



**NORTH OAKLAND COUNTY FIRE AUTHORITY**  
Proposed Agenda For March 15, 2022 3:00 PM at:  
NOCFA Station 1  
5051 Grange Hall Rd. Holly, MI 48442

**1. CALL TO ORDER / ROLL CALL**

P. Gambka    G. Kullis    D. Scheib-Snyder    P. Stouffer    K. Winchester    Chief Lintz

**2. AGENDA APPROVAL**

**3. CONSENT AGENDA** - All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

- a. Approval of meeting minutes from 2/15/2022
- b. Financial Reports:
  - i. General Fund Revenue & Expense Report Year to Date
  - ii. Equipment Replacement Fund Revenue & Expense Report Year to Date

Checking Account as of 2/28/2022	\$64,828.76
Statement Savings Account as of 2/28/2022	\$451,236.99
Capital / Equipment Replacement Account as of 2/28/2022	\$238,506.28
Bills For Payment Total: 2/16/2022 – 3/15/2022	\$43,309.55
Cost of Payroll: 2/18/2022 & 3/7/2022	\$85,698.94
Accounts Receivable: – MEDICAL as of 2/28/2022	\$66,628.31
Accounts Receivable: – FIRE as of 2/28/2022	\$5,169.50
Aging Accounts Turned Over To Collections Allowance as of 2/28/2022	\$80,761.44

c. February 2022 Run Counts

**4. REPORTS**

Chiefs Report    Rose Twp.    Holly Twp.    Citizen at Large

**5. PRESENTATIONS - None**

**6. UNFINISHED BUSINESS**

- a) Attorney Interviews: 3:00, 3:30 & 4:00
- b) Drafting Board policy / procedures
- c) Labor Union Attorney & Negotiations

**7. NEW BUSINESS**

- a) Chiefs Performance Review
- b) Request ARPA funds for new ambulances
- c) Approval of 7k for new Tanker 1 tires
- d) FY 2023 budget review – First look
- e) Discussion on Board Meeting time changes
- f) Employee complaint received on 2-16-2022 against Board Member

**8. PUBLIC COMMENT**

**9. ADJOURNMENT**

Next meeting will be Tuesday April 19, 2022 at 3:00 PM Rose Township  
Offices. 9080 Mason St. Holly, MI 48442

NORTH OAKLAND COUNTY FIRE AUTHORITY  
REGULAR MEETING MINUTES  
February 15, 2022

Firefighters and guests were present.

Chairperson Stouffer called the regular meeting of the North Oakland County Fire Authority to order at 3:00 PM. at Rose Township Offices, 9080 Mason St. , Holly, Michigan 48442.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis,  
D. Scheib-Snider, Chief Lintz.  
Absent -None.

**AGENDA APPROVAL**

Moved by Kullis, seconded by Winchester, motion failed, to approve the agenda as presented.

Voting yes - Kullis, Winchester.

Voting no – Scheib-Snider, Stouffer, Gambka.

Moved by Stouffer, seconded by Gambka, motion carried, to approve the amended agenda for the regular meeting NOCFA Board on February 15, 2022, moving item 5. Presentations to Public Comment.

Voting yes – Stouffer, Gambka, Scheib-Snider.

Voting no – Winchester, Kullis.

**CONSENT AGENDA APPROVAL**

Moved by Winchester, seconded by Kullis, motion carried, to approve the following items under the consent agenda minus the minutes of January 18, 2022;

- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of January 31, 2022
- Checking Account \$ 227,492.63
- Statement Savings Account \$ 451,167.77
- Capital Replacement Savings Account as of 1/31/22 \$ 238,469.38
- Bills for Payment (1/19/22 to 2/15/22) \$ 136,077.98
- Cost of Payroll (1/24/22 & 2/7/22) \$ 89,640.24
  
- Accounts Receivable Report, Medical - \$95,202.26, Fire - \$ 5,196.50 as of 1/31/2022.
- Aging Accounts Turned Over to Collections as of 1/31/22 - \$ 81,508.20
- January 2022 Run Report

Voting yes – Winchester, Kullis, Scheib-Snider, Gambka, Scheib-Snider.

Voting no – None.

**Reports**

Chief Lintz

Incident Run Data for January 105 runs for the department. Chief Lintz reported that the department has acquired an older vehicle from the DNR.

Rose Township – Ms. Scheib-Snider stated the township has revisited the criteria for the fire/ems millage proposal to be on the August ballot..

Holly Township – Mr. Kullis talked about the abrupt ending to the January meeting and will call a special meeting of his board.

Citizen At Large – No report.

**PRESENTATIONS** – These were moved to Public Comment.

**UNFINISHED BUSINESS**

Schedule Attorney Interviews

Moved by Stouffer, Scheib-Snider, motion carried, to have the Chairman schedule at the beginning of the March meeting, interviews with three attorney candidates at half hour time slots.

Voting yes – Stouffer, Scheib-Snider, Gambka, Winchester, Kullis.

Voting no – None.

Annual NOCFA Board Officer Appointments

A Secretary was not appointed at the last meeting.

Moved by Gambka, seconded by Stouffer, motion carried, to appoint Mr. Gambka as NOCFA Secretary.

Voting yes – Gambka, Stouffer, Winchester, Scheib-Snider.

Voting no – Kullis.

**NEW BUSINESS**

Approval to Spend 15K on Tanker 1 Repairs

Moved by Stouffer, seconded by Scheib-Snider, motion carried, to approve spending 15K to make the repairs to Tanker 1.

Voting yes – Stouffer, Scheib-Snider, Winchester, Kullis, Gambka.

Voting no – None.

FY2022 Budget Amendments

Moved by Winchester, seconded by Scheib-Snider, motion carried, to approve the budget amendments to the 2022 budget for NOCFA as presented.

Voting yes – Winchester, Scheib-Snider, Gambka, Kullis, Stouffer.

Voting no – None.

Fire Chiefs Annual Appraisal Submittal

Completed forms will be due at the next meeting.

Labor / Union Attorney and Negotiations

Moved by Scheib-Snider, seconded by Stouffer, motion carried, to set up a meeting of the firefighters union, Chief Lintz, Mr. Gambka and Mr. Kullis with the attorney present.

Voting yes – Scheib-Snider, Stouffer, Gambka.

Voting no – Winchester, Kullis.

There was discussion regarding how the attorney bill will be covered.

Moved by Gambka, seconded by Stouffer, motion failed, to go back to Rose and Holly Townships to cover what is needed to pay the attorney, up to \$1500.00 each.

Voting yes – Gambka, Stouffer.

Voting no – Kullis, Winchester, Scheib-Snider.

Discussion Regarding Creating Board Policy and Procedures

There has been an ongoing discussion regarding when the attorney needs to be present. Chief Lintz will see if he can gather some information.

Minutes of January 18, 2022

Moved by Stouffer, seconded by Scheib-Snider, motion carried, to approve the minutes of January 18, 2022 as amended by that the adjournment was a voice vote and carried.

Voting yes – Stouffer, Scheib-Snider, Gambka.

Voting no – Winchester, Kullis.

Public Comment

Paul Kravetz , representing the NOCFA Firefighters Association, read a statement by that group.

Glen Noble, Pam Mazich, Sandy Villarreal, Scott Blaska, Randy Finkbeiner, Julius Stern and Tim Seal addressed the board.

**ADJOURNMENT**

The meeting was adjourned by the Chair at 4:23 P.M.

