIE  
DB: Rose Twp

| Check Date                      | Bank | Check | Vendor | Vendor Name | Description                             | Amount |
|---------------------------------|------|-------|--------|-------------|---|--------|
| Bank TA TRUST & AGENCY CHECKING |      |       |        |             |   |        |
| 02/02/2021                      | TA   | 1845  | SIMKO  | DAN SIMKO   | REFUND 2 DOG LICENSES OVERPAID 701-000- | 36.00  |
| TA TOTALS:                      |      |       |        |             |   |        |
| Total of 1 Checks:              |      |       |        |             |   | 36.00  |
| Less 0 Void Checks:             |      |       |        |             |   | 0.00   |
| Total of 1 Disbursements:       |      |       |        |             |   | 36.00  |

| Check Date                   | Bank | Check | Vendor     | Vendor Name                  | Description  | Amount  |
|------------------------------|------|-------|------------|------------------------------|--|---|
| <b>Bank TAX TAX CHECKING</b> |      |       |            |                              |  |   |
| 1/20/2021                    | TAX  | 8191  | PHYLE-TRUS | CHARLES E. PHYLE, TRUSTEE    | TAX OVERPAYMENTS   | 693.91  |
| 1/20/2021                    | TAX  | 8192  | FENTONSCH  | FENTON SCHOOLS               | FENTON SCHOOLS TAX PAYMENTS  | 28,744.60   |
| 1/20/2021                    | TAX  | 8193  | GIS        | GENESEE INTERMEDIAGE SCHOOLS | GENESEE INTERMEDIATE TAX PYMT<br>GENESEE INTERMEDIATE TAX PYMT   | 727.46<br>16,129.71   |
| 1/20/2021                    | TAX  | 8194  | ROSETWPGF  | ROSE TOWNSHIP GENERAL FUND   | GENERAL FUND TAX PAYMENTS  | 16,857.17<br>15,537.74  |
| 1/20/2021                    | TAX  | 8195  | OAKCTYTREA | OAKLAND COUNTY TREASURER     | FIRE FUND TAX PAYMENTS-FIRE EMERGENCY<br>FIRE FUND TAX PAYMENTS-FIRE2 VOTED  | 20,934.81<br>11,555.49  |
| 1/20/2021                    | TAX  | 8196  | ROSETWPSAD | ROSE TOWNSHIP SAD            | HOL SHORES ST LT<br>LAKE BRAEMAR TAX PAYMENTS<br>TIPSICO LK IMPROVEMENT PAYMENT<br>FISH LK/BIG TRL<br>F/L WEEDS-DUE TO SAD FUND<br>DUE TO WILLIAMS DR SAD<br>APPOMATTOX DR TAX PYMTS<br>OTTIWAY RD | 136.20<br>1,093.76<br>4,386.43<br>554.46<br>870.80<br>190.00<br>515.00<br>200.00<br>7,946.65    |
| 1/20/2021                    | TAX  | 8197  | RUPPAL     | ROGER & CHERYL RUPPAL        | TAX OVERPAYMENTS   | 100.00  |
| 2/04/2021                    | TAX  | 8198  | FENTONSCH  | FENTON SCHOOLS               | FENTON SCHOOLS TAX PAYMENTS  | 37,506.39   |
| 2/04/2021                    | TAX  | 8199  | GIS        | GENESEE INTERMEDIAGE SCHOOLS | GENESEE INTERMEDIATE TAX PYMT - ALLOCAT<br>GENESEE INTERMEDIATE TAX PYMT - VOTED   | 949.24<br>21,046.28   |
| 2/04/2021                    | TAX  | 8200  | ROSETWPGF  | ROSE TOWNSHIP GENERAL FUND   | GENERAL FUND TAX PAYMENTS  | 21,995.52<br>22,353.73  |
| 2/04/2021                    | TAX  | 8201  | OAKCTYTREA | OAKLAND COUNTY TREASURER     | FIRE FUND TAX PAYMENTS - FIRE/EMERGENCY<br>FIRE FUND TAX PAYMENTS - FIRE2 VOTED  | 30,118.18<br>16,624.73  |
| 2/04/2021                    | TAX  | 8202  | ROSETWPSAD | ROSE TOWNSHIP SAD            | HOL SHORES ST LT<br>LAKE BRAEMAR TAX PAYMENTS<br>TIPSICO LK IMPROVEMENT PAYMENT<br>FISH LK/BIG TRL<br>F/L WEEDS-DUE TO SAD FUND<br>DUE TO WILLIAMS DR SAD<br>EVELINE DR TAX PAYMENTS<br>OTTIWAY RD | 371.69<br>291.67<br>4,998.49<br>1,315.76<br>2,177.00<br>190.00<br>400.00<br>400.00<br>10,144.61 |
| <b>AX TOTALS:</b>            |      |       |            |                              |  | 241,113.53  |
| otal of 12 Checks:           |      |       |            |                              |  | 0.00  |
| ess 0 Void Checks:           |      |       |            |                              |  | 241,113.53  |
| otal of 12 Disbursements:    |      |       |            |                              |  |   |

**RECEIVED**  
JAN 12 2021

| ROSE TOWNSHIP TREASURER'S REPORT       |                       | ROSE TOWNSHIP CLERK   |                     |                   |                       |
|--|-----------------------|-----------------------|---------------------|-------------------|-----------------------|
| ROSE TOWNSHIP BANK BALANCE             |                       |                       |                     |                   |                       |
| FOR THE MONTH OF DEC. 2020             |                       |                       |                     |                   |                       |
|  | BEGINNING             | DEPOSIT               | DEBITS              | INTEREST          | ENDING                |
| <b>GENERAL FUND</b>                    |                       |                       |                     |                   |                       |
| CHECKING (FLAGSTAR)                    | \$488,213.55          | \$112,295.72          | \$87,759.57         | \$61.03           | \$512,749.70          |
| COMMERCIAL SAVINGS (FLAGSTAR BANK)     | \$44,502.77           | \$9.42                | \$0.00              | \$9.42            | \$44,512.19           |
| CHECKING/CENTRAL FUNDS (STATE BANK)    | \$23,495.86           | \$3.00                | \$30.00             | \$3.00            | \$23,468.86           |
| INVESTMENT CD(HURON VALLEY STATE BANK) | \$268,885.76          | \$0.00                | \$0.00              | \$0.00            | \$268,885.76          |
| <b>TOTAL</b>                           | <b>\$825,097.94</b>   | <b>\$112,308.14</b>   | <b>\$87,789.57</b>  | <b>\$73.45</b>    | <b>\$849,616.51</b>   |
| <b>TAX FUND</b>                        |                       |                       |                     |                   |                       |
| CHECKING (THE STATE BANK)              | \$7,295.28            | \$1,217,600.49        | \$115,429.23        | \$0.00            | \$1,109,466.54        |
| <b>TOTAL</b>                           | <b>\$7,295.28</b>     | <b>\$1,217,600.49</b> | <b>\$115,429.23</b> | <b>\$0.00</b>     | <b>\$1,109,466.54</b> |
| <b>TRUST AND AGENCY</b>                |                       |                       |                     |                   |                       |
| CHECKING (THE STATE BANK)              | \$41,781.68           | \$471.22              | \$205.73            | \$5.97            | \$42,047.17           |
| <b>TOTAL</b>                           | <b>\$41,781.68</b>    | <b>\$471.22</b>       | <b>\$205.73</b>     | <b>\$5.97</b>     | <b>\$42,047.17</b>    |
| <b>SPECIAL ASSESSMENT</b>              |                       |                       |                     |                   |                       |
| CHECKING (WATERFORD BANK NA)           | \$71,542.61           | \$25,169.65           | \$2,758.11          | \$0.00            | \$93,954.15           |
| INVESTMENT CD (WATERFORD BANK NA)      | \$250,000.00          | \$0.00                | \$0.00              | \$0.00            | \$250,000.00          |
| <b>TOTAL</b>                           | <b>\$321,542.61</b>   | <b>\$25,169.65</b>    | <b>\$2,758.11</b>   | <b>\$0.00</b>     | <b>\$343,954.15</b>   |
| <b>INVESTMENT</b>                      |                       |                       |                     |                   |                       |
| MICHIGAN CLASS (POOL)                  | \$20,599.10           | \$0.00                | \$0.00              | \$1.35            | \$20,600.45           |
| WELLS FARGO (TREASURY BILLS)           | \$1,000,000.00        | \$0.00                | \$0.00              | \$5,374.89        | \$1,005,374.89        |
| <b>TOTAL</b>                           | <b>\$1,020,599.10</b> | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$5,376.24</b> | <b>\$1,025,975.34</b> |
| <b>INVESTMENT</b>                      |                       |                       |                     |                   |                       |
| OAKLAND COUNTY/LGIP 77705              | \$252,015.31          | \$0.00                | \$7.86              | \$207.41          | \$252,214.86          |
| OAKLAND COUNTY/LGIP 77706 (FIRE FUND)  | \$2,449.24            | \$0.00                | \$0.08              | \$2.02            | \$2,451.18            |
| <b>TOTAL</b>                           | <b>\$254,464.55</b>   | <b>\$0.00</b>         | <b>\$7.94</b>       | <b>\$209.43</b>   | <b>\$254,666.04</b>   |

SUPERVISOR  
Dianne Scheib-Snyder  
(248) 634-6889

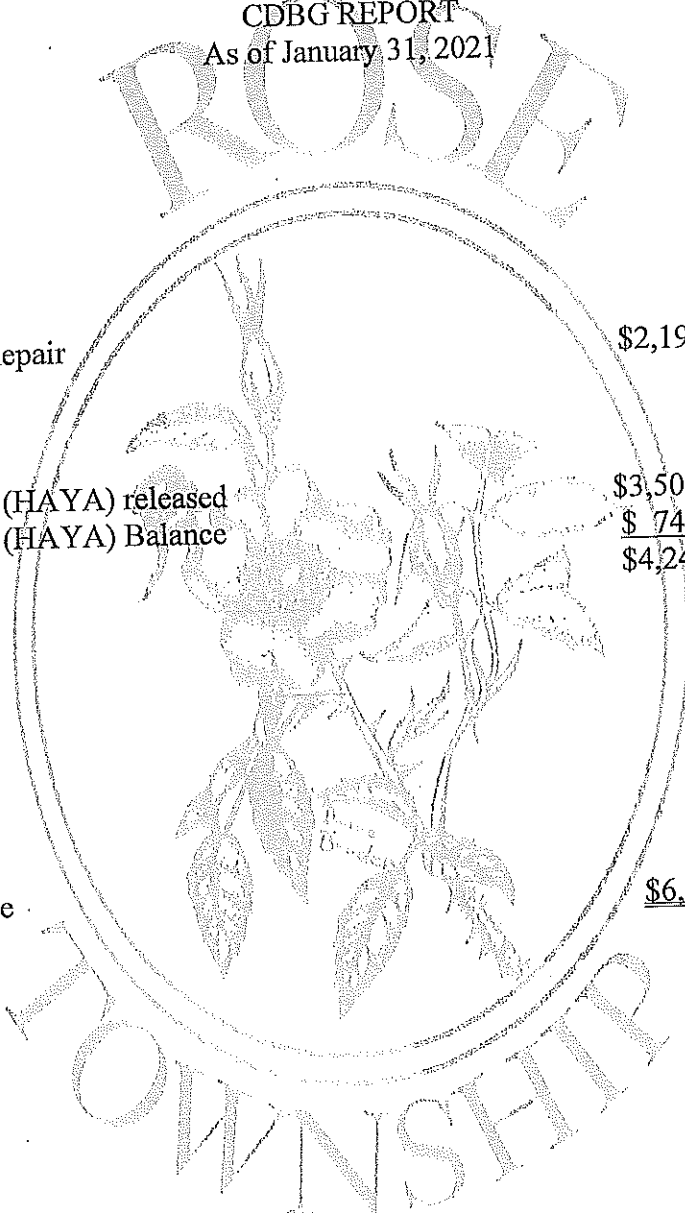
CLERK  
Debbie Miller  
(248) 634-8701

*Township of Rose*  
*Oakland County*  
*Michigan*

TREASURER  
Paul J Gambka  
(248) 634-7291

TRUSTEES  
Patricia Walls  
Glen Noble

CDBG REPORT  
As of January 31, 2021



|                                     |                   |
|-------------------------------------|-------------------|
| 2019 Minor Home Repair              | \$2,190.89        |
| 2019 Public Service (HAYA) released | \$3,500.00        |
| 2017 Public Service (HAYA) Balance  | <u>\$ 749.77</u>  |
|                                     | \$4,249.77        |
| <br>                                |                   |
| Total funds available               | <u>\$6,440.66</u> |

***Township of Rose  
Oakland County  
Michigan***

**NOTICE TO ROSE TOWNSHIP  
RESIDENTS AND PROPERTY OWNERS**

**NOTICE IS HEREBY GIVEN**, that a public hearing will be held at the regular meeting of the Rose Township Board of Trustees on Wednesday, February 10<sup>th</sup>, 2021 at 7:00 PM.

The hearing will be held virtually on Wednesday, February 10<sup>th</sup>, 2021 at 7:00 PM.

Please join my meeting from your computer, tablet or smartphone.

Rose Township Board of Trustees  
Wednesday, February 10, 2021 7:00 PM - 10:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/137708157>

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412  
- One-touch: <tel:+18722403412,,137708157#>

Access Code: 137-708-157

The purpose of the public hearing is to consider and receive comments on the following application:

**The hearing is being held for the purpose of hearing public comments on the Community Development Block Grant Program (CDBG) Year 2021 application in the approximate amount of \$14,177 to fund eligible projects.**

All interested persons are requested to participate in the public hearing to offer their comments on the proposed use of the 2021 program year funds. Comments in writing will be received until the date and time of the hearing and should be addressed to the Office of the Rose Township Clerk, 9080 Mason Street, Holly, Michigan, 48442.

Handicapped persons needing assistance to participate in the meeting should contact the Rose Township Clerk at (248) 634-8701 at least 72 hours prior to the meeting.

David Plewes  
Zoning Administrator

Debbie Miller, MMC, MiPMC II  
Rose Township Clerk

Dated: January 19, 2021  
Publish: January 23, 2021



February 2, 2021

Dear Rose Township Council,

This letter is in request that Holly Area Youth Assistance be considered for CDBG funds for the 2020 – 2021 fiscal year.

The CDBG funds would be used to help prevent juvenile delinquency as well as childhood abuse and neglect by providing:

- Counseling services or programs for youth dealing with anxiety, depression, and other emotional/social issues (self-esteem, bullying, anger, etc.)
- Fees for various camps (summer overnight camps, day camps, band camp, etc.)
- Pay to play sports
- Youth Theater
- Drivers Education
- Extra-curricular activities
- Educational classes

These services, activities, programs would be available to the community's qualifying families as determined by the Federal Income guidelines and the guideline of Holly Area Youth Assistance.

Thank you for your consideration of this CDBG funding request.

Sincerely,

*Tena Alvarado*

Tena Alvarado  
HAYA President





**HAVEN**  
LIVE WITHOUT FEAR

October 30, 2020

Ms. Diane Scheib-Snider  
TWP OF ROSE  
9080 Mason St  
Holly, MI 48442-8587

(248) 634-6889;  
dianne@rosetownship.com

Dear Ms. Scheib-Snider:

Violence in families is everywhere, crossing racial, ethnic, cultural, social, and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, factories, and throughout our neighborhoods.

Since 1982, HAVEN has been dedicated to building violence-free communities where everyone can live without fear. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the workplace, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manage a Personal Protection Order Office exclusively for victims of domestic violence and sexual assault located in the Circuit Court system, helping victims with the creation and filing of Personal Protection Orders, at no charge, as the first step in their safety plan.

HAVEN, through its comprehensive work, serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2019 through June 30, 2020, 2 individuals utilized our program services and 0 crisis calls were received from families in the TWP OF ROSE who took the first step to break their own silence by contacting HAVEN.

Our agency is again reaching out to you for support of our work with an even greater need as we assume the burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$2500 for fiscal year 2020-2021. Please remember that the federal government presumes that domestic violence victims are considered to be low-income and therefore qualify for inclusion in block grant public service requests.

HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284, Ext. 319, or you may contact our Executive Assistant, Patricia Hoskins at Ext. 305.

Sincerely,

Philip D. Whitfield  
Director of Business Operations

11/30/2020

North Oakland County Fire Authority Mail - Re: Review of revised NOCFA Articles of Incorporation

Jeremy Lintz <jlintz@nocfa.com>

---

**Re: Review of revised NOCFA Articles of Incorporation**

1 message

Thu, Nov 12, 2020 at 10:53 AM

David Lattie <dlattie@lattelaw.com>  
To: Jeremy Lintz <jlintz@nocfa.com>

Jeremy,  
Those look fine.

D.Lattie

On Wed, Nov 11, 2020 at 3:39 PM Jeremy Lintz <jlintz@nocfa.com> wrote:

David  
The Board has made some revisions to the Articles of Incorporation. Attached is the word doc with the changes highlighted in red. As you will see, there are not a lot of changes but we would like you to review it for us and give your feedback. Some of the changes were simply typos that were fixed. Once you have reviewed the Townships will approve and we will file with the State.

Thank You

--

Jeremy Lintz

Fire Chief  
North Oakland County Fire Authority  
Office # 248-634-4511 ext. 101  
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail

**DAVID L. LATTIE**

**Attorney at Law**

8332 Office Park Drive, Suite B  
Grand Blanc, MI 48439

Telephone: (810) 603-1000

Email: dlattie@lattielaw.com

September 8, 2020

North Oakland County Fire Authority  
Board Members  
P.O. Box 129  
Holly, MI 48442

**CONFIDENTIAL LEGAL OPINION**

Dear Board Members:

Please allow this correspondence to serve as a response to your request seeking an opinion on amending the Articles of Incorporation to prohibit participation of former employees on the Board of Directors. The purpose of this language would be to eliminate former employees from making decisions that were potentially not in the best interest of the authority.

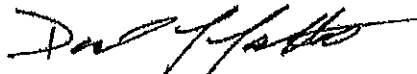
The enabling statute (MCL 124.601 et seq.) does not provide any requirements or limitations on who may serve on the Board of Directors. Currently, our Articles of Incorporation require each municipality to appoint two current township officials, and a fifth member is chosen by the appointed four. If the municipalities agreed, the articles could be amended to prohibit current and former employees from serving on the Board.

Elected and appointed officials have a fiduciary duty to make decisions that are solely in the best interest of the entity they serve. That duty requires each decision to be made free from any conflict of interest. One of the most common identified conflicts is when a current employee seeks a position on a governing board which effectively makes them their own boss. This example is more direct than former employees, but could be relevant regarding any applicable past employment benefits, including health care and pensions.

Realistically, the practical effect on the prohibition would be to eliminate a more indirect conflict of interest, including decisions influenced by good or bad past employment experiences. An obvious example would be an employee who was disciplined or effected by a supervisor or employee they did not like. Decisions made based on those experiences could be made not solely on the best interest of the authority. It seems logical that employee experience could be beneficial in some instances, but decisions or deliberations made on board decisions would be made on experiences not shared by the other board members and could result in more weight being given to an employee/board members vote or comments, which is not the goal of a balanced board of directors.

Ultimately, the decision to amend the Articles will be made by the elected officials of the incorporating municipalities, and those officials should consider the primary goal of the Authority Board to objectively serve the best interests of the Authority, and indirectly the residents of their municipality. It could be argued that the elimination of potential conflicts of interest helps to attain that goal.

Respectfully submitted,



David L. Lattie  
Attorney at Law

DLL:dh

**HOLLY TOWNSHIP AND ROSE TOWNSHIP  
NOTICE OF ADOPTION OF  
ARTICLES OF INCORPORATION  
OF THE  
NORTH OAKLAND COUNTY FIRE AUTHORITY**

THESE ARTICLES OF INCORPORATION ARE ADOPTED by the Township of Holly and the Township of Rose, each a municipal corporation located in the County of Oakland, State of Michigan, for the purpose of creating, establishing and incorporating an authority under and pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended (MCL 124.601 et seq.).

**ARTICLE I - NAME AND OFFICE**

The name of this Authority shall be and is the "North Oakland County Fire Authority" hereinafter sometimes referred to as the "Authority." The principal office of the Authority shall be located at [505] Grange Hall Road, Holly, MI 48442.

Commented [JL1]: Address updated.

**ARTICLE II - DEFINITIONS**

The terms "authority," "incorporating municipality," "municipal emergency services," and "municipality," as used in these Articles of Incorporation shall be as now or hereafter defined in Section 1 of Act 57.

For the purposes of these Articles, the term "emergency services" means fire protection services and emergency medical services.

Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

**ARTICLE III - INCORPORATING MUNICIPALITIES**

The incorporating and creating municipalities of this Authority are the Township of Holly and the Township of Rose in the County of Oakland, Michigan. Additional incorporating municipalities may be added in accordance with Article [XXVI] of these Articles.

Commented [JL2]: Typo, wrong roman numeral cited.

**ARTICLE IV - PURPOSE**

The purpose of this Authority shall be and is to provide emergency services in accordance with the authorization contained in Act 57, Public Acts of Michigan, 1988, as amended ("Act 57"). The Authority may provide such services within or beyond its jurisdiction described in Article V hereof as may be authorized pursuant to contract with the Authority by any municipality in accordance with Act 57.

**ARTICLE V - POWERS**

This Authority shall be a body corporate with power to sue or to be sued in any court in the State of Michigan. Its jurisdiction shall include all of the territory embraced within the corporate boundaries of its incorporating municipalities excluding the territory embraced within the corporate boundaries of the Village of Holly, as now constituted or as hereafter expanded through annexation, consolidation or change of municipal identity. If any one of the incorporating municipalities ceases to exist, all assets controlled or owned by the Authority shall

Commented [JL3]: Typo spelling.

North Oakland County Fire Authority Articles of Incorporation

remain with the Authority. The Authority shall possess all of the powers now or hereafter granted by Act 57, or by any other applicable statute of the State of Michigan and by these Articles, and those incidents thereto. In addition, it shall possess all powers necessary to carry out its purposes and those incidents thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. The Authority may adopt a corporate seal, and may alter the seal, and use it by causing it or a facsimile thereof to be affixed, impressed, or reproduced in any other manner.

**ARTICLE VI - TERM**

This Authority shall continue in existence perpetually or until dissolved pursuant to Article XIX hereof.

Commented [314]: Type wrong roman numeral cited

**ARTICLE VII - FISCAL YEAR**

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the 30<sup>th</sup> day of June of the next year.

**ARTICLE VIII - GOVERNING BOARD**

The Authority shall be managed by the Board of Directors, hereinafter called the "Board", which shall be responsible for the planning and operation of the Authority within the boundaries of Holly Township and Rose Township. The board shall consist of five (5) members: Two (2) members shall be members of the Board of Trustees of each of the respective incorporating municipalities and shall be appointed by that governing body, and the four (4) members so chosen shall select the fifth (citizen-at-large) member from lists of registered voters residing within the municipal boundaries of the incorporating municipalities. ~~The fifth member (Citizen at-Large) shall not be a current or former employee of the Authority.~~ The chief of the Authority, selected by the board, shall sit as an ex officio non-voting member of the board. Each participating governmental unit shall select its representatives in accordance with state law and these Articles of Incorporation.

Commented [315]: New verbiage added restricting Citizen At Large

Each member after the first Board shall serve for a full term of four years, beginning with the first regular meeting of the Authority Board next following his or her respective appointment. A member of the board shall be deemed to have vacated his/her seat on the board in the event of three (3) consecutive unexcused absences or if a pattern develops showing the inability of a member to participate in assigned committee projects or regular/special meetings that causes the appointing municipality to believe it is not being sufficiently represented.

Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective incorporation municipality or, in the case of the at-large member, with the clerk of the Township in which the at-large member resides. The members of the first Board shall be selected within twenty (20) days after the effective date of the incorporation of this Authority and the terms thereof shall continue until the next General Election at which members of the Boards of Trustees of the incorporating municipalities are elected. Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of an emergency services entity of any incorporating municipality.

Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of any emergency service operated by the Authority.

Within (30) days and after taking the constitutional oath of office, the members of the first Board shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, a Vice Chairperson a Secretary and may select a Treasurer, each of whom shall be a member of the Board. The Board may also select an Assistant Secretary and an Assistant Treasurer, each of whom shall not be a member of the Board. Board officers shall serve until the first regular public meeting of the following year, after the term of office change which shall be held annually at the January meeting date as set by Board Resolution, as amended time to time, or until their respective successors shall be selected and qualify. No selection to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. A Township appointed board member may be removed at any time for cause by the board which appointed them, The Citizen-at-Large member may be removed for cause by a majority vote of the Authority board (3 votes required).

Commented [JL6]: This addition was added to clarify the issue of a NOCPA board member who may either have just been started or unseated in their own Township Board.

Commented [JL7]: Added to specify that the selection of Officers will be done in the January meeting.

Commented [JL8]: Typo corrected - spelling.

#### ARTICLE IX - COMPENSATION

The members of the Board shall not be compensated for performing the duties required of Board Members.

#### ARTICLE X - VACANCY

In the event of a vacancy on the Board other than the at-large member, the governing body of the incorporating municipality selecting such representative shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs. In the event of a vacancy in the office of the at-large member, the other four members of the Board shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs.

In the event of a vacancy of any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act.

#### ARTICLE XI - MEETINGS

The Board shall meet no less than once a quarter. The time and place of meetings shall be determined by the Board by resolution, as amended time to time. Notification of the times and places of all meetings shall be published in accordance with the requirements of the Open Meetings Act. Special meetings may be called by the chairman to conduct such business as may be necessary for the efficient operations of the Authority. A special meeting may be called for the purpose of addressing Authority business by the submission, to the Board Secretary, of a written request signed by a majority of the members. Upon receipt of a written request for a special meeting, the Chairperson shall schedule and notice the meeting consistent with the date, time and place specified in the request, provided it complies with the provisions of the Open Meetings Act.

Commented [JL9]: Changed from once a month.

Commented [JL10]: Allows changing of meeting dates & times.

North Oakland County Fire Authority Articles of Incorporation

Except for the Fire Chief (non-voting ex-officio member), each member of the Board shall have one vote.

The Presence of three (3) voting members at a meeting shall constitute a quorum. The Board shall act by motion, resolution or ordinance. A vote of the majority of the members of the Board who are present at any meeting at which a quorum is present and who are authorized to vote on such matter shall be sufficient for passage.

The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. Only members of the board in attendance at a meeting shall have the right to cast a vote. All votes shall be in accordance with ~~Roberts Rules of Order~~. "The Board shall keep minutes of its proceedings, which minutes shall be signed by the Chairperson and the recording secretary and open to the public. ~~The Chief shall be the custodian of the minutes.~~"

Commented [JL11]: Removed "rules of procedure by Board" and replaced with this.  
Commented [JL12]: Added

**ARTICLE XII - BOARD AND OFFICER DUTIES**

The Chairperson of the Board shall be the presiding officer thereof. Except as herein otherwise provided, the Chairperson shall have no executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Board. The Chief shall be custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All moneys shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two persons, which persons shall be the Secretary or the Treasurer and the chief administrative employee of the Authority, or their respective written designees. All authorized signatories shall give a minimum of \$25,000 bond conditioned upon the faithful performance of the prescribed duties. The cost of such bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board and Act 57.

It shall be the duty of the board to secure an annual audit of the Authority and to present the annual audit to the Board of Directors at its regular meeting prior to the end of each calendar year in accordance with the provisions of Article XXII of these Articles.

Commented [JL13]: Removed October and added this

The Authority's fiscal year shall be July 1<sup>st</sup> to June 30. It shall be the duty of the Board to prepare an annual budget for submission to the participating governmental units on or before May 1 each year. Both governmental units shall approve or reject a proposed budget on or before the 30<sup>th</sup> of June preceding the commencement of the Authority's fiscal year. In the event a participating municipality does not approve any budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority. In this instance, the Authority shall continue operating by extending the most recently adopted budget until completion of the dissolution process.

Upon adoption by both governmental units, the budget shall become the budget of the Authority for the ensuing fiscal year. The Authority may from time to time amend the adopted budget without review or action of the participating governmental units provided said amendments do not increase a participating community's contribution over that specified in the budget as



North Oakland County Fire Authority Articles of Incorporation

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**ARTICLE XIII - PROPERTY**

The Authority shall possess all the powers necessary to carry out the purposes thereof and those incident thereto. It may acquire property by purchase, lease, gift, devise or condemnation, wither within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation, it may proceed under the provisions of Act 149, Public Acts of Michigan, 1911, as now or hereafter amended, Act 87, Public Acts of Michigan 1980, as now or hereafter amended, or any other appropriate statute.

