

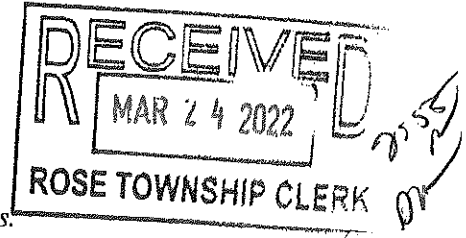
Office & Park Grass Mowing Bids 2022

Date	picked up	Time	Company name	Address	Contact Person	Phone #	Date & Time returned	Amount of Bid
3/23/22	9:45 AM	1201 Demosa	Top Demosa		Tim	248 431-0834	3/24/2022 2:55 PM	5125.00
3/23/22	12:55	4 Seasons Outdoors	PO Box 613 GE		SEBEM	(810) 645 3543	3/23/22 4:00 PM	4070.00
3/23/22	1:35	All-N-one	PO Box 218 Linden		M.H Murphy	(810) 875-0007 (810) 313-8484	3/24/22 2:50 PM	5570.00

RECEIVED
 MAR 24 2022
 ROSE TOWNSHIP CLERK

**ADVERTISEMENT FOR BIDS
FOR
TOWNSHIP OF ROSE**

Site Grass Mowing Rose Township Offices, Hall and Parks.



Sealed proposals will be received by the Township of Rose, 9080 Mason St. Holly, Michigan 48442 until 3p.m. Thursday March 24th, 2022 at which time, the bids from holders of Record for Site Grass Mowing will be publicly opened and read aloud and the different items noted, for the site grass mowing for Rose Township properties.

The project/work includes Rose Township properties as listed and miscellaneous properties if requested.
Rose Township Offices, 9080 Mason Street
Rose Township Hall, 204 Franklin Street
Civic Park, Corner Milford and Rose Center Road
Dearborn Park, Corner Milford and Davisburg Road

One-time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 date to be determined, (9080 Mason and 204 Franklin)

The plans and specifications are on file and may be examined and picked-up on or after 8:30 A.M. on Monday March 14, 2022 at the Township Office 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

Oral statements may not be relied upon and will not be binding or legally effective

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

By Order of: David Plewes
9080 Mason Street
Holly, Michigan

**PROPOSAL
TOWNSHIP OF ROSE**

*Site Grass Mowing
Rose Township Office, Hall, Civic and Dearborn Parks.*

TABLE OF ARTICLES

<u>Article</u>	<u>Article No.</u>
Proposal Recipient	1
Bidder's Acknowledgements	2
Bidder's Representations	3
Further Representations	4
Basis of Proposal	5
Time of Completion	6
Attachments to this Proposal	7
Proposal Submittal	8
Site Maintenance	9
General Requirements-Summary	10
Estimated Area of Cutting	11
Maps	12

Due Date: March 24th, 2022 at 3:00PM

ARTICLE 1 – PROPOSAL RECIPIENT

1.01 This Proposal is submitted to:

ROSE TOWNSHIP
9080 Mason Street
Holly, Michigan 48442
Attn; Clerk

1.02 The undersigned Bidder proposes and agrees, if this Proposal is accepted, to enter into an Agreement with Owner/Buyer in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Proposal and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 This Proposal will remain subject to acceptance for [30] days after the Proposal opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner/Buyer.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Proposal, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. Bidder is aware of the general nature of work to be performed by Owner/Buyer and others at the Site that relates to the Work as indicated in the Bidding Documents.

E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Proposal is submitted.

F. Bidder will submit written evidence of its authority to do business in the State of Michigan not later than the date of its execution of the Agreement.

G. Bidder is aware that the Owner's decision to proceed with the Project is subject to Owner's determination that all legal, financial and grant approvals, conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all of the foregoing has not been received, the Owner

may elect not to proceed with the Project in which case no bidder shall have a claim of any kind in contract, tort, equity or otherwise, against the Owner.

ARTICLE 4 – FURTHER REPRESENTATIONS

- A. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Proposal;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 – BASIS OF PROPOSAL

5.01 BIDDER WILL COMPLETE THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE FOLLOWING PRICE(S).

Mowing and trimming of Rose Township properties. One time fall clean-up of Rose Township offices and hall mowing's and leaf removal must be coordinated with Rose Township.

Unit Prices

Site:	Location:	Estimated Cuts:	Cost Per Cut:	Total Price:
Rose Township Office	9080 Mason Street	14	45	630
Rose Township Hall	204 Franklin	14	45	630
*Civic Park	Milford and Rose Center	14	185	2590
Dearborn park	Milford and Davisburg	14	75	1050
Site Grass Mowing and trimming for 2022 mowing season May thru October				4900
One time mowing, leaf and debris clean-up of Rose Township Hall & Offices, Fall 2022 date to be determined By Zoning Administrator David Plewes (9080 Mason and 204 Franklin) 15 th cut				225 ⁰⁰
Total proposed Bid:				5125 ⁰⁰

*Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields.

From August thru October mowing shall include common areas and the three (3) ball fields).

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Proposals, and final payment for all Unit Price Proposal items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

A. Bidder further agrees that Work will be fully completed and ready for final payment within 60 calendar days after the date when the Contract Times commence to run.

ARTICLE 7 – attachments to this Proposal

7.01 The following Certificates of Insurance documents are attached to and made a condition of this Proposal:

- 1. General Liability
 - a. General Aggregate \$1,000,000
 - b. Products/complete operations aggregate \$1,000,000
 - c. Products and advertising injury \$500,000
 - d. Each occurrence \$500,000
- 2. Automobile Liability
 - a. Combined Single Limit \$500,000
- 3. Worker's compensation & employers liability
 - a. \$100,000/\$500,000/\$100,000

ARTICLE 8 – PROPOSAL SUBMITTAL

This Proposal submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____ (SEAL)
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: TPC LAWN & LANDSCAPE, INC (SEAL)

State of Incorporation: _____

Type (General Business, Professional, Service, Limited Liability): _____

By: _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: OWNER (CORPORATE SEAL)

Attest _____

Date of Authorization to do business in MICHIGAN is 9/9/1999

SUBMITTED on 3/24, 2022.

SITE MAINTENANCE
LANDSCAPE MOWING

Article 9- Site Maintenance

PART 1 - GENERAL

1.01 SUMMARY

- A. This Section describes requirement for landscape mowing of designated areas:
1. Landscape: Office, hall, baseball fields, picnic area and/or other park locations.
 - a) Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields. From August thru October mowing shall include common areas and the three (3) ball fields).
 2. Roadside: Road right-of-way, drain ditches and parking.
 3. Trimming: Designated areas.
- B. Specific site and designations are shown on the drawings.

1.02 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
1. Planned operations shall be scheduled with Owner's Representative.
 2. Specific areas requiring notification and variance from schedule are:
 - a. Offices, Hall and Parks, Offices-Zoning Administrator-David Plewes

PART 2 – PRODUCTS

2.01 EQUIPMENT (Contractor/Service Owned)

- A. Mowing equipment includes tractor drawn and/or self propelled grass cutting equipment, and other power or hand equipment required to complete the work.
1. Use equipment in good repair and maintain it to produce a neat, clean and sharp cut to the grass. Do not use equipment that pulls or rips grass or otherwise damages the turf. Use equipment that can cut to 2 inches above the ground.
 2. Equipment mowers with guards to prevent debris from being thrown from under the cutter.
- B. The Owner is not responsible for damage to the Contractor's equipment due to obstacles encountered during the work.

PART 3 – EXECUTION

3.01 PREPARATION

- A. Debris, litter:
1. Pick up, remove, and dispose of litter the day of mowing service.
 2. Debris-including but not limited to paper, trash, down branches, rocks and any foreign material.
- B. Site Inspection:
1. Inspect areas for possible damage to permanent fixtures (signs, markers, etc.).
 2. Contact the representative of the location within 48 hours to ensure repairs are completed.

3.02 MOWING AND TRIMMING

- A. Mowing:
1. Mow landscaped areas to 2 inches high and roadside areas to 4 inches high. Curbs flush to adjacent concrete or sidewalk.

SITE MAINTENANCE
LANDSCAPE MOWING

- B. Trimming:
1. Trim next to walls, fences, curbs, poles, tables, benches or other fixed objects within the designated area.
 2. Dearborn Park mowing must be cut/trimmed up to the shoulder of the road and a single swatch of grass must be cut on the back side of wooden fence with fence area being trimmed.
- mowing

3.03 REPAIRING

- A. Damage:
1. Preserve and protect public or private property, along and adjacent to the roadway, and repair damage and injury that result from the performance of the work.
 2. Immediately repair damage to signs, posts, light fixtures, handholes, and delineators. Repair damage to vegetation and ruts on turf areas, as directed by the Owner.
 3. Report any damage to Zoning Administrator within 48 hours of incident to be filed and recorded.
- B. Repair
1. Complete repairs of turf. Only seed during the seasonal limitation periods.
 2. Replace damaged landscape plant material.

3.04 CLEANING

- A. Lawn Cuttings
1. Grass clippings shall be removed from all sidewalks, roadways, parking areas after each cutting.
 2. Excessive grass clippings, limbs, tress, and debris as needed shall be removed from premises.

3.05 TERMINATION This agreement shall end on November 30, 2022 and may not be terminated earlier (except for cause) without 30 day prior written notice from one party to the other.

END OF SECTION

Article 10 - SUMMARY OF WORK

WORK COVERED BY CONTRACT DOCUMENTS:

- A. Descriptions:
 1. Mowing and trimming
 2. Rose Township Offices (9080 Mason and 204 Franklin)
 3. Rose Township Parks (Civic and Dearborn)
 4. One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 date to be determined (9080 Mason and 204 Franklin)

- B. Coordination:
 1. Rose Township and service provider shall have a coordination meeting at Dearborn Park, the first week of May. Exact day and time to be determined.
 2. Project Coordination: The Contractor/Seller shall be responsible for coordinating the Work of the entire Project.
 3. Mowing and trimming of Rose Township offices, hall and parks shall first be coordinated with Rose Township representative David Plewes
 4. Contractor to take the utmost care for health and safety when mowing and trimming to occupants and visitors of office, hall, parks.

WORK BY OWNER:

The Work shall proceed in a manner to cause minimum disruption to the Owner's operation and the Public.

- A. The Owner *[will be]* performing work at the site:

01140

WORK RESTRICTIONS

01140

ACCESS TO SITE

In his operations, the Contractor/Seller shall interfere as little as possible with traffic, and in all cases shall confine his operations to the minimum space possible.

USE OF SITE

A. EASEMENTS

The necessary rights-of-way and easements for construction across or under private properties have been, or will be obtained by the Owner. In carrying out the work within private rights-of-way and easements, the Contractor shall take due and proper precautions against any injury to adjacent properties and structures and shall comply with the conditions outlined in the easement, and/or right-of-way, agreements included in the contract.

B. SCHEDULES

Estimated work sequences shall be as follows:

Base Contract:	<u>Month</u>	<u>General Work Description</u>
Mowing and trimming Rose Township hall and offices	June 1 st -2022- July 5 th , 2022	once a week cut (5)

GENERAL REQUIREMENTS - SUMMARY

Section 01110

May, July 6th - October 9 cuts per each
One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 (9080 Mason and 204 Franklin)
15th cut

Mowing and trimming
Civic and Dearborn Parks May-October 14 cuts per season

C. PUBLIC R.O.W. PERMITS

The Contractor shall obtain permits to cut within public rights-of-way and the Contractor shall also furnish any bonds and insurance which may be required.

01180 PROJECT UTILITY SOURCES

01180

All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the Contractor/Seller.

Public Utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.

Private Utilities shall include, but shall not necessarily be limited to: all utilities under the jurisdiction of the Michigan Public Service Commission.

In the event existing utilities are encountered along the line of the work, the Contractor/Seller shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.

All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.

UTILITY PROTECTION

Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the Contractor/Seller.

The Contractor shall call MISS DIG, 1-800-482-7171. also;
Contractor shall call 811 for 'National Pipeline Mapping.

UTILITY SOURCES

0118 00

PUBLIC UTILITIES:

Detroit Edison: Northwest Service 248- 427-2200; IGS Group; 313-235-5632
Pontiac: (248) 427-2924

Consumers Energy: Pontiac; (248) 858-44085

AT&T: Pontiac: (248) 456-0821

Michcon- Distribution; 313-577-7470
- Transmission; 248-249-4336; 6856-0966

GENERAL REQUIREMENTS - SUMMARY

Section 01110

Comcast Cable Television:

(586) 883-7253

Article 11 – Estimated Area of Cutting

Estimated area for cutting:

Rose Township Office (9080 Mason 06-22-333-005)

.80 acres

Rose Township Hall (204 Franklin 06-22-329-005)

.50 acres

Dearborn Park (NE corner Davisburg & Milford Corner 06-10-400-028)

1.4 acres

Civic Park (06-22-151-003)

6.5 acres all area

06 22 333 005



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections

- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

Oakland County One Stop Shop 2100 Pontiac Lake Road Bldg. 41 West Waterford MI 48328
 L. Brooks Patterson
 Oakland County Executive

Date Created: 2/26/11
 1 inch = 50 feet

Rose Hall



-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Contour Barriers
-  100 yr - FEMA Floodplain
-  100 yr (deletable) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

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David Coulier
Oakland County Executive









Date Created: 1/14/2021



1 inch = 50 feet

Civic Park



-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 Yr - FEMA Floodplain
-  100 Yr (detailed) - FEMA Floodplain
-  500 Yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

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OAKLAND COUNTY ENGINEERS
 L. Brooks Patterson
 Oakland County Executive

Date Created: 1/13/2011
 1 inch = 100 feet
 NORTH

Oakland County One Stop Shop 2100 Pontiac Lake Road Bldg. 41 West Waterford MI 48328 Phone: 919.582.7791 FAX: 919.582.7792

Dearborn Park



- 100 yr - FEMA Floodplain
100 yr (detailed) - FEMA Floodplain
500 yr - FEMA Floodplain
PLANNING - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.



