

**AGENDA
ROSE TOWNSHIP
9080 Mason Street
Holly, MI 48442
April 13, 2022-Regular Meeting
7:00 P.M.**



CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL: Dianne Scheib-Snyder, Supervisor
Debbie Miller, Clerk
Paul Gambka, Treasurer

Patricia Walls, Trustee
Glen Noble, Trustee

1. **Approval of Agenda**
2. **Approval of Consent Agenda**
 - A. Approval of Regular Township Board Meeting Minutes of March 09, 2022.
 - B. Receipt of Monthly Reports
 - Building Department
 - N.O.C.F.A.
 - HAYA
 - Financial Report
 - Treasurers Report
 - CDBG Report
 - Code Enforcement Officer Report
 - C. Payment of Bills
3. **Presentation**
4. **Brief Public Comments** on unfinished & new agenda items only, comments only, limit comments to 3 minutes
5. **Public Hearing**
6. **Unfinished Business**
 - A. Rose Townhouse Discussion - H2A Architects – postponed

7. New Business

- A. Cemetery Lawn Maintenance Bid Selection
- B. Parks, Hall and Office Lawn Maintenance Bid Selection
- C. Consideration of Charter Township Eligibility
- D. Western Oakland Transportation Authority (WOTA)
- E. Proclamation Declaring May 2022 as Mental Health Month
- F. Resolution Fire Protection and Emergency Medical Services Millage Ballot Language
- G. North Oakland Fire Authority Proposed Budget- First Look
- H. North Oakland Fire Authority requesting \$400,000.00 Township's ARPA Funds
- I. Resignation
- J. New Rose Center Cemetery Flag Pole

8. Announcements

- A. Planning Commission Meeting: May 5, 2022 @ 7:00 p.m.
- B. Zoning Board of Appeals Meeting: May 3, 2022 @ 7:00 p.m.
- C. N.O.C.F.A. Board Meeting: April 18, 2022 @ 7:00 p.m. Rose Township Offices
- D. Assessing Office: M-F, 9 a.m.-5:00 p.m. 248 858-2179, doyley@oakgov.com
- E. Township Board Regular Meeting: May 11, 2022 @ 7:00 p.m.
- F. Clean-Up Day: Saturday, May 14, 2022, 8a.m. - 4p.m.
- G. Election: May 3, 2022
- H. NO-Haz Collection Event: April 30, 2022 8am-2pm 1200 N. Telegraph Road, Pontiac

9. Miscellaneous Reports

- A. N.O.C.F.A.
- B. Planning Commission
- C. HAYA
- D. Cemetery Committee
- E. Zoning Board of Appeals
- F. Parks and Recreation
- G. Heritage Committee
- H. Supervisor

10. Brief Public Comments-Comments only, limit comments to 3 minutes

11. Adjournment

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Rose Township Board of Trustees by contacting the Rose Township Clerk's office, 9080 Mason Street, Holly, MI 48442 (248) 634-8701 clerk@rosetownship.com.

Dianne Scheib-Snider, Rose Township Supervisor

**MARCH 09, 2022 – REGULAR MEETING
ROSE TOWNSHIP
BOARD OF TRUSTEES**

DATE: Wednesday, March 09, 2022
TIME: 7:00 p.m.
PLACE: 9080 Mason St, Holly, MI 48442

PRESENT: Paul Gambka, Treasurer Patricia Walls, Trustee
 Debbie Miller, Clerk Dianne Scheib-Snyder, Supervisor
 Glen Noble, Trustee

OTHER (S) PRESENT: Renee Kraft, Recording Secretary

OTHERS: Karin Winchester, Marilee Carstens, Julius Stern, Chris Kettle, James and Lynn Kurin, James and Nicole England, Don Gardner, Scott Blaska, Paul Englehart, Mark Bolan, Dana Snowden, Tom Wirth, W. Maday, Scott Woodcox, Sarah Murphy, Melissa Borden, Dan Johnson, Luke Murchie, Rick Peterson, Don Shaw, Matt Weil, Joe Durocher, William Dunbar, Gisela Lendle King, Nathan Miller, Jeremy Lintz, Nick Kennedy, Debra Kennedy, P.J. Kravetz

CALL TO ORDER: Supervisor Scheib-Snyder called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE:

1. Approval of Agenda:

Adding **F.** Rose Township Board of Review alternate member; **G.** attorney bills; removing presentation by Joseph Mishler; adding presentation from the North Oakland County Fire Authority (NOCF A).

Motion by Supervisor Scheib-Snyder to approve the agenda as amended. Seconded by Clerk Miller.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snyder

NO: None

ABSENT: None

2. Approval of Consent Agenda:

Motion by Trustee Noble to approve the Consent Agenda, pulling the NOCFA Report for further analysis and attorney bills. Seconded by Supervisor Scheib-Snyder.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snyder

NO: None

ABSENT: None

3. Presentation:

P.J. Kravetz – Vice President of the North Oakland County Firefighters Association (NOCFA): Explained what NOCFA is and what they do. They see issues with the actions of the fire board and are concerned if there will be a continuation of the Fire Board Authority. The association decided to share with the public the issue within the fire board as well as a plan to remedy it. The sole objective of the association is the continuation of the fire authority through the two townships, returning to a working relationship. Mr. Kravetz read his letter regarding a vote of no-confidence,

discussing concerns of public safety and mismanagement to the public, while still promoting uninterrupted service. By unanimous vote of the firefighters who belong to NOCFA, they believe that this no-confidence resolution is the best option available. They believe the Chairperson/Citizen at Large, should resign.

4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)

Julius Stern: Suggested the Rose Township Board needs to be more transparent. Discussed NOCFA Citizen at large and suggested he be removed from the NOCFA board tonight.

Dana Snowden: Back broken and NOCFA was there within 5 minutes. If board members don't vote with NOCFA, he will go door to door to inform the citizens who voted against them.

Rick Peterson: - Former NOCFA employee. He's never heard anyone on the board stating they want to get rid of NOCFA. Wants all citizens to be civil. Suggests getting rid of the hall.

Dan Johnson: Had to call NOCFA twice. Does not want NOCFA to go away. He has been watching NOCFA and RT Board Meeting and has seen board members who are promoting their own private agenda and not what is best for the residents. The board needs to work together or go. Closed door sessions need to stop.

Merilee Carstens: Never heard the board say they didn't appreciate NOCFA. We need to pay firefighters more. Had to call NOCFA and they were there within minutes. Citizen input is lacking.

Luke Murchie: Holly Township Board is considering leaving the fire authority. He trusts all the NOCFA firefighters with his life. NOCFA has been to his house twice for his daughter and both times within 10 minutes. He will pay anything for that.

5. Public Hearing:

None

6. Unfinished Business:

None

7. New Business:

A. Cemetery Lawn Maintenance:

Approval of RFP for Cemetery Lawn Maintenance for 2022.

Motion by Trustee Noble to authorize the clerk to receive bids for the Cemetery Lawn Maintenance documents. Seconded by Clerk Miller.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snyder

NO: None

ABSENT: None

B. Parks, Hall and Office Lawn Maintenance:

Approval of RFP for Parks, Hall and Office Lawn Maintenance.

Motion by Trustee Noble to authorize the clerk to accept bids for the parks, hall and office lawn maintenance and contract for this year. Seconded by Clerk Miller.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snyder

NO: None

ABSENT: None

C. Clean-up Day Date Approval – Saturday, May 14, 2022 8am-4pm:

Approval of date for Clean-up day. We give \$500 to NOCFA for their services.

Motion by Clerk Miller to approve the clean-up day for May 14 from 8:00am-4:00pm. Seconded by Trustee Noble.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snyder

NO: None

ABSENT: None

D. Code of Ordinance Chapter 12, Environment (Oak Wilt) Amendment:

Approval of Oak Wilt Ordinance amendment.

Motion by Trustee Noble for Township to approve the Oak Wilt ordinance, Section 12-333, to amend the Township ordinance Chapter 12, additionally the ordinance Section 12-333 should be published on the Township Website and the next Township mail letter to citizens. Seconded by Trustee Walls.

**ROSE TOWNSHIP BOARD OF TRUSTEES 2022-02
RESOLUTION
TO AMEND CODE OF ORDINANCES CHAPTER 12 ENVIRONMENT
(OAK WILT)**

WHEREAS, the Rose Township Planning Commission has prepared an amended ordinance to the Township Code of Ordinance Chapter 12 Environment (Oak Wilt); and

WHEREAS, Rose Township Planning Commission has caused a notice of public hearing to be published in a newspaper of general circulation throughout the township; and

WHEREAS, in accordance with the Michigan Planning Enabling Act, the Planning Commission held a public hearing on February 3rd, 2022 to receive comments from the public; and

WHEREAS, the Rose Township Planning Commission on February 3rd, 2022 recommended approval of the amended Code of Ordinances in regards to Chapter 12 Environment (Oak Wilt); and

WHEREAS, the Rose Township Board has determined that the amended Code of Ordinance in regard to Chapter 12 Environment (Oak Wilt) has addressed the concerns and issues that the Rose Township Board expressed and;

NOW, THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees hereby adopts the Rose Township amended Code of Ordinance in regards to Chapter 12 Environment (Oak Wilt) as presented at the regular Township Board meeting of March 9th, 2022.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snyder

NO: None

ABSENT: None

E. RCOC 2022 Dust Control Program:

Decided on 4 applications, with a possible 5th if necessary.

Motion by Trustee Noble to authorize the Supervisor to sign agreement with Road Commission, Oakland County, to apply chloride for dust control on 53.62 miles of local and sub-local gravel road ways. Four (4) applications in the amount of \$82, 551.38. Seconded by Trustee Walls.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snyder

NO: None

ABSENT: None

F. Resolution to appoint an alternate member to Board of Review:

Board of Review is adding another alternate member, Dior Rushton.

Motion by Trustee Walls to approve the appointment of Dior Rushton as an alternate to the Board of Review to serve a two (2) year term ending in December, 2023. Seconded by Clerk Miller.

**ROSE TOWNSHIP RESOLUTION 2022-01
TO APPOINT AN
ALTERNATE MEMBER TO BOARD OF REVIEW**

WHEREAS, at times an appointment to the Rose Township Board of Review for business or personal reasons cannot attend meetings as scheduled.

WHEREAS, in order to have a quorum an alternate member may be called to fill an absent Board of Review members' seat

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Dior Rushton as an Alternate to the Board of Review to serve a two (2) year term ending in December 2023.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snyder

NO: None

ABSENT: None

G. Attorney Bills:

Trustee Noble questioned the legal bill from attorney Mulvihill being on the internet. Clerk Miller explained she received a FOIA and fulfilled it. He has requested a copy of the FOIA at the next board meeting. Clerk Miller questioned attorney fees from Law Firm Finkel, Whitefield, Feldman. Supervisor Scheib-Snyder stated they can spend up to \$30,000 on legal fees for Fire Union negotiations.

8. Announcements:

- A. Planning Commission Meeting:** April 7, 2022 at 7:00 p.m.
- B. Zoning Board of Appeals Meeting:** April 5, 2022 at 7:00 p.m.
- C. N.O.C.F.A. Board Meeting:** March 15, 2022 at 3:00 p.m. NOCFA Station #1
- D. Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting:** April 13, 2022 at 7:00 p.m.
- F. Clean-up Day:** Saturday, May 14, 2022, 8:00am – 4:00pm
- G. Election:** May 3, 2022

- H. **NoHaz Event:** Saturday, April 30, 2022, 8:00am – 2:00pm. 1200 N. Telegraph Road, Pontiac. Visit www.nohaz.com for more information.
- I. **Holly Township Library Meet & Greet:** March 22, 2022 from 4:30pm – 6:30pm at Rose Township Offices.
- K. **Board of Review:** Will meet at the Rose Township offices:
 - March 10, 9:00am – 12:00pm and 1:00pm – 4:00pm
 - March 14, 1:00pm – 4:00pm and 6:00pm – 9:00pm
 - March 16, 9:00am – 12:00pm and 1:00pm – 4:00pmTo schedule an appointment in advance, call (248) 858-0740.

9. Miscellaneous Reports:

- A. **N.O.C.F.A.:** Treasurer Gambka stated that he meets with Holly Township Supervisor Kullis to open up the negotiations with NOCFA. Supervisor Scheib-Snyder stated that the Chief told the employees they need to be vocal and some people are concerned there is bullying going on. Inappropriate comments on social media and pictures of her mailbox, etc. that have become political. Trustee Noble discussed the stats of January NOCFA: 105 runs- 3% fire, 85% EMS. 39% Rose Township, 43% Holly Township, 4% I-75, rest out of district. Trustee Noble doesn't understand the dispute between the townships because they are paying equally for the services we are getting. He called the medical cost right-off "sneaky" with strange mis-management going on.
- B. **Planning Commission:** Trustee Noble stated there is nothing to report.
- C. **HAYA:** Trustee Walls read their annual report for 2021: they assist students, have a camp, loan out instruments, have fundraising events, scholarships, and the Jacobson-Quinn Toy Project.
- D. **Cemetery Committee:** Clerk Miller stated the next meeting is March 21. The old fence is being removed at this time at Rose Center, preparing for the new fence to go up.
- E. **Zoning Board of Appeals:** Treasurer Gambka stated there is nothing to report.
- F. **Parks and Recreation:** Supervisor Scheib-Snyder stated she is waiting for grant money for the autumn olive in Dearborn Park.
- G. **Heritage Committee:** Supervisor Scheib-Snyder stated they are working on some events for the summer.
- H. **Supervisor Report:** Handed out the No-Haz Collection dates flyer. Rose Township residents are not charged if they attend this event. She attended the Holly Chamber of Commerce meeting regarding 2022 bond proposal facts. She attended the Board of Review member training since she is the Supervisor and needs to be aware of what's going on with Board of Review. She was appointed to the Oakland County Federal Aid Committee Board and she will be representing small townships.

10. Brief Public Comments: (limit comments to 3 minutes)

- Jeremy Lintz, NOCFA Fire Chief:** NOCFA runs an accruing account method, so all bills going out are looked at as revenue; when the money comes in, they credit that to their account. He stated he is not being sneaky, like he was accused of, but using the accounting method. He is a Rose Township resident and doesn't want to see NOCFA split up. He has been with NOCFA for 25 years, 17 as fire chief and he has never had anything but the public's best interest at heart.
- Resident:** Involved with Tipsico Lake Road clean-up for clean-up day and asks everyone to do the same with their streets. Suggests the board study Clerk Miller's taxing authority letter.
- Karin Winchester:** Suggested Rose Township going with 4 mills, then it is even between all residents.
- Scott Blaska, Lieutenant at NOCFA:** Joined the fire department in 2010. Having a joint venture is how they are able to do what they do. It won't be feasible if Holly Township backs out.

Nick Kennedy: Was on the city council in Wixom. He bought the house he lives in here in Rose Township because the fire department is at the end of the street.

William Dunbar: He was a paramedic for many years. He listens to arguments and he hears a lot of drama in Rose Township. He asked the board to quit the drama because the drama could end your life.

Chris Kettle, Captain at NOCFA: The growth of the fire department in three years went to needing full time officer staff at each station. He stands by Chief Lintz 100%.

James Kurin: Prays when NOCFA goes by and asked all of us to pray.

Luke Murchie: The firefighters do not get allowances for gas when they drive their own vehicles. We need to make this work. The Board needs to vote out the Citizen at large.

Daniel Miller, Lieutenant at NOCFA: NOCFA hired him as a paramedic. He obtained his bachelor's degree and is just shy of his master's degree. Chief Lintz breeds leaders and is not the problem.

Melissa Borden: Asked a member of the Board to listen to the citizens, rather than doodling. And asked them to stop complaining about the bills.

Dana Snowden: He is a Trump supporter. He suggested the Board listen to the people and stand up for America. Suggested they trust in God. And reminded them that elections are coming up.

Randy Fink, NOCFA member: Each person on the Board is elected and suggested they get off the personal vendetta and pay attention to the people speaking. Stated the Board needs to start representing the citizens.

P.J. Kravetz, Health and Safety Officer at NOCFA: Worked for Springfield Twp fire department for 15 years, but took the opportunity to work for NOCFA six years ago. Been in the business for fifteen years. The issues that the Board is trying to blame on the fire chief should be blamed on the fire board. If Chief Lintz goes, he goes.

Resident, NOCFA Paramedic: Chief Lintz put her through the fire academy. He sent her to classes so she could become an instructor. She stands by Chief Lintz.

Trooper Kelly: He works all over Oakland County, but he picks this area every time he gets the chance. He knows private EMS take a lot longer to arrive to the scene, which keeps him from going to other calls for a longer period of time, so if that slows down, so will the police. He asked the Board to look at the response time of NOCFA vs. private industry. He respects the Board and knows they care.

Julius Stern: Money that could have been diverted to NOCFA: repainting office, old township hall, personal assistant for supervisor, etc. The Board showed their conduct when they tried to keep the NOCFA presentation from happening.

Tim Seal, Captain at NOCFA, President of NOCFA Union: He assures that the union did not form due to a lack of leadership. The union formed because the firemen lost their voice at the table with the fire board. The fire chief was silenced, so they organized. They are now protected by laws and MERC (Michigan Employment Relations Commission.)

11. Adjournment: 8:53pm

Approved/Corrected

Debbie Miller, MMC, MiPMC II
Rose Township Clerk

ROSE TOWNSHIP 2021/22 FISCAL YTD BUILDING DEPT.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
PERMITS ISSUED													
BUILDING	11	1	6	9	5	6	4	0	6				48
AG USE AFF'S	0	0	0	2	0	0	0	0	1				3
ELECTRICAL	9	15	8	5	6	13	12	6	14				88
PLUMBING	1	6	3	3	2	3	0	3	0				21
MECHANICAL	2	13	5	6	3	13	12	9	5				68
TOTAL	23	35	22	25	16	35	28	18	26	0	0	0	228
INSPECTIONS													
# BUILDING	17	19	17	9	15	25	8	6	11				127
# ELECTRICAL	23	17	15	14	12	23	16	14	23				157
# PLUMBING	9	5	3	5	6	6	4	3	5				46
# MECHANICAL	6	8	4	6	5	9	8	8	18				72
TOTAL	55	49	39	34	38	63	36	31	57	0	0	0	402
PAID OUT													
BUILDING	1,105.00	1,235.00	1,105.00	585.00	975.00	1,625.00	520.00	390.00	715.00				8,255.00
ELECTRICAL	2,116.70	1,489.10	1,314.65	1,111.75	966.25	1,724.35	1,325.20	1,312.45	2,120.45				13,460.90
PLUMBING	863.65	386.95	169.30	419.90	672.80	469.05	308.10	194.85	509.20				3,993.80
MECHANICAL	554.00	834.35	391.25	339.35	433.20	780.40	673.70	734.95	1,415.45				6,156.65
RETAINER	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,150.00	1,150.00	1,150.00				10,050.00
Other per contract	468.00	0.00	351.00	994.50	234.00	409.50	117.00	0.00	351.00				2,925.00
TOTAL PAID	6,207.35	5,025.40	4,431.20	4,550.50	4,381.25	6,108.30	4,094.00	3,782.25	6,261.10	0.00	0.00	0.00	44,841.35
FEES RECEIVED													
BLD PLAN REVIEW	520.00	0.00	390.00	455.00	260.00	455.00	130.00	0.00	390.00				2,600.00
BUILDING FEES	5,901.00	280.00	1,912.00	5,159.00	2,596.00	3,998.00	865.00	0.00	2,094.00				22,805.00
ELECTRICAL FEES	2,650.00	2,103.00	1,245.00	1,239.00	1,056.00	2,565.00	1,996.00	1,455.00	3,288.00				17,597.00
PLUMBING FEES	362.00	1,501.00	769.00	951.00	884.00	1,147.00	65.00	663.00	0.00				6,342.00
MECHANICAL FEES	370.00	2,105.00	463.00	1,016.00	488.00	2,155.00	1,935.00	1,389.00	1,036.00				10,957.00
CONTRACTOR FEE	125.00	77.00	61.00	60.00	15.00	47.00	60.00	47.00	60.00				552.00
SUNDRY (NSF)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00
TOTAL REC'D	9,928.00	6,066.00	4,840.00	8,880.00	5,299.00	10,367.00	5,051.00	3,554.00	6,868.00	0.00	0.00	0.00	60,853.00
TOTAL FEES REC'D													
TOTAL PAID OUT	9,928.00	6,066.00	4,840.00	8,880.00	5,299.00	10,367.00	5,051.00	3,554.00	6,868.00	0.00	0.00	0.00	60,853.00
NET	6,207.35	5,025.40	4,431.20	4,550.50	4,381.25	6,108.30	4,094.00	3,782.25	6,261.10	0.00	0.00	0.00	44,841.35
	3,720.65	1,040.60	408.80	4,329.50	917.75	4,258.70	957.00	-228.25	606.90	0.00	0.00	0.00	16,011.65
	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	YEARLY NET
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	



NORTH OAKLAND COUNTY FIRE AUTHORITY
Proposed Agenda For March 15, 2022 3:00 PM at:
NOCFA Station 1
5051 Grange Hall Rd. Holly, MI 48442

1. CALL TO ORDER / ROLL CALL

P. Gambka G. Kullis D. Schelb-Snyder P. Stouffer K. Winchester Chief Lintz

2. AGENDA APPROVAL

3. CONSENT AGENDA - All Items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

- a. Approval of meeting minutes from 2/15/2022
- b. Financial Reports:
 - i. General Fund Revenue & Expense Report Year to Date
 - ii. Equipment Replacement Fund Revenue & Expense Report Year to Date

Checking Account as of 2/28/2022	\$64,828.76
Statement Savings Account as of 2/28/2022	\$451,236.99
Capital / Equipment Replacement Account as of 2/28/2022	\$238,506.28
Bills For Payment Total: 2/16/2022 – 3/15/2022	\$43,309.55
Cost of Payroll: 2/18/2022 & 3/7/2022	\$85,698.94
Accounts Receivable: – MEDICAL as of 2/28/2022	\$66,628.31
Accounts Receivable: – FIRE as of 2/28/2022	\$5,169.50
Aging Accounts Turned Over To Collections Allowance as of 2/28/2022	\$80,761.44

c. February 2022 Run Counts

4. REPORTS

Chiefs Report Rose Twp. Holly Twp. Citizen at Large

5. PRESENTATIONS - None

6. UNFINISHED BUSINESS

- a) Attorney Interviews: 3:00, 3:30 & 4:00
- b) Drafting Board policy / procedures
- c) Labor Union Attorney & Negotiations

7. NEW BUSINESS

- a) Chiefs Performance Review
- b) Request ARPA funds for new ambulances
- c) Approval of 7k for new Tanker 1 tires
- d) FY 2023 budget review – First look
- e) Discussion on Board Meeting time changes
- f) Employee complaint received on 2-16-2022 against Board Member

8. PUBLIC COMMENT

9. ADJOURNMENT

Next meeting will be Tuesday April 19, 2022 at 3:00 PM Rose Township
Offices. 9080 Mason St. Holly, MI 48442

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING MINUTES
February 15, 2022

Firefighters and guests were present.