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**ARTICLE XV - FINANCING THE AUTHORITY**

**Financial Contribution From Each Incorporating Municipality**

Both governmental units agree to appropriate and pay over to the authority funds equal to the amount calculated by dividing the total budget, minus other revenue paid directly to the Authority, by the number of participating governmental units. The amount so derived shall be paid over to the authority in two (2) equal installments, with the first installment due July 1, and payable July 10, and the second installment due January 1, payable by January 10 of each fiscal

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The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon a 4/5 affirmative vote of the Board, the monies from this fund may be used for purposes other than that specified herein.

The Authority may acquire, construct, purchase, improve, enlarge or extend buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnish and equip the same.

The Authority may take whatever action is legally necessary for the purpose of obtaining funds to finance the cost of acquiring, constructing, purchasing, improving, enlarging or extending buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, or furnishing or equipping the same in accordance with lease provisions.

ARTICLE XVIII - WITHDRAWAL FROM AUTHORITY

An incorporating municipality may withdraw from the authority of which it is a part by resolution of the municipality's legislative body approving the withdrawal.

A municipality that withdraws from an authority shall continue to be subject to any tax levied in its jurisdiction under section 12 of MCLA 124.612 for the duration of the period of that tax as determined pursuant to section 12(3) of MCLA 124.612.

Employees of an authority who perform emergency services in the jurisdiction of a municipality that withdraws from an authority shall be protected in relation to the municipality to the same extent as employees of an incorporating municipality are protected under Section 10 of MCLA 124.610.

A municipality that withdraws from an authority shall remain liable for a proportion of the debts and liabilities of the authority incurred while the municipality was a part of the authority. The proportion of the authority's debts for which a municipality is liable under this subsection shall be determined by dividing the state equalized value of the real property in the municipality by the state equalized value of all real property in the authority at the time of the withdrawal.

#### ARTICLE XIX - DISSOLUTION OF THE AUTHORITY

The Authority shall be deemed to be perpetual, unless the participating incorporating municipalities elect to dissolve the Authority. In the event that there is more than one participating incorporating municipality, they shall adhere to the following noticing procedure:

1. Give notice to the Board of Directors of its intention to dissolve the Authority on or before July 1<sup>st</sup> two years prior to the beginning of the fiscal year in which it intends to effect dissolution.
2. The legislative body of the governmental unit seeking to dissolve the Authority must provide a forty five-day cooling-off period between authorizing its letter of intent and the adoption of a resolution to dissolve the Authority. An irrevocable resolution to dissolve the Authority shall be submitted to the Board no later than forty-five days after the conclusion of the cooling-off period. Upon passage of such a dissolution resolution, the governmental units shall tender all sums due to the Authority prior to the effective date of the dissolution. Upon adoption of a dissolution resolution, the parties will adhere to the following procedure:
3. All real estate, buildings and, improvements thereto, and equipment purchased by the Authority shall be appraised.
4. The Authority shall appoint an appraiser, the governmental unit seeking dissolution shall appoint an appraiser, and in the event of failure to agree on the value of any particular asset, the two (2) appraisers shall agree upon a third appraiser whose opinion as to such value shall be binding on the Authority and the governmental units. The appraiser(s) shall fix a value for any improvements to real property and purchases made by the Authority during the period it had control of the asset(s), and that amount, less appropriate deduction for depreciation and any outstanding debt shall be deemed to be the amount required to be paid by the governmental unit desiring to acquire property pursuant to subparagraph (4). The community in which the Authority owns real estate or

- buildings it purchased after July 1, 2004, shall have the right of first refusal. Costs associated with dissolution of the Authority shall be borne by the incorporating municipality that moves to dissolve the authority.
5. The governmental units shall have the option to purchase all acquired equipment, rolling stock, fixtures and other assets, at the value set by the appraiser. All equipment, rolling stock, fixtures and assets acquired by the Authority which is not purchased by either governmental unit shall be sold to third parties with the proceeds equally divided between the two units of government, less any amount needed to satisfy any and all outstanding debts or other encumbrances.

The Authority may be dissolved where the outstanding indebtedness of the Authority exceeds the assets of the Authority, only if the net indebtedness is assumed by the incorporating municipalities then participating in the authority based upon each incorporating municipality's most recent financing contribution to the authority, calculated pursuant to the formula for contributions.

Upon dissolution, the Authority shall no longer be responsible for providing fire protection and emergency medical services.

#### ARTICLE XX - EMPLOYEES

Subject to the terms and condition provided in Section 10 of Act 57, the Authority may employ such personnel as it may consider desirable and may retain from time to time the services of attorneys, accountants and other consultants as the Authority considers necessary to carry out the purpose of the Authority.

#### ARTICLE XXI - AUDIT

As required in Article XII of these Articles, the Board shall cause an annual audit to be made of the books, records and financial transactions of the Authority by a certified public accountant. Copies of the audit report prepared by the certified public accountant shall be furnished to each incorporating municipality. The books and records of the Authority shall be open for inspection by any incorporating municipality at all reasonable times.

#### ARTICLE XXII - FEDERAL OR STATE GRANTS

The Authority shall have the power to apply for and accept grants, loans, or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private agencies; and to do any and all things necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 57.

#### ARTICLE XXIII - EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessment and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

#### ARTICLE XXIV - PUBLICATION

North Oakland County Fire Authority Articles of Incorporation

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These Articles shall be published once in a newspaper of general circulation in the incorporating municipalities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the dates and places of publication, shall be filed with the Secretary of State within thirty (30) days after the execution there has been completed.

**ARTICLE XXV - EFFECTIVE DATE**

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

**ARTICLE XXVI - AMENDMENT**

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become an incorporating municipality of the Authority, if such amendment to and the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each existing incorporating municipality.

Other amendments may be made to these Articles at any time if adopted by the legislative body of each incorporating municipality of which the Authority is composed. Any such amendment shall be endorsed, published, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the recording officer of the Authority.

**ARTICLE XXVII - MISCELLANEOUS**

These Articles of Incorporation may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limit or amplifying the terms and provisions hereof.

These Articles have been adopted by the Township of Holly and the Township of Rose, Oakland County, Michigan as set forth in the following endorsements and in witness whereof the Supervisor and the Clerk of the Township of Holly and the Supervisor and the Clerk of the Township of Rose, Oakland County, Michigan have endorsed thereon the statement of such adoption.

**TOWNSHIP OF HOLLY**

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Holly, Oakland County, Michigan, at a meeting duly held on the \_\_\_ day of \_\_\_, \_\_\_. The Articles shall be published in their entirety in a newspaper of general circulation within the township.

Holly Township Clerk  
Oakland County, Michigan

**TOWNSHIP OF ROSE**

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Rose, Oakland County, Michigan, at a meeting duly held on the \_\_\_ day of \_\_\_, \_\_\_. The Articles shall be published in their entirety in a newspaper of general circulation within the Township.

Rose Township Clerk  
Oakland County, Michigan

**HOLLY TOWNSHIP AND ROSE TOWNSHIP  
NOTICE OF ADOPTION OF  
ARTICLES OF INCORPORATION  
OF THE  
NORTH OAKLAND COUNTY FIRE AUTHORITY**

**THESE ARTICLES OF INCORPORATION ARE ADOPTED** by the Township of Holly and the Township of Rose, each a municipal corporation located in the County of Oakland, State of Michigan, for the purpose of creating, establishing and incorporating an authority under and pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended (MCL 124.601 et seq.).

**ARTICLE I - NAME AND OFFICE**

The name of this Authority shall be and is the "North Oakland County Fire Authority" hereinafter sometimes referred to as the "Authority." ~~The principal office of the Authority shall be located at 504 1/2 E. Maple Street, Holly, Michigan, or at such other location as may be designated by the Board (as defined in Article VIII herein).~~

**ARTICLE II - DEFINITIONS**

The terms "authority," "incorporating municipality," "municipal emergency services," and "municipality," as used in these Articles of Incorporation shall be as now or hereafter defined in Section 1 of Act 57.

For the purposes of these Articles, the term "emergency services" means fire protections services and emergency medical services.

Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

**ARTICLE III - INCORPORATING MUNICIPALITIES**

The incorporating and creating municipalities of this Authority are the Township of Holly and the Township of Rose in the County of Oakland, Michigan. Additional incorporating municipalities may be added in accordance with Article ~~XXVIII~~ XXVI of these Articles.

**ARTICLE IV - PURPOSE**

The purpose of this Authority shall be and is to provide emergency services in accordance with the authorization contained in Act 57, Public Acts of Michigan, 1988, as amended ("Act 57"). The Authority may provide such services within or beyond its jurisdiction described in Article V hereof as may be authorized pursuant to contract with the Authority by any municipality in accordance with Act 57.

**ARTICLE V - POWERS**

This Authority shall be a body corporate with power to sue or to be used sued in any court in the State of Michigan. Its jurisdiction shall include all of the territory embraced within the corporate boundaries of its incorporating municipalities excluding the territory embraced within the corporate boundaries of the Village of Holly, as now constituted or as hereafter expanded through annexation, consolidation or change of municipal identity. If any one of the

incorporating municipalities ceases to exist, all assets controlled or owned by the Authority shall remain with the Authority. The Authority shall possess all of the powers now or hereafter granted by Act 57, or by any other applicable statute of the State of Michigan and by these Articles, and those incidents thereto. In addition, it shall possess all powers necessary to carry out its purposes and those incidents thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. The Authority may adopt a corporate seal, and may alter the seal, and use it by causing it or a facsimile thereof to be affixed, impressed, or reproduced in any other manner.

#### **ARTICLE VI - TERM**

This Authority shall continue in existence perpetually or until dissolved pursuant to Article ~~XX~~ XIX hereof.

#### **ARTICLE VII - FISCAL YEAR**

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the 30<sup>th</sup> day of June of the next year.

#### **ARTICLE VIII - GOVERNING BOARD**

The Authority shall be managed by the Board of Directors, hereinafter called the "Board", which shall be responsible for the planning and operation of the Authority within the boundaries of Holly Township and Rose Township. The board shall consist of five (5) members: Two (2) members shall be members of the Board of Trustees of each of the respective incorporating municipalities and shall be appointed by that governing body, and the four (4) members so chosen shall select the fifth (citizen-at-large) member from lists of registered voters residing within the municipal boundaries of the incorporating municipalities. The chief of the Authority, selected by the board, shall sit as an ex officio non-voting member of the board. Each participating governmental unit shall select its representatives in accordance with state law and these Articles of Incorporation.

Each member after the first Board shall serve for a full term of four years, beginning with the first regular meeting of the Authority Board next following his or her respective appointment. A member of the board shall be deemed to have vacated his/her seat on the board in the event of three (3) consecutive unexcused absences or if a pattern develops showing the inability of a member to participate in assigned committee projects or regular/special meetings that causes the appointing municipality to believe it is not being sufficiently represented.

Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective incorporation municipality or, in the case of the at-large member, with the clerk of the Township in which the at-large member resides. The members of the first Board shall be selected within twenty (20) days after the effective date of the incorporation of this Authority and the terms thereof shall continue until the next General Election at which members of the Boards of Trustees of the incorporating municipalities are elected. Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of an emergency services entity of any incorporating municipality.



Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of any emergency service operated by the Authority.

Within (30) days and after taking the constitutional oath of office, the members of the first Board shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, a Vice Chairperson a Secretary and may select a Treasurer, each of whom shall be a member of the Board. The Board may also select an Assistant Secretary and an Assistant Treasurer, each of whom shall not be a member of the Board. Board officers shall serve until the first regular public meeting of the following year, after term of offices change which shall be held annually at the January meeting date as set by Board Resolution, as amended time to time, ~~on the fourth (4<sup>th</sup>) Monday of January of each year,~~ or until their respective successors shall be selected and qualify. No selection to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. A Township appointed board member may be removed at any time for cause by the board which appointed them, The at-large member may be removed for cause by a majority vote of the Authority board (3 votes required).

#### ARTICLE IX - COMPENSATION

The members of the Board shall not be compensated for performing the duties required of Board Members. ~~Each member of the Board shall be entitled to reimbursement for all expenditures as delineated in the Board's Policies and Procedures Manual made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.~~

#### ARTICLE X - VACANCY

In the event of a vacancy on the Board other than the at-large member, the governing body of the incorporating municipality selecting such representative shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs. In the event of a vacancy in the office of the at-large member, the other four members of the Board shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs.

In the event of a vacancy of any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act.

#### ARTICLE XI - MEETINGS

The Board shall meet no less than once a month quarter. The time and place of meetings shall be determined by the Board by resolution, as amended time to time. Notification of the times and places of all meetings shall be published in accordance with the requirements of the Open Meetings Act. Special meetings may be called by the chairman to conduct such business as may be necessary for the efficient operations of the Authority. A special meeting may be called for the purpose of addressing Authority business by the submission, to the Board Secretary, of a written request signed by a majority of the members. Upon receipt of a written request for a special meeting, the Chairperson shall schedule and notice the meeting consistent with the date,

time and place specified in the request, provided it complies with the provisions of the Open Meetings Act.

Except for the Fire Chief (non-voting ex-officio member), each member of the Board shall have one vote.

The Presence of three (3) voting members at a meeting shall constitute a quorum. The Board shall act by motion, resolution or ordinance. A vote of the majority of the members of the Board who are present at any meeting at which a quorum is present and who are authorized to vote on such matter shall be sufficient for passage.

The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. Only members of the board in attendance at a meeting shall have the right to cast a vote. All votes shall be in accordance with ~~the rules of procedure adopted by the board~~ Roberts Rules of Order. "The Board shall keep minutes of its proceedings, which minutes shall be signed by the Chairperson and the recording secretary and open to the public. The Chief is the custodian of the minutes.

#### ARTICLE XII - BOARD AND OFFICER DUTIES

The Chairperson of the Board shall be the presiding officer thereof. Except as herein otherwise provided, the Chairperson shall have no executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Board. The Chief shall be custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All moneys shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two persons, which persons shall be the Secretary or the Treasurer and the chief administrative employee of the Authority, or their respective written designees. All authorized signatories shall give a minimum of \$25,000 bond conditioned upon the faithful performance of the prescribed duties. The cost of such bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board and Act 57.

~~All budgeted expenditures made by the Authority shall be governed by established policies and reviewed annually.~~ It shall be the duty of the board to secure an annual audit of the Authority and to present the annual audit to the Board of Directors at its regular ~~October~~ meeting by the end of each calendar year in accordance with the provisions of Article XXII of these Articles.

The Authority's fiscal year shall be July 1<sup>st</sup> to June 30. It shall be the duty of the Board to prepare an annual budget for submission to the participating governmental units on or before May 1 each year. Both governmental units shall approve or reject a proposed budget on or before the 30<sup>th</sup> of June preceding the commencement of the Authority's fiscal year. In the event a participating municipality does not approve any budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority. In this instance, the Authority shall continue operating by extending the most recently adopted budget until completion of the dissolution process.

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Employees of an authority who perform emergency services in the jurisdiction of a municipality that withdraws from an authority shall be protected in relation to the municipality to the same extent as employees of an incorporating municipality are protected under Section 10 of MCLA 124.610.

A municipality that withdraws from an authority shall remain liable for a proportion of the debts and liabilities of the authority incurred while the municipality was a part of the authority. The proportion of the authority's debts for which a municipality is liable under this subsection shall be determined by dividing the state equalized value of the real property in the municipality by the state equalized value of all real property in the authority at the time of the withdrawal.

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The Authority shall be deemed to be perpetual, unless the participating incorporating municipalities elect to dissolve the Authority. In the event that there is more than one participating incorporating municipality, they shall adhere to the following noticing procedure:

1. Give notice to the Board of Directors of its intention to dissolve the Authority on or before July 1<sup>st</sup> two years prior to the beginning of the fiscal year in which it intends to effect dissolution.
2. The legislative body of the governmental unit seeking to dissolve the Authority must provide a forty five-day cooling-off period between authorizing its letter of intent and the adoption of a resolution to dissolve the Authority. An irrevocable resolution to dissolve the Authority shall be submitted to the Board no later than forty-five days after the conclusion of the cooling-off period. Upon passage of such a dissolution resolution, the governmental units shall tender all sums due to the Authority prior to the effective date of the dissolution. Upon adoption of a dissolution resolution, the parties will adhere to the following procedure:
3. All real estate, buildings and, improvements thereto, and equipment purchased by the Authority shall be appraised.

4. The Authority shall appoint an appraiser, the governmental unit seeking dissolution shall appoint an appraiser, and in the event of failure to agree on the value of any particular asset, the two (2) appraisers shall agree upon a third appraiser whose opinion as to such value shall be binding on the Authority and the governmental units. The appraiser(s) shall fix a value for any improvements to real property and purchases made by the Authority during the period it had control of the asset(s), and that amount, less appropriate deduction for depreciation and any outstanding debt shall be deemed to be the amount required to be paid by the governmental unit desiring to acquire property pursuant to subparagraph (4). The community in which the Authority owns real estate or buildings it purchased after July 1, 2004, shall have the right of first refusal. Costs associated with dissolution of the Authority shall be borne by the incorporating municipality that moves to dissolve the authority.
5. The governmental units shall have the option to purchase all acquired equipment, rolling stock, fixtures and other assets, at the value set by the appraiser. All equipment, rolling stock, fixtures and assets acquired by the Authority which is not purchased by either governmental unit shall be sold to third parties with the proceeds equally divided between the two units of government, less any amount needed to satisfy any and all outstanding debts or other encumbrances.

The Authority may be dissolved where the outstanding indebtedness of the Authority exceeds the assets of the Authority, only if the net indebtedness is assumed by the incorporating municipalities then participating in the authority based upon each incorporating municipality's most recent financing contribution to the authority, calculated pursuant to the formula for contributions.

Upon dissolution, the Authority shall no longer be responsible for providing fire protection and emergency medical services.

#### **ARTICLE XX - EMPLOYEES**

Subject to the terms and condition provided in Section 10 of Act 57, the Authority may employ such personnel as it may consider desirable and may retain from time to time the services of attorneys, accountants and other consultants as the Authority considers necessary to carry out the purpose of the Authority.

#### **ARTICLE XXI - AUDIT**

As required in Article XII of these Articles, the Board shall cause an annual audit to be made of the books, records and financial transactions of the Authority by a certified public accountant. Copies of the audit report prepared by the certified public accountant shall be furnished to each incorporating municipality. The books and records of the Authority shall be open for inspection by any incorporating municipality at all reasonable times.

#### **ARTICLE XXII - FEDERAL OR STATE GRANTS**

The Authority shall have the power to apply for and accept grants, loans, or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or

other public or private agencies; and to do any and all things necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 57.

**ARTICLE XXIII - EXEMPTION FROM TAXATION**

The property of the Authority shall be exempt from all taxation and assessment and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

**ARTICLE XXIV - PUBLICATION**

These Articles shall be published once in a newspaper of general circulation in the incorporating municipalities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the dates and places of publication, shall be filed with the Secretary of State within thirty (30) days after the execution there has been completed.

**ARTICLE XXV - EFFECTIVE DATE**

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

**ARTICLE XXVI - AMENDMENT**

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become an incorporating municipality of the Authority, if such amendment to and the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each existing incorporating municipality.

Other amendments may be made to these Articles at any time if adopted by the legislative body of each incorporating municipality of which the Authority is composed. Any such amendment shall be endorsed, published, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the recording officer of the Authority.

**ARTICLE XXVII - MISCELLANEOUS**

These Articles of Incorporation may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limit or amplifying the terms and provisions hereof.

These Articles have been adopted by the Township of Holly and the Township of Rose, Oakland County, Michigan as set forth in the following endorsements and in witness whereof the Supervisor and the Clerk of the Township of Holly and the Supervisor and the Clerk of the Township of Rose, Oakland County, Michigan have endorsed thereon the statement of such adoption.

**TOWNSHIP OF HOLLY**

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Holly, Oakland County, Michigan, at a meeting duly held on the ??? day of ???, 2020. The Articles shall be published in their entirety in the Tri-County Times, a newspaper of general circulation within the township.

Holly Township Clerk  
Oakland County, Michigan

**TOWNSHIP OF ROSE**

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Rose, Oakland County, Michigan, at a meeting duly held on the ??? day of ???, 2020. The Articles shall be published in their entirety in the Tri-County Times, a newspaper of general circulation within the Township.

Rose Township Clerk  
Oakland County, Michigan



ROSE TOWNSHIP RESOLUTION 2021-XX

APPROVING 2021

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, Rose Township has duly advertised a public hearing on February 10, 2021 for the purpose of receiving comments regarding the proposed 2021 Program Year Community Development Block Grant funds in the approximate amount of \$9,519.00, and;

WHEREAS, the Township of Rose determined that that the following projects meets the Federal objectives of the CDBG program and it's prioritized by the community as a high priority need.

| Account Number | Activity Description                 | Amount  |
|----------------|--------------------------------------|---------|
| 172170-731227  | Minor Home Repair (single unit res.) | \$6,019 |
| 172160-732185  | Public Service (Youth Services)      | \$3,500 |

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG Minor Home Repair will prioritize on first come first served except in the case of emergency need (well, furnace etc..), funds available every five years per property, project per property not to exceed \$4,000, priority to use funds in areas with wide spread low/moderate incomes.

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for FY 2021 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Clerk is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

MOTION BY:

SECONDED:

VOTING YES:

VOTING NO:

EXCUSED:

The Supervisor declared the resolution adopted:

---

Debbie Miller, MMC CMMC

Rose Township, Clerk

***Township of Rose  
Oakland County  
Michigan***

**To:** Rose Township Board

**From:** David Plewes, Zoning Administrator

**Re:** 2021 CDBG funding

**Date:** February 10, 2021

It is time for the 2021 Community Development Block Grant (CDBG) application procedure

The estimated 2021 funds for Rose Township is \$9,519.00 (last year's funding)

The deadline for submitting the Rose Township 2021 CDBG application is Friday March 5, 2021.

I am asking the Township Board to consider programming all of the 2021 CDBG funds for Minor Home Repair (CDBG 731227) and one (1) Public Service, either Oakland Livingston Human Services Agency (OLHSA) (CDBG 732170) or Holly Area Youth Assistance (HAYA) (CDBG 732185).

Based on the success of the Rose Township Minor Home Repair program once CDBG funds are released we receive more applications for assistance than the amount of funds that are available.

Public Services have a minimum allocation requirement of \$3,500.00

Since we only have \$9,519.00 estimated for 2020, 30% of that would be \$2,855.00, with a minimum \$3,500 requirement for Public Services we can only fund one (1) Public Service.

With the \$3,500.00 amount we can choose what Public Service that gets the funds. It is considered a single source provider.

Since 2015, Rose Township has rotated which public service would receive CDBG funding. For the 2021 CDBG year it is Holly Area Youth Assistance (HAYA) opportunity to receive those funds.

In the past when Rose Township received greater funds and was able to fund two (2) Public Services. Both Holly Area Youth Assistance (HAYA) and Oakland Livingston Human Services Agency (OLSHA) were funded. In an attempt to be fair and equal to Public Service Non-Profits, I recommended that we consider alternating the Public Services Rose Township Board considers funding on a yearly based through Community Block Grant Funds.

Public Services cannot exceed 30% (or \$3,500.00) of the allocated amount and we can only allocate for one (1) Public Service for the 2021 program year. Rose Township must determine what non-profit to either continue the alternating of funds and provide 2021 funds to Holly Area Youth Assistance (HAYA) for CDBG funds.

Whatever decision Rose Township Board makes, it needs to be made at the February 10<sup>th</sup>, 2021 meeting, in relationship to a March 5, 2021 application deadline.

**ADVERTISEMENT FOR BIDS  
FOR  
TOWNSHIP OF ROSE**

Site Grass Mowing and Clean-Up Rose Township  
Beebe Cemetery  
Brookins Cemetery  
Rose Center Cemetery

Sealed proposals will be received by the Township of Rose, 9080 Mason Street, Holly, Michigan 48442 until 3:00 p.m. Thursday, March 18, 2021 at which time, the bids from holders of Record for Cemetery Site Grass Mowing and Clean-Up will be publicly opened and read aloud and the different items noted, for the site grass mowing and clean-up for Rose Township properties.

Beebe Cemetery S.W. corner of Fish Lake Road and West Rose Center Rd.  
Brookins Cemetery S. Fenton Road ¼ mile West of Fish Lake Road  
Rose Center Cemetery Milford Road ½ mile South of Rose Center

Site Grass Mowing, Spring Clean Up, Fall Clean Up, removal of leaves, debris, grave blankets and wreaths, sticks, and branches of Rose Township cemeteries.

The plans and specifications are on file and may be examined and picked-up on or after 8:30 a.m. on Monday, February 22, 2021 at the Township Offices, 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

Oral statements may not be relied upon and will not be binding or legally effective.

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

Debbie Miller, MMC, MiPMC  
Rose Township Clerk  
9080 Mason Street  
Holly, Michigan 48442

*Publish: February 13, 2021 and February 20, 2021*

ROSE TOWNSHIP

SEASONAL LANDSCAPE SERVICE CONTRACT FOR ROSE TOWNSHIP CEMETERIES

**BeeBe Cemetery** – S.W. corner of Fish Lake and Rose Center Roads

**Brookins Cemetery** – S. Fenton Road ¼ mile W. of Fish Lake Road

**Rose Center Cemetery** – Milford Road ½ mile S. of Rose Center

Planned operations and all communication shall be scheduled with the Rose Township Clerk, Debbie Miller. The Clerk can be reached at (248) 634-8701, or email at Clerk@rosetownship.com.

1. SUMMARY

- Requirements for landscape mowing, spring and fall clean-ups:
- Landscape: Three (3) Cemetery locations, unless noted differently
- Roadside: Road right-of-way, drain ditches and parking
- Trimming: Designated areas
- Clean-ups: Spring and Fall

2. BASIS OF PROPOSAL

**Bidder will complete the Work in accordance with the Contract for the following unit price(s):**

Site Grass Mowing and trimming for 2021: mowing season from April 1, 2021 through November 30, 2021, weather permitting. Spring and Fall clean-ups.

| Site:  | Location:               | Estimated<br># of Cuts: | Cost Per Cut: | Total Price: |
|--|-------------------------|-------------------------|---------------|--------------|
| Beebe Cemetery   | Fish Lake & Rose Center | 15                      | \$ _____      | \$ _____     |
| Brookins Cemetery                                      | Fenton Road             | 15                      | \$ _____      | \$ _____     |
| Rose Center Cemetery                                   | Milford Road            | 15                      | \$ _____      | \$ _____     |
| Brookins, Beebe & Rose Center Cemetery Spring Clean Up |                         | 1                       |               | \$ _____     |
| Brookins, Beebe & Rose Center Cemetery Fall Clean Up   |                         | 1                       |               | \$ _____     |

TOTAL BID PROPOSAL \_\_\_\_\_

### 3. DUTIES AND RESPONSIBILITIES

#### A. Mowing and Trimming:

- ▶ Establish a mow schedule and have approved by the Rose Township Clerk. A tailored schedule is expected before the following holidays: Easter, Mother's Day, Memorial Day, Father's Day, Independence Day, Labor Day and Veterans Day (weather permitting). Must provide the Clerk with the yearly schedule before contract begins.
- ▶ Remove all sticks, limbs (under 4"), debris and litter before mowing and haul away at contractor's expense. (Debris consists of, but is not limited to, paper, trash, natural debris, rocks and any foreign material.)
- ▶ Mow, trim and blow off grass clippings on and around all headstones/monuments, buildings, walls, fencing, poles, trash containers, roadways, road right-of-way, drain ditches, parking areas and other fixed objects in the cemeteries within the designated mowing area.
- ▶ Check for growth and trim around fence line every time lawn is mowed.
- ▶ Empty trash containers into dumpsters (provided by Rose Township at Rose Center Cemetery and Beebe Cemetery) every time lawn is mowed.
- ▶ Mow landscaped areas to 3" high.
- ▶ Contractor must inspect areas for possible damage to permanent fixtures (signs, graves, etc.) and report any damage within one (1) business day to ensure repairs are completed.
- ▶ Bidder acknowledges that estimated cuts are not guaranteed, and are solely for the purpose of comparison of proposals, and final payment for all unit price proposal items will be based on actual quantities, determined by the Clerk as provided in the contract.