David Coulter
Oakland County Executive

Date Created: 2/18/2020



1 inch = 200 feet



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Derek Stein Agency LLC 3075 S Commerce Rd Commerce MI 48390		CONTACT NAME: Ashley DeForest PHONE (A/C, No, Ext): (248)714-5200 E-MAIL ADDRESS: certs@dereksteinagency.com FAX (A/C, No):	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Farm Bureau General Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED TPC Lawn & Landscape Inc PO Box 839 Highland MI 48357		NAIC # 21547	

COVERAGES **CERTIFICATE NUMBER:** 6546 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			S-3042772	04/21/2021	04/21/2022	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAP-3042774	04/21/2021	04/21/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCC-3042773	04/21/2021	04/21/2022	PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER		CANCELLATION	
Rose Township 9080 Mason Street Holly MI 48442		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Ashley DeForest</i>	

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may elect not to proceed with the Project in which case no bidder shall have a claim of any kind in contract, tort, equity or otherwise, against the Owner.

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- A. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
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5.01 BIDDER WILL COMPLETE THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE FOLLOWING PRICE(S).

Mowing and trimming of Rose Township properties. One time fall clean-up of Rose Township offices and hall mowing's and leaf removal must be coordinated with Rose Township.

Unit Prices

<u>Site:</u>	<u>Location:</u>	<u>Estimated Cuts:</u>	<u>Cost Per Cut:</u>	<u>Total Price:</u>
Rose Township Office	9080 Mason Street	14	<u>50</u>	<u>700</u>
Rose Township Hall	204 Franklin	14	<u>40</u>	<u>560</u>
*Civic Park	Milford and Rose Center	14	<u>185</u>	<u>2,590</u>
Dearborn park	Milford and Davisburg	14	<u>90</u>	<u>1,260</u>
Site Grass Mowing and trimming for 2022 mowing season May thru October				<u>5,110</u>
One time mowing, leaf and debris clean-up of Rose Township Hall & Offices, Fall 2022 date to be determined By Zoning Administrator David Plewes (9080 Mason and 204 Franklin) 15 th cut				<u>400</u>
Total proposed Bid:				<u>5,510</u>

*Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields.

From August thru October mowing shall include common areas and the three (3) ball fields).

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 - b. Products/complete operations aggregate \$1,000,000
 - c. Products and advertising injury \$500,000
 - d. Each occurrence \$500,000
- 2. Automobile Liability
 - a. Combined Single Limit \$500,000
- 3. Worker's compensation & employers liability
 - a. \$100,000/\$500,000/\$100,000

ARTICLE 8 – PROPOSAL SUBMITTAL

This Proposal submitted by:

If Bidder is:

An Individual

Name (typed or printed): Matt Murphy

By: *[Signature]* (SEAL)
(Individual's signature)

Doing business as: All n One Lawn Care

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: _____ (SEAL)

State of Incorporation: _____

Type (General Business, Professional, Service, Limited Liability): _____

By: _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____ (CORPORATE SEAL)

Attest _____

Date of Authorization to do business in _____ is ____/____/____.

SUBMITTED on _____, 2022.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements).

PRODUCER Broad Street Insurance Agency 480 W Broad St Linden, MI 48451	CONTACT Name: Annette Mumby Tel. No. Ext: 810-433-5927 Email: broadstreetinsurance@gmail.com	FAX No: 810-578-0377
	INSURERS AFFORDED COVERAGE	
INSURED All N One Lawn Care 15047 Seymour Rd Linden, MI 48451	INSURER A: Main Street America 28939	
	INSURER B: Main Street America 28939	
	INSURER C: Main Street America 28939	
	INSURER D:	
	INSURER E:	
	INSURER F:	

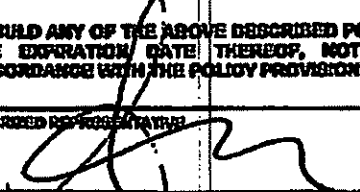
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASS	TYPE OF COVERAGE	INSURER	POLICY NO.	START DATE	END DATE	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR 0 GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO TEST <input type="checkbox"/> LOC		MPT8481Y	10/27/2021	10/27/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGES TO VEHICLES (Per claim) (SA excluded) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV DARIY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BIT8481Y	10/27/2021	10/27/2022	COMMERCIAL VEHICLE LIABILITY (SA excluded) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICEMEMBER (EXCLUDED?) (Statutory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below		WCT8481Y	04/22/2021	10/4/22/2022	<input type="checkbox"/> WC BY/ALL OTHER LIMITS <input type="checkbox"/> TOTA-ED EL EACH ACCIDENT \$ 100,000 EL DISEASE - SA EMPLOYEE \$ 500,000 EL DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Lawn Care

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**ADVERTISEMENT FOR BIDS
FOR
TOWNSHIP OF ROSE**

Site Grass Mowing Rose Township Offices, Hall and Parks.

Sealed proposals will be received by the Township of Rose, 9080 Mason St. Holly, Michigan 48442 until 3p.m. Thursday March 24th, 2022 at which time, the bids from holders of Record for Site Grass Mowing will be publicly opened and read aloud and the different items noted, for the site grass mowing for Rose Township properties.

The project/work includes Rose Township properties as listed and miscellaneous properties if requested.
Rose Township Offices, 9080 Mason Street
Rose Township Hall, 204 Franklin Street
Civic Park, Corner Milford and Rose Center Road
Dearborn Park, Corner Milford and Davisburg Road

One-time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 date to be determined, (9080 Mason and 204 Franklin)

The plans and specifications are on file and may be examined and picked-up on or after 8:30 A.M. on Monday March 14, 2022 at the Township Office 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

Oral statements may not be relied upon and will not be binding or legally effective

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

By Order of: David Plewes
9080 Mason Street
Holly, Michigan

<p>Lawn Services: -Lawn mowing & fertilization -Dethatching, Rolling, & Aeration -Sprinkler start-ups, winterization, & repairs -Fall & spring clean-ups -Tree/Bush trimming, & weed pulling -Gutter cleanout & power washing</p> <p>Landscape Services: -Complete design & installation -Hydroseeding & sod -Trees, shrubs, plantings, & flowers -Sprinkler design & lighting -Rocks, mulching, retaining walls, & patios</p> <p>Snow Services: -Snow plowing and salting</p>	 <p>Jeremy L. Burton President P.O. Box 613 Grand Blanc, MI 48480 Cell: (810) 252-0529 Office: (810) 845-3543 Fax: (810) 655-0321 www.4seasonsoutdoors.net info@4seasonsoutdoors.net</p>
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Site Grass Mowing
101-265-930-751

**PROPOSAL
TOWNSHIP OF ROSE**

*Site Grass Mowing
Rose Township Office, Hall, Civic and Dearborn Parks.*

TABLE OF ARTICLES

<u>Article</u>	<u>Article No.</u>
Proposal Recipient	1
Bidder's Acknowledgements	2
Bidder's Representations	3
Further Representations	4
Basis of Proposal	5
Time of Completion	6
Attachments to this Proposal	7
Proposal Submittal	8
Site Maintenance	9
General Requirements-Summary	10
Estimated Area of Cutting	11
Maps	12

Due Date: March 24th, 2022 at 3:00PM

ARTICLE 1 – PROPOSAL RECIPIENT

1.01 This Proposal is submitted to:

ROSE TOWNSHIP
9080 Mason Street
Holly, Michigan 48442
Attn; Clerk

1.02 The undersigned Bidder proposes and agrees, if this Proposal is accepted, to enter into an Agreement with Owner/Buyer in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Proposal and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 This Proposal will remain subject to acceptance for [30] days after the Proposal opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner/Buyer.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Proposal, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder is aware of the general nature of work to be performed by Owner/Buyer and others at the Site that relates to the Work as indicated in the Bidding Documents.
- E. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Proposal is submitted.
- F. Bidder will submit written evidence of its authority to do business in the State of Michigan not later than the date of its execution of the Agreement.
- G. Bidder is aware that the Owner's decision to proceed with the Project is subject to Owner's determination that all legal, financial and grant approvals, conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all of the foregoing has not been received, the Owner

may elect not to proceed with the Project in which case no bidder shall have a claim of any kind in contract, tort, equity or otherwise, against the Owner.

ARTICLE 4 – FURTHER REPRESENTATIONS

- A. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Proposal;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 – BASIS OF PROPOSAL

5.01 BIDDER WILL COMPLETE THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS FOR THE FOLLOWING PRICE(S).

Mowing and trimming of Rose Township properties. One time fall clean-up of Rose Township offices and hall mowing's and leaf removal must be coordinated with Rose Township.

Unit Prices

Site:	Location:	Estimated Cuts:	Cost Per Cut:	Total Price:
Rose Township Office	9080 Mason Street	14	<u>35</u>	<u>490</u>
Rose Township Hall	204 Franklin	14	<u>35</u>	<u>490</u>
*Civic Park	Milford and Rose Center	14	<u>60</u>	<u>840</u>
Dearborn park	Milford and Davisburg	14	<u>125</u>	<u>1750</u>
Site Grass Mowing and trimming for 2022 mowing season May thru October				<u>\$ 3570</u>
One time mowing, leaf and debris clean-up of Rose Township Hall & Offices, Fall 2022 date to be determined By Zoning Administrator David Plewes (9080 Mason and 204 Franklin) 15 th cut				<u>\$500</u>
Total proposed Bid:				<u>\$ 4070</u>

*Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields.

From August thru October mowing shall include common areas and the three (3) ball fields).

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Proposals, and final payment for all Unit Price Proposal items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

A. Bidder further agrees that Work will be fully completed and ready for final payment within 60 calendar days after the date when the Contract Times commence to run.

ARTICLE 7 – attachments to this Proposal

7.01 The following Certificates of Insurance documents are attached to and made a condition of this Proposal:

- 1. General Liability
 - a. General Aggregate \$1,000,000
 - b. Products/complete operations aggregate \$1,000,000
 - c. Products and advertising injury \$500,000
 - d. Each occurrence \$500,000
- 2. Automobile Liability
 - a. Combined Single Limit \$500,000
- 3. Worker's compensation & employers liability
 - a. \$100,000/\$500,000/\$100,000

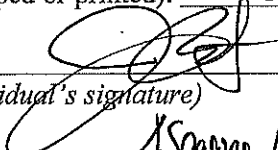
ARTICLE 8 – PROPOSAL SUBMITTAL

This Proposal submitted by:

If Bidder is:

An Individual

Name (typed or printed): Jeremy Burtaw

By:  (SEAL)

(Individual's signature)

Doing business as: 4 Seasons Outdoors

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: JB Erosion Control Inc. DBA 4 Seasons Outdoors (SEAL)

State of Incorporation: Michigan

Type (General Business, Professional, Service, Limited Liability): Znc

By: _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): JEREMY L. BURTON

Title: President (CORPORATE SEAL)

Attest Nathan Doyon

Date of Authorization to do business in _____ is 05 / 03 / 2003

SUBMITTED on 23, 2022.

4 Seasons Outdoors
PO Box 613
Grand Blanc, Michigan 48480
www.4seasonsoutdoors.net

info@4seasonsoutdoors.net
(810) 845-3543

SITE MAINTENANCE
LANDSCAPE MOWING

Article 9- Site Maintenance

PART 1 - GENERAL

1.01 SUMMARY

- A. This Section describes requirement for landscape mowing of designated areas:
1. Landscape: Office, hall, baseball fields, picnic area and/or other park locations.
 - a) Civic Park mowing for May-July shall only be common areas and not include the three (3) ball fields. From August thru October mowing shall include common areas and the three (3) ball fields).
 2. Roadside: Road right-of-way, drain ditches and parking.
 3. Trimming: Designated areas.
- B. Specific site and designations are shown on the drawings.

1.02 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
1. Planned operations shall be scheduled with Owner's Representative.
 2. Specific areas requiring notification and variance from schedule are:
 - a. Offices, Hall and Parks, Offices-Zoning Administrator-David Plewes

PART 2 – PRODUCTS

2.01 EQUIPMENT (Contractor/Service Owned)

- A. Mowing equipment includes tractor drawn and/or self propelled grass cutting equipment, and other power or hand equipment required to complete the work.
1. Use equipment in good repair and maintain it to produce a neat, clean and sharp cut to the grass. Do not use equipment that pulls or rips grass or otherwise damages the turf. Use equipment that can cut to 2 inches above the ground.
 2. Equipment mowers with guards to prevent debris from being thrown from under the cutter.
- B. The Owner is not responsible for damage to the Contractor's equipment due to obstacles encountered during the work.

PART 3 – EXECUTION

3.01 PREPARATION

- A. Debris, litter:
1. Pick up, remove, and dispose of litter the day of mowing service.
 2. Debris-including but not limited to paper, trash, down branches, rocks and any foreign material.
- B. Site Inspection:
1. Inspect areas for possible damage to permanent fixtures (signs, markers, etc.).
 2. Contact the representative of the location within 48 hours to ensure repairs are completed.

3.02 MOWING AND TRIMMING

- A. Mowing:
1. Mow landscaped areas to 2 inches high and roadside areas to 4 inches high. Curbs flush to adjacent concrete or sidewalk.

SITE MAINTENANCE
LANDSCAPE MOWING

- B. Trimming:
mowing
1. Trim next to walls, fences, curbs, poles, tables, benches or other fixed objects within the designated area.
 2. Dearborn Park mowing must be cut/trimmed up to the shoulder of the road and a single swatch of grass must be cut on the back side of wooden fence with fence area being trimmed.

3.03 REPAIRING

- A. Damage:
1. Preserve and protect public or private property, along and adjacent to the roadway, and repair damage and injury that result from the performance of the work.
 2. Immediately repair damage to signs, posts, light fixtures, handholes, and delineators. Repair damage to vegetation and ruts on turf areas, as directed by the Owner.
 3. Report any damage to Zoning Administrator within 48 hours of incident to be filed and recorded.
- B. Repair
1. Complete repairs of turf. Only seed during the seasonal limitation periods.
 2. Replace damaged landscape plant material.

3.04 CLEANING

- A. Lawn Cuttings
1. Grass clippings shall be removed from all sidewalks, roadways, parking areas after each cutting.
 2. Excessive grass clippings, limbs, tress, and debris as needed shall be removed from premises.

3.05 TERMINATION This agreement shall end on November 30, 2022 and may not be terminated earlier (except for cause) without 30 day prior written notice from one party to the other.