Chairperson Stouffer called the regular meeting of the North Oakland County Fire Authority to order at 3:00 PM. at Rose Township Offices, 9080 Mason St. , Holly, Michigan 48442.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis,
D. Scheib-Snider, Chief Lintz.
Absent -None.

AGENDA APPROVAL

Moved by Kullis, seconded by Winchester, motion failed, to approve the agenda as presented.
Voting yes - Kullis, Winchester.
Voting no – Scheib-Snider, Stouffer, Gambka.

Moved by Stouffer, seconded by Gambka, motion carried, to approve the amended agenda for the regular meeting NOCFA Board on February 15, 2022, moving Item 5. Presentations to Public Comment.
Voting yes – Stouffer, Gambka, Scheib-Snider.
Voting no – Winchester, Kullis.

CONSENT AGENDA APPROVAL

Moved by Winchester, seconded by Kullis, motion carried, to approve the following items under the consent agenda minus the minutes of January 18, 2022;

- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of January 31, 2022
- Checking Account \$ 227,492.63
- Statement Savings Account \$ 451,167.77
- Capital Replacement Savings Account as of 1/31/22 \$ 238,469.38
- Bills for Payment (1/19/22 to 2/15/22) \$ 136,077.98
- Cost of Payroll (1/24/22 & 2/7/22) \$ 89,640.24

- Accounts Receivable Report, Medical - \$95,202.26, Fire - \$ 5,196.50 as of 1/31/2022.
- Aging Accounts Turned Over to Collections as of 1/31/22 - \$ 81,508.20
- January 2022 Run Report

Voting yes – Winchester, Kullis, Scheib-Snider, Gambka, Scheib-Snider.
Voting no – None.

Reports

Chief Lintz

Incident Run Data for January 105 runs for the department. Chief Lintz reported that the department has acquired an older vehicle from the DNR.

Rose Township – Ms. Scheib-Snider stated the township has revisited the criteria for the fire/ems millage proposal to be on the August ballot..

Holly Township – Mr. Kullis talked about the abrupt ending to the January meeting and will call a special meeting of his board.

Citizen At Large – No report.

PRESENTATIONS – These were moved to Public Comment.

UNFINISHED BUSINESS

Schedule Attorney Interviews

Moved by Stouffer, Scheib-Snider, motion carried, to have the Chairman schedule at the beginning of the March meeting, interviews with three attorney candidates at half hour time slots.

Voting yes – Stouffer, Scheib-Snider, Gambka, Winchester, Kullis.

Voting no – None.

Annual NOCFA Board Officer Appointments

A Secretary was not appointed at the last meeting.

Moved by Gambka, seconded by Stouffer, motion carried, to appoint Mr. Gambka as NOCFA Secretary.

Voting yes – Gambka, Stouffer, Winchester, Scheib-Snider.

Voting no – Kullis.

NEW BUSINESS

Approval to Spend 15K on Tanker 1 Repairs

Moved by Stouffer, seconded by Scheib-Snider, motion carried, to approve spending 15K to make the repairs to Tanker 1.

Voting yes – Stouffer, Scheib-Snider, Winchester, Kullis, Gambka.

Voting no – None.

FY2022 Budget Amendments

Moved by Winchester, seconded by Scheib-Snider, motion carried, to approve the budget amendments to the 2022 budget for NOCFA as presented.

Voting yes – Winchester, Scheib-Snider, Gambka, Kullis, Stouffer.

Voting no – None.

Fire Chiefs Annual Appraisal Submittal

Completed forms will be due at the next meeting.

North Oakland County Fire Authority Meeting February 15, 2022

Labor / Union Attorney and Negotiations

Moved by Scheib-Snider, seconded by Stouffer, motion carried, to set up a meeting of the firefighters union, Chief Lintz, Mr. Gambka and Mr. Kullis with the attorney present.

Voting yes – Scheib-Snider, Stouffer, Gambka.

Voting no – Winchester, Kullis.

There was discussion regarding how the attorney bill will be covered.

Moved by Gambka, seconded by Stouffer, motion failed, to go back to Rose and Holly Townships to cover what is needed to pay the attorney, up to \$1500.00 each.

Voting yes – Gambka, Stouffer.

Voting no – Kullis, Winchester, Scheib-Snider.

Discussion Regarding Creating Board Policy and Procedures

There has been an ongoing discussion regarding when the attorney needs to be present. Chief Lintz will see if he can gather some information.

Minutes of January 18, 2022

Moved by Stouffer, seconded by Scheib-Snider, motion carried, to approve the minutes of January 18, 2022 as amended by that the adjournment was a voice vote and carried.

Voting yes – Stouffer, Scheib-Snider, Gambka.

Voting no – Winchester, Kullis.

Public Comment

Paul Kravetz, representing the NOCFA Firefighters Association, read a statement by that group.

Glen Noble, Pam Mazlich, Sandy Villarreal, Scott Blaska, Randy Finkbeiner, Julius Stern and Tim Seal addressed the board.

ADJOURNMENT

The meeting was adjourned by the Chair at 4:23 P.M.

Patricia A. Walls, Recording Secretary

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
Income				
4035 - MISC REVENUE	223.88	0.00	223.88	100.0%
4050 - Revenues				
401 - Holly Township Contribution	849,926.00	849,926.00	0.00	100.0%
402 - Rose Township Contribution	849,926.00	849,926.00	0.00	100.0%
403 - Training/Education revenues	30,765.00	55,000.00	(24,235.00)	55.9%
404 - Fire Cost Recovery	3,770.00	10,000.00	(6,230.00)	37.7%
405 - Grant Receipts	14,031.02	14,000.00	31.02	100.2%
405.5 - SAFER Grant Receipts	72,783.00	79,112.50	(6,329.50)	92.0%
406 - Medical Cost Recovery	316,588.00	500,000.00	(183,412.00)	63.3%
410 - Sales-Small Items	1,766.36	1,000.00	766.36	176.6%
412 - Sales-Capital Items	0.00	15,000.00	(15,000.00)	0.0%
413 - Review and Inspection Services	19,613.13	20,000.00	(386.87)	98.1%
414 - Interest Earned	489.15	1,500.00	(1,010.85)	32.6%
416 - Donations	0.00	100.00	(100.00)	0.0%
418 - Vehicle Use Payments	0.00	0.00	0.00	0.0%
420 - Transfers	100,000.00	100,000.00	0.00	100.0%
490 - Loan Proceeds-State Bank	0.00	0.00	0.00	0.0%
499 - Uncategorized Income	0.00	0.00	0.00	0.0%
4050 - Revenues - Other	0.00	0.00	0.00	0.0%
Total 4050 - Revenues	2,259,657.66	2,495,564.50	(235,906.84)	90.5%
Total Income	2,259,881.54	2,495,564.50	(235,682.96)	90.6%
Cost of Goods Sold	0.00	0.00	0.00	0.0%
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	2,259,881.54	2,495,564.50	(235,682.96)	90.6%
Expense				
6000 - Risk Management Insurance	30,264.00	30,500.00	(236.00)	99.2%
650 - Liability Insurance	35,271.00	35,271.00	0.00	100.0%
652 - Workers Compensation Insurance	0.00	0.00	0.00	0.0%
6000 - Risk Management Insurance - Other	0.00	0.00	0.00	0.0%
Total 6000 - Risk Management Insurance	65,535.00	65,771.00	(236.00)	99.6%
7000 - Personnel	58,753.44	87,350.00	(28,596.56)	67.3%
700 - Wages, Chief Full Time	260,153.58	382,000.00	(121,846.42)	68.1%
700.5 - Full Time Employee Wages	7,051.81	10,000.00	(2,948.19)	70.5%
700.7 - Full Time Overtime Wages	0.00	0.00	0.00	0.0%
700.9 - COVID19 Wages	12,461.22	18,000.00	(5,538.78)	69.2%
704 - Officer Wages	5,508.00	15,000.00	(9,492.00)	36.7%
705 - Instructor Wages	0.00	0.00	0.00	0.0%
706 - Recording Secretary	10,846.41	10,900.00	(53.59)	99.5%
707 - Special Event Pay				

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
708 - Duty Shift Medic	125,994.10	178,000.00	(52,005.90)	70.8%
708.5 - Duty Shift Basic	215,209.42	316,000.00	(100,790.58)	68.1%
709 - Part Time Overtime Pay	13,817.79	22,500.00	(8,682.21)	51.4%
710 - Work Detail Pay	1,497.82	2,000.00	(502.18)	74.9%
711 - Training Wages	20,011.33	25,000.00	(4,988.67)	80.0%
712 - Incident run pay/POC Fire Wages	37,447.57	59,000.00	(21,552.43)	63.5%
713 - Court Appearance Wages	1,537.00	0.00	1,537.00	100.0%
714 - Social Sec/FICA	63,374.55	91,000.00	(27,625.45)	69.6%
715 - Medical Exp/Employees	580.00	1,500.00	(920.00)	38.7%
716 - Healthcare Insurance/Full Time	72,618.73	110,000.00	(37,381.27)	66.0%
716.2 - Health Care Stipend	0.00	0.00	0.00	0.0%
716.5 - Health Care Savings Contrib	3,557.01	6,800.00	(3,242.99)	52.3%
717 - 401 Contribution - FT Emp	40,084.29	55,000.00	(14,915.71)	72.9%
717.2 - 401a contribution - POC EE	11,742.16	30,345.00	(18,602.84)	38.7%
718 - Life/Disability Insurance/POC	0.00	0.00	0.00	0.0%
719 - Life/Disability Insurance FT	3,604.40	6,800.00	(3,195.60)	53.0%
7000 - Personnel - Other	0.00	0.00	0.00	0.0%
Total 7000 - Personnel	965,850.63	1,427,195.00	(461,344.37)	67.7%
7200 - Supplies				
720 - Supplies/Non Operating	0.00	0.00	0.00	0.0%
722 - Operating Supplies	8,916.09	10,000.00	(1,083.91)	89.2%
723 - Fire Prevention	1,919.18	2,500.00	(580.82)	76.8%
724 - Uniforms	8,399.67	12,000.00	(3,600.33)	70.0%
725 - Medical Supplies	7,935.41	15,000.00	(7,064.59)	52.9%
7200 - Supplies - Other	0.00	0.00	0.00	0.0%
Total 7200 - Supplies	27,170.35	39,500.00	(12,329.65)	68.8%
7500 - SAFER GRANT EXPENDITURES				
751 - Instructor Wages	0.00	750.00	(750.00)	0.0%
752 - Workers Comp Ins/SS	0.00	0.00	0.00	0.0%
753 - Training Costs	0.00	1,550.00	(1,550.00)	0.0%
754 - Employee Physicals	0.00	700.00	(700.00)	0.0%
755 - Health Insurance	0.00	0.00	0.00	0.0%
756 - 401 Contributions SAFER FT Emp	0.00	0.00	0.00	0.0%
757 - Fringe Benefits	66,000.00	70,000.00	(4,000.00)	94.3%
758 - Life/Disability FT Employees	0.00	0.00	0.00	0.0%
759 - Education	0.00	0.00	0.00	0.0%
760 - Marketing	1,487.08	312.50	1,174.58	475.9%
761 - Equipment Purchases	0.00	2,375.00	(2,375.00)	0.0%
763 - Travel Expense	0.00	0.00	0.00	0.0%
765 - Lost Wages Reimbursement	0.00	3,425.00	(3,425.00)	0.0%
7500 - SAFER GRANT EXPENDITURES - Other	0.00	0.00	0.00	0.0%
Total 7500 - SAFER GRANT EXPENDITURES	67,487.08	79,112.50	(11,625.42)	85.3%
8000 - Contracted Services				

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
800 - Dispatching	23,355.12	36,000.00	(12,644.88)	64.9%
802 - Auditing	6,920.00	6,920.00	0.00	100.0%
804 - Legal	10,304.00	10,000.00	304.00	103.0%
806 - Medical Cost Recovery- Billing	15,374.47	21,000.00	(5,625.53)	73.2%
807 - Fire Cost Recovery Billing	79.73	1,000.00	(920.27)	8.0%
810 - Non Employee Instructor Wages	10,816.00	14,000.00	(3,184.00)	77.3%
812 - Employee Education	5,289.50	7,000.00	(1,710.50)	75.6%
814 - Dues, Fees, Subscriptions	14,579.81	16,000.00	(1,420.19)	91.1%
815 - Payroll Services	7,729.55	9,500.00	(1,770.45)	81.4%
816 - Administrative Services	4,873.15	7,700.00	(2,826.85)	63.3%
828 - Website Services	1,575.00	3,000.00	(1,425.00)	52.5%
8000 - Contracted Services - Other	0.00	0.00	0.00	0.0%
Total 8000 - Contracted Services	100,896.33	132,120.00	(31,223.67)	76.4%
8500 - Operating Expenses				
850 - Communications	3,379.07	6,000.25	(2,621.18)	56.3%
851 - IT Operational Expenses	9,749.69	12,000.00	(2,250.31)	81.2%
852 - Fuel	12,313.29	17,000.00	(4,686.71)	72.4%
854 - Printing and Publishing	0.00	200.00	(200.00)	0.0%
855 - Training Supplies / Equipment	4,396.56	6,000.00	(1,603.44)	73.3%
858 - Utilities	31,149.23	44,000.00	(12,850.77)	70.8%
859 - Equipment Lease	3,023.74	5,000.00	(1,976.26)	60.5%
860 - Bldg & Grnds Repair/Maint.	13,013.76	21,000.00	(7,986.24)	62.0%
862 - Equip Maintenance	7,807.71	10,000.00	(2,192.29)	78.1%
866 - Vehicle Maintenance	40,226.24	55,000.00	(14,773.76)	73.1%
867 - Debt Write-Off-Medical	145,617.84	215,443.00	(69,825.16)	67.6%
867.5 - QAAP Medicaid Tax	1,230.34	1,800.00	(569.66)	68.4%
868 - Debt Write-Off-Fire	702.00	1,500.00	(798.00)	46.8%
869 - Debt Write Off Other	0.00	0.00	0.00	0.0%
8500 - Operating Expenses - Other	0.00	0.00	0.00	0.0%
Total 8500 - Operating Expenses	272,609.47	394,943.25	(122,333.78)	69.0%
9500 - Debt Service				
950 - Debt Service	153,403.33	149,822.95	3,580.38	102.4%
952 - Interest on Debt	12,381.35	15,999.80	(3,618.45)	77.4%
9500 - Debt Service - Other	0.00	0.00	0.00	0.0%
Total 9500 - Debt Service	165,784.68	165,822.75	(38.07)	100.0%
9700 - Purchases				
970 - Capital Purchases +5,000	0.00	25,000.00	(25,000.00)	0.0%
971 - Capital Improvement/Fire Hall	0.00	0.00	0.00	0.0%
972 - Equipment Purchases -5,000	7,846.61	10,000.00	(2,153.39)	78.5%
973 - Grant Expenses	6,093.19	6,100.00	(6.81)	99.9%
974 - Grant Match	0.00	0.00	0.00	0.0%
975 - COVID19 Supplies/Equipment	0.00	0.00	0.00	0.0%

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
999 - Capital replacement transfers	100,000.00	150,000.00	(50,000.00)	66.7%
9700 - Purchases - Other	0.00	0.00	0.00	0.0%
Total 9700 - Purchases	113,939.80	191,100.00	(77,160.20)	59.6%
Total Expense	1,779,273.34	2,495,564.50	(716,291.16)	71.3%
Net Income	480,608.20	0.00	480,608.20	100.0%

NOCFA Equipment Replacement Revenue & Expense Report JULY 01, 2021 THROUGH MARCH 15, 2022

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget
Income			
4000 - Transfers from General Fund	270,000.00	150,000.00	120,000.00
4050 - Loan proceeds	0.00	0.00	0.00
4100 - Interest Income	149.31	60.00	89.31
4200 - Sale of Capital Items	0.00	0.00	0.00
4300 - DONATIONS & GRANTS	0.00	0.00	0.00
4400 - STATION CONTRIBUTION	0.00	0.00	0.00
Total Income	<u>270,149.31</u>	<u>150,060.00</u>	<u>120,089.31</u>
Expense			
Bank Fees	0.00	0.00	0.00
5000 - Capital Outlay			
5000 - Office	0.00	0.00	0.00
6050 - Transfer to Checking Account	100,000.00	0.00	100,000.00
5000 - Capital Outlay - Other	0.00	0.00	0.00
Total 5000 - Capital Outlay	<u>100,000.00</u>	<u>0.00</u>	<u>100,000.00</u>
6100 - Firefighting & Medical Supplies	0.00	100,000.00	-100,000.00
6550 - Building & Grounds	0.00	0.00	0.00
9000 - CAPITAL PURCHASES	0.00	0.00	0.00
9001 - New fire hail	0.00	0.00	0.00
Total Expense	<u>100,000.00</u>	<u>100,000.00</u>	<u>0.00</u>
Net Income	<u><u>170,149.31</u></u>	<u><u>50,060.00</u></u>	<u><u>120,089.31</u></u>

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Accrual Basis

North Oakland County Fire Authority
CASH BALANCES REPORT
JULY 01, 2021 THROUGH FEBRUARY 28, 2022

	<u>Jul '21 - Feb 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 - Cash-Checking	64,828.76
1001 - STATEMENT SAVINGS ACCOUNT	451,236.99
Total Checking/Savings	<u>516,065.75</u>
Total Current Assets	<u>516,065.75</u>
TOTAL ASSETS	<u><u>516,065.75</u></u>
LIABILITIES & EQUITY	0.00

NOCFA Equipment Replacement
Cash Balance Report
JULY 01, 2021 THROUGH FEBRUARY 28, 2022

	<u>Jul '21 - Feb 22</u>
1000 - Cash-Equipment Replacement	<u>238,506.28</u>
TOTAL	<u><u>238,506.28</u></u>

