

**Regular Meeting Rose Township Board of Trustees  
MINUTES  
December 10, 2026, 7:00 p.m.**

Location: Township Office, 9080 Mason Street, Holly MI 48442

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Stilwell, Miller, Jobes, Bourdeau, Maher

**ABSENT:** None

**APPROVAL OF AGENDA**

**Motion by Trustee Maher to approve the agenda as presented. Supported by Treasurer Jobes. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**APPROVAL OF CONSENT AGENDA**

- Minutes of Regular Board Meeting – 11/12/2025
- Special Monday Meeting Minutes – 11/24/2025, 12/1/2025, 12/08/2025
- Building Department Reports – November 2025
- N.O.C.F.A. – No November Meeting
- Financial Reports
- HAYA
- Treasurers Report – due Quarterly

**Motion by Treasurer Jobes to approve the Consent Agenda as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**PUBLIC HEARINGS - None**

**PRESENTATIONS – None**

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

1. Approval of Resolution to Approve the 2026 Poverty/Hardship Exemption Guidelines and Approve the 2026 Rose Township Poverty/Hardship Exemption Application Form, Proposed Resolution 2025-39.

Public Comment: none

**Resolution to Accept the 2026 Poverty/Hardship Exemption Application Form  
And Resolution Setting 2026 Poverty/Hardship Exemption Guidelines (One-Year, 175% FPL)**

**ROSE TOWNSHIP  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION NO. 2025-39**

**2026 POVERTY/HARDSHIP EXEMPTION GUIDELINES**

**WHEREAS**, MCL 211.7u requires local assessing units to adopt poverty exemption guidelines that set income and asset levels for determining eligibility for a poverty/hardship property tax exemption; and

**WHEREAS**, the State of Michigan requires that local units adopt updated guidelines annually and prohibits adopting guidelines for more than one assessment year at a time; and

**WHEREAS**, Rose Township desires to provide reasonable and meaningful relief to qualifying residents while remaining compliant with state law; and

**WHEREAS**, the Township has determined that income limits based on **175% of the Federal Poverty Guidelines** represent a fair and responsible standard for determining resident eligibility in 2026; and

**WHEREAS**, the Township Board wishes to formally establish poverty/hardship exemption guidelines for the **2026 assessment year only**.

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby adopts the following for the 2026 assessment year:

1. The Township shall use income limits equal to 175% of the Federal Poverty Guidelines, adjusted for household size, as published by the U.S. Department of Health and Human Services, for use in determining poverty/hardship property tax exemptions.
2. These guidelines apply only to the 2026 assessment year and shall be readopted, modified, or superseded prior to any future assessment year as required by Michigan law.
3. Asset limits remain set at \$40,000, excluding the principal residence and one primary vehicle.
4. The 2026 income table (Households 1–8 persons) shall be incorporated by reference into the Township's official 2026 Poverty/Hardship Exemption Application.
5. The Board of Review is authorized and directed to apply these standards consistently for all applicants during the 2026 assessment year.
6. **BE IT FURTHER RESOLVED** that the Supervisor, Treasurer, and Assessor are authorized to distribute the application to the public and ensure it is available on the Township's website and within Township offices.

**BE IT FURTHER RESOLVED** that copies of these guidelines shall be made available to the public and posted with the Township's exemption application materials.

Adopted this 10<sup>th</sup> day of December, 2025.

Roll Call Vote:

**Motion by Trustee Maher to approve the 2026 Poverty/Hardship Exemption Guidelines and the 2026 Poverty/Hardship Application as presented, Proposed Resolution 2025-39. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes.**

**YES votes: Bourdeau, Miller, Maher, Stilwell, Jobes**  
**NO votes: None**  
**Absent/Excused: None**

2. Appointments to Planning Commission, Proposed Resolutions 2025-40, 2025-41, and 2025-42

Public Comment: support to reappoint Michael Brooks

**ROSE TOWNSHIP**  
**OAKLAND COUNTY, MICHIGAN**

**Resolution 2025-40**

**Resolution to Appoint Member Michael Brooks to the Planning Commission for a term expiring December 2028.**

**WHEREAS**, the Rose Township Planning Commission is composed of members appointed by the Township Supervisor with approval of the Township Board; and

**WHEREAS**, member Mike Brooks has a term expiring on December 31, 2025, and has expressed willingness to continue serving the community; and

**WHEREAS**, Mr. Brooks has contributed significantly to site plan reviews, ordinance discussions, and public engagement;

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby appoints Michael Brooks to a one-year term beginning January 1, 2026, and ending December 31, 2028.