#### B. Spring Clean-up: to be completed by April 1, 2021, weather permitting

- ▶ Removal of all grave blankets, wreaths and winter decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on fences, to be hauled away by contractor.
- ▶ Mowing and Trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

#### C. Fall Clean-up: to be completed before November 5, 2021 (the Friday before Veteran's Day)

- ▶ Removal of all grave blankets, wreaths and decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on fences, to be hauled away by contractor.
- ▶ Mowing and Trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

#### D. Repairs and Other:

- ▶ Protect public and private property, along property lines and roadway.
- ▶ Immediately report damage to signs, posts, light fixtures, hand holes, delineators and landscape plant material. Repair damage to vegetation and ruts on turf areas.
- ▶ Report any damage to the Clerk within one (1) business day of incident to be filed and recorded.
- ▶ Dumpsters are NOT to be used for natural vegetation, natural debris, sticks, limbs, etc. Contractor is responsible for removal of this material from the premises at their cost.
- ▶ **After every time a service is performed, contractor must call the Clerk within one (1) business day to request an inspection.**

#### 4. CONTRACT SERVICES

- A. Contract: The term of this contract shall end December 31, 2021, unless terminated earlier at the convenience of Rose Township at its sole discretion. An invoice must be submitted monthly and payment will be mailed after inspections are complete. If the bidder does not have all information Rose Township has requested within two (2) business days of being awarded the contract (insurance, etc.), the bidder will be removed and the next lowest bidder will be installed. No work can be performed until contract is signed and initialed where needed, and all insurance and documents are submitted to the Rose Township Clerk and insurance is verified.
- B. A certificate of general liability insurance in the amount of \$1,000,000/3,000,000 aggregate; products/complete operations aggregate of \$1,000,000; products and advertising injury of \$1,000,000; each occurrence of \$1,000,000; automobile liability combined single limit \$1,000,000; worker's compensation and employer's liability of \$100,000/\$500,000/\$100,000; all indicating Rose Township as additional insured, including its appointed and elected officials and employees, and shall be provided at the time the contract is signed. Certificates of Insurance documents are attached to and made a condition of this contract.
- C. The contractor will be responsible for the expense to restore any and all damage incurred by the contractor throughout the life of the contract.
- D. The contractor will provide its own equipment, labor and supplies necessary to fulfill the duties and responsibilities. The equipment used will be in good condition and will not pull or rip grass or cause any damage to the turf or surrounding area. Guards must be used on mowers to prevent debris from being thrown from underneath. Rose Township is not responsible for damage to the contractor's equipment due to obstacles encountered during the work.
- E. The contractor shall be responsible for coordinating the work of the entire project and must provide the Clerk with a copy of the tentative schedule.
- F. Proposal packet should be submitted to: Rose Township, 9080 Mason Street, Holly, MI 48442, Attn: Debbie Miller, Clerk, no later than 3:00 pm on Thursday, March 18, 2021. Bids will be opened at that time. The undersigned bidder proposes and agrees, if this proposal is accepted, to enter into an agreement with Rose Township to perform all work as specified or indicated, for the prices and within the times indicated in this contract and in accordance with the other terms and conditions of this document. The Clerk shall be the Township Representative for the contractor and responsible for payment of invoices. Bidder must respond to the Clerk within two (2) business days of March 18, 2021 and sign this contract or contract will not be awarded.
- G. In submitting this proposal, the bidder represents that:
- ▶ Bidder has read and understands the contract in full.
  - ▶ Bidder has visited the sites and accepts the site conditions that may affect cost, progress, and performance of the work. \_\_\_\_\_ (initial here)
  - ▶ Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the work.
  - ▶ Bidder will submit written evidence of its authority to do business in the State of Michigan no later than the date of its execution of the contract.

- ▶ Bidder has not sought, by collusion, to obtain for itself any advantage over any other bidder or over Rose Township.
  - ▶ The bidding documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work for which this proposal is submitted.
  - ▶ Bidder is aware that the Township's decision to proceed with the project is subject to the Township's determination that all legal and financial conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all the foregoing has not been received, the Township may elect, with its sole discretion, not to proceed with the project in which case the bidder shall not have any claim of any kind in contract, tort, equity or otherwise, against the Township.
- H. Time of Completion: Bidder further agrees that work will be fully completed and ready for final payment within 30 calendar days after the date when the contract times commence to run.
- I. Project Utility Sources:
- ▶ All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the contractor.
  - ▶ Public utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewerage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.
  - ▶ Private utilities shall include, but not be limited to: all utilities under the jurisdiction of the Michigan public service commission.
  - ▶ In the event existing utilities are encountered along the line of the work, the contractor shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.
  - ▶ All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.
- J. Utility Protection:
- Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the contractor.
- Detroit Edison: 800-477-4747  
 Miss Dig: 800-482-7171  
 Consumers Energy: 800-477-5050  
 AT&T: 800-246-8464  
 DirecTV: 800-531-5000  
 Xfinity: 800-934-6489  
 Comcast Cable: 800-934-6489
- K. Bidder understands the word "Contractor" means anyone or anything that is associated with the contractor's company, including its employees/subcontractors.
- L. Indemnification: By entering into this Agreement, to the fullest extent permitted by Law, the Contractor shall indemnify and hold harmless the Township and its elected and appointed officials, agents, consultants and employees ("Township") from and against any and all claims, costs, losses, demands or judgments, including actual attorney's fees for damages and claims made against the

Township and caused by, arising out of or relating to any negligent act or omission or breach of any obligation in the performance of this Agreement and directly or indirectly attributable to Contractor, its agents, employees, representative or subcontractors for bodily injury, sickness, death or destruction of tangible personal property damage.

5. ADDENDUMS

Please note any addenda the bidder has attached with this contract:

Named: \_\_\_\_\_ dated: \_\_\_\_\_

Named: \_\_\_\_\_ dated: \_\_\_\_\_

IN WITNESS WHEREOF Rose Township and \_\_\_\_\_ have signed this Agreement in duplicate. One counterpart each has been delivered to Rose Township and above contractor. All portions of the contract documents have been signed or identified by Rose Township and above contractor or on their behalf.

This Agreement will be effective on \_\_\_\_\_.

ROSE TOWNSHIP

CONTRACTOR

By \_\_\_\_\_  
Dianne Scheib-Snyder

By \_\_\_\_\_  
print name: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest: \_\_\_\_\_  
Debbie Miller, Clerk

Attest: \_\_\_\_\_  
Debbie Miller, Clerk

Address for giving notice: 9080 Mason Street, Holly, Michigan 48442



6. PROPOSAL SUBMITTAL

This proposal is submitted by:

A. An Individual

Name (typed or printed): \_\_\_\_\_

Signature: \_\_\_\_\_ date: \_\_\_\_\_

Doing business as: \_\_\_\_\_

B. A Partnership

Partnership Name: \_\_\_\_\_

Signature: \_\_\_\_\_ date: \_\_\_\_\_

Name printed of partner signed: \_\_\_\_\_

C. A Corporation

Corporation Name: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Type (general business, professional, service limited liability, etc.): \_\_\_\_\_

Signature: \_\_\_\_\_ date: \_\_\_\_\_

Name printed of person signed: \_\_\_\_\_

Title: \_\_\_\_\_

Attest \_\_\_\_\_

Date of authorization to do business in the state of Michigan is \_\_\_\_/\_\_\_\_/\_\_\_\_.

*This page to be filled out by Rose Township Clerk*

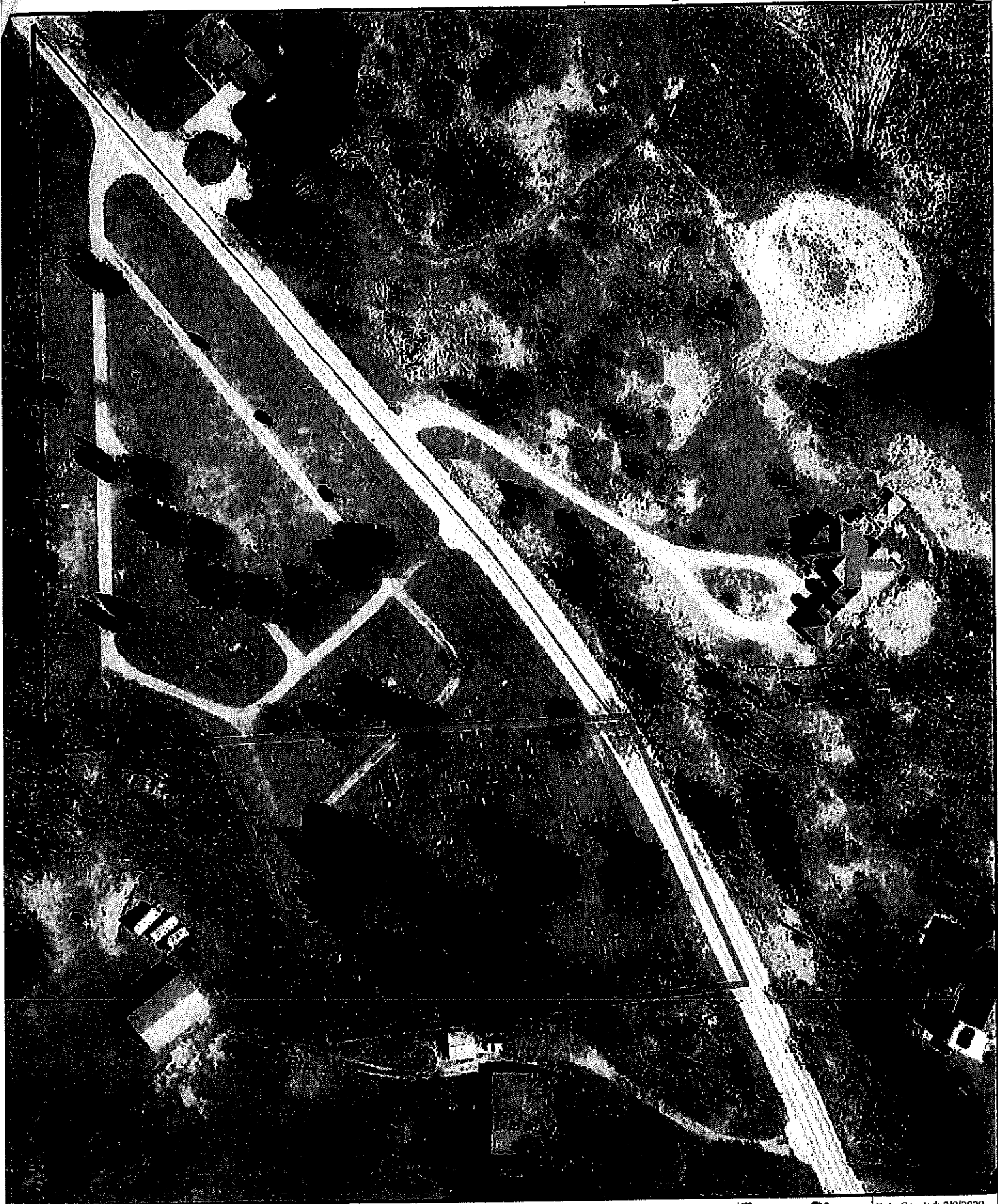
TOWNSHIP BOARD AUTHORIZATION









Authorization for Agreement was approved at the \_\_\_\_\_, 2021 Township Board Meeting.

PROFESSIONAL SERVICE AGREEMENT

This Agreement, entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between Rose Township,  
Oakland County, State of Michigan, and \_\_\_\_\_.

# Rose Center Cemetery



-  2 Foot Contours
-  6 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.

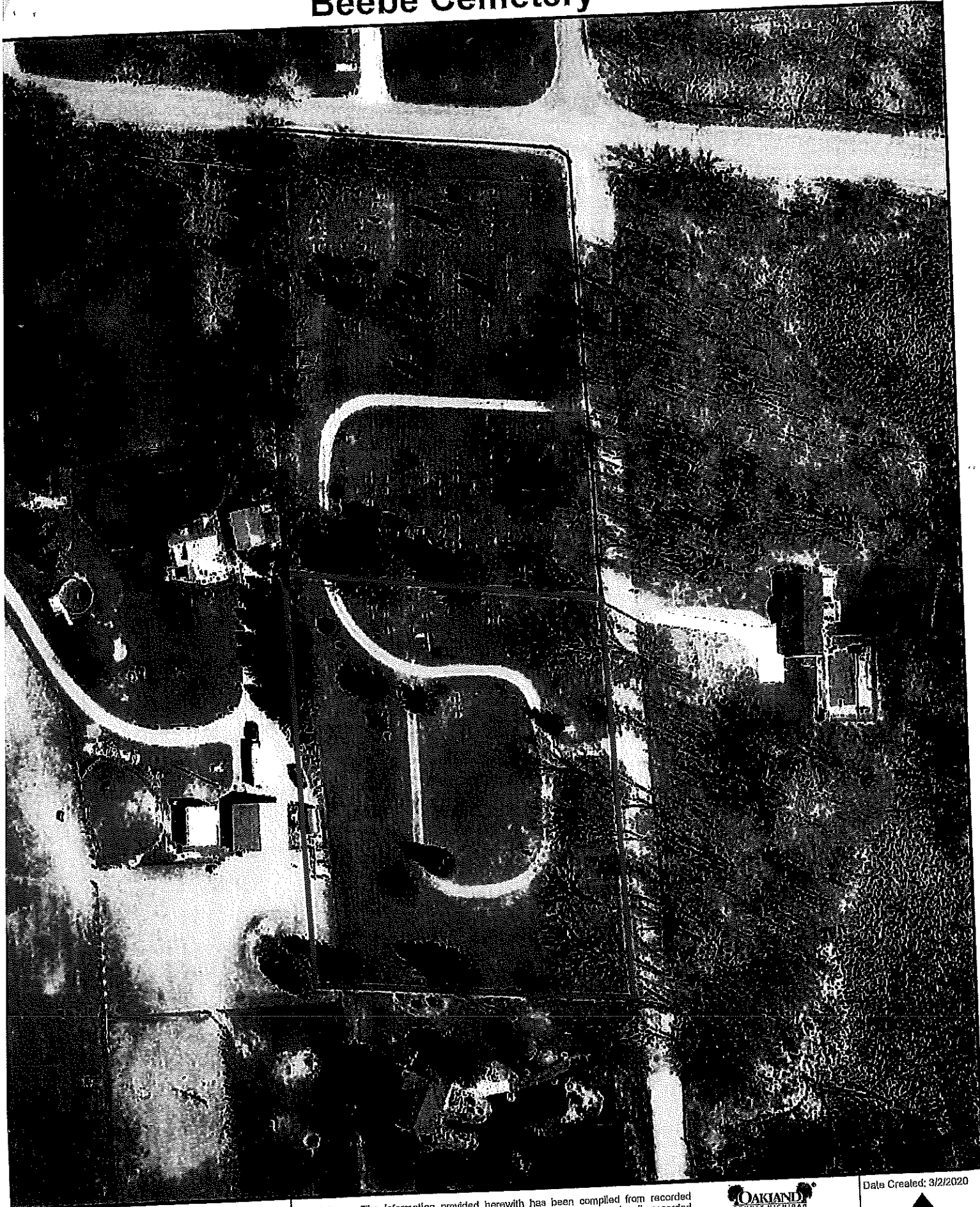










David Coulter  
Oakland County Executive

Date Created: 3/2/2020




# Beebe Cemetery



-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.

**OAKLAND COUNTY MICHIGAN**  
 Learning. Developing. Connecting. Achieving.  
**David Coulter**  
 Oakland County Executive

Date Created: 3/2/2020  
  
 NORTH  
 1 inch = 100 feet

# Brookins Cemetery



-  2 Foot Contour
-  5 Foot Contour
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

**Disclaimer:** The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.



David Couiter  
Oakland County Executive

Date Created: 3/2/2020



**2021  
BOARD OF REVIEW NOTICE  
ROSE TOWNSHIP  
9080 Mason St.  
Holly, Michigan 48442**



**MARCH BOARD OF REVIEW MEETING SCHEDULE**

The 2021 Rose Township Board of Review  
will be held at the  
Rose Township Offices, 9080 Mason Street, Holly, Michigan  
on the following dates and times:

**March 2, 2021 2:00 pm Organizational Meeting**

**Appointments will begin on:**

**Thursday, March 4, 2021 9:00 am – 12:00 pm & 1:00 pm – 4:00 pm  
Monday, March 8, 2021 1:00 pm – 4:00 pm & 6:00 pm – 9:00 pm  
Wednesday, March 10, 2021 9:00 am – 12:00 pm & 1:00 pm – 4:00 pm**

**TO SCHEDULE AN APPOINTMENT IN ADVANCE FOR THE BOARD OF REVIEW, PLEASE  
CONTACT OAKLAND COUNTY EQUALIZATION DIVISION, PRIOR TO February 26, 2021  
TOLL FREE, 1-888-350-0900, EXTENSION 80740 OR (248) 858-0740.**

**APPEARANCES BEFORE THE BOARD OF REVIEW ARE LIMITED TO 15 MINUTES.  
THE BOARD OF REVIEW WILL ACCEPT WRITTEN APPEALS NO LATER THAN 4:00 PM  
WEDNESDAY, MARCH 10, 2021**

All agents protesting values on property other than their own  
**MUST** have written authorization from each property owner they are representing.

Handicapped persons needing assistance to attend the meeting are asked to contact the  
Rose Township Clerk (248) 634-8701 at least 72 hours prior to the meeting.

Debbie Miller, MMC, MIPMC  
Rose Township Clerk

*Publish: February 13, 2021, February 20, 2021, February 27, 2021*

*Posted: February 2, 2021*

**ADVERTISEMENT FOR BIDS  
FOR  
TOWNSHIP OF ROSE**

*Site Grass Mowing Rose Township Offices, Hall and Parks.*

Sealed proposals will be received by the Township of Rose, 9080 Mason St. Holly, Michigan 48442 until 3p.m. Thursday March 18<sup>th</sup>, 2021 at which time, the bids from holders of Record for Site Grass Mowing will be publicly opened and read aloud and the different items noted, for the site grass mowing for Rose Township properties.

The project/work includes Rose Township properties as listed and miscellaneous properties if requested.  
Rose Township Offices, 9080 Mason Street  
Rose Township Hall, 204 Franklin Street  
Civic Park, Corner Milford and Rose Center Road  
Dearborn Park, Corner Milford and Davisburg Road

One-time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2021 date to be determined, (9080 Mason and 204 Franklin)

The plans and specifications are on file and may be examined and picked-up on or after 8:30 A.M. on Monday February 22, 2021 at the Township Office 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

Oral statements may not be relied upon and will not be binding or legally effective

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

By Order of:     David Plewes  
                          9080 Mason Street  
                          Holly, Michigan

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# PROPOSAL TOWNSHIP OF ROSE

*Site Grass Mowing  
Rose Township Office, Hall, Civic and Dearborn Parks.*

## TABLE OF ARTICLES

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| Bidder's Representations .....     | 3                  |
| Further Representations .....      | 4                  |
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| Time of Completion .....           | 6                  |
| Attachments to this Proposal ..... | 7                  |
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| General Requirements-Summary ..... | 10                 |
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**Due Date: March 18<sup>th</sup>, 2021 at 3:00PM**



**ARTICLE 1 – PROPOSAL RECIPIENT**

1.01 This Proposal is submitted to:

ROSE TOWNSHIP  
9080 Mason Street  
Holly, Michigan 48442  
Attn; Clerk

1.02 The undersigned Bidder proposes and agrees, if this Proposal is accepted, to enter into an Agreement with Owner/Buyer in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Proposal and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

2.01 This Proposal will remain subject to acceptance for [30] days after the Proposal opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner/Buyer.

**ARTICLE 3 – BIDDER'S REPRESENTATIONS**

3.01 In submitting this Proposal, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| _____               | _____                |
| _____               | _____                |
| _____               | _____                |

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder is aware of the general nature of work to be performed by Owner/Buyer and others at the Site that relates to the Work as indicated in the Bidding Documents.
- E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Proposal is submitted.
- F. Bidder will submit written evidence of its authority to do business in the State of Michigan not later than the date of its execution of the Agreement.
- G. Bidder is aware that the Owner's decision to proceed with the Project is subject to Owner's determination that all legal, financial and grant approvals, conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all of the foregoing has not been received, the Owner

may elect not to proceed with the Project in which case no bidder shall have a claim of any kind in contract, tort, equity or otherwise, against the Owner.

**ARTICLE 4 -- FURTHER REPRESENTATIONS**

- A. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Proposal;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

**ARTICLE 5 -- BASIS OF PROPOSAL**

**5.01** BIDDER WILL COMPLETE THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE FOLLOWING PRICE(S).

Mowing and trimming of Rose Township properties. One time fall clean-up of Rose Township offices and hall mowing's and leaf removal must be coordinated with Rose Township.

Unit Prices

| Site:  | Location:               | Estimated Cuts: | Cost Per Cut: | Total Price: |
|--|-------------------------|-----------------|---------------|--------------|
| Rose Township Office   | 9080 Mason Street       | 14              | _____         | _____        |
| Rose Township Hall   | 204 Franklin            | 14              | _____         | _____        |
| *Civic Park  | Milford and Rose Center | 14              | _____         | _____        |
| Dearborn park  | Milford and Davisburg   | 14              | _____         | _____        |
| Site Grass Mowing and trimming for 2021 mowing season May thru October   |                         |                 |               | _____        |
| One time mowing, leaf and debris clean-up of Rose Township Hall & Offices,<br>Fall 2021 date to be determined By Zoning Administrator<br>David Plewes (9080 Mason and 204 Franklin) 15 <sup>th</sup> cut |                         |                 |               | _____        |
| Total proposed Bid:  |                         |                 |               | _____        |

\*Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields.

From August thru October mowing shall include common areas and the three (3) ball fields).

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Proposals, and final payment for all Unit Price Proposal items will be based on actual quantities, determined as provided in the Contract Documents.

**ARTICLE 6 – TIME OF COMPLETION**

A. Bidder further agrees that Work will be fully completed and ready for final payment within 60 calendar days after the date when the Contract Times commence to run.

**ARTICLE 7 – attachments to this Proposal**

7.01 The following Certificates of Insurance documents are attached to and made a condition of this Proposal:

- 1. General Liability
  - a. General Aggregate \$1,000,000
  - b. Products/complete operations aggregate \$1,000,000
  - c. Products and advertising injury \$500,000
  - d. Each occurrence \$500,000
- 2. Automobile Liability
  - a. Combined Single Limit \$500,000
- 3. Worker's compensation & employers liability
  - a. \$100,000/\$500,000/\$100,000

**ARTICLE 8 – PROPOSAL SUBMITTAL**

This Proposal submitted by:

If Bidder is:

An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_ (SEAL)  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of general partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

A Corporation

Corporation Name: \_\_\_\_\_ (SEAL)

State of Incorporation: \_\_\_\_\_  
Type (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_ (CORPORATE SEAL)

Attest \_\_\_\_\_

Date of Authorization to do business in \_\_\_\_\_ is \_\_\_\_/\_\_\_\_/\_\_\_\_.

SUBMITTED on \_\_\_\_\_, 2021.

**Article 10 - SUMMARY OF WORK**

**WORK COVERED BY CONTRACT DOCUMENTS:**

- A. Descriptions:
  1. Mowing and trimming
  2. Rose Township Offices (9080 Mason and 204 Franklin)
  3. Rose Township Parks (Civic and Dearborn)
  4. One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2021 date to be determined (9080 Mason and 204 Franklin)
  
- B. Coordination:
  1. Rose Township and service provider shall have a coordination meeting at Dearborn Park, the first week of May. Exact day and time to be determined.
  2. Project Coordination: The Contractor/Seller shall be responsible for coordinating the Work of the entire Project.
  3. Mowing and trimming of Rose Township offices, hall and parks shall first be coordinated with Rose Township representative David Plewes
  4. Contractor to take the utmost care for health and safety when mowing and trimming to occupants and visitors of office, hall, parks.

**WORK BY OWNER:**

The Work shall proceed in a manner to cause minimum disruption to the Owner's operation and the Public.

- A. The Owner *[will be]* performing work at the site:

01140

**WORK RESTRICTIONS**

01140

**ACCESS TO SITE**

In his operations, the Contractor/Seller shall interfere as little as possible with traffic, and in all cases shall confine his operations to the minimum space possible.

**USE OF SITE**

**A. EASEMENTS**

The necessary rights-of-way and easements for construction across or under private properties have been, or will be obtained by the Owner. In carrying out the work within private rights-of-way and easements, the Contractor shall take due and proper precautions against any injury to adjacent properties and structures and shall comply with the conditions outlined in the easement, and/or right-of-way, agreements included in the contract.

**B. SCHEDULES**

Estimated work sequences shall be as follows:

| Base Contract:  | <u>Month</u>   | <u>General Work Description</u>        |
|---|--|--|
| Mowing and trimming<br>Rose Township hall and offices | June 1 <sup>st</sup> -2021- July 5 <sup>th</sup> , 2021<br>May, July 6 <sup>th</sup> - October | once a week cut (5)<br>9 cuts per each |

GENERAL REQUIREMENTS - SUMMARY

Section 01110

One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2021 (9080 Mason and 204 Franklin)  
15<sup>th</sup> cut

Mowing and trimming  
Civic and Dearborn Parks                      May-October                      14 cuts per season

C. PUBLIC R.O.W. PERMITS  
The Contractor shall obtain permits to cut within public rights-of-way and the Contractor shall also furnish any bonds and insurance which may be required.

01180

01180 PROJECT UTILITY SOURCES

All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the Contractor/Seller.

Public Utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.

Private Utilities shall include, but shall not necessarily be limited to: all utilities under the jurisdiction of the Michigan Public Service Commission.

In the event existing utilities are encountered along the line of the work, the Contractor/Seller shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.

All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.

UTILITY PROTECTION

Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the Contractor/Seller.

The Contractor shall call MISS DIG. 1-800-482-7171. also;  
Contractor shall call 811 for National Pipeline Mapping.

0118 00

UTILITY SOURCES

PUBLIC UTILITIES:

Detroit Edison: Northwest Service 248- 427-2200; IGS Group; 313-235-5632  
Pontiac: (248) 427-2924

Consumers Energy: Pontiac; (248) 858-44085

AT&T: Pontiac: (248) 456-0821

Michcon- Distribution; 313-577-7470  
- Transmission; 248-249-4336; 6856-0966

Comcast Cable Television: (586) 883-7253

## SITE MAINTENANCE LANDSCAPE MOWING

### Article 9- Site Maintenance

#### PART 1 - GENERAL

##### 1.01 SUMMARY

- A. This Section describes requirement for landscape mowing of designated areas:
1. Landscape: Office, hall, baseball fields, picnic area and/or other park locations.
    - a) Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields. From August thru October mowing shall include common areas and the three (3) ball fields).
  2. Roadside: Road right-of-way, drain ditches and parking.
  3. Trimming: Designated areas.
- B. Specific site and designations are shown on the drawings.

##### 1.02 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
1. Planned operations shall be scheduled with Owner's Representative.
  2. Specific areas requiring notification and variance from schedule are:
    - a. Offices, Hall and Parks, Offices-Zoning Administrator-David Plewes

#### PART 2 - PRODUCTS

##### 2.01 EQUIPMENT (Contractor/Service Owned)

- A. Mowing equipment includes tractor drawn and/or self propelled grass cutting equipment, and other power or hand equipment required to complete the work.
1. Use equipment in good repair and maintain it to produce a neat, clean and sharp cut to the grass. Do not use equipment that pulls or rips grass or otherwise damages the turf. Use equipment that can cut to 2 inches above the ground.
  2. Equipment mowers with guards to prevent debris from being thrown from under the cutter.
- B. The Owner is not responsible for damage to the Contractor's equipment due to obstacles encountered during the work.

#### PART 3 - EXECUTION

##### 3.01 PREPARATION

- A. Debris, litter:
1. Pick up, remove, and dispose of litter the day of mowing service.
  2. Debris-including but not limited to paper, trash, down branches, rocks and any foreign material.
- B. Site Inspection:
1. Inspect areas for possible damage to permanent fixtures (signs, markers, etc.).
  2. Contact the representative of the location within 48 hours to ensure repairs are completed.

##### 3.02 MOWING AND TRIMMING

- A. Mowing:
1. Mow landscaped areas to 2 inches high and roadside areas to 4 inches high. Curbs flush to adjacent concrete or sidewalk.

