



**NORTH OAKLAND COUNTY FIRE AUTHORITY**  
**Board of Directors Proposed Agenda For**  
**Monday August 15, 2022 7PM**  
Location: Rose Township Offices. 9080 Mason St. Holly, MI 48442

1. **CALL TO ORDER / ROLL CALL**      P. Gambka    G. Kullis    G. Noble
2. **PLEDGE OF ALLEGIANCE**      K. Winchester    Brad Stilwell    Chief Lintz
3. **AGENDA APPROVAL**
4. **CONSENT AGENDA** - *All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.*
  - a. Approval of meeting minutes from 7/18/2022
  - b. Financial Reports: General Fund & Capital Fund Revenue & Expense Year to Date.

Checking Account as of 7/31/2022	\$25,856.48
Statement Savings Account as of 7/31/2022	\$591,509.46
Capital / Equipment Replacement Account as of 7/31/2022	\$386,614.49
Bills For Payment Total: 7/19/2022 – 8/15/2022	\$98,729.80
Cost of Payroll: 7/25/2022 & 8/8/2022	\$85,596.64
Accounts Receivable: – MEDICAL as of 7/31/2022	\$50,335.53
Accounts Receivable: – FIRE as of 7/31/2022	\$1,893.50
Aging Accounts Turned Over To Collections Allowance as of 7/31/2022	\$79,181.61

5. **PUBLIC COMMENT- ON AGENDA ITEMS ONLY:** Members of the public may address the board once recognized by the chair. Comments are limited to 3 minutes. Prior to addressing the board, members of the public will state their name and address for the record. A second public comment is available prior to adjournment of the meeting for all other comments. Thank you for your cooperation.
6. **PRESENTATIONS** – None
7. **UNFINISHED BUSINESS**
  - a) Labor Union Negotiations
  - b) Articles of Incorporation Revisions / Creating Board Policies
8. **NEW BUSINESS**
  - a) Recording Secretary Vacancy
9. **REPORTS** – Including Monthly Incident Data for: **July 2022**  
 Chiefs Report    Firefighters Assoc.    Holly Twp.    Rose Twp.    Citizen at Large
10. **PUBLIC COMMENT - General**
11. **ADJOURNMENT**

Next meeting will be Monday September 19, 2022 at 7pm. NOCFA Station 1. 5051 Grange Hall Rd. Holly, MI 48442

NORTH OAKLAND COUNTY FIRE AUTHORITY  
REGULAR MEETING MINUTES  
July 18, 2022

Firefighters and guests were present.

Chairperson Kullis called the regular meeting of the North Oakland County Fire Authority to order at 7:00 PM. at NOCFA Station 1, 5051 Grange Hall Rd., Holly, Michigan 48442.

Roll Call: Present –P. Gambka, G. Kullis, G. Noble, K. Winchester, B. Stilwell, Chief Lintz.  
Absent – None.

**AGENDA APPROVAL**

Moved by Winchester, seconded by Noble, motion carried, to approve the agenda for the NOCFA regular meeting on July 18, 2022 as amended.

**CONSENT AGENDA APPROVAL**

Moved by Winchester, seconded by Gambka, motion carried, to approve the following items under the consent agenda;

- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund
- .29 Revenue and Expense Report Year to Date
- Funds Available as of June 30 , 2022
- Checking Account \$ 20,738.58
- Statement Savings Account \$ 51,428.29
- Capital Replacement Savings Account as of 6/30/22 \$ 238,586.01
- Bills for Payment (6/22/22 to 7/18/22) \$ 80,784.31
- Cost of Payroll (6/27/22 & 7/11/22) \$ 91,693.24
  
- Accounts Receivable Report, Medical - \$35,044.47, Fire - \$ 3,651.50 as of 6/30/2022.
- Aging Accounts Turned Over to Collections as of 6/30/22 - \$ 79,181.61.

Voting yes - Winchester , Gambka, Noble, Kullis, Stillwell.

Voting no – None.

Public Comments – Chief Weil and Dan Miller addressed the board.

**PRESENTATIONS** – There were no presentations.

**UNFINISHED BUSINESS**

Labor Union Attorney and Negotiations

Mr. Kullis stated that they will meet with the union members tomorrow.

Articles of Incorporation Revisions /Creating Board Policies

Moved by Winchester, seconded by Stillwell, motion carried, to present the Articles of Incorporation to the attorney to recreate language for conflict resolution and define the responsibility of the citizen at large including steps for removal.

Voting yes-Winchester, Stillwell, Gambka, Noble, Kullis.

Voting no-None.

**NEW BUSINESS**

Full Time Position Proposal

Moved by Kullis, seconded by Winchester, motion carried, to authorize Chief Lintz to add two full time positions to the department.

Voting yes – Kullis, Winchester, Stillwell, Gambka.

Voting no – Noble.

Public Comments

Moved by Kullis, seconded by Winchester, motion carried, to adopt the following language to be placed on the agenda #5; Members of the public may address the board once recognized by the chair. Comments are limited to three minutes. Prior to addressing the board, members of the public will state their name and address for the record. A second Public Comment is available after New Business for all other comments. Thank you for your cooperation. All voting yes.

