

Regular Meeting Rose Township Board of Trustees
MINUTES
February 11, 2026

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER - Supervisor Stilwell called the meeting to order at 7:00 pm

ROLL CALL

PRESENT: Stilwell, Miller, Jobes, Bourdeau, Maher

ABSENT: None

APPROVAL OF AGENDA

Supervisor Stilwell asked to remove cancellation of Planning Commission from New Business, Item #2; Trustee Bourdeau asked to add a presentation from Holly Township Library

Motion by Trustee Maher to approve the agenda as amended. Supported by Treasurer Jobes. A voice vote was taken. All present voted yes. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

- Minutes of Regular Board Meeting- 01/14/2026
- Minutes of Monday Special Meetings - 01/26/2026, 02/02/2026, 02/09/2026
- Building Department Reports - January 2026
- N.O.C.F.A.
- Financial Reports
- HAYA
- Treasurers Report - due Quarterly

Motion by Clerk Miller to approve the Consent Agenda as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PRESENTATIONS

Data Centers - Steve McGee, Building & Zoning Administrator
Holly Township Library - Greg Hayes, Director

UNFINISHED BUSINESS - None

NEW BUSINESS

1. Rezoning request of 9.03 acres undeveloped land on Demode Road, west of Hickory Ridge Road (Parcel ID# 06-19-401-015) from AG/RP to R-IR.

Public Comment: asked if that was the property where the pipeline goes through

Motion by Trustee Maher to approve rezoning 9.03 acres of undeveloped land on

Demode Road, west of Hickory Ridge Road, Parcel ID# 06-19-401-015, from AG/RP to R-1R and removing the Special Land Use Permit. Supported by Treasurer Jobes. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

2. Cancel March Meeting for Zoning Board of Appeals

Motion by Treasurer Jobes to cancel the Zoning Board of Appeals meeting on March 3, 2026 due to lack of business. Supported by Trustee Maher. A voice vote was taken. All present vote yes. The motion was carried 5/0.

3. Request Planning Commission to Create an Ordinance for Data Centers

Public Comments: asked to engage the Fire Department in developing the ordinance; concern expressed about a data center without a municipal water supply; asked to make a reasonable attempt to address reasonable expectations and create strict and clear criteria; will need technical knowledge to create the ordinance; combine with other townships and share the cost of technical expertise to create the ordinance; there are application fees for permits; budget for fees

Motion by Treasurer Jobes to direct the Planning Commission to create an ordinance for data centers. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 5/0.

4. Establish a Renewable Energy Source Use Moratorium for Rose Township - Proposed Resolution 2026-XX

Public Comment: recommend not to approve (adoption will vacate provisions in current ordinance); a second recommendation not to approve

No action taken.

5. Building Department Permit Fees for Electrical, Plumbing, and Mechanical Permits - Proposed Resolution 2026-XX

Building/Zoning Administrator, Steve McGee, provided an overview of the proposed fees. The new fees apply to new builds only and are based on the rates of the ICC (International Construction Code). The base permit rate was increased from \$75 to \$95 so that the Fire Authority can provide the green street address sign for all new builds.

**RESOLUTION NO. 2026-02
A RESOLUTION TO ADOPT BUILDING DEPARTMENT PERMIT FEES
FOR ELECTRICAL, PLUMBING, AND MECHANICAL PERMITS**

**ROSE TOWNSHIP
OAKLAND COUNTY, MICHIGAN**

WHEREAS,

Rose Township is responsible for the administration and enforcement of the State Construction Code pursuant to **1972 PA 230, as amended (MCL 125.1501 et seq.)**; and

WHEREAS,

Section 22 of the State Construction Code Act (MCL 125.1522) authorizes enforcing agencies to establish fees to defray the cost of administering and enforcing the code; and

WHEREAS,

The Rose Township Building Department issues permits and conducts plan review and inspections for **building, electrical, plumbing, and mechanical work** within the Township; and

WHEREAS,

The Township Board finds it necessary and reasonable to adopt updated permit fee schedules to ensure that the costs of administration, plan review, inspections, and enforcement are appropriately recovered; and

WHEREAS,

The proposed Building, Electrical, Plumbing, and Mechanical Permit Fee Schedules have been reviewed and determined to be consistent with Township operations and statutory authority.