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 Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
ACCU-MED		
03/04/2022		1,887.22
Total ACCU-MED		1,887.22
AFLAC		
03/07/2022	EE AFLAC CONTRIBUTIONS	273.31
Total AFLAC		273.31
ALBERT LENZ JR		
02/16/2022	FIRE ACADEMY	256.00
Total ALBERT LENZ JR		256.00
AMAZON CAPITAL SERVICES		
03/02/2022	ACCT#A2VV761JHJLPOA	596.79
Total AMAZON CAPITAL SERVICES		596.79
APOLLO		
03/09/2022	AIR COMPRESSOR	1,674.62
Total APOLLO		1,674.62
AT&T MOBILITY		
02/22/2022	ACCT#287284692825	321.22
Total AT&T MOBILITY		321.22
BLUE CROSS BLUE SHIELD OF MICHIGAN		
02/16/2022	PREM 3/1-3/31/22	9,425.11
Total BLUE CROSS BLUE SHIELD OF MICHIGAN		9,425.11
BODMAN PLC		
02/22/2022	LEGAL SERVICE	2,521.00
Total BODMAN PLC		2,521.00
BOUND TREE MEDICAL		
02/16/2022		1,361.13
02/22/2022	MEDICAL SUPPLIES	4.40
03/02/2022	MEDICAL SUPPLIES	20.89
03/09/2022		28.56
Total BOUND TREE MEDICAL		1,414.98
CARDMEMBER SERVICE / 9167		
03/02/2022	EDUCATION	536.00
Total CARDMEMBER SERVICE / 9167		536.00
CARDMEMBER SERVICE/4234		
03/02/2022	LIFT	150.00
Total CARDMEMBER SERVICE/4234		150.00
COMCAST (Stallon 1 TV)		
03/09/2022	STA.1 CABLE TV	27.15
Total COMCAST (Stallon 1 TV)		27.15

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03/09/22
Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
COMCAST (Station 3 Internet) 02/16/2022	STA.3 INTERNET	146.37
Total COMCAST (Station 3 Internet)		146.37
COMCAST (Station 3 TV) 03/02/2022	STA3 T.V.	9.23
Total COMCAST (Station 3 TV)		9.23
COMCAST CABLE (OFF SITE INTERNET) 02/28/2022	OFFSITE INTERNET	100.00
Total COMCAST CABLE (OFF SITE INTERNET)		100.00
COMMUNITY DISPOSAL SERVICE, INC 03/09/2022	ACCT #106874 / 106875	113.30
Total COMMUNITY DISPOSAL SERVICE, INC		113.30
CONSUMERS ENERGY 03/02/2022		3,069.03
03/04/2022	METER NO. 96441862	1,227.08
Total CONSUMERS ENERGY		4,296.11
DTE ENERGY 03/02/2022	280 W ROSE CENTER RD	717.05
Total DTE ENERGY		717.05
DUROCHER 02/16/2022	REIMBURE PHONE EXPENSE	449.00
Total DUROCHER		449.00
EMERGENCY VEHICLES PLUS 02/22/2022	CUST# 1838	86.43
Total EMERGENCY VEHICLES PLUS		86.43
ETHAN BERGER 02/16/2022	FIRE ACADEMY	120.00
Total ETHAN BERGER		120.00
GALLS, LLC 03/09/2022	FIRE ACADEMY SHIRT	55.62
Total GALLS, LLC		55.62
GREAT LAKES ACE 03/09/2022	#9002	37.02
Total GREAT LAKES ACE		37.02
HOLLY AUTOMOTIVE SUPPLY 03/04/2022	VEHICLE MAINT	1,417.86
Total HOLLY AUTOMOTIVE SUPPLY		1,417.86
KERTON LUMBER CO		

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 03/09/22
 Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 February 16 through March 15, 2022

Date	Memo	Amount
03/02/2022	BLDG & GRNDS MAINT	91.45
Total KERTON LUMBER CO		91.45
KURT NITSCHKE		
02/16/2022	FIRE ACADEMY	120.00
Total KURT NITSCHKE		120.00
LESSORS WELDING SUPPLY		
03/02/2022	OXYGEN	88.05
Total LESSORS WELDING SUPPLY		88.05
M. COOK		
02/16/2022	FIRE ACADEMY	140.00
Total M. COOK		140.00
MAZICH, PAMELA		
02/22/2022	FEB DM SERVICE	540.00
Total MAZICH, PAMELA		540.00
MERS/ALERUS		
02/18/2022	401K FT-POC CONTRIBUTIONS & LOAN REPAY	3,258.59
02/18/2022	HCSP CONTRIBUTIONS	377.74
02/18/2022	457-EE CONTRIBUTIONS	524.30
03/07/2022	401K CONTRIBUTIONS & LOAN REPAY	3,383.23
03/07/2022	457-EE CONTRIBUTIONS	579.98
03/07/2022		385.80
Total MERS/ALERUS		8,509.64
MI DEPT OF HEALTH & HUMAN SERVICES		
03/09/2022	CUSTOMER ID: 91203	360.13
Total MI DEPT OF HEALTH & HUMAN SERVICES		360.13
MICHIGAN STATE FIREMEN'S ASSOCIATION		
03/09/2022	TRAINING SUPPLIES	142.96
Total MICHIGAN STATE FIREMEN'S ASSOCIATION		142.96
MICHIGAN URBAN SEARCH & RESCUE		
03/02/2022	CONFINED SPACE TECH	675.00
Total MICHIGAN URBAN SEARCH & RESCUE		675.00
MUIA RESTITUTION GARNISHMENT		
02/22/2022	ID:L0115213171	384.25
03/04/2022	LETTER ID:L0115213171 DUROCHER	384.25
Total MUIA RESTITUTION GARNISHMENT		768.50
NET2PHONE		
02/17/2022	CELLULAR	385.14
Total NET2PHONE		385.14
PAT WALLS		
02/16/2022	RECORDING MINUTES	40.00

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03/09/22

Accrual Basis

North Oakland County Fire Authority

BILLS FOR PAYMENT

February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
03/09/2022	RECORDING SERVICES	40.00
Total PAT WALLS		80.00
R. HARLESS		
02/16/2022	FIRE ACADEMY	580.00
Total R. HARLESS		580.00
RICOH USA Inc. (copier Lease)		
03/02/2022	#3719865	259.25
Total RICOH USA Inc. (copier Lease)		259.25
RICOH USA, INC (copy charges)		
02/16/2022	CUST.# 3350295	257.70
Total RICOH USA, INC (copy charges)		257.70
ROAD COMMISSION FOR OAKLAND COUNTY		
02/16/2022	JAN FUEL	1,150.31
Total ROAD COMMISSION FOR OAKLAND COUNTY		1,150.31
SAMS CLUB/SYNCHRONY BANK		
02/16/2022	SUPPLIES	344.07
Total SAMS CLUB/SYNCHRONY BANK		344.07
SEAL, TIM		
02/16/2022	FIRE INSTRUCTOR SERVICE	860.00
Total SEAL, TIM		860.00
SMITH, C. DOUGLAS		
03/02/2022	HOTEL EXPENSE	357.87
Total SMITH, C. DOUGLAS		357.87
STANDARD INSURANCE COMPANY RV		
02/22/2022	LIFE/DIS PREM	450.55
Total STANDARD INSURANCE COMPANY RV		450.55
VERIZON		
03/02/2022	COMMUNICATION	230.52
Total VERIZON		230.52
WEX BANK MTHN		
02/16/2022	FUEL	287.02
Total WEX BANK MTHN		287.02
TOTAL		43,309.55

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03/09/22
Accrual Basis

North Oakland County Fire Authority
PAYROLL EXPENSE REPORT
February 18 through March 7, 2022

Feb 18 - Mar 7, 22

Expense	
7000 · Personnel	
700 · Wages, Chief Full Time	6,528.16
700.5 · Full Time Employee Wages	29,608.86
700.7 · Full Time Overtime Wages	211.44
704 · Officer Wages	1,384.58
705 · Instructor Wages	408.00
707 · Special Event Pay	0.00
708 · Duty Shift Medic	13,692.48
708.5 · Duty Shift Basic	22,619.32
709 · Part Time Overtime Pay	945.00
710 · Work Detail Pay	0.00
711 · Training Wages	2,561.63
712 · Incident run pay/POC Fire Wages	2,028.51
714 · Social Sec/FICA	6,058.36
716 · Healthcare Insurance/Full Time	-574.00
716.5 · Health Care Savings Contrib	0.00
717.2 · 401a contribution - POC EE	0.00
Total 7000 · Personnel	<u>85,472.34</u>
7500 · SAFER GRANT EXPENDITURES	
757 · Fringe Benefits	0.00
765 · Lost Wages Reimbursement	0.00
Total 7500 · SAFER GRANT EXPENDITURES	<u>0.00</u>
8000 · Contracted Services	
812 · Employee Education	0.00
815 · Payroll Services	809.60
816 · Administrative Services	0.00
Total 8000 · Contracted Services	<u>809.60</u>
8500 · Operating Expenses	
850 · Communications	-583.00
Total 8500 · Operating Expenses	<u>-583.00</u>
Total Expense	<u>85,698.94</u>
Net Income	<u>-85,698.94</u>

12:21 PM
03/09/22
Accrual Basis

North Oakland County Fire Authority
ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED
FEBRUARY 28, 2022

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Accounts Receivable	
1060 · A/R-Fire Cost Recovery	5,169.50
1070 · A/R-Medical -ACCUMED	66,826.31
1070.6 · A/R AACB - ALL RUNS	<u>298,936.65</u>
Total Accounts Receivable	370,934.46
Other Current Assets	
1070.7 · ALLOWANCE FOR BAD ACCTS	<u>-218,175.21</u>
Total Other Current Assets	<u>-218,175.21</u>
Total Current Assets	<u>152,759.25</u>
TOTAL ASSETS	<u><u>152,759.25</u></u>
LIABILITIES & EQUITY	0.00

North Oakland County Fire Authority Incident Run Data

February-22

Total Incidents	73
------------------------	-----------

Incident Summary	
Structure Fires	0
Vehicle Fires	0
Brush / Outdoor Fires	0
EMS Medicals	44
Vehicle Accidents w/ Injuries	5
Vehicle Accidents w/ No Injuries	8
Hazardous Cond.	2
Service Call	3
Good Intent	10
False Calls	1
Severe Weather	0
Other	0
Total Calls	73

Out of District Runs	
MUTUAL AID MEDICAL	4
MUTUAL AID FIRE	4
MISC	
Total	8

Total EMS Related Calls	52
Total NOCFA Transports	33
Patient Sign Offs / No Transport	19

Avg. Response Time To Priority Calls

minutes	# of priority calls
8.4	28

TOTAL RUNS IN FIRE DISTRICT	65
TOTAL OUT OF DISTRICT RUNS	8

Total Runs 73

Current Active Employees	42
Inactive Employees	1
Full Time	8
Part time / Paid on Call	35

Paramedic's	17
EMT's	23
MFR's	3

Number of shifts with no Coverage at Station 3	0
------------------------------------------------	---

Rose Twp.	25
Holly Twp.	34
I-75	6

	Firm Name	Location	Hourly Rate Option	Retainer / Contract Fees Option	Municipal Experience	Employment / Labor Experience	Notes
1	Fahey, Schultz, Burzych, Rhodes	Okemos	\$190 - \$240	N/A	yes	yes	
2	McGraw, Morris	Troy	\$175	N/A	yes	yes	
3	Winegarden, Haley, Lindholm & Himelhoch	Grand Blanc	\$275 - \$325	N/A	yes	yes	* No charge for travel time. Local.

North Oakland County Fire Authority – Attorney Interviews schedule for March 15, 2022

3:00 – Fahey, Schultz, Burzych & Rhodes.

3:30 – McGraw, Morris.

4:00 - Winegarden, Haley, Lindholm & Himelhoch.



Jeremy L. Intz <jlintz@nocfa.com>

Keller Thoma Information

1 message

Gregg T. Schultz <GTS@kellerthoma.com>

Wed, Mar 9, 2022 at 9:37 AM

To: "jlintz@nocfa.com" <jlintz@nocfa.com>

Good morning Jeremy,

It was nice talking to you earlier this week regarding the North Oakland County Fire Authority.

As we discussed, I am forwarding some information about me and Keller Thoma, including a firm summary, my resume and a list of firm municipal clients.

Personally, I am currently working with Fire Departments in the following communities: Brandon Township, Commerce Township, Highland Township, Livonia, Lyon Township, Romulus, Rochester Hills, Southfield, Sterling Heights and Ypsilanti. In the past, I also worked with the Fire Departments in Independence Township and Plymouth Township. As I mentioned in our call, our representation of these clients varies, but in most we are fully involved in bargaining, including Mediation and the 312 Arbitration process, when required. All our work is labor and employment related. I would be pleased to assist the North Oakland County Fire Authority in any labor and employment capacity that is needed.

Thank you for reaching out to me. Please let me know if you need any further information or any assistance from our firm.

Gregg



1. FIRM BACKGROUND/EXPERIENCE

Since 1932, Keller Thoma, P.C. has specialized in all facets of labor relations and employment law, and has consistently earned the highest rating issued by Martindale-Hubbell: Bar Register of Preeminent Lawyers - Labor and Employment Law. The Firm presently has (8) attorneys, with one being of-counsel. The Firm's attorneys devote their time exclusively to the representation of public and private employers in the areas of Labor, Employment, Workers' Compensation, and Litigation. In particular, the Firm's attorneys have extensive experience advising, counseling, and representing public sector employers in all matters unique to governmental employers, such as:

- Labor matters, including union organizational drives, representation matters, collective bargaining negotiations, unfair labor practice charges, contract and grievance administration, and arbitration (including fact-finding and/or Act 312 arbitration).
- Litigation in state and federal courts in the areas of employment discrimination, harassment, retaliation, FMLA/disability leave; civil rights matters (including claims of constitutional violations); and other employment related disputes (e.g., retiree healthcare, breach of employment contract, non-compete agreements).
- Matters pending before administrative agencies such as the Equal Employment Opportunity Commission, Michigan Department of Civil Rights, and Michigan Employment Relations Commission.
- Human resources issues, including discipline, employee investigations, personnel policies, separation and other employment agreements, disability accommodation matters, FMLA, and COVID-19 related employment issues.
- Workers' Compensation defense work.
- Pension and employee benefits matters.

In addition to the above, the Firm has significant experience working with Public Safety Departments in all labor related matters, including contract negotiation, contract/grievance administration, grievance arbitrations, and 312 arbitrations.

The Firm has adequate office space, staff, equipment, and resource materials/library to handle the City's needs. The Firm is located at 26555 Evergreen Road, Suite 550, Southfield, Michigan. The main telephone number for the Firm is 313-965-7610 and the fax number is 313-965-4480. Each attorney has a direct line telephone number and email address, as well as each assistant and the Firm's legal administrator. The Firm also has a website: <http://www.kellerthoma.com>.

The Firm's breadth of knowledge and experience allows its attorneys to provide timely and accurate counsel to clients in whatever time frame is required. The Firm's philosophy is one of assisting clients in the identification and achievement of those objectives which serve the client's long-range employee relations goals. It is the Firm's practice to assess any given situation and provide clients with lawful alternatives.



KELLER THOMA
A PROFESSIONAL CORPORATION



Gregory T. Schultz

PARTNER
KELLER THOMA, P.C.

gts@kellerthoma.com
(313) 965-8928
 <https://www.linkedin.com/in/greggschultz/>

Education

- *University of Detroit Mercy School of Law, cum laude, J.D., 1992*
- *University of Michigan, B.A., Political Science, 1989*

Bar Admissions

- *Michigan, 1992*

Court Admissions

- *U.S. Dist. Ct., E.D. Mich.*

Professional Memberships

- *State Bar of Michigan – Labor and Employment Law Section*
- *Michigan Public Employer Labor Relations Association (MPELRA)*

Honors & Awards

- *Martindale-Hubbell® AV Preeminent® Peer Rated for Highest Level of Professional Excellence*

Gregg Schultz is a partner in the firm specializing in collective bargaining negotiations, including negotiating collective bargaining agreements on behalf of public and private sector clients; contract administration; grievance arbitration; Act 312 proceedings; personnel policy development, employment-related litigation and administrative proceedings; advise clients regarding various labor and employment law issues, including unfair labor practice charges, discipline and discharge, collective bargaining and various state and federal employment laws, including client opinion letters; preparation of individual employment agreements, employee handbooks and other miscellaneous employment documents; representation of public and private sector employers in various state and federal administrative agencies.

In addition to his law practice, Gregg is also a professor of labor and employment law at Baker College.



KELLER THOMA
A PROFESSIONAL CORPORATION

LISTING OF FIRM MUNICIPAL CLIENTS

23 rd Circuit Court	Lansing Housing Commission
33 rd District Court	Livonia, City of
81 st District Court	Lyon, Charter Township of
Adrian, City of	Ludington, City of
Albion, City of	Michigan State University
Arenac, County of	Millford, Charter Township of
Beverly Hills, Village of	Millford, Village of
Birmingham, City of	Monroe County Road Commission
Branch County Community Mental Health	Montmorency, County of
Brandon, Charter Township of	North Branch, Village of
Brighton, City of	Oakland Township Parks and Recreation
Chelsea, City of	Oscoda, County of
Commerce, Charter Township of	Raisin, Charter Township of
Davison, Charter Township of	Rochester, City of
Detroit Housing Commission	Rochester Hills, City of
East Lansing, City of	Rochester Area Recreation Authority
Eaton, County of	Romulus, City of
Farmington, City of	Roscommon, County of
Farmington Hills, City of	Shlawassee County Community Mental Health
Grosse Pointe Woods, City of	Southfield, City of
Highland, Township of	Sterling Heights, City of
Hillsdale, County of	Tecumseh, City of
Holly, Village of	West Bloomfield Township Parks & Recreation
Huntington Woods, City of	Wixom, City of
Imlay, City of	Ypsilanti, City of
Iosco, County of	



FOR COVID-19

and uses. We know that most townships have wanted clear guidance, and to be able to use their ARPA funds for “normal” Michigan township needs—that may or may not have any connection with the COVID pandemic. This new \$10 million “standard allowance” allows just that.

During a Q&A webinar that MTA hosted shortly after the final rule was released (which you can watch on www.michigantownships.org/covidrelief.asp), participants filled the question-and-answer feed with questions about whether various expenditures were allowable uses under ARPA. As long as the expenditure is lawful for townships and not prohibited by ARPA, the simple answer is, yes. There is no way that we can list every possible use for ARPA funds. However, among the most frequent uses cited during the Q&A and asked of MTA—which would be considered allowable uses under ARPA—are:

- Township hall and facility construction, renovations and expansions
- Township facility equipment, systems and upgrades, including ventilation, security systems and features, parking lot paving, etc.
- Emergency services vehicles, and purchases for public safety departments such as personal protection equipment and turnout gear
- Cemetery maintenance or expansion
- Township maintenance vehicles
- Parks and recreation facilities, maintenance, expansion, etc.

- Computer equipment
- Road projects
- Recycling services
- Outdoor lighting
- Election equipment, including ballot dropboxes
- Feasibility studies
- Matching funds for non-federal programs

The key concept to remember is that, like all township expenditures, your ARPA funds must be used for an expenditure that is lawful for townships under state statute. If it is not a lawful expenditure for your township (that is expressly stated or fairly implied by Michigan law), you cannot spend your ARPA funds on it. This can be confusing, as information from U.S. Treasury is broad guidance for the entire nation, and what is lawful in one state may not be lawful in another. As a result, the U.S. Treasury guidance lists certain allowable expenditures, such as assistance to small businesses or donations to nonprofit organizations, that are not allowable for Michigan townships. To help guide our member townships, MTA has created a Michigan-specific ARPA uses resource, which is available on our ARPA webpage.

As MTA Staff Attorney Catherine Mullhaupt explained lawful expenditures during the MTA Q&A, “It’s like ‘Simon Says,’ the old playground game,” she said. “Can you find where ‘Simon Says’ in state statute that townships may spend money?” You can find additional guidance on lawful expenditures for townships via the “Index of Topics” under

Ambulance purchasing proposal Submitted March x 2022

Background Information and current Inventory of Ambulances

- 1 - 2007 Chevy C4500 Wheeled Coach ambulance 155k mi
- 2- 2009 Ford E450 Lifeline ambulances over 120k mi each
- 1- 2015 Ford E450 (remount) new chassis - used box 42k miles

This inventory has primarily been purchased second hand from neighboring departments as they are taking them out of service and the remount was purchased as a demo unit from a dealer- it is still a used piece of equipment..

The process of remounting an ambulance involves purchasing a new chassis and then taking an existing used ambulance module and "refreshing" it with new; paint, door latches, floors, seat coverings and other wear items. Typically the principle electrical systems are not touched, however, lighting is upgraded. The end result is a new chassis with a refreshed, albeit, older used module attached to it- this resulted in significant savings for many reasons. One of which was the "safety standards" of the year the module was manufactured, not the chassis or date of remount were enforced by the state. Therefore, by adopting this strategy of purchasing "remounts" and used ambulances with our very limited budget, we have been able to reuse a fair amount of equipment (cots and mounts specifically) that is still safe and serviceable, however, does not meet current standards for new ambulances- this is referred to as the KKK- A-1822 or simply, Triple K. A few years ago, we were informed of the change in the Triple K safety compliance and standards for remounted units. That change essentially is the same standards apply for both new builds and remounts. Remounts are now less advantageous for us, as we have to purchase equipment (Cots and mounts specifically) that meets those current standards- ours at this point is obsolete. The price just for the cot and mounting systems range from \$15k to \$43k.