**Reports**

Chief Lintz

Runs for June were 100.

Chief Lintz stated that Fenton had a serious fire in their downtown area just a week after the Holly fire. The Slotkin grant is going through the final review. Chief Weil went to inspect the new ambulances.

Firefighters Association – No report.

Rose Township – Mr. Gambka stated that he has sent out postcards to the residents to explain the milage.

Holly Township – Mr. Kullis reported that the Dixie Highway sewer project has been given life by the Oakland County Board of Commissioners.

Citizen At Large – No report.

Public Comment - There were no public comments.

**ADJOURNMENT**

The meeting was adjourned by the Chair at 8:25 P.M.

Patricia A. Walls, Recording Secretary

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH AUGUST 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4035 · MISC REVENUE	0.00	0.00	0.00	0.0%
4050 · Revenues				
401 · Holly Township Contribution	444,000.00	888,000.00	(444,000.00)	50.0%
402 · Rose Township Contribution	444,000.00	888,000.00	(444,000.00)	50.0%
403 · Training/Education revenues	3,420.00	55,000.00	(51,580.00)	6.2%
404 · Fire Cost Recovery	155.00	8,000.00	(7,845.00)	1.9%
405 · Grant Receipts	0.00	900,000.00	(900,000.00)	0.0%
405.5 · SAFER Grant Receipts	0.00	100,000.00	(100,000.00)	0.0%
406 · Medical Cost Recovery	23,162.50	475,000.00	(451,837.50)	4.9%
410 · Sales-Small Items	0.00	1,000.00	(1,000.00)	0.0%
412 · Sales-Capital Items	0.00	0.00	0.00	0.0%
413 · Review and Inspection Services	125.00	22,000.00	(21,875.00)	0.6%
414 · Interest Earned	92.75	1,500.00	(1,407.25)	6.2%
416 · Donations	0.00	100.00	(100.00)	0.0%
418 · Vehicle Use Payments	0.00	0.00	0.00	0.0%
420 · Transfers	0.00	0.00	0.00	0.0%
490 · Loan Proceeds-State Bank	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
4050 · Revenues - Other	0.00	0.00	0.00	0.0%
<b>Total 4050 · Revenues</b>	<b>914,955.25</b>	<b>3,338,600.00</b>	<b>(2,423,644.75)</b>	<b>27.4%</b>
<b>Total Income</b>	<b>914,955.25</b>	<b>3,338,600.00</b>	<b>(2,423,644.75)</b>	<b>27.4%</b>
<b>Cost of Goods Sold</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
50000 · Cost of Goods Sold				
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>914,955.25</b>	<b>3,338,600.00</b>	<b>(2,423,644.75)</b>	<b>27.4%</b>
<b>Expense</b>				
6000 · Risk Management Insurance				
650 · Liability Insurance	33,418.00	33,000.00	418.00	101.3%
652 · Workers Compensation Insurance	16,614.00	66,000.00	(49,386.00)	25.2%
6000 · Risk Management Insurance - Other	0.00	0.00	0.00	0.0%
<b>Total 6000 · Risk Management Insurance</b>	<b>50,032.00</b>	<b>99,000.00</b>	<b>(48,968.00)</b>	<b>50.5%</b>
7000 · Personnel				
700 · Wages, Chief Full Time	9,792.24	90,663.00	(80,870.76)	10.8%
700.5 · Full Time Employee Wages	44,413.29	384,915.00	(340,501.71)	11.5%
700.7 · Full Time Overtime Wages	2,328.48	14,000.00	(11,671.52)	16.6%
700.9 · COVID19 Wages	0.00	0.00	0.00	0.0%
704 · Officer Wages	2,076.87	16,800.00	(14,723.13)	12.4%
705 · Instructor Wages	550.00	12,000.00	(11,450.00)	4.6%
706 · Recording Secretary	0.00	0.00	0.00	0.0%
707 · Special Event Pay	1,052.19	13,000.00	(11,947.81)	8.1%

