

Monday Meeting Rose Township Board of Trustees
MINUTES
March 30, 2026

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 10:29 am

ROLL CALL

PRESENT: Stilwell, Bourdeau, Maher

ABSENT Miller, Jobes

Motion by Trustee Maher to excuse Clerk Miller and Treasurer Jobes. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 3/0.

APPROVAL OF AGENDA

Supervisor Stilwell asked to add New Business, Item #5 – Spring Cleaning for Old Township Hall

Motion by Trustee Maher to approve the agenda with the addition of New Business, Item #5. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 3/0.

PRESENTATION

Michigan Works, Mikayla Konopka - gave an overview of their internship program and presented a brochure with additional services provided by their agency.

OLD BUSINESS

1. Review Office Closure Policy (Scheduled Holidays)

To be addressed at the next Monday meeting, April 13, 2026.

2. Review of Salary/Compensation Studies

To be addressed at the next Monday meeting, April 13, 2026.

NEW BUSINESS

1. Approval to Participate in Michigan Works Partnership

Discussion regarding using interns for specific projects in the Township offices.

Motion by Supervisor Stilwell to approve participating in the Michigan Works Partnership. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 3/0.

2. Caster Service Agreement

Discussion regarding approving a service agreement with Rodger Caster – approval for him to remove the hay at Dearborn Park in exchange for his services as follows: providing heavy equipment for clean-up day, grading of parking lot at Dearborn Park, fall rough cut at Dearborn Park.

Motion by Trustee Maher to approve the service agreement between Rose Township and Rodger Caster as proposed. Supported by Trustee Bourdeau. A roll vote was taken. Stilwell – yes; Bourdeau – yes; Maher – yes. Absent/Excused: Miller, Jobes. The motion was approved 3/0.

3. Review Cleaning Proposals

Three carpet-cleaning estimates were available for review: Sunset Maintenance, Orion Cleaning Service, and Greener Method.

Quote from Sunset Maintenance for regular cleaning of the Old Township Hall (add-on to current services).

Motion by Trustee Maher to approve the Sunset Maintenance quote for a one-time carpet cleaning for \$625 and to approve the following additional cleaning services at the Old Township Hall – monthly cleaning @ \$65 and two annual deep cleanings at \$1,700 each. Supported by Trustee Bourdeau. A roll call vote was taken. Bourdeau – yes; Maher – yes; Stilwell – yes. Absent/Excused: Miller, Jobes. The motion was carried 3/0.

4. Employee Benefits

To be addressed at the next Monday meeting, April 13, 2026.

5. Spring Cleaning for Old Township Hall

Discussed under New Business, Item #3

REPORTS

1. Reports & Updates – Review of Action Items

Trustee Maher

- NoHaz is April 18 – he will be at the Township Office from 3:00-5:00 pm on Friday, April 17 to collect small items to take to the collection site
- Mill Pond Dam petition received sufficient signatures to advance to the County Board of Commissioners. If approved, Water Resources will be responsible for establishing a legal lake level. From there, the courts will establish a Special Assessment District

Trustee Bourdeau

- Considering ideas for refreshing Neighbor-2-Neighbor
- Requested clarification on the efforts of the Holly Township Library to become a district library

Building/Zoning – McGee

- Presented ideas for directional signs for the Township Offices (people still go to the historic building by mistake)
- Will attend planning training in Frankenmuth on May 13. Some of the members of staff and the Planning Commission are also attending.

Deputy Cler Hill

- ADA website compliance – website has had a facelift. The next step will be re-organizing content to be more user-friendly and easier to navigate. Hope to add a search feature. Then the site will be reviewed for any non-compliance issues and updated to comply. The deadline for compliance is April 2027
- Gave an overview of the Intermediate School District proposed enhancement millage that will be on the August 4 ballot

PUBLIC COMMENTS - limit to 3 minutes

Requested clarification on district library proposal; suggested two directional signs for the offices and “historic hall”

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 12:01 pm.