SITE MAINTENANCE  
LANDSCAPE MOWING

- B. Trimming:  
mowing
1. Trim next to walls, fences, curbs, poles, tables, benches or other fixed objects within the designated area.
  2. Dearborn Park mowing must be cut/trimmed up to the shoulder of the road and a single swatch of grass must be cut on the back side of wooden fence with fence area being trimmed.

3.03 REPAIRING

- A. Damage:
1. Preserve and protect public or private property, along and adjacent to the roadway, and repair damage and injury that result from the performance of the work.
  2. Immediately repair damage to signs, posts, light fixtures, handholes, and delineators. Repair damage to vegetation and ruts on turf areas, as directed by the Owner.
  3. Report any damage to Zoning Administrator within 48 hours of incident to be filed and recorded.
- B. Repair
1. Complete repairs of turf. Only seed during the seasonal limitation periods.
  2. Replace damaged landscape plant material.

3.04 CLEANING

- A. Lawn Cuttings
1. Grass clippings shall be removed from all sidewalks, roadways, parking areas after each cutting.
  2. Excessive grass clippings, limbs, tress, and debris as needed shall be removed from premises.

3.05 TERMINATION This agreement shall end on November 30, 2021 and may not be terminated earlier (except for cause) without 30 day prior written notice from one party to the other.

END OF SECTION



**Article 11 – Estimated Area of Cutting**

Estimated area for cutting:

Rose Township Office (9080 Mason 06-22-333-005)

.80 acres

Rose Township Hall (204 Franklin 06-22-329-005)

.50 acres

Dearborn Park (NE corner Davisburg & Milford Corner 06-10-400-028)

1.4 acres

Civic Park (06-22-151-003)

6.5 acres all area

06 22 333 005



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 Yr - FEMA Floodplain
- 100 Yr (Detailed) - FEMA Floodplain
- 500 Yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain





Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not be present in the map.





**OAKLAND COUNTY**  
 L. Brooks Patterson  
 Oakland County Executive

Date Created: 2/26/2018  
 NORTH  
 1 inch = 50 feet

# Rose Hall



-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections

-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.



David Coulter  
Oakland County Executive

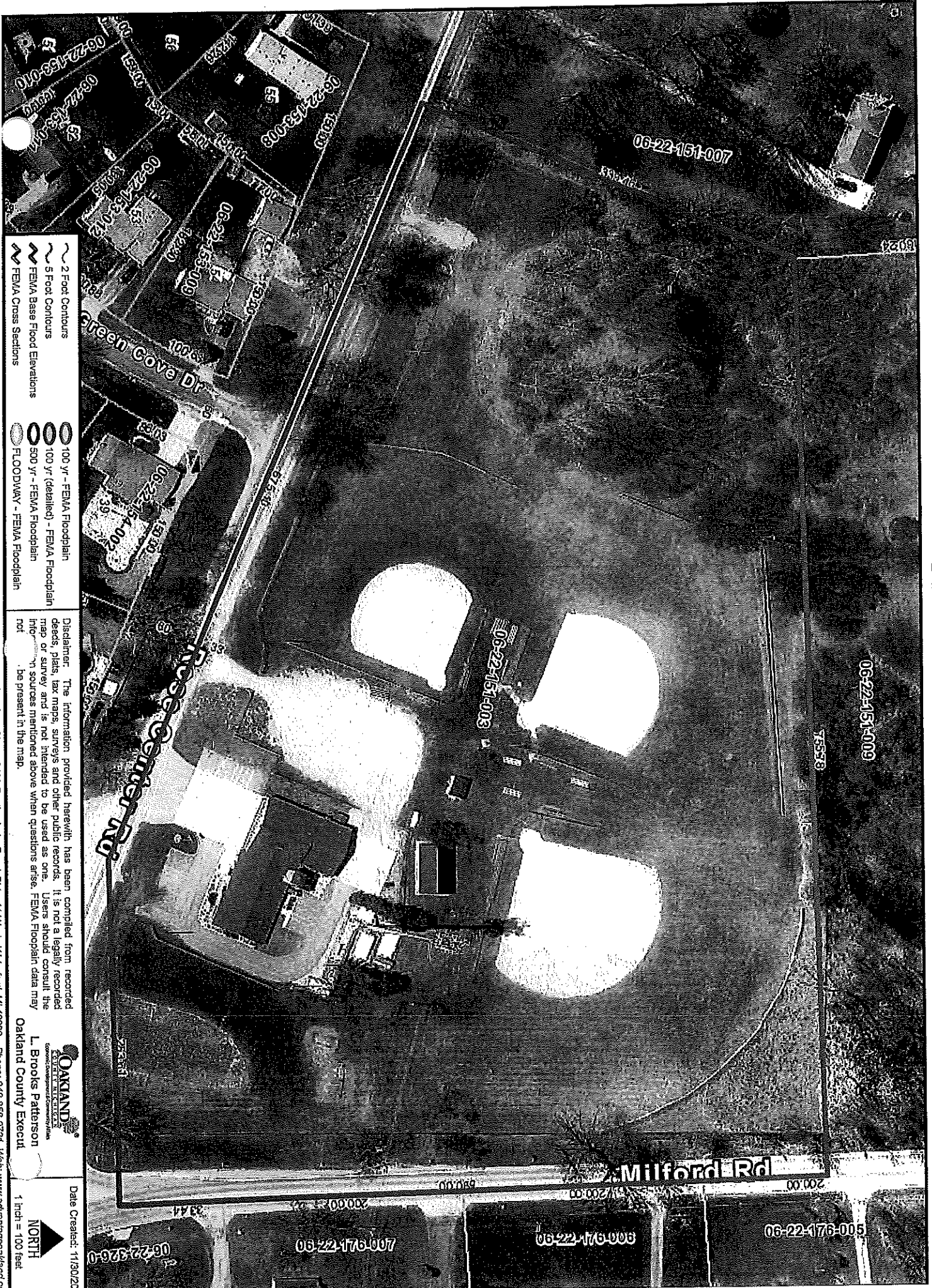
Date Created: 1/14/2011



1 inch = 60 feet



# Civic Park



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain









Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not be present in the map.

**OAKLAND COUNTY ENGINEERS**  
 L. Brooks Patterson  
 Oakland County Executive

Date Created: 11/20/2017  
 NORTH  
 1 inch = 100 feet

# Dearborn Park



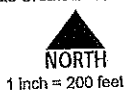
-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.



David Couiter  
Oakland County Executive

Date Created: 2/18/2020



1 inch = 200 feet





QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

Board of Road Commissioners

Ronald J. Fowkes  
Commissioner

Andrea LaLonde  
Commissioner

Nancy Quarles  
Commissioner

Dennis G. Kolar, P.E.  
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.  
Deputy Managing Director  
County Highway Engineer

January 27, 2021

Re: 2021 Gravel Program

Dear Community Member:

The Road Commission for Oakland County (RCOC) Gravel Haul Program will be launched this spring, as it has in past years. As always, we welcome local community participation in the program. If you are already participating in the program, we appreciate your continued support. Since so many communities throughout Oakland County participate in the program, it is important that the interested communities commit by the deadline established below to reduce delays.

RCOC is asking that interested communities must commit, at least "verbally" (including anticipated total funding amount), by March 5, 2021. It is essential to have all the community commitments by this date, the bidding process for the Gravel Haul Program can take up to 3 months from the "advertisement date" to the actual start of the haul. An official letter of commitment will be required by participating communities prior to the bid opening date.

A tentative time line is as follows:

- Township Commitment and requested gravel type: March 5<sup>th</sup>
- Advertisement Date: March 15<sup>th</sup>
- Proposal Date: March 16<sup>th</sup> (proposals are available to contractors)
- Bid Opening Date: April 6<sup>th</sup>
- RCOC Board Meeting: April 22<sup>nd</sup> (anticipated award of bid recommendation)
- Anticipated Start: Mid May to Early June

If you have any questions, please contact me at (248) 858-4888. Your cooperation and participation is appreciated and I look forward to serving you.

Sincerely,

Steve Printz  
Contract Administrator

SP/jlm

Highway Maintenance  
Department

2420 Pontiac Lake Road  
Waterford, MI 48328

248-858-4881

FAX  
248-858-7607

www.rcocweb.org

Quality Life through Good Roads "We Care"



Inter-Departmental Memorandum

DAVISBURG DISTRICT-2

DATE: 2-03-2021

To: DIANNE SCHEIB -SNIDER, Supervisor  
Rose Twp.

FROM: GORDON MORRIS FOREMAN D-2

SUBJECT: 2021 RE-GRAVEL OF TOWNSHIP ROADS

---

Dear Dianne,

Per our conversation below is a list of roads I am recommending for 22 A gravel:

1. Houser (split road with Holly Twp) .51 mile
2. Tucker (split road with Holly Twp.) .50 mile
3. Webberdale and Rosmar .35 mile
4. Buckhorn Lake North of Munger .50 mile
5. Tannock .20 mile
6. Alden, Starmer and Chiefs .30 mile

Gordon Morris, Foreman  
Davisburg Garage

A handwritten signature in cursive script that reads "Gordon Morris".

***ROAD COMMISSION FOR OAKLAND COUNTY  
TRI-PARTY PROGRAM***

Your participation is requested in the FY 2021 Tri-Party Program. The fiscal year governing this program is October 1, 2020 through September 30, 2021. The Oakland County Board of Commissioners has approved a Tri-Party budget of \$2.0 million to create a \$6.0 million program for FY 2021. A total of \$3 million will be designated for townships and a total of \$3 million will be designated for cities and villages.

The distribution formula and method of calculation of Tri-Party allocations have remained the same in an attempt to most equitably distribute the Tri-Party dollars. For cities and villages, it includes RCOC road miles and three-year average annual crashes. For townships, the most recent census population figures are combined with RCOC road miles and three-year annual crashes.

Separate formulas are used because population in the city/village equation would skew the results toward more densely populated cities with fewer RCOC road miles. In townships, population has been used as a determining factor to prevent the distribution from being skewed toward townships with high road miles and small populations. The population data includes the most recent official count from the 2010 U.S. Census and the most recent traffic crash data available from the Traffic Improvement Association of Oakland County is from 2017 to 2019.

A historical report of your community's Tri-Party Program participation is attached along with your community's FY2021 allocation. The report lists the projects that have been completed with their associated costs and shows the allocations that have been reserved for future Tri-Party projects.

Please contact me at (248) 645-2000 extension 2266 if you have any questions.

Thomas G. Noechel  
Programming Supervisor  
Road Commission for Oakland County  
31001 Lahser Road  
Beverly Hills, MI 48025



**ROAD COMMISSION FOR OAKLAND COUNTY  
TRI-PARTY PROGRAM**

**Township of Rose  
County Commissioner:**

**2- Robert Hoffman**

| PROJECT DESCRIPTION                        | Date of<br>Agrmt | Project<br>No. | 1980-2012 | 2013   | 2014   | 2015   | 2016   | 2017   | 2018   | 2019   | 2020   | 2021   | PROJECT TOTAL |           |
|--|------------------|----------------|-----------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------------|-----------|
|  |                  |                |           |        |        |        |        |        |        |        |        |        | 11,688        | TOTAL     |
| 2009 Gravel                                | 6/8/09           | 49942          | 11,688    |        |        |        |        |        |        |        |        |        |               | 11,688    |
| Fish Lake, Highland Twp to Demode          | 6/24/10          | 50482          | 38,218    |        |        |        |        |        |        |        |        |        |               | 38,218    |
| Rose Center Road                           | 6/9/11           | 50961          | 26,817    |        |        |        |        |        |        |        |        |        |               | 26,817    |
| 2012 Gravel Road Program                   | 6/21/12          | 51442          | 29,759    |        |        |        |        |        |        |        |        |        |               | 29,759    |
| 2013 Gravel Road Program                   | 5/23/13          | 51932          | 100,000   | 31,025 |        |        |        |        |        |        |        |        |               | 131,025   |
| 2014 Gravel Road Program                   | 4/24/14          | 52372          | 0         | 89     | 30,450 |        |        |        |        |        |        |        |               | 30,539    |
| 2015 Gravel Road Program                   | 5/7/15           | 52912          | 0         |        |        | 30,186 |        |        |        |        |        |        |               | 30,186    |
| 2016 Gravel Road Program                   | 5/12/16          | 53292          | 0         |        |        |        | 60,106 |        |        |        |        |        |               | 60,106    |
| 2017 Gravel Road Program                   | 5/4/17           | 53692          | 0         |        |        |        |        | 61,517 |        |        |        |        |               | 61,517    |
| Mason Street                               | 3/21/19          | 54192          | 0         |        |        |        |        |        | 62,228 | 62,922 |        |        |               | 125,150   |
| 2020 Gravel Road Program                   | 5/21/20          | 55702          | 0         |        |        |        |        |        |        |        | 63,618 |        |               | 63,618    |
| <b>AMOUNT REMAINING FOR FUTURE PROJECT</b> |                  |                | 0         | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0             | 63,594    |
| <b>TOTAL</b>                               |                  |                | 945,853   | 31,114 | 30,450 | 30,186 | 60,106 | 61,517 | 62,228 | 62,922 | 63,618 | 63,594 |               | 1,411,347 |



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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**CODE ENFORCEMENT DIVISION**

**AGREEMENT FOR CONSULTING SERVICES**

**THIS AGREEMENT**, Entered into this 1st day of February 2021, by the Township of Rose, hereinafter referred to as the Client and Carlisle/Wortman Associates, Inc. hereinafter referred to as the Consultant.

**WHEREAS**, The Client desires to engage the Consultant to provide consulting services in accordance with Section 1.0 of this contract.

**NOW, THEREFORE**, In consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

**SECTION 1.0**

**SERVICES**

- 1.1 The Consultant agrees to provide professional/building code consultation and administration services ("Services") in connection with the Scope of Work in this section. The Township retains the right to make changes within the general scope of the agreement at any time by a written order. If the changes add to or deduct from the extent of the services, the contract sum shall be adjusted accordingly. All such changes shall be executed under the conditions of the original agreement.
- 1.2 Quality of Services under this agreement shall be of the level of professional quality performed by experts regularly rendering this type of service.
- 1.3 The Consultant shall perform its Services in compliance with all applicable laws, ordinances and regulations.
- 1.4 Scope of Work. The Consultant will provide the following services:
  - Receive all applications, review for completeness of submittal, assign a file number, and collect fees for transmittal. Distribute to appropriate parties for review.
  - Process building permit applications and collect fees for transmittal to Township. Distribute approved building plans to trade inspectors (plumbing, electrical, mechanical).
  - Review permits for zoning compliance.
  - Receive requests for inspections and schedule each inspection with appropriate inspectors.
  - Monitor inspector's schedule and inspections to verify completeness and handle any technical or follow-up services needed.
  - Receive phone calls and answer administration and technical questions.
  - Zoning code enforcement services when requested.
  - Provide monthly written reports to the Board.

Richard K. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Principal*  
David Scurto, *Principal* Benjamin R. Carlisle, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* R. Donald Wortman, *Principal*  
Laura K. Kreps, *Associate* Paul Montagno, *Associate*

**SECTION 2.0**

**REPRESENTATION**

It is understood and agreed that Richard K. Carlisle will represent the Consultant in all matters pertaining to this Agreement. From time to time, the Consultant may employ additional personnel or sub-consultants to assist in the execution of matters pertaining to this contract.

**SECTION 3.0**

**PAYMENT FOR SERVICES**

**3.1 Administrative Retainer Services** – For retainer services, the Consultant shall be paid:

- \$1,100 per month for the period of February 1, 2021 to December 31, 2021;
- \$1,150 per month for the period of January 1, 2022 to December 31, 2022;
- \$1,200 per month for the period of January 1, 2023 to December 31, 2023

**3.2 Building Inspections** – For Building Inspections, the Consultant will be paid at a rate of \$65 per inspection.

**3.3 Building Plan Review** – For building plan review, the Consultant shall be paid ninety percent (90%) of the Township's Plan Review Fee.

**3.4 Zoning code enforcement services**- For code enforcement services upon request a rate of \$65 per hour will be charged to the Township.

**3.5 Meeting Attendance** – For attendance at any scheduled Planning Commission, Township Board, Board of Appeals meeting, or court proceedings, the Consultant shall charge the following rates:

|                          |           |
|--------------------------|-----------|
| Richard K. Carlisle      | \$110/hr. |
| Craig Strong             | \$90/hr.  |
| Jeff Shafer              | \$80/hr.  |
| Susan Weaver             | \$55/hr.  |
| Code Enforcement Officer | \$75/hr   |

**3.6 Terms of Payment** - The Consultant shall present the Client an invoice at the end of each month based on work performed. Invoices shall be paid within thirty (30) days after receipt by the "Client".

**SECTION 4.0**

**OWNERSHIP OF MATERIALS**

All documents or other materials prepared by the Consultant under this Agreement shall be considered the property of the Client.

**SECTION 5.0**

**INSURANCE AND LIMITATION OF LIABILITY**

**5.1** During the term of this agreement, the Consultant agrees to procure and maintain in effect insurance policies in the amounts and with the types of coverage shown below:

1. Professional liability insurance protecting the Consultant and its employees in an amount not less than \$1,000,000.

2. Business Auto (Hired & Non-Owned liability Only) in an amount of not less than \$2,000,000.
3. Workers Compensation Insurance in the form and amount required by Michigan law.
4. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.
5. The Consultant agrees to provide to Client copies of Certificates of Insurance regarding the above policies and that the Client be identified as an additional insured.

5.2 The Consultant agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Client harmless from damages and losses arising from the negligent acts, errors or omissions of the Consultant in the performance of professional services under this Agreement, to the extent that the Consultant is responsible for such damages and losses on a comparative basis of fault and responsibility between the Consultant and the Client. The Consultant is not obligated to indemnify the Client for the Client's own negligence.

**SECTION 6.0**

**TERMS OF AGREEMENT**

The term of this Agreement shall be for a period for three (3) years from the date of execution and shall be automatically extended unless written notice canceling the extension is provided by the Client.

This Agreement may be terminated by either the Client or Consultant individually or jointly upon ninety (90) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

**IN WITNESS WHEREOF**, the Consultant and the Client execute this Agreement as of the date first set forth in this Agreement.

**WITNESS**

**CLIENT**

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

**CONSULTANT**

*Agreement for Consulting Services*  
*February 2, 2021*

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Richard K. Carlisle, AICP, PCP  
President  
Carlisle/Wortman Associates, Inc.

**ROAD COMMISSION FOR OAKLAND COUNTY  
TRI-PARTY PROGRAM**

**Township of Rose  
County Commissioner:**

**2- Robert Hoffman**

| PROJECT DESCRIPTION          | Date of<br>Agrmt | Project<br>No. | 1980-2012 | 2013   | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | PROJECT |        |  |
|------------------------------|------------------|----------------|-----------|--------|------|------|------|------|------|------|------|------|---------|--------|--|
|                              |                  |                |           |        |      |      |      |      |      |      |      |      | TOTAL   | TOTAL  |  |
| Gravel                       | C                | 32620          | 20,930    |        |      |      |      |      |      |      |      |      |         | 20,930 |  |
| Green Cove Rd                | C                | 33080          | 9,498     |        |      |      |      |      |      |      |      |      |         | 9,498  |  |
| Tipico Lk gravel             | C                | 33090          | 6,138     |        |      |      |      |      |      |      |      |      |         | 6,138  |  |
| Improve sigh distance (2)    | C                | 33960          | 27,601    |        |      |      |      |      |      |      |      |      |         | 27,601 |  |
| Gravel                       | C                | 34682          | 13,200    |        |      |      |      |      |      |      |      |      |         | 13,200 |  |
| Gravel                       | C                | 35222          | 2,151     |        |      |      |      |      |      |      |      |      |         | 2,151  |  |
| Gravel                       | C                | 35122          | 3,339     |        |      |      |      |      |      |      |      |      |         | 3,339  |  |
| Baker (sight distance)       | C                | 35012          | 5,694     |        |      |      |      |      |      |      |      |      |         | 5,694  |  |
| Buckhorn Lake                | C                | 36592          | 8,465     |        |      |      |      |      |      |      |      |      |         | 8,465  |  |
| Gravel                       | C                | 36542          | 17,800    |        |      |      |      |      |      |      |      |      |         | 17,800 |  |
| Fish Lk @ Fenton             | C                | 37722          | 32,787    |        |      |      |      |      |      |      |      |      |         | 32,787 |  |
| Clinton (Milford-Franklin)   | C                | 38292          | 28,479    |        |      |      |      |      |      |      |      |      |         | 28,479 |  |
| Buckhorn Lake @ Fenton       | C                | 40471          | 81,632    |        |      |      |      |      |      |      |      |      |         | 81,632 |  |
| Rose Ctr @ Milford           | C                | 38884          | 25,990    |        |      |      |      |      |      |      |      |      |         | 25,990 |  |
| Demode Bridge                | C                | 514/92         | 41302     | 5,000  |      |      |      |      |      |      |      |      |         | 5,000  |  |
| Eagle @ Davisburg N & S      | C                | 42252          | 65,585    |        |      |      |      |      |      |      |      |      |         | 65,585 |  |
| Gravel                       | C                | 42972          | 33,503    |        |      |      |      |      |      |      |      |      |         | 33,503 |  |
| 94 Gravel                    | C                | 43772          | 37,430    |        |      |      |      |      |      |      |      |      |         | 37,430 |  |
| 95 Gravel                    | C                | 2/26/98        | 44292     | 59,911 |      |      |      |      |      |      |      |      |         | 59,911 |  |
| 96/97 Gravel                 | C                | 9/24/98        | 45422     | 33,439 |      |      |      |      |      |      |      |      |         | 33,439 |  |
| 98 Gravel                    | C                | 1/27/00        | 45912     | 41,401 |      |      |      |      |      |      |      |      |         | 41,401 |  |
| 99 Gravel                    | C                | 10/12/00       | 46212     | 41,161 |      |      |      |      |      |      |      |      |         | 41,161 |  |
| 00 Gravel                    | C                | 7/26/01        | 46832     | 43,417 |      |      |      |      |      |      |      |      |         | 43,417 |  |
| 01 Gravel                    | C                | 8/8/02         | 47272     | 5,316  |      |      |      |      |      |      |      |      |         | 5,316  |  |
| 02 Gravel                    | C                | 11/17/05       | 48592     | 37,723 |      |      |      |      |      |      |      |      |         | 37,723 |  |
| 05 Gravel                    | C                | 5/10/07        | 49061     | 51,540 |      |      |      |      |      |      |      |      |         | 51,540 |  |
| Rose Center at Hickory Ridge |                  |                |           |        |      |      |      |      |      |      |      |      |         |        |  |

COUNTY OF OAKLAND

1200 N. TELEGRAPH

PONTIAC, MI 48341

Invoice No.

11780M  
11782M  
11788M

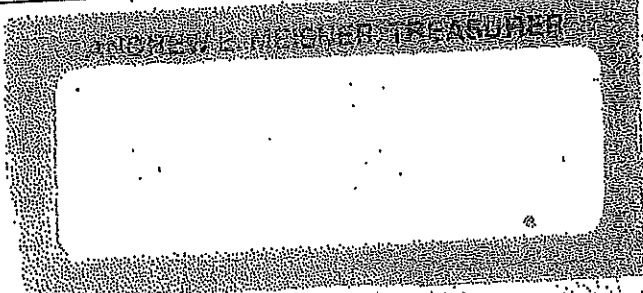
Amount

28,048.84  
32,357.62  
9,037.57

Description

OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20885  
OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20886  
OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20888

\$ 28,048.84 - NoCFA Pay Roll  
\$ 32,357.62 - Township Admin Pay  
Public Health + Safety  
\$ 9,037.57 - Elections



VENDOR NO. 000002598  
VENDOR NAME TOWNSHIP OF ROSE  
PAYMENT NO. 20154957  
DATE 12/18/2020  
TOTAL \*\*\*\*\*\$69,444.03  
REFER QUESTIONS TO (248) 858-5211  
PLEASE SUBMIT ALL INVOICES TO:  
\*\*\*\*\* ACCOUNTS PAYABLE\*\*\*\*\*  
2100 PONTIAC LAKE RD WATERFORD MI 48328-0403

TO AVOID PAYMENT DELAY, YOUR INVOICE MUST INCLUDE THE REQUESTING DEPT, CONTACT PERSON & P.O. NUMBER. IF YOU HAVEN'T SIGNED UP FOR DIRECT DEPOSIT WITH E-MAIL NOTIFICATION, PLEASE CONSIDER IT.

PLEASE FOLD AND DETACH ALONG THIS PERFORATION



COUNTY OF OAKLAND  
DISBURSEMENT ACCOUNT Pontiac, Michigan 48341-0479  
ANDREW E. MEISNER, TREASURER

74-347/724 NO. 20154957  
DATE 12/18/2020  
VOID AFTER 90 DAYS

Sixty nine thousand four hundred forty four and 03/100 Dollars

AMOUNT \*\*\*\*\*\$69,444.03

BY TO THE  
DER OF:

D20154957  
TOWNSHIP OF ROSE  
TREASURER  
9080 MASON ST  
HOLLY MI 48442

Andrew E. Meisner

HUNTINGTON BANK  
WWW.HUNTINGTON.COM

ROSE TOWNSHIP COVID-19 Care Act Expenditures

| Expenditure/Company                   | Service or Item                         | Amount             |
|---------------------------------------|---|--------------------|
| Rose Township                         | North Oakland County Fire Authority     | \$15,207.00        |
| Rose Township                         | North Oakland County Fire Authority     | \$11,498.00        |
| Rose Township                         | Meijer/Target/Ride Aid/Solltis Plastics | \$1,343.84         |
| <b>COVID-19 Care Act Submission 1</b> |   | <b>\$28,048.84</b> |
| <b>Total Expenditures</b>             |   |                    |



ROSE TOWNSHIP COVID-19 Care Act Expenditures

| Expenditure/Company                   |                                | Service or Item               | Amount             |
|---------------------------------------|--------------------------------|-------------------------------|--------------------|
| Rose Township                         | Deputy Treasurer               | Administrative Pay            | \$6,966.36         |
| Rose Township                         | Supervisor                     | Administrative Pay            | \$14,854.08        |
| Rose Township                         | Sunset Maintenance LLC         | Public Health/Safety Cleaning | \$5,012.40         |
| Rose Township                         | I.T. Right/GoToMeeting/Verizon | Telework Capabilities         | \$5,524.78         |
| <b>COVID-19 Care Act Submission 2</b> |                                | <b>Total Expenditures</b>     | <b>\$32,357.62</b> |

**Debbie Miller**

---

**From:** Wood, Kimberly (EGLE) <WOODK2@michigan.gov>  
**Sent:** Wednesday, January 27, 2021 12:33 PM  
**To:** Thomas, Sara (DNR); Robison, Joseph (DNR); Debbie Miller  
**Cc:** Skubinna, John (EGLE)  
**Subject:** MINOR PROJECT routing for HP5-0ZCA-YH92B, Milford Road over Buckhorn Creek  
**Attachments:** MP Routing Slip and MP Materials.pdf

Please see attached MINOR PROJECT routing for HP5-0ZCA-YH92B, Milford Road over Buckhorn Creek. **If you have any questions please contact John Skubinna at 517-256-1469 or skubinnaj@michigan.gov**

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

INTEROFFICE COMMUNICATION

MINOR PROJECT  
TRANSMITTAL SHEET

TO: MDEQ

WRD

John Skubinna

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dam Safety

Transportation Hydro

RRD

MDNR

Fisheries Division

Sara Thomas

Wildlife Division

Joseph Robison

Natural Rivers

Natural Heritage

Wildlife, Lansing

OTHER

State History

Watershed Council

USACE

Dept. of Agriculture

Farmlands

Miscellaneous  
Rose Township

FROM:

Transportation Review Unit  
Water Resources Division  
Lansing, Michigan 48909-7958

RESPOND TO:

John Skubinna - skubinnaj@michigan.gov  
Transportation Review Specialist  
Water Resources Division  
PO Box 30458  
Lansing, MI 48909-7958  
517-256-1469

MDEQ File Number:

HP5-0ZCA-YH92B

Date Sent:

January 27, 2021

By:

John Skubinna

Please provide comments to the above reviewer within 15 days. Thank you.

