

**Rose Township Board of Trustees
Regular Meeting
September 9, 2026**

DRAFT MINUTES

Location: 9080 Mason Street, Holly, MI 48442

CALL TO ORDER - Supervisor Stilwell called the regular meeting to order at 7:00 p.m.

ROLL CALL

Present: Stilwell, Miller, Jobes, Bordeau, Maher
Absent: None

APPROVAL OF AGENDA

Supervisor Stilwell stated that under New Business Item #3, Resolution 2026-29 was revised. Copies of the updated resolution were provided.

Motion by Trustee Bordeau to approve the agenda. Supported by Treasurer Jobes. A voice vote was taken. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

Motion by Trustee Bordeau to approve the Consent Agenda. Supported by Trustee Maher. A roll call vote was taken. Jobes – yes; Stilwell – yes; Maher – yes; Miller – yes; Bordeau – yes. The motion was carried 5/0.

PUBLIC HEARING - None

PRESENTATION – Greg Hayes, Director of the Holly Township Library

Mr. Hayes thanked Rose Township for its continuing partnership and presented the Library's annual report. He reported approximately \$738,000 in annual revenue, including approximately \$628,000 from millage revenue, and noted increased participation in teen and children's summer reading and other events. He also highlighted the Library remodeling project, completed without borrowing funds, and the Library's participation in The Library Network (TLN), which expands reciprocal borrowing opportunities for cardholders throughout much of southeast Michigan. The Board and public discussed reciprocal library use, the number of Rose Township residents using the Library, and access to electronic materials through the Libby application.

UNFINISHED BUSINESS - None

NEW BUSINESS

1. Update and Discussion – Forensic Audit

The Board reviewed progress on obtaining proposals for a forensic audit. The Supervisor contacted by email Plante Moran, Pfeffer, Hanniford & Palka, and Allen C. Young & Associates. Preliminary comparisons are in the board packet. A scope of work was provided. Plante Moran has responded. Waiting to hear from the other two. Treasurer Jobes and Supervisor Stilwell will meet with the firms.

Public Comment: questions regarding process and companies contacted; request to have prospective company(s) come before the board to learn how they do business, their experience, and the municipalities they have worked for; request to learn who other municipalities have used.

The board discussed process. Attorney Delzer suggested getting a general idea of cost to determine whether the audit fees might be above \$40,000 and will require obtaining sealed bids. He also suggested having the firms do presentations to the board with a decision to be made at the regular monthly board meeting. The Board generally agreed to obtain preliminary cost information, narrow the firms under consideration, and have selected firms present to the Board.

No action taken.

2. Consideration and Possible Adoption of Resolution 2026-27 - Limiting Employer Contribution to the Township 401(a) Defined Contribution Retirement Plan to Base Pay Only

The Board considered Resolution 2026-27, establishing base pay as the compensation basis for calculating the Township employer contribution to the 401(a) Defined Contribution Retirement Plan. The resolution excludes overtime, bonuses, longevity pay, lumpsum payments, benefit opt-out payments, unused leave payments, severity reimbursements, stipends and other non-base compensations from the calculations of the Township employee or retirement contributions. This would apply to compensation after the effective date.

Public Comment: a resident commented on potential future changes to the contribution amount and generally supported the resolution

Motion by Treasurer Jobes to adopt Resolution 2026-27, a resolution limiting the Township employer contribution to the 401(a) Defined Contribution Retirement Plan to base pay only as presented establishing base pay as a compensation basis for the Township employer retirement contribution subject to the terms and conditions contained within the resolution and to authorize the appropriate Township officials to execute any required plan amendment related documents necessary to implement the resolution. Supported by Trustee Maher. A roll call vote was taken. Miller – yes; Bordeau – yes; Maher – yes; Jobes – yes; Stilwell – yes. The motion was carried 5/0.

3. Resolution 2026-29 - Amendment to 401(a) Retirement Plan Employee Voluntary After-Tax Contributions

Public Comment: None

A revised resolution was presented according to the requirements provided by John Hancock, the Township's 401(a) plan manager. The Board discussed allowing employee voluntary after-tax contributions based on base pay and establishing a maximum employee contribution of 90% while the Township (employer) contribution is 10%, subject to the plan terms and applicable limits.

Motion by Treasurer Jobs that Rose Township adopts Resolution 2026-29, a resolution amending Resolution 2026-25, to apply employee voluntary after-tax contributions to base pay as presented and to authorize the appropriate Township officials to execute the required plan necessary for implementation. Supported by Trustee Maher. A roll call vote was taken. Stilwell – yes; Miller – yes; Jobs – yes; Bordeau – yes; Maher – yes. The motion was carried 5/0.

4. 2026 Master Plan Amendment - Rose Center/Hickory Ridge Sub-Area and Future Land Use Map

The Board reviewed amendments adopted by the Planning Commission on August 13, 2026, including elimination of the Rose Center/Hickory Ridge Sub-Area from the 2018 Master Plan, removal of related references, amendment of the Future Land Use Map consistent with "Map 2 - Future Land Use Draft Jan 2026," (previously referred to as "Option A") and removal of the black-dotted lines outlining the former sub-area.