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH AUGUST 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
708 · Duty Shift Medic	16,128.10	252,810.00	(236,681.90)	6.4%
708.5 · Duty Shift Basic	33,008.09	267,566.00	(234,557.91)	12.3%
709 · Part Time Overtime Pay	2,232.00	23,000.00	(20,768.00)	9.7%
710 · Work Detail Pay	245.00	2,000.00	(1,755.00)	12.3%
711 · Training Wages	2,028.56	28,000.00	(25,971.44)	7.2%
712 · Incident run pay/POC Fire Wages	6,774.27	57,000.00	(50,225.73)	11.9%
713 · Court Appearance Wages	0.00	0.00	0.00	0.0%
714 · Social Sec/FICA	9,155.44	81,322.78	(72,167.34)	11.3%
715 · Medical Exp/Employees	0.00	1,500.00	(1,500.00)	0.0%
716 · Healthcare Insurance/Full Time	738.70	126,000.00	(125,261.30)	0.6%
716.2 · Health Care Stipend	0.00	0.00	0.00	0.0%
716.5 · Health Care Savings Contrib	604.57	5,095.78	(4,491.21)	11.9%
717 · 401 Contribution - FT Emp	6,045.84	53,637.80	(47,591.96)	11.3%
717.2 · 401K CONTRIBUTIONS - POC EE	1,944.21	30,000.00	(28,055.79)	6.5%
718 · Life/Disability Insurance/POC	0.00	0.00	0.00	0.0%
719 · Life/Disability Insurance FT	450.55	6,800.00	(6,349.45)	6.6%
7000 · Personnel - Other	0.00	0.00	0.00	0.0%
<b>Total 7000 · Personnel</b>	<b>139,568.40</b>	<b>1,466,110.36</b>	<b>(1,326,541.96)</b>	<b>9.5%</b>
<b>7200 · Supplies</b>				
720 · Supplies/Non Operating	0.00	0.00	0.00	0.0%
722 · Operating Supplies	950.18	10,000.00	(9,049.82)	9.5%
723 · Fire Prevention	0.00	2,500.00	(2,500.00)	0.0%
724 · Uniforms	0.00	12,000.00	(12,000.00)	0.0%
726 · Medical Supplies	1,325.69	17,000.00	(15,674.31)	7.8%
7200 · Supplies - Other	0.00	0.00	0.00	0.0%
<b>Total 7200 · Supplies</b>	<b>2,275.87</b>	<b>41,500.00</b>	<b>(39,224.13)</b>	<b>5.5%</b>
<b>7500 · SAFER GRANT EXPENDITURES</b>				
751 · Instructor Wages	0.00	1,500.00	(1,500.00)	0.0%
752 · Workers Comp Ins/SS	0.00	0.00	0.00	0.0%
753 · Training Costs	0.00	4,000.00	(4,000.00)	0.0%
754 · Employee Physicals	0.00	1,500.00	(1,500.00)	0.0%
755 · Health Insurance	0.00	0.00	0.00	0.0%
756 · 401 Contributions SAFER FT Emp	0.00	0.00	0.00	0.0%
757 · Fringe Benefits	0.00	78,000.00	(78,000.00)	0.0%
758 · Life/Disability FT Employees	0.00	0.00	0.00	0.0%
759 · Education	0.00	0.00	0.00	0.0%
760 · Marketing	85.65	1,000.00	(914.35)	8.6%
761 · Equipment Purchases	0.00	6,000.00	(6,000.00)	0.0%
763 · Travel Expense	0.00	0.00	0.00	0.0%
765 · Lost Wages Reimbursement	0.00	8,000.00	(8,000.00)	0.0%
7500 · SAFER GRANT EXPENDITURES - Other	0.00	0.00	0.00	0.0%
<b>Total 7500 · SAFER GRANT EXPENDITURES</b>	<b>85.65</b>	<b>100,000.00</b>	<b>(99,914.35)</b>	<b>0.1%</b>
<b>8000 · Contracted Services</b>				

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH AUGUST 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
800 · Dispatching	0.00	37,000.00	(37,000.00)	0.0%
802 · Auditing	0.00	7,200.00	(7,200.00)	0.0%
804 · Legal	341.25	23,000.00	(22,658.75)	1.5%
806 · Medical Cost Recovery- Billing	431.88	23,000.00	(22,568.12)	1.9%
807 · Fire Cost Recovery Billing	0.00	1,000.00	(1,000.00)	0.0%
810 · Non Employee Instructor Wages	450.00	15,000.00	(14,550.00)	3.0%
812 · Employee Education	2,280.00	10,000.00	(7,720.00)	22.8%
814 · Dues, Fees, Subscriptions	5,347.25	18,000.00	(12,652.75)	29.7%
815 · Payroll Services	1,257.41	10,200.00	(8,942.59)	12.3%
816 · Administrative Services	620.00	8,000.00	(7,380.00)	7.8%
820 · Construction/Labor Services	0.00	3,000.00	(3,000.00)	0.0%
828 · Website Services	0.00	0.00	0.00	0.0%
8000 · Contracted Services - Other	0.00	0.00	0.00	0.0%
<b>Total 8000 · Contracted Services</b>	<b>10,727.79</b>	<b>155,400.00</b>	<b>(144,672.21)</b>	<b>6.9%</b>
<b>8500 · Operating Expenses</b>				
850 · Communications	280.47	6,000.00	(5,719.53)	4.7%
851 · IT Operational Expenses	781.40	15,000.00	(14,218.60)	5.2%
852 · Fuel	2,001.18	20,000.00	(17,998.82)	10.0%
854 · Printing and Publishing	0.00	330.00	(330.00)	0.0%
855 · Training Supplies / Equipment	969.18	6,000.00	(5,030.82)	16.2%
858 · Utilities	3,106.61	47,000.00	(43,893.39)	6.6%
859 · Equipment Lease	259.25	6,000.00	(5,740.75)	4.3%
860 · Bldg & Grnds Repair/Maint.	1,266.20	22,000.00	(20,733.80)	5.8%
862 · Equip Maintenance	107.35	12,000.00	(11,892.65)	0.9%
866 · Vehicle Maintenance	9,396.76	54,000.00	(44,603.24)	17.4%
867 · Debt Write-Off-Medical	3,459.72	210,000.00	(206,540.28)	1.6%
867.5 · QAAP Medicaid Tax	0.00	1,800.00	(1,800.00)	0.0%
868 · Debt Write-Off-Fire	0.00	1,500.00	(1,500.00)	0.0%
869 · Debt Write Off/ Other	0.00	0.00	0.00	0.0%
8500 · Operating Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 8500 · Operating Expenses</b>	<b>21,628.12</b>	<b>401,630.00</b>	<b>(380,001.88)</b>	<b>5.4%</b>
<b>9500 · Debt Service</b>				
950 · Debt Service	0.00	149,722.95	(149,722.95)	0.0%
952 · Interest on Debt	0.00	15,236.69	(15,236.69)	0.0%
9500 · Debt Service - Other	0.00	0.00	0.00	0.0%
<b>Total 9500 · Debt Service</b>	<b>0.00</b>	<b>164,959.64</b>	<b>(164,959.64)</b>	<b>0.0%</b>
<b>9700 · Purchases</b>				
970 · Capital Purchases +5,000	13,440.30	10,000.00	3,440.30	134.4%
971 · Capital Improvement/Fire Hall	0.00	0.00	0.00	0.0%
972 · Equipment Purchases -5,000	226.22	10,000.00	(9,773.78)	2.3%
973 · Grant Expenses	0.00	900,000.00	(900,000.00)	0.0%
974 · Grant Match	0.00	0.00	0.00	0.0%
975 · COVID19 Supplies/Equipment	0.00	0.00	0.00	0.0%