# Digital PUBLIC TRANSPORTATION AGENCY PROJECTS EGLE/USACE Joint Permit Application (JPA) for Inland Lakes and Streams, Great Lakes, Wetlands, Floodplains, Dams, Environmental Areas, High Risk Erosion Areas and Critical Dune Areas

version 1.17

(Submission #: HP5-0ZCA-YH92B, version 1)

Digitally signed by:  
nForm\_nCore\_MiWaters\_Cert  
CN=EGLE/USACE, O=State of Michigan, OU=EGLE, email=hp5-0zca-yh92b@egle.state.mi.us  
Date: 2021.01.25 10:10:17 -05:00  
Reason: Copy Of Record  
Location: State of Michigan

## Details

---

Submission ID      HP5-0ZCA-YH92B  
Submission Reason    New  
Status                Submitted

## Form Input

---

### Instructions

To download a copy or print these instructions. Please click this link (recommended).

### EGLE/USACE Joint Permit Application (JPA)

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READ THOROUGHLY BEFORE STARTING THE FORM

It is recommended to download a pdf of this page at [www.michigan.gov/jointpermit](http://www.michigan.gov/jointpermit) for reference while filling out the form. Please also refer to this website for additional information regarding this form, including a glossary and other helpful resources on information required to be submitted in this form.

This is the Joint Permit Application (JPA) for construction activities where the land meets the water. This application covers permit requirements derived from state and federal rules and regulations for activities involving:

Wetlands  
Floodplains  
Marinas  
Dams  
Inland Lakes and Streams  
Great Lakes Bottomlands  
Critical Dunes  
High Risk Erosion Areas

This application prevents duplication of state and federal forms for these activities and provides concurrent review under all pertinent state and federal laws. In the case of U.S. Army Corps of Engineers (USACE) jurisdiction, the Michigan Department of Environment, Great Lakes and Energy (EGLE) will also send a copy of this Joint Permit Application to the USACE for simultaneous processing. EGLE will provide coordination between state and federal agencies during the application review.

This application form is set up with the following sections to be completed by the applicant (note that it is recommended to gather all this information prior to starting this form):

Contact Information:

Applicant, Property Owner(s), Consultant(s), and any other Authorized Representative(s)

Authorizations are required from the property owner for:

- when the applicant is not the owner,
- when there is a consultant/representative for the applicant,
- when spoils disposal locations are not on site,
- when other permissions are necessary based on project specifics and are identified by the form.

Project Location Information:

1/25/2021 10:10:17 AM

Address, coordinates, and directions to the site, etc.

**Background Information:**

Existing site conditions, other related permits, existing easements/encumbrances, other related application numbers (pre-application meetings, Wetland Identification Program, etc.)

**Permit Application Category and Public Notice Information:**

This section asks what permit application category you believe fits your project. While this is not required to submit the application, knowing this will also help you submit the right permit application fee and avoid a correction request and processing delays.

The choices of permit application categories to select in the form are:

General Permit, \$50 fee ([https://www.michigan.gov/documents/deq/wrd-general-permit-categories\\_555828\\_7.pdf](https://www.michigan.gov/documents/deq/wrd-general-permit-categories_555828_7.pdf))  
Minor Project, \$100 fee ([https://www.michigan.gov/documents/deq/wrd-minor-project-categories\\_555829\\_7.pdf](https://www.michigan.gov/documents/deq/wrd-minor-project-categories_555829_7.pdf))  
Public Notice Individual Permit, range from \$500-\$4,000 depending on type of activity. For High Risk Erosion Areas and Critical Dune Areas fees for Public Notice individual permit applications can range from \$50-\$4000. Additional fees may be applied for some special project requirements such as hydraulic analysis, dam projects, and a special exception application in a critical dune area. See Fee Schedule on website for more information.

Unsure, select this and the permit reviewer will make the determination on permit type after the application is submitted based on the project details. However, some fee is required to be submitted with the application. If an additional fee is required, EGLE will send a correction request that will show the remaining amount required. The application will not be considered complete without the proper fee.

Adjacent Landowner contact information for Public Notice projects is required by law. This includes any parcels touching the project parcel and parcels across the street.

**Project Description:**

Information on the Proposed Use and Purpose of the project (who and what the project is intended for and why is it needed). This includes a written summary of the project as well as a list of project uses and types to select from as follows:

**Project Use Selections:**

- Private
- Commercial
- Public/Gov/Tribal
- Federal/State funded
- Non-Profit
- Other

**Project Type Selections:**

- Agriculture
- Airport
- Development- Condo/ Subdivision/Residential
- Development-Commercial/ Industrial
- Drain-County
- Drain-Private
- Drawdown
- Lake, Drawdown
- Wetland Forestry
- Landfill
- Marina/Mooring Facility
- Marine Railway
- Mining-Mineral,
- Mining-Sand and Gravel
- Private Residence
- Restoration-Wetland
- Restoration-Stream
- Transportation
- Septic System Surveying or Scientific Measuring Device
- Utility-Electrical, Fiber optic
- Utility-Oil and gas pipelines
- Utility-Sewer/water line
- Other

Construction Details including sequencing, timeframes, SESC measures, etc.

Alternatives Analysis detailing all options considered and why this is the least impactful feasible and prudent proposal. The depth of this analysis is typically commensurate with the size and purpose of the project and at minimum should include variables

such as alternate locations (including other properties), configurations and sizes (layout and design), and methods (construction technologies), and other constraints (local regulations, resource issues). Discussion should also include why the  do nothing  alternative is not feasible or prudent.

#### Project Compensation:

Narrative of how proposed impacts will be compensated (mitigated or other minimization measures), including amount, location, and method; or why mitigation should not be required. This can be traditional mitigation and/or other techniques used to minimize overall loss of functions.

**Resource and Activity Type.** This section is intended to determine what additional sections of the application are generated (as seen on the left side of the screen) for further information gathering. This includes questions regarding what Resource feature is involved (e.g., wetland, stream, floodplain, pond, dam, critical dune, etc.) and if there are identified Special Activities (i.e., activities requiring a specific series of questions to be answered). Be sure to choose all that apply to your project. If your activity is not listed, choose  None of the Above  and move on to the next question. More specific activity questions will appear later based on the resource section answers.

**Resource Information and Impacts Sections (Multiple Sections).** These are a series of sections that will appear on the left side of the screen based on your answers to the Resource and Activity Types section. You will input further information on the existing resources to be Impacted (e.g., wetland type, permanent or temporary impact, water elevation data, drainage area, etc.) and all proposed Project Activities with their Dimensions (e.g., length, width, depth, square footage). For example, when  Wetland  is selected as a resource that your project will involve, a  Wetland Project Information and Impacts  section will appear on the left side of the screen that includes questions specific to gathering information about the wetland.

For projects including Floodplains, Marinas, Dams, Critical Dunes, or High Risk Erosion Areas individual sections will appear on the left side of the screen that include different sets of specialized questions as required by those programs. These sections do not share a specific format. Help tips will guide you in filling out these sections.

For projects including wetlands, ponds, inland lakes, streams, or the Great Lakes resources, individual sections will appear on the left side of the screen that are similar in format to each other. Each of these resource sections asks initial general information and then has additional questions regarding the Types of Activities proposed for each resource. The outline for these resource activity impacts questions is Activity Type, Dimensions Table, and Special Questions.

There are four overall  Types of Activities  groups for wetlands, ponds, inland lakes, streams or the Great Lakes:

- Fill Activities
- Dredge Activities
- Structure Activities
- Other Activities

Under each of these Types of Activity questions, specific activity lists will be shown that are typical for that type (fill, dredge, structure, other) and resource (wetland, lake, stream, etc). Follow these steps to accurately fill out the Activity Type Questions:

1. Start with the Fill question and choose any activities on the list that is included in your project. If your activity is not shown, then select  None of the Above  and move to the next question.

2. When you select an activity listed under Fill, Dredge, Structure, or Other, a dimensions table will appear under that question. This table is where you enter EACH activity OF THE TYPE YOU SELECTED and associated dimensions. Be sure that all the activities you selected are also listed in the table with the dimensions. Multiple activities covering the same footprint may be combined on one line in the table (for example, riprap on slopes of driveway fill can be entered on the same impact dimensions line and does not necessarily need to be broken out).

3. Continue to answer the Activity Type questions (Fill, Dredge, Structure, Other) until all have been answered with either a specific Activity listed under that Type or  None of the Above . If you did not find your activity in any list then select  Other  and provide a description of your activity in the space that appears. Please be as descriptive as possible.

Proposed mitigation questions may appear within specific resource types sections based on your answers. Enter any proposed mitigation in the appropriate section (wetland, stream, etc.) and if no mitigation is proposed you must provide commentary with an explanation as to why it is not required. Mitigation plans according to the mitigation checklist (link) are required for a complete application. When mitigation is proposed be sure to also select mitigation in the Permit Application Type section under the second question.

In the above sections, uploads will be prompted as required by the answers to questions. These should be uploaded in these location (ex, mitigation plans should be uploaded in the mitigation section). Please do not wait to upload one large document with all plans combined at the end. Note that each individual upload is limited to 10M.

#### Upload of Proposed Site Plans.

Any plans or explanatory narratives not requested in previous sections should be uploaded in this section. Construction Plans including overhead view, cross sections, and profiles showing each impact either to-scale or with dimensions are required and typically would be uploaded here. Plan labels should correspond with labels entered in the form for each activity selected. The

application will not be complete without the proper site plans. If drawings are not received with all required dimensions and resources identified, then EGLE will send a correction request and your application processing will be delayed. However, please limit drawings, plans, and narratives submitted to the items necessary for permit review. For example, entire bid package documents and CAD drawings are often not helpful for permit review and may cause delays from wading through extraneous information. Plans, profiles and cross sections specific to the resource impacts are the most helpful.

**Review:**

This section allows you to see the entire form with the answers you entered. Please review for accuracy prior to hitting the submit button. A print option is provided on this screen (print to PDF is recommended). Once the application is submitted you may not make changes to it until the application has been assigned to a staff person.

**Certify & Submit:**

This is the final section of the application form. The **Submit Form** button selection certifies that all information in the application is true and accurate and that you have the authority to apply for the permit as indicated. This application will become part of public record.

We recommend that you have the above information ready prior to starting this application. You will be able to save in-progress applications and come back later, but all required uploads and questions are necessary before the system will allow submittal of the application. Some sections of this application form load faster than others depending on the complexity of the questions. Thanks for your patience while you work through the application. For assistance with this form visit:

<https://www.michigan.gov/jointpermit>

[Click here for additional information on maps, drawings, and other attachment](#)

## Contact Information

### Applicant Information

| First Name | Last Name |
|------------|-----------|
| Jeff       | O'Brien   |

| Organization Name                  |
|------------------------------------|
| Road Commission for Oakland County |

| Phone Type | Number       | Extension |
|------------|--------------|-----------|
| Business   | 248-645-2000 |           |

| Email            |
|------------------|
| jobrien@rcoc.org |

31001 Lahser Road  
Beverly Hills, MI 48025

**Is the Property Owner different from the Applicant?**

No

**Has the applicant hired an agent or cooperating agency (agency or firm assisting applicant) to complete the application process?**

Yes

**Upload Attachment for Authorization from Agent**

Buckhorn-Milford\_Authorize\_EGLE Letter\_2019-03-01.pdf - 12/15/2020 08:18 AM

**Comment**

NONE PROVIDED

**Agent Contact**

**First Name**    **Last Name**  
Alicia            Neal

**Organization Name**  
*The Mannik & Smith Group, Inc.*

**Phone Type**    **Number**        **Extension**  
Business        7342892200

**Email**  
aneal@manniksmithgroup.com

1770 N. Dixie Highway  
Monroe, Michigan 48162

Are there additional property owners or other contacts you would like to add to the application?  
Yes

**Additional Contact Information (1 of 3)**

**Contact Role(s)**  
Property Owner

**Contact Information**

**Prefix**  
*Mr.*

**First Name**    **Last Name**  
Andrew         Peters

**Title**  
*Squad Leader, Design*

**Organization Name**  
*Road Commission for Oakland County*

**Phone Type**    **Number**        **Extension**  
Business        248-645-2000    2289

**Email**  
apeters@rcoc.org

31001 Lahser Road  
Beverly Hills, MI 48025

**Additional Contact Information (2 of 3)**

**Contact Role(s)**  
Consultant



**Contact Information**

**Prefix**

*Mr.*

**First Name      Last Name**

Christopher      Zangara

**Title**

*Project Manager*

**Organization Name**

*The Mannik & Smith Group, Inc.*

**Phone Type      Number      Extension**

Business      7342892200

**Email**

czangara@manniksmithgroup.com

1770 N. Dixie Highway

Monroe, Michigan 48162

**Additional Contact Information (3 of 3)**

**Contact Role(s)**

Property Owner

**Contact Information**

**Prefix**

*Ms.*

**First Name      Last Name**

Kelly      Junco

**Title**

*Environmental Scientist*

**Organization Name**

*Road Commission for Oakland County*

**Phone Type      Number      Extension**

Business      248-645-2000

**Email**

kjunco@rcoc.org

31001 Lahser Road

Beverly Hills, MI 48025

**Project Location**

**DEQ Site Reference Number (Pre-Populated)**

-8477202048945106805

**Project Location**

42.73149475069845,-83.6164116672642

**Project Location Address**

9140 Milford Rd

Holly, MI 48442

**County**

Oakland

Is there a Property Tax ID Number(s) for the project area?

Yes

Please enter the Tax ID Number(s) for the project location

06-22-327-002, 06-22-401-001, 06-22-334-016, 06-22-334-004, 06-22-402-006

Is there Subdivision/Plat and Lot Number(s)?

No

Is this project within Indian Lands?

No

Local Unit of Government (LUG)

Rose Township

Directions to Project Site

Culvert is located approximately 250' east of the intersection of Milford Road and Water Rd, and 1500' west of the intersection of Milford Rd and Rose Center Rd.

### Background Information

Has EGLE and/or United States Army Corps of Engineers (USACE) conducted a pre-application meeting/inspection for this project?

Yes

Provide the date of the pre-application meeting/inspection

11/13/2020

Pre-application File Number:

HP3-MCM0-Q0N1S

EGLE and/or USACE staff person involved in the pre-application meeting/inspection:

John Skubinna

Has the project scope or design changed since the pre-application meeting/inspection?

No

Has EGLE completed a Wetland Identification Program (WIP) assessment for this site?

No

Environmental Areas are coastal wetlands on the shorelines of the Great Lakes. Enter this number only if a designated Environmental Area is in the proposed project area. Environmental Areas are designated locations along the Great Lakes shoreline. If you don't know whether there is an environmental area within the project area, leave blank. Additional information on Environmental Areas can be found by clicking the following link:

[Click Here for Link](#)

Environmental Area Number (if known):

NONE PROVIDED

Has the United States Army Corps of Engineers (USACE) completed either an approved or preliminary jurisdictional determination for this site?

No

Were any regulated activities previously completed on this site under an EGLE and/or USACE permit?

No

Have any activities commenced on this project?

No

Is this an after-the-fact application?

No

Are you aware of any unresolved violations of environmental law or litigation involving the property?

No

Is there a conservation easement or other easement, deed restriction, lease, or other encumbrance upon the property?  
No

Are there any other federal, interstate, state, or local agency authorizations associated with this project?  
Yes

List all other federal, interstate, state, or local agency authorizations.

| Agency | Type of Approval | Number | Date Applied | Approved/Denied/Undetermined |
|--------|------------------|--------|--------------|------------------------------|
|--------|------------------|--------|--------------|------------------------------|

Comments  
NONE PROVIDED

### Permit Application Category and Public Notice Information

#### **Project Category Selection:**

The Permit Application Category you apply under is dependent on the type and scope of activities you are undertaking and the resources affected. There is a three-tier permitting process to aid in expediting permits for regulated activities that occur on wetlands, inland lakes and streams, and the Great Lakes (Parts 301, 303, and 325): General Permit, Minor Project, and Individual Permit.

Additionally, Minor Project categories exist for floodplains under the authority of Part 31.

General Permit and Minor Project categories generally meet specific Best Management Practices criteria that have been shown to minimize impacts to resources if followed correctly. If you select a General Permit or Minor Project Category you must select the specific category(ies) that your project fits under. Any project that does not fit a General or Minor Category are Individual Permit projects. All projects in Critical Dunes, High Risk Erosion Areas, or Dam Safety projects will be Individual Permit Projects.

Indicate the type of permit being applied for.  
Minor Project for wetlands, lakes, streams, floodplains, or Great Lakes

[Link to General Permit Categories with Descriptions](#)

[Link to Minor Permit Categories with Descriptions](#)

[Link to Minor Project Category descriptions for Floodplain Only projects \(See R323.1316\)](#)

If you are applying for a minor project permit, which project type(s) is being proposed?  
MP 36b. Public Transportation Projects 2. Culverts - Large  
MP 31. Outfall Structures and Associated Intake Structures

If you are applying for a general permit, which project type(s) is being proposed?  
NO GP CATEGORY (MP Category only)

### Project Description

Project Use: (select all that apply - Private, Commercial, Public/Government/Tribal, Receiving Federal/State Transportation Funds, Non-profit, or Other)  
Public/Government/Tribal

Project Type (select all that apply):  
Other: Culvert

Please enter your answers in the text box for the next four questions. If you have a long description, please use the document upload at the end of the section. Please make every effort to enter your information directly into the application text boxes. If the answer is in an attachment, please identify that in the text box below.

**Project Summary (Purpose and Use):** Provide a summary of all proposed activities including the intended use and reason for the proposed project.

The purpose of this project is to replace the failing 5' span by 4' rise stone arch masonry culvert with extended concrete box culvert end sections with a new 16' span by 7' rise precast concrete box culvert. The new culvert will provide the required bankfull width, alleviate scour and stream instability, and provide a safe crossing for public use. The intended use of this project is a general public use. The new culvert will accommodate vehicular traffic for Milford Road as well as provide a hydraulically improved stream crossing.

**Project Construction Sequence, Methods, and Equipment:** Describe how the proposed project timing, methods, and equipment will minimize disturbance from the project construction, including but not limited to soil erosion and sedimentation control measures.

1. Close roadway. 2. Install temporary soil erosion measures as indicated in plans. 3. Construct cofferdam and/or other means of water control. 4. Remove the existing culvert. 5. Replace the existing culvert with new precast concrete box culvert including wingwalls, headwalls, backfill. 6. Reconstruct the roadway, construct drainage, guardrail, fencing, other amenities. 7. Place permanent soil erosion measures (seeding, sodding, riprap, etc. 8. Open traffic to roadway. 9. Remove temporary soil erosion measures.

**Project Alternatives:** Describe all options considered as alternatives to the proposed project, and describe how impacts to state and federal regulated waters will be avoided and minimized. This may include other locations, materials, etc.

Replace the culvert: remove the existing 5' span x 4' rise stone masonry culvert with concrete box extensions with a 16' span x 7' rise precast concrete box culvert. Do Nothing: The culvert is currently failing and will ultimately require the closure of the roadway to traffic. Portions of the existing structure may fall into the waterway creating a restriction to flow.

**Project Compensation:** Describe how the proposed impacts to state and federal regulated waters will be compensated, OR explain why compensatory mitigation should not be required for the proposed impacts. Include amount, location, and method of compensation (i.e., bank, on-site, preservation, etc.)

The impact of the proposed roadway section was minimized by utilizing the existing road cross section without widening, 2:1 slopes, providing straight return walls, and utilizing guardrail.

Upload any additional information as needed to provide information applicable to your project regarding project purpose sequence, methods, alternatives, or compensation.

NONE PROVIDED  
Comment  
NONE PROVIDED

## Resource and Activity Type

Important! Answer all questions completely. Properly identifying your project in this section generates the proper application sections. Incomplete applications will require corrections before they can be fully processed.

SELECT THE ACTIVITIES from the list below that are proposed in your project (check ALL that apply). If you don't see your project type listed, select "Other Project Type". These activities listed require additional information to be gathered later in the application.

Culverts - Stream Only  
Intake or Outfall Structures

The Proposed Project will involve the following resources (check ALL that apply).

Wetland  
Stream or River

## Major Project Fee Calculation Questions

Is filling of 10,000 cubic yards or more proposed (cumulatively) within wetlands, streams, lakes, or Great Lakes?  
No

Is dredging of 10,000 cubic yards (cumulatively) or more proposed within streams, lakes, or Great Lakes? (wetlands not included)  
No

Is new dredging or adjacent upland excavation in suspected contamination areas proposed by this application?  
No

Is a subdivision, condominium, or new golf course proposed?  
No

## Wetland Project Information and Impacts

### PLEASE READ

This section is for entering information regarding the impacts to Wetlands only. Do not input information that pertains to other resources (inland lakes, streams, floodplains, etc.). The initial questions are related to wetlands on the project site in general. The Proposed Activities questions are grouped into Fill, Dredge, Structures, Other and are only for wetland impacts related to these activities.

[Click HERE for more information on Wetlands Protection Program.](#)

Has a professional wetland delineation been completed for this site?  
Yes

Attach a copy of wetland delineation report with data form.

[RCOC0020.SWD.Report.pdf - 01/11/2021 10:58 AM](#)

Comment

NONE PROVIDED

Total acres of wetland affected by this project.

| Category  | Affected area (acres) |
|-----------|-----------------------|
| Permanent | 0.0052                |
| Temporary | 0                     |
|           | Sum: 0.0052           |

Is filling or draining of 1 acre or more (cumulatively) of wetland proposed?  
No

Select all wetland types that will be affected by this project:  
Emergent

The following questions gather information on the specific Types of Activities your project includes that will impact WETLANDS. There are four overall Types of Activities: Fill, Dredge, Structure, Other. Under each of the Activity Type questions, specific activity lists will be shown. If the activity is not shown in the list given, select None of the Above and move to the next question. When you select an activity under Fill, Dredge, Structure, or Other, a table will appear under that type. Only enter the dimensions of the activity that are within wetland. Multiple activities covering the same footprint may be combined on one line in the table. Continue to answer the Activity Type questions (Fill, Dredge, Structure, Other) until all have been answered with either a specific Activity listed under that Type or None of the Above. If you did not find your activity in any list then select Other, Other and provide a description of your activity.

If your project includes placing fill in wetland then select the proposed activities from the following list. If your activity is not shown, then select None of the Above and move to the next question. Only enter an impacted area in one of the impact tables (do not duplicate impact entries):  
Road - Upgrade/Improvement

Complete this table for projects involving Fill. Enter each activity/ location that corresponds with each activity selected in the previous question and enter the dimensions. Activities may be entered in one line of the table if they occupy the same impact footprint and cannot be broken out separately (Example: Activity - Driveway and Riprap slope). Multiple activities in different locations should be listed on different lines of the table.

| Activity | Length (feet) | Width (feet) | Depth (feet) | Area (square feet) | Volume (cubic feet) | Volume (cubic yards) | Corrected value for complex impact AREAS (square feet) |
|----------|---------------|--------------|--------------|--------------------|---------------------|----------------------|--|
| WFA1     | 87.03         | 2.19         | 2.09         | 190.5957           | 398.34501299999994  | 15                   | NONE PROVIDED  |
| WFA2     | 8.39          | 5.28         | 2.0          | 44.299200000000006 | 88.59840000000001   | 3                    | NONE PROVIDED  |
|          |               |              |              | Sum: 234.8949      | Sum: 486.943413     | Sum: 18              | Sum: NaN   |

**Source of Fill Material:**

Off-site  
Please Describe  
MDOT approved Borrow Pit

**Type of Fill.**

Other: MDOT Class II Backfill

**Is riprap proposed?**

Yes  
Indicate size range of riprap in inches:  
8" - 16"

**Type of riprap**

Angular rock

**Will material be installed under the riprap?**

Yes

**Type of material installed under riprap:**

Filter fabric

Select from the following list for Excavation/Dredge Activities (if your proposed project is primarily a structure enter the impact as a structure. Only enter an impacted area in one of the impact tables in one impact section):  
Excavation (wetlands)

If your project includes EXCAVATION/DREDGE IN WETLAND then select all of the proposed activities in the following list. If your activity is not shown, then select  None of the Above  and move to the next question. Only enter an impacted area in one of the impact tables (do not duplicate impact entries):

| Activity | Length (feet) | Width (feet) | Depth (feet) | Area (sq. feet)     | Volume (cubic feet) | Volume (cubic yards) | Corrected value for complex impact AREAS (square feet) |
|----------|---------------|--------------|--------------|---------------------|---------------------|----------------------|--|
| WCA1     | -87.03        | 2.19         | 1.0          | -190.5957           | -190.5957           | -7                   | NONE PROVIDED  |
| WCA2     | -8.39         | 5.28         | 2.0          | -44.299200000000006 | -88.598400000000001 | -3                   | NONE PROVIDED  |
|          |               |              |              | Sum: -234.8949      | Sum: -279.1941      | Sum: -10             | Sum: NaN   |

**Spoils Disposal**

**Will the excavation/dredge spoils be disposed of on site or off site?**  
Off-site

**Where will the excavation/dredge spoils be disposed of?**  
Upland disposal area off-site

**Describe any measures used to retain sediment:**  
Silt Fence, Plastic-free mulch blanket.

If your project includes STRUCTURES IN WETLAND then select all of the proposed activities in the following list. If your activity is not shown, then select  None of the Above  and move to the next question. Only enter an impacted area in one of the impact tables (do not duplicate impact entries):  
None of the above

If your project includes Other Activities in WETLAND not listed in this section, then select from the proposed activities in the following list. If your activity in Wetland has not been listed in this Wetland Section, then select **Other** and enter a description of your activity. Only enter an impacted area in one of the impact tables (do not duplicate impact entries). If you selected a Fill, Excavation/Dredging, or Structure activity above in this section, but do not have an activity listed as Other, then select None of the Above for this question.

None of the above

### Wetland Mitigation

EGLE may impose as a condition of any wetland permit, other than a General permit, a requirement for compensatory mitigation. The wetland mitigation requirement may be waived for projects affecting less than one-third of an acre of wetland if no reasonable opportunity for mitigation exists.

Mitigation plans according to the mitigation checklist (link) are required for a complete application  
[Wetland Mitigation Information](#)

**Is Wetland Mitigation being proposed as part of this proposed project?**

No

**Explain why no mitigation is proposed.**

Mitigation is not being proposed because the project includes less than 0.1 acres of disturbed wetland. Slopes will be restored with environmentally friendly seeding and mulch blankets will be plastic free.

## Stream Project Information (1 of 1)

### Stream Information

This section is for entering information regarding the impacts to a stream only. Do not input information that pertains to other resources (inland lakes, Great Lakes, floodplains, etc.).

If there are multiple streams associated with the project impacts, or different Ordinary High Water Mark (OHWM) elevation data on the stream reach, provide the information in duplicate stream project information tabs by clicking on DUPLICATE at the top right or bottom of this screen.

Elevation data must include a description of the reference point or benchmark used and its corresponding elevation. If elevations are from still water provide the observation date and water elevation. Include information in this section only as it pertains to proposed project activities in regards to impacts to streams.

This section is for entering information regarding the impacts to an Inland Lake only. Do not input information that pertains to other resources (Great Lakes, streams, floodplains, etc.).

Elevation data must include a description of the reference point or benchmark used and its corresponding elevation. If elevations are from still water provide the observation date and water elevation. Information provided in this section should pertain only to proposed activities in regards to Inland Lake impacts.

An OHWM can be determined by either surveyed information or through measurements taken in reference to a static benchmark such as an observed water level or base of a tree, etc. The following information indicates how to determine the OHWM in different situations:

OHWM for Inland Lakes (Part 301) is the line between upland and bottomland identified by the presence of a distinct change in character of the land caused by successive changes in water levels. See EGLE's YouTube Series for OHWM video tutorials, and the sample OHWM drawing for more information.

In Section 10 regulated waters, the U.S. Army Corps of Engineers (USACE) regulates activities below the USACE Great Lakes OHWM elevation.

[Determining the Ordinary High Water Mark \(OHWM\) - Video](#)

**Please provide a name for the stream, river, channel:**

Buckhorn Creek

**Stream Water elevation reference\* (show elevation on plans with description):**

NAVD 88

**Ordinary High Water Mark (OHWM) elevation (feet):**

968.02

Date of observation (M/D/Y)  
11/23/2020

What length (feet) does the project activity(ies) extend waterward of the OHWM?  
38.00

What length (feet) does the project activity(ies) extend landward of the OHWM?  
6.87

Is the drainage area upstream of the proposed project area greater than 2 sq. miles?  
Yes

What is the the width (feet) of the stream where the water begins to overflow its banks. This is called the Bankfull width.  
16.0

Will a turbidity curtain be used during the proposed project?  
No

If there are multiple streams associated with the project impacts, or different Ordinary High Water Mark (OHWM) elevation data on the stream reach, provide the information in duplicate stream project information tabs by clicking on DUPLICATE or ADD NEW below. This adds a new section where you will enter the information about additional project impacts.