END OF SECTION

Article 10 - SUMMARY OF WORK

WORK COVERED BY CONTRACT DOCUMENTS:

- A. Descriptions:
 - 1. Mowing and trimming
 - 2. Rose Township Offices (9080 Mason and 204 Franklin)
 - 3. Rose Township Parks (Civic and Dearborn)
 - 4. One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 date to be determined (9080 Mason and 204 Franklin)

- B. Coordination:
 - 1. Rose Township and service provider shall have a coordination meeting at Dearborn Park, the first week of May. Exact day and time to be determined.
 - 2. Project Coordination: The Contractor/Seller shall be responsible for coordinating the Work of the entire Project.
 - 3. Mowing and trimming of Rose Township offices, hall and parks shall first be coordinated with Rose Township representative David Plewes
 - 4. Contractor to take the utmost care for health and safety when mowing and trimming to occupants and visitors of office, hall, parks.

WORK BY OWNER:

The Work shall proceed in a manner to cause minimum disruption to the Owner's operation and the Public.

- A. The Owner *[will be]* performing work at the site:

01140

WORK RESTRICTIONS

01140

ACCESS TO SITE

In his operations, the Contractor/Seller shall interfere as little as possible with traffic, and in all cases shall confine his operations to the minimum space possible.

USE OF SITE

A. EASEMENTS

The necessary rights-of-way and easements for construction across or under private properties have been, or will be obtained by the Owner. In carrying out the work within private rights-of-way and easements, the Contractor shall take due and proper precautions against any injury to adjacent properties and structures and shall comply with the conditions outlined in the easement, and/or right-of-way, agreements included in the contract.

B. SCHEDULES

Estimated work sequences shall be as follows:

Base Contract:	<u>Month</u>	<u>General Work Description</u>
Mowing and trimming Rose Township hall and offices	June 1 st -2022- July 5 th , 2022	once a week cut (5)

GENERAL REQUIREMENTS - SUMMARY

Section 01110

	May, July 6 th - October	9 cuts per each
One time mowing, leaves, debris and clean-up of Rose Township Offices, fall 2022 (9080 Mason and 204 Franklin)		
15 th cut		
Mowing and trimming		
Civic and Dearborn Parks	May-October	14 cuts per season

C. PUBLIC R.O.W. PERMITS

The Contractor shall obtain permits to cut within public rights-of-way and the Contractor shall also furnish any bonds and insurance which may be required.

01180 PROJECT UTILITY SOURCES

01180

All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the Contractor/Seller.

Public Utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.

Private Utilities shall include, but shall not necessarily be limited to: all utilities under the jurisdiction of the Michigan Public Service Commission.

In the event existing utilities are encountered along the line of the work, the Contractor/Seller shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.

All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.

UTILITY PROTECTION

Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the Contractor/Seller.

The Contractor shall call MISS DIG. 1-800-482-7171.also;
Contractor shall call 811 for National Pipeline Mapping.

UTILITY SOURCES

0118 00

PUBLIC UTILITIES:

Detroit Edison: Northwest Service 248- 427-2200; IGS Group; 313-235-5632
Pontiac: (248) 427-2924

Consumers Energy: Pontiac; (248) 858-44085

AT&T: Pontiac: (248) 456-0821

Michcon- Distribution; 313-577-7470
- Transmission; 248-249-4336; 6856-0966

GENERAL REQUIREMENTS - SUMMARY

Section 01110

Comcast Cable Television:

(586) 883-7253

Article 11 – Estimated Area of Cutting

Estimated area for cutting:

Rose Township Office (9080 Mason 06-22-333-005)

.80 acres

Rose Township Hall (204 Franklin 06-22-329-005)

.50 acres

Dearborn Park (NE corner Davisburg & Milford Corner 06-10-400-028)

1.4 acres

Civic Park (06-22-151-003)

6.5 acres all area

06 22 333 005



- 2 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 yr - FEMA Floodplain
- 100 yr (detailed) - FEMA Floodplain
- 500 yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

OAKLAND
 OFFICE OF THE COUNTY EXECUTIVE
 L. Brooks Patterson
 Oakland County Executive

Date Created: 2/26/11
 1 inch = 50 feet
 NORTH


Rose Hall



-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevation
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detached) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present on the map.


OAKLAND COUNTY MICHIGAN
Endorsed Development & Community Health
David Coulter
 Oakland County Executive

Date Created: 1/14/2021

NORTH
 1 inch = 50 feet

Civic Park



- 3 Foot Contours
- 5 Foot Contours
- FEMA Base Flood Elevations
- FEMA Cross Sections
- 100 Yr - FEMA Floodplain
- 100 Yr (Detailed) - FEMA Floodplain
- 500 Yr - FEMA Floodplain
- FLOODWAY - FEMA Floodplain









Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

OAKLAND COUNTY
 Planning and Development Services
 L. Brooks Patterson
 Oakland County Executive

Date Created: 11/11/2011
 1 Inch = 100 Feet
 NORTH

Dearborn Park



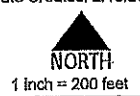
-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Chess Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

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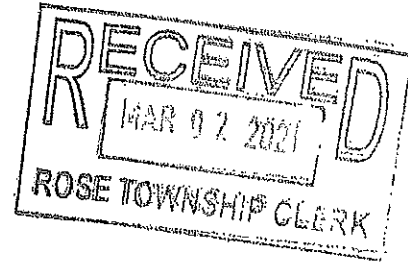


David Coulter
Oakland County Executive

Date Created: 2/18/2020



1 inch = 200 feet



ROSE TOWNSHIP

NOTICE OF ELIGIBILITY TO INCORPORATE AS

A CHARTER TOWNSHIP AND RIGHT TO REFERENDUM

Official certification has been received from the Michigan Secretary of State that the Township of Rose has a population of 2,000 or more, making it eligible to incorporate as a charter township. The township board may choose to exercise options concerning incorporation as a charter township under the provisions of the Charter Township Act, Public Act 359 of 1947, MCL 42.1, et seq. (MCL 42.3a):

1. Adopt by majority vote a resolution opposed to incorporation as a charter township.
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township by resolution. At least 60 days after the adoption of the resolution of intent, the township board may adopt the resolution to incorporate as a charter township.
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

A township board may also choose to take no action.

If Option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition." This petition must be filed before the final adoption of the resolution to incorporate as a charter township.

The petition must follow, in general form, the nominating petition form as prescribed in the Michigan Election Law (MCL 168.488), and the heading must indicate "Disagreement of Intent to Incorporate as a Charter Township." The petition must be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

Debbie Miller, MMC, MIPMC II
Rose Township Clerk

Publish: March 5/6, 2022 and March 12/13, 2022

Notice of Eligibility to Incorporate

MCL 42.3a(3) sets forth duties of the township clerk following receipt of notification from the Office of the Great Seal at the Secretary of State.

The township clerk of any township notified must prepare a notice of *Eligibility to Incorporate and Right of Referendum* for publication in a newspaper of general circulation within the township. The notice must be published twice:

- The first time within 15 days following receipt of notification from the Office of the Great Seal, and
- The second time 7 days after the first notice.

The requirement to publish applies regardless of whether the township board intends to take any of the options available under MCL 42.3a.

NOTICE OF ELIGIBILITY TO INCORPORATE AS A CHARTER TOWNSHIP AND RIGHT TO REFERENDUM

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If Option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition." This petition must be filed before the final adoption of the resolution to incorporate as a charter township.

The petition must follow, in general form, the nominating petition form as prescribed in the Michigan Election Law (MCL 168.488), and the heading must indicate "Disagreement of Intent to Incorporate as a Charter Township." The petition must be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

**Resolution of Intent Opposing Incorporation as a Charter Township
Rose Township
Oakland County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that Rose Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the Tri County Times, a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board, and

WHEREAS, after notification is received by the clerk, the township board may adopt, by a majority vote, a resolution opposed to incorporation, and

WHEREAS, the Township Board does not desire to incorporate as a charter township,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Rose Township Board does declare its intent to not incorporate as a charter township.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Debbie Miller, MMC, MiPMC II
Rose Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Rose hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Rose Township Clerk

**First Resolution to Incorporate by Resolution
(Subject to Petition of Disagreement Calling for Referendum)**

**Resolution of Intent to Become a Charter Township
Rose Township
Oakland County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that Rose Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the Tri County Times, a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Rose Township Board does declare its intent to incorporate Rose Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Rose Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Rose hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Rose Township Clerk

**Second Resolution of Intent to Incorporate by Resolution,
to be adopted at least 60 days after adopting Resolution of Intent**

**Resolution of Intent to Become a Charter Township
Rose Township
Oakland County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that Rose Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the Tri County Times, a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Rose Township Board does declare its intent to incorporate Rose Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of Intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Rose Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Rose Township Clerk

(Sample 3)

**Resolution of Intent to Place the Question of Incorporation as a Charter Township on the Ballot at the _____ (Month, day, year) _____ (Regular or Special) Election
_____ Township, _____ County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, notice of which notification was duly published in the _____ (identify newspaper) newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board placing the question of incorporation on the ballot at the next regular or special township election, and

WHEREAS, the Township Board desires to place the question of incorporation before the electorate,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Township Board does declare its intent to place the question of incorporation as a charter township on the ballot at the _____ (Month, day, year) _____ (Regular or Special) Election.

BE IT FURTHER RESOLVED that the Township Clerk shall prepare a ballot for the submission of such proposition at such election in accordance with the general election laws of the state and setting forth the proposition as follows:

Shall the Township of Rose incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 349 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?

Yes () No ()

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Rose Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of Rose hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Rose Township Clerk

State of Michigan

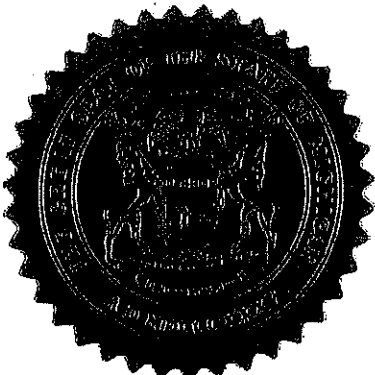


DEPARTMENT OF STATE

TO ALL TO WHOM THESE PRESENTS SHALL COME:

I, Jocelyn Benson, Secretary of State of the State of Michigan and custodian of the Great Seal of the State, hereby certify that information on file with this Department indicates that ROSE TOWNSHIP, OAKLAND COUNTY, has a population of 2000 or more according to the most recent United States census and is therefore eligible to become a charter township under the provisions of the Charter Township Act 1947 PA 359, as amended; MCL 42.1 (et seq.). *****End of Certification*****

*IN WITNESS WHEREOF, I execute this certificate
and affix the GREAT SEAL of the State of
Michigan on this 16th day of December 2021.*



Jocelyn Benson

Secretary of State

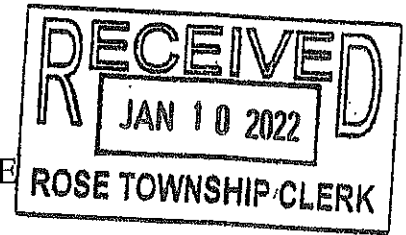
This certification attests only to the authenticity of the signature of the official who signed the affixed document, the capacity in which that official acted, and where appropriate, the identity of the seal or stamp which the document bears. This certification is not intended to imply that the contents of the document are correct, nor that they have the approval of the State of Michigan.

20004438310127

STATE OF MICHIGAN



OFFICE OF THE GREAT SEAL
MICHIGAN DEPARTMENT OF STATE
LANSING, MICHIGAN 48918-1750



RE: Eligibility for Status as a Charter Township

Dear Township Clerk:

In accordance with the provisions of section 3a of the Charter Township Act, 1947 PA 359 (MCL 42.3a), attached is certification that your township has a population of 2,000 or more according to the most recent United States census and is therefore eligible to be incorporated as a charter township.

Also attached for your reference are the following:

- 1) Copy of section 3a of the Act;
- 2) Duties of the township clerk;
- 3) Sample notice;
- 4) Listing of documents to be filed.

Please review this packet thoroughly and contact your municipal attorney if you have any additional questions or concerns. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "Sue A. Sayer". The signature is written in a cursive style with a long, sweeping underline.

Sue A. Sayer, Supervisor
OFFICE OF THE GREAT SEAL

cc: File

DUTIES OF THE TOWNSHIP CLERK

Section 3a of the Charter Township Act (MCL 42.3a) sets forth the duties of the township clerk following receipt of notification from the Secretary of State that a township is eligible for charter township status. The requirements are as follows:

Publication of Notice

1. Preparation of notice for publication in a newspaper of local circulation (sample attached);
2. Notice must be published within 15 days following receipt of notification;
3. A **second** notice, reiterating the information presented in the first notice, must be published 7 days following publication of the first notice.

If Petitions for Referendum are Submitted

4. Upon accepting for filing a petition seeking a referendum on the charter township question, the township clerk shall check the petition signatures against the registered elector's signatures.
5. If the petition contains a sufficient number of valid signatures, the clerk will make all provisions for submitting the question of incorporation as a charter township to a vote of the registered electors of the township.
6. The question shall be placed on the ballot at the next regular or special township election, to afford the clerk the necessary time to provide for an orderly election.
7. If a special election is contemplated for the purpose of submitting the question, the proposed date will be presented to the county scheduling committee for approval.
8. The wording on the ballot **shall** read as follows:

“Shall the township of (insert name) incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 359 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?”

___ YES

___ NO

DOCUMENTS TO BE FILED WITH: DEPARTMENT OF STATE
Office of the Great Seal
7064 Crowser Blvd.
Lansing, MI 48918-1750

1. If the township board adopts a resolution opposed to incorporation as a charter township, *a copy of the resolution* should be filed for informational purposes.
2. If the township board adopts a resolution of intent to approve incorporation as a charter township, and *no petitions of disagreement are filed*, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of intent;
 - c) Certificate of township clerk that no petitions were filed within the 60 day period;
 - d) Resolution approving incorporation.
3. If the township board adopts a resolution of intent to approve incorporation as a charter township, and *petitions of disagreement are filed*, an election is then held. If the proposition is approved, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of intent;
 - c) Certificate of township clerk that petitions were filed within the 60 day period and date set for election;
 - d) Copy of ballot;
 - e) Board of Canvassers certificate showing **total votes cast** and number of **votes cast for and against** incorporation as a charter township.
4. If the township board adopts a resolution to place the question of incorporation as a charter township before the electorate, an election shall be held. If the proposition is **approved**, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of township board;
 - c) Copy of ballot;
 - d) Board of Canvassers certificate showing **total votes cast** and number of **votes cast for and against** incorporation as a charter township.
5. If the proposition to incorporate as a charter township is **defeated** at an election held under 3 or 4 (above), the township clerk may file *only a copy of the Board of Canvassers certificate showing the proposition did not pass.*

(Sample Notice to be Published)

NOTICE OF RIGHT TO REFERENDUM

ON BECOMING A CHARTER TOWNSHIP

Official certification has been received from the Michigan Secretary of State that the township of (insert name) has a population of 2000 or more according to the most recent United States census and is therefore eligible to be incorporated as a charter township under the provisions of section 3a of the Charter Township Act, 1947 PA 359 (MCL 42.3a). The township board has the right to exercise one of three options concerning status as a charter township, as follows:

1. Adopt by majority vote a resolution opposed to incorporation as a charter township;
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township;
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

In the event option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition". This petition must be filed within the 60 days which must lapse between passage of a resolution of the *intent to incorporate* and final passage of the resolution *to incorporate* as a charter township.