North Oakland County Fire Authority  
**REVENUE & EXPENSE REPORT**

JULY 01, 2021 THROUGH AUGUST 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
999 - Capital replacement transfers	150,000.00	90,000.00	60,000.00	166.7%
9700 - Purchases - Other	0.00	0.00	0.00	0.0%
<b>Total 9700 - Purchases</b>	<b>153,666.52</b>	<b>1,010,000.00</b>	<b>(846,333.48)</b>	<b>16.2%</b>
<b>Total Expense</b>	<b>387,984.35</b>	<b>3,438,600.00</b>	<b>(3,050,615.65)</b>	<b>11.3%</b>
<b>Net Income</b>	<b>526,970.90</b>	<b>(100,000.00)</b>	<b>626,970.90</b>	<b>(527.0)%</b>

**NOCFA Equipment Replacement  
Revenue & Expense Report  
JULY 01, 2022 THROUGH AUGUST 16, 2022**

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget
<b>Income</b>			
4000 - Transfers from General Fund	150,000.00	90,000.00	60,000.00
4050 - Loan proceeds	0.00	0.00	0.00
4100 - Interest Income	28.48	60.00	-31.52
4200 - Sale of Capital Items	0.00	0.00	0.00
4300 - DONATIONS & GRANTS	0.00	0.00	0.00
4400 - STATION CONTRIBUTION	0.00	0.00	0.00
<b>Total Income</b>	<b>150,028.48</b>	<b>90,060.00</b>	<b>59,968.48</b>
<b>Expense</b>			
Bank Fees	0.00	0.00	0.00
5000 - Capital Outlay			
6000 - Office	0.00	0.00	0.00
6050 - Transfer to Checking Account	0.00	0.00	0.00
5000 - Capital Outlay - Other	0.00	0.00	0.00
<b>Total 5000 - Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
6100 - Firefighting & Medical Supplies	0.00	0.00	0.00
6560 - Building & Grounds	0.00	0.00	0.00
9000 - CAPITAL PURCHASES	0.00	0.00	0.00
9001 - New fire hall	0.00	0.00	0.00
<b>Total Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>150,028.48</b>	<b>90,060.00</b>	<b>59,968.48</b>



11:31 AM  
08/11/22  
Accrual Basis

North Oakland County Fire Authority  
**CASH BALANCES REPORT**  
JULY 01, 2021 THROUGH JULY 31, 2022

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	<u>Jul '21 - Jul 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 - Cash-Checking	25,856.48
1001 - STATEMENT SAVINGS ACCOUNT	591,509.46
Total Checking/Savings	<u>617,365.94</u>
Total Current Assets	<u>617,365.94</u>
<b>TOTAL ASSETS</b>	<u><u>617,365.94</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

11:35 AM  
08/11/22  
Accrual Basis

**NOCFA Equipment Replacement  
Cash Balance Report**  
JUNE 01, 2022 THROUGH JULY 31, 2022

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	Jul 22
1000 · Cash-Equipment Replacement	<u>388,614.49</u>
<b>TOTAL</b>	<u><u>388,614.49</u></u>