Patricia A. Walls, Recording Secretary

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>	223.88	0.00	223.88	100.0%
4035 · MISC REVENUE				
4050 · Revenues				
401 · Holly Township Contribution	849,926.00	849,926.00	0.00	100.0%
402 · Rose Township Contribution	849,926.00	849,926.00	0.00	100.0%
403 · Training/Education revenues	30,765.00	55,000.00	(24,235.00)	55.9%
404 · Fire Cost Recovery	3,770.00	10,000.00	(6,230.00)	37.7%
405 · Grant Receipts	14,031.02	14,000.00	31.02	100.2%
405.5 · SAFER Grant Receipts	72,783.00	79,112.50	(6,329.50)	92.0%
406 · Medical Cost Recovery	316,588.00	500,000.00	(183,412.00)	63.3%
410 · Sales-Small Items	1,766.36	1,000.00	766.36	176.6%
412 · Sales-Capital Items	0.00	15,000.00	(15,000.00)	0.0%
413 · Review and Inspection Services	19,613.13	20,000.00	(386.87)	98.1%
414 · Interest Earned	489.15	1,500.00	(1,010.85)	32.6%
416 · Donations	0.00	100.00	(100.00)	0.0%
418 · Vehicle Use Payments	0.00	0.00	0.00	0.0%
420 · Transfers	100,000.00	100,000.00	0.00	100.0%
490 · Loan Proceeds-State Bank	0.00	0.00	0.00	0.0%
499 · Uncategorized Income	0.00	0.00	0.00	0.0%
4050 · Revenues - Other	0.00	0.00	0.00	0.0%
<b>Total 4050 · Revenues</b>	<b>2,259,657.66</b>	<b>2,495,564.50</b>	<b>(235,906.84)</b>	<b>90.5%</b>
<b>Total Income</b>	<b>2,259,881.54</b>	<b>2,495,564.50</b>	<b>(235,682.96)</b>	<b>90.6%</b>
<b>Cost of Goods Sold</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>2,259,881.54</b>	<b>2,495,564.50</b>	<b>(235,682.96)</b>	<b>90.6%</b>
<b>Expense</b>				
6000 · Risk Management Insurance	30,264.00	30,500.00	(236.00)	99.2%
650 · Liability Insurance	35,271.00	35,271.00	0.00	100.0%
652 · Workers Compensation Insurance	0.00	0.00	0.00	0.0%
6000 · Risk Management Insurance - Other	0.00	0.00	0.00	0.0%
<b>Total 6000 · Risk Management Insurance</b>	<b>65,535.00</b>	<b>65,771.00</b>	<b>(236.00)</b>	<b>99.6%</b>
7000 · Personnel	58,753.44	87,350.00	(28,596.56)	67.3%
700 · Wages, Chief Full Time	260,153.58	382,000.00	(121,846.42)	68.1%
700.5 · Full Time Employee Wages	7,051.81	10,000.00	(2,948.19)	70.5%
700.7 · Full Time Overtime Wages	0.00	0.00	0.00	0.0%
700.9 · COVID19 Wages	12,461.22	18,000.00	(5,538.78)	69.2%
704 · Officer Wages	5,508.00	15,000.00	(9,492.00)	36.7%
705 · Instructor Wages	0.00	0.00	0.00	0.0%
706 · Recording Secretary	10,846.41	10,900.00	(53.59)	99.5%
707 · Special Event Pay				

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
708 · Duty Shift Medic	125,994.10	178,000.00	(52,005.90)	70.8%
708.5 · Duty Shift Basic	215,209.42	316,000.00	(100,790.58)	68.1%
709 · Part Time Overtime Pay	13,817.79	22,500.00	(8,682.21)	61.4%
710 · Work Detail Pay	1,497.82	2,000.00	(502.18)	74.9%
711 · Training Wages	20,011.33	25,000.00	(4,988.67)	80.0%
712 · Incident run pay/POC Fire Wages	37,447.57	59,000.00	(21,552.43)	63.5%
713 · Court Appearance Wages	1,537.00	0.00	1,537.00	100.0%
714 · Social Sec/FICA	63,374.55	91,000.00	(27,625.45)	69.6%
715 · Medical Exp/Employees	580.00	1,500.00	(920.00)	38.7%
716 · Healthcare Insurance/Full Time	72,618.73	110,000.00	(37,381.27)	66.0%
716.2 · Health Care Stipend	0.00	0.00	0.00	0.0%
716.5 · Health Care Savings Contrib	3,557.01	6,800.00	(3,242.99)	52.3%
717 · 401 Contribution - FT Emp	40,084.29	55,000.00	(14,915.71)	72.9%
717.2 · 401a contribution - POC EE	11,742.16	30,345.00	(18,602.84)	38.7%
718 · Life/Disability Insurance/POC	0.00	0.00	0.00	0.0%
719 · Life/Disability Insurance FT	3,604.40	6,800.00	(3,195.60)	53.0%
700 · Personnel - Other	0.00	0.00	0.00	0.0%
<b>Total 7000 · Personnel</b>	<b>965,850.63</b>	<b>1,427,195.00</b>	<b>(461,344.37)</b>	<b>67.7%</b>
<b>7200 · Supplies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
720 · Supplies/Non Operating	8,916.09	10,000.00	(1,083.91)	89.2%
722 · Operating Supplies	1,919.18	2,500.00	(580.82)	76.8%
723 · Fire Prevention	8,399.67	12,000.00	(3,600.33)	70.0%
724 · Uniforms	7,935.41	15,000.00	(7,064.59)	52.9%
726 · Medical Supplies	0.00	0.00	0.00	0.0%
7200 · Supplies - Other	0.00	0.00	0.00	0.0%
<b>Total 7200 · Supplies</b>	<b>27,170.35</b>	<b>39,500.00</b>	<b>(12,329.65)</b>	<b>68.8%</b>
<b>7500 · SAFER GRANT EXPENDITURES</b>	<b>0.00</b>	<b>750.00</b>	<b>(750.00)</b>	<b>0.0%</b>
751 · Instructor Wages	0.00	0.00	0.00	0.0%
752 · Workers Comp Ins/SS	0.00	0.00	0.00	0.0%
753 · Training Costs	0.00	1,550.00	(1,550.00)	0.0%
754 · Employee Physicals	0.00	700.00	(700.00)	0.0%
755 · Health Insurance	0.00	0.00	0.00	0.0%
756 · 401 Contributions SAFER FT Emp	0.00	0.00	0.00	0.0%
757 · Fringe Benefits	66,000.00	70,000.00	(4,000.00)	94.3%
758 · Life/Disability FT Employees	0.00	0.00	0.00	0.0%
759 · Education	0.00	0.00	0.00	0.0%
760 · Marketing	1,487.08	312.50	1,174.58	475.9%
761 · Equipment Purchases	0.00	2,375.00	(2,375.00)	0.0%
763 · Travel Expense	0.00	0.00	0.00	0.0%
765 · Lost Wages Reimbursement	0.00	3,425.00	(3,425.00)	0.0%
7500 · SAFER GRANT EXPENDITURES - Other	0.00	0.00	0.00	0.0%
<b>Total 7500 · SAFER GRANT EXPENDITURES</b>	<b>67,487.08</b>	<b>79,112.50</b>	<b>(11,625.42)</b>	<b>85.3%</b>
8000 · Contracted Services				

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
800 - Dispatching	23,355.12	36,000.00	(12,644.88)	64.9%
802 - Auditing	6,920.00	6,920.00	0.00	100.0%
804 - Legal	10,304.00	10,000.00	304.00	103.0%
806 - Medical Cost Recovery- Billing	15,374.47	21,000.00	(5,625.53)	73.2%
807 - Fire Cost Recovery Billing	79.73	1,000.00	(920.27)	8.0%
810 - Non Employee Instructor Wages	10,816.00	14,000.00	(3,184.00)	77.3%
812 - Employee Education	5,289.50	7,000.00	(1,710.50)	75.6%
814 - Dues, Fees, Subscriptions	14,579.81	16,000.00	(1,420.19)	91.1%
815 - Payroll Services	7,729.55	9,500.00	(1,770.45)	81.4%
816 - Administrative Services	4,873.15	7,700.00	(2,826.85)	63.3%
820 - Construction/Labor Services	1,575.00	3,000.00	(1,425.00)	52.5%
828 - Website Services	0.00	0.00	0.00	0.0%
8000 - Contracted Services - Other	0.00	0.00	0.00	0.0%
<b>Total 8000 - Contracted Services</b>	<b>100,896.33</b>	<b>132,120.00</b>	<b>(31,223.67)</b>	<b>76.4%</b>
8500 - Operating Expenses				
850 - Communications	3,379.07	6,000.25	(2,621.18)	56.3%
851 - IT Operational Expenses	9,749.69	12,000.00	(2,250.31)	81.2%
852 - Fuel	12,313.29	17,000.00	(4,686.71)	72.4%
854 - Printing and Publishing	0.00	200.00	(200.00)	0.0%
855 - Training Supplies / Equipment	4,396.56	6,000.00	(1,603.44)	73.3%
858 - Utilities	31,149.23	44,000.00	(12,850.77)	70.8%
859 - Equipment Lease	3,023.74	5,000.00	(1,976.26)	60.5%
860 - Bldg & Grnds Repair/Maint.	13,013.76	21,000.00	(7,986.24)	62.0%
862 - Equip Maintenance	7,807.71	10,000.00	(2,192.29)	78.1%
866 - Vehicle Maintenance	40,226.24	55,000.00	(14,773.76)	73.1%
867 - Debt Write-Off-Medical	145,617.84	215,443.00	(69,825.16)	67.6%
867.5 - QAAP Medicaid Tax	1,230.34	1,800.00	(569.66)	68.4%
868 - Debt Write-Off-Fire	702.00	1,500.00	(798.00)	46.8%
869 - Debt Write Off/ Other	0.00	0.00	0.00	0.0%
8500 - Operating Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 8500 - Operating Expenses</b>	<b>272,609.47</b>	<b>394,943.25</b>	<b>(122,333.78)</b>	<b>69.0%</b>
9500 - Debt Service				
950 - Debt Service	153,403.33	149,822.95	3,580.38	102.4%
952 - Interest on Debt	12,381.35	15,999.80	(3,618.45)	77.4%
9500 - Debt Service - Other	0.00	0.00	0.00	0.0%
<b>Total 9500 - Debt Service</b>	<b>165,784.68</b>	<b>165,822.75</b>	<b>(38.07)</b>	<b>100.0%</b>
9700 - Purchases				
970 - Capital Purchases +5,000	0.00	25,000.00	(25,000.00)	0.0%
971 - Capital Improvement/Fire Hall	0.00	0.00	0.00	0.0%
972 - Equipment Purchases -5,000	7,846.61	10,000.00	(2,153.39)	78.5%
973 - Grant Expenses	6,093.19	6,100.00	(6.81)	99.9%
974 - Grant Match	0.00	0.00	0.00	0.0%
975 - COVID19 Supplies/Equipment	0.00	0.00	0.00	0.0%