### Inland Lakes, Great Lakes and Stream Impacts (1 of 1)

#### PLEASE READ

This section will collect information regarding Inland Lakes, Great Lakes, and Streams impacts and activities only. The initial questions are related to which waterbody the impacts pertain to. When there are multiple waterbodies (e.g., some impacts are on an inland lake and some impacts are on a stream), fill out a DUPLICATE tab for each waterbody impacted. For each waterbody, questions will be asked regarding the proposed activities. Proposed Activities questions are grouped into Fill, Dredge, Structures, Other and are only for the impacts related to these groups. Click [HERE](#) for more information on the Inland Lakes and Streams Protection Program.

[Link to information on Inland Lakes and Streams Permitting](#)

The following impact description applies to: (select only one at a time, duplicate this entire section if there are impacts to multiple waterbody types):  
Stream

#### Linear feet of stream affected by your project

| Category  | Affected linear feet (ft) |
|-----------|---------------------------|
| Permanent | 88.22                     |
| Temporary | 0.0                       |
|           | Sum: 88.22                |

The following questions gather information on the specific Types of Activities your project includes that will impact INLAND LAKES, STREAMS, AND GREAT LAKES. There are four overall Types of Activities: Fill, Dredge, Structure, and Other. Under each of the Activity Type questions, specific activity lists will be shown. If the activity is not shown in the list given, select None of the Above and move to the next question. When you select an activity under Fill, Dredge, Structure, or Other, a table will appear under that type. Only enter the dimensions of the activity that are within INLAND LAKES, STREAMS, or GREAT LAKES. Multiple activities covering the same footprint may be combined on one line in the table. Continue to answer the Activity Type questions (Fill, Dredge, Structure, Other) until all have been answered with either a specific Activity listed under that Type or None of the Above. If you did not find your activity in any list then select Other, Other and provide a description of your activity.

Select from the following list all Fill Activities (select all that apply to this waterbody impacted):  
Road - Upgrade/Improvement

Complete this table for projects involving Fill below the Ordinary High Water Mark. Enter each activity/ location that corresponds with each activity selected in the previous question and enter the dimensions. Activities may be entered in one line of the table if they occupy the same impact footprint and cannot be broken out separately (Example: Activity - Driveway and Riprap slope). Multiple activities in different locations should be listed on different lines of the table.



| Activity | Length (feet) | Width (feet) | Depth (feet) | Area (square feet) | Volume (cubic feet) | Volume (cubic yards) | Corrected value for complex impact Areas (square feet) |
|----------|---------------|--------------|--------------|--------------------|---------------------|----------------------|--|
| FA1      | 67.0          | 20.06        | 2.99         | 1344.02            | 4018.6198000000004  | 149                  | NONE PROVIDED  |
| FA2      | 67.0          | 33.97        | 8.02         | 2275.99            | 18253.439799999996  | 676                  | NONE PROVIDED  |
| FA3      | 131.49        | 5.01         | 2.09         | 658.7649           | 1376.8186409999998  | 51                   | NONE PROVIDED  |
| FA4      | 131.49        | 15.67        | 2.99         | 2060.4483          | 6160.740417000001   | 228                  | NONE PROVIDED  |
| FA5      | 8.39          | 4.30         | 2.05         | 36.077             | 73.95785            | 3                    | NONE PROVIDED  |
| RFA1     | 10.27         | 32.90        | 4.31         | 337.883            | 1456.2757299999998  | 54                   | NONE PROVIDED  |
| RFA2     | 11.50         | 38.47        | 3.65         | 442.405            | 1614.7782499999998  | 60                   | NONE PROVIDED  |
|          |               |              |              | Sum:<br>7155.5882  | Sum: 32954.630488   | Sum: 1221            | Sum: NaN   |

**Type of Fill**

Other: MDOT Class II Backfill

**Source of Fill**

Off-site

**Is riprap proposed?**

Yes

**Indicate size range of riprap:**

8" - 16"

**Type of riprap**

Angular rock

**Will material be installed under the riprap?**

Yes

**Type of material installed under riprap:**

Filter fabric

Activities Involving Dredging or Excavation below the Ordinary High Water Mark: Select from the following list for Excavation/Dredge Activities (select all that apply to this waterbody impacted):  
Excavation for toestone installation

**Projects involving Excavation/Dredging:**

| Activity | Length (feet) | Width (feet) | Depth (feet) | Area (square feet)  | Volume (cubic feet) | Volume (cubic yards) | Corrected value for complex impact Areas (square feet) |
|----------|---------------|--------------|--------------|---------------------|---------------------|----------------------|--|
| CA1      | -67           | 32.30        | 2.99         | -2164.1             | -6470.6590000000001 | -240                 | NONE PROVIDED  |
| CA2      | -67           | 45.14        | 8.02         | -3024.38            | -24255.5276         | -898                 | NONE PROVIDED  |
| CA3      | -10.27        | 32.90        | 4.59         | -337.883            | -1550.88297         | -57                  | NONE PROVIDED  |
| CA4      | -11.50        | 38.47        | 2.62         | -442.405            | -1159.1011          | -43                  | NONE PROVIDED  |
| CA5      | -131.49       | 3.99         | 2.09         | -524.6451000000001  | -1096.5082590000002 | -41                  | NONE PROVIDED  |
| CA6      | -131.49       | 10.43        | 2.99         | -1371.4407          | -4100.6076930000001 | -152                 | NONE PROVIDED  |
| CA7      | -8.39         | 3.46         | 2.05         | -29.029400000000003 | -59.51027           | -2                   | NONE PROVIDED  |
|          |               |              |              | Sum: -7893.8832     | Sum: -38692.796892  | Sum: -1433           | Sum: NaN   |

**Has this area been previously dredged?**

No

Is long-term maintenance dredging proposed?  
No

What is the method used to be dredged?  
Mechanical

Has the dredge material been tested?  
No

**Spoils Disposal**

Will the excavation/dredge spoils be disposed of on site or off site?  
Off-site

Where will the excavation/dredge spoils be disposed of?  
Upland disposal area off-site

If your project includes **STRUCTURES** then select all of the proposed activities in the following list. If your activity is not shown, then select  None of the Above  and move to the next question. Only enter an impacted area in one of the impact tables (do not duplicate impact entries):

Culvert  
Outfall Structure

**Projects involving Structures constructed below the Ordinary High Water Mark:**

| Activity | Length (feet) | Width (feet) | Depth (feet) | Area (square feet) | Volume (cubic feet) | Volume (cubic yards) | Corrected value for complex impact AREAS (square feet) |
|----------|---------------|--------------|--------------|--------------------|---------------------|----------------------|--|
| SCA1     | -48.10        | 2.76         | 2.99         | -132.756           | -396.94044          | -15                  | NONE PROVIDED  |
| SCA2     | -48.10        | 1.43         | 6.02         | -68.783            | 414.07365999999996  | -15                  | NONE PROVIDED  |
| SFA1     | 60.42         | 7.68         | 2.99         | 464.0256           | 1387.4365440000001  | 51                   | NONE PROVIDED  |
| SFA2     | 60.42         | 4.82         | 6.02         | 291.2244           | 1753.1708879999999  | 65                   | NONE PROVIDED  |
|          |               |              |              | Sum:<br>553.711    | Sum: 2329.593332    | Sum: 86              | Sum: NaN   |

If your project includes Other Activities not listed in this section, then select from the proposed activities in the following list. If your activity has not been listed in this Section, then select  Other  and enter a description of your activity. Only enter an impacted area in one of the impact tables (do not duplicate impact entries). If you selected a Fill, Excavation/Dredging, or Structure activity above in this section, but do not have an activity listed as Other, then select None of the Above for this question.  
None of the above

Does the proposed project include mitigation?  
none

If there are multiple waterbodies associated with the project impacts, or different Ordinary High Water Mark (OHWM) elevation data on the waterbody, provide the information in duplicate stream project information tabs by clicking on DUPLICATE or ADD NEW below. This adds a new section where you will enter the information about additional project impacts.

**Intake or Outfall Structures**

Is the intake structure associated with an authorized outfall structure?  
No

Number of intakes or outfalls:  
1

Pipe Description

| Unique Identifier | Pipe Diameter (inches): | Invert Elevation: |
|-------------------|-------------------------|-------------------|
| Outfall 1         | 15                      | 971.33            |

**Type of intake or outfall stabilization:**

End section

**Has the water been treated (outfall only)?**

No

**Bridges and Culverts (1 of 1)**

Complete once for a single structure or add multiple sections when multiple structures are proposed. Use the duplicate button to copy this section to enter information about each individual structure. If there are two or more you should duplicate for each one.

**Unique Identifier:**

PR 16' Span x 7' Rise Box Culvert

**STREAM INFORMATION**

| Width of the stream |                   |
|---------------------|-------------------|
| Upstream (feet)     | Downstream (feet) |
| 27.14               | 19.66             |

**Cross-sectional area of primary channel (square feet):**

49.55

**The width of the stream where the water begins to overflow its banks. Bankfull width (feet):**

16.00

**Is there an existing structure?**

Yes

**Is the existing Structure perched?**

No

Click the link below to view bridge profile sample drawings.

[Click here for link](#)

**Help for the following Table**

Structure Width: Enter the total width of culvert or bridge in feet.

Culvert Length or Bridge span: Enter the total length perpendicular or across the stream in feet.

Culvert Height Prior to any burying: Enter the total width of culvert in feet at this location as it measures on land. Do not subtract any depth the culvert may be buried. For bridges enter "0".

Depth culvert buried: Enter total feet the culvert bottom will be buried. Does not apply to bridges so enter "0".

Bottom of bridge beam (upstream) elevation (feet): For culverts enter "0".

Bottom of bridge beam (downstream) elevation (feet): For culverts enter "0".

Stream Invert Elevation (feet) Upstream: This is the elevation at the bottom of the culvert as it lies in place after installation on the upstream end of the culvert, not including any fill on the culvert bottom.

Stream Invert Elevation (feet) Downstream: This is the elevation at the bottom of the culvert as it lies in place after installation on the downstream end of the culvert, not including any fill on the culvert bottom.

Bridge rise from bottom of beam to streambed or culvert crown height (feet): This is the elevation at the top of the culvert as it lies in place after installation, for bridges this is from the bottom of the beam. Do not including any fill on top of the culvert or the bridge structure.

Total structure waterway area above streambed (square feet): This is the total square foot area that would allow passage of

water through the structure opening.

Total structure waterway area below the 100-year elevation (square feet) (if known): This is the total square foot area that would allow passage of water that is below the 100-year flood elevation.

Elevation of road grade at structure (feet): Enter the elevation at the road above the structure.

Elevation of low point in road (feet): Enter the elevation of the lowest point in the road nearest the structure.

Distance from low point of road to mid-point of structure (feet): How far (in feet) from the structure does any fill used for the structure extend before it reaches the existing grade?

Length of approach fill from edge of bridge/culvert to existing grade (feet):

**Existing and Proposed Bridge and/or Culvert Information**

| Question   | Existing | Proposed |
|--|----------|----------|
| Structure width (parallel to stream) (feet)  | 48.10    | 60.42    |
| Culvert length or bridge span (length perpendicular to stream) (feet)                    | 5        | 16       |
| Height of culvert prior to burying (if bridge enter 0)                                   | 4        | 7        |
| Depth culvert buried (feet) (if bridge enter 0)  | 0        | 2.27     |
| Bottom of bridge beam (feet) upstream (if culvert enter 0)                               | 0        | 0        |
| Bottom of bridge beam (feet) downstream (if culvert enter 0)                             | 0        | 0        |
| Stream invert elevation at bridge (feet) upstream  | 965.94   | 963.00   |
| Stream invert elevation at bridge (feet) downstream                                      | 965.85   | 963.00   |
| Bridge rise from bottom of beam to streambed or culvert crown height (feet)              | 4.0      | 7.0      |
| Total structure waterway opening above streambed (square feet)                           | 18.88    | 74.25    |
| Total structure waterway area below the 100-year elevation (square feet) (if applicable) | 18.88    | 43.57    |
| Elevation of road grade at structure (feet)  | 976.76   | 976.76   |
| Elevation of low point in road (feet)  | 976.75   | 976.75   |
| Distance from low point in road (feet)   | 7.65     | 6.39     |
| Length of approach fill from edge of bridge/culvert to existing grade (feet)             | 28.82    | 21.81    |

| Culvert Type:  | Existing | Proposed |
|--|----------|----------|
|  |          | Box      |
| Other: 5' span x 4' rise masonry culvert, 5' span x 4' rise concrete box culvert end extensions. |          |          |

| Culvert Material:                                    | Existing | Proposed |
|--|----------|----------|
|  |          | Concrete |
| Other: Rock and Mortar Middle, Concrete End Sections |          |          |

| Structure Entrance Design Type: | Existing | Proposed  |
|---------------------------------|----------|-----------|
|                                 |          | Wingwalls |
| Wingwalls                       |          |           |

**Certification Upload**  
 NONE PROVIDED  
**Comment**  
 NONE PROVIDED

**Upload of Proposed Site Plans**

**REQUIRED Application, maps, and drawings:**

- \*Overall Project Site Plan
- \*Cross-Sectional Drawings

For Part 315 Dam Safety applications attach detailed signed and sealed engineering plans for a Part 315 dam repair, dam alteration, dam abandonment, or dam removal.  
Examples site plan and cross-sectional drawings

For additional information on maps, drawings, and other attachments visit [michigan.gov/jointpermit](http://michigan.gov/jointpermit)

Required on all Site Plan uploads. Please identify that all of the following items are included on your plans that you upload with this application.

| Site Plan Features  | Existing and Proposed Plan Set |
|---|--------------------------------|
| Scale, Compass North, and Property Lines  | Yes                            |
| Fill and Excavation areas with associated amounts in cubic yards                                  | Yes                            |
| Any rivers, lakes, or ponds and associated Ordinary High Water Mark (OHWM)                        | Yes                            |
| Exterior dimensions of Structures, Fill and Excavation areas associated with the proposed project | Yes                            |
| Dimensions to other Structures and Lot Lines associated with the project                          | Yes                            |
| Topographic Contour Lines from licensed surveyor or engineer when applicable                      | Yes                            |

**Upload Site Plans and Cross Section Drawings for your Proposed Project**

[EGLE\\_Milford\\_20210125.pdf - 01/25/2021 10:07 AM](#)

**Comment**

NONE PROVIDED

**Additional Required and Supplementary Documents**

[Milford Proposed Culvert HY-8 Report.pdf - 01/15/2021 02:38 PM](#)

[Milford Existing Culvert HY-8 Report.pdf - 01/15/2021 02:38 PM](#)

[Re\\_Milford Road \(over Buckhorn Creek\).pdf - 01/25/2021 10:08 AM](#)

**Comment**

NONE PROVIDED

**Fees**

The application fee identified in this section is a calculation based on answers to the questions in this application. This calculation is an estimate of the total fee and will be reviewed by the application processor to determine if any additional fees are required for a complete application.

**Total Fee Amount:**

\$0.00

**Is the applicant or landowner a State of Michigan Agency?**

No

## Status History


---

|                       | User        | Processing Status |
|-----------------------|-------------|-------------------|
| 12/15/2020 8:12:41 AM | Alicia Neal | Draft             |
| 1/25/2021 10:09:49 AM | Alicia Neal | Submitted         |

| JPA SECTION 10                       |                     |                    |                    |           |             |             |                         |
|--------------------------------------|---------------------|--------------------|--------------------|-----------|-------------|-------------|-------------------------|
| FILL & DREDGE ACTIVITIES             |                     |                    |                    |           |             |             |                         |
| AREA                                 | AVERAGE CUT LENGTH  | AVERAGE CUT WIDTH  | AVERAGE CUT DEPTH  | CUT AREA  | CUT VOLUME  | CUT VOLUME  | LOCATION OF CUT AREA    |
| NAME                                 | (FT)                | (FT)               | (FT)               | (SFT)     | (CFT)       | (CYD)       |                         |
| CUT AREA #1                          | 87.00               | 32.30              | 2.99               | 2164.10   | 6470.68     | 235.65      | BETWEEN 100 YEAR & OHWM |
| CUT AREA #2                          | 67.00               | 45.14              | 8.02               | 3024.38   | 24256.53    | 896.35      | BELOW OHWM              |
| CUT AREA #3                          | 10.27               | 32.90              | 4.59               | 337.88    | 1550.88     | 57.44       | BELOW OHWM              |
| CUT AREA #4                          | 11.60               | 38.47              | 2.62               | 442.41    | 1159.10     | 42.83       | BELOW OHWM              |
| CUT AREA #5                          | 131.49              | 3.99               | 2.08               | 524.65    | 1098.51     | 40.61       | BELOW OHWM              |
| CUT AREA #6                          | 131.49              | 10.43              | 2.89               | 1371.44   | 4100.61     | 151.87      | BETWEEN 100 YEAR & OHWM |
| CUT AREA #7                          | 8.39                | 3.46               | 2.05               | 29.03     | 69.51       | 2.20        | BETWEEN 100 YEAR & OHWM |
| CUT AREA #8                          | 68.22               | 8.00               | 2.00               | 449.76    | 699.52      | 33.32       | BETWEEN 100 YEAR & OHWM |
| STRUCTURE CUT AREA #1                | 48.10               | 2.78               | 2.99               | 132.76    | 396.84      | 14.78       | BETWEEN 100 YEAR & OHWM |
| STRUCTURE CUT AREA #2                | 48.10               | 1.43               | 8.02               | 64.78     | 414.07      | 15.34       | BELOW OHWM              |
| <b>TOTAL CUT BELOW OHWM (CYD) =</b>  |                     |                    |                    |           |             | 1498.42     |                         |
| AREA                                 | AVERAGE FILL LENGTH | AVERAGE FILL WIDTH | AVERAGE FILL DEPTH | FILL AREA | FILL VOLUME | FILL VOLUME | LOCATION OF FILL AREA   |
| NAME                                 | (FT)                | (FT)               | (FT)               | (SFT)     | (CFT)       | (CYD)       |                         |
| FILL AREA #1                         | 67.00               | 20.08              | 2.09               | 1344.02   | 4018.62     | 149.84      | BETWEEN 100 YEAR & OHWM |
| FILL AREA #2                         | 67.00               | 33.97              | 8.02               | 2275.99   | 18253.44    | 676.65      | BELOW OHWM              |
| FILL AREA #3                         | 131.49              | 5.01               | 2.09               | 658.78    | 1378.82     | 50.99       | BELOW OHWM              |
| FILL AREA #4                         | 131.49              | 15.87              | 2.99               | 2060.45   | 6160.74     | 228.19      | BETWEEN 100 YEAR & OHWM |
| FILL AREA #5                         | 8.39                | 4.30               | 2.05               | 36.08     | 73.99       | 2.74        | BETWEEN 100 YEAR & OHWM |
| RPRAP FILL AREA #1                   | 10.27               | 32.90              | 4.31               | 337.88    | 1456.28     | 53.94       | BELOW OHWM              |
| RPRAP FILL AREA #2                   | 11.60               | 38.47              | 3.65               | 442.41    | 1814.78     | 69.81       | BELOW OHWM              |
| RPRAP FILL AREA #3                   | 58.22               | 8.00               | 2.00               | 449.76    | 899.52      | 33.32       | BETWEEN 100 YEAR & OHWM |
| STRUCTURE FILL AREA #1               | 60.42               | 7.68               | 2.69               | 464.03    | 1387.44     | 51.39       | BETWEEN 100 YEAR & OHWM |
| STRUCTURE FILL AREA #2               | 60.42               | 4.82               | 8.02               | 291.22    | 1753.17     | 64.93       | BELOW OHWM              |
| <b>TOTAL FILL BELOW OHWM (CYD) =</b> |                     |                    |                    |           |             | 1370.18     |                         |

| JPA SECTION 12                   |                     |                    |                    |           |             |             |  |
|----------------------------------|---------------------|--------------------|--------------------|-----------|-------------|-------------|--|
| WETLAND FILL & DREDGE ACTIVITIES |                     |                    |                    |           |             |             |  |
| AREA                             | AVERAGE CUT LENGTH  | AVERAGE CUT WIDTH  | AVERAGE CUT DEPTH  | CUT AREA  | CUT VOLUME  | CUT VOLUME  |  |
| NAME                             | (FT)                | (FT)               | (FT)               | (SFT)     | (CFT)       | (CYD)       |  |
| WETLAND CUT AREA #1              | 87.03               | 2.19               | 1.00               | 190.60    | 190.60      | 7.06        |  |
| WETLAND CUT AREA #2              | 8.39                | 5.28               | 2.00               | 44.30     | 88.60       | 3.28        |  |
| <b>TOTAL CUT (CYD) =</b>         |                     |                    |                    |           |             | 10.34       |  |
| AREA                             | AVERAGE FILL LENGTH | AVERAGE FILL WIDTH | AVERAGE FILL DEPTH | FILL AREA | FILL VOLUME | FILL VOLUME |  |
| NAME                             | (FT)                | (FT)               | (FT)               | (SFT)     | (CFT)       | (CYD)       |  |
| WETLAND FILL AREA #1             | 67.03               | 2.19               | 2.09               | 190.60    | 398.35      | 14.75       |  |
| WETLAND FILL AREA #2             | 8.39                | 5.28               | 2.00               | 44.30     | 88.60       | 3.28        |  |
| <b>TOTAL FILL (CYD) =</b>        |                     |                    |                    |           |             | 18.03       |  |

1/21/21

|   |   |                      |                     |   |
|---|---|----------------------|---------------------|---|
|  | <b>PROJECT</b><br>MILFORD ROAD<br>CULVERT REPLACEMENT | <b>CLIENT</b><br>RCC | <b>CALCULATIONS</b> | 8 |
|   |   |                      |                     | 9 |



QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY

"WE CARE."

**Board of Road Commissioners**

*Gregory C. Jamian*  
Chairman

*Ronald J. Fowkes*  
Vice-Chairman

*Andrea LaLonde*  
Commissioner

*Dennis G. Kolar, P.E.*  
Managing Director

*Gary Piotrowicz, P.E., P.T.O.E.*  
Deputy Managing Director  
County Highway Engineer

Engineering Department  
Design Division

31001 Lahser Road  
Beverly Hills, MI  
48025

248-645-2000

FAX  
248-645-0618

[www.rcocweb.org](http://www.rcocweb.org)

October 19, 2020

Mr. John Skubinna  
Michigan Department of Environmental Quality (MDEQ)  
Water Resources Division - Transportation Flood Hazard  
Management Unit  
525 W. Allegan St.  
Lansing, MI 48909-  
7742

Dear Mr. Skubinna:

The Road Commission for Oakland County (RCOC) authorizes Chris Zangara and Alicia Neal, of Mannik, Smith Group, (MSG) to act as our permit agent for the following project:

- Milford Road over Buckhorn Creek

Please call (248) 645-2000 Extension 2289 if you have any questions or need additional information. Thank you in advance for your assistance with this matter.

Sincerely,

Andrew Peters, P.E., PTOE  
Squad Leader, Design  
Division

cc: Jeff O'Brien, P.E., RCOC Design  
Jacob Darnall, P.E., HRC



**From:** [Galloway, Shaughn L.](#)  
**To:** [Hassold Prevot, Laura](#)  
**Cc:** [Junco, Kelley K.](#); [Hicks, Scott](#)  
**Subject:** Re: [EXTERNAL] Milford Road (over Buckhorn Creek)  
**Date:** Friday, December 11, 2020 10:32:19 AM  
**Attachments:** [image001.png](#)

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[EXTERNAL EMAIL]

Hi Laura,

I was able to speak with my supervisor about this project. As we discussed on the phone today, Service does not engage in consultation under Section 7 of the Endangered Species Act (ESA) for projects with no federal nexus. However, we are happy to provide conservation planning assistance. Because you are including the best management practices for eastern massasauga rattlesnake into your project design, we do not require further action from an ESA perspective (e.g. no need to red file). Additionally, the tree that has been identified for removal is a healthy 10-inch dbh conifer that does not possess the characteristics necessary for roosting (e.g. cracks, exfoliating bark). Removal of this tree during the active season is not anticipated to negatively impact listed bats.

When you apply for your wetland permit you can use this email as documentation of meeting your requirements for listed species under the ESA. Please let me know if you have any questions.

Best,

Shaughn Galloway  
Fish and Wildlife Biologist  
U.S. Fish and Wildlife Service  
Michigan Ecological Services Field Office  
2651 Coolidge Road  
East Lansing, MI 48823  
(517) 351-8474 (Office)  
(517) 648-5634 (Cell)

---

**From:** Hassold Prevot, Laura <lhassoldprevot@rcoc.org>  
**Sent:** Thursday, December 3, 2020 9:44 AM  
**To:** Galloway, Shaughn L <shaughn\_galloway@fws.gov>  
**Cc:** Junco, Kelley K. <kjunco@rcoc.org>  
**Subject:** RE: [EXTERNAL] Milford Road (over Buckhorn Creek)

Hello Shaughn,

I have discussed your recommendations with design, and we have created a new Special Provision for EMR which includes all of your requirements (as outlined on the Fish Lake email). The engineer for this project is happy to include these provisions. However, we would like to note that these provisions are stricter than those outlined in the MDOT Special Provisions which we have previously been using. We would respectfully request that a group discussion regarding these provisions be set up for the future. That way when we are working in conjunction with MDOT on Federal Aid projects there is no confusion as to requirements. [The .pdfs RCOC20SP-emr and MDOT-SPECPROV are attached for your reference]

On a different note: we have had a slight change in design plans for the Milford (over Buckhorn) project which may impact bats. We would like your input regarding this. Due to our slope grading purposes [see attached RCOC0020-EXH001-PRELIMINARY EXHIBIT] one tree (boxed in red on the plans) needs to be removed. I have attached a PNG picture of the tree. It is a 10-inch diameter pine tree that is not dead. We would like to remove it during our construction season – which would be outside of the inactive season of the bats. The reason for this is that the cost of contracting and hiring a tree removal service to remove 1 tree would be high. This project is also a local let job and receives no federal aid.

Please let me know as to your thoughts on both subject matter. I am available for phone calls during my office hours (from 700 am to 330 pm).

Thank you!  
Laura

---

**From:** Galloway, Shaughn L. <shaughn\_galloway@fws.gov>

**Sent:** Monday, November 30, 2020 4:15 PM

**To:** Hassold Prevot, Laura <lhassoldprevot@rcoc.org>

**Cc:** Junco, Kelley K. <kjunco@rcoc.org>; Hicks, Scott <scott\_hicks@fws.gov>; Firman, Lynnette (MDOT) <FirmanL@michigan.gov>; Masoud, Lane (MDOT) <masoudl@michigan.gov>; Mensing, Chris <chris\_mensing@fws.gov>

**Subject:** Re: [EXTERNAL] Milford Road (over Buckhorn Creek)

[EXTERNAL EMAIL]

Hi Laura,

I did not realize I forgot to attach the map, but I have attached it to this email. I think in this case the BMP application makes sense. I am hoping to clarify the silt fence installation process. I have been recommending the following process for projects that are using silt fence to exclude EMR. Please let me know if this is possible or different than the process that you have been using. I am happy to discuss.

Silt fence installation process:

"If possible, the silt fence installation would occur during the inactive season, but if not possible then fencing should be installed at least 24 hours before starting construction. The

fence installation should be between suitable habitat and construction activities. Prior to installing the exclusionary the area should be searched for EMR and crayfish burrows to ensure that individuals will not be trapped within the fence. It is important the established exclusionary fence includes silt fencing or metal flashing sufficiently tall to prevent snakes from crossing over the barrier. The barrier should be buried at least six inches below the surface and the trench backfilled to support the barrier and prevent animals from burrowing under the barrier. The work area (i.e. interior of exclusionary fencing) should be cleared of EMR by a trained individual (someone who has received training in identification of EMR, its life history, and protection status; or otherwise approved by the Service) to ensure no EMR are trapped in the work area prior to beginning construction activities. The integrity of the exclusion fence must be ensured throughout the period of activity, and breaches of the barrier must be repaired promptly. The exclusion fence shall be properly removed after completion of project activities."