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 JULY 20, 2022 THROUGH AUGUST 16, 2022

11:30 AM  
 08/11/22  
 Accrual Basis

Date	Memo	Amount
08/02/2022	7/1-7/31/22 billing	431.88
Total ACCU-MED		431.88
08/08/2022	AFLAC CONTRIBUTIONS	273.31
Total AFLAC		273.31
08/02/2022	AMAZON CAPITAL SERVICES	383.93
Total AMAZON CAPITAL SERVICES		383.93
07/21/2022	AT&T MOBILITY	285.04
Total AT&T MOBILITY	ACCT:287284692825	285.04
07/21/2022	BOUND TREE MEDICAL	239.90
08/02/2022	ACCT# 205418	1,030.91
Total BOUND TREE MEDICAL	ACCT#205418	1,270.81
08/02/2022	BREEN, BARB	106.00
Total BREEN, BARB	WATER - HOLLY FIRE	106.00
08/02/2022	CARDMEMBER SERVICE / 9167	160.83
Total CARDMEMBER SERVICE / 9167		160.83
07/27/2022	COMCAST (Station 3 TV)	9.22
Total COMCAST (Station 3 TV)	ROSE TWP FD	9.22
07/28/2022	COMCAST CABLE (OFF SITE INTERNET)	120.00
Total COMCAST CABLE (OFF SITE INTERNET)	OFF-SITE COMMUNICATION	120.00

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 JULY 20, 2022 THROUGH AUGUST 16, 2022

Date	Memo	Amount
	Total COMCAST CABLE (OFF SITE INTERNET)	120.00
	<b>CONSUMERS ENERGY</b>	
07/27/2022		1,505.72
08/02/2022	METER#96441862	64.29
	Total CONSUMERS ENERGY	1,570.01
	<b>CSI EMERGENCY APPARATUS, LLC</b>	
08/03/2022	VALVE REPLACEMENT - BRD APPROVED	20,248.03
	Total CSI EMERGENCY APPARATUS, LLC	20,248.03
	<b>DANIEL MILLER</b>	
07/21/2022	EMT ACADEMY - JUNE	2,600.00
	Total DANIEL MILLER	2,600.00
	<b>DAVID BENN</b>	
08/03/2022	PHTLS CLASS INSTRUCTOR	350.00
	Total DAVID BENN	350.00
	<b>DECKER AGENCY</b>	
08/02/2022	POBH BOND	96.00
	Total DECKER AGENCY	96.00
	<b>DLX FOR BUSINESS</b>	
07/25/2022	CHECKS	389.12
	Total DLX FOR BUSINESS	389.12
	<b>DTE ENERGY</b>	
07/27/2022	ROSE TWP FIRE STATION	555.85
	Total DTE ENERGY	555.85
	<b>ESO SOLUTIONS, INC</b>	
07/21/2022	WEB ASSETS	4,244.25
	Total ESO SOLUTIONS, INC	4,244.25
	<b>GREG DRUKER</b>	

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 JULY 20, 2022 THROUGH AUGUST 16, 2022

11:30 AM  
 08/11/22  
 Accrual Basis

Date	Memo	Amount
07/21/2022	EMT ACADEMY JUNE	160.00
Total GREG DRUKER		160.00
<b>HOLLY TWP</b>		
07/21/2022	PAYMENT #5	28,878.62
Total HOLLY TWP		28,878.62
<b>HOME DEPOT</b>		
07/27/2022	FUEL	223.71
Total HOME DEPOT		223.71
<b>JERRY'S TIRES</b>		
07/27/2022	CUST# 12201	170.00
Total JERRY'S TIRES		170.00
<b>JONES &amp; BARTLETT LEARNING, LLC</b>		
08/03/2022	EDUCATION	969.18
Total JONES & BARTLETT LEARNING, LLC		969.18
<b>KERTON LUMBER CO</b>		
08/02/2022	BLDG MAINT	89.83
Total KERTON LUMBER CO		89.83
<b>KLEEN-RITE CORP</b>		
07/25/2022	HOSE REEL	92.60
Total KLEEN-RITE CORP		92.60
<b>MAZICH, PAMELA</b>		
07/21/2022	JULY 2022	540.00
Total MAZICH, PAMELA		540.00
<b>MERS/ALERUS</b>		
07/25/2022	401K CONTRIBUTIONS & LOAN REPAY	3,556.12
07/25/2022	EE-457 CONTRIBUTIONS	505.28
07/25/2022	HCSP CONTRIBUTIONS	412.80
08/08/2022	401K CONTRIBUTIONS & LOAN REPAY	3,439.08
08/08/2022	457-EE CONTRIBUTIONS	578.49

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
 JULY 20, 2022 THROUGH AUGUST 16, 2022