**Motion by Clerk Miller to appoint Michael Brooks to the Planning Commission for a term beginning January 1, 2026 and ending December 31, 2028, as presented, Proposed Resolution 2025-40. Supported by Treasurer Jobes. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**YES votes: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO votes: None**  
**Absent/Excused: None**

**ROSE TOWNSHIP**  
**OAKLAND COUNTY MICHIGAN**

**Resolution 2025-41**

Resolution to appoint Jason Wayman to the Planning Commission for a term expiring December 31, 2025,

**WHEREAS**, the Rose Township Planning Commission is composed of members appointed by the Township Supervisor with approval of the Township Board; and

**WHEREAS**, member Jason Wayman has a term expiring on December 31, 2025, and has expressed willingness to continue serving the community; and

**WHEREAS**, Mr. Wayman has provided consistent leadership and thoughtful review of township development matters;

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby appoints Jason Wayman to a three-year term beginning January 1, 2026, and ending December 31, 2028.

**Motion by Trustee Bourdeau to appoint Jason Wayman to the Planning Commission for a term beginning January 1, 2026 and ending December 31, 2028, as presented, Proposed Resolution 2025-41. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**YES votes: Maher, Bourdeau, Miller, Jobes, Stilwell**

**NO votes: None**

**Absent/Excused: None**

**ROSE TOWNSHIP**

**OAKLAND COUNTY, MICHIGAN**

**Resolution 2025-42**

**Resolution to Appoint Member Donald Speace to the Planning Commission for a term expiring December 2026**

**WHEREAS**, the Rose Township Planning Commission is composed of members appointed by the Township Supervisor with approval of the Township Board; and

**WHEREAS**, member Don Speace has a term expiring on December 31, 2025, and has expressed willingness to continue serving the community; and

**WHEREAS**, Mr. Speace has contributed actively to Planning Commission deliberations, zoning evaluations, and public engagement;

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby appoints Donald Speace to a one-year term beginning January 1, 2026, and ending December 31, 2026.

**Motion by Treasurer Jobes to appoint Donald Speace to the Planning Commission for a term beginning January 1, 2026 and ending December 31, 2026, as presented, Proposed Resolution 2025-42. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**YES votes: Bourdeau, Jobes, Maher, Miller, Stilwell**

**NO votes: None**

**Absent/Excused: None**

3. Appointments to Zoning Board of Appeals, Proposed Resolutions 2025-43 and 2025-44.

Public Comment: support to reappoint Michael Brooks; support to reappoint Ziegler

**ROSE TOWNSHIP  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION NO. 2025-43**

**RESOLUTION TO APPOINT MICHAEL BROOKS TO THE ROSE TOWNSHIP ZONING BOARD OF APPEALS**

**WHEREAS**, the Rose Township Zoning Board of Appeals (ZBA) operates pursuant to the Michigan Zoning Enabling Act, Public Act 110 of 2006, the Open Meetings Act, and Rose Township Zoning Ordinance No. 151; and

**WHEREAS**, Mike Brooks has faithfully served as a regular member and Vice Chairperson of the ZBA, demonstrating professionalism, leadership, and commitment to the responsibilities of the Board; and

**WHEREAS**, the existing term for Vice Chairperson Mike Brooks is scheduled to expire on December 31, 2025; and

**WHEREAS**, the Rose Township Board wishes to reappoint Mike Brooks to a new term on the ZBA in recognition of his continued dedication and valuable service;

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby reappoints Michael Brooks as a regular member and Vice Chairperson of the Zoning Board of Appeals for a new term beginning January 1, 2026 and expiring December 31, 2028, consistent with the term requirements outlined in the ZBA Bylaws and the Michigan Zoning Enabling Act.

**BE IT FURTHER RESOLVED** that the Township Clerk shall update official records accordingly and provide notification of this appointment to the ZBA and the appointee.