# North Oakland County Fire Authority REVENUE & EXPENSE REPORT

JULY 01, 2021 THROUGH MARCH 15, 2022

Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget	% of Budget
999 - Capital replacement transfers	100,000.00	150,000.00	(50,000.00)	66.7%
9700 - Purchases - Other	0.00	0.00	0.00	0.0%
<b>Total 9700 - Purchases</b>	<b>113,939.80</b>	<b>191,100.00</b>	<b>(77,160.20)</b>	<b>59.6%</b>
<b>Total Expense</b>	<b>1,779,273.34</b>	<b>2,495,564.50</b>	<b>(716,291.16)</b>	<b>71.3%</b>
<b>Net Income</b>	<b>480,608.20</b>	<b>0.00</b>	<b>480,608.20</b>	<b>100.0%</b>



**NOCFA Equipment Replacement  
Revenue & Expense Report  
JULY 01, 2021 THROUGH MARCH 15, 2022**

12:34 PM  
03/09/22  
Accrual Basis

	Jul 1, '21 - Mar 15, 22	Budget	\$ Over Budget
<b>Income</b>			
4000 · Transfers from General Fund	270,000.00	150,000.00	120,000.00
4050 · Loan proceeds	0.00	0.00	0.00
4100 · Interest Income	149.31	60.00	89.31
4200 · Sale of Capital Items	0.00	0.00	0.00
4300 · DONATIONS & GRANTS	0.00	0.00	0.00
4400 · STATION CONTRIBUTION	0.00	0.00	0.00
<b>Total Income</b>	<b>270,149.31</b>	<b>150,060.00</b>	<b>120,089.31</b>
<b>Expense</b>			
Bank Fees	0.00	0.00	0.00
5000 · Capital Outlay			
6000 · Office	0.00	0.00	0.00
6050 · Transfer to Checking Account	100,000.00	0.00	100,000.00
5000 · Capital Outlay - Other	0.00	0.00	0.00
<b>Total 5000 · Capital Outlay</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>
6100 · Firefighting & Medical Supplies	0.00	100,000.00	-100,000.00
6560 · Building & Grounds	0.00	0.00	0.00
9000 · CAPITAL PURCHASES	0.00	0.00	0.00
9001 · New fire hall	0.00	0.00	0.00
<b>Total Expense</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>170,149.31</b>	<b>50,060.00</b>	<b>120,089.31</b>

North Oakland County Fire Authority  
**CASH BALANCES REPORT**  
JULY 01, 2021 THROUGH FEBRUARY 28, 2022

	<u>Jul '21 - Feb 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Cash-Checking	64,828.76
1001 · STATEMENT SAVINGS ACCOUNT	451,236.99
Total Checking/Savings	<u>516,065.75</u>
Total Current Assets	<u>516,065.75</u>
<b>TOTAL ASSETS</b>	<u><u>516,065.75</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**NOCFA Equipment Replacement**  
**Cash Balance Report**  
JULY 01, 2021 THROUGH FEBRUARY 28, 2022

	<u>Jul '21 - Feb 22</u>
1000 · Cash-Equipment Replacement	<u>238,506.28</u>
<b>TOTAL</b>	<u><u>238,506.28</u></u>

1:47 PM

03/09/22

Accrual Basis

## North Oakland County Fire Authority

**BILLS FOR PAYMENT**

February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
<b>ACCU-MED</b>		
03/04/2022		1,887.22
Total ACCU-MED		1,887.22
<b>AFLAC</b>		
03/07/2022	EE AFLAC CONTRIBUTIONS	273.31
Total AFLAC		273.31
<b>ALBERT LENZ JR</b>		
02/16/2022	FIRE ACADEMY	256.00
Total ALBERT LENZ JR		256.00
<b>AMAZON CAPITAL SERVICES</b>		
03/02/2022	ACCT#A2VV761JHJLPOA	596.79
Total AMAZON CAPITAL SERVICES		596.79
<b>APOLLO</b>		
03/09/2022	AIR COMPRESSOR	1,674.62
Total APOLLO		1,674.62
<b>AT&amp;T MOBILITY</b>		
02/22/2022	ACCT#287284692825	321.22
Total AT&T MOBILITY		321.22
<b>BLUE CROSS BLUE SHIELD OF MICHIGAN</b>		
02/16/2022	PREM 3/1-3/31/22	9,425.11
Total BLUE CROSS BLUE SHIELD OF MICHIGAN		9,425.11
<b>BODMAN PLC</b>		
02/22/2022	LEGAL SERVICE	2,521.00
Total BODMAN PLC		2,521.00
<b>BOUND TREE MEDICAL</b>		
02/16/2022		1,361.13
02/22/2022	MEDICAL SUPPLIES	4.40
03/02/2022	MEDICAL SUPPLIES	20.89
03/09/2022		28.56
Total BOUND TREE MEDICAL		1,414.98
<b>CARDMEMBER SERVICE / 9167</b>		
03/02/2022	EDUCATION	536.00
Total CARDMEMBER SERVICE / 9167		536.00
<b>CARDMEMBER SERVICE/4234</b>		
03/02/2022	LIFT	150.00
Total CARDMEMBER SERVICE/4234		150.00
<b>COMCAST (Station 1 TV)</b>		
03/09/2022	STA.1 CABLE TV	27.15
Total COMCAST (Station 1 TV)		27.15

1:47 PM

03/09/22

Accrual Basis

## North Oakland County Fire Authority

**BILLS FOR PAYMENT**

February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
<b>COMCAST (Station 3 Internet)</b>		
02/16/2022	STA.3 INTERNET	146.37
Total COMCAST (Station 3 Internet)		146.37
<b>COMCAST (Station 3 TV)</b>		
03/02/2022	STA3 T.V.	9.23
Total COMCAST (Station 3 TV)		9.23
<b>COMCAST CABLE (OFF SITE INTERNET)</b>		
02/28/2022	OFFSITE INTERNET	100.00
Total COMCAST CABLE (OFF SITE INTERNET)		100.00
<b>COMMUNITY DISPOSAL SERVICE, INC</b>		
03/09/2022	ACCT #106874 / 106875	113.30
Total COMMUNITY DISPOSAL SERVICE, INC		113.30
<b>CONSUMERS ENERGY</b>		
03/02/2022		3,069.03
03/04/2022	METER NO. 96441862	1,227.08
Total CONSUMERS ENERGY		4,296.11
<b>DTE ENERGY</b>		
03/02/2022	280 W ROSE CENTER RD	717.05
Total DTE ENERGY		717.05
<b>DUROCHER</b>		
02/16/2022	REIMBURE PHONE EXPENSE	449.00
Total DUROCHER		449.00
<b>EMERGENCY VEHICLES PLUS</b>		
02/22/2022	CUST# 1838	86.43
Total EMERGENCY VEHICLES PLUS		86.43
<b>ETHAN BERGER</b>		
02/16/2022	FIRE ACADEMY	120.00
Total ETHAN BERGER		120.00
<b>GALLS, LLC</b>		
03/09/2022	FIRE ACADEMY SHIRT	55.62
Total GALLS, LLC		55.62
<b>GREAT LAKES ACE</b>		
03/09/2022	#9002	37.02
Total GREAT LAKES ACE		37.02
<b>HOLLY AUTOMOTIVE SUPPLY</b>		
03/04/2022	VEHICLE MAINT	1,417.86
Total HOLLY AUTOMOTIVE SUPPLY		1,417.86
<b>KERTON LUMBER CO</b>		