Date	Memo	Amount
08/08/2022	HCSP - CONTRIBUTIONS	386.94
Total MERS/ALERUS		8,878.71
<b>MICHIGAN FIRE INSPECTORS SOCIETY</b>		
08/11/2022		850.00
Total MICHIGAN FIRE INSPECTORS SOCIETY		850.00
<b>MICHIGAN URBAN SEARCH &amp; RESCUE</b>		
07/21/2022	PARTICIPANT-DUNBAR	1,625.00
Total MICHIGAN URBAN SEARCH & RESCUE		1,625.00
<b>MML WORKERS COMP FUND</b>		
07/22/2022	Invoice 5392206	16,614.00
Total MML WORKERS COMP FUND		16,614.00
<b>MUJA RESTITUTION GARNISHMENT</b>		
07/27/2022	id: 10115213171	384.25
08/11/2022	LTR: L0115213171	384.25
Total MUJA RESTITUTION GARNISHMENT		768.50
<b>NET2PHONE</b>		
07/21/2022	COMMUNICATIONS	385.14
Total NET2PHONE		385.14
<b>NICK WEIL</b>		
08/03/2022	PHTLS INSTRUCTOR	100.00
Total NICK WEIL		100.00
<b>PAT WALLS</b>		
08/03/2022	ADM SERVICE	40.00
Total PAT WALLS		40.00
<b>PETER'S TRUE VALUE HARDWARE</b>		
08/11/2022	CUST: 1308	99.99
Total PETER'S TRUE VALUE HARDWARE		99.99

North Oakland County Fire Authority  
**BILLS FOR PAYMENT**  
JULY 20, 2022 THROUGH AUGUST 16, 2022

Date	Memo	Amount
07/27/2022	<b>PROFESSIONAL HEATING AND COOLING</b>	<u>1,056.50</u>
	SERVICE SAT.1 - STA.3***	
	Total PROFESSIONAL HEATING AND COOLING	<u>1,056.50</u>
08/02/2022	<b>RICOH USA Inc. (copier Lease)</b>	<u>259.25</u>
	#3719865	
	Total RICOH USA Inc. (copier Lease)	<u>259.25</u>
07/21/2022	<b>ROAD COMMISSION FOR OAKLAND COUNTY</b>	<u>2,001.18</u>
	WRK ORDER FLO620	
	Total ROAD COMMISSION FOR OAKLAND COUNTY	<u>2,001.18</u>
07/29/2022	<b>SAMS CLUB/SYNCHRONY BANK</b>	<u>103.40</u>
	SUPPLIES	
	Total SAMS CLUB/SYNCHRONY BANK	<u>103.40</u>
07/21/2022	<b>SCHNEIDER ELECTRIC</b>	<u>20.00</u>
	IT EXPENSE	
	Total SCHNEIDER ELECTRIC	<u>20.00</u>
07/21/2022	<b>STANDARD INSURANCE COMPANY RV</b>	<u>450.55</u>
	AUG22 PREM	
	Total STANDARD INSURANCE COMPANY RV	<u>450.55</u>
07/21/2022	<b>SZOTT FORD</b>	<u>818.28</u>
	CUST#: 6344511	
	Total SZOTT FORD	<u>818.28</u>
07/27/2022	<b>VERIZON</b>	<u>237.68</u>
	ACCT: 642073378-0001	
	Total VERIZON	<u>237.68</u>
07/21/2022	<b>WEB MATTERS BY KRISTIE</b>	<u>203.40</u>
	WEB HOSTING	
	Total WEB MATTERS BY KRISTIE	<u>203.40</u>

11:30 AM

08/11/22

Accrual Basis

North Oakland County Fire Authority

**BILLS FOR PAYMENT**

JULY 20, 2022 THROUGH AUGUST 16, 2022

Date	Memo	Amount
TOTAL		<u>98,729.80</u>



**North Oakland County Fire Authority**  
**PAYROLL EXPENSE REPORT**  
 JULY 25, THROUGH AUGUST 08, 2022

	<u>Jul 25 - Aug 8, 22</u>
<b>Expense</b>	
<b>7000 · Personnel</b>	
700 · Wages, Chief Full Time	6,528.16
700.5 · Full Time Employee Wages	29,608.86
700.7 · Full Time Overtime Wages	1,194.48
704 · Officer Wages	1,384.58
705 · Instructor Wages	280.00
707 · Special Event Pay	1,052.19
708 · Duty Shift Medic	10,739.23
708.5 · Duty Shift Basic	22,333.22
709 · Part Time Overtime Pay	1,494.00
710 · Work Detail Pay	105.00
711 · Training Wages	1,654.56
712 · Incident run pay/POC Fire Wages	2,705.95
714 · Social Sec/FICA	6,020.55
716 · Healthcare Insurance/Full Time	-160.00
716.5 · Health Care Savings Contrib	0.00
717.2 · 401K CONTRIBUTIONS - POC EE	0.00
	<hr/>
<b>Total 7000 · Personnel</b>	84,940.78
<b>7500 · SAFER GRANT EXPENDITURES</b>	
757 · Fringe Benefits	0.00
765 · Lost Wages Reimbursement	0.00
	<hr/>
<b>Total 7500 · SAFER GRANT EXPENDITURES</b>	0.00
<b>8000 · Contracted Services</b>	
812 · Employee Education	0.00
815 · Payroll Services	827.36
816 · Administrative Services	0.00
	<hr/>
<b>Total 8000 · Contracted Services</b>	827.36
<b>8500 · Operating Expenses</b>	
850 · Communications	-171.50
	<hr/>
<b>Total 8500 · Operating Expenses</b>	-171.50
<b>Total Expense</b>	<hr/> 85,596.64
<b>Net Income</b>	<hr/> <hr/> <b>-85,596.64</b>