Since those changes have taken place, we have continued to beg and purchase second hand ambulances and equipment for next to nothing from departments in the area who are removing them from service for various reasons. We then invest time and money to put them back in service at a fraction of the cost to purchase a new or remounted unit- however, we still have a very used ambulance that another department has disposed of. The typical work to put one of these units in service is:

- Stripping ALL of the previous owners decals from the ambulance- 8 to 12 hours of labor (in house)
- Vehicle Inspection (DOT) cost of \$250

Ambulance Purchasing Proposal

- Full service and fluid change (In house 4+ hours and cost of misc parts and fluids \$300-\$500)
- Installation of department decals (\$1200+)
- New tires \$1500-\$2000+ depending on size
- Brakes replaced \$3000
- Misc other defects that need replaced and repaired to meet state inspection (\$500+)

We put a significant amount of money into used ambulances and vehicles to make them roadworthy, only to still be discarded used units from another department that need continual repairs.

For example; the two 2009 ambulances are past the point of diminishing returns, the (chassis) bodies have rust holes and we have spent too much money for mechanical repairs to keep them on the road. These repairs are specifically related to the Chassis not the module. Further, these two units have had two deer collisions and one rear end collision. Those mechanical repairs are in excess of \$25k since the beginning of the 2020 budget year, which is just shy of 50% of our budgeted amount for repairs on average. This is an unacceptable position, we will end up moving money from capital replacement to cover repairs on other equipment if this trend continues. Remember, we have other aging vehicles that need repair as well.

As we have discussed, failing to prepare financially over the years has "kicked the can down the road" to where we are today.

Proposed Project Funding Rationale

With the availability of ARPA funds in the Township and the ability to use them for the procurement of emergency vehicles, Chief Lintz has approached the two municipalities to consider using available ARPA funds to offset the cost with and to the authority. This could be accomplished by using ARPA funds from each Township and capital improvement funds from NOCFA. This will allow an equitable representation and investment from the townships in this proposed and very needed purchase. The funding formula needs to be jointly agreed upon by the participating municipalities and the authority; it is our position that a maximum of \$205k from each municipality and \$100k from the authority is an appropriate balance. Our position is based solely on the authorities' need to retain as much capital funding in reserve for other very near future replacements. Further, the balance of this fund is being eroded by unfunded expenses due to the current budget shortfall and board legal expenses. The balance in the capital replacement fund is \$238,187.99 as of 1/31/22 - By audit comment, this number should be equal to a year of operating expenses, which it is far from.

Further Clarification/Rationale of the quotes

We have prepared and "normalized" 3 different ambulance quotes from independent dealers representing a variety of ambulance manufacturers.

Ambulance Purchasing Proposal

Like the automotive industry, there is a network of dealers that represent and service a specific product(s) or brand- and further meet the needs of the customer/end user for after sales service. In this instance EV+, R&R and Kodiak are the dealers in our area (State) who are authorized to represent the manufacturers we requested quotes from.

This department has/had the ownership experience with all three manufacturers presented and two of the dealers, EV+ and R&R, we currently have ongoing business relationships with them (due to our current ambulance fleet). The third, Kodiak, we do not have a current business relationship with, although we have requested quotes from them over the years, when we were hopeful to purchase new equipment.

Each product is as similar as they can be:

- They all use a common Ford E450 Chassis. We are a Ford Fleet Customer, so, we receive a discounted price from the dealer invoice- the only fluctuation in that pricing is if a dealer has pre purchased chassis of the; prior model year, current model year, or next model year.
- The size of the module (BOX) is the same 170" length and 72" headroom.
- They all use similar processes and quality controls in their production.
 - Differences may be:
 - extrusions vs brake bent corners,
 - crowned vs flat roofs,
 - plywood vs aluminum cabinets and so on.
- Electrical systems are comparable, they use multiplexed systems to control and switch loads,
- They each have their best in class claims.

The products quoted are designed in a like fashion to current in service ambulances- this is what we are used to operating with and in. There are NO FRILLS or NO EXTRAS included.

In essence for us it comes down to these core deliverables: dealer experience, price, perceived quality and value.

Brief description of each manufacturer:

Some of the ambulance manufactures are part of larger groups, similar to General Motors- who started as many different divisions to leverage purchasing of materials and provide a diversity of consumer products across many price points.

Ambulance Purchasing Proposal

Wheeled coach, built in Florida, is part of REV group, they own several ambulance manufacturers and fire apparatus manufacturers- our 2 newest engines are manufactured by E1 who is also a part of the REV group and our older Crimson/Spartan apparatus are now REV acquired companies. We understand that REV is the largest emergency vehicle manufacturer in the world.

Demers, is built in Quebec Canada with a US headquarters in Van Wert OH, they are part of a smaller group of three ambulance manufacturers, Braun and Crestline are the other 2 companies.

Lifeline is built in Sumpter Iowa, they are an employee owned company. In addition to building high quality new ambulances they also have a remount program.

History of the market fluctuations

Our ambulance dealers keep us abreast of changes and increases in the costs and production issues. Some of those issues are supply chain to include chassis availability. Additionally, over the past few months with in process products available prior to the next price hike- the quote we received in January and another in February.

Unfortunately we have not been in a position to respond and purchase prior to very steep price increases, in excess of 40% in many cases and still rising.

For example- In 2018 and 2019 we received a few quotes for ambulances through EV+ for the range of \$188k to \$220k, with Power load and Power oct options, these were on GM G4500 (similar to Ford F450 and what is quoted). Normalized prices for comparison to the current quotes are in the \$140k to \$180k range.. However, more recently, in January of 2022, we were offered a comparable ambulance (fundamentally the same spec) from EV+. That quote was for \$183K - there has been a \$20k price increase in the last month. For explanation, we have included 2 exhibits from REV group addressing the market fluctuation of commodities and the impact on pricing. What is not addressed is current world events that will further impact this market going forward from here.

Current Pricing

The attached sheet provides an "at a glance" of the current pricing quotes for the manufacturers we selected based on past ownership experience. We have attempted to normalize and equalize the quotes to the same included/excluded equipment, discounts etc to have a "base price". Included in each quote is a 3% contingency (calculated from the ambulance price) for items that are not covered/quoted, graphics, radio installation, and other miscellaneous needs.

Recommendation from this department and action requested from the board:

Ambulance Purchasing Proposal

For your consideration this department's recommendations are based on the core deliverables of: the dealer experience, price, perceived quality and value.

We recommend the purchase of 2 units from EV+ with the Stryker Power Load and Power Cot option- not to exceed \$510k total project cost. This purchase will be executed with a funding formula using ARPA funds and NOCFA capital replacement funds- this will be determined by the townships and fire board jointly.

This recommendation includes the Stryker Power Load and Power Cot for these reasons:

- *Team member injury reduction (less injury occurrence when loading patients into the ambulance mainly back, shoulder and hernia injury reduction)*
- *Patient Injury due to Cot Drops (very litigious and high risk this system guarantees 0 cot drops)*
- *Our insurance carrier will partially fund this purchase and we are still investigating the overall contribution from them*

In order to reserve the units quoted- this additional action is requested- a 10% deposit of the ambulance price is required along with a signed purchase agreement. The remaining balance is COD. Current units in this quote are scheduled +/- 20 days from July 21, 2022 for completion.

Note of urgency- Since first receiving this quote and information on February 23 2022, two of the four units offered and in production at Wheeled Coach through EV+ have sold. There are no availability guarantees and no price protections etc. If these remaining 2 units are sold before we can reserve/purchase them, we are then looking at 10 to 20 months and more price increases- to include continual repairs of in service equipment. Further, as noted above there has been a \$20k price increase in the last month further illustrating this is a very time sensitive issue.

Attachments and Documentation

Ambulance quotes at a glance

Formal Quotes from each dealer:

EV+ Quote (Wheeled Coach)

Unit Drawing

Unit specification

Warranty

Supporting documents from REV reference supply chain

R&R Quote (Lifeline)

Ambulance Purchasing Proposal

- Unit Drawing
- Unit Specification
- Warranty

Kodlak Quote (Demers)

Two units quoted in the same document, the second is not compliant with requested module size, however, was offered as a lower pierce alternative

Information from Stryker on injury reduction with Power Cot and Power Load

	Ambulance Price Per unit	Patent Loading needs (STRYKER)				Contingency 3% of Ambulance
		Performance Load		Power Load		
		Manual Cot	Power Cot	Power Cot	Installation	

Kodiak						
Demers	normalized cost Per unit	\$235,887.70	\$15,387.00	\$27,394.00	\$43,146.00	\$7,076.63
FIN DISCOUNT APPLIED			\$259,551.33	\$271,558.33	\$287,310.33	
removed \$6k from quote for cot loading device 20 month delivery		\$241,887.00				

R&S						
LiteLine	normalized cost Per unit	\$203,372.00	\$15,387.00	\$27,394.00	\$43,146.00	\$6,101.16
FIN DISCOUNT APPLIED removed \$5k 10 month delivery			\$226,060.16	\$238,067.16	\$253,819.16	
		\$206,872.00				

EV+						
Wheeled Coach	normalized cost Per unit	\$203,576.00	\$15,387.00	\$27,394.00	\$43,146.00	\$6,107.28
FIN DISCOUNT APPLIED			\$226,270.28	\$238,277.28	\$254,029.28	
Currently in production, 10% deposit needed to hold						



David Platz
R&R Fire Truck
751 Doheny
Northville, MI 48167

March 7, 2022

Assistant Chief Matt Weil
North Oakland County Fire Authority
5051 Grange Hall Rd
Holly, MI 48442

Chief Weil,

Thank you for the opportunity to provide North Oakland County Fire Authority with a quote for two new LifeLine Type III ambulance. Included in this email is all the pertinent information for the ambulances including the specifications, drawing and warranty information.

The final build price for each ambulance is \$206,872 with the listed options. I'd like to point out that options can be changed up to the final pre-construction meeting which will obviously increase or decrease the price based on the selected option.

Additionally, there will be an approximately \$3,500 discount off each chassis by applying the Ford Fleet program.

Delivery time is approximately 250-300 Calendar Days after receipt of the chassis from Ford and with approval of the work order and CAD Drawings.

Thank you again for the opportunity to serve your department. If you have any questions; please don't hesitate to contact me at (248) 245-1242 or dplatz@rrfiretruck.com

Sincerely,

David Platz



WITH 12V INDUCTIVE CHARGING. (ADD \$18,000 MORE FOR POWER-LOAD)

\$241,887.00

ESTIMATED COT BUDGET - \$22,000 (NOT INCLUDED IN PRICE, WE WILL PASS THROUGH YOUR BEST PRICE FROM STRYKER - NO MARK UP)

Specification Summary

Reference: QU0000005913 Rev: 0
 Purchaser: Kodlak Emergency Vehicles


 Contact: Matt Creech
 Address: 10120 W. Grand River Hwy.

 Grand Ledge, MI

Opportunity: NOCFA DEMERS 170
 Account: NORTH OAKLAND COUNTY FIRE AUTHORITY
 Contact: Matt Well
 Shipping Address:

Currency: USD
 Quotation Date: 2022-03-01
 Expiration: 2022-03-31

Sales Contact: Matt Creech
 Mobile: 248-703-0563
 Phone: 517-803-4268

Name	Specifications
Type III - MX170	Overall Length 278" -284" (706 cm - 721 cm) Overall Width 95" (241 cm) Overall Height 103" (262 cm)** Headroom 72" (183 cm) Wheelbase 158"-159" (401 cm - 404 cm)* Payload Capacity Up to 4000 lbs. (1814 kg)
	*Depending on chassis selection **Total height of vehicle may differ according to chassis and suspension

Sales Options by Category

05-Exception (EXC)

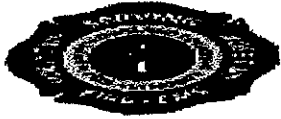
Item Number	Name/Description	Quantity
EXC-DEC-11	Star of Life Emblem Exception Exception taken to KKK 3.16.4 Reflective Emblems and Markings - Lettering and Star of Life Emblems	1.00

10-Base (BAS)

Item Number	Name/Description	Quantity
BAS-BON-11	No Bond Required	1.00
BAS-CER-11	KKK This specification identifies the minimum requirements for new automotive Emergency Medical Services (EMS) ambulances (except military field ambulances) built on Original Equipment Manufacturer's Chassis (OEM) that are prepared by the OEM for use as an ambulance.	1.00

3/9/22, 2:06 PM

North Oakland County Fire Authority Mail - Tires needed



Jeremy Lintz <jllintz@nocfa.com>

Tires needed

1 message

Matt Weil <mweil@nocfa.com>
To: Jeremy Lintz <jllintz@nocfa.com>

Fri, Jan 28, 2022 at 1:33 PM

Chief,

In reviewing our apparatus and applicable standards we have several vehicles that are overdue and in need of tires.

NFPA 1911 recommends 7 year replacement on tires

SRU (tires are from 1994) \$4k
→ Tanker 1 (Tires are original 2008) \$7.1k ←
Brush 1 (Tires are 2005) \$1.3k
Brush 3 (Tires are 2012) \$1.2k

NFPA 1911 standard is a 7 year replacement or sooner based on condition, however, we have typically gone 10 years I think for replacements. with the exception of the SRU it seems and I am not sure why.

That is a total of \$13,600.00 to replace all those tires. I have hard quotes for the Tanker and SRU- we can save money by taking the trucks to Jerry's Tire. The Brush Trucks, I just used discounttire.com for pricing etc. Advise if you want the quotes forwarded to you as well. This is a safety issue. Further, I have asked Rob to send the PM reports so we can prioritize any further safety/repair items etc.

(other tires) On the radar in order:

Tac1 is 2013 (next budget year) prob \$2.5 k to \$3k
E1 is 2015
Utility 1 depends on ware mostly (prob 22/23 or 23/24 budget year) \$2k ish
Tanker 3 (Tires are 2018 and 2017 dates) - truck should be replaced prior to needing tires- I hope
E3 is obviously new

I did not include trailer tires in this, the smoke house is prob the one that needs tires before any real travel, past local that is sub \$1k

Regards,

Matt

Matt Weil

North Oakland County Fire Authority

248-459-8313 cell

248-634-4511 station

248-634-3817 fax

North Oakland County Fire Authority
OPERATING BUDGET FY 2023

		Budget FY 2022 (current)	DRAFT Budget FY 2023	
Revenues		Amended FEB. 2022	FOR BOARD REVIEW	
4000 - Revenues	401 · Holly Township Contribution	\$ 849,926.00	\$ 885,000.00	4%
	402 · Rose Township Contribution	\$ 849,926.00	\$ 885,000.00	4%
	403 · Training / Education Revenues	\$ 55,000.00	\$ 55,000.00	
	404 · Fire Cost Recovery	\$ 10,000.00	\$ 8,000.00	
	405 · Grant Receipts	\$ 14,000.00	\$ -	
	405.5 - SAFER Grant Receipts	\$ 91,870.00	\$ 100,000.00	
	406 · Medical Cost Recovery	\$ 500,000.00	\$ 475,000.00	
	410 · Sales-Small Items	\$ 1,000.00	\$ 1,000.00	
	412 · Sales-Capital Items	\$ 15,000.00	\$ -	
	413 · Review and Inspection Services	\$ 20,000.00	\$ 22,000.00	
	414 · Interest Earned	\$ 1,500.00	\$ 1,500.00	
	416 · Donations	\$ 100.00	\$ 100.00	
	420 · Transfers IN From Capital Account	\$ 100,000.00	\$ -	
	490 - Loan Proceeds	\$ -	\$ -	
	Grand Total Revenues	\$ 2,508,322.00	\$ 2,432,600.00	

Expenditures

6000 - Insurance	650 · Liability Insurance	\$ 30,500.00	\$ 33,000.00
	652 · Workers Compensation Insurance	\$ 35,271.00	\$ 47,000.00
	Total 6000 - Insurance	\$ 65,771.00	\$ 80,000.00

7000 - Personnel	700 · Wages, Chief Full Time	\$ 87,350.00	\$ 90,663.00
	700.5 · Full Time Employee Wages	\$ 382,000.00	\$ 384,915.00
	700.7 - Full Time Overtime Wages	\$ 10,000.00	\$ 14,000.00
	704 · Officer Wages	\$ 18,000.00	\$ 16,800.00
	705 · Instructor Wages	\$ 15,000.00	\$ 12,000.00
	707 - Special Event Pay	\$ 10,900.00	\$ 13,000.00
	708 - DUTY SHIFT MEDIC	\$ 178,000.00	\$ 252,810.00
	708.5 - DUTY SHIFT BASIC	\$ 316,000.00	\$ 267,566.00
	709 - Part Time Overtime Pay	\$ 22,500.00	\$ 24,000.00
	710 · Work Detail Pay	\$ 2,000.00	\$ 2,000.00
	711 · Training Wages	\$ 25,000.00	\$ 30,000.00
	712 · Incident Run Pay / POC Fire Wages	\$ 59,000.00	\$ 58,000.00
	714 · Social Sec / FICA	\$ 91,000.00	\$ 81,602.78
	715 · Medical Expenses - Employees	\$ 1,500.00	\$ 1,500.00
	716 · Healthcare Insurance - Full Time Employees	\$ 110,000.00	\$ 120,000.00
	716.2 - Health Care (opt out) Stipend	\$ -	\$ -
	716.5 - Health Care Savings Plan Contribution FT	\$ 6,800.00	\$ 5,095.78
	717 · 401a Contribution - Full Time Employees	\$ 55,000.00	\$ 53,637.80
	717 - 401a contribution - POC Employees	\$ 30,345.00	\$ 30,000.00
	719 · Life/Disability Insurance- Full Time Employees	\$ 6,800.00	\$ 6,800.00
	Total 7000 - Personnel	\$ 1,427,195.00	\$ 1,464,390.36

7200 - Supplies	722 · Operating Supplies	\$ 10,000.00	\$ 10,000.00
	723 · Fire Prevention	\$ 2,500.00	\$ 2,500.00
	724 · Uniforms	\$ 12,000.00	\$ 12,000.00
	726 · Medical Supplies	\$ 15,000.00	\$ 17,000.00
	Total 7200 - Supplies	\$ 39,500.00	\$ 41,500.00

7500 - SAFER Grant	751 - Instructor Wages	\$	1,800.00	\$	1,500.00
	753 - Training Costs	\$	3,720.00	\$	4,000.00
	754 - Employee Physicals	\$	1,680.00	\$	1,500.00
	757 - Fringe Benefits	\$	70,000.00	\$	78,000.00
	760 - Marketing	\$	750.00	\$	1,000.00
	761 - Equipment Purchases	\$	5,700.00	\$	6,000.00
	765 - Lost Wages Reimbursement	\$	8,220.00	\$	8,000.00
	Total 7500 - SAFER Grant	\$	91,870.00	\$	100,000.00

8000- Contracted Services	800 - Dispatching	\$	36,000.00	\$	37,000.00
	802 - Auditing	\$	6,920.00	\$	7,200.00
	804 - Legal	\$	10,000.00	\$	25,000.00
	806 - Medical Cost Recovery Billing- AccuMed	\$	21,000.00	\$	23,000.00
	807 - Fire Cost Recovery Billing- AccuMed	\$	1,000.00	\$	1,000.00
	810 - NON-Employee Instructor Wages	\$	14,000.00	\$	15,000.00
	812 - Education	\$	7,000.00	\$	10,000.00
	814 - Dues and Subscriptions	\$	16,000.00	\$	18,000.00
	815 - Payroll Services	\$	9,500.00	\$	10,200.00
	816 - Administrative Services / Book Keeping	\$	7,700.00	\$	8,000.00
	820 - Construction/Labor Services	\$	3,000.00	\$	5,000.00
	Total 8000- Contracted Services	\$	132,120.00	\$	159,400.00

8500 - Operating Expenses	850 - Communications	\$	6,000.25	\$	6,000.00
	851 - Information Technology Expenses	\$	12,000.00	\$	15,000.00
	852 - Fuel	\$	17,000.00	\$	20,000.00
	854 - Printing and Publishing	\$	200.00	\$	330.00
	855 - Training supplies / Equipment	\$	6,000.00	\$	6,000.00
	858 - Building Utilities	\$	44,000.00	\$	47,000.00
	859 - Equipment Lease	\$	5,000.00	\$	6,000.00
	860 - Building & Grnds Repair/Maint.	\$	21,000.00	\$	22,000.00
	862 - Equip Maintenance	\$	10,000.00	\$	12,000.00
	866 - Vehicle Maintenance	\$	55,000.00	\$	54,000.00
	867 - Debt Write Off - Medical Billing	\$	215,443.00	\$	210,000.00
	867.5 - QAAP Medicaid Tax	\$	1,800.00	\$	1,800.00
	868 - Debt Write Off - Fire Cost Recovery	\$	1,500.00	\$	1,500.00
	Total 8500 - Operating Expenses	\$	394,943.25	\$	401,630.00

9500 - Debt Service	950 - Debt Service Principle	\$	149,822.95	\$	149,722.95
	952 - Debt Service Interest	\$	15,999.80	\$	15,956.69
	Total - 9500 Debt Service	\$	165,822.75	\$	165,679.64

9700 - Purchases	970 - Capital Purchases +5,000	\$	25,000.00	\$	10,000.00
	971 - Capital Improvement Fire Hall	\$	-	\$	-
	972 - Equipment Purchases -5,000	\$	10,000.00	\$	10,000.00
	973 - Grant Expenses	\$	6,100.00	\$	-
	974 - Grant Match	\$	-	\$	-
	999 - Capital replacement transfers	\$	150,000.00	\$	100,000.00
	Total 9700 Purchases	\$	191,100.00	\$	120,000.00

	Grand Total Expenditures	\$	2,508,322.00	\$	2,432,600.00
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Balance \$ - \$ (0.00)



**Holly Area Youth Assistance Board of Directors
Minutes of March 3, 2022**

Meeting called to order at 3:36 pm by President Tena Alvarado

Members Present: Tena Alvarado, Cherie Monette, Teresa Blaska, Janie Andrews, Karen Kluwe, Margaret Bloom

Others present: Ragen Rockwell, Linda Blair, Pat Walls, Steve Ruth, Ryan Shiel.