The petition shall follow, in general form, the nominating petition form as prescribed in the Michigan Election Law, and in the heading will indicate "*Disagreement of Intent to Incorporate as a Charter Township*". The petition must be signed by not less than 10% of the registered voters of the township based on the vote cast for all candidates for supervisor at the last election at which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

THE CHARTER TOWNSHIP ACT (EXCERPT)
Act 359 of 1947

42.3a Notice to clerk of township not incorporated as charter township; resolution of township board; notice of right to referendum; petition; signatures; submitting question of incorporation at general or special election; wording of ballot.

Sec. 3a. (1) Within 30 days after the effective date of this 1984 amendatory act and after each regular or special federal or state census, the secretary of state shall notify the clerk of a township which is not incorporated as a charter township pursuant to this act and which has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, according to the most recently made regular or special federal or state census that the township may be incorporated as the charter township of under this act.

(2) After notification is received by the clerk, the township board may:

(a) Adopt, by a majority vote, a resolution opposed to incorporation.

(b) Adopt, by a majority vote, a resolution of intent to approve incorporation and if a petition of disagreement to the intent resolution relative to the incorporation is filed within 60 days before final passage of the resolution, the electors of the township have the right to a referendum on the incorporation question.

(c) Adopt, by a majority vote, a resolution to place before the electorate the question of incorporation at the next regular or special election.

(3) The clerk shall publish in a newspaper of general circulation in the township a notice of the right to referendum within 15 days after receipt of notification from the secretary of state. A second notice shall be published 7 days after the first notice.

(4) The petition under subsection (2)(b) shall be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected. The township clerk shall check the signatures on the petitions with those of the electors signing the petitions as they appear on the registration cards of the township. If petitions bearing the required number of signatures of electors have been filed, the clerk shall do and perform all acts required for the submission of the question of incorporation at the next general or special election. The wording of the ballot shall be in accordance with section 2.

History: Add. 1976, Act 90, Eff. Mar. 31, 1977;—Am. 1984, Act 361, Eff. Mar. 29, 1985.

ROSE TOWNSHIP
NOTICE OF ELIGIBILITY TO INCORPORATE AS
A CHARTER TOWNSHIP AND RIGHT TO REFERENDUM

Official certification has been received from the Michigan Secretary of State that the Township of Rose has a population of 2,000 or more, making it eligible to incorporate as a charter township. The township board may choose to exercise options concerning incorporation as a charter township under the provisions of the Charter Township Act, Public Act 359 of 1947, MCL 42.1, et seq. (MCL 42.3a):

1. Adopt by majority vote a resolution opposed to incorporation as a charter township.
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township by resolution. At least 60 days after the adoption of the resolution of intent, the township board may adopt the resolution to incorporate as a charter township.
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

A township board may also choose to take no action.

If Option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition." This petition must be filed before the final adoption of the resolution to incorporate as a charter township.

The petition must follow, in general form, the nominating petition form as prescribed in the Michigan Election Law (MCL 168.488), and the heading must indicate "Disagreement of Intent to Incorporate as a Charter Township." The petition must be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

Debbie Miller, MMC, MiPMC II
Rose Township Clerk

Publish: March 5/6, 2022 and March 12/13, 2022

Notice of Eligibility to Incorporate

MCL 42.3a(3) sets forth duties of the township clerk following receipt of notification from the Office of the Great Seal at the Secretary of State.

The township clerk of any township notified must prepare a notice of *Eligibility to Incorporate and Right of Referendum* for publication in a newspaper of general circulation within the township. The notice must be published twice:

- The first time within 15 days following receipt of notification from the Office of the Great Seal, and
- The second time 7 days after the first notice.

The requirement to publish applies regardless of whether the township board intends to take any of the options available under MCL 42.3a.

NOTICE OF ELIGIBILITY TO INCORPORATE AS A CHARTER TOWNSHIP AND RIGHT TO REFERENDUM

Official certification has been received from the Michigan Secretary of State that the Township of _____ has a population of 2,000 or more, making it eligible to incorporate as a charter township. The township board may choose to exercise options concerning incorporation as a charter township under the provisions of the Charter Township Act, Public Act 359 of 1947, MCL 42.1, et seq. (MCL 42.3a):

1. Adopt by majority vote a resolution opposed to incorporation as a charter township.
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township by resolution. At least 60 days after the adoption of the resolution of intent, the township board may adopt the resolution to incorporate as a charter township.
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

A township board may also choose to take no action.

If Option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition." This petition must be filed before the final adoption of the resolution to incorporate as a charter township.

The petition must follow, in general form, the nominating petition form as prescribed in the Michigan Election Law (MCL 168.488), and the heading must indicate "Disagreement of Intent to Incorporate as a Charter Township." The petition must be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

(Sample 1)

Resolution of Intent Opposing Incorporation as a Charter Township
_____ Township
_____ County, Michigan

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (*identify newspaper*), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board, and

WHEREAS, after notification is received by the clerk, the township board may adopt, by a majority vote, a resolution opposed to incorporation, and

WHEREAS, the Township Board does not desire to incorporate as a charter township,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to not incorporate as a charter township.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 2A)

**First Resolution to Incorporate by Resolution
(Subject to Petition of Disagreement Calling for Referendum)**

**Resolution of Intent to Become a Charter Township
_____ Township
_____ County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (*identify newspaper*), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to incorporate _____ Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 2b)

**Second Resolution of Intent to Incorporate by Resolution,
to be adopted at least 60 days after adopting Resolution of Intent**

**Resolution of Intent to Become a Charter Township
_____ Township
_____ County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (*identify newspaper*), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to incorporate _____ Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":	Upon roll call vote, the following voted "No":
_____	_____
_____	_____
_____	_____
_____	_____

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE
The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 3)

**Resolution of Intent to Place the Question of Incorporation as a Charter Township on the Ballot at the _____ (Month, day, year) _____ (Regular or Special) Election
_____ Township, _____ County, Michigan**

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, notice of which notification was duly published in the _____ (identify newspaper) newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board placing the question of incorporation on the ballot at the next regular or special township election, and

WHEREAS, the Township Board desires to place the question of incorporation before the electorate,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Township Board does declare its intent to place the question of incorporation as a charter township on the ballot at the _____ (Month, day, year) _____ (Regular or Special) Election.

BE IT FURTHER RESOLVED that the Township Clerk shall prepare a ballot for the submission of such proposition at such election in accordance with the general election laws of the state and setting forth the proposition as follows:

Shall the Township of _____ incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 349 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?

Yes () No ()

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

How to Become a Charter Township

A township having a population of 2,000 or more inhabitants, according to the most recent regular or special federal or state census of the inhabitants of the township, may incorporate as a charter township.

Election

The original process for incorporating as a charter township is the ballot proposition method described in MCL 42.2 and 42.3. **This may occur at any time.** The ballot proposition may be initiated by the township board or by petition signed by a number of electors of the township which shall not be less than 10% of the total vote cast for supervisor in the township at the last election in which a supervisor was elected.

Per Attorney General Opinion 7038 of 1999, the township is legally incorporated on the date "a copy of the petition or resolution initiating the move to become a charter township, together with the notice of the election at which such question was submitted to the electors of the township, the ballot upon which such question was submitted, and a certificate of the board of canvassers showing that the purposes of such petition or resolution have been approved by a majority of the electors of the township voting thereon, which certificate shall also give the number of votes cast on such proposition and the number cast for and against the same" is filed with the Secretary of State. ("From the date of such filing, the township shall be duly and legally incorporated as a charter township.")

Other options following Census notification

In 1976, PA 90 of 1976 added MCL 42.3a, which requires the Office of the Great Seal to notify all townships with a minimum population of 2,000 (excluding the population of any incorporated village) that they are eligible to incorporate as a charter township. This must be done after each federal, state or special census—and every time a township meets those population levels (not just the first time it does so in its history).

MCL 42.3a also requires the clerk of an eligible township to publish notice of eligibility twice in a newspaper of general circulation within the township.

MCL 42.3a also added the following options for a township board:

- a. Adopt a resolution opposing incorporation,
- b. Adopt a resolution of intent to incorporate, wait at least 60 (calendar) days, and then—if no valid petition of disagreement is submitted—adopt a second resolution actually incorporating as a charter township. Because the resolution is not required to be filed with the Office of the Great Seal, the township becomes a charter township upon the adoption of the incorporation resolution (AGO 7038 of 1999). (Although it is recommended that a township submit its resolution to the Office of the Great Seal.)

If a valid petition of disagreement (signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected) is timely submitted, the clerk shall put the referendum proposition on the ballot at the next general or special election.

If the referendum on the resolution to incorporate results in a defeat of the incorporation, then the township cannot incorporate by board resolution until the next decennial notice from the Office of the Great Seal but may incorporate by ballot proposition as provided in MCLs 42.2 and 42.3.

Notice of Eligibility to Incorporate

MCL 42.3a(3) sets forth duties of the township clerk following receipt of notification from the Office of the Great Seal at the Secretary of State.

The township clerk of any township notified must prepare a notice of *Eligibility to Incorporate and Right of Referendum* for publication in a newspaper of general circulation within the township. The notice must be published twice:

- The first time within 15 days following receipt of notification from the Office of the Great Seal, and
- The second time 7 days after the first notice.

The requirement to publish applies regardless of whether the township board intends to take any of the options available under MCL 42.3a.

NOTICE OF ELIGIBILITY TO INCORPORATE AS A CHARTER TOWNSHIP AND RIGHT TO REFERENDUM

Official certification has been received from the Michigan Secretary of State that the Township of _____ has a population of 2,000 or more, making it eligible to incorporate as a charter township. The township board may choose to exercise options concerning incorporation as a charter township under the provisions of the Charter Township Act, Public Act 359 of 1947, MCL 42.1, et seq. (MCL 42.3a):

1. Adopt by majority vote a resolution opposed to incorporation as a charter township.
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township by resolution. At least 60 days after the adoption of the resolution of intent, the township board may adopt the resolution to incorporate as a charter township.
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

A township board may also choose to take no action.

If Option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition." This petition must be filed before the final adoption of the resolution to incorporate as a charter township.

The petition must follow, in general form, the nominating petition form as prescribed in the Michigan Election Law (MCL 168.488), and the heading must indicate "Disagreement of Intent to Incorporate as a Charter Township." The petition must be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

(Sample 1)

Resolution of Intent Opposing Incorporation as a Charter Township
_____ Township
_____ County, Michigan

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (*identify newspaper*), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board, and

WHEREAS, after notification is received by the clerk, the township board may adopt, by a majority vote, a resolution opposed to incorporation, and

WHEREAS, the Township Board does not desire to incorporate as a charter township,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to not incorporate as a charter township.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes": Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 2A)
First Resolution to Incorporate by Resolution
(Subject to Petition of Disagreement Calling for Referendum)

Resolution of Intent to Become a Charter Township
_____ Township
_____ County, Michigan

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (*identify newspaper*), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to incorporate _____ Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 2b)

Second Resolution of Intent to Incorporate by Resolution,
to be adopted at least 60 days after adopting Resolution of Intent

Resolution of Intent to Become a Charter Township
_____ Township
_____ County, Michigan

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the _____ (identify newspaper), a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board stating its intent to so incorporate, and a second, subsequent resolution of said Township Board incorporating the township as a charter township, adopted at least 60 days after the adoption of the first resolution of intent, and

WHEREAS, if no petition of disagreement calling for referendum on the question of such incorporation is received by the Township Clerk signed by not less than 10% of the number of electors of the township voting for Township Supervisor at the last election, said township shall be incorporated as a charter township on the date of the second resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the _____ Township Board does declare its intent to incorporate _____ Township as a charter township by resolution to be adopted not less than 60 days from the date of this resolution, unless a petition of disagreement with this resolution of intent to incorporate is filed with the Township Clerk prior to the passage of the final resolution.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

(Sample 3)

Resolution of Intent to Place the Question of Incorporation as a Charter Township on the Ballot at the _____ (Month, day, year) _____ (Regular or Special) Election _____ Township, _____ County, Michigan

WHEREAS, the Township Clerk has been notified by the Michigan Secretary of State that _____ Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, notice of which notification was duly published in the _____ (identify newspaper) newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board placing the question of incorporation on the ballot at the next regular or special township election, and

WHEREAS, the Township Board desires to place the question of incorporation before the electorate,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Township Board does declare its intent to place the question of incorporation as a charter township on the ballot at the _____ (Month, day, year) _____ (Regular or Special) Election.

BE IT FURTHER RESOLVED that the Township Clerk shall prepare a ballot for the submission of such proposition at such election in accordance with the general election laws of the state and setting forth the proposition as follows:

Shall the Township of _____ incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 349 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?

Yes () No ()

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted "Yes":

Upon roll call vote, the following voted "No":

The supervisor declared the motion carried and the resolution duly adopted.

Township Clerk

CERTIFICATE

The undersigned, being the duly elected and acting Clerk of the Township of _____ hereby certifies that the foregoing resolution was duly adopted at a regular meeting of the Township Board at which a quorum was present on the ___ day of _____, 20___, and that the members voted as set forth above.

Township Clerk

When a Petition for Referendum is Submitted

MCL 42.3a(4) sets forth duties of the township clerk if petitions for referendum are submitted as follows:

1. Upon receiving a petition seeking referendum on the charter township question, the township clerk must check the petition signatures against the registered electors' signatures.
2. If the petition contains the proper number of valid signatures, the clerk must make all provisions for submitting the question of incorporation as a charter township to the registered electors of the township.
3. The question must be placed on the ballot at the next regular or special township election which allows the clerk the necessary time to provide for an orderly conduct of the election.
4. If a special election is contemplated for the purpose of submitting the question, the proposed date must be present to the county scheduling committee for approval.
5. The wording on the ballot shall read as follows:

Shall the township of _____ incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 359 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?