**Motion by Clerk Miller to appoint Michael Brooks to the Rose Township Zoning Board of Appeals for a term beginning January 1, 2026 and ending December 31, 2028, as presented, Proposed Resolution 2025-43. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0**  
**YES votes: Stilwell, Maher, Jobes, Miller, Bourdeau**  
**NO votes: None**  
**Absent/excused: None**

**ROSE TOWNSHIP  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION NO. 2025-44**

**RESOLUTION TO APPOINT ANDREW ZIEGLER TO THE ROSE TOWNSHIP ZONING BOARD OF APPEALS**

**WHEREAS**, the Rose Township Zoning Board of Appeals (ZBA) is established pursuant to the Michigan Zoning Enabling Act, Public Act 110 of 2006, and operates under the Rose Township Zoning Ordinance and the ZBA Bylaws adopted February 6, 2018; and

**WHEREAS**, Andrew Ziegler has served as a regular member of the ZBA, bringing thoughtful analysis, professionalism, and dedication to the Board; and

**WHEREAS**, Andrew Ziegler's current term is set to expire on December 31, 2025; and

**WHEREAS**, the Rose Township Board desires to appoint Andrew Ziegler to continue his service on the ZBA;

**NOW, THEREFORE, BE IT RESOLVED** that the Rose Township Board hereby reappoints Andrew Ziegler as a regular member of the Zoning Board of Appeals for a new three-year term beginning January 1, 2026 and expiring December 31, 2028, in accordance with ZBA term provisions.

**BE IT FURTHER RESOLVED** that the Township Clerk shall update official township records and notify the ZBA and the appointee of this reappointment.

**Motion by Treasurer Jobes to appoint Andrew Ziegler to the Rose Township Zoning Board of Appeals for a term beginning January 1, 2026 and ending December 31, 2028, as presented, Proposed Resolution 2025-44. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0/**  
**YES votes: Miller, Bourdeau, Jobes, Maher, Stilwell**  
**NO votes: None**  
**Absent/Excused: None**

Clerk Miller swore in the new appointments to the Planning Commission and the Zoning Board of Appeals.

4. North Oakland County Household Hazardous Waste Interlocal Agreement, Proposed Resolution 2025-45

Public Comment – None

**Rose Township**  
**Oakland County Michigan**

**2025-44 Resolution Approving the 2026 NoHaz Interlocal Agreement and Appointing a NoHaz Advisory Board Representative**

**WHEREAS**, the northern cities, villages, and townships in Oakland County are committed to protecting the natural environment and preventing toxic materials from entering waterways and landfill resources; and

**WHEREAS**, improper handling and disposal of toxic and poisonous household chemicals pose health risks to residents; and

**WHEREAS**, there is a recognized need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

**WHEREAS**, collection events for household hazardous waste are widely accepted as the safest method for residents to dispose of toxic household materials and allow participating communities to benefit from consolidated services and economies of scale; and

**WHEREAS**, Oakland County, through its Planning and Local Business Development Division, has joined with northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NoHaz); and

**WHEREAS**, the NoHaz Consortium has developed a coordinated household hazardous waste collection program; and

**WHEREAS**, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and operational responsibilities for both Oakland County and participating communities, and further identifies Oakland County's role in administering the NoHaz program; and

**WHEREAS**, the NoHaz Interlocal Agreement establishes a NoHaz Advisory Board to assist in the development and implementation of the NoHaz program.

**NOW, THEREFORE, BE IT RESOLVED** that Rose Township hereby approves the attached 2026 NoHaz Interlocal Agreement and authorizes the Township Supervisor to execute the agreement. **BE IT FURTHER RESOLVED** that Rose Township will not charge residents a fee to participate in the 2026 NoHaz collection events.

**BE IT FURTHER RESOLVED** that Trustee Mike Maher is hereby appointed as Rose Township's official representative to the NoHaz Advisory Board for 2026, to work with the Oakland County Planning and Local Business Development Division as needed for program planning and coordination.

**Motion by Treasurer Jobes to participate in the 2026 NoHaz Interlocal Agreement as presented; to authorize the Township Supervisor to execute the agreement on behalf of Rose Township; to waive any resident participation fee for the 2026 program year; and to appoint Trustee Mike Maher as Rose Township's representative to the NoHaz Advisory Board, Proposed Resolution 2025-45. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**YES votes: Jobes, Miller, Maher, Bourdeau, Stilwell**

**NO votes: None**

**Absent/Excused: None**

5. Move Planning Commission Meeting to January 15, 2026, 7:00 pm

**Motion by Treasurer Jobes to move the Planning Commission meeting to January 15, 2026. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

#### **ANNOUNCEMENTS**

- NOCFA – December 23, 2026, 6:30 pm
- Neighbor-2-Neighbor – does not meet in December
- Zoning Board of Appeals - January 6, 2026
- Board of Trustees – January