Agenda: A motion was made to accept the agenda with the addition of adding Middle School Leadership night & chamber notes under new business. Motion carried.

Secretary's Report Motion to accept the secretary's report with adding last name to member present (Shelly Kidd). Motion carried.

Treasurer's Report: The treasurer's report for February 2022 was shared. Total deposits of \$85.00 and total expenses of \$884.93. The ending balance was \$42,194.46 in the general account. The payroll account has a balance of \$10,179.28. Motion from Cherie Monette, support from Teresa Blaska. Motion Carried.

Case Worker's Report: Ragen Rockwell reported that there were 7 new cases in February. The age of the referrals was from 7-14 years old. Six Holly parents are attending the current Love & Logic class.

COMMUNITY REPORTS

Groveland Township: Vacant

Holly Township: Steve Ruth – Nothing to report.

Rose Township: Patricia Walls – Nothing to report.

Springfield Township: Sean Miller – Absent

Village of Holly: Ryan Shiel – Nothing to report.

Holly Area Schools: Linda Blair – Mask mandate has been lifted. Actively campaigning for bond proposal in May.

Blessings in a backpack: Packing around 365 backpacks currently. Fundraiser on March 6, 2022 at Holly Lanes.

Police Liaison – Chief Jerry Narsh – Absent

Standing Committees

- A. Skill Building** – 4 applications received for a total of \$435.00
- B. Youth Recognition** – Applications sent out to schools and sponsoring bodies. Applications are due back April 5, 2022. Discussion whether to hold meeting in person or virtually. Looking at holding outdoors potentially in June.

- C. HAYA Scholarship** – Scholarships are being distributed at the high school. Due date for applications is 3/23/22. HAYA can pick up applicant information on 3/25/22. Awards will be given out at ceremony on May 13, 2022

Old Business

- A. HAYA Scholarship Policy** – Policy updated with the 1-year timeframe of use by awardees.
- B. Annual Reports** – Report has had final edit and will be distributed next week.
- C. Letter and data to the Village of Holly** – Letter send to village of Holly requesting monetary support from their next budget.

New Business

- A. Data of HAYA Services** – Data from 2017 – 2021 is available to municipalities if they are interested in programming provided reporting by municipality.
- B. Amending the adopted 2022 Budget** – Line item for HAYA scholarship needs to be added to budget. Will vote on change at next meeting.
- C. New days for HAYA office** – After discussions on days that best serve the community, it makes better sense to be open on Tuesday & Wednesday from 8:00AM – 4:00PM. The change of office days will be effective March 14, 2022.
- D. Chamber Notes** – Mr. Roper attended and gave information regarding upcoming bond proposal on May 3, 2022.
- E. Middle school opportunity** – Mr. Curl has invited HAYA to have table at 6th grade orientation on March 10, 2022 from 5-7pm at the middle school. Haya will hand out information regarding programming.

Meeting adjourned at 4:20 PM.

Respectfully submitted,

Teresa Blaska

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDTG USED
Fund 201 - APPOMATTOX DRIVE MAINTENANCE FUND							
Revenues							
Dept 000							
201-000-664-000	INTEREST	76.00	76.00	22.68	0.00	53.32	29.84
201-000-672-000	SPECIAL ASSESSMENTS	3,825.00	3,825.00	3,575.00	0.00	250.00	93.46
201-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		3,901.00	3,901.00	3,597.68	0.00	303.32	92.22
TOTAL REVENUES							
		3,901.00	3,901.00	3,597.68	0.00	303.32	92.22
Expenditures							
Dept 000							
201-000-930-000	REPAIRS & MAINTENANCE	3,825.00	3,825.00	419.76	0.00	3,405.24	10.97
201-000-955-000	MISCELLANEOUS	76.00	76.00	0.00	0.00	76.00	0.00
201-000-999-000	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		3,901.00	3,901.00	419.76	0.00	3,481.24	10.76
TOTAL EXPENDITURES							
		3,901.00	3,901.00	419.76	0.00	3,481.24	10.76
Fund 201 - APPOMATTOX DRIVE MAINTENANCE FUND:							
TOTAL REVENUES		3,901.00	3,901.00	3,597.68	0.00	303.32	92.22
TOTAL EXPENDITURES		3,901.00	3,901.00	419.76	0.00	3,481.24	10.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,177.92	0.00	(3,177.92)	100.00

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE / NORM (ABNORM)	% BDTG USED
Fund 204 - BIG TRAIL MAINT FUND							
Revenues							
Dept 000							
204-000-664-000	INTEREST INCOME	304.00	304.00	226.87	0.00	77.13	74.63
204-000-672-000	SPECIAL ASSESSMENTS	10,411.00	10,411.00	10,142.52	0.00	268.48	97.42
204-000-699-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		10,715.00	10,715.00	10,369.39	0.00	345.61	96.77
TOTAL REVENUES		10,715.00	10,715.00	10,369.39	0.00	345.61	96.77
Expenditures							
Dept 000							
204-000-930-000	MAINTENANCE	10,411.00	10,411.00	1,707.99	480.00	8,703.01	16.41
204-000-955-000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
204-000-999-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		10,411.00	10,411.00	1,707.99	480.00	8,703.01	16.41
TOTAL EXPENDITURES		10,411.00	10,411.00	1,707.99	480.00	8,703.01	16.41
Fund 204 - BIG TRAIL MAINT FUND:							
TOTAL REVENUES		10,715.00	10,715.00	10,369.39	0.00	345.61	96.77
TOTAL EXPENDITURES		10,411.00	10,411.00	1,707.99	480.00	8,703.01	16.41
NET OF REVENUES & EXPENDITURES		304.00	304.00	8,661.40	(480.00)	(8,357.40)	2,849.14

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022	ACTIVITY FOR MONTH 03/31/22	AVAILABLE BALANCE / NORM (ABNORM)	% BDT USED
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-410-000	CURRENT TAX COLLECTIONS	627,965.00	627,965.00	424,383.18	0.00	203,581.82	67.58
206-000-420-000	UNPAID PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00
206-000-664-000	INTEREST INCOME	100.00	100.00	243.62	44.68	(143.62)	243.62
206-000-685-000	SUNDRY RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
206-000-685-001	SUNDRY-STATION 3	0.00	0.00	0.00	0.00	0.00	0.00
206-000-699-000	TRANSFERS	137,547.00	137,547.00	0.00	0.00	137,547.00	0.00
Total Dept 000		765,612.00	765,612.00	424,626.80	44.68	340,985.20	55.46
TOTAL REVENUES							
		765,612.00	765,612.00	424,626.80	44.68	340,985.20	55.46
Expenditures							
Dept 000							
206-000-702-000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
206-000-715-000	FICA/MEDICARE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
206-000-726-000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
206-000-802-000	NOCPA CONTRIBUTION	849,926.00	849,926.00	849,926.00	0.00	0.00	100.00
206-000-930-000	REPAIR AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
206-000-955-000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
206-000-955-001	MISCELLANEOUS-STATION 3	0.00	0.00	0.00	0.00	0.00	0.00
206-000-956-000	TAX CHARGEBACK	0.00	0.00	0.00	0.00	0.00	0.00
206-000-957-000	MISC MEDICAL CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
206-000-970-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
206-000-999-000	TRANSFER	0.00	0.00	(450,000.00)	0.00	450,000.00	100.00
Total Dept 000		849,926.00	849,926.00	399,926.00	0.00	450,000.00	47.05
TOTAL EXPENDITURES							
		849,926.00	849,926.00	399,926.00	0.00	450,000.00	47.05
Fund 206 - FIRE FUND:							
TOTAL REVENUES							
		765,612.00	765,612.00	424,626.80	44.68	340,985.20	55.46
TOTAL EXPENDITURES							
		849,926.00	849,926.00	399,926.00	0.00	450,000.00	47.05
NET OF REVENUES & EXPENDITURES							
		(84,314.00)	(84,314.00)	24,700.80	44.68	(109,014.80)	29.30

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22		AVAILABLE BALANCE/ NORM (ABNORM)	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET		INCR (DECR)	MONTH 03/31/22		
Fund 220 - OTTIEWAY DRIVE MAINTENANCE FUND								
Revenues								
Dept 000								
220-000-664-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220-000-672-000	SPECIAL ASSESSMENTS	2,200.00	2,200.00	2,500.00	0.00	(300.00)	113.64	
220-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		2,200.00	2,200.00	2,500.00	0.00	(300.00)	113.64	
TOTAL REVENUES								
2,200.00		2,200.00	2,200.00	2,500.00	0.00	(300.00)	113.64	
Expenditures								
Dept 000								
220-000-930-000	REPAIRS AND MAINTENANCE	2,200.00	2,200.00	850.00	0.00	1,350.00	38.64	
220-000-955-000	MISCELLANEOUS	0.00	0.00	854.56	0.00	(854.56)	100.00	
220-000-999-000	TRANSFERS-MISC	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		2,200.00	2,200.00	1,704.56	0.00	495.44	77.48	
TOTAL EXPENDITURES								
2,200.00		2,200.00	2,200.00	1,704.56	0.00	495.44	77.48	
Fund 220 - OTTIEWAY DRIVE MAINTENANCE FUND:								
TOTAL REVENUES		2,200.00	2,200.00	2,500.00	0.00	(300.00)	113.64	
TOTAL EXPENDITURES		2,200.00	2,200.00	1,704.56	0.00	495.44	77.48	
NET OF REVENUES & EXPENDITURES		0.00	0.00	795.44	0.00	(795.44)	100.00	

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE / NORM (ABNORM)	% BDT USED
	Fund 249 - BUILDING INSPECTION FUND	17,900.00	17,900.00	22,176.71	4,625.75	(4,276.71)	123.89
	NET OF REVENUES & EXPENDITURES						

PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDDT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET				
Fund 402 - INFRASTRUCTURE FUND							
Revenues							
Dept 000							
402-000-590-000	GRANT INCOME	0.00	0.00	0.00	0.00	0.00	0.00
402-000-664-000	INTEREST	302.00	302.00	95.95	0.00	206.05	31.77
402-000-672-000	TELECOM ACT REVENUES	15,000.00	15,000.00	4,704.83	4,704.83	10,295.17	31.37
402-000-699-000	TRANSFERS/BLDG & LAND	0.00	0.00	0.00	0.00	0.00	0.00
402-000-699-001	TRANSFERS/PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
402-000-699-002	TRANSFERS/MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		15,302.00	15,302.00	4,800.78	4,704.83	10,501.22	31.37
TOTAL REVENUES							
		15,302.00	15,302.00	4,800.78	4,704.83	10,501.22	31.37
Expenditures							
Dept 000							
402-000-726-000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
402-000-801-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
402-000-930-000	TELECOM ACT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
402-000-955-000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
402-000-970-000	CAPITAL OUTLAY/BLDG & LAND	0.00	0.00	0.00	0.00	0.00	0.00
402-000-970-001	CAPITAL OUTLAY/PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
402-000-970-002	CAPITAL OUTLAY/MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
402-000-991-000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
402-000-995-000	INTEREST PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
402-000-999-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES							
		0.00	0.00	0.00	0.00	0.00	0.00
Fund 402 - INFRASTRUCTURE FUND:							
TOTAL REVENUES		15,302.00	15,302.00	4,800.78	4,704.83	10,501.22	31.37
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		15,302.00	15,302.00	4,800.78	4,704.83	10,501.22	31.37

PERIOD ENDING 03/31/2022

G/L NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE	
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET			BALANCE NORM (ABNORM)	% B DGT USED
Fund 703 - TAX FUND							
Revenues							
703-000-664-000	INTEREST & DIVIDENDS	600.00	600.00	475.50	13.21	124.50	79.25
Total Dept 000		600.00	600.00	475.50	13.21	124.50	79.25
TOTAL REVENUES							
600.00		600.00	600.00	475.50	13.21	124.50	79.25
Expenditures							
703-000-955-000	MISCELLANEOUS	163.00	163.00	16.36	(0.03)	146.64	10.04
703-000-999-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		163.00	163.00	16.36	(0.03)	146.64	10.04
TOTAL EXPENDITURES							
163.00		163.00	163.00	16.36	(0.03)	146.64	10.04
Fund 703 - TAX FUND:							
TOTAL REVENUES							
600.00		600.00	600.00	475.50	13.21	124.50	79.25
TOTAL EXPENDITURES							
163.00		163.00	163.00	16.36	(0.03)	146.64	10.04
437.00		437.00	437.00	459.14	13.24	(22.14)	105.07
NET OF REVENUES & EXPENDITURES							

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDTG USED
Fund 705 - LAKE BRAEMAR SAD FUND							
Revenues							
Dept 000							
705-000-664-000	INTEREST INCOME	1,217.00	1,217.00	907.44	0.00	309.56	74.56
705-000-672-000	SPECIAL ASSESSMENTS	23,000.00	23,000.00	23,000.00	0.00	0.00	100.00
705-000-680-000	OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00
705-000-699-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		24,217.00	24,217.00	23,907.44	0.00	309.56	98.72
TOTAL REVENUES		24,217.00	24,217.00	23,907.44	0.00	309.56	98.72
Expenditures							
Dept 000							
705-000-930-000	MAINTENANCE	23,000.00	23,000.00	14,265.00	0.00	8,735.00	62.02
705-000-955-000	MISCELLANEOUS	690.00	690.00	0.00	0.00	690.00	0.00
Total Dept 000		23,690.00	23,690.00	14,265.00	0.00	9,425.00	60.22
TOTAL EXPENDITURES		23,690.00	23,690.00	14,265.00	0.00	9,425.00	60.22
Fund 705 - LAKE BRAEMAR SAD FUND:							
TOTAL REVENUES		24,217.00	24,217.00	23,907.44	0.00	309.56	98.72
TOTAL EXPENDITURES		23,690.00	23,690.00	14,265.00	0.00	9,425.00	60.22
NET OF REVENUES & EXPENDITURES		527.00	527.00	9,642.44	0.00	(9,115.44)	1,829.69

G/L NUMBER	DESCRIPTION	2021-22		YTD BALANCE 03/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/22		AVAILABLE BALANCE		
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET		INCR (DECR)	NORM (ABNORM)	% BGD USED		
Fund 861 - HOLLY SHORES LIGHTS									
Revenues									
Dept 000									
861-000-664-000	INTEREST INCOME	106.00	106.00	45.36	0.00	0.00	60.64	42.79	
861-000-672-000	SPECIAL ASSESSMENTS	2,538.00	2,538.00	58.00	0.00	0.00	2,480.00	2.29	
861-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		2,644.00	2,644.00	103.36	0.00	0.00	2,540.64	3.91	
TOTAL REVENUES									
		2,644.00	2,644.00	103.36	0.00	0.00	2,540.64	3.91	
Expenditures									
Dept 000									
861-000-920-000	UTILITIES	2,538.00	2,538.00	575.42	93.07	0.00	1,962.58	22.67	
861-000-955-000	MISCELLANEOUS	76.00	76.00	0.00	0.00	0.00	76.00	0.00	
861-000-999-000	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		2,614.00	2,614.00	575.42	93.07	0.00	2,038.58	22.01	
TOTAL EXPENDITURES									
		2,614.00	2,614.00	575.42	93.07	0.00	2,038.58	22.01	
Fund 861 - HOLLY SHORES LIGHTS:									
TOTAL REVENUES		2,644.00	2,644.00	103.36	0.00	0.00	2,540.64	3.91	
TOTAL EXPENDITURES		2,614.00	2,614.00	575.42	93.07	0.00	2,038.58	22.01	
NET OF REVENUES & EXPENDITURES		30.00	30.00	(472.06)	(93.07)		502.06	1,573.53	

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 101 GENERAL FUND

Gl Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001-000	CASH-CHECKING-SWEEP	(78,708.69)	387,064.60
101-000-003-000	INVESTMENTS	955,488.86	957,862.01
101-000-003-001	CD'S	273,108.11	0.00
101-000-003-002	OAKLAND COUNTY POOL	853,243.87	582,061.19
101-000-003-003	MICHIGAN CLASS	20,605.75	20,614.92
101-000-004-000	PETTY CASH-TREASURER	120.00	120.00
101-000-004-001	PETTY CASH - GENERAL	100.00	100.00
101-000-018-000	PETTY CASH	0.00	0.00
101-000-019-000	A/R CABLE TV COMMISSIONS	0.00	0.00
101-000-020-000	A/R ENVIRONMENTAL INFRASTRUCTU	0.00	0.00
101-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
101-000-027-000	TAX RECEIVABLES	0.00	0.00
101-000-028-000	TAXES RECEIVABLE-DELINQ/PERS.	0.00	0.00
101-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
101-000-035-001	A/R REIMBURSEMENTS	0.00	0.00
101-000-056-000	INTEREST RECEIVABLE	0.00	0.00
101-000-067-000	DUE FROM NSP FUND	0.00	0.00
101-000-067-203	DUE FROM EVELINE DRIVE FUND	0.00	0.00
101-000-067-204	DUE TO/FROM BIG TRAIL MAINTENANCE	0.00	0.00
101-000-067-205	DUE TO/FROM WILLIAMS DR SAD FUND	0.00	0.00
101-000-067-206	DUE TO/FROM FIRE FUND	0.00	350,000.00
101-000-067-209	DUE TO/FROM CEMETERY FUND	(30,000.00)	(30,000.00)
101-000-067-245	DUE TO/FROM COMM DEVELOP	0.00	0.00
101-000-067-247	DUE TO/FROM NSP FUND	0.00	0.00
101-000-067-249	DUE TO/FROM BLDG INSPECTION FUND	0.00	0.00
101-000-067-255	DUE TO/FROM PEG FUND	0.00	0.00
101-000-067-402	DUE TO/FROM INFRASTRUCTURE FUND	0.00	0.00
101-000-067-701	DUE TO/FROM TRUST & AGENCY	1,370.52	1,370.52
101-000-067-703	DUE TO/FROM TAX FUND	1,768.15	1,768.15
101-000-067-704	DUE TO/FROM FISH LAKE MAINTENANCE	0.00	0.00
101-000-067-705	DUE TO/FROM LAKE BRAEMAR	0.00	0.00
101-000-067-707	DUE TO/FROM TIPSICO LAKE MAINTENANCE	60,000.00	60,000.00
101-000-067-861	DUE TO/FROM HOLLY SHORES ST LIGHT	0.00	0.00
101-000-078-000	DUE FROM STATE	212,173.00	0.00
101-000-078-001	DUE TO OAKLAND COUNTY	0.00	0.00
101-000-078-002	DUE TO/FROM GENESEE COUNTY	0.00	0.00
Total Assets		2,269,269.57	2,330,961.39
*** Liabilities ***			
101-000-201-000	DEFERRED REVENUE	0.00	0.00
101-000-202-000	ACCOUNTS PAYABLE	4,371.60	24.95
101-000-203-000	HEALTH INSURANCE PAYABLE	0.00	0.00
101-000-204-000	WAGES PAYABLE	0.00	0.00
101-000-205-000	ACCRUED LEGAL FEES	0.00	0.00
101-000-214-000	SUSPENSE ACCOUNT	0.00	0.00
101-000-214-001	DUE TO OPEB TRUST FUND	0.00	0.00
101-000-214-249	DUE TO BLDG. INSPECTION FUND	0.00	0.00
101-000-228-000	FICA/ STATE W/H	0.00	0.00
101-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
101-000-230-000	MEDICAL/DENTAL DEDUCTIONS	0.00	3,562.01
101-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
101-000-232-000	FSA	0.00	0.00
101-000-233-000	DEFERRED COMP/PEBSO	0.00	0.00
101-000-234-000	GARNISHMENTS	0.00	0.00
101-000-339-000	DEFERRED REVENUE - ARPA	0.00	339,020.06
Total Liabilities		4,371.60	342,607.02
*** Fund Balance ***			
101-000-390-000	FUND BALANCE	2,259,965.23	2,259,965.23
101-000-398-000	INFRASTRUCTURE FUND BALANCE	13,481.24	13,481.24
101-000-399-000	INFRASTRUCTURE GRANT F/B	(8,548.50)	(8,548.50)
Total Fund Balance		2,264,897.97	2,264,897.97