Yes ____ No ____

**Filing Documents with the
Office of the Great Seal and Registration Section,
Michigan Department of State**

1. If the township board adopts a resolution opposed to incorporation as a charter township, a copy of the resolution should be filed for informational purposes.

2. If the township board adopts a resolution of intent to approve incorporation as a charter township, and NO petitions of disagreement are filed, the following documents may be filed (informational only—Attorney General Opinion 7038 of 1999):
 - a) Affidavit of publication of required notices
 - b) Resolution of intent
 - c) Certificate of township clerk that no petitions were filed within the 60-day period; and
 - d) Resolution approving incorporation.

3. If the township board adopts a resolution of intent to approve incorporation as a charter township, and petitions of disagreement ARE filed, an election is held, and the proposition is approved, the following documents must be filed:
 - a) Affidavit of publication of required notices
 - b) Resolution of intent
 - c) Certificate of township clerk that petitions were filed within the 60-day period and date set for election
 - d) Copy of ballot, and
 - e) Board of Canvassers certificate showing total votes cast and number of votes cast for and against incorporation as a charter township.

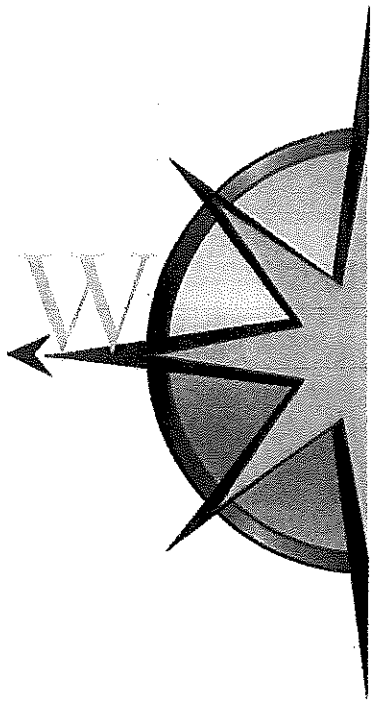
4. If the township board adopts a resolution to place the question of incorporation as a charter township before the electorate, an election is held, and the proposition is approved, the following documents must be filed:
 - a) Affidavit of publication of required notices
 - b) Resolution of township board
 - c) Copy of ballot, and
 - d) Board of Canvassers certificate showing total votes cast and number of votes cast for and against incorporation as a charter township.

5. If the proposition to incorporate as a charter township is defeated at an election held under 3 or 4 above, the township clerk may file just a copy of the Board of Canvassers certificate showing that the proposition did not pass.

Office of the Great Seal, Michigan Department of State Bureau of Elections

Mailing Address
Bureau of Elections
7064 Crowsner Drive
Lansing, MI 48918

Walk-in (Appointment only: MDOS-Notary@Michigan.gov or (517) 241-1832)
Richard H. Austin Building, 1st Floor
430 W. Allegan, Lansing, MI 48933
Main Office: (888) 767-6424, Fax: (517) 241-1820



WOTA

Transportation for Western Oakland County

Dianne Scheib-Snyder

From: Kim Viener <kim@ridewota.org>
Sent: Sunday, April 3, 2022 12:01 PM
To: Dianne Scheib-Snyder
Subject: WOTA RAISE Grant Proposal: DEADLINE April 14, 2022
Attachments: RAISE Presentation.pptx; Intent to Join.docx

Hello Dianne,

I believe we have met at the recent OCATS meetings and you should have the presentation we put together to expand transportation service in west Oakland County. If not, it is attached. I have expanded on the letter of support we are hoping you would provide us for the grant application. As you can see from the letter WOTA is asking no more from you than an intention that should we get the funding and be able to put this program together, that you would consider joining us. If you are willing to sign the letter, or a version you are free to modify, would you also provide us with the amount of funds you budget annually for your current transportation service as well as any Municipal and/or Specialized Services credits you get through SMART.

Our deadline for submission is April 14, 2022, we need all letters by noon that day. We hope to hear back from you with intended support of this endeavor. If you or your community has any questions, please reach out.

Sincerely,

Kim Viener
WOTA Director
248.717.2230
director@ridewota.org



Dianne Scheib-Snider

From: Kim Viener <kim@ridewota.org>
Sent: Thursday, April 7, 2022 12:16 PM
To: Robert DePalma; Laura Moreau; George Kullis; Dianne Scheib-Snider; (jdolan@lyontwp.org); Larry Gray; (supervisor@milfordtownship.com)
Subject: WOTA - RAISE Grant: DEADLINE April 14, 2022
Attachments: Intent to Join.docx

Hello All,

I just want to provide you an update, I have received a few questions and I received some added information from the authorities for the grant. After speaking with the RAISE Grant debrief committee yesterday, it was clarified that we do not need the letters notarized to show participation consideration. What RAISE is looking for is representation in the form of letterhead from the communities that *could* partner with WOTA should the grant funding be provided. I also received clarification that operations funding is available provided it is specific to the capital assets being sought; ie it costs approximately \$85,000 to fully run a vehicle, with the range we offer, per year (drivers, insurance, fuel, maintenance, etc.) and they will support operations up to 3 years for each vehicle.

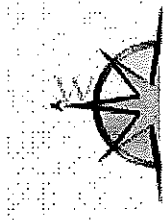
I also realize that several of you are outside our blackened area of travel, we would be extending that to include the areas your current service covers and that expansion would be offered to all riders regardless of community for medical and work. The expanded areas of travel will not be factored in until we phase in the applicable communities.

I have attached an updated form letter without the notary.

Again, our deadline is noon April 14, 2022. The grant is due at 5pm.

Thank you,

Kim Viener
WOTA Director
248.717.2230
director@ridewota.org



April 3, 2022

PLEASE PUT ON COMMUNITY LETTERHEAD and RETURN TO WOTA NLT NOON April 14, 2022.

Kim Viener
Director
Western Oakland Transportation Authority
205 W Livingston Road
Highland, MI 48357

Re: Letter of Intent to Enter Into an Interlocal Agreement with Western Oakland Transportation Authority

Dear Ms. Viener,

This letter serves as (community's) intent to enter into an Interlocal Agreement with Western Oakland Transportation Authority (WOTA) to provide disabled and senior adult transportation to township residents* for up to three years in order to establish community need and feasibility. This Letter of Intent is predicated on the ability of WOTA to procure funding through the RAISE grant or by other means and necessary capital assets (vehicles) to provide public transportation in my community from the date of phase inception through the life of the funding used to establish this extended community transportation program, which could extend as far out as 2031.

It is understood by WOTA and (community):

THAT if funding is not secured then this letter is rendered null and void unless (community) agrees to invest in community transportation with WOTA.

THAT if a participating community previously paid for outside transportation services, that community will contribute that same amount of funds to WOTA for the up to 3-year period covered under the Interlocal Agreement. (Community) currently budgets the following amounts for transportation services: General Fund(or Other) \$ _____; Municipal Credits \$ _____; and Specialized Services \$ _____.

THAT at any time a participating community may withdraw their participation in the program and all assets (capital and funding) acquired by WOTA to accommodate that community's participation will remain property of WOTA.

THAT once the acquired funding is used up, (community) has the option to continue to participate at an agreed upon contractual amount or terminate the Interlocal Agreement with WOTA.

The results of the RAISE grant will become known in August 2022.

Sincerely,

*Side Note: *If your community currently outsources transportation services that are provided to other than elderly and disabled adults, WOTA will honor that agreement and will grandfather in to the Interlocal Agreement coverage of all residents currently being served in your community, please include a statement stating such so we can appropriately plan in the grant application.*

April 3, 2022

PLEASE PUT ON COMMUNITY LETTERHEAD and RETURN TO WOTA NLT NOON April 14, 2022.

Kim Viener
Director
Western Oakland Transportation Authority
205 W Livingston Road
Highland, MI 48357

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The results of the RAISE grant will become known in August 2022.

Sincerely,

**If your community currently outsources transportation services that are provided to other than elderly and disabled adults, WOTA will honor that agreement and will grandfather in to the Interlocal Agreement coverage of all residents currently being served in your community, please include a statement stating such so we can appropriately plan in the grant application.*

An acknowledgment is a formal admission made in person before a proper official by someone who has executed an instrument. The signer must personally appear before the Notary Public, the signer must be positively identified by the Notary Public and the signer must acknowledge having willingly signed the document. The signer is not required to sign in the presence of the Notary Public.

State of Michigan, County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, at _____, Michigan, by _____ to be his/her free act and deed.

Signature of Notary Public Name of Notary Public: _____

Printed Name: _____

Notary Public, State of Michigan

My commission expires: _____

Public Transportation

Transportation plays a critical role in providing access to employment, medical and health care, education, and other community services and amenities. In a state that pioneered the automotive industry, public transportation has taken a backseat. However, Michigan is experiencing a significant change in demographics and in preferences. As our state evolves, to meet mobility needs, with consideration to the environment and with energy objectives, this places a huge demands on existing public transit systems. Current systems, some of which are old and in need of modernization, must upgrade to meet the service area, increase service frequency, and improve efficiency to serve these demands. In addition, many communities do not have any public or private transportation. So, how do we meet those needs?

The demand for public transportation investments far exceeds the funds available and agencies need proven methods to decide where to allocate limited resources.

Moreover, transportation resources are often difficult for citizens to understand and access, and are more costly than necessary due to inconsistent and unnecessary federal and state program rules and restrictions.

Public transit is at a crossroads. Currently, the federal government is prioritizing public transit and its infrastructure. This prioritization is backed by one of the largest infrastructure spending bills in history.

A broad range of federal program funding allows for the purchase or provision of transportation services and resources for persons who are transportation-disadvantaged. Even if funding is allocated, how does an individual community hire the expertise to manage a transportation program? The start-up costs alone may not be deemed financially responsible. Is that the role of townships, villages or cities, or is there a better way?

The Evolving Mitten

The state of Michigan is experiencing dramatic changes to the population demographics. These changes are even more pronounced in Oakland County. How do population-specific challenges get addressed? What does this data reveal about the needs of the community?

The Silver Tsunami

The dramatic aging population over the next 30 years is major trend for both southeast Michigan and the United States. Consider these numbers between 2015 and 2045 in Southeast Michigan:

Age Brackets	Population change	Percentage Population Change
24 and younger	-108,400	-19%
25-64	27,300	4%
65 and older	463,300	67%
85 and older	144,000	145%

(SEMCOG 2019)

As the population ages, transportation will become an even greater need for residents. Providing affordable, reliable and accessible transportation is imperative to these demographics. However, service benefits are not just limited to older residents. Caregivers, generally younger family members, need these services to assist with the care of the aging population.

Public transportation affords older residents independence, regardless of ability, to continue interacting with their community, local businesses and access to health care while providing caregivers with viable alternatives to expensive transportation services.

The Silver Tsunami (Continued)

There are unique Issues related to older adults and transportation. The NADTC supports the development of convenient, affordable, and accessible transportation options that enable individuals of *all* ages to travel to work, volunteer, spend time with family and friends, and enjoy entertainment, recreational and religious activities. As the nation's aging population continues to rise the provision of safe and accessible transportation options remains a top concern of older adults, caregivers, and the communities where they live.

It is important to remember that many older adults live active lives, are safe drivers and can use public transit. There is no universally accepted age at which people are no longer safe drivers, even though chronic conditions and disabilities, which occur more frequently in old age, impact that skill. The United States is a highly mobile culture, placing value on independence and the ability to go "where you want, when you want". It's no wonder, then, that the impact of having to "give up the keys" is a major, often negative, life event for many older adults. But the impact can be lessened considerably if alternatives to driving are readily available and accessible.

Accessible transportation services are critical for enabling older adults to live independently. Most older adults - nearly 90%, according to AARP - choose to age in place within their homes and

communities. Successful community living requires access to medical and other essential services. While the health impact of reduced access to needed medical services is obvious (missed appointments, emergency hospital visits, lack of continual care), the social isolation due to lack of transportation can have an equally negative effect on physical and mental health. Without accessible, reliable, and affordable transportation, many more older adults could face the possibility of placement in a long-term care facility.

Transportation is one of the most common supports provided by family caregivers. In fact, 78% of caregivers provide or arrange for rides for their loved ones (National Alliance for Caregiving and AARP). In 2009, family caregivers provided 1.4 billion rides per year to older adults (AARP). Still, older adults who live a long distance from family or who need frequent rides (such as individuals receiving chemotherapy or renal dialysis) depend on more formal services to meet their needs.

While public transit is a viable option in many communities, in rural and many suburban communities — where older adults are most likely to live — transit may be either nonexistent or so limited that only certain destinations are served. While we need to maximize older adults' successful use of existing transit systems, doing so won't meet everyone's needs. Additional options are necessary.

Senior and Disabled Issues regarding Transportation

Social Connection

Without interacting with families, friends, the communities, businesses, loneliness becomes pervasive and cripples the individual.

Social connectedness is a coping strategy to weather the storms of life and creates a sense of wellbeing.

Elderly and disabled have acute issues connecting without transportation

Structural & Environmental Barriers

Seniors and disabled residents face physical barriers to transportation, as well as limited service. In many cases making it impossible to be in their community.

Barriers remove disabled adults from the workforce, or any community activity robs the community of their presence, creating unnecessary and harmful stigmas for the individual.

Affordability

Disabled adults may require specific transportation needs that do not allow for accessibility or affordability from the average for-profit transportation.

Temporarily disabled adults need transportation for a shorter period of time, again creating financial barriers for inclusion. Making the temporary disability even costlier for the individual.