Best,

Shaughn Galloway  
Fish and Wildlife Biologist  
U.S. Fish and Wildlife Service  
Michigan Ecological Services Field Office  
2651 Coolidge Road  
East Lansing, MI 48823  
(517) 351-8474 (Office)  
(517) 648-5634 (Cell)

---

**From:** Hassold Prevot, Laura <[lhassoldprevot@rcoc.org](mailto:lhassoldprevot@rcoc.org)>

**Sent:** Monday, November 16, 2020 9:35 AM

**To:** Galloway, Shaughn L <[shaughn\\_galloway@fws.gov](mailto:shaughn_galloway@fws.gov)>

**Cc:** Junco, Kelley K. <[kjunco@rcoc.org](mailto:kjunco@rcoc.org)>; Hicks, Scott <[scott\\_hicks@fws.gov](mailto:scott_hicks@fws.gov)>; Firman, Lynnette (MDOT) <[FirmanL@michigan.gov](mailto:FirmanL@michigan.gov)>; Masoud, Lane (MDOT) <[MasoudL@michigan.gov](mailto:MasoudL@michigan.gov)>; Mensing, Chris <[chris\\_mensing@fws.gov](mailto:chris_mensing@fws.gov)>

**Subject:** RE: [EXTERNAL] Milford Road (over Buckhorn Creek)

Shaughn,

I didn't receive that modeled map, but I concur with your conclusion that we should implement BMPs. I am sorry for misunderstanding 'preclude' in the previous email, I hadn't had my coffee yet. We are planning on implementing the BMPs for EMR in the project area as if it were marked as suitable habitat. In general, our construction season begins in late April/early May.

Changes in hydrology are reviewed through the *Joint Permit Application* submitted through MiWaters. Due to the project's current design phase, this application has not been sent yet.

However, we have been in discussion with the design engineers and they have stated there will not be significant changes to water levels. EGLE does not allow the *Joint Permit Application* to be submitted unless USFWS has first reviewed the project and we can submit documentation of that review.

I have attached the consistency letter for this project for your review.

Thank you,  
Laura

**From:** Galloway, Shaughn L <[shaughn\\_galloway@fws.gov](mailto:shaughn_galloway@fws.gov)>  
**Sent:** Monday, November 9, 2020 11:00 AM  
**To:** Hassold Prevot, Laura <[lhassoldprevot@rcoc.org](mailto:lhassoldprevot@rcoc.org)>  
**Cc:** Hicks, Scott <[scott\\_hicks@fws.gov](mailto:scott_hicks@fws.gov)>; Firman, Lynnette (MDOT) <[FirmanL@michigan.gov](mailto:FirmanL@michigan.gov)>; [masoudl@michigan.gov](mailto:masoudl@michigan.gov); Mensing, Chris <[chris\\_mensing@fws.gov](mailto:chris_mensing@fws.gov)>; Junco, Kelley K. <[kjunco@rcoc.org](mailto:kjunco@rcoc.org)>  
**Subject:** Re: [EXTERNAL] Milford Road (over Buckhorn Creek)

[EXTERNAL EMAIL]

Hi Laura,

Thank you for responding to my request so quickly. To answer your question about the project description, I will need to have more site specific information for this project before I can make a determination. Where the project is not within the modeled habitat, it is surrounded by suitable EMR habitat and known detections (see attached map). The existing vegetation in the project area looks like it is probably suitable habitat for EMR even though it is not included in the modeled habitat. Because of this I have concerns that there are project actions that may impact EMR. Depending on when and where actions may be occurring and we may need to discuss how BMPs are applied to make sure the project is consistent with a "Not likely to Adversely Affect" determination.

For the hydrology question, we are specifically concerned with impacting hibernating EMR. EMR typically hibernate in crawfish burrows and are typically close to the existing water levels. If there were significant changes in the hydrology (e.g. increasing water levels) we are concerned for the potential to drown individuals depending on the timing of the action..

For bats, I did not see the outcome of the determination key in IPaC. Were you issued a consistency letter? Because the determination key is for the range of the species I do not believe we can update it. In general, it is my understanding that the culvert would need to be pretty big and have features (e.g. cracks) that they could crawl into for roosting; I hope this helps!

I am happy to discuss if you have any questions.

Best,

Shaughn Galloway  
Fish and Wildlife Biologist  
U.S. Fish and Wildlife Service  
Michigan Ecological Services Field Office  
2651 Coolidge Road  
East Lansing, MI 48823  
(517) 351-8474 (Office)  
(517) 648-5634 (Cell)

---

**From:** Hassold Prevot, Laura <[lhassoldprevot@rcoc.org](mailto:lhassoldprevot@rcoc.org)>  
**Sent:** Monday, November 9, 2020 9:35 AM  
**To:** Galloway, Shaughn L <[shaughn\\_galloway@fws.gov](mailto:shaughn_galloway@fws.gov)>  
**Cc:** Hicks, Scott <[scott\\_hicks@fws.gov](mailto:scott_hicks@fws.gov)>; Firman, Lynnette (MDOT) <[FirmanL@michigan.gov](mailto:FirmanL@michigan.gov)>;  
[masoudl@michigan.gov](mailto:masoudl@michigan.gov) <[masoudl@michigan.gov](mailto:masoudl@michigan.gov)>; Mensing, Chris <[chris\\_mensing@fws.gov](mailto:chris_mensing@fws.gov)>;  
Junco, Kelley K. <[kjunco@rcoc.org](mailto:kjunco@rcoc.org)>  
**Subject:** RE: [EXTERNAL] Milford Road (over Buckhorn Creek)

Hi Shaughn,

I'll try to address your comments as I see them. Please let me know if I miss anything.

1. The wetlands do not look like they would preclude use by EMR.

- a. That's good news to hear! In order to err on the safe side, I have previously let the project designer know of the potential of EMR. Unless you encourage otherwise, I believe we will continue with this conservative approach and employ our BMPs as if the area was a Tier II location.

2. Provide more specifics regarding the culvert replacement process (e.g. guard rail replacement, grading, working only on shoulder). It would be great if you can describe the process for replacement, timing of the proposed action, and show the areas where the project foot print will likely impact.

- a. Do you mean specifically for this project, or culvert projects in general? If the former, unfortunately we are very early on in the design process and cannot provide any set plans at this moment. If the latter, we could work to develop a generalized information packet describing work typical in culvert replacement, grading, and guard rail replacement. Unfortunately, a lot of times when we approach for clearances we cannot give very detailed descriptions of our work or timeframes due to our planning and design process and timeframe.

3. Pictures of the existing condition.

- a. Would google aials work, or do you want boots-on-ground photos? Do you have examples of the types of photos you want?

4. Will the culvert replacement effect the hydrology of the area, if so, when?

- a. What type of effects on the hydrology are you concerned with? Generally, culvert replacement takes the river's flow into consideration and is designed to keep the stream

flow natural.

5. Regarding listed bats, you might consider making a "No Effect" determination for this project. This is mainly because culvert is too small for a potential roosting area and no tree work is proposed as part of the project.

- a. This is very interesting! Is there a set or general size consideration for culverts that precludes roosting? I followed the IPAC determination key and it made no mention of this. Could that be added to the key?

Thanks,

Laura

**From:** Galloway, Shaughn L <[shaughn\\_galloway@fws.gov](mailto:shaughn_galloway@fws.gov)>

**Sent:** Thursday, November 5, 2020 4:15 PM

**To:** Hassold Prevot, Laura <[hassoldprevot@rcoc.org](mailto:hassoldprevot@rcoc.org)>

**Cc:** Hicks, Scott <[scott\\_hicks@fws.gov](mailto:scott_hicks@fws.gov)>; Firman, Lynnette (MDOT) <[FirmanL@michigan.gov](mailto:FirmanL@michigan.gov)>; [masoudl@michigan.gov](mailto:masoudl@michigan.gov); Mensing, Chris <[chris\\_mensing@fws.gov](mailto:chris_mensing@fws.gov)>

**Subject:** Re: [EXTERNAL] Milford Road (over Buckhorn Creek)

[EXTERNAL EMAIL]

Hi Laura,

I do have some questions regarding the project. Where the project does not occur within the Tier 1 modeled habitat and is immediately adjacent to the Tier 2 modeled habitat, the wetlands within the project area do not look like they would preclude use by EMR. Can you please provide me more specifics regarding the culvert replacement process (e.g. guard rail replacement, grading, working only on shoulder). It would be great if you can describe the process for replacement, timing of the proposed action, and show the areas where the project foot print will likely impact. Any pictures of the existing condition would be helpful as well. Also, will the culvert replacement effect the hydrology of the area, if so, when? The more information the better so I can fully assess the project. Regarding listed bats, you might consider making a "No Effect" determination for this project. This is mainly because culvert is too small for a potential roosting area and no tree work is proposed as part of the project. Please let me know if you have any questions I am happy to help.

Cheers,

Shaughn Galloway  
Fish and Wildlife Biologist  
U.S. Fish and Wildlife Service  
Michigan Ecological Services Field Office  
2651 Coolidge Road  
East Lansing, MI 48823  
(517) 351-8474 (Office)  
(517) 648-5634 (Cell)

---

**From:** Hassold Prevot, Laura <[lhassoldprevot@rcoc.org](mailto:lhassoldprevot@rcoc.org)>  
**Sent:** Tuesday, November 3, 2020 11:48 AM  
**To:** Galloway, Shaughn L <[shaughn\\_galloway@fws.gov](mailto:shaughn_galloway@fws.gov)>  
**Subject:** [EXTERNAL] Milford Road (over Buckhorn Creek)

**This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.**

Hello Shaughn,

Attached is a Section 7 for a culvert replacement job at Milford Road where it crosses Buckhorn creek. The project is local let, and is located at 42°43'53.38"N and 83°36'59.01"W. I've attached a location map, the transportation preliminary data search response, and the MA consistency letter. Please let me know if you have any questions.

Thanks,

Laura

**Laura Hassold Prévot**

*Environmentalist II*

Road Commission for Oakland County

31001 Lahser Road

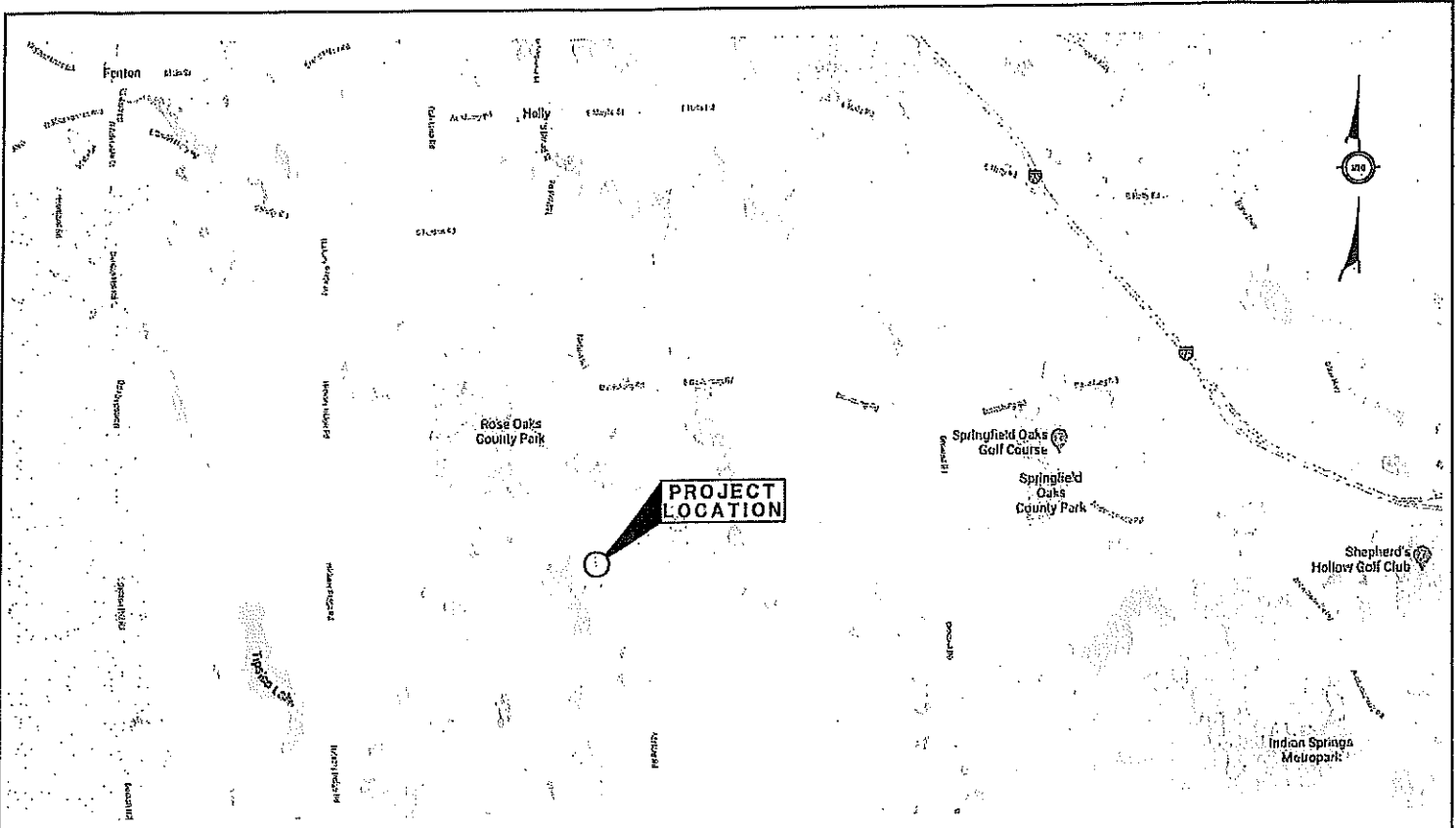
Beverly Hills, MI 48025

(248) 645-2000 x2204



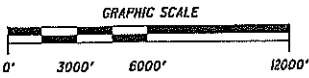
1/25/2021

W:\Projects\Projects\_P-T\140000020 CAD\EGLE\ARC000020\_EGLE\_D\Location Map.dgn



**PROJECT LOCATION**  
**MILFORD ROAD**  
**ROSE TOWNSHIP**  
**OAKLAND COUNTY**  
**04N 07E SEC22**

1/21/21



**PROJECT**  
**MILFORD ROAD**  
**CULVERT REPLACEMENT**

**CLIENT**  
**RCOC**

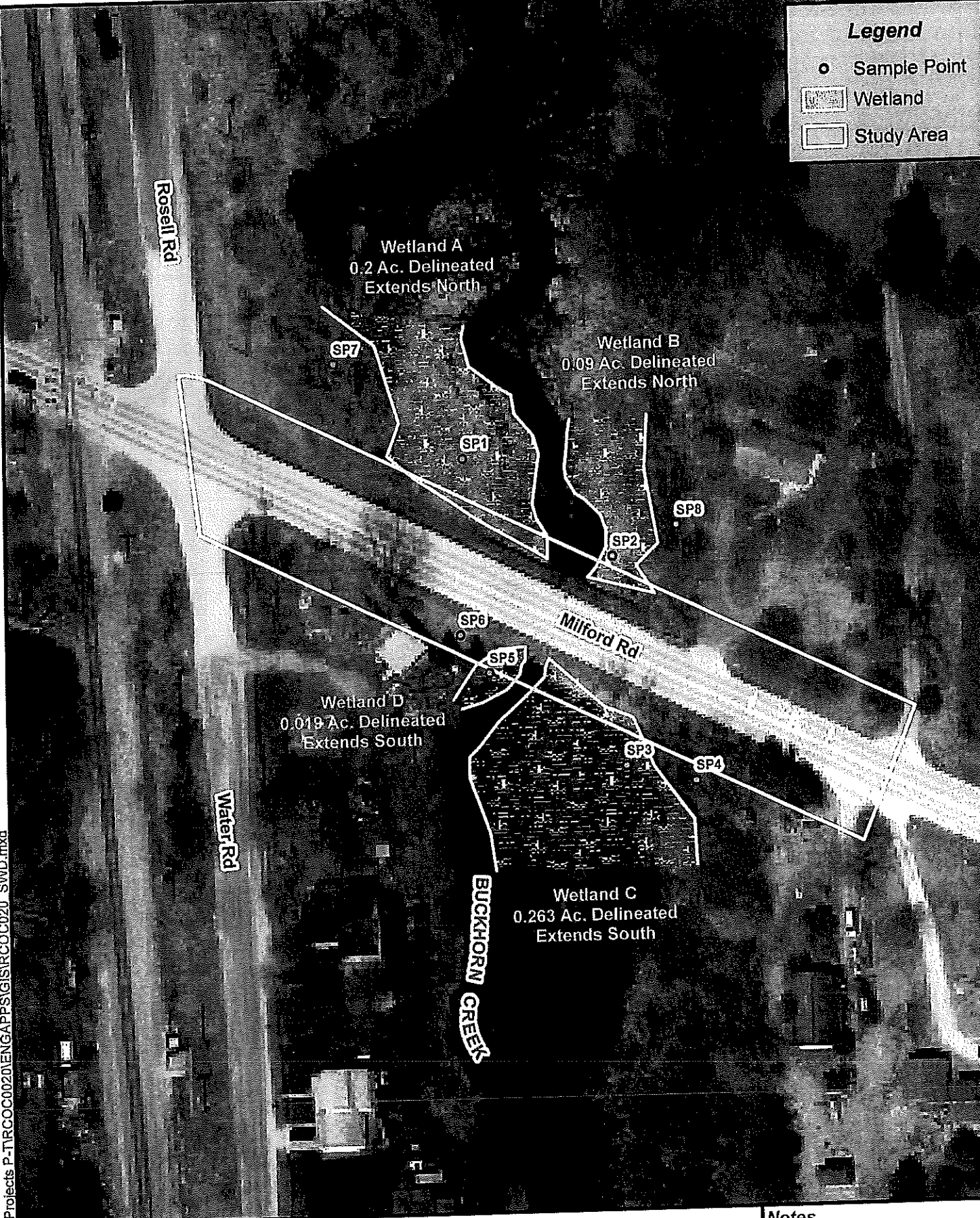
**LOCATION MAP**

1  
9



**Legend**

- Sample Point
- ▨ Wetland
- ▭ Study Area



**Figure 3: Surface Water Delineation  
Milford Rd. & Water Rd Culvert Replacement  
Rose Township, Oakland County, Michigan**

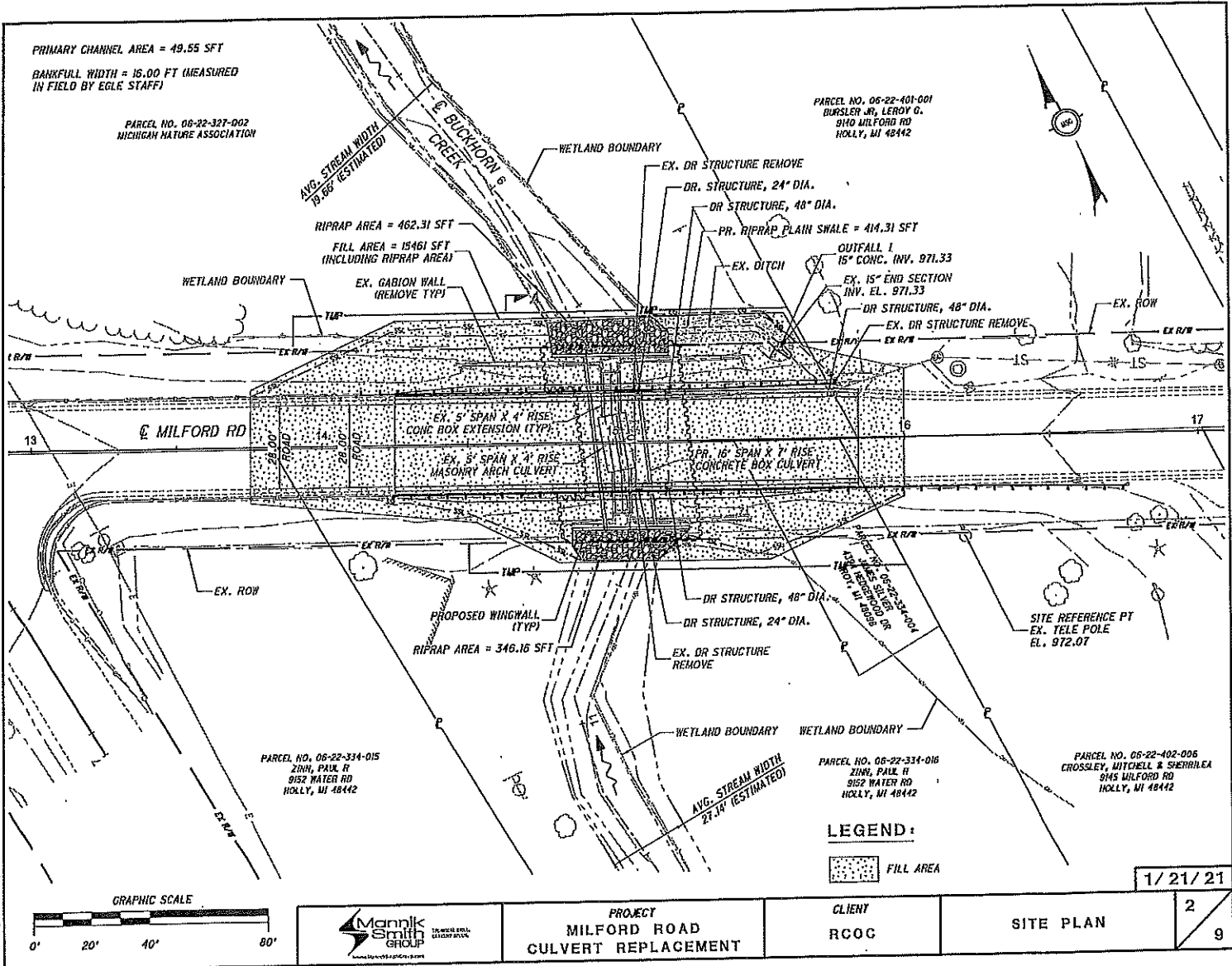
**Notes**  
The Oakland County photography, dated April 2015, is provided by SEMCOG.

0 37.5 75 Feet

**Mannik Smith GROUP**  
TECHNICAL SKILL. CREATIVE SPIRIT.  
www.MannikSmithGroup.com

1/25/2021

W:\Projects\Projects\_P\T\R\0000020\CAO\EGLE\RCO\0020\_EGLE\_02\_Site Plan.dgn



PRIMARY CHANNEL AREA = 49.55 SFT  
 BANKFULL WIDTH = 16.00 FT (MEASURED  
 IN FIELD BY EGLE STAFF)

PARCEL NO. 06-22-327-002  
 MICHIGAN NATURE ASSOCIATION

PARCEL NO. 06-22-401-001  
 BURSNER JR, LEROY G.  
 910 MILFORD RD  
 HOLLY, MI 48442

RIPRAP AREA = 462.31 SFT  
 FILL AREA = 15461 SFT  
 (INCLUDING RIPRAP AREA)

E MILFORD RD

EX. 5' SPAN X 4' RISE  
 CONC BOX EXTENSION (TYP.)

EX. 5' SPAN X 4' RISE  
 MASONRY ARCH CULVERT

PR. 16' SPAN X 7' RISE  
 CONCRETE BOX CULVERT



PROJECT  
 MILFORD ROAD  
 CULVERT REPLACEMENT

CLIENT  
 RCOG

SITE PLAN

1/21/21  
 2  
 9

LEGEND:

FILL AREA

PARCEL NO. 06-22-334-015  
 ZIEM, PAUL R  
 912 WATER RD  
 HOLLY, MI 48442

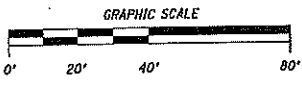
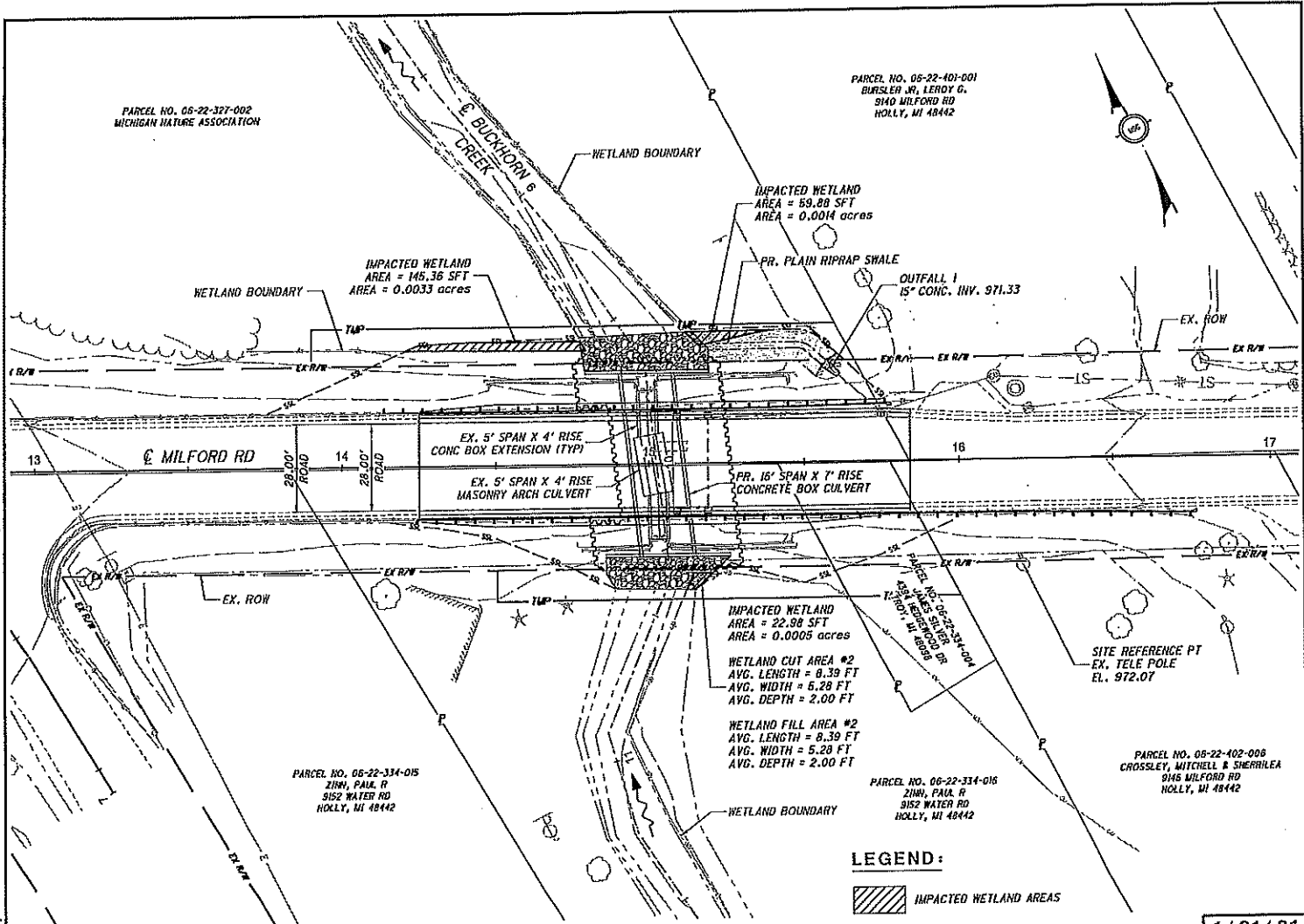
PARCEL NO. 06-22-334-016  
 ZIEM, PAUL R  
 912 WATER RD  
 HOLLY, MI 48442