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 201 APPOMATTOX DRIVE MAINTENANCE FUND

Gl Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
201-000-001-000	CASH-APPOMATTOX DRIVE MAINTENANCE SAD	3,642.48	8,320.40
201-000-003-000	INVESTMENTS	1,500.00	0.00
201-000-026-000	ASSESSMENTS RECEIVABLE	0.00	0.00
201-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		5,142.48	8,320.40
*** Liabilities ***			
201-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
201-000-214-000	DUE TO/FROM FROM GENERAL FUND	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
201-000-390-000	FUND BALANCE	5,142.48	5,142.48
Total Fund Balance		5,142.48	5,142.48
Beginning Fund Balance			5,142.48
Net of Revenues VS Expenditures			3,177.92
Ending Fund Balance			8,320.40
Total Liabilities And Fund Balance			8,320.40

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 204 BIG TRAIL MAINT FUND

Gl. Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
204-000-001-000	BIG TRAIL ROAD MAINTENANCE	(12,661.31)	10,917.53
204-000-002-000	TO RECORD SAD CASH ACCOUNT BALANCES	0.00	0.00
204-000-003-000	INVESTMENTS	15,000.00	0.00
204-000-026-000	TAXES RECEIVABLE	0.00	0.00
204-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		2,338.69	10,917.53
*** Liabilities ***			
204-000-202-000	ACCOUNTS PAYABLE	48.62	(33.94)
204-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
Total Liabilities		48.62	(33.94)
*** Fund Balance ***			
204-000-390-000	FUND BALANCE	2,290.07	2,290.07
Total Fund Balance		2,290.07	2,290.07
Beginning Fund Balance			2,290.07
Net of Revenues VS Expenditures			8,661.40
Ending Fund Balance			10,951.47
Total Liabilities And Fund Balance			10,917.53

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 206 FIRE FUND

G. Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001-000	CASH-CHECKING	70,232.27	20,387.61
206-000-003-000	INVESTMENTS	14,193.84	438,739.30
206-000-003-001	CD'S	0.00	0.00
206-000-028-000	TAXES RECEIVABLE-DELINQUENT	0.00	0.00
206-000-056-000	INTEREST RECEIVABLE	0.00	0.00
206-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		84,426.11	459,126.91
*** Liabilities ***			
206-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
206-000-214-000	DUE TO/FROM GENERAL FUND	0.00	350,000.00
206-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
Total Liabilities		0.00	350,000.00
*** Fund Balance ***			
206-000-390-000	BALANCE-BEG. OF PERIOD	84,426.11	84,426.11
206-000-391-000	STATION 3 FUND BALANCE	0.00	0.00
Total Fund Balance		84,426.11	84,426.11
Beginning Fund Balance			84,426.11
Net of Revenues VS Expenditures			24,700.80
Ending Fund Balance			109,126.91
Total Liabilities And Fund Balance			459,126.91

Fund 220 OTTIEWAY DRIVE MAINTENANCE FUND

G. Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
220-000-001-000	OTTIEWAY DRIVE CASH-CHECKING-SWEEP	2,002.13	2,797.57
220-000-003-000	INVESTMENTS	0.00	0.00
220-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
220-000-067-703	DUE TO/FROM TAX FUND	0.00	0.00
Total Assets		2,002.13	2,797.57
*** Liabilities ***			
220-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
220-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
220-000-214-704	DUE TO/FROM OTTIEWAY DRIVE	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
220-000-390-000	FUND BALANCE OTTIEWAY DRIVE	2,002.13	2,002.13
Total Fund Balance		2,002.13	2,002.13
Beginning Fund Balance			2,002.13
Net of Revenues VS Expenditures			795.44
Ending Fund Balance			2,797.57
Total Liabilities And Fund Balance			2,797.57

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 247 NSP

Gl Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
247-000-001-000	CASH - CHECKING	0.00	0.00
247-000-002-000	TO RECORD NSP CASH ACCOUNT BALANCES	0.00	0.00
247-000-003-000	INVESTMENTS	0.00	0.00
247-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
247-000-081-000	DUE FROM COUNTY	0.00	0.00
Total Assets		0.00	0.00
*** Liabilities ***			
247-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
247-000-214-101	DUE TO GENERAL FUND	0.00	0.00
247-000-214-245	DUE TO CDBG	0.00	0.00
247-000-216-000	DUE TO COUNTY	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
247-000-390-000	BAL AT BEG OF PERIOD	0.00	0.00
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			0.00

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 255 P E G FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
255-000-001-000	CASH-CHECKING	219,445.18	219,297.54
255-000-003-000	INVESTMENTS	65,105.56	65,105.56
255-000-019-000	A/R CABLE COMMISSIONS	0.00	0.00
255-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
Total Assets		284,550.74	284,403.10
*** Liabilities ***			
255-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
255-000-214-101	DUETO/FROM GENERAL FUND	0.00	0.00
255-000-228-000	FICA/ STATE W/H	0.00	0.00
255-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
255-000-230-000	AFLAC DEDUCTIONS	0.00	0.00
255-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
255-000-232-000	DEFERRED COMP-AETNA	0.00	0.00
255-000-233-000	DEFERRED COMP-PEBSCO	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
255-000-390-000	FUND BALANCE	284,550.74	284,550.74
Total Fund Balance		284,550.74	284,550.74
Beginning Fund Balance			284,550.74
Net of Revenues VS Expenditures			(147.64)
Ending Fund Balance			284,403.10
Total Liabilities And Fund Balance			284,403.10

Fund 701 T & A

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001-000	CASH-CHECKING	45,011.09	48,977.97
701-000-003-000	INVESTMENTS	0.00	0.00
701-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
701-000-067-101	DUE FROM GENERAL FUND	(370.52)	(370.52)
Total Assets		44,640.57	48,607.45
*** Liabilities ***			
701-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
701-000-214-000	DUE TO/FROM GENERAL FUND	(102.82)	(102.82)
701-000-214-703	DUE TO/FROM TAX	0.00	0.00
701-000-214-999	DUE TO OTHER	0.00	0.00
701-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
701-000-230-000	DUE TO OTHER GOVT AGENCIES	8,099.00	10,871.00
701-000-230-001	DOG LICENSE PAYABLE	713.25	(2,519.50)
701-000-230-002	PARK PASS PAYABLE	234.00	(0.50)
701-000-283-000	PERF DEPOSITS & MISC ESCROW	35,623.87	40,223.87
701-000-283-001	FOAMRITE DEPOSITS	0.00	0.00
Total Liabilities		44,567.30	48,472.05
*** Fund Balance ***			
701-000-390-000	BALANCE AT BEGINNING OF PERIOD	73.27	73.27
Total Fund Balance		73.27	73.27
Beginning Fund Balance			73.27
Net of Revenues VS Expenditures			62.13
Ending Fund Balance			135.40
Total Liabilities And Fund Balance			48,607.45

Fund 703 TAX FUND

G.L. Number	Description	Current Year Beg. Balance	Balance
	Net of Revenues VS Expenditures		459.14
	Ending Fund Balance		(443.41)
	Total Liabilities And Fund Balance		70,852.37

User: DEBBIE

Period Ending 03/31/2022

DB: Rose Twp

Fund 705 LAKE BRAEMAR SAD FUND

Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
705-000-001-000	LK BRAEMAR-CASH/CHECKING	(7,362.11)	62,280.33
705-000-003-000	INVESTMENTS	60,000.00	0.00
705-000-026-000	TAXES RECEIVABLE	0.00	0.00
705-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		52,637.89	62,280.33
*** Liabilities ***			
705-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
705-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
705-000-390-000	FUND BALANCE	52,637.89	52,637.89
Total Fund Balance		52,637.89	52,637.89
Beginning Fund Balance			52,637.89
Net of Revenues VS Expenditures			9,642.44
Ending Fund Balance			62,280.33
Total Liabilities And Fund Balance			62,280.33

Fund 861 HOLLY SHORES LIGHTS

G.umber	Description	Current Year Beg. Balance	Balance
*** Assets ***			
861-000-001-000	HOLLY SHORES STREET LIGHTS CASH ACCOUNT	7,521.65	9,993.36
861-000-003-000	INVESTMENTS	3,000.00	0.00
861-000-017-000	TRANSFER FUNDS	0.00	0.00
861-000-026-000	TAXES RECEIVABLE-DELINQ.-REAL	0.00	0.00
861-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		10,521.65	9,993.36
*** Liabilities ***			
861-000-202-000	ACCOUNTS PAYABLE	56.23	0.00
861-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
861-000-214-090	TAX COLLECTION FUND	0.00	0.00
Total Liabilities		56.23	0.00
*** Fund Balance ***			
861-000-390-000	BAL. AT BEG. OF PERIOD	10,465.42	10,465.42
Total Fund Balance		10,465.42	10,465.42
Beginning Fund Balance			10,465.42
Net of Revenues VS Expenditures			(472.06)
Ending Fund Balance			9,993.36
Total Liabilities And Fund Balance			9,993.36

CHECK REGISTER FOR ROSE TOWNSHIP
CHECK DATE FROM 03/10/20 - 04/07/2022

4/07/2022 10:59 AM
User: DEBBIE
3: Rose Twp

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED ACCOUNT (COMMON)						
22981	GEN	22981	POSTMASTER	POSTMASTER	POSTAGE FOR AV APP POSTCARDS MAY 3 2022	556.42
22982	GEN	22982	BCBSM	BCBSM	INSURANCE 101-253-704-000 & 101-171-704	1,991.97
22983	GEN	22983	BS&A	BS & A SOFTWARE	SUPPORT FEE 101-289-726-000	522.38 V
Void Reason: WRONG VENDOR REISSUE TO OAK CITY/DM						
22984	GEN	22984	C&M	C&M MAINTENANCE, LLC	PLOWING AND SALTING 101-265-930-000 & 2	2,460.00
22985	GEN	22985	COMCAST BU	COMCAST BUSINESS	PHONES 101-289-850-000	460.87
22986	GEN	22986	I.T. RIGHT	I.T. RIGHT - VC3	COMPUTER SERVICES 101-289-726-000	780.00
22987	GEN	22987	RICOH	RICOH USA INC	COPIER 101-289-858-000	241.17
22988	GEN	22988	OCTREACASH	OAKLAND COUNTY TREASURERS-CASH ACCT	BS&A TAX SUPPORT FEE/CITRIX CONNECT FEE	522.38
22989	GEN	22989	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	FEB MONTHLY RETAINER/249-371-701-000	1,100.00
22990	GEN	22990	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	FEB INSPECTIONS/249-371-701-000	390.00
22991	GEN	22991	CINTAS	CINTAS CORPORATION #354	JANITORIAL SUPPLIES/101-265-930-000	25.00
22992	GEN	22992	COMCASTCAB	COMCAST CABLE	4-3-2022 - 5-3-2022/101-289-802-000	177.83
22993	GEN	22993	CONSENERGY	CONSUMERS ENERGY	WELL PUMP HICKORY RDG/101-265-920-000	34.80
22994	GEN	22994	CONSENERGY	CONSUMERS ENERGY	2-24-22 - 3-24-22/HALL FRANKLIN/101-265	188.05
22995	GEN	22995	CONSENERGY	CONSUMERS ENERGY	2-24-22 - 3-23-22/TWP OFFICE/101-265-92	279.83
22996	GEN	22996	CRAFT	CRAFT ELECTRICAL SERVICES	MARCH GENERATOR SERVICE / 101-265-930-0	577.19
22997	GEN	22997	DTE1	DTE ENERGY	204 FRANKLIN HALL/2-16-22 - 3-17-22/101	52.71
22998	GEN	22998	DTE1	DTE ENERGY	2-16-22 - 3-17-22/TWP OFFICE/101-265-92	380.70
22999	GEN	22999	DWEAVER	DOUG WEAVER	MARCH ELECTRICAL INSPECTOR/249-371-802-	2,120.45
23000	GEN	23000	GRT LKS AC	GREAT LAKES ACE	SLIMPLUG/CORD COVER/101-265-726-000	27.15
23001	GEN	23001	GRT LKS AC	GREAT LAKES ACE	ICE MELT/101-265-726-000	54.12
23002	GEN	23002	GRT LKS AC	GREAT LAKES ACE	MORTON CLEAN/DOOR CHIME/101-265-726-000	42.70
23003	GEN	23003	GRT LKS AC	GREAT LAKES ACE	ICE MELT/101-265-726-000	18.04
23004	GEN	23004	KRAFT	RENEE KRAFT	DEP CLERK MILEAGE/TRAINING/101215860000	251.98
23005	GEN	23005	MTA	MICHIGAN TOWNSHIPS ASSOCIATION	PREMIUM PASS/101-289-830-000	1,900.00
23006	GEN	23006	MULVIHILL	JOHN D MULVIHILL PLLC	TWP ATTORNEY INVOICE/101-289-804-000/10	3,826.55
23007	GEN	23007	MULVIHILL	JOHN D MULVIHILL PLLC	TWP ATTORNEY/101-289-804-000/101-301-80	3,807.61
23008	GEN	23008	RUSHTON	DIOR RUSHTON	DEPUTY TREASURER MILEAGE/101-253-960-00	90.68
23009	GEN	23009	SAFE	SAFERBUILT STUDIO LLC	FEB PLANNING MGR/MILEAGE/101-400-801-00	397.44
23010	GEN	23010	SHRED-IT	SHRED-IT	MARCH PURGE/101-463-523-000	296.25
23011	GEN	23011	SUNSET	SUNSET MAINTENANCE, LLC	MARCH JANITORIAL CLEANING /101-265-930-	610.00
23012	GEN	23012	VERIZON	VERIZON WIRELESS	MARCH PHONES/101-289-850-000	235.49
23013	GEN	23013	WELSH	KRISTINA WELSH	MARCH PLUMBING /MECHANICAL INSPECTOR/24	1,924.65
23014	GEN	23014	ALLIED	REPUBLIC SERVICES	REFUSE	337.88
23015	GEN	23015	STAPLES BU	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES 101-289-726-000 & 101-1	509.70

GEN TOTALS:
Total of 35 Checks: 27,191.99
Less 1 Void Checks: 522.38
Total of 34 Disbursements: 26,669.61

CHECK REGISTER FOR ROSE TOWNSHIP
 CHECK DATE FROM 03/10/2021 - 04/07/2022

04/07/2022 10:59 AM
 Preparer: DEBBIE
 By: Rose TWP

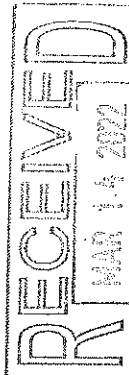
Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SAD SPECIAL ASSESSMENT CHECKING						
04/05/2022	SAD	2395	C&M	C&M MAINTENANCE, LLC	FEB SALT EVELINE/203-000-930-000	200.00
04/05/2022	SAD	2396	K B GRADING	K B ROAD GRADING LLC	GRADE BIG TRAIL MARCH 15 /204-000-930-0	580.00
04/05/2022	SAD	2397	TRADEMARK	TRADEMARK OUTDOOR SERVICES	BIG TRAIL FEB SNOW PLOWING / 204-000-93	1,580.00
AD TOTALS:						
Total of 3 Checks:						2,360.00
Less 0 Void Checks:						0.00
Total of 3 Disbursements:						2,360.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
4/06/2022	TA	1852	MULVIHILL	JOHN D MULVIHILL PLLC	TWP ATTORNEY ESCROW/701-000-283-000	425.50

TA TOTALS:

total of 1 Checks:
less 0 Void Checks:
total of 1 Disbursements:

425.50
0.00
425.50



ROSE TOWNSHIP TREASURER'S REPORT		ROSE TOWNSHIP CLERK			
ROSE TOWNSHIP BANK BALANCE					
FOR THE MONTH OF FEBRUARY 2022					
	BEGINNING	DEPOSITS	DEBITS	INTEREST	ENDING
GENERAL FUND					
CHECKING (FLAGSTAR)	\$547,634.83	\$450,274.07	\$354,310.27	\$69.44	\$643,598.63
COMMERCIAL SAVINGS (FLAGSTAR BANK)	\$104,789.86	\$20.10	\$0.00	\$69.44	\$104,809.96
CHECKING/CENTRAL FUNDS (STATE BANK)	\$23,477.19	\$2.71	\$0.00	\$2.71	\$23,479.90
INVESTMENT CD(HURON VALLEY STATE)	\$275,991.20	\$1,468.81	\$277,460.01	\$1,468.81	\$0.00
TOTAL	\$951,893.08	\$451,765.69	\$631,770.28	\$1,610.40	\$771,888.49
TAX FUND					
CHECKING (THE STATE BANK)	\$350,545.22	\$749,318.23	\$636,761.20	\$5.39	\$463,102.25
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$350,545.22	\$749,318.23	\$636,761.20	\$5.39	\$463,102.25
TRUST AND AGENCY					
CHECKING (THE STATE BANK)	\$46,038.84	\$2,119.99	\$0.00	\$5.99	\$48,158.83
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$46,038.84	\$2,119.99	\$0.00	\$5.99	\$48,158.83
SPECIAL ASSESSMENT					
CHECKING (WATERFORD BANK NA)	\$169,710.27	\$289,819.99	\$1,033.16	\$1,260.34	\$458,497.10
INVESTMENT CD (WATERFORD BANK NA)	\$250,000.00	\$0.00	\$250,019.18	\$19.18	\$0.00
TOTAL	\$419,710.27	\$289,819.99	\$251,052.34	\$1,279.52	\$458,497.10
INVESTMENT					
MICHIGAN CLASS (POOL)	\$20,608.94	\$0.00	\$0.00	\$1.18	\$20,610.12
WELLS FARGO (TREASURY BILLS)	\$1,013,102.77	\$0.00	\$0.00	\$0.00	\$1,013,102.77
TOTAL	\$1,033,711.71	\$0.00	\$0.00	\$1.18	\$1,033,712.89
INVESTMENT					
OAKLAND COUNTY/LGIP 77705 (GENERAL)	\$304,559.21	\$277,460.01	\$10.53	\$52.50	\$582,061.19
OAKLAND COUNTY/LGIP 77706 (FIRE FUND)	\$351,227.48	\$87,467.14	\$11.21	\$55.89	\$438,739.30
TOTAL	\$655,786.69	\$364,927.15	\$21.74	\$108.39	\$1,020,800.49
HVSB CD exp 2/13 - Funds moved to LGIP 77705 Waterford CD exp 2/14 - Funds rolled over to SAD-Checking <i>Both items will be removed from next report</i>					