NOW, THEREFORE, BE IT RESOLVED that:

1. **The Rose Township Board hereby adopts the Building Permit Fee Schedule**, as attached hereto and incorporated by reference, to be effective on the date stated below.
2. **The Rose Township Board hereby adopts the Electrical Permit Fee Schedule**, as attached hereto and incorporated by reference, to be effective on the date stated below.
3. **The Rose Township Board hereby adopts the Plumbing Permit Fee Schedule**, as attached hereto and incorporated by reference, to be effective on the date stated below.
4. **The Rose Township Board hereby adopts the Mechanical Permit Fee Schedule**, as attached hereto and incorporated by reference, to be effective on the date stated below.
5. The adopted fee schedules shall apply to all permits applied for **on or after March 1, 2026**.
6. All previously adopted resolutions or fee schedules inconsistent with this resolution are hereby **rescinded to the extent of the inconsistency**.
7. The Building Official and Township Treasurer are authorized to implement and administer the adopted fee schedules in the normal course of Township business.

BE IT FURTHER RESOLVED that:

The attached fee schedules shall be maintained on file at the Township offices and made available to the public.

Motion by Trustee Maher to approve Permit Fees for electrical, plumbing, and mechanical permits, Proposed Resolution 2026-02, as presented. Supported to Supervisor Stilwell. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC COMMENTS

Engage neighbors as “good Samaritans” to do snow removal and/or mowing for seniors and disabled; asked for participation in a citizen-only petition drive to place the issue of voter ID on the November ballot

REPORTS

Clerk /Cemetery – Clerk Miller

- Preparing for the August 4 Primary and November 3 general elections
- Cemeteries – former Chair, Jan Jensen, passed away on January 26

N.O.C.F.A. – Supervisor Stilwell

- 2025 Audit completed
- 145 runs in January; 17 out-of-district
- Tanker #3 breakdown, repair cost approx. \$5k

Trustee Bourdeau /N-2-N/HAYA/Library/ZBA

- HAYA has new email: office@hollyarea.com
- Neighbor-2-Neighbor was well-attended; notes sent to supervisor
- Library – covered in presentation
- ZBA did not meet

Trustee Maher/ NoHaz/Heritage Committee

- Set aside an area in your home to collect items for the NoHaz collections this year (dates TBA)
- Deputy Supervisor applied for a grant to address the issue of Oriental Bittersweet at Rose Ponds Park
- Mill Pond Committee (Holly) is meeting tonight; they are meeting on 2/18 with the Water Resources Commission
- Heritage Committee is having their meeting and conducting a walking tour of Rose Corners and Buckhorn Village on March 1 at 1:30 pm

Treasurer Jobes/ Planning Commission

- Tax collection is coming to a close this week; taxes can be deposited in the drop box and can also be paid at Choice One Bank
- Need to review funds with the accountant and adjust at the end of the year
- Submitted reports to the accountant for the audit

Parks and Recreation -Supervisor Stilwell

- Grant written by the Deputy Supervisor

Attorney – not present

Supervisor Stilwell

- Building Department – 12 permits issued; 11 complaints received; 15 inspections completed
- Board of Review in full swing Don Purdie – members Shannon Thompson, Don Purdie, and I attended training. Andy Ziegler has completed necessary requirements and is ready
- If you are interested in getting involved with the Township, email supervisor@rosetownship.com

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:33 pm

Dated: February 12, 2026

Debbie Miller, MMC MiPMC III
Rose Township Clerk

ROSE TOWNSHIP BUILDING PERMIT FEE SCHEDULE

ROSE TOWNSHIP BUILDING DEPARTMENT

9080 Mason Street, Holly, MI 48442

248-634-0290

MONDAY THRU THURSDAY 8:30 am – 4:30 pm

FOR OFFICE USE ONLY

Do not submit fees with bldg. permit application. You will be apprised of fees due when permit is ready for pickup.