PARCEL NO. 06-22-402-006  
 CROSSLEY, MITCHELL & SHERRILEA  
 914S MILFORD RD  
 HOLLY, MI 48442

SITE REFERENCE PT  
 EX. TELE POLE  
 EL. 972.07

1/25/2021

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PROJECT  
**MILFORD ROAD  
CULVERT REPLACEMENT**

CLIENT  
**RCOC**

**WETLAND AREAS**

1/21/21  
3  
9

PARCEL NO. 06-22-327-002  
MICHIGAN NATURE ASSOCIATION

PARCEL NO. 06-22-401-001  
BURSLER JR, LEROY G.  
9140 MILFORD RD  
HOLLY, MI 48442

PARCEL NO. 06-22-334-015  
ZIMM, PAUL R  
3152 WATER RD  
HOLLY, MI 48442

PARCEL NO. 06-22-334-016  
ZIMM, PAUL R  
3152 WATER RD  
HOLLY, MI 48442

PARCEL NO. 06-22-402-006  
CROSSLEY, MITCHELL & SHERRILEA  
9145 MILFORD RD  
HOLLY, MI 48442

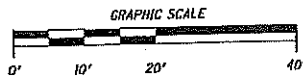
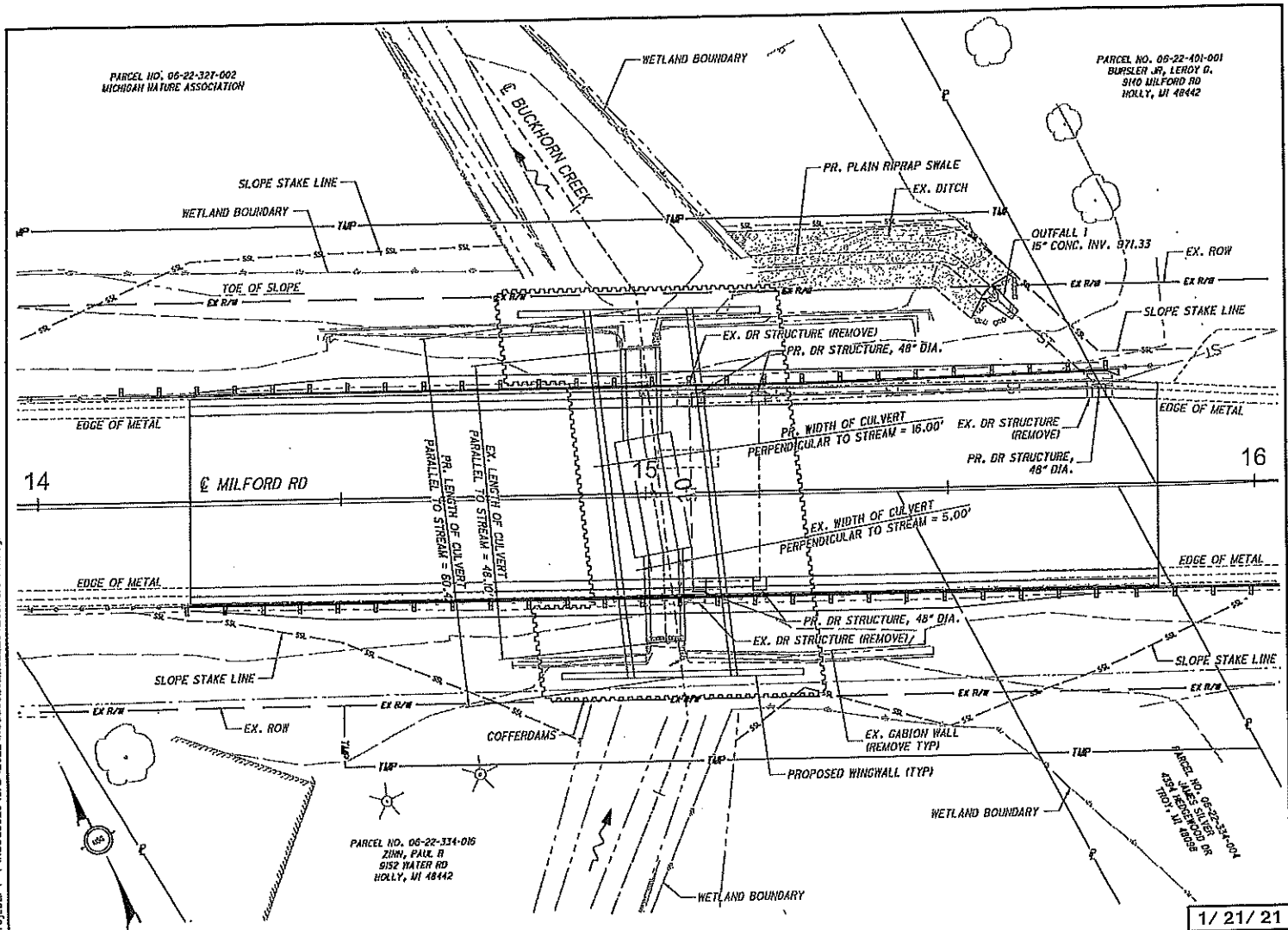
**LEGEND:**  
[Hatched Box] IMPACTED WETLAND AREAS

1/25/2021

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PARCEL NO. 06-22-321-002  
MICHIGAN NATURE ASSOCIATION

PARCEL NO. 06-22-401-001  
BURISLER JR, LEROY D.  
3140 MILFORD RD  
HOLLY, MI 48442



PROJECT  
MILFORD ROAD  
CULVERT REPLACEMENT

CLIENT  
RCCO

CULVERT PLAN

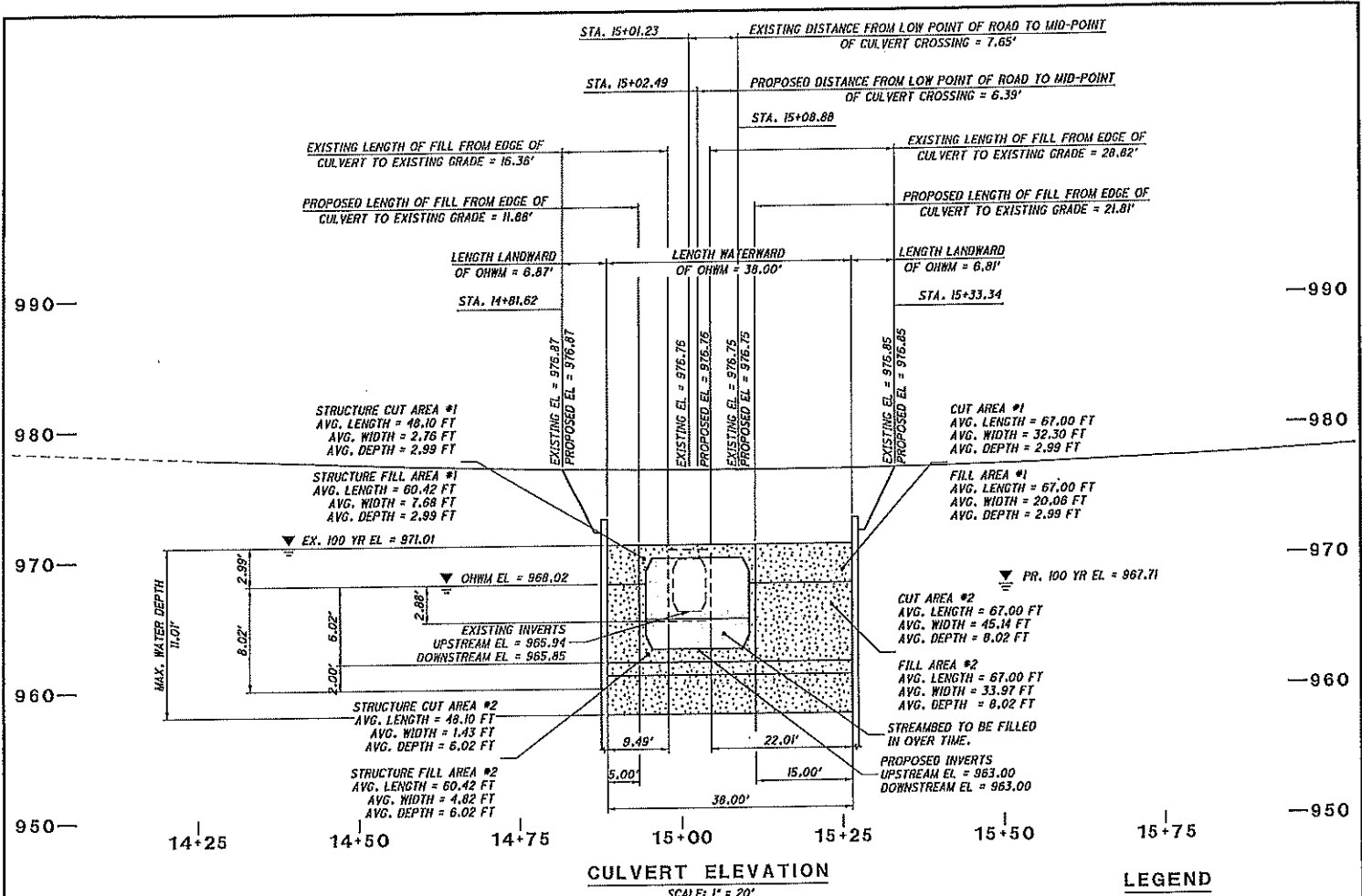
1/ 21/ 21  
4  
9

PARCEL NO. 06-22-334-016  
ZUM, PAUL B  
5122 WATER RD  
HOLLY, MI 48442

PARCEL NO. 06-22-334-004  
ZUM, JAMES S  
5074 WATER RD  
HOLLY, MI 48442

1/25/2021

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PROPOSED TOTAL STRUCTURE WATERWAY OPENING ABOVE STREAMBED = 74.28 SFT  
 PROPOSED TOTAL STRUCTURE WATERWAY AREA BELOW THE 100-YEAR ELEVATION = 43.57 SFT  
 EXISTING TOTAL STRUCTURE WATERWAY OPENING ABOVE STREAMBED = 18.88 SFT  
 EXISTING TOTAL STRUCTURE WATERWAY AREA BELOW THE 100-YEAR ELEVATION = 18.88 SFT

DRAINAGE AREA UPSTREAM OF PROPOSED AREA = 10.0 SQUARE MILES

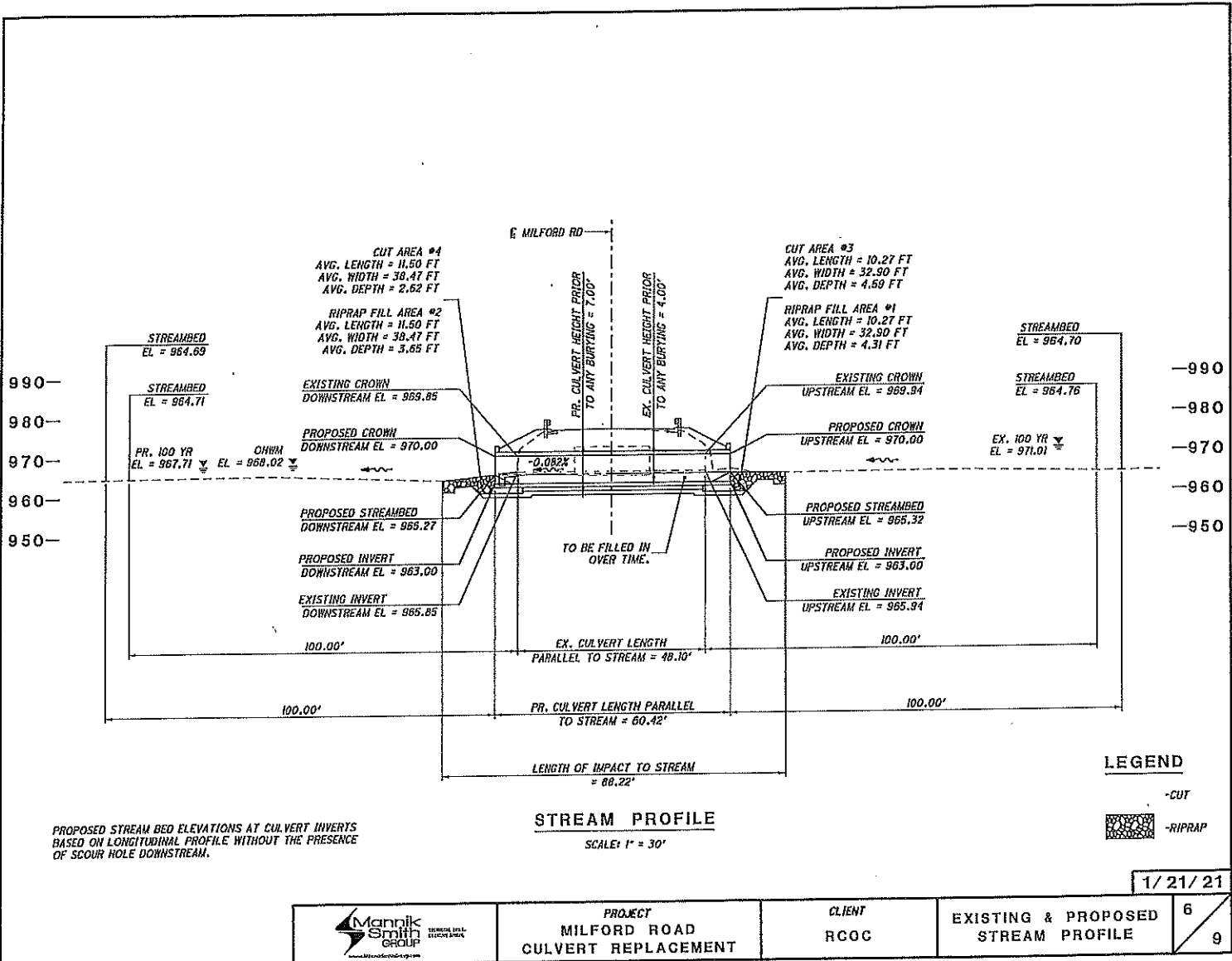
**LEGEND**  
 -CUT  
 -FILL

1/ 21/ 21

|  |                                     |        |  |   |
|--|-------------------------------------|--------|--|---|
|  | PROJECT                             | CLIENT | EXISTING & PROPOSED<br>CULVERT ELEVATION | 5 |
|  | MILFORD ROAD<br>CULVERT REPLACEMENT | RCOC   |  | 9 |

1/25/2021

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PROPOSED STREAM BED ELEVATIONS AT CULVERT INVERTS BASED ON LONGITUDINAL PROFILE WITHOUT THE PRESENCE OF SCOUR HOLE DOWNSTREAM.

### STREAM PROFILE

SCALE: 1" = 30'

### LEGEND

- CUT
- RIPRAP

1/21/21



PROJECT  
MILFORD ROAD  
CULVERT REPLACEMENT

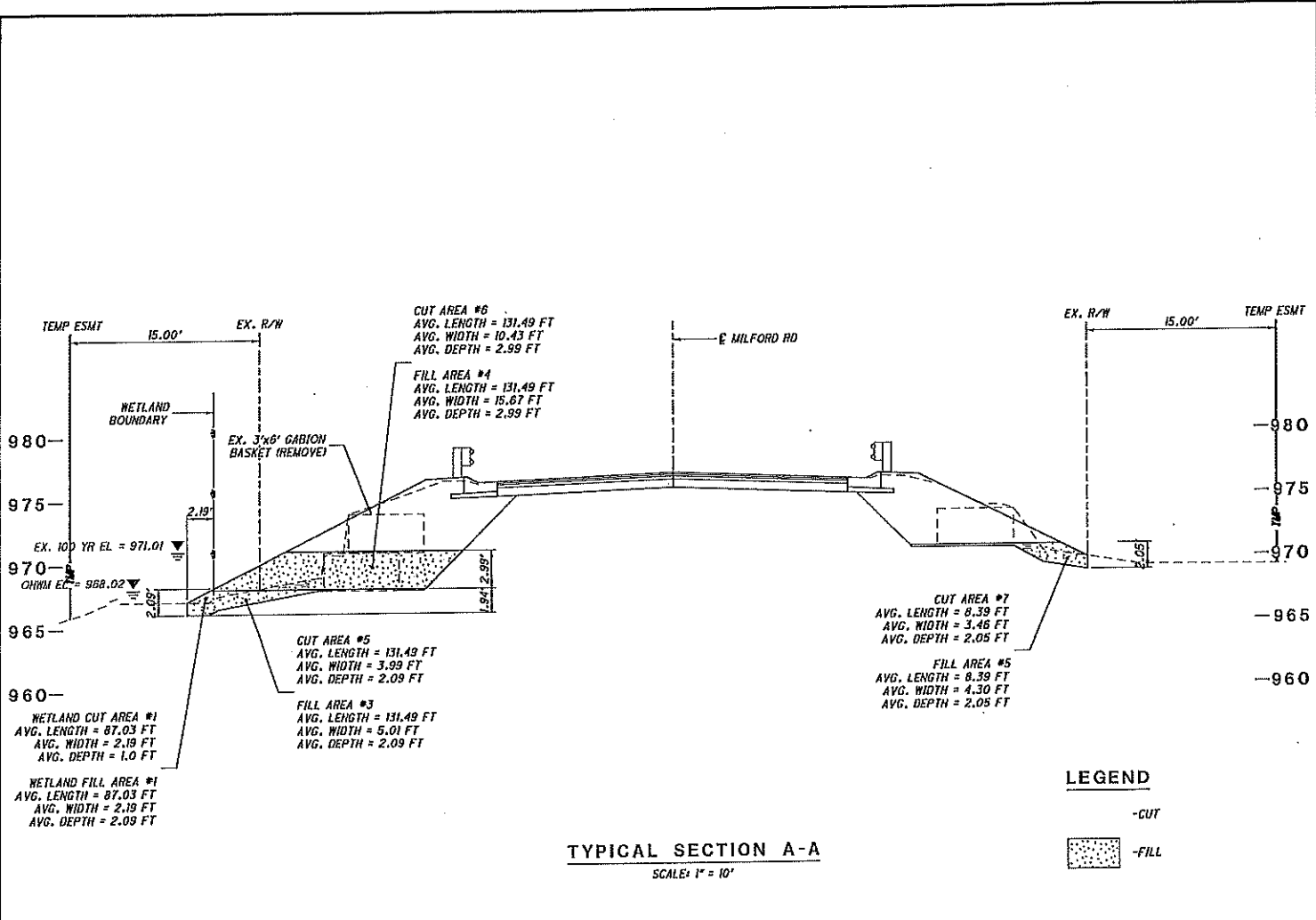
CLIENT  
RCOC

EXISTING & PROPOSED  
STREAM PROFILE


6  
9

1/25/2021

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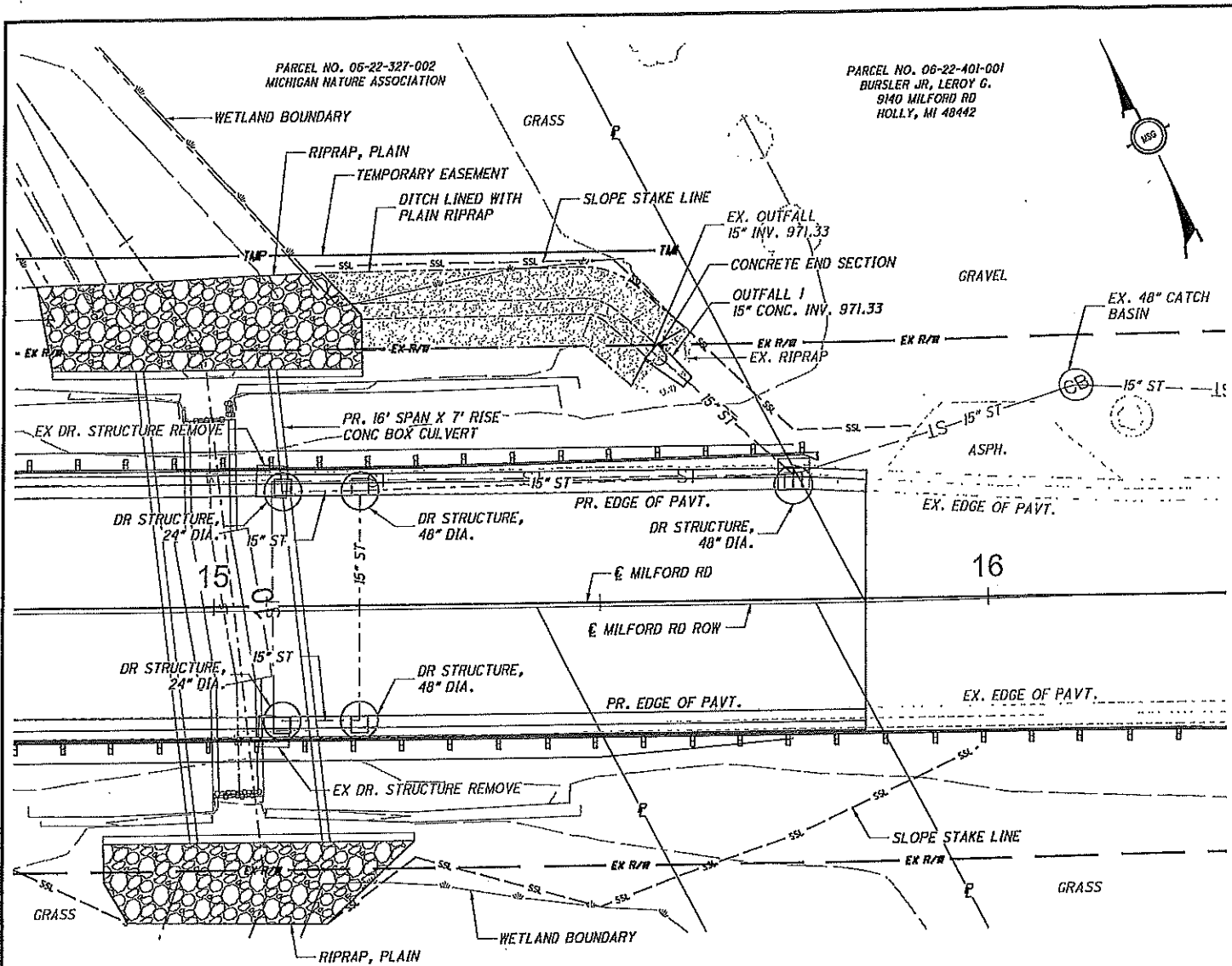


1/21/21

|   |   |                       |                              |        |
|---|---|-----------------------|------------------------------|--------|
|  | <b>PROJECT</b><br>MILFORD ROAD<br>CULVERT REPLACEMENT | <b>CLIENT</b><br>RCOC | <b>ROADWAY CROSS SECTION</b> | 7<br>9 |
|   |   |                       |                              |        |

1/25/2021

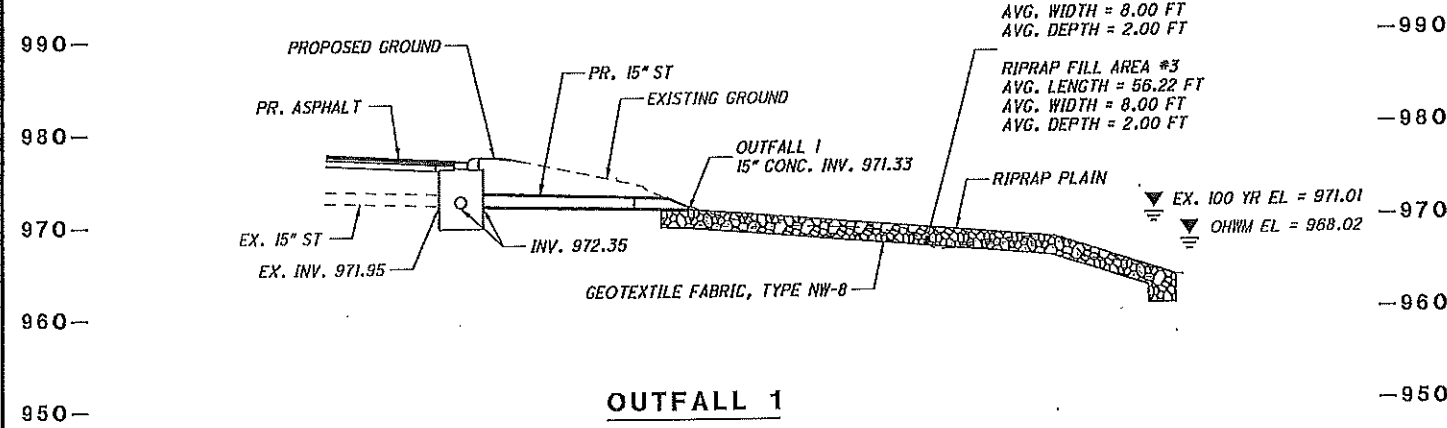
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**PLAN**

CUT AREA #8  
AVG. LENGTH = 56.22 FT  
AVG. WIDTH = 8.00 FT  
AVG. DEPTH = 2.00 FT

RIPRAP FILL AREA #3  
AVG. LENGTH = 56.22 FT  
AVG. WIDTH = 8.00 FT  
AVG. DEPTH = 2.00 FT



**OUTFALL 1**

**LEGEND**

- CUT
- RIPRAP



1/21/21



**PROJECT**  
MILFORD ROAD  
CULVERT REPLACEMENT

**CLIENT**  
RCCOC

**OUTFALL 1**

8  
9



## **Holly Area Veterans' Resource Center (HAVRC)**

### **Meeting Minutes – January 20, 2021**

**Meeting** called to order at 10:15 a.m.

**In Attendance:** Joe Mishler, Ray Pfenning, Karen Healy, Art Ingraham, Bruce Freimark and Mike Patterson

**Agenda:** Treasurer's Report, Secretary's Report, Hometown Heroes, Vet-to-Vet dinners, Donation, Upgrade Computers

**Opening Remarks:** Joe Mishler thanked the Healy's for returning bottles. The refund was \$49.

Bruce Freimark is seeing an average of two veterans per week seeking assistance.

**Treasurer's Report:** Accepted

**Secretary's Report:** Accepted

**Correspondence:** Joe Mishler wrote thank you letters to Debbie Stabenow for supporting the Veterans Grant program and Wayne Peters for donating books to our library.

#### **Committee Reports**

**Future Site Plan:** Art Ingraham will make a business proposal for a grant to provide monies for a new site. One idea was to lease the old fire hall. Art suggested buying a building large enough to sublet space which would pay the mortgage.

**Hometown Heroés:** Saturday, January 23, 2021 at 10:30 am, all supporters will meet at Crapo Park to do a "drive by - sendoff" to honor John Shorez who is leaving for Marine boot camp, according to Mike Patterson. The Treasurer added \$2,000 to the Hometown Heroes account with funds received from the Oakland County Veterans Cares Act Grant. Mike Patterson reported, the last time we sent out "care packages" nine boxes were returned due to incorrect addresses. A plan is needed to verify the current addresses of service men and women. The next shipment of "care packages" is planned for March.

**Library:** A promotional letter was sent out last fall to publicize the library. Use of the library is at a standstill with the building being closed due to the pandemic.

**Art Donation:** Joe's son, Mike has offered to provide as many as 3 of his framed pictures to auction off with the proceeds going to HAVRC. Joe would like to hold an art auction and will seek advice on how to proceed. Our HAVRC Facebook page, our WEB site and other media outlets could be a possibility to activate and promote this project. Future Art auctions could be held monthly if successful.

**Vet-to-Vet Dinners:** Holly Foods asked why the food orders are not being placed. Vet-to-Vet Dinners have been postponed due to the pandemic.

**Certificates:** Art Ingraham drafted a certificate of appreciation template that could be used if approved by the board, for recognizing the special efforts of donors. The Secretary would have the responsibility of processing these certificates and thank you notes.

**Holly Post Office:** Congresswoman Slotkin's assistance advised us that the President signed the bill that would allow her to rename the Holly Post Office. Our group suggested the new name and we need to

promote this action. The official name will be the Holly Veterans' Memorial Post Office. A ceremony and a plaque will be presented when the weather is warmer. We will ask permission to be a part of this ceremony.

**Computers:** Last month it was agreed that HAVRC needs to upgrade the office computers. Bruce Freimark motioned and Mike Patterson seconded for Ray Pfenning to purchase three new computers for the office with solid state drive and adequate memory with cost limited to \$2,400.

#### **New Business**

Joe Mishler suggested moving forward on the computer classroom project. Promoting and ordering supplies needs to be executed soon.

The center has been asked to fill out forms to nominate people to receive the "Quilt of Valor". Some name suggestions were Bob Dixon, Bob Statsbo, Bruce Hammond and a few others.

Joe made a suggestion that we apply for a Community Chest grant to support our library. Joe will look into this opportunity to see if we qualify for this grant.

The meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Karen Healy,  
Secretary, HAVRC

#### **Upcoming Dates to Remember for 2021**

| <u>Date</u>       | <u>Event &amp; Place</u>       | <u>Time</u>       |
|-------------------|--------------------------------|-------------------|
| January 23        | Hometown Heroes at Crapo Park  | 10:30 am          |
| February Tues/Wed | Resource Center Open           | 9:00 am - 3:00 pm |
| February 17       | Monthly Meeting of HAVRC Board | 10:00 am          |