WOTA

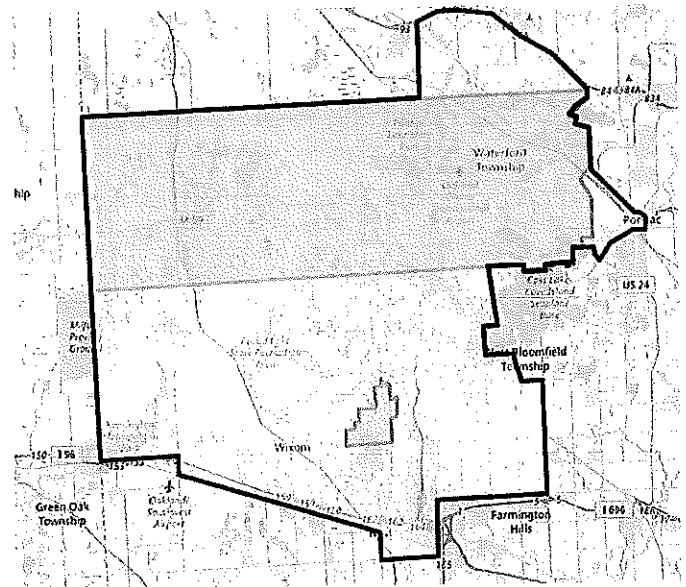
Western Oakland Transportation Authority (WOTA) is an on-demand, door-to-door, paratransit transportation program for seniors (55+) and disabled adults (18+) that currently serves Highland, White Lake, Waterford and the City of Walled Lake. WOTA fills the transportation gap in a seamless and comprehensive manner that can be replicated.

Our Story

WOTA was formed as an autonomous transportation entity in 2019 through an interlocal agreement between Highland, White Lake and Waterford townships. The City of Walled Lake initially contracted with WOTA for transportation services, then in 2021, joined WOTA as part of the agreement. In 2021, the organization became a 196 Authority to assist with funding opportunities.

Each community had a senior transportation program with varying degrees of success. But each seemed to be lacking some aspect of a comprehensive program. By creating WOTA, the paratransit in each community dramatically improved. The communities pooled resources, more vehicles were acquired, and WOTA hired local residents as drivers and dispatchers. The riders appreciated a more extensive service area; expansion of service hours; easier ride scheduling and consistent service—and they began to tell their friends. This was the result of local community collaboration—resulting in the added benefit to the residents of maintaining or developing their independence and providing an expanded workforce to local employers.

Current WOTA Coverage



- * The shaded areas (outlined in red) represent our 4 service communities.
- * The black perimeter line outlines our driving boundaries.

Eligibility Requirements to Ride:

1. Resident of Highland Township, White Lake Township, Waterford Township or the City of Walled Lake.
2. Seniors ages 55 and up
3. Disabled Adult—permanent or temporary 18 and up

Individual
Community
Transportation
Programs

2018 Highland
doubles ridership in
5 years. CWL signs
contract with
Highland for service

2019 Twp
Supervisors begin
discussions about
WOTA

2021 CWL Joins
Interlocal
Agreement

2005 SMART enters
Community
Transportation

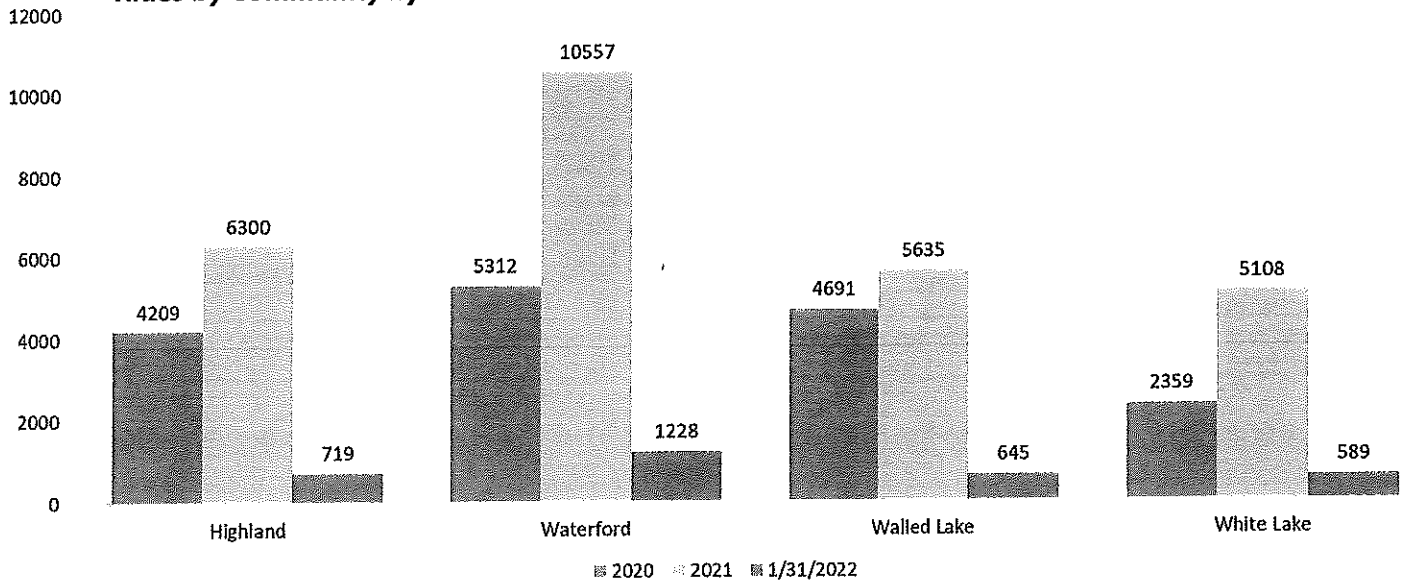
2018 Waterford Twp
loses schools for
transportation

2020 WOTA opens
with 3 communities
and contract with
CWL

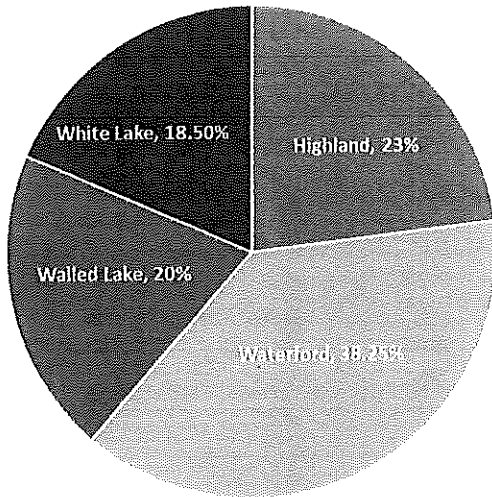
2022 WOTA exceeds
27,000 rides for
2021

WOTA Ridership

Rides by Community by Year



Ridership by Community as of 2021



Community	Population
Waterford	70,565
Highland	19,172
White Lake	30,950
Walled Lake	7,250
Total	127,937

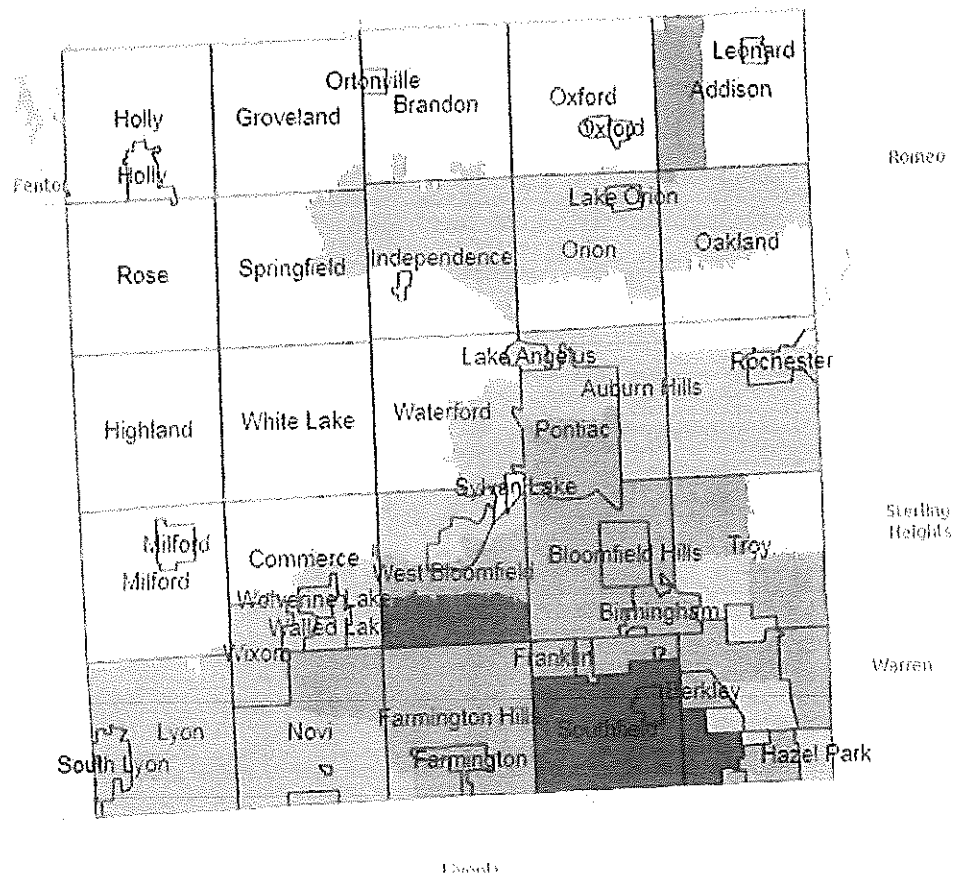
Source: 2020 Census

WOTA Facts

Number of Combined Residents	127,937
Rides in 2021:	> 27,000
Area Covered:	290 sq miles
Average Age of Riders:	67 years
Number of Buses*:	18

*All buses and vans are lift-equipped and handicap accessible.

Transportation in Oakland County—Where do we go from here?



RTA, SMART, Oakland County, and WOTA

In Oakland County, all transportation falls under the Regional Transit Authority (RTA) and community services are provided by the Suburban Mobility Authority for Regional Transportation (SMART). WOTA works in coordination with SMART to bring community transportation to its four communities. Of the WOTA communities, the City of Walled Lake is an opt-in community to SMART. The collaboration between WOTA and SMART is defined through funding (grants, municipal credits and specialized services), the acquisition of vehicles and the sharing of best practices. Each provide different transportation services to Oakland County residents however, there is still a patchwork of services throughout the communities.

Western Oakland County

Oakland County is categorized by its proximity to Detroit as urban; but functionally speaking, the western section of the county operates as rural communities. With an older, aging population, little to no public transportation programs (even for-profit), greater distances between destinations and high reliance on personal vehicles, communities in the western half of Oakland County have needs that do not match urban areas.

How do you provide public transportation to areas that cannot support fixed routes? How do you transport people of all abilities? This is where programs like WOTA come to the aid of these communities. Transportation is not an inexpensive proposition for any one community. The overhead and maintenance for vehicles, retaining qualified drivers, and other employees pose barriers to providing the service. Securing funding is tough for an individual community, but as a collective, the opportunity increases.

Solution? The RAISE Grant

The 2022 Rebuilding America Infrastructure with Sustainability and Equity (RAISE) Grant Program is a result of the Bipartisan Infrastructure Law. The \$1.5 billion RAISE Grant, offered through the Department of Transportation, provides funding on a competitive basis for surface transportation infrastructure projects that will have a significant local to regional impact. Grant requests must be \$5-\$25 million.

The RAISE Grant supports the expansion of transportation programs by providing capital improvements, equitable access to transit, job creation, climate and sustainability, and eliminating barriers to opportunities that are consistent with DOT's strategic goals.

This funding opportunity would allow western Oakland County communities to work together to build and sustain a comprehensive and accessible transit system operated by the partnerships between WOTA, SMART and the RTA. For those with or without transportation, the RAISE grant would allow for creation or expansion of services with the existing program and subsidize the initial investment needed by communities without any transportation.

Capital investment funding as well as operating expenses, are covered in the RAISE grant when associated with expansion; the grant will pay out over a 3-6 year period. This would eliminate the investment burden of capital expenditures for vehicles and buildings, while also providing operating budgets for up to the first 3 years of each program. With funding distribution through 2031, this will allow for programming to be phased in and to develop and execute community promotion.

How It Would Work

WOTA is applying for the RAISE grant to expand its current service hours, cover capital expenditures and enable expansion into additional communities. Capital expenditures would include the purchase of a facility to house WOTA that could potentially provide a revenue stream for maintaining the facility after the grant term ends; the facility will house a maintenance garage with certified mechanics and necessary equipment to maintain WOTA's fleet. Additionally, RAISE would purchase additional vehicles and cover operating expenses to accommodate expansion into other communities.

Phase I

Milford, Commerce and Lyon townships;

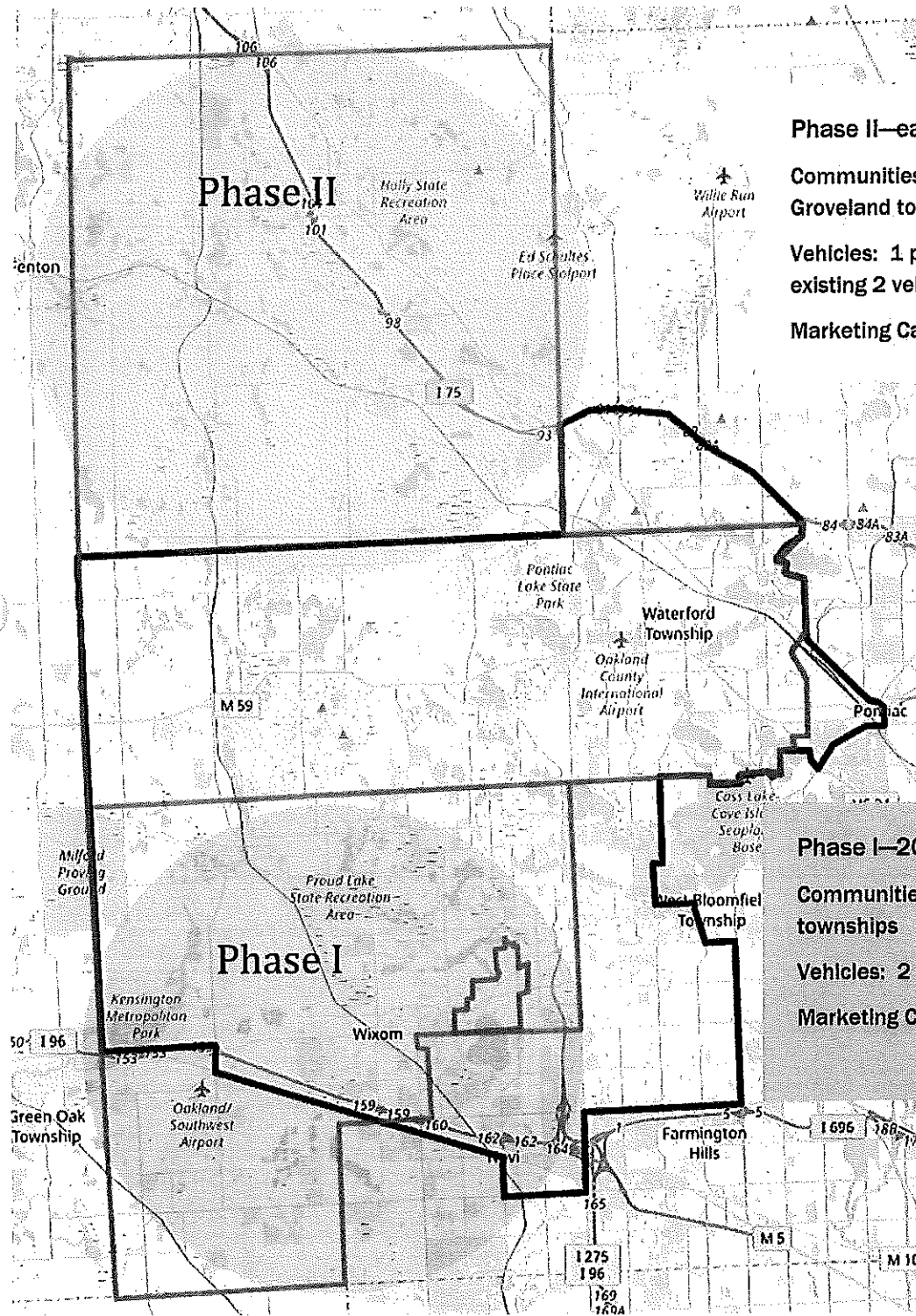
For larger communities currently using an outside transit service, without vehicles of their own, the RAISE grant would fund the acquisition of vehicles to support those communities and defer a portion of operational costs to offset the initial investment over that same 2-3 year period. The benefit of the WOTA program includes local hiring of drivers and dispatchers. By using local drivers and dispatchers, the nuisances of each community—from traffic patterns to understanding the culture is integrated with seamless programming.