Residential	Fee	Quantity	Total\$
Base Permit Fee plus any of the following required below:	95	1	95
Inspections & Reinspection's New residential requires min 7 - footing, trench, backfill, sand, rough, insulation, final	65		
Single Family Dwelling - w/crawl space or basement (garage inc.)	ICC rate		
Garages - Free standing or attached	0.15/sq. ft		
Additions - w/crawl space or basement	0.15/sq. ft		
Remodeling - based upon construction value per \$1,000	\$8/\$1,000		
Pole Barns - up to 3,000 sq. ft.	0.15/sq. ft		
Pole Barns - 3,001 sq. ft.+	\$450base+ 0.10/sq. ft		
Sheds - 201 sq. ft.+	0.10/sq. ft		
Swimming pools - above ground	\$25		
Swimming pools - in ground	\$75		
Porches/decks/balconies	\$45		
Demolition of residential/accessory structure	\$75		
New Mobile home in mobile home park	\$75		
Commercial, Industrial, other fees			
Base Permit Fee plus any of the following required below	\$100		
Inspections & Reinspection	\$65		
Commercial Building	0.45/sq. ft		
Commercial Pole Structure up to 3,000 sq. ft.	0.25/sq. ft		
Commercial Pole Structure 3,001 sq. ft.+	\$750base+ 0.15/sq. ft		
Commercial Remodeling - based upon construction value per \$1,000	\$15/\$1,000		
Demolition of commercial structure	75		
Sign - Ground	\$0		
Sign - Building	25		
Additional Fees Exempt from Base Fee			
Registration of Michigan Builders License	15		
Construction Plan Review - per hour & fraction thereof	75	1	75
Special Inspections/consultations - per hour	65		
Temporary C of O (90 day maximum)	75		



Township of Rose

Oakland County Michigan

Supervisor Brad Stilwell – Clerk Debbie Miller – Treasurer William Jobs – Trustee Debra Bourdeau – Trustee Mike Maher

ROSE TOWNSHIP MECHANICAL PERMIT FEE SCHEDULE

COMMERCIAL, INDUSTRIAL, RESIDENTIAL

Description - Residential	Fee	No.
Total permit fee for new single-family dwelling (includes 2 inspections, rough & final only) (single heating & AC system)	\$250	
Description - Commercial, Industrial & Other Residential		
Base permit fee (1 inspect)+ any of the following req'd items	\$75	
Additional inspections & re inspections	\$65	
Commercial Equipment - up to 200,000 BTUs	\$90	
Over 200,000 BTUs	\$110	
Fuel Burning equipment (new, converted or replaced)***	\$45	
Humidifier & Electronic air cleaners- each	\$15	
Gas or solid fuel manufactured fireplaces	\$75	
Factory built chimney	\$25	
Duct System or Hydronic Heat Piping	\$25	
Solar Equipment per panel (piping fee & tank included)	\$25	
New gas piping - each outlet	\$8	
Exhaust Fans	\$8	
Flue Damper- Vent Damper	\$8	
Commercial Range Hoods	\$30	
Fire Suppression System	\$45	
Central A/Cup to 8 hp	\$45	
Over 8 hp	\$65	
Additional Fees Exempt from Base Fee		
Registration of Mechanical Contractor	\$15	
Mechanical Plan Review - per hour and fraction thereof	\$65	
Inspection pertaining to sale of property	\$100	
Special Inspections and any not covered above/ hr	\$65	
LPG Tanks separate permit from LPG Company (piping fee included)	\$50	
Code now requires replacement units to have separate Electrical permit pulled for reconnects.		

9080 Mason Street, Holly, MI 48442 Phone: 248-634-7551 www.roseship.com



Township of Rose

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ROSE TOWNSHIP PLUMBING PERMIT FEE SCHEDULE

COMMERCIAL, INDUSTRIAL, RESIDENTIAL

Description	Fee	No.
Total permit fee for new single-family dwelling (includes 2 inspections, rough & final only)	\$250	
Registration: Plumbing Contractor/Master 1 yr or 3 yrs	\$1/yr	
Base permit fee (1 inspection) plus any of the following req'd	\$75	
Stacks, Vents, Conductors - each	\$8	
Any pumps (including sumps) & sewage ejectors - each	\$12	
Fixtures - each	\$8	
Water Connected Appliance & Equipment - each	\$8	
Laundry Tray and/or box-each	\$8	
Floor Drains, Special Drains & Trap - each	\$8	
Subsoil Drains (weep tile) & connections - Bldg drain sewer	\$15	
Sill Crocks - each	\$8	
Water Softener	\$8	
Residential Water Distribution Pipe (1" diam. Or less)	\$15	
Commercial Water Distribution Pipe:		
1 ¼ - 1 ½" Diam - each	\$35	
Over 1 ½" Diam - each	\$55	
Backflow Prevention Devices - each	\$8	
Laboratory, hospital, clinic fixtures - each	\$8	
Additional Inspections & reinspections & reconnections	\$65	
Additional Fees Exempt from Base Fee		
Water Heater Replacement	\$65	
Plumbing Plan Review - per hour and fraction thereof	\$65	
Inspection pertaining to sale of property	\$100	
Special Inspections or any inspection not covered above/ hr	\$65	
New Mobile Home (in mobile home park)	\$100	

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