SUPERVISOR
Dianne Scheib-Snyder
(248) 634-6889

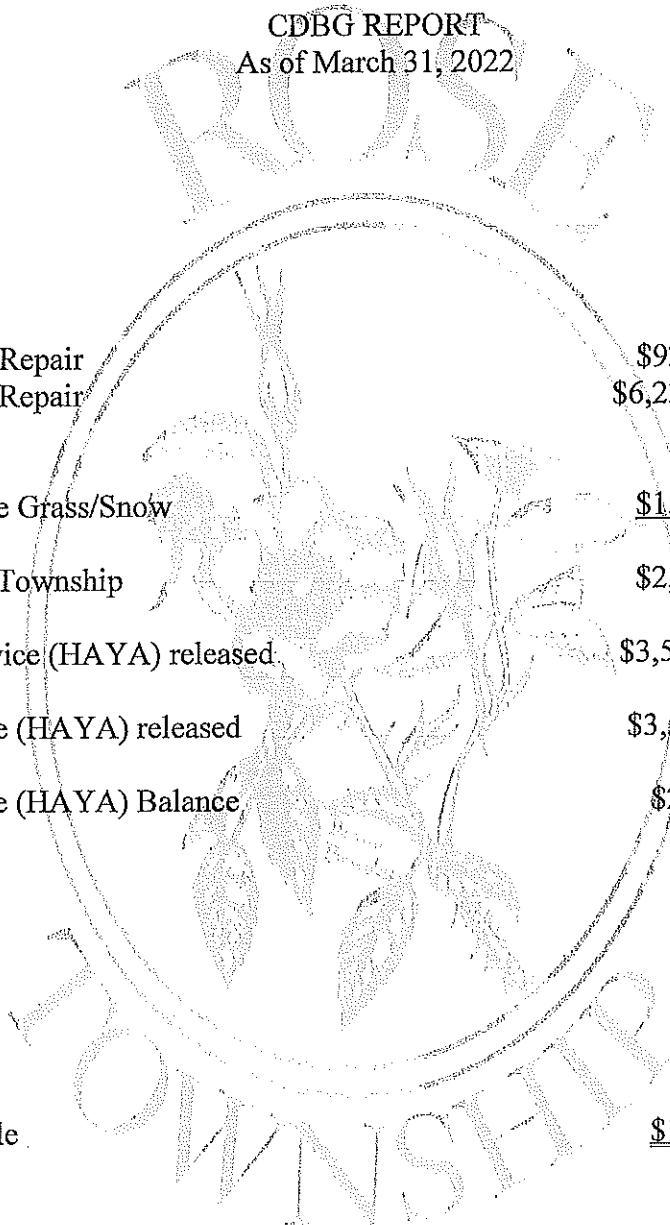
CLERK
Debbie Miller
(248) 634-8701

*Township of Rose
Oakland County
Michigan*

TREASURER
Paul J Gambka
(248) 634-7291

TRUSTEES
Patricia Walls
Glen Noble

CDBG REPORT
As of March 31, 2022



2020 Minor Home Repair	\$926.89
2021 Minor Home Repair	\$6,236.00
2020 Public Service Grass/Snow	<u>\$1,195.00</u>
Total CDBG Rose Township	\$2,121.89
2021 Public Service (HAYA) released	\$3,500.00
2019 Public Service (HAYA) released	\$3,500.00
2017 Public Service (HAYA) Balance	\$200.07
Total funds available	<u>\$15,557.96</u>

MONTHLY CODE ENFORCEMENT BOARD REPORTS

MONTH

Telephone calls/emails received:

Property inspections:

Violation notices issued:

Violation notices open

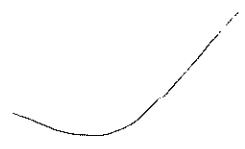
Violation notices resolved:

Notices issued for the following violations:

- Dogs:
- Trash & Debris:
- Vehicles:
- Grass:
- Building:
- Other:

Citizen office visits:

Reporting David S. Plewes



Cemetery Grass Mowing Bids 2022

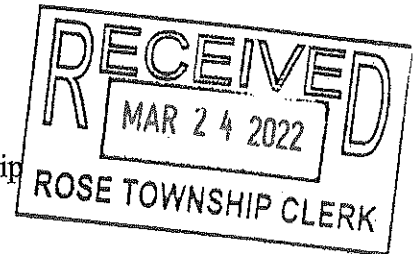
Date	picked up	Time	Company name	Address	Contact Person	Phone #	Date & Time returned	Amount of Bid
3/23/22	9:45	TPC LAND	1201 Demore	Tim	(810) 843-543	3/24/22 2:55	10,995.00	
3/23/22	11:55	4 Seasons Outdoors	Po Box 613 GB	Jeremy	(810) 875-0007	3/23/22 4:00pm	7,475.00	
3/23/22	1:35	AK-N-ONE	Po Box 213 Lindun	17th Murphy	(810) 513-8467	3/24/22 2:40	10,300.00	

RECEIVED
 MAR 24 2022
 ROSE TOWNSHIP CLERK

TPC

255
2/22

**ADVERTISEMENT FOR BIDS
FOR
TOWNSHIP OF ROSE**



Site Grass Mowing and Clean-Up Rose Township
Beebe Cemetery
Brookins Cemetery
Rose Center Cemetery

Sealed proposals will be received by the Township of Rose, 9080 Mason Street, Holly, Michigan 48442 until 3:00 p.m. Thursday March 24, 2022 at which time, the bids from holders of Record for Cemetery Site Grass Mowing and Clean-Up will be publicly opened and read aloud and the different items noted, for the site grass mowing and clean-up for Rose Township cemeteries.

Beebe Cemetery	S.W. corner of Fish Lake Road and West Rose Center Rd.
Brookins Cemetery	S. Fenton Road ¼ mile West of Fish Lake Road
Rose Center Cemetery	Milford Road ½ mile South of Rose Center

Site Grass Mowing, Spring Clean Up, Fall Clean Up, removal of leaves, debris, grave blankets and wreaths, sticks, and branches of Rose Township cemeteries.

The plans and specifications are on file and may be examined and picked-up on or after 8:30 a.m. on Monday March 14, 2022 at the Township Offices, 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

All correspondence or directives must go through Clerk Debbie Miller, (248) 634-8701 or clerk@rosetownship.com.

Oral statements may not be relied upon and will not be binding or legally effective.

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

Debbie Miller, MMC, MiPMC II
Rose Township Clerk
9080 Mason Street
Holly, Michigan 48442

Publish: March 12/13, 2022 & March 16, 2022

ROSE TOWNSHIP

SEASONAL LANDSCAPE SERVICE CONTRACT FOR ROSE TOWNSHIP CEMETERIES

Beebe Cemetery – S.W. corner of Fish Lake and Rose Center Roads

Brookins Cemetery – S. Fenton Road ¼ mile W. of Fish Lake Road

Rose Center Cemetery – Milford Road ½ mile S. of Rose Center

Planned operations and all communication shall be scheduled with the Rose Township Clerk, Debbie Miller. The Clerk can be reached at (248) 634-8701, or email at Clerk@rosetownship.com.

1. SUMMARY

Requirements for landscape mowing, spring and fall clean-ups:

Landscape: Three (3) cemetery locations, unless noted differently

Roadside: Road right-of-way, drain ditches and parking

Trimming: Designated areas

Clean-ups: Spring and fall

2. BASIS OF PROPOSAL

Bidder will complete the Work in accordance with the Contract for the following unit price(s):

Site grass mowing and trimming for 2022: mowing season from April 15, 2022 through November 30, 2022, weather permitting. Spring and fall clean-ups.

Site:	Location:	Estimated # of Cuts:	Cost Per Cut:	Total Price:
Brookins, Beebe & Rose Center Cemetery Spring Clean Up		1		\$ <u>1810⁰⁰</u>
Beebe Cemetery	Fish Lake & Rose Center	15	\$ <u>175</u>	\$ <u>2625</u>
Brookins Cemetery	Fenton Road	15	\$ <u>85</u>	\$ <u>1275</u>
Rose Center Cemetery	Milford Road	15	\$ <u>220</u>	\$ <u>3300</u>
Brookins, Beebe & Rose Center Cemetery Fall Clean Up		1		\$ <u>1985</u>
TOTAL BID PROPOSAL				<u>10,995</u>

3. DUTIES AND RESPONSIBILITIES

A. Mowing and Trimming:

- ▶ Establish a mow schedule and have approved by the Rose Township Clerk. A tailored schedule is expected before the following holidays: Easter, Mother's Day, Memorial Day, Father's Day, Independence Day, Labor Day and Veterans Day (weather permitting). Must provide the Clerk with the yearly schedule/calendar before contract begins.
- ▶ Remove all sticks, limbs (under 4"), debris and litter before mowing and haul away at contractor's expense. (Debris consists of, but is not limited to, paper, trash, natural debris, rocks and any foreign material.)
- ▶ Mow, trim and blow off grass clippings on and around all headstones/monuments, buildings, walls, fencing, poles, trash containers, roadways, road right-of-way, drain ditches, parking areas and other fixed objects in the cemeteries within the designated mowing area. Trimming and blowing off clippings should be done on the **same day** as mowing.
- ▶ Check for growth and trim around fence line every time lawn is mowed and remove growth on all four (4) fence lines and trim in each cemetery every time the grass is mowed.
- ▶ Empty trash containers into dumpsters (provided by Rose Township at Rose Center Cemetery and Beebe Cemetery) every time lawn is mowed.
- ▶ Mow landscaped areas to 3" high, which includes the road right-of-way.
- ▶ Contractor must inspect areas for possible damage to permanent fixtures (signs, graves, etc.) and report any damage within one (1) business day to ensure repairs are completed.
- ▶ Bidder acknowledges that estimated cuts are not guaranteed and are solely for the purpose of comparison of proposals, and final payment for all unit price proposal items will be based on actual quantities, determined by the Clerk as provided in the contract.

B. Spring Clean-up: to be completed by April 30, 2022, weather permitting.

- ▶ Removal of all grave blankets, wreaths and winter decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on fences, to be hauled away at contractor's expense.
- ▶ Mowing and trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

C. Fall Clean-up: to be completed before November 4, 2022 (the Friday before Veteran's Day)

- ▶ Removal of all grave blankets, wreaths and decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on all fences, to be hauled away at contractor's expense.
- ▶ Mowing and trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

D. Repairs and Other:

- ▶ Protect public and private property, along property lines and roadway.
- ▶ Immediately report damage to signs, posts, light fixtures, hand holes, delineators and landscape plant material. Repair damage to vegetation and ruts on turf areas.
- ▶ Report any damage to the Clerk within one (1) business day of incident to be filed and recorded.

- ▶ Dumpsters are NOT to be used for natural vegetation, natural debris, sticks, limbs, etc. Contractor is responsible for removal of this material from the premises at their cost.
- ▶ **After every time a service is performed, contractor must call the Clerk within one (1) business day to request an inspection.**

4. CONTRACT SERVICES

- A. Contract: The term of this contract shall end December 31, 2022, unless terminated earlier at the convenience of Rose Township at its sole discretion. An invoice must be submitted monthly and payment will be mailed after inspections are complete. If the bidder does not have all information Rose Township has requested within seven (7) business days of being awarded the contract (insurance, etc.), the bidder will be removed and the next lowest bidder will be installed. No work can be performed until contract is signed and initialed where needed, and all insurance and documents are submitted to the Rose Township Clerk and insurance is verified.
- B. A certificate of general liability insurance in the amount of \$1,000,000/3,000,000 aggregate; products/complete operations aggregate of \$1,000,000; products and advertising injury of \$1,000,000; each occurrence of \$1,000,000; automobile liability combined single limit \$1,000,000; worker's compensation and employer's liability of \$100,000/\$500,000/\$100,000; all indicating Rose Township as additional insured, including its appointed and elected officials and employees, and shall be provided at the time the contract is signed. Certificates of Insurance documents are attached to and made a condition of this contract.
- C. The contractor will be responsible for the expense to restore any and all damage incurred by the contractor throughout the life of the contract.
- D. The contractor will provide its own equipment, labor and supplies necessary to fulfill the duties and responsibilities. The equipment used will be in good condition and will not pull or rip grass or cause any damage to the turf or surrounding area. Guards must be used on mowers to prevent debris from being thrown from underneath. Rose Township is not responsible for damage to the contractor's equipment due to obstacles encountered during the work.
- E. The contractor shall be responsible for coordinating the work of the entire project and must provide the Clerk with a copy of the tentative schedule.
- F. Sealed Proposal packet should be submitted to: Rose Township, 9080 Mason Street, Holly, MI 48442, Attn: Debbie Miller, Clerk, no later than 3:00 pm on Thursday, March 24, 2022 at 3:00pm. Bids will be opened at that time. The undersigned bidder proposes and agrees, if this proposal is accepted, to enter into an agreement with Rose Township to perform all work as specified or indicated, for the prices and within the times indicated in this contract and in accordance with the other terms and conditions of this document. The Clerk shall be the Township Representative for the contractor and responsible for payment of invoices. Bidder must respond to the Clerk within two (2) business days of March 24, 2022 at 3:00pm and sign this contract or contract will not be awarded.

- G. In submitting this proposal, the bidder represents that:
- ▶ Bidder has read and understands the contract in full.
 - ▶ Bidder has visited the sites and accepts the site conditions that may affect cost, progress, and performance of the work. _____ (initial here)
 - ▶ Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the work.
 - ▶ Bidder will submit written evidence of its authority to do business in the State of Michigan no later than the date of its execution of the contract.
 - ▶ Bidder has not sought, by collusion, to obtain for itself any advantage over any other bidder or over Rose Township.
 - ▶ The bidding documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work for which this proposal is submitted.
 - ▶ Bidder is aware that the Township's decision to proceed with the project is subject to the Township's determination that all legal and financial conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all the foregoing has not been received, the Township may elect, with its sole discretion, not to proceed with the project in which case the bidder shall not have any claim of any kind in contract, tort, equity or otherwise, against the Township.

H. Time of Completion: Bidder further agrees that work will be fully completed and ready for final payment within 30 calendar days after the date when the contract times commence to run.

I. Project Utility Sources:

- ▶ All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the contractor.
- ▶ Public utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewerage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.
- ▶ Private utilities shall include, but not be limited to: all utilities under the jurisdiction of the Michigan public service commission.
- ▶ In the event existing utilities are encountered along the line of the work, the contractor shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.
- ▶ All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.

J. Utility Protection:

Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the contractor.

Detroit Edison: 800-477-4747

Miss Dig: 800-482-7171

Consumers Energy: 800-477-5050

AT&T: 800-246-8464

DirecTV: 800-531-5000

Xfinity: 800-934-6489

Comcast Cable: 800-934-6489

K. Bidder understands the word "Contractor" means anyone or anything that is associated with the contractor's company, including its employees/subcontractors.

L. Indemnification: By entering into this Agreement, to the fullest extent permitted by Law, the Contractor shall indemnify and hold harmless the Township and its elected and appointed officials, agents, consultants and employees ("Township") from and against any and all claims, costs, losses, demands or judgments, including actual attorney's fees for damages and claims made against the Township and caused by, arising out of or relating to any negligent act or omission or breach of any obligation in the performance of this Agreement and directly or indirectly attributable to Contractor, its agents, employees, representative or subcontractors for bodily injury, sickness, death or destruction of tangible personal property damage.

5. ADDENDUMS

Please note any addenda the bidder has attached with this contract:

Named: _____ dated: _____

Named: _____ dated: _____

IN WITNESS WHEREOF Rose Township and _____ have signed this Agreement in duplicate. One counterpart each has been delivered to Rose Township and above contractor. All portions of the contract documents have been signed or identified by Rose Township and above contractor or on their behalf.

This Agreement will be effective on _____.

ROSE TOWNSHIP

CONTRACTOR

By _____
Dianne Scheib-Snyder

By _____
print name: _____
Its: _____

Attest: _____
Debbie Miller, Clerk

Attest: _____
Debbie Miller, Clerk

Address for giving notice: 9080 Mason Street, Holly, Michigan 48442

6. PROPOSAL SUBMITTAL

This proposal is submitted by:

A. An Individual

Name (typed or printed): _____

Signature: _____ date: _____

Doing business as: _____

B. A Partnership

Partnership Name: _____

Signature: _____ date: _____

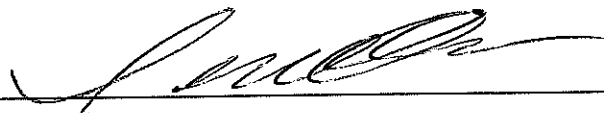
Name printed of partner signed: _____

C. A Corporation

Corporation Name: TPC LAWN & LANDSCAPE INC

State of Incorporation: MICHIGAN

Type (general business, professional, service limited liability, etc.): LLC

Signature:  _____ date: 3/24/22

Name printed of person signed: Timothy P Claus

Title: owner

Attest _____

Date of authorization to do business in the state of Michigan is 9 / 9 / 1999.

This page to be filled out by Rose Township Clerk

TOWNSHIP BOARD AUTHORIZATION

Authorization for Agreement was approved at the _____, 2022 Township Board Meeting.

PROFESSIONAL SERVICE AGREEMENT

This Agreement, entered into this _____ day of _____, 2022, by and between Rose Township, Oakland County, State of Michigan, and _____.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Derek Stein Agency LLC 3075 S Commerce Rd Commerce MI 48390		CONTACT NAME: Ashley DeForest PHONE (A/C, No, Ext): (248)714-5200 E-MAIL ADDRESS: certs@dereksteinagency.com		FAX (A/C, No):
INSURED TPC Lawn & Landscape Inc PO Box 839 Highland MI 48357		INSURER(S) AFFORDING COVERAGE INSURER A: Farm Bureau General Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 21547

COVERAGES

CERTIFICATE NUMBER: 6546

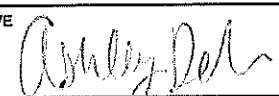
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			S-3042772	04/21/2021	04/21/2022	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAP-3042774	04/21/2021	04/21/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCC-3042773	04/21/2021	04/21/2022	PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Rose Township 9080 Mason Street Holly MI 48442	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
----------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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4 SEASONS

**ADVERTISEMENT FOR BIDS
FOR
TOWNSHIP OF ROSE**

Site Grass Mowing and Clean-Up Rose Township
Beebe Cemetery
Brookins Cemetery
Rose Center Cemetery

Sealed proposals will be received by the Township of Rose, 9080 Mason Street, Holly, Michigan 48442 until 3:00 p.m. Thursday March 24, 2022 at which time, the bids from holders of Record for Cemetery Site Grass Mowing and Clean-Up will be publicly opened and read aloud and the different items noted, for the site grass mowing and clean-up for Rose Township cemeteries.

Beebe Cemetery	S.W. corner of Fish Lake Road and West Rose Center Rd.
Brookins Cemetery	S. Fenton Road ¼ mile West of Fish Lake Road
Rose Center Cemetery	Milford Road ½ mile South of Rose Center

Site Grass Mowing, Spring Clean Up, Fall Clean Up, removal of leaves, debris, grave blankets and wreaths, sticks, and branches of Rose Township cemeteries.

The plans and specifications are on file and may be examined and picked-up on or after 8:30 a.m. on Monday March 14, 2022 at the Township Offices, 9080 Mason Street, Holly, MI 48442.

Bidders must supply the telephone and fax number, street address, and the name of the individual or firm whom Addenda, if any, can be directed.

All correspondence or directives must go through Clerk Debbie Miller, (248) 634-8701 or clerk@rosetownship.com.

Oral statements may not be relied upon and will not be binding or legally effective.

The right to accept any proposal, to reject any or all proposals, and to waive defects in the proposals is reserved by the Owner.

Debbie Miller, MMC, MiPMC II
Rose Township Clerk
9080 Mason Street
Holly, Michigan 48442

Publish: March 12/13, 2022 & March 16, 2022

ROSE TOWNSHIP

SEASONAL LANDSCAPE SERVICE CONTRACT FOR ROSE TOWNSHIP CEMETERIES

Beebe Cemetery – S.W. corner of Fish Lake and Rose Center Roads

Brookins Cemetery – S. Fenton Road ¼ mile W. of Fish Lake Road

Rose Center Cemetery – Milford Road ½ mile S. of Rose Center

Planned operations and all communication shall be scheduled with the Rose Township Clerk, Debbie Miller. The Clerk can be reached at (248) 634-8701, or email at Clerk@rosetownship.com.

1. SUMMARY

- Requirements for landscape mowing, spring and fall clean-ups:
- Landscape: Three (3) cemetery locations, unless noted differently
- Roadside: Road right-of-way, drain ditches and parking
- Trimming: Designated areas
- Clean-ups: Spring and fall

2. BASIS OF PROPOSAL

Bidder will complete the Work in accordance with the Contract for the following unit price(s):

Site grass mowing and trimming for 2022: mowing season from April 15, 2022 through November 30, 2022, weather permitting. Spring and fall clean-ups.