The Board noted that the Future Land Use Map is a Master Plan policy document and does not itself rezone property; any future zoning changes remain subject to applicable zoning and rezoning procedures.

Public Comment: resident requested to have public comment after board discussion; second resident agreed

Motion by Treasurer Jobs that Rose Township Board of Trustees adopt Resolution 2026-32 Master Plan amendments adoption approving the amendments of the 2018 Rose Township Master Plan as adopted by the Planning Commission on August 13, 2026, including the elimination of the Rose Center/Hickory Ridge sub-area, modification and future land use consistent with Map 2 and removal of black dotted lines outlining the former sub area and authorize the Township Supervisor and Clerk to take the necessary actions to finalize the amendment. Supported by Trustee Maher. A roll call vote was taken. Maher - yes; Bordeaux - yes; Miller - yes; Jobs - yes; Stillwell - yes. The motion was carried, 5-0.

5. Cancel Planning Commission Meeting - October 1, 2026

Motion by Treasurer Jobs to cancel the Planning Commission meeting scheduled for October 1, 2026. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC COMMENTS

Residents raised the following concerns:

- The Rosell Road/Buckhorn Creek culvert closure and detour, including sight-distance, emergency-access, winter travel, school-bus, and farm-equipment safety concerns. Residents requested additional information regarding the expected duration of the closure and possible temporary measures.
- The proposed mining and possible data-center-related development in Springfield Township and potential impacts on nearby Rose Township property.

REPORTS

Clerk / Cemetery

Cemetery stumps have been removed. Election preparations for the November 3 election are underway, and ballots were approved today.

NOCFA

The NOCFA report included hose-testing results for approximately 13,300 feet of hose. The average hose age was reported at approximately 16 years, with about 30% at least 20 years old; approximately 50% of the inventory was identified for replacement, estimated at approximately \$20,000. Annual SCBA (self-contained breathing apparatus) testing was underway, and replacement of SCBA units around 2030 was estimated at approximately \$425,000. Recent trench-rescue training was also discussed, including its use during an Oxford incident. These are anticipated expenses that need to be funded by Rose and Holly Townships.

Trustee Bordeau - Neighbor-2-Neighbor / HAYA / Library / ZBA

Trustee Bordeau reported on preliminary Civic Center Park playground concepts and plans to obtain additional resident feedback. The proposed concepts included an inclusive playground, walking trail, workout area, and possible parking changes. The next Neighbor-2-Neighbor program will feature an insurance broker discussing homeowner coverage. She also reported on research concerning speed and safety issues on Milford Road, including the possibility of requesting a formal speed and safety analysis. The HAYA contract had been signed.

Trustee Maher - NoHaz / Heritage Committee

Trustee Maher reported that three large problematic stumps had been removed at the cemeteries and that two estimates are being requested for cleanup, fill, and seeding. There is an upcoming household hazardous-waste collection event on Saturday, Sep. 12. He will be in the Township office parking lot on Friday afternoon from 3-5 to collect small items from residents such as batteries and paint, so they don't have to make a trip on Saturday. Any large loads should be brought by residents to the collection site on Saturday. The Township pays the fees, so it's free to residents.

Treasurer – Treasury / Planning Commission

The Planning Commission has been busy, and there are a few other things coming up with the moratorium on data centers. The Treasurer's office is coming to the end of tax

season collection. The new accounting department processes are in place. They are flowing, and things are moving well there. They temporarily handled some FOIA requests and made a resolution to fulfill the requests. If that needs to go back [to the Clerk's office], we should talk about that offline. Welcomed public feedback on packet contents to help them better understand what's going on at the Township. Would like to learn from the public how the Township can give residents more information up front. We are doing an inventory piece, has talked to Steve about some things that he may need for tracking complaints.

Parks and Recreation

The Supervisor reported that he has gotten three different bids for maintenance of the fence at Dearborn Park, including power washing and staining. The matter will be brought back to the Board for consideration.

Attorney – No report.

Supervisor

The Building Department issued 35 permits in August: 12 building, 9 electrical, 9 mechanical, and 5 plumbing. The GovWell online permitting system went live September 1, allowing online applications, inspections, plan review, invoicing, and credit-card payments. The Department also reported 16 complaints and 12 inspections related to property maintenance and zoning enforcement.

Regarding the Rosell Road closure for the culvert issue, it was an emergency situation, so that's the reason for the timeline. EGLE is involved. A culvert larger than 5 ft is considered a bridge, and they cannot just put in a new one. They want to widen it and allow the rivers to be naturally flowing. Engineering studies have to be done. The Township will continue to seek information and advocate for progress. Regarding Springfield Township, it's the same situation. The board has written letters and has been involved with the STEP committee, but that's all we can do. We have no voting power regarding how the matter of the proposed mining proceeds. It is known that this board does not want the mining operation.

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:30 pm

Respectfully submitted: Diane Hill, Deputy Clerk/Recording Secretary