North Oakland County Fire Authority  
**ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED**  
JULY 31, 2022

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	<u>Jul 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Accounts Receivable</b>	
1060 · A/R-Fire Cost Recovery	1,893.50
1070 · A/R-Medical -ACCUMED	50,335.53
1070.6 · A/R AACB - ALL RUNS	297,356.82
	<hr/>
<b>Total Accounts Receivable</b>	349,585.85
<b>Other Current Assets</b>	
1070.7 · ALLOWANCE FOR BAD ACCTS	-218,175.21
	<hr/>
<b>Total Other Current Assets</b>	-218,175.21
<b>Total Current Assets</b>	131,410.64
	<hr/>
<b>TOTAL ASSETS</b>	<b>131,410.64</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00

Fire Chief  
Jeremy Lintz

**NORTH OAKLAND COUNTY**

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August 12, 2022

NOCFA Board of Directors

Re: Tentative Union Contract Agreement

Board Members

The NOCFA Board of Directors Union Negotiation Committee and the representatives of the NOCFA IAFF Local 5346 have come to a tentative agreement of the contract that they have been working on.

Attached with this letter is a cost outline summary of the impact or increase that the new contract will have on the overall NOCFA operating budget. Also included is a new FYE 2023 budget that includes the proposed amendment amounts.

As indicated, the first year budget increase at ratification of the contract would be \$98,000 per township with year 2 increase costs of \$11,300 and year 3 costs of \$7,000 per township respectively.

The process for finalizing this agreement would be as follows:

The NOCFA Board Negotiating Committee will need to propose the acceptance of the contract to the NOCFA Board of Directors who would in turn informally propose the budget increase amounts to the individual townships.

Because this proposed increase will require an amendment to the current fiscal year's budget, the Authority's Articles of Incorporation state in Article XII, Paragraph 4: "Amendments that result in or have the potential to result in an increase of a community's annual contribution shall not take effect until approved by both governmental units". Plainly speaking, Holly Township and Rose Township will have to approve the increase amounts individually.

If the townships approve the budget amendments, then the NOCFA Board of Directors may give final approval of the Union Contract and amend the FYE 2023 operating budget.

Thank You

Chief Jeremy Lintz

North Oakland County Fire Authority.

Increased Budget Costs with Tentative Union Agreement

	Year 1	Year 2	Year 3
New Wages	\$68,000	\$11,300	\$14,000
Retroactive Wages	\$49,500	-	-
Vacation / Sick Time	\$25,000	\$11,300	-
Holiday Wages	\$4,500	-	-
Overtime Wages	\$10,000	-	-
Retirement Contribution	\$26,000	-	-
Uniform Allowance	\$1,800	-	-
WC / Employers tax Liab.	\$11,200	-	-
Total	\$196,000	\$22,600	\$14,000
Cost Per Township	\$98,000	\$11,300	\$7,000

North Oakland County Fire Authority  
OPERATING BUDGET FYE 2023

Revenues	Budget FY 2023 - Current		Budget FY 2023 DRAFT
	Approved June 2022	For Amendment	
4000 - Revenues	\$	888,000.00	\$ 986,000.00
401 · Holly Township Contribution	\$	888,000.00	\$ 986,000.00
402 · Rose Township Contribution	\$	55,000.00	\$ 55,000.00
403 · Training / Education Revenues	\$	8,000.00	\$ 8,000.00
404 · Fire Cost Recovery	\$	500,000.00	\$ 500,000.00
405 · Grant Receipts	\$	100,000.00	\$ 100,000.00
405.5 - SAFER Grant Receipts	\$	475,000.00	\$ 475,000.00
406 · Medical Cost Recovery	\$	1,000.00	\$ 1,000.00
410 · Sales-Small Items	\$	-	\$ -
412 · Sales-Capital Items	\$	22,000.00	\$ 22,000.00
413 · Review and Inspection Services	\$	1,500.00	\$ 1,500.00
414 · Interest Earned	\$	400,100.00	\$ 400,100.00
416 · Donations	\$		
419 - Insurance Reimbursement			
419.1 - Wages Reimbursement			
420 - Transfers IN From Capital Account	\$	-	\$ -
490 - Loan Proceeds	\$	-	\$ -
<b>Grand Total Revenues</b>	<b>\$</b>	<b>3,338,600.00</b>	<b>\$ 3,534,600.00</b>