Phase II

Rose, Springfield, Holly and Groveland townships.

For townships without a robust transportation program or service, the RAISE Grant would defer the initial contributions so those communities could participate in a 2-3 year-pilot phase without a cost-prohibitive investment, a "try-before-you-buy" concept. These new programs will require extensive promotion through the township, local senior centers, churches and other community organizations. One of the largest hurdles in underserved populations will be advertising the service and developing ridership.

Transportation Vision Using the RAISE Grant



Phase II—early 2025

Communities: Holly, Rose, Brandon and Groveland townships

Vehicles: 1 per community (Holly will retain existing 2 vehicles)

Marketing Campaign begins 4th Qtr 2024

Phase I—2024

Communities: Milford, Lyon and Commerce townships

Vehicles: 2 per community

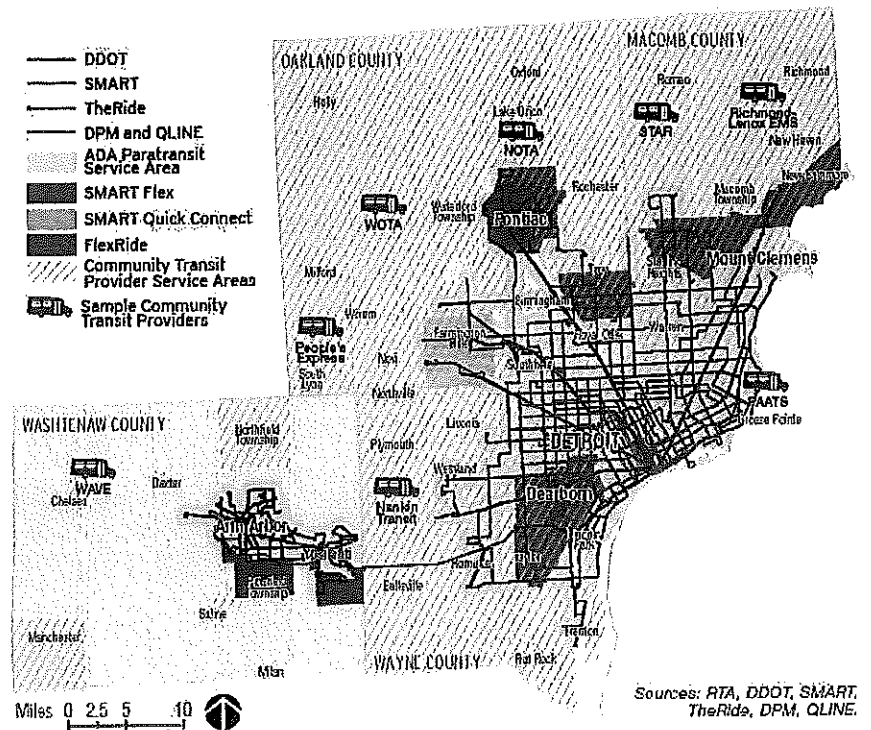
Marketing Campaign begins 4th Qtr 2023

Current WOTA communities in red.
 Current WOTA service are in black
 Proposed communities in blue

New Way of Providing Transportation

This map is extracted from the *Advance 2021 RTA: A Transit Plan for Southeast Michigan, December 2021*. The striped areas labeled "Community Transit Provider Service Area", is our community. Notice there are not many options for public transportation. WOTA and NOTA are stand alone entities. People's Express is an organization out of Washtenaw County. The remainder of the area is served by local senior centers without comprehensive service. Will this meet the needs of western Oakland County? Will residents be satisfied with this model?

FIGURE 2-2: Public Transit Service in Southeast Michigan, 2021



How do we change this map?

WOTA is applying for the RAISE Grant to assist in making transportation a reality for every community in western Oakland County in a cost-effective manner. No community has an infinite budget to establish a feasible transit program. The RAISE Grant can assist in off-setting these costs and allow for communities to experience the benefits of having comprehensive transportation services.

- Provide a community transit program that covers the entire west end of Oakland County.
- Provide expanded services for communities currently contracting with outside sources to create a centralized system. This includes Milford, Commerce and Lyon Townships at their current contract rates, The grant would subsidize the extended costs for up to 3 years.
- Create an extensive community service in areas with underserved or no transit: Rose, Springfield, Groveland and Holly townships at a "try-before-you-buy" rate for up to 3 years.
- Acquire 14 vehicles to cover the added areas and accommodate the extended hours.
- Purchase a centralized WOTA location to provide in-house maintenance for WOTA's expanding fleet.
- Provide transportation services for low-income residents in all current and to-be-added communities.

So now most of you are asking what does WOTA want from you?

Support WOTA through a Letter of Intent to join us in this pilot program of expansion when the RAISE Grant is approved. This is a no-risk proposition.

21-0289

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2021

RECEIVED
SEP 27 2021
ROSE TOWNSHIP CLERK

I, DEBBIE MILNE as the CLERK of the ROSE TOWNSHIP (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period **July 1, 2020 through June 30, 2021** (Section 1 below), and **Community Credits** available for the period **July 1, 2020 through June 30, 2021** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$3,078.00** in **Municipal Credit** funds as follows:

- (a) Transfer to THE VILLAGE OF HOLLY Funding of: \$ 3,078.00
TRANSFERRED COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$3,078.00

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by **June 30, 2022**; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$0** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFERRED COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____

(e) Services Purchased from Subcontractor

At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$0

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in **FY2021** may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by **June 30, 2024**; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

ROSE TOWNSHIP

By: *Debbie Mearns*

Date 9/15/2020

Its: Clerk

**SUBURBAN AUTHORITY FOR
REGIONAL TRANSPORTATION**

By: *[Signature]*

Date 6/10/2021

Its: Chairman

EXHIBIT A – ATTACH VILLAGE OF HOLLY'S

ROSE TOWNSHIP PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative): Rose Township contracts with the Village of Holly to provide transportation for residents.

Service Area (Provide geographic boundaries):

Service Times (Provide days and hours of service):

Eligible User Groups (Users eligible to use the service):

Fare Structure (Cost to use service):

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

EXHIBIT A

VILLAGE OF HOLLY PROJECT DESCRIPTION

Overall Project Description

On demand transportation services are provided to the elderly and physically disabled residents of the Village of Holly, Holly Township, Rose Township and a portion of Groveland Township. These services are provided on a weekly set schedule with flexibility of hours as needed.

Service Area:

Van/Bus services are provided in Northwest

Service Times:

Eligible User Groups:

Fare Structure:

Service Mode:

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: Rose Township

Contract Period: July 1, 2020 through June 30, 2021

Account Number: 48243

OPERATING EXPENSES:

Administrative Fee: *(All employees other than
drivers and dispatchers)*
(10% max. of MC & CC funds)

Driver Wages _____

Fringe Benefits _____

Gasoline & Lubricants _____

Vehicle Insurance _____

Parts, Maintenance Supplies _____

Mechanic Wages _____

Fringe Benefits _____

Dispatch Wages _____

Other (Specify) _____

Sub-Total (Operating Expenses) _____

PURCHASED SERVICE:

Taxi Service _____

Charter Service _____

SMART Bus Tickets _____

SMART Shuttle Service _____

SMART Dial-A-Ride _____

Other (Specify) **THE VILLAGE OF HOLLY** \$3,078.00

Sub-Total (Purchased Service) _____ \$3,078.00

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment _____

Software _____

Vehicle _____

Maintenance Equipment _____

Other (Specify) _____

Sub-Total (Capital Equipment) _____

**TOTAL EXPENSES: Operating Expenses,
Purchased Service, and Capital Equipment: _____ \$3,078.00**

Rose Township EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	<u>\$3,078.00</u>
Community Credit Funds	<u>\$ 0.00</u>
Specialized Services Funds	<u> </u>
General Funds	<u> </u>
Farebox Revenue	<u> </u>
In-Kind Service	<u> </u>
Special Fares (Contracted Service)	<u> </u>
Other (Specify)	<u> </u>
	<u> </u>
	<u> </u>
	<u> </u>

TOTAL REVENUE:

\$3,078.00

(Note: ***TOTAL EXPENSES*** must equal ***TOTAL REVENUE***)

EXHIBIT B

VILLAGE OF HOLLY PROJECT OPERATING BUDGET

Municipality: Village of Holly

Contract Period: July 1, 2020 through June 30, 2021

Account Number: 48218

OPERATING EXPENSES:

Administrative Fee: <i>(All employees other than drivers and dispatchers)</i> <i>(10% max. of MC & CC funds)</i>	2,006.00	
Driver Wages	<u>\$22,027.00</u>	
Fringe Benefits	<u>\$ 3,573.00</u>	
Gasoline & Lubricants	<u>\$4,470.00</u>	
Vehicle Insurance	<u>\$ 3,360.00</u>	
Parts, Maintenance Supplies	<u>\$ 3,000.00</u>	
Mechanic Wages	_____	
Fringe Benefits	_____	
Dispatch Wages	_____	
Other (Communication)	<u>\$ 1,003.00</u>	
Sub-Total (Operating Expenses)		<u>\$39,439.00</u>

PURCHASED SERVICE:

Taxi Service	_____	
Charter Service	_____	
SMART Bus Tickets	_____	
SMART Shuttle Service	_____	
SMART Dial-A-Ride	_____	
Other (Specify) _____	_____	
Sub-Total (Purchased Service)		_____

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment	_____	
Software	_____	
Vehicle	_____	
Maintenance Equipment	_____	
Other (Specify) _____	_____	
Sub-Total (Capital Equipment)		_____

TOTAL EXPENSES:

Operating Expenses, Purchased Service, and Capital Equipment:		<u>\$39,439.00</u>
--	--	--------------------

Village of Holly EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	
Village of Holly	<u>\$ 3,002.00</u>
Holly Township	<u>\$ 2,603.00</u>
Rose Township	<u>\$ 3,078.00</u>
Groveland Township	<u>\$ 2,698.00</u>
Community Credit Funds	<u>\$ 0.00</u>
Specialized Services Funds	<u>\$22,422.00</u>
General Funds	
Farebox Revenue	<u>\$ 4,636</u>
In-Kind Service	
Special Fares	<u>\$ 1,000</u>
Other	

TOTAL REVENUE:

\$39,439.00

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

FISCAL YEAR 2021

OCPTA APPLICATION FOR MUNICIPAL CREDIT PROGRAM

Return to: SMART
310 Beverly Avenue
Auburn Hills, MI 48326
Attn: Madonna Van Fossen

I. General Guidelines – Information

- A. This application must be fully executed before Municipal Credit funds can be released, so return your application as soon as possible.
B. "Municipal Credit" funds must be used in accordance with Section 101 of Act 51. The program must operate as public transportation "open" to all seniors and handicap individuals or the general public in your area.
C. Documentation justifying the use of Municipal Credit funds must be available for future reviews. Such documentation should be kept by the Municipality.

II. Description of Municipal Credit Program:

Four horizontal lines for describing the Municipal Credit Program.

This application must be approved by the Municipality's elected board and submitted with a resolution or minutes of that meeting and signed below by the local official.

ROSE TOWNSHIP

Municipality

9080 MASON STREET

Address

HOLLY, MI 48442

City/State/Zip Code

Debbie Miller (handwritten signature)

Program Coordinator Signature

Debbie Miller, Clerk (handwritten name and title)

Print Program Coordinator Name and Title

248-634-8701 (handwritten phone number)

Telephone Number

SMART Signature to Authorize Payment

(Authorized application must be forwarded to the Treasurer's Office for payment)


Authorized Amount of Payment & Date

Treasurer's Office Check Date


Treasurer's Office Check Date

WAIVER OF RIGHT TO MUNICIPAL CREDITS

The community of the **ROSE TOWNSHIP** recognizes that the full amount of municipal credits that it is authorized to receive for Fiscal Year 2019 is **\$6,156**. The community hereby states that it will not be applying to SMART for **\$3,078** (*municipal credit less net municipal credit*) of their total municipal credits because it will not be providing the local match necessary to receive these funds as required by the policy of the Board of Directors of SMART. The community can apply for these funds through the OCPTA.



