

**November 10, 2021 – REGULAR MEETING
ROSE TOWNSHIP
BOARD OF TRUSTEES**

DATE: Wednesday, November 10, 2021
TIME: 7:00 p.m.
PLACE: 9080 Mason St, Holly, MI 48442

PRESENT: Paul Gambka, Treasurer
Debbie Miller, Clerk
Glen Noble, Trustee
Patricia Walls, Trustee
Dianne Scheib-Snyder, Supervisor

OTHER (S) PRESENT: Rana M. Emmons C.P.A., Rose Township Auditor
Renee Kraft, Recording Secretary

OTHERS: Mark Bolan, Donna Boshell, Tim Claus, Linda Stouffer, Jim Holton, Julius Stern, Alexandra Stern, Sandi Villarreal, Gisela Lendle-King, Linda Dagenhardt, Paul Englehart, Leslie Doolin, Willard Love

CALL TO ORDER: Supervisor Scheib-Snyder called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

1. Approval of Agenda:

Motion by Trustee Walls to approve the agenda. Seconded by Treasurer Gambka.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snyder
NO: None
ABSENT: None

2. Approval of Consent Agenda:

Motion by Trustee Walls to approve the Consent Agenda minus the minutes of October 13, 2021, HAYA Report and Payment of Bills. Seconded by Trustee Noble.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snyder
NO: None
ABSENT: None

3. Presentation:

Rana M. Emmons C.P.A. – Rose Township Audit Report

4. Brief Public Comments – Agenda items only: (limit comments to 3 minutes)

None

5. Public Hearing:

A. CDBG: The purpose of this hearing is to hear public comments on the Community Development Block Grant Program (CDBG) Year 2022 application in the approximate amount of \$9,519 to fund eligible projects.

Open Public Hearing: 7:18pm
Nothing received in writing and no comments made.
Close Public Hearing: 7:19pm

B. Ottieway Court Special Assessment Hearing: The purpose of the hearing is to hear objections to the special assessment roll for the creation of a special assessment district for maintenance of the private road known as Ottieway Court.

Open Public Hearing: 7:19pm
Nothing received in writing and no comments made.
Close Public Hearing: 7:20pm

C. Williams Drive Special Assessment Hearing: The purpose of the hearing is to hear objections to the special assessment roll for the creation of a special assessment district for maintenance of the private road known as Williams Drive.

Open Public Hearing: 7:20pm
Nothing received in writing and no comments made.
Close Public Hearing: 7:21pm

6. Unfinished Business:

A. Request Proposal Office Exterior Painting:

Received two bids.

Motion by Trustee Noble to award the contract to Bedrock Building in the amount of \$9,300 and also that they conform to the Township contract and additionally that all work shall be performed for the outside atmospheric temperatures agreed upon by the supplier. Seconded by Trustee Walls.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snider
NO: None
ABSENT: None

B. Request Proposal Office Interior Painting:

Received two bids.

Motion by Trustee Walls to award the bid to Bedrock Building Inc. for the interior painting of the Township Hall at \$13,200. Seconded by Treasurer Gambka.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snider
NO: None
ABSENT: None

C. Rose Town House discussion:

Supervisor Scheib-Snider suggested continuing with the drawings to seek out grant money. Board discussion on the integrity of the building.

7. New Business:

A. Resolution – Creation of a Special Assessment District (SAD) for Ottieway Court:

Motion by Trustee Noble to authorize the resolution for the creation of a special assessment district for Ottieway Court. Seconded by Trustee Walls.

**ROSE TOWNSHIP RESOLUTION 2021-21
Resolution Confirming the Assessment Roll and
Creating the Ottieway Court Special Assessment District No. 12**

- Whereas,** the Township Board of the Township of Rose, Oakland County, Michigan, after due legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and treasurer of the township for the purpose of defraying a portion of the costs of the maintenance of a private road
- Whereas,** such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and
- Whereas,** comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter, and
- Whereas,** written objections were received to said roll and levy, and
- Whereas,** a record of those present to protest, and of written protests submitted at or prior to the public hearing was made part of the minutes of the hearing, and
- Whereas,** the Township Board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient

Now Therefore Be It Resolved as Follows:

1. That the Rose Township Board of Trustees does hereby determine that the petition for the creation of the Ottieway Court Road maintenance special assessment district was properly signed by the record owners of land whose frontage constitutes more than 50% of the total frontage upon the proposed improvement and is legally sufficient for the Board to proceed in accordance with the provisions of Act 188, PA of 1954 as amended.
2. That the Board does hereby approve the maintenance plan and the estimate of cost of \$2,750.00 for said maintenance efforts thereof in the costs associated amount of

\$250.00 per parcel, and a 3% annual administration fee for the first year and \$ 250.00 per parcel plus a 3% annual administrative fee for each succeeding year.