Site:	Location:	Estimated # of Cuts:	Cost Per Cut:	Total Price:
Brookins, Beebe & Rose Center Cemetery Spring Clean Up		1		\$ <u>850</u>
Beebe Cemetery	Fish Lake & Rose Center	15	\$ <u>165</u>	\$ <u>2475</u>
Brookins Cemetery	Fenton Road	15	\$ <u>60</u>	\$ <u>900</u>
Rose Center Cemetery	Milford Road	15	\$ <u>150</u>	\$ <u>2250</u>
Brookins, Beebe & Rose Center Cemetery Fall Clean Up		1		\$ <u>950</u>

TOTAL BID PROPOSAL

\$ 7425

3. DUTIES AND RESPONSIBILITIES

A. Mowing and Trimming:

- ▶ Establish a mow schedule and have approved by the Rose Township Clerk. A tailored schedule is expected before the following holidays: Easter, Mother's Day, Memorial Day, Father's Day, Independence Day, Labor Day and Veterans Day (weather permitting). Must provide the Clerk with the yearly schedule/calendar before contract begins.
- ▶ Remove all sticks, limbs (under 4"), debris and litter before mowing and haul away at contractor's expense. (Debris consists of, but is not limited to, paper, trash, natural debris, rocks and any foreign material.)
- ▶ Mow, trim and blow off grass clippings on and around all headstones/monuments, buildings, walls, fencing, poles, trash containers, roadways, road right-of-way, drain ditches, parking areas and other fixed objects in the cemeteries within the designated mowing area. Trimming and blowing off clippings should be done on the same day as mowing.
- ▶ Check for growth and trim around fence line every time lawn is mowed and remove growth on all four (4) fence lines and trim in each cemetery every time the grass is mowed.
- ▶ Empty trash containers into dumpsters (provided by Rose Township at Rose Center Cemetery and Beebe Cemetery) every time lawn is mowed.
- ▶ Mow landscaped areas to 3" high, which includes the road right-of-way.
- ▶ Contractor must inspect areas for possible damage to permanent fixtures (signs, graves, etc.) and report any damage within one (1) business day to ensure repairs are completed.
- ▶ Bidder acknowledges that estimated cuts are not guaranteed and are solely for the purpose of comparison of proposals, and final payment for all unit price proposal items will be based on actual quantities, determined by the Clerk as provided in the contract.

B. Spring Clean-up: to be completed by April 30, 2022, weather permitting.

- ▶ Removal of all grave blankets, wreaths and winter decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on fences, to be hauled away at contractor's expense.
- ▶ Mowing and trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

C. Fall Clean-up: to be completed before November 4, 2022 (the Friday before Veteran's Day)

- ▶ Removal of all grave blankets, wreaths and decorations and put in dumpster.
- ▶ Removal of leaves, branches 4" thick and smaller, sticks, debris and growth on all fences, to be hauled away at contractor's expense.
- ▶ Mowing and trimming as per "A." above.
- ▶ Contact the Clerk upon completion for approval.

D. Repairs and Other:

- ▶ Protect public and private property, along property lines and roadway.
- ▶ Immediately report damage to signs, posts, light fixtures, hand holes, delineators and landscape plant material. Repair damage to vegetation and ruts on turf areas.
- ▶ Report any damage to the Clerk within one (1) business day of incident to be filed and recorded.

- ▶ Dumpsters are NOT to be used for natural vegetation, natural debris, sticks, limbs, etc. Contractor is responsible for removal of this material from the premises at their cost.
- ▶ **After every time a service is performed, contractor must call the Clerk within one (1) business day to request an inspection.**

4. CONTRACT SERVICES

- A. Contract: The term of this contract shall end December 31, 2022, unless terminated earlier at the convenience of Rose Township at its sole discretion. An invoice must be submitted monthly and payment will be mailed after inspections are complete. If the bidder does not have all information Rose Township has requested within seven (7) business days of being awarded the contract (insurance, etc.), the bidder will be removed and the next lowest bidder will be installed. No work can be performed until contract is signed and initialed where needed, and all insurance and documents are submitted to the Rose Township Clerk and insurance is verified.
- B. A certificate of general liability insurance in the amount of \$1,000,000/3,000,000 aggregate; products/complete operations aggregate of \$1,000,000; products and advertising injury of \$1,000,000; each occurrence of \$1,000,000; automobile liability combined single limit \$1,000,000; worker's compensation and employer's liability of \$100,000/\$500,000/\$100,000; all indicating Rose Township as additional insured, including its appointed and elected officials and employees, and shall be provided at the time the contract is signed. Certificates of Insurance documents are attached to and made a condition of this contract.
- C. The contractor will be responsible for the expense to restore any and all damage incurred by the contractor throughout the life of the contract.
- D. The contractor will provide its own equipment, labor and supplies necessary to fulfill the duties and responsibilities. The equipment used will be in good condition and will not pull or rip grass or cause any damage to the turf or surrounding area. Guards must be used on mowers to prevent debris from being thrown from underneath. Rose Township is not responsible for damage to the contractor's equipment due to obstacles encountered during the work.
- E. The contractor shall be responsible for coordinating the work of the entire project and must provide the Clerk with a copy of the tentative schedule.
- F. Sealed Proposal packet should be submitted to: Rose Township, 9080 Mason Street, Holly, MI 48442, Attn: Debbie Miller, Clerk, no later than 3:00 pm on Thursday, March 24, 2022 at 3:00pm. Bids will be opened at that time. The undersigned bidder proposes and agrees, if this proposal is accepted, to enter into an agreement with Rose Township to perform all work as specified or indicated, for the prices and within the times indicated in this contract and in accordance with the other terms and conditions of this document. The Clerk shall be the Township Representative for the contractor and responsible for payment of invoices. Bidder must respond to the Clerk within two (2) business days of March 24, 2022 at 3:00pm and sign this contract or contract will not be awarded.

- G. In submitting this proposal, the bidder represents that:
- ▶ Bidder has read and understands the contract in full.
 - ▶ Bidder has visited the sites and accepts the site conditions that may affect cost, progress, and performance of the work. _____ (initial here)
 - ▶ Bidder is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect cost, progress and performance of the work.
 - ▶ Bidder will submit written evidence of its authority to do business in the State of Michigan no later than the date of its execution of the contract.
 - ▶ Bidder has not sought, by collusion, to obtain for itself any advantage over any other bidder or over Rose Township.
 - ▶ The bidding documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work for which this proposal is submitted.
 - ▶ Bidder is aware that the Township's decision to proceed with the project is subject to the Township's determination that all legal and financial conditions and requirements have been received or met and the funding necessary to complete the project is in hand, and that if all the foregoing has not been received, the Township may elect, with its sole discretion, not to proceed with the project in which case the bidder shall not have any claim of any kind in contract, tort, equity or otherwise, against the Township.

H. Time of Completion: Bidder further agrees that work will be fully completed and ready for final payment within 30 calendar days after the date when the contract times commence to run.

I. Project Utility Sources:

- ▶ All work in connection with public and/or private utilities required in the execution of the contract shall be the responsibility of the contractor.
- ▶ Public utilities shall include, but shall not necessarily be limited to: storm drainage facilities, sewerage systems, and water (supply, transmission and/or distribution) systems, and other utilities under the jurisdiction of a governmental unit.
- ▶ Private utilities shall include, but not be limited to: all utilities under the jurisdiction of the Michigan public service commission.
- ▶ In the event existing utilities are encountered along the line of the work, the contractor shall perform his operations in such a manner that utility services will not be interrupted and shall, at his own expense, make all temporary provisions to maintain such utility service.
- ▶ All costs in connection with the above work, including inspection by the municipality and/or other authority (public or private) having jurisdiction, shall be considered as incidental to the contract price except as otherwise provided herein.

J. Utility Protection:

Determining the existence and location of underground and overhead utilities and their protection shall be the responsibility of the contractor.

Detroit Edison: 800-477-4747

Miss Dig: 800-482-7171

Consumers Energy: 800-477-5050

AT&T: 800-246-8464

DirectTV: 800-531-5000

Xfinity: 800-934-6489

Comcast Cable: 800-934-6489

K. Bidder understands the word "Contractor" means anyone or anything that is associated with the contractor's company, including its employees/subcontractors.

L. Indemnification: By entering into this Agreement, to the fullest extent permitted by Law, the Contractor shall indemnify and hold harmless the Township and its elected and appointed officials, agents, consultants and employees ("Township") from and against any and all claims, costs, losses, demands or judgments, including actual attorney's fees for damages and claims made against the Township and caused by, arising out of or relating to any negligent act or omission or breach of any obligation in the performance of this Agreement and directly or indirectly attributable to Contractor, its agents, employees, representative or subcontractors for bodily injury, sickness, death or destruction of tangible personal property damage.

5. ADDENDUMS

Please note any addenda the bidder has attached with this contract:

Named: JEREMY L. BURTIN dated: 03/23/22

Named: _____ dated: _____

IN WITNESS WHEREOF Rose Township and _____ have signed this Agreement in duplicate. One counterpart each has been delivered to Rose Township and above contractor. All portions of the contract documents have been signed or identified by Rose Township and above contractor or on their behalf.

This Agreement will be effective on _____.

ROSE TOWNSHIP

CONTRACTOR

By _____
Dianne Scheib-Snider

By _____
print name: _____
Its: _____

Attest: _____
Debbie Miller, Clerk

Attest: _____
Debbie Miller, Clerk

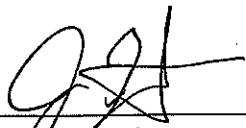
Address for giving notice: 9080 Mason Street, Holly, Michigan 48442

6. PROPOSAL SUBMITTAL

This proposal is submitted by:

A. An Individual

Name (typed or printed): JEREMY L. BURTON

Signature:  date: 03/23/22

Doing business as: 4 Seasons Outdoors

B. A Partnership

Partnership Name: _____

Signature: _____ date: _____

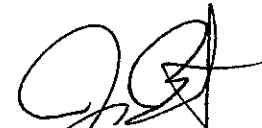
Name printed of partner signed: _____

C. A Corporation

Corporation Name: JB Emission Control, Inc DBA 4 Seasons Outdoors

State of Incorporation: Michigan

Type (general business, professional, service limited liability, etc.): Inc.

Signature:  date: 03/23/22

Name printed of person signed: JEREMY BURTON 810 845 4-3543

Title: President

Attest: Nathan Doyon

Date of authorization to do business in the state of Michigan is 05 / 03 / 2003.

This page to be filled out by Rose Township Clerk

TOWNSHIP BOARD AUTHORIZATION

Authorization for Agreement was approved at the _____, 2022 Township Board Meeting.

PROFESSIONAL SERVICE AGREEMENT

This Agreement, entered into this ____ day of _____, 2022, by and between Rose Township,
Oakland County, State of Michigan, and _____.

All N One

ROSE TOWNSHIP

SEASONAL LANDSCAPE SERVICE CONTRACT FOR ROSE TOWNSHIP CEMETERIES

Beebe Cemetery – S.W. corner of Fish Lake and Rose Center Roads

Brookins Cemetery – S. Fenton Road ¼ mile W. of Fish Lake Road

Rose Center Cemetery – Milford Road ½ mile S. of Rose Center

Planned operations and all communication shall be scheduled with the Rose Township Clerk, Debbie Miller. The Clerk can be reached at (248) 634-8701, or email at Clerk@rosetownship.com.

1. SUMMARY

Requirements for landscape mowing, spring and fall clean-ups:

Landscape: Three (3) cemetery locations, unless noted differently

Roadside: Road right-of-way, drain ditches and parking

Trimming: Designated areas

Clean-ups: Spring and fall

2. BASIS OF PROPOSAL

Bidder will complete the Work in accordance with the Contract for the following unit price(s):

Site grass mowing and trimming for 2022: mowing season from April 15, 2022 through November 30, 2022, weather permitting. Spring and fall clean-ups.

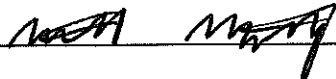
Site:	Location:	Estimated # of Cuts:	Cost Per Cut:	Total Price:
Brookins, Beebe & Rose Center Cemetery Spring Clean Up		1		\$ <u>1,000</u>
Beebe Cemetery	Fish Lake & Rose Center	15	\$ <u>200</u>	\$ <u>3,000</u>
Brookins Cemetery	Fenton Road	15	\$ <u>70</u>	\$ <u>1,050</u>
Rose Center Cemetery	Milford Road	15	\$ <u>250</u>	\$ <u>3,750</u>
Brookins, Beebe & Rose Center Cemetery Fall Clean Up		1		\$ <u>1,500</u>
TOTAL BID PROPOSAL				<u>10,300</u>

6. PROPOSAL SUBMITTAL

This proposal is submitted by:

A. An Individual

Name (typed or printed): Matt Murphy

Signature: ~~Matt Murphy~~  date: 03/24/2022

Doing business as: All n One Lawn Care

B. A Partnership

Partnership Name: _____

Signature: _____ date: _____

Name printed of partner signed: _____

C. A Corporation

Corporation Name: _____

State of Incorporation: _____

Type (general business, professional, service limited liability, etc.): _____

Signature: _____ date: _____

Name printed of person signed: _____

Title: _____

Attest _____

Date of authorization to do business in the state of Michigan is ____/____/____.

K. Bidder understands the word "Contractor" means anyone or anything that is associated with the contractor's company, including its employees/subcontractors.

L. Indemnification: By entering into this Agreement, to the fullest extent permitted by Law, the Contractor shall indemnify and hold harmless the Township and its elected and appointed officials, agents, consultants and employees ("Township") from and against any and all claims, costs, losses, demands or judgments, including actual attorney's fees for damages and claims made against the Township and caused by, arising out of or relating to any negligent act or omission or breach of any obligation in the performance of this Agreement and directly or indirectly attributable to Contractor, its agents, employees, representative or subcontractors for bodily injury, sickness, death or destruction of tangible personal property damage.

5. ADDENDUMS

Please note any addenda the bidder has attached with this contract:

Named: _____ dated: _____

Named: _____ dated: _____

IN WITNESS WHEREOF Rose Township and _____ have signed this Agreement in duplicate. One counterpart each has been delivered to Rose Township and above contractor. All portions of the contract documents have been signed or identified by Rose Township and above contractor or on their behalf.

This Agreement will be effective on _____.

ROSE TOWNSHIP

CONTRACTOR

By _____
Dianne Scheib-Snider

By _____
print name: _____
Its: _____

Attest: _____
Debbie Miller, Clerk

Attest: _____
Debbie Miller, Clerk

Address for giving notice: 9080 Mason Street, Holly, Michigan 48442

This page to be filled out by Rose Township Clerk

TOWNSHIP BOARD AUTHORIZATION

Authorization for Agreement was approved at the _____, 2022 Township Board Meeting.

PROFESSIONAL SERVICE AGREEMENT

This Agreement, entered into this _____ day of _____, 2022, by and between Rose Township, Oakland County, State of Michigan, and _____.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER Broad Street Insurance Agency 490 W Broad St Linden, MI 48451	CONTACT NAME: Arnette Mundy PHONE No. Ext: 810-433-5927 EMAIL: broadstreetinsurance@gmail.com	PAY TO: [] INS. No.: 810-378-0327
	INSURERS AFFORDED COVERAGE	
INSURED All N Care Lawn Care 15047 Seymour Rd Linden, MI 48451	INSURER A: Main Street America	28938
	INSURER B: Main Street America	28938
	INSURER C: Main Street America	28938
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CLASS	TYPE OF INSURANCE	AGREEMENT (FORM USED)	POLICY NUMBER	POLICY PERIOD (MM/DD/YYYY)	POLICY PERIOD (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> 0		MPT8481Y	10/27/2021	10/27/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV DMLTY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC					
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BIT8481Y	10/27/2021	10/27/2022	COMBINED SINGLE LIMIT (Per occurrence) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per person) \$ 1,000,000 \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> INTENTIONS					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICEMEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WCT8481Y	04/22/2021	04/22/2022	ALL EACH ACCIDENT \$ 100,000 ALL DISEASE - EA EMPLOYEE \$ 500,000 ALL DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Lawn Care

CERTIFICATE HOLDER **CANCELLATION**

[Empty space for Certificate Holder]	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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April 3, 2022
Rose Township Board
9080 Mason St.
Holly, MI 48442

Dear Honorable Board,

I am unable to make it to the April, 2022 board meeting, but as a member of the Cemetery Committee I am compelled to voice my opinion in regards to the lawn cutting contract for the three cemeteries.

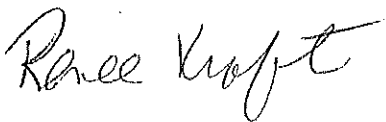
All-In-One was the low bidder and received the contract in 2020. I received many complaints from residents and relatives of the buried. Clerk Debbie Miller received more than I. The complaints ranged from poorly cut grass to lack of trimming around the headstones to many other differing complaints. They did not follow the contract they signed and the work they did was executed poorly. I inspected Rose Center Cemetery after receiving a complaint to find large sections of grass as tall as my knees the day after they cut it. (I can supply photos upon request.) There were two complaints I received regarding damaged headstones. I did not walk through the cemeteries to see if any other damage occurred. There was a lack of respect for the deceased. After the season was over, the committee unanimously agreed we would never request to use All-In-One again.

4 Seasons was the low bidder and received the contract in 2021. They started the season with trying to get away with cheating the system and only trimming/blowing once a month instead of following the contract. I personally fielded approximately 20-30 complaints, with relatives of the deceased; some in tears, others angry, and I know the Clerk, Debbie Miller, received many more complaints than I did. The complaints ranged from uncut sections to stones not being blown off and damaged. Several times I inspected the cemeteries to find damaged and moved stones... the person on the lawn mower would try to turn the corner and hit a stone and move it as much as 3 feet and not even stop to put the stone back in position. There was damage to at least 10 stones. The committee unanimously decided we would never ask 4 Seasons to receive the bid again.

I would like to ask this Honorable Board to choose the third lowest bid, TPC, who has received the bid many times in the past; we received no complaints, there was no damage and the lawns were cut, trimmed and taken care of according to the contract. Since Mr. Claus, owner of TPC is a member of the Cemetery Committee, he has a special interest to do the best possible job and his bid is only \$800 higher than the next lowest bid and is very reasonable. Mr. Claus is also a resident of Rose Township-the others are not.

I thank you for your time and listening to the committee and I hope you take our comments into consideration when making your decision.

Regards,



Renee Kraft
Deputy Clerk of Rose Township

4/6/2022

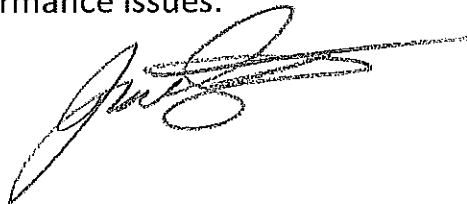
Rose Township Board

I am a member of your Cemetary committee and I urge you not to use All-In-One or 4 Season as the mowing contractor for the 2022 season.

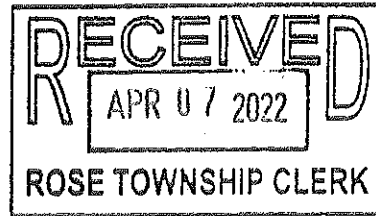
Every committee meeting there is a list of complaints about 4 Seasons and I have even received calls and texts personally.

On several occasions I have examined Beebe and Rose Center Cemetary and observed sloppy mowing, large missed spots by the mower and many grave stones not weed whacked. On two field trips to those Cemeteries by the committee we saw multiple fresh scratches and gouges on monuments and even fresh chips. The contractors practice appears to be mowing one day and come back several days later to edge and sometimes stretch the edging out to a one edging per 2 mowings. On some of the holidays that families gather to commemorate their loved ones, Memorial Day, Veterans Day, Flag Day , the cemeteries are not mowed or on the some occasions mowed on the holiday. Then there is the leaf removal fiasco, a large area of Rose Center was not raked , the area between the fence and the road and a very large area at the south end were not done. Meanwhile they blew leaves onto the neighbors yard south of Beebe . When they were informed of the two bad jobs a large crew came the next day to Beebe and blew the leaves into a huge pile in Fish Lake road effectively blocking the road and then blew them across the road onto the property of the neighbors to the east. Both neighbors called to complain and Fish Lake road is about 4 feet below the hills on each side, the roadway was full of leaves and temporarily blocked. This contractors work is a disaster and should never be used for the cemeteries. There was unanimous agreement among the committee to never use them again. I can supply photos of the items in my accusations. The next low bid is TPC an actual Rose Township resident who has had this contract in the past with no performance issues.

Julius Stern

A handwritten signature in black ink, appearing to read 'Julius Stern', with a long, sweeping horizontal stroke extending to the right.

Rose Township
1080 Mason St.
Holly, MI 48442



Rose Township Board,

Due to past experience we have been very unsatisfied with work they have done and not done.

It has been your choice to take the lowest bidder each time and that has not proved successful.

We need someone that takes pride in their work and the cemeteries. I would suggest that you chose TPC because of the work he has done with pride in the past and the extra care he takes in the cemeteries. His previous care of the cemeteries was noticeable by the residents.

I have been involved with the cemetery maintenance and records for many years and have been disappointed in the last two years with the unkempt appearance of the cemeteries.

Life long resident of Rose Township

Jan Jensen