Authorized Signature



Date

ROSE TOWNSHIP

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

FY21 COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) <input checked="" type="checkbox"/> Specialized Service <input type="checkbox"/> New Freedom <input type="checkbox"/> JARC <input type="checkbox"/> 5310 <input type="checkbox"/>		
Name of Agency/Community: Village of Holly		
Address: 300 East Street		
City: Holly	State: MI	Zip: 48442
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
2) Does your agency/community employ over fifty (50) transit related employees?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:		
Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>		
Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Who is your testing program manager? Deborah J. Bigger		Contact Number: 248-634-9571
Please Proceed to Employment Data Section		

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

FY21 COMMUNITY PARTNERSHIP FORM

Employment Data																		
Report all Transit related permanent, temporary, or part-time employees including apprentices and on-the-job trainees. Enter the appropriate figures in the boxes below relating to an employee's race and gender.																		
Job Classification	Total				Race													
					Non Minority		Minority											
	Employees	Male	Female	Minority	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race	
					Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Manager																		
Professionals																		
Technicians																		
Sales Workers																		
Office and Clerical Staff	4		4			4												
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	4	1	3		1	3												
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total																		

Certification

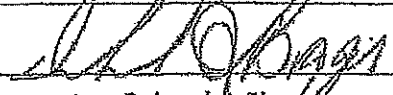
How was this information obtained? Visual Survey: Yes No Employment Records: Yes No

Name of Authorizing Official(Print): Deborah J. Bigger Title: Clerk/Treasurer

Subject: an Ability Authority for Regional Transportation

EEO COMPLIANCE REPORT A

FY21 COMMUNITY PARTNERSHIP FORM

Signature:		Date:	10.20.20
Contact Person for report:	Deborah J. Bigger	Title:	Clerk/Treasurer
Telephone:	248-634-9571	Ext:	
		Email:	dbigger@hollyvillage.org



March 28, 2022

Supervisor Dianne Scheib-Snyder
Twp of Rose
9080 Mason St
Holly, MI 48442

CHIEF EXECUTIVE OFFICER (CEO)
Dana Lasenby

BOARD OFFICERS
Jonathan Landsman, Chair
Hadas Bernard, Vice Chair
Adam Fuhrman, Secretary

BOARD MEMBERS
Dennis Cowan
Dr. Bijaya Avasthy Hans
Reena Naami
Malkia Newman
Christina Root
Steffan Taub, D.O.
John Paul Torres

Dear Supervisor Scheib-Snyder,

Please accept this invitation to join an exciting, community-driven collaboration declaring May 2022 as Mental Health Month.

Each year Oakland Community Health Network, along with its exceptional service provider network, hosts an array of initiatives that promote community awareness about mental illness. As part of this endeavor, we are once again asking cities, townships, and villages throughout Oakland County to partner with us by approving the included proclamation for May as Mental Health Month at their council meetings.

We understand with the current COVID-19 epidemic, social distancing, and uncertainty of resuming normal activities, many entities may be holding virtual meetings. If this is the case for your community, please let us know if it's possible to read aloud the proclamation or post it on your website.

Thank you for considering this meaningful initiative. Together we can serve as advocates of independence and equality for people who have a mental illness. Please contact Christine Burk at 248-975-9684 or burkc@oaklandchn.org for any questions regarding this effort.

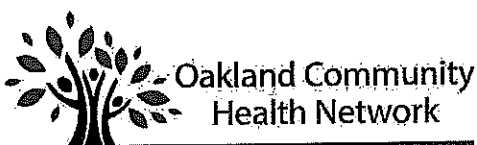
Sincerely,

Christine Burk
Communications and Community Outreach Director

Mental Health Awareness Month | May 2022

- WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and
- WHEREAS, the COVID-19 pandemic has been a reminder of the importance of integrating mental health into preparedness and public health response plans; and
- WHEREAS, younger adults, racial/ethnic minorities, essential workers, and adult caregivers reported having disproportionately worse mental health outcomes, increased substance use, and elevated suicidal ideation associated with COVID-19; and
- WHEREAS, according to the World Health Organization: as many as one in six U.S. children ages 6-17 has a treatable mental health disorder such as depression, anxiety problems or attention deficit/hyperactivity disorder (ADHD), and
- WHEREAS, according to the Center for Disease Control and Prevention (CDC), between 2016-2019, approximately 5.8 million children ages 3-17 years were diagnosed with anxiety and 2.7 million were diagnosed with depression; and
- WHEREAS, May 5, 2022 is designated the National Children's Mental Health Awareness Day and May 1 through May 7, 2022, is designated as Children's Mental Health Awareness Week; and
- WHEREAS, Oakland Community Health Network (OCHN) is committed to being a Zero Suicide organization and cultivate a network of providers who are engaged in the Zero Suicide philosophy; and
- WHEREAS, mental illness is a biologically based brain disorder that cannot be overcome through "will power" and is not related to a defect in a person's "character" or intelligence; and
- WHEREAS, mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and
- WHEREAS, improved systems of care for children and families; enhanced and expanded access to non-emergent and crisis services; advanced integrated physical and behavioral health care, collaborative provider relations; and a strengthened workforce are identified priorities for OCHN; and
- WHEREAS, the Oakland Community Health Network (OCHN), and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that, Oakland Community Health Network, hereby recognizes May 2022 as Mental Health Awareness Month. OCHN calls upon our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.



800.464.6363 | oaklandchn.org



**TOWNSHIP OF ROSE
COUNTY OF OAKLAND
STATE OF MICHIGAN**

**ROSE TOWNSHIP RESOLUTION 2022-XX
RESOLUTION TO APPROVE
BALLOT PROPOSAL
FOR FIRE PROTECTION AND
EMERGENCY MEDICAL SERVICES
OPERATING MILLAGE**

WHEREAS, the electors of Rose Township of Oakland County Michigan, approved two (2) Fire Protection and Emergency Medical Services operating millage in 2016 at 1.3549 mills and 0.7480 mills, which expired in 2021 at the rate of 1.2995 mills and 0.7173 mills and;

WHEREAS, it is necessary for the continued funding of fire protection and emergency medical services for the Rose Township residents and property owners that the millage be approved at the new rate of 3.5 mills and;

WHEREAS, the total millage amount to be collected the first year if approved and levied will be approximately \$1,089,785.17.

NOW, THEREFORE BE IT RESOLVED that the Township Clerk place upon the ballot for the August 2, 2022 election the new Rose Township Fire and Emergency Medical Services Operating Millage 3.5 mills for a period of six (6) years beginning December 2022 for the consideration by the electorate.

BE IT FURTHER RESOLVED, that the Rose Township Board of Oakland County approves the following millage ballot question language for fire protection and emergency medical services where a portion will be distributed to the North Oakland County

RECEIVED

Michigan Department of Treasury
614 (Rev. 1/21)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filings are due to the County Board of Commissioners.

County(ies) Where the Local Government Unit Levies Taxes

2021 Taxable Values of ALL Properties in the Unit as of 5-24-2021.

OAKLAND

311,367,190

Local Government Unit Requesting Millage Levy

TOWNSHIP OF ROSE

For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

Carefully read the instructions on page 2.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operating	1978	1.4100	0.9720	0.9923	0.9645	1.0000	0.9645	0.9645	0.9645	none
Voted	Fire	08/02/16	1.3549	1.3096	0.9923	1.2995	1.0000	1.2995	1.2995	1.2995	12/31/2021
Voted	Fire	08/02/16	0.7480	0.7229	0.9923	0.7173	1.0000	0.7173	0.7173	0.7173	12/31/2021

Prepared by Dianne Schaub-Snyder Telephone Number 248-634-6889 Title of Preparer Rosa Township Supervisor Date June 15, 2021

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk
 Secretary
 Chairperson
 President

Signature: Dianne Schaub-Snyder Date: 7/6/2021

Print Name: DEBBIE MICLOR Date: _____

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

PETER J. STOUFFER

March 15, 2022

Dianne Schieb-Snider, Rose Township Supervisor
Chet Koop, Chairman Rose Township Zoning Board of Appeals
Dave Plewes, Rose Township Zoning Administrator

Please accept this letter as formal notification of my resignation from the Rose Township Zoning Board of Appeals.

I must thank you for the opportunity to work in this role for the past several years. During my tenure, I had the chance to work closely with members of the Rose Township government, the other members of the ZBA, as well as citizens of the community. I appreciate the lessons provided to me for growth and development as a member.

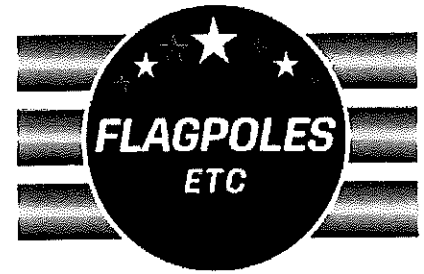
I wish each of you and the ZBA more success and hope to keep in touch.

Sincerely yours,


Peter J. Stouffer

Flagpoles Etc
 1056 Century Court
 Wixom, MI 48393
 248-634-7183
 sales@flagpolesetc.com

Estimate



ADDRESS
 ROSE TWP - ROSE CENTER
 CEMETERY
 DEBBIE
 9080 MASON STREET
 HOLLY, MI 48442
 248-807-1204
 DEPCLARK@ROSETOWNSHIP.COM

SHIP TO
 ROSE TWP - ROSE CENTER
 CEMETERY
 DEBBIE
 9080 MASON STREET
 HOLLY, MI 48442
 248-807-1204
 DEPCLARK@ROSETOWNSHIP.COM

ESTIMATE #	DATE	EXPIRATION DATE
E8293	03/24/2022	05/26/2022

SALES REP.
 TC

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
FPC304125S (deleted)	30' X 4" X .125" SATIN ALUMINUM COMMERCIAL EXTERNAL HALYARD FLAGPOLE - INCLUDED: 4" GOLD BALL, CORRUGATED GROUND SLEEVE, FLASH COLLAR, 5/16" HALYARD ROPE, FLAG SNAPS, 2" CAST ALUMINUM STATIONARY TRUCK, 9" CLEAT.	1	1,107.00	1,107.00
MILOCALINSTALL 30	30'-LOCAL Flagpole Installation - UP TO 60 MILES Flagpole Installation per standard soil conditions. Additional charges may apply if abnormal conditions exist. - MISS DIG MUST BE CALLED AND MARKED PRIOR TO INSTALLATION AS IT IS THE CUSTOMER'S RESPONSIBILITY TO SCHEDULE BY CALLING 811 FROM ANY LANDLINE PHONE ANY PERMITS IF REQUIRED ARE THE RESPONSIBILITY OF THE CUSTOMER'S INSTALLATION LOCATION MUST BE MARKED INSTALLATION COST IS FOR FOUNDATION WORK ONLY INCLUDES NO ADDITIONAL FINISHING CONCRETE WORK UNLESS NOTED IF THE FLAGPOLE IS 35' OR HIGHER THE WORK SITE MUST BE CONCRETE TRUCK, AND CRANE TRUCK ACCESSIBLE -	1	450.00	450.00
USE58	5' X 8' U.S. EMBROIDERED NYLON FLAG -	1	60.99	60.99
LELITEWHITE	WHITE ELITE 3500 LUX DOWNWARD SOLAR LIGHT - DETAILS: 1 CELL SOLAR PANEL, 5200 MAH PRE-INSTALLED BATTERY, PHOTO EYE, 120 LED BEADS	1	125.00	125.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
CREDIT CARD SURCHARGE	3% SURCHARGE ON ALL CREDIT CARD PAYMENTS OVER \$1,500 (OTHER PAYMENT OPTIONS ARE AVAILABLE TO AVOID THIS FEE)	1	0.00	0.00

Thank you for your interest in our services and products.
Please see the attached estimate and contact us with any questions and proceed.
A minimum 50 % deposit is required on all orders. Once manufacturing has begun there are no refunds.
Acceptance of the estimate and attached terms and conditions will constitute a contract between purchaser and Flagpoles Etc. for the work indicated.

SUBTOTAL	1,742.99
TAX	0.00
TOTAL	\$1,742.99

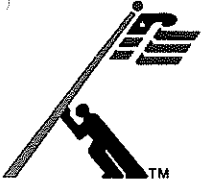
Please do not reply to this email it will be sent to an unmonitored email box
We look forward to working with you,

Flagpoles Etc

Accepted By

Accepted Date

INQ#81811



ROCKET ENTERPRISE, INC.

30660 Ryan Road, Warren, MI 48092
586/751-7600 PH / 586/751-7636 FX

March 7, 2022

Debbie Miller
Rose Center Cemetery – Rose Township
Milford Road South of Demode Road
Holly MI 48442

248/634-8701
clerk@rosetownship.com

Debbie;

Thank you for your interest in the products and services of **Rocket Enterprise, Inc.** Below you will find pricing and specifications on the flagpole you have requested.

Should you have any questions or need additional information, please feel free to contact our office.

We appreciate your consideration and look forward to being a part of your organization's Patriotic Flag Flying Tradition.

Sincerely,

Lisa Adams

CONE TAPERED SPUN ALUMINUM FLAGPOLE: Brushed Satin Finish

QTY	PART #, HEIGHT, DESCRIPTION	BASE	TOP	WALL	TC	TA	EACH	EXTENDED
1	RR30' BRUSHED SATIN FLAGPOLE	4"	2.5"	.125"	NT	0	\$895.00	\$895.00
1	DELIVERY, ASSEMBLY & COMPLETE INSTALLATION				NT	0	\$375.00	\$375.00
1	DELUXE DISK STYLE SOLAR LIGHT				NT	0	\$110.00	\$110.00
	** NO WARRANTY / GUARANTEE ON SOLAR LIGHTING **							\$0.00
								\$0.00
1	5 X 8 USA ANNUAL FLAG SERVICE PROGRAM				NT	0	\$285.00	\$285.00
								\$0.00
								\$0.00
								\$0.00
							SUB TOTAL	\$1,665.00
	NOTE: PRICING SHOWN IS FIRM FOR "60" DAYS						TAX	\$0.00
							TOTAL	\$1,665.00

FLAGPOLE PACKAGE INCLUDES: * Gold Ball Top * Standard Truck Pulley * Halyard & 2 Stainless Steel Clips *
* Flash Collar * Ground Sleeve * Cast Aluminum Cleat *

ABOVE PRICING DOES NOT INCLUDE CHARGES FOR: * Jackhammer through asphalt or concrete * Carting dirt off site *

UPON ACCEPTANCE - PLEASE SIGN, DATE & RETURN YOUR ORDER APPROVAL - THANK YOU

NAME & TITLE

DATE