3. That the term of the Ottieway Court. special assessment district be for five years commencing on December 1, 2021.
4. That the Board may make periodic re-determinations of the above estimate of costs on or before each anniversary date following the approval of the Ottieway Court Special Assessment District without further notice to record owners so long as said re-determinations are less than 10% of the aggregate per parcel costs.
5. That the Board does hereby create, determine and define as a Special Assessment District to be known as the Ottieway Court Road Maintenance Special Assessment District No. 12 within which the cost of such maintenance shall be assessed on a per parcel basis according to benefits, the following described area with the township:

All parcels accessing Ottieway Court. located in Section 09, of Rose Township which as of this date includes the following parcels:

06-09-100-047	06-09-100-049	06-09-100-046
06-09-100-033	06-09-100-035	06-09-100-038
06-09-100-048	06-09-100-050	06-09-100-057
06-09-100-034	06-09-100-037	

Now Therefore It Be Resolved, that the assessment roll submitted by the supervisor and Treasurer of the township, as amended, shall hereafter be designated as the Ottieway Court Special assessment district #012, and

Be it Further Resolved, that the assessment in said Rose Township Special Assessment Roll shall be divided into five (5) annual payments with the first payment commencing on December 1, 2021 and the following payments shall be due on December 1, of each and every year thereafter, ending on December 1 2025 and renewed before December 1, 2026 and

Be it Further Resolved, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty Of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and

Be it Finally Further Resolved, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township Board.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snider
NO: None
ABSENT: None

B. Resolution – Creation of a Special Assessment District (SAD) for Williams Drive:

Motion by Trustee Walls to approve the adoption of resolution 2021-XX confirming the assessment roll and the creating the Williams Drive special assessment district #008. Seconded by Trustee Noble.

**ROSE TOWNSHIP RESOLUTION 2021-22
Resolution Confirming the Assessment Roll and
Creating the Williams Drive Special Assessment District #008**

- Whereas,** the Township Board of the Township of Rose, Oakland County, Michigan, after due legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and treasurer of the township for the purpose of defraying a portion of the costs of the maintenance of a private road
- Whereas,** such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and
- Whereas,** comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter, and
- Whereas,** written objections were received to said roll and levy, and
- Whereas,** a record of those present to protest, and of written protests submitted at or prior to the public hearing was made part of the minutes of the hearing, and
- Whereas,** the Township Board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient.

Now Therefore Be It Resolved as Follows:

1. That the Rose Township Board of Trustees does hereby determine that the petition for the creation of the Williams Drive Road maintenance special assessment district was properly signed by the record owners of land whose frontage constitutes more than 50% of the total frontage upon the proposed improvement and is legally sufficient for the Board to proceed in accordance with the provisions of Act 188, PA of 1954 as amended.
2. That the Board does hereby approve the maintenance plan and the estimate of cost of \$3,800 for said maintenance efforts thereof in the costs associated amount of \$190.00 per parcel, and a 3% annual administration fee for the first year and \$ 190.00 per parcel plus a 3% annual administrative fee for each succeeding year.
3. That the term of the Williams Drive. special assessment district be for five years commencing on December 1, 2021.

4. That the Board may make periodic re-determinations of the above estimate of costs on or before each anniversary date following the approval of the Williams Drive Special Assessment District without further notice to record owners so long as said re-determinations are less than 10% of the aggregate per parcel costs.
5. That the Board does hereby create, determine and define as a Special Assessment District to be known as the Williams Drive Road Maintenance Special Assessment District No. 08 within which the cost of such maintenance shall be assessed on a per parcel basis according to benefits, the following described area with the township:

All parcels accessing Williams Drive located in Section 04, of Rose Township which as of this date includes the following parcels:

06-04-100-040	06-04-100-056	06-04-100-058
06-04-100-053	06-04-100-045	06-04-100-065
06-04-100-054	06-04-100-068	06-04-100-052
06-04-100-060	06-04-100-067	06-04-100-057
06-04-100-061	06-04-100-069	06-04-100-070
06-04-100-062	06-04-100-066	06-04-100-041
06-04-100-055	06-04-100-059	

Be it Further Resolved, that the assessment roll submitted by the supervisor and Treasurer of the township, as amended, shall hereafter be designated as the Williams Drive special assessment district #008, and