1:47 PM

03/09/22

Accrual Basis

## North Oakland County Fire Authority

**BILLS FOR PAYMENT**

February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
03/02/2022	BLDG & GRNDS MAINT	91.45
Total KERTON LUMBER CO		91.45
<b>KURT NITSCHKE</b>		
02/16/2022	FIRE ACADEMY	120.00
Total KURT NITSCHKE		120.00
<b>LESSORS WELDING SUPPLY</b>		
03/02/2022	OXYGEN	88.05
Total LESSORS WELDING SUPPLY		88.05
<b>M. COOK</b>		
02/16/2022	FIRE ACADEMY	140.00
Total M. COOK		140.00
<b>MAZICH, PAMELA</b>		
02/22/2022	FEB DM SERVICE	540.00
Total MAZICH, PAMELA		540.00
<b>MERS/ALERUS</b>		
02/18/2022	401K FT-POC CONTRIBUTIONS & LOAN REPAY	3,258.59
02/18/2022	HCSP CONTRIBUTIONS	377.74
02/18/2022	457-EE CONTRIBUTIONS	524.30
03/07/2022	401K CONTRIBUTIONS & LOAN REPAY	3,383.23
03/07/2022	457-EE CONTRIBUTIONS	579.98
03/07/2022		385.80
Total MERS/ALERUS		8,509.64
<b>MI DEPT OF HEALTH &amp; HUMAN SERVICES</b>		
03/09/2022	CUSTOMER ID: 91203	360.13
Total MI DEPT OF HEALTH & HUMAN SERVICES		360.13
<b>MICHIGAN STATE FIREMEN'S ASSOCIATION</b>		
03/09/2022	TRAINING SUPPLIES	142.96
Total MICHIGAN STATE FIREMEN'S ASSOCIATION		142.96
<b>MICHIGAN URBAN SEARCH &amp; RESCUE</b>		
03/02/2022	CONFINED SPACE TECH	675.00
Total MICHIGAN URBAN SEARCH & RESCUE		675.00
<b>MUIA RESTITUTION GARNISHMENT</b>		
02/22/2022	ID:L0115213171	384.25
03/04/2022	LETTER ID:L0115213171 DUROCHER	384.25
Total MUIA RESTITUTION GARNISHMENT		768.50
<b>NET2PHONE</b>		
02/17/2022	CELLULAR	385.14
Total NET2PHONE		385.14
<b>PAT WALLS</b>		
02/16/2022	RECORDING MINUTES	40.00

1:47 PM

03/09/22

Accrual Basis

## North Oakland County Fire Authority

**BILLS FOR PAYMENT**

February 16 through March 15, 2022

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
03/09/2022	RECORDING SERVICES	40.00
Total PAT WALLS		80.00
<b>R. HARLESS</b>		
02/16/2022	FIRE ACADEMY	580.00
Total R. HARLESS		580.00
<b>RICOH USA Inc. (copier Lease)</b>		
03/02/2022	#3719865	259.25
Total RICOH USA Inc. (copier Lease)		259.25
<b>RICOH USA, INC (copy charges)</b>		
02/16/2022	CUST.# 3350295	257.70
Total RICOH USA, INC (copy charges)		257.70
<b>ROAD COMMISSION FOR OAKLAND COUNTY</b>		
02/16/2022	JAN FUEL	1,150.31
Total ROAD COMMISSION FOR OAKLAND COUNTY		1,150.31
<b>SAMS CLUB/SYNCHRONY BANK</b>		
02/16/2022	SUPPLIES	344.07
Total SAMS CLUB/SYNCHRONY BANK		344.07
<b>SEAL, TIM</b>		
02/16/2022	FIRE INSTRUCTOR SERVICE	860.00
Total SEAL, TIM		860.00
<b>SMITH, C. DOUGLAS</b>		
03/02/2022	HOTEL EXPENSE	357.87
Total SMITH, C. DOUGLAS		357.87
<b>STANDARD INSURANCE COMPANY RV</b>		
02/22/2022	LIFE/DIS PREM	450.55
Total STANDARD INSURANCE COMPANY RV		450.55
<b>VERIZON</b>		
03/02/2022	COMMUNICATION	230.52
Total VERIZON		230.52
<b>WEX BANK MTHN</b>		
02/16/2022	FUEL	287.02
Total WEX BANK MTHN		287.02
<b>TOTAL</b>		<b>43,309.55</b>

12:20 PM

03/09/22

Accrual Basis

**North Oakland County Fire Authority**  
**PAYROLL EXPENSE REPORT**  
February 18 through March 7, 2022

Feb 18 - Mar 7, 22

Expense

7000 · Personnel

700 · Wages, Chief Full Time	6,528.16
700.5 · Full Time Employee Wages	29,608.86
700.7 · Full Time Overtime Wages	211.44
704 · Officer Wages	1,384.58
705 · Instructor Wages	408.00
707 · Special Event Pay	0.00
708 · Duty Shift Medic	13,692.48
708.5 · Duty Shift Basic	22,619.32
709 · Part Time Overtime Pay	945.00
710 · Work Detail Pay	0.00
711 · Training Wages	2,561.63
712 · Incident run pay/POC Fire Wages	2,028.51
714 · Social Sec/FICA	6,058.36
716 · Healthcare Insurance/Full Time	-574.00
716.5 · Health Care Savings Contrib	0.00
717.2 · 401a contribution - POC EE	0.00

Total 7000 · Personnel 85,472.34

7500 · SAFER GRANT EXPENDITURES

757 · Fringe Benefits	0.00
765 · Lost Wages Reimbursement	0.00

Total 7500 · SAFER GRANT EXPENDITURES 0.00

8000 · Contracted Services

812 · Employee Education	0.00
815 · Payroll Services	809.60
816 · Administrative Services	0.00

Total 8000 · Contracted Services 809.60

8500 · Operating Expenses

850 · Communications	-583.00
----------------------	---------

Total 8500 · Operating Expenses -583.00

Total Expense 85,698.94

Net Income -85,698.94

12:21 PM  
03/09/22  
Accrual Basis

North Oakland County Fire Authority  
**ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED**  
FEBRUARY 28, 2022

---

	<u>Feb 28, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Accounts Receivable</b>	
1060 · A/R-Fire Cost Recovery	5,169.50
1070 · A/R-Medical -ACCUMED	66,828.31
1070.6 · A/R AACB - ALL RUNS	298,936.65
	<hr/>
<b>Total Accounts Receivable</b>	370,934.46
<b>Other Current Assets</b>	
1070.7 · ALLOWANCE FOR BAD ACCTS	-218,175.21
	<hr/>
<b>Total Other Current Assets</b>	-218,175.21
<b>Total Current Assets</b>	<hr/> 152,759.25 <hr/>
<b>TOTAL ASSETS</b>	<hr/> <b>152,759.25</b> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00



# North Oakland County Fire Authority Incident Run Data

## February-22

<b>Total Incidents</b>	<b>73</b>
------------------------	-----------

<b>Incident Summary</b>	
Structure Fires	0
Vehicle Fires	0
Brush / Outdoor Fires	0
EMS Medicals	44
Vehicle Accidents w/ Injuries	5
Vehicle Accidents w/ No Injuries	8
Hazardous Cond.	2
Service Call	3
Good Intent	10
False Calls	1
Severe Weather	0
Other	0
<b>Total Calls</b>	<b>73</b>

Current Active Employees	42
Inactive Employees	1
Full Time	8
Part time / Paid on Call	35

Paramedic's	17
EMT's	23
MFR's	3

Number of shifts with no Coverage at Station 3	0
--	---

<b>Out of District Runs</b>	
MUTUAL AID MEDICAL	4
MUTUAL AID FIRE	4
MISC	
<b>Total</b>	<b>8</b>

Total EMS Related Calls	52
Total NOCFA Transports	33
Patient Sign Offs / No Transport	19

	minutes	# of priority calls
Avg. Response Time To Priority Calls	8.4	28

<b>TOTAL RUNS IN FIRE DISTRICT</b>	<b>65</b>
<b>TOTAL OUT OF DISTRICT RUNS</b>	<b>8</b>

Rose Twp.	25
Holly Twp.	34
I-75	6

Total Runs      73

	<b>Firm Name</b>	<b>Location</b>	<b>Hourly Rate Option</b>	<b>Retainer / Contract Fees Option</b>	<b>Municipal Experience</b>	<b>Employment / Labor Experience</b>	<b>Notes</b>
1	Fahey, Schultz, Burzych, Rhodes	Okemos	\$190 - \$240	N/A	yes	yes	
2	McGraw, Morris	Troy	\$175	N/A	yes	yes	
3	Winegarden, Haley, Lindholm & Himelhoch	Grand Blanc	\$275 - \$325	N/A	yes	yes	*No charge for travel time. Local.

North Oakland County Fire Authority – Attorney Interviews schedule for March 15, 2022

3:00 – Fahey, Schultz, Burzych & Rhodes.

3:30 – McGraw, Morris.

4:00 - Winegarden, Haley, Lindholm & Himelhoch.



Jeremy Lintz &lt;jlintz@nocfa.com&gt;

**Keller Thoma Information**

1 message

**Gregg T. Schultz** <GTS@kellerthoma.com>  
To: "jlintz@nocfa.com" <jlintz@nocfa.com>

Wed, Mar 9, 2022 at 9:37 AM

Good morning Jeremy,

It was nice talking to you earlier this week regarding the North Oakland County Fire Authority.

As we discussed, I am forwarding some information about me and Keller Thoma, including a firm summary, my resume and a list of firm municipal clients.

Personally, I am currently working with Fire Departments in the following communities: Brandon Township, Commerce Township, Highland Township, Livonia, Lyon Township, Romulus, Rochester Hills, Southfield, Sterling Heights and Ypsilanti. In the past, I also worked with the Fire Departments in Independence Township and Plymouth Township. As I mentioned in our call, our representation of these clients varies, but in most we are fully involved in bargaining, including Mediation and the 312 Arbitration process, when required. All our work is labor and employment related. I would be pleased to assist the North Oakland County Fire Authority in any labor and employment capacity that is needed.

Thank you for reaching out to me. Please let me know if you need any further information or any assistance from our firm.

Gregg



## 1. FIRM BACKGROUND/EXPERIENCE

Since 1932, Keller Thoma, P.C. has specialized in all facets of labor relations and employment law, and has consistently earned the highest rating issued by Martindale-Hubbell: Bar Register of Preeminent Lawyers - Labor and Employment Law. The Firm presently has (8) attorneys, with one being of-counsel. The Firm's attorneys devote their time exclusively to the representation of public and private employers in the areas of Labor, Employment, Workers' Compensation, and Litigation. In particular, the Firm's attorneys have extensive experience advising, counseling, and representing public sector employers in all matters unique to governmental employers, such as:

- Labor matters, including union organizational drives, representation matters, collective bargaining negotiations, unfair labor practice charges, contract and grievance administration, and arbitration (including fact-finding and/or Act 312 arbitration).
- Litigation in state and federal courts in the areas of employment discrimination, harassment, retaliation, FMLA/disability leave; civil rights matters (including claims of constitutional violations); and other employment related disputes (e.g., retiree healthcare, breach of employment contract, non-compete agreements).
- Matters pending before administrative agencies such as the Equal Employment Opportunity Commission, Michigan Department of Civil Rights, and Michigan Employment Relations Commission.
- Human resources issues, including discipline, employee investigations, personnel policies, separation and other employment agreements, disability accommodation matters, FMLA, and COVID-19 related employment issues.
- Workers' Compensation defense work.
- Pension and employee benefits matters.

In addition to the above, the Firm has significant experience working with Public Safety Departments in all labor related matters, including contract negotiation, contract/grievance administration, grievance arbitrations, and 312 arbitrations.

The Firm has adequate office space, staff, equipment, and resource materials/library to handle the City's needs. The Firm is located at 26555 Evergreen Road, Suite 550, Southfield, Michigan. The main telephone number for the Firm is 313-965-7610 and the fax number is 313-965-4480. Each attorney has a direct line telephone number and email address, as well as each assistant and the Firm's legal administrator. The Firm also has a website: <http://www.kellerthoma.com>.

The Firm's breadth of knowledge and experience allows its attorneys to provide timely and accurate counsel to clients in whatever time frame is required. The Firm's philosophy is one of assisting clients in the identification and achievement of those objectives which serve the client's long-range employee relations goals. It is the Firm's practice to assess any given situation and provide clients with lawful alternatives.



## **Gregory T. Schultz**

PARTNER  
KELLER THOMA, P.C.

[gts@kellerthoma.com](mailto:gts@kellerthoma.com)

(313) 965-8928

<https://www.linkedin.com/in/greggschultz/>

### **Education**

- *University of Detroit Mercy School of Law, cum laude, J.D., 1992*
- *University of Michigan, B.A., Political Science, 1989*

### **Bar Admissions**

- *Michigan, 1992*

### **Court Admissions**

- *U.S. Dist. Ct., E.D. Mich.*

### **Professional Memberships**

- *State Bar of Michigan – Labor and Employment Law Section*
- *Michigan Public Employer Labor Relations Association (MPELRA)*

### **Honors & Awards**

- *Martindale-Hubbell® AV Preeminent® Peer Rated for Highest Level of Professional Excellence*

Gregg Schultz is a partner in the firm specializing in collective bargaining negotiations, including negotiating collective bargaining agreements on behalf of public and private sector clients; contract administration; grievance arbitration; Act 312 proceedings; personnel policy development, employment-related litigation and administrative proceedings; advise clients regarding various labor and employment law issues, including unfair labor practice charges, discipline and discharge, collective bargaining and various state and federal employment laws, including client opinion letters; preparation of individual employment agreements, employee handbooks and other miscellaneous employment documents; representation of public and private sector employers in various state and federal administrative agencies.

In addition to his law practice, Gregg is also a professor of labor and employment law at Baker College.



LISTING OF FIRM MUNICIPAL CLIENTS

23 <sup>rd</sup> Circuit Court	Lansing Housing Commission
33 <sup>rd</sup> District Court	Livonia, City of
81 <sup>st</sup> District Court	Lyon, Charter Township of
Adrian, City of	Ludington, City of
Albion, City of	Michigan State University
Arenac, County of	Milford, Charter Township of
Beverly Hills, Village of	Milford, Village of
Birmingham, City of	Monroe County Road Commission
Branch County Community Mental Health	Montmorency, County of
Brandon, Charter Township of	North Branch, Village of
Brighton, City of	Oakland Township Parks and Recreation
Chelsea, City of	Oscoda, County of
Commerce, Charter Township of	Raisin, Charter Township of
Davison, Charter Township of	Rochester, City of
Detroit Housing Commission	Rochester Hills, City of
East Lansing, City of	Rochester Area Recreation Authority
Eaton, County of	Romulus, City of
Farmington, City of	Roscommon, County of
Farmington Hills, City of	Shiawassee County Community Mental Health
Grosse Pointe Woods, City of	Southfield, City of
Highland, Township of	Sterling Heights, City of
Hillsdale, County of	Tecumseh, City of
Holly, Village of	West Bloomfield Township Parks & Recreation
Huntington Woods, City of	Wixom, City of
Imlay, City of	Ypsilanti, City of
Iosco, County of	



## FOR COVID-19

**and uses.** We know that most townships have wanted clear guidance, and to be able to use their ARPA funds for “normal” Michigan township needs—that may or may not have any connection with the COVID pandemic. This new \$10 million “standard allowance” allows just that.

During a Q&A webinar that MTA hosted shortly after the final rule was released (which you can watch on [www.michigantownships.org/covidrelief.asp](http://www.michigantownships.org/covidrelief.asp)), participants filled the question-and-answer feed with questions about whether various expenditures were allowable uses under ARPA. As long as the expenditure is lawful for townships and not prohibited by ARPA, the simple answer is, yes. There is no way that we can list every possible use for ARPA funds. However, among the most frequent uses cited during the Q&A and asked of MTA—which would be considered allowable uses under ARPA—are:

- Township hall and facility construction, renovations and expansions
- Township facility equipment, systems and upgrades, including ventilation, security systems and features, parking lot paving, etc.
- Emergency services vehicles, and purchases for public safety departments such as personal protection equipment and turnout gear
- Cemetery maintenance or expansion
- Township maintenance vehicles
- Parks and recreation facilities, maintenance, expansion, etc.

- Computer equipment
- Road projects
- Recycling services
- Outdoor lighting
- Election equipment, including ballot dropboxes
- Feasibility studies
- Matching funds for non-federal programs

The key concept to remember is that, like all township expenditures, your **ARPA funds must be used for an expenditure that is lawful for townships** under state statute. If it is not a lawful expenditure for your township (that is expressly stated or fairly implied by Michigan law), you cannot spend your ARPA funds on it. This can be confusing, as information from U.S. Treasury is broad guidance for the entire nation, and what is lawful in one state may not be lawful in another. As a result, the U.S. Treasury guidance lists certain allowable expenditures, such as assistance to small businesses or donations to nonprofit organizations, that are not allowable for Michigan townships. To help guide our member townships, **MTA has created a Michigan-specific ARPA uses resource**, which is available on our ARPA webpage.

As MTA Staff Attorney Catherine Mullhaupt explained lawful expenditures during the MTA Q&A, “It’s like ‘Simon Says,’ the old playground game,” she said. “Can you find where ‘Simon Says’ in state statute that townships may spend money?” You can find additional guidance on lawful expenditures for townships via the “Index of Topics” under



## ***Ambulance purchasing proposal Submitted March x 2022***

### **Background Information and current inventory of Ambulances**

- 1 - 2007 Chevy C4500 Wheeled Coach ambulance 155k mi
- 2- 2009 Ford E450 Lifeline ambulances over 120k mi each
- 1- 2015 Ford E450 (remount) new chassis - used box 42k miles

This inventory has primarily been purchased second hand from neighboring departments as they are taking them out of service and the remount was purchased as a demo unit from a dealer- it is still a used piece of equipment..

The process of remounting an ambulance involves purchasing a new chassis and then taking an existing used ambulance module and "refreshing" it with new; paint, door latches, floors, seat coverings and other wear items. Typically the principle electrical systems are not touched, however, lighting is upgraded. The end result is a new chassis with a refreshed, albeit, older used module attached to it- this resulted in significant savings for many reasons. One of which was the "safety standards" of the year the module was manufactured, not the chassis or date of remount were enforced by the state. Therefore, by adopting this strategy of purchasing "remouts" and used ambulances with our very limited budget, we have been able to reuse a fair amount of equipment (cots and mounts specifically) that is still safe and serviceable, however, does not meet current standards for new ambulances- this is referred to as the KKK- A-1822 or simply, Triple K. A few years ago, we were informed of the change in the Triple K safety compliance and standards for remounted units. That change essentially is the same standards apply for both new builds and remounts. Remounts are now less advantageous for us, as we have to purchase equipment (Cots and mounts specifically) that meets those current standards- ours at this point is obsolete. The price just for the cot and mounting systems range from \$15k to \$43k.

Since those changes have taken place, we have continued to beg and purchase second hand ambulances and equipment for next to nothing from departments in the area who are removing them from service for various reasons. We then invest time and money to put them back in service at a fraction of the cost to purchase a new or remounted unit- however, we still have a very used ambulance that another department has disposed of. The typical work to put one of these units in service is:

- Stripping ALL of the previous owners decals from the ambulance- 8 to 12 hours of labor (in house)
- Vehicle inspection (DOT) cost of \$250

## Ambulance Purchasing Proposal

- Full service and fluid change (in house 4+ hours and cost of misc parts and fluids \$300-\$500)
- Installation of department decals (\$1200+)
- New tires \$1500-\$2000+ depending on size
- Brakes replaced \$3000
- Misc other defects that need replaced and repaired to meet state inspection (\$500+)

We put a significant amount of money into used ambulances and vehicles to make them roadworthy, only to still be discarded used units from another department that need continual repairs.

For example; the two 2009 ambulances are past the point of diminishing returns, the (chassis) bodies have rust holes and we have spent too much money for mechanical repairs to keep them on the road. These repairs are specifically related to the Chassis not the module. Further, these two units have had two deer collisions and one rear end collision. Those mechanical repairs are in excess of \$25k since the beginning of the 2020 budget year, which is just shy of 50% of our budgeted amount for repairs on average. This is an unacceptable position, we will end up moving money from capital replacement to cover repairs on other equipment if this trend continues. Remember, we have other aging vehicles that need repair as well.

As we have discussed, failing to prepare financially over the years has “kicked the can down the road” to where we are today.

### **Proposed Project Funding Rationale**

With the availability of ARPA funds in the Township and the ability to use them for the procurement of emergency vehicles, Chief Lintz has approached the two municipalities to consider using available ARPA funds to offset the cost with and to the authority. This could be accomplished by using ARPA funds from each Township and capital improvement funds from NOCFA. This will allow an equitable representation and investment from the townships in this proposed and very needed purchase. The funding formula needs to be jointly agreed upon by the participating municipalities and the authority; it is our position that a maximum of \$205k from each municipality and \$100k from the authority is an appropriate balance. Our position is based solely on the authorities' need to retain as much capital funding in reserve for other very near future replacements. Further, the balance of this fund is being eroded by unfunded expenses due to the current budget shortfall and board legal expenses. The balance in the capital replacement fund is \$238,187.99 as of 1/31/22 - By audit comment, this number should be equal to a year of operating expenses, which it is far from.

### **Further Clarification/Rationale of the quotes**

We have prepared and “normalized” 3 different ambulance quotes from independent dealers representing a variety of ambulance manufacturers.

## Ambulance Purchasing Proposal

Like the automotive industry, there is a network of dealers that represent and service a specific product(s) or brand- and further meet the needs of the customer/end user for after sales service. In this instance EV+, R&R and Kodiak are the dealers in our area (State) who are authorized to represent the manufacturers we requested quotes from.

This department has/had the ownership experience with all three manufacturers presented and two of the dealers, EV+ and R&R, we currently have ongoing business relationships with them (due to our current ambulance fleet). The third, Kodiak, we do not have a current business relationship with, although we have requested quotes from them over the years, when we were hopeful to purchase new equipment.

Each product is as similar as they can be:

- They all use a common Ford E450 Chassis. We are a Ford Fleet Customer, so, we receive a discounted price from the dealer invoice- the only fluctuation in that pricing is if a dealer has pre purchased chassis of the; prior model year, current model year, or next model year.
- The size of the module (BOX) is the same 170" length and 72" headroom.
- They all use similar processes and quality controls in their production.
  - Differences may be:
    - extrusions vs brake bent corners,
    - crowned vs flat roofs,
    - plywood vs aluminum cabinets and so on.
- Electrical systems are comparable, they use multiplexed systems to control and switch loads,
- They each have their best in class claims.

The products quoted are designed in a like fashion to current in service ambulances- this is what we are used to operating with and in. There are NO FRILLS or NO EXTRAS included.

*In essence for us it comes down to these core deliverables: dealer experience, price, perceived quality and value.*

### **Brief description of each manufacturer:**

Some of the ambulance manufactures are part of larger groups, similar to General Motors- who started as many different divisions to leverage purchasing of materials and provide a diversity of consumer products across many price points.

## Ambulance Purchasing Proposal

Wheeled coach, built in Florida, is part of REV group, they own several ambulance manufactures and fire apparatus manufacturers- our 2 newest engines are manufactured by E1 who is also a part of the REV group and our older Crimson/Spartan apparatus are now REV acquired companies. We understand that REV is the largest emergency vehicle manufacturer in the world.

Demers, is built in Quebec Canada with a US headquarters in Van Wert OH, they are part of a smaller group of three ambulance manufactures, Braun and Crestline are the other 2 companies.

Lifeline is built in Sumpter Iowa, they are an employee owned company. In addition to building high quality new ambulances they also have a remount program.

### **History of the market fluctuations**

Our ambulance dealers keep us abreast of changes and increases in the costs and production issues. Some of those issues are supply chain to include chassis availability. Additionally, over the past few months with in process products available prior to the next price hike- the quote we received in January and another in February.

Unfortunately we have not been in a position to respond and purchase prior to very steep price increases, in excess of 40% in many cases and still rising.

For example- In 2018 and 2019 we received a few quotes for ambulances through EV+ for the range of \$188k to \$220k, with Power load and Power oct options, these were on GM G4500 (similar to Ford F450 and what is quoted). Normalized prices for comparison to the current quotes are in the \$140k to \$180k range.. However, more recently, in January of 2022, we were offered a comparable ambulance (fundamentally the same spec) from EV+. That quote was for \$183K - there has been a \$20k price increase in the last month. For explanation, we have included 2 exhibits from REV group addressing the market fluctuation of commodities and the impact on pricing. What is not addressed is current world events that will further impact this market going forward from here.

### **Current Pricing**

The attached sheet provides an "at a glance" of the current pricing quotes for the manufacturers we selected based on past ownership experience. We have attempted to normalize and equalize the quotes to the same included/excluded equipment, discounts etc to have a "base price". Included in each quote is a 3% contingency (calculated from the ambulance price) for items that are not covered/quoted, graphics, radio installation, and other miscellaneous needs.

### **Recommendation from this department and action requested from the board:**

## Ambulance Purchasing Proposal

*For your consideration this department's recommendations are based on the core deliverables of: the dealer experience, price, perceived quality and value.*

**We recommend the purchase of 2 units from EV+ with the Stryker Power Load and Power Cot option- not to exceed \$510k total project cost. This purchase will be executed with a funding formula using ARPA funds and NOCFA capital replacement funds- this will be determined by the townships and fire board jointly.**

*This recommendation includes the Stryker Power Load and Power Cot for these reasons:*

- *Team member injury reduction (less injury occurrence when loading patients into the ambulance mainly back, shoulder and hernia injury reduction)*
- *Patient Injury due to Cot Drops (very litigious and high risk this system guarantees 0 cot drops)*
- *Our insurance carrier will partially fund this purchase and we are still investigating the overall contribution from them*

In order to reserve the units quoted- this additional action is requested- a 10% deposit of the ambulance price is required along with a signed purchase agreement. The remaining balance is COD. Current units in this quote are scheduled +/- 20 days from July 21, 2022 for completion.

Note of urgency- Since first receiving this quote and information on February 23 2022, two of the four units offered and in production at Wheeled Coach through EV+ have sold. There are no availability guarantees and no price protections etc. If these remaining 2 units are sold before we can reserve/purchase them, we are then looking at 10 to 20 months and more price increases- to include continual repairs of in service equipment. Further, as noted above there has been a \$20k price increase in the last month further illustrating this is a very time sensitive issue.

### **Attachments and Documentation**

Ambulance quotes at a glance

Formal Quotes from each dealer:

- EV+ Quote (Wheeled Coach)
  - Unit Drawing
  - Unit specification
  - Warranty
  - Supporting documents from REV reference supply chain

R&R Quote (Lifeline)

## Ambulance Purchasing Proposal

- Unit Drawing
- Unit Specification
- Warranty

### Kodiak Quote (Demers)

Two units quoted in the same document, the second is not compliant with requested module size, however, was offered as a lower pierce alternative

Information from Stryker on injury reduction with Power Cot and Power Load

	Ambulance Price Per unit	Patient Loading needs (STRYKER)						Contingency 3% of Ambulance
		Performance Load		Power Load		Installation		
		Manual Cot	Power Cot	Power Cot	Power Cot			
<b>Kodiak</b>								
<b>Demers</b>	<b>normalized cost</b>	\$15,387.00	\$27,394.00	\$43,146.00	\$1,200.00	\$7,076.63		
	Per unit	\$235,887.70	\$271,558.33	\$287,310.33				
<b>FIN DISCOUNT APPLIED</b>								
removed \$6k from quote for cot loading device								
20 month delivery		\$241,887.00						

<b>R &amp; R</b>							
<b>Lifeline</b>	<b>normalized cost</b>	\$15,387.00	\$27,394.00	\$43,146.00	\$1,200.00	\$6,101.16	
	Per unit	\$203,372.00	\$238,067.16	\$253,819.16			
FIN discount not applied removed \$3.5k							
10 month delivery		\$206,872.00					

<b>EV+</b>							
<b>Wheeled Coach</b>	<b>normalized cost</b>	\$15,387.00	\$27,394.00	\$43,146.00	\$1,200.00	\$6,107.28	
	Per unit	\$203,576.00	\$238,277.28	\$254,029.28			
<b>FIN DISCOUNT APPLIED</b>							
Currently in production 10% deposit needed to hold							



NEW WHEELED COACH AMBULANCE PROPOSAL

February 24, 2022

Pricing valid for thirty (30) days or while supplies last

North Oakland County Fire Authority  
4092 Grange Hall Road  
Holly, MI 48442

New 2022 Wheeled Coach Ambulance Proposal, as seen in the attached specifications

**WO # 606543,45,49,51 - all stock units are first come, first serve, deposit and signed agreement required to hold**

Original Ambulance Sales Price, as seen in WO:	\$206,450.00
-(2022 Ford GPC FIN Code Discount, active FIN KC113):	-\$5,324.00
+ 125V Outlet in C4 for flashlights:	+\$125.00
+ 125V Outlet above squad bench:	+\$125.00
+ Ali Arc Front Brush Guard:	+\$2,200.00
+ Stryker Cot/Load Equipment/Installation/Testing:	+\$SEE ADD'N OPTIONS
+ Custom Graphics Package:	+\$TBD
+ Radios Equipment & Installation:	+\$TBD
+ Final Inspection Trip, two (2) FD representatives, Wheeled Coach, Orlando, FL:	INCLUDED
+ Freight / Prep / Delivery / Training:	INCLUDED
<b>Delivered Ambulance Sales Price:</b>	<b>\$203,576.00/truck</b>

ADDITIONAL OPTIONS, TO ADD (+) TO DELIVERED AMBULANCE SALES PRICE IF DESIRED

Stryker Performance Load with Manual Cot, specs attached: +\$15,387.00/truck  
+\$1,200.00 installation/truck

**OR**

Stryker Performance Load with Power Cot, specs attached: +\$27,394.00/truck  
+\$1,200.00 installation/truck

**OR**

Stryker Power Load with Power Cot, specs attached: +\$43,136.00/truck  
+\$1,200.00 installation/truck





David Platz  
R&R Fire Truck  
751 Doheny  
Northville, MI 48167

March 7, 2022

Assistant Chief Matt Weil  
North Oakland County Fire Authority  
5051 Grange Hall Rd  
Holly, MI 48442

Chief Weil,

Thank you for the opportunity to provide North Oakland County Fire Authority with a quote for two new LifeLine Type III ambulance. Included in this email is all the pertinent information for the ambulances including the specifications, drawing and warranty information.

The final build price for each ambulance is \$206,872 with the listed options. I'd like to point out that options can be changed up to the final pre-construction meeting which will obviously increase or decrease the price based on the selected option.

Additionally; there will be an approximately \$3,500 discount off each chassis by applying the Ford Fleet program.

Delivery time is approximately 250-300 Calendar Days after receipt of the chassis from Ford and with approval of the work order and CAD Drawings.

Thank you again for the opportunity to serve your department. If you have any questions; please don't hesitate to contact me at (248) 245-1242 or [dplatz@rrfiretruck.com](mailto:dplatz@rrfiretruck.com)

Sincerely,

*David Platz*



WITH 12V INDUCTIVE CHARGING. (ADD \$18,000 MORE FOR POWER-LOAD)

**\$241,887.00**

**ESTIMATED COT BUDGET - \$22,000 (NOT INCLUDED IN PRICE, WE WILL PASS THROUGH YOUR BEST PRICE FROM STRYKER - NO MARK UP)**

## Specification Summary

Reference: QU0000005913 Rev: 0  
 Purchaser: Kodiak Emergency Vehicles


Opportunity: NOCFA DEMERS 170  
 Account: NORTH OAKLAND COUNTY FIRE AUTHORITY

Contact: Matt Creech  
 Address: 10120 W. Grand River Hwy.  
 Grand Ledge, MI

Contact: Matt Weil  
 Shipping Address:

Currency: USD  
 Quotation Date: 2022-03-01  
 Expiration: 2022-03-31

Sales Contact: Matt Creech  
 Mobile: 248-703-0563  
 Phone: 517-803-4268

Name	Specifications
Type III - MX170	Overall Length 278" -284" (706 cm - 721 cm) Overall Width 95" (241 cm) Overall Height 103" (262 cm)** Headroom 72" (183 cm) Wheelbase 158"-159" (401 cm - 404 cm)* Payload Capacity Up to 4000 lbs. (1814 kg)
	*Depending on chassis selection **Total height of vehicle may differ according to chassis and suspension

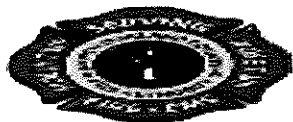
### Sales Options by Category

#### 05-Exception (EXC)

Item Number	Name/Description	Quantity
EXC-DEC-11	Star of Life Emblem Exception Exception taken to KKK 3.16.4 Reflective Emblems and Markings - Lettering and Star of Life Emblems	1.00

#### 10-Base (BAS)

Item Number	Name/Description	Quantity
BAS-BON-11	No Bond Required	1.00
BAS-CER-11	KKK This specification identifies the minimum requirements for new automotive Emergency Medical Services (EMS) ambulances (except military field ambulances) built on Original Equipment Manufacturer's Chassis (OEM) that are prepared by the OEM for use as an ambulance.	1.00



Jeremy Lintz &lt;jlintz@nocfa.com&gt;

## Tires needed

1 message

Matt Weil &lt;mweil@nocfa.com&gt;

Fri, Jan 28, 2022 at 1:33 PM

To: Jeremy Lintz &lt;jlintz@nocfa.com&gt;

Chief,

In reviewing our apparatus and applicable standards we have several vehicles that are overdue and in need of tires.

NFPA 1911 recommends 7 year replacement on tires

SRU (tires are from 1994) \$4k

→ Tanker 1 (Tires are original 2008) \$7.1k ←

Brush 1 (Tires are 2005) \$1.3k

Brush 3 (Tires are 2012) \$1.2k

NFPA 1911 standard is a 7 year replacement or sooner based on condition, however, we have typically gone 10 years I think for replacements. with the exception of the SRU it seems and I am not sure why.

That is a total of \$13,600.00 to replace all those tires. I have hard quotes for the Tanker and SRU- we can save money by taking the trucks to Jerry's Tire. The Brush Trucks, I just used discounttire.com for pricing etc. Advise if you want the quotes forwarded to you as well. This is a safety issue. Further, I have asked Rob to send the PM reports so we can prioritize any further safety/repair items etc.

(other tires) On the radar in order:

Tac1 is 2013 (next budget year) prob \$2.5 k to \$3k

E1 is 2015

Utility 1 depends on ware mostly (prob 22/23 or 23/24 budget year) \$2k ish

Tanker 3 (Tires are 2018 and 2017 dates) - truck should be replaced prior to needing tires- I hope

E3 is obviously new

I did not include trailer tires in this, the smoke house is prob the one that needs tires before any real travel, past local that is sub \$1k

Regards,

Matt

*Matt Weil*

*North Oakland County Fire Authority*

*248-459-8313 cell*

*248-634-4511 station*

*248-634-3817 fax*

North Oakland County Fire Authority  
OPERATING BUDGET FY 2023

Budget FY 2022 (current)	DRAFT Budget FY 2023
Amended FEB. 2022	FOR BOARD REVIEW

**Revenues**

4000 - Revenues	401 · Holly Township Contribution	\$ 849,926.00	\$ 885,000.00	4%
	402 · Rose Township Contribution	\$ 849,926.00	\$ 885,000.00	4%
	403 · Training / Education Revenues	\$ 55,000.00	\$ 55,000.00	
	404 · Fire Cost Recovery	\$ 10,000.00	\$ 8,000.00	
	405 · Grant Receipts	\$ 14,000.00	\$ -	
	405.5 - SAFER Grant Receipts	\$ 91,870.00	\$ 100,000.00	
	406 · Medical Cost Recovery	\$ 500,000.00	\$ 475,000.00	
	410 · Sales-Small Items	\$ 1,000.00	\$ 1,000.00	
	412 · Sales-Capital Items	\$ 15,000.00	\$ -	
	413 · Review and Inspection Services	\$ 20,000.00	\$ 22,000.00	
	414 · Interest Earned	\$ 1,500.00	\$ 1,500.00	
	416 · Donations	\$ 100.00	\$ 100.00	
	420 · Transfers IN From Capital Account	\$ 100,000.00	\$ -	
	490 - Loan Proceeds	\$ -	\$ -	
	<b>Grand Total Revenues</b>	<b>\$ 2,508,322.00</b>	<b>\$ 2,432,600.00</b>	

**Expenditures**

6000 - Insurance	650 · Liability Insurance	\$ 30,500.00	\$ 33,000.00
	652 · Workers Compensation Insurance	\$ 35,271.00	\$ 47,000.00
	<b>Total 6000 - Insurance</b>	<b>\$ 65,771.00</b>	<b>\$ 80,000.00</b>

7000 - Personnel	700 · Wages, Chief Full Time	\$ 87,350.00	\$ 90,663.00
	700.5 · Full Time Employee Wages	\$ 382,000.00	\$ 384,915.00
	700.7 - Full Time Overtime Wages	\$ 10,000.00	\$ 14,000.00
	704 · Officer Wages	\$ 18,000.00	\$ 16,800.00
	705 · Instructor Wages	\$ 15,000.00	\$ 12,000.00
	707 - Special Event Pay	\$ 10,900.00	\$ 13,000.00
	708 - DUTY SHIFT MEDIC	\$ 178,000.00	\$ 252,810.00
	708.5 - DUTY SHIFT BASIC	\$ 316,000.00	\$ 267,566.00
	709 - Part Time Overtime Pay	\$ 22,500.00	\$ 24,000.00
	710 · Work Detail Pay	\$ 2,000.00	\$ 2,000.00
	711 · Training Wages	\$ 25,000.00	\$ 30,000.00
	712 · Incident Run Pay / POC Fire Wages	\$ 59,000.00	\$ 58,000.00
	714 · Social Sec / FICA	\$ 91,000.00	\$ 81,602.78
	715 · Medical Expenses - Employees	\$ 1,500.00	\$ 1,500.00
	716 · Healthcare Insurance - Full Time Employees	\$ 110,000.00	\$ 120,000.00
	716.2 - Health Care (opt out) Stipend	\$ -	\$ -
	716.5 - Health Care Savings Plan Contribution FT	\$ 6,800.00	\$ 5,095.78
	717 · 401a Contribution - Full Time Employees	\$ 55,000.00	\$ 53,637.80
	717 - 401a contribution - POC Employees	\$ 30,345.00	\$ 30,000.00
	719 · Life/Disability Insurance- Full Time Employees	\$ 6,800.00	\$ 6,800.00
	<b>Total 7000 - Personnel</b>	<b>\$ 1,427,195.00</b>	<b>\$ 1,464,390.36</b>

7200 - Supplies	722 · Operating Supplies	\$ 10,000.00	\$ 10,000.00
	723 · Fire Prevention	\$ 2,500.00	\$ 2,500.00
	724 · Uniforms	\$ 12,000.00	\$ 12,000.00
	726 · Medical Supplies	\$ 15,000.00	\$ 17,000.00
	<b>Total 7200 - Supplies</b>	<b>\$ 39,500.00</b>	<b>\$ 41,500.00</b>

<b>7500 - SAFER Grant</b>	751 - Instructor Wages	\$ 1,800.00	\$ 1,500.00
	753 - Training Costs	\$ 3,720.00	\$ 4,000.00
	754 - Employee Physicals	\$ 1,680.00	\$ 1,500.00
	757 - Fringe Benefits	\$ 70,000.00	\$ 78,000.00
	760 - Marketing	\$ 750.00	\$ 1,000.00
	761 - Equipment Purchases	\$ 5,700.00	\$ 6,000.00
	765 - Lost Wages Reimbursement	\$ 8,220.00	\$ 8,000.00
	<b>Total 7500 - SAFER Grant</b>	<b>\$ 91,870.00</b>	<b>\$ 100,000.00</b>

<b>8000- Contracted Services</b>	800 · Dispatching	\$ 36,000.00	\$ 37,000.00
	802 · Auditing	\$ 6,920.00	\$ 7,200.00
	804 · Legal	\$ 10,000.00	\$ 25,000.00
	806 · Medical Cost Recovery Billing- AccuMed	\$ 21,000.00	\$ 23,000.00
	807 · Fire Cost Recovery Billing- AccuMed	\$ 1,000.00	\$ 1,000.00
	810 · NON-Employee Instructor Wages	\$ 14,000.00	\$ 15,000.00
	812 · Education	\$ 7,000.00	\$ 10,000.00
	814 · Dues and Subscriptions	\$ 16,000.00	\$ 18,000.00
	815 · Payroll Services	\$ 9,500.00	\$ 10,200.00
	816 · Administrative Services / Book Keeping	\$ 7,700.00	\$ 8,000.00
	820 · Construction/Labor Services	\$ 3,000.00	\$ 5,000.00
	<b>Total 8000- Contracted Services</b>	<b>\$ 132,120.00</b>	<b>\$ 159,400.00</b>

<b>8500 - Operating Expenses</b>	850 · Communications	\$ 6,000.25	\$ 6,000.00
	851 · Information Technology Expenses	\$ 12,000.00	\$ 15,000.00
	852 · Fuel	\$ 17,000.00	\$ 20,000.00
	854 · Printing and Publishing	\$ 200.00	\$ 330.00
	855 · Training supplies / Equipment	\$ 6,000.00	\$ 6,000.00
	858 · Building Utilities	\$ 44,000.00	\$ 47,000.00
	859 · Equipment Lease	\$ 5,000.00	\$ 6,000.00
	860 · Building & Grnds Repair/Maint.	\$ 21,000.00	\$ 22,000.00
	862 · Equip Maintenance	\$ 10,000.00	\$ 12,000.00
	866 · Vehicle Maintenance	\$ 55,000.00	\$ 54,000.00
	867 - Debt Write Off - Medical Billing	\$ 215,443.00	\$ 210,000.00
	867.5 - QAAP Medicaid Tax	\$ 1,800.00	\$ 1,800.00
	868 - Debt Write Off - Fire Cost Recovery	\$ 1,500.00	\$ 1,500.00
	<b>Total 8500 - Operating Expenses</b>	<b>\$ 394,943.25</b>	<b>\$ 401,630.00</b>

<b>9500 - Debt Service</b>	950 · Debt Service Principle	\$ 149,822.95	\$ 149,722.95
	952 · Debt Service Interest	\$ 15,999.80	\$ 15,956.69
	<b>Total - 9500 Debt Service</b>	<b>\$ 165,822.75</b>	<b>\$ 165,679.64</b>

<b>9700 - Purchases</b>	970 · Capital Purchases +5,000	\$ 25,000.00	\$ 10,000.00
	971 - Capital Improvement Fire Hall	\$ -	\$ -
	972 · Equipment Purchases -5,000	\$ 10,000.00	\$ 10,000.00
	973 · Grant Expenses	\$ 6,100.00	\$ -
	974 · Grant Match	\$ -	\$ -
	999 · Capital replacement transfers	\$ 150,000.00	\$ 100,000.00
	<b>Total 9700 Purchases</b>	<b>\$ 191,100.00</b>	<b>\$ 120,000.00</b>

	<b>Grand Total Expenditures</b>	<b>\$ 2,508,322.00</b>	<b>\$ 2,432,600.00</b>
--	---------------------------------	------------------------	------------------------

Balance \$ - \$ (0.00)