**Expenditures**

6000 - Insurance	\$	33,000.00	\$ 33,000.00
650 · Liability Insurance	\$	66,000.00	\$ 70,000.00
652 · Workers Compensation Insurance	\$	99,000.00	\$ 103,000.00
<b>Total 6000 - Insurance</b>	<b>\$</b>	<b>198,000.00</b>	<b>\$ 206,000.00</b>
7000 - Personnel	\$	90,663.00	\$ 90,663.00
700 · Wages, Chief Full Time	\$	384,915.00	\$ 528,600.00
700.5 · Full Time Employee Wages	\$	14,000.00	\$ 24,000.00
700.7 - Full Time Overtime Wages	\$	16,800.00	\$ 16,800.00
704 · Officer Wages	\$	12,000.00	\$ 12,000.00
705 · Instructor Wages	\$	13,000.00	\$ 13,000.00
707 - Special Event Pay	\$	252,810.00	\$ 252,810.00
708 - DUTY SHIFT MEDIC	\$	267,566.00	\$ 267,566.00
708.5 - DUTY SHIFT BASIC	\$	23,000.00	\$ 23,000.00
709 - Part Time Overtime Pay	\$	2,000.00	\$ 2,000.00
710 · Work Detail Pay	\$	28,000.00	\$ 28,000.00
711 · Training Wages	\$	57,000.00	\$ 57,000.00
712 · Incident Run Pay / POC Fire Wages	\$	81,322.78	\$ 92,020.58
714 · Social Sec / FICA	\$	1,500.00	\$ 1,500.00
715 · Medical Expenses - Employees	\$		\$ 10,697.80

	716 · Healthcare Insurance - Full Time Employees	\$	126,000.00	\$	126,000.00
	716.2 - Health Care (opt out) Stipend	\$	-	\$	-
	716.5 - Health Care Savings Plan Contribution FT	\$	5,095.78	\$	11,100.78
	717 · 401a Contribution - Full Time Employees	\$	53,637.80	\$	73,500.00
	717 - 401a contribution - POC Employees	\$	30,000.00	\$	30,000.00
	719 · Life/Disability Insurance- Full Time Employees	\$	6,800.00	\$	6,800.00
	<b>Total 7000 - Personnel</b>	\$	<b>1,466,110.36</b>	\$	<b>1,656,360.36</b>

\$ 6,005.00  
\$ 19,862.20

	722 · Operating Supplies	\$	10,000.00	\$	10,000.00
	723 · Fire Prevention	\$	2,500.00	\$	2,500.00
	724 · Uniforms	\$	12,000.00	\$	13,750.00
	726 · Medical Supplies	\$	17,000.00	\$	17,000.00
	<b>Total 7200 - Supplies</b>	\$	<b>41,500.00</b>	\$	<b>43,250.00</b>

\$ 1,750.00

	751 - Instructor Wages	\$	1,500.00	\$	1,500.00
	753 - Training Costs	\$	4,000.00	\$	4,000.00
	754 - Employee Physicals	\$	1,500.00	\$	1,500.00
	757 - Fringe Benefits	\$	78,000.00	\$	78,000.00
	760 - Marketing	\$	1,000.00	\$	1,000.00
	761 - Equipment Purchases	\$	6,000.00	\$	6,000.00
	765 - Lost Wages Reimbursement	\$	8,000.00	\$	8,000.00
	<b>Total 7500 - SAFER Grant</b>	\$	<b>100,000.00</b>	\$	<b>100,000.00</b>

	800 - Contracted Services	\$	37,000.00	\$	37,000.00
	802 · Auditing	\$	7,200.00	\$	7,200.00
	804 · Legal	\$	23,000.00	\$	23,000.00
	806 · Medical Cost Recovery Billing- Accumed	\$	23,000.00	\$	23,000.00
	807 · Fire Cost Recovery Billing- Accumed	\$	1,000.00	\$	1,000.00
	810 · NON-Employee Instructor Wages	\$	15,000.00	\$	15,000.00
	812 · Education	\$	10,000.00	\$	10,000.00
	814 · Dues and Subscriptions	\$	18,000.00	\$	18,000.00
	815 · Payroll Services	\$	10,200.00	\$	10,200.00
	816 · Administrative Services / Book Keeping	\$	8,000.00	\$	8,000.00
	820 · Construction/Labor Services	\$	3,000.00	\$	3,000.00
	<b>Total 8000- Contracted Services</b>	\$	<b>155,400.00</b>	\$	<b>155,400.00</b>

	8500 - Operating Expenses	\$	6,000.00	\$	6,000.00
	851 · Information Technology Expenses	\$	15,000.00	\$	15,000.00
	852 · Fuel	\$	20,000.00	\$	20,000.00
	854 · Printing and Publishing	\$	330.00	\$	330.00



Fire Chief  
Jeremy Lintz

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August 12, 2022

NOCFA Board of Directors

Re: Board Meeting Recording Secretary

Board Members

After last months NOCFA board meeting, Pat Walls stated to me that she has a scheduling conflict with the new dates of the monthly NOCFA meetings and will no longer be able to serve as Recording Secretary.

Thank You

Chief Jeremy Lintz