Be it Further Resolved, that the assessment in said Rose Township Special Assessment Roll shall be divided into five (5) annual payments with the first payment commencing on December 1, 2021 and the following payments shall be due on December 1, of each and every year thereafter, ending on December 1, 2025 and renewed before December 1, 2026 and

Be it Further Resolved, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty Of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and

Be it Finally Further Resolved, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township Board.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snider
NO: None
ABSENT: None

C. CDBG 2022 Resolution:

Motion by Trustee Walls to adopt the resolution approving the 2022 community development block grant application for minor home repair at the cost of approximately \$9,519. Seconded by Trustee Noble.

**ROSE TOWNSHIP
RESOLUTION 2021-23
APPROVING 2022 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, Rose Township has duly advertised a public hearing on November 10, 2021 for the purpose of receiving comments regarding the proposed 2022 Program Year Community Development Block Grant funds in the approximate amount of \$9,519.00 and;

WHEREAS, the Township of Rose determined that that the following project meets the Federal objectives of the CDBG program and it’s prioritized by the community as a high priority need.

Account Number	Activity Description	Amount
172170-731227	Minor Home Repair (single unit res.)	\$9,519.00

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG Minor Home Repair will prioritize on first come first served except in the case of emergency need (well, furnace etc..), funds available every five years per property, project per property not to exceed \$4,000, priority to use funds in areas with wide spread low/moderate incomes.

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for PY 2022 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Supervisor is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snider
NO: None
ABSENT: None

D. Minutes:

Motion by Trustee Walls to correct the minutes of the October 13, 2021 regular meeting of the Rose Township Board of Trustees to include Dianne Scheib-Snider’s office of supervisor. In the public comments, Mr. Englehart is Paul Englehart and the comments by Mr. Seal. Mr. Seal made comments regarding misunderstandings. Seconded by Trustee Noble.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snider
NO: None
ABSENT: None

E. Payment of Bills:

Motion by Trustee Walls to approve the bills. Seconded by Clerk Miller.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snider

NO: None
ABSENT: None

8. Announcements:

- A. Planning Commission Meeting:** December 2, 2021 at 7:00 p.m.
- B. Zoning Board of Appeals Meeting:** December 7, 2021 at 7:00 p.m.
- C. N.O.C.F.A. Board Meeting:** November 16, 2021 at 3:00 p.m. NOCFA Station #1.
- D. Assessing Office:** M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting:** December 8, 2021 at 7:00 p.m.

9. Miscellaneous Reports:

- A. N.O.C.F.A.:** Total runs 118; Rose Twp-57, Holly Twp-43, District runs-14, I-75-4. NOCFA audit will be on the next agenda.
- B. Planning Commission:** Approved a residential marijuana caregiver ordinance. Also working on an Oak Wilt Ordinance.
- C. HAYA:** Jacobson Quinn Toy Project underway and can be found on the school district website. Donations can now be made via PayPal also.
- D. Cemetery Committee:** Flags replaced for veteran's day. Issues with lawn company. Cemetery Committee cleaned stones. Cemetery holders replaced and have information sheets in them.
- E. Zoning Board of Appeals:** Didn't meet.
- F. Parks and Recreation:** Oakland County Parks might have grant money available to us.
- G. Heritage Committee:** Had Cemetery Walk October 24. Fifteen people showed up.
- H. Supervisor Report:** Gave approval to start trimming oak trees. 57 people attended the NoHaz events. Gypsy Moth discussion. Thanked all Veterans.

10. Brief Public Comments: (limit comments to 3 minutes)

- Will Love:** Suggested advertising on the internet. Suggested using the money for broadband. Feels they are not going towards the community as a whole, which will serve the kids better.
- Gisela Lendle-King:** Consumer's pipeline; flooding issues and cannot use the back end of her property since the pipeline went in. Asking the Board for help.
- Tim Claus:** Asked Board members to drive through cemeteries to see what a poor job the lawn company did.
- State Trooper:** Stated he was available if anyone had law enforcement questions.
- Julius Stern:** Read letter regarding litigation with NOCFA Board. Open meetings act violations at the NOCFA Board. CLEMIS access. Unlawful representation of firefighter/EMS personnel.

11. Adjournment: 8:31pm

A handwritten signature in cursive script that reads "Debbie Miller". The signature is written in black ink and is positioned above a horizontal line.

Debbie Miller, MMC, MiPMC II
Rose Township Clerk

Approved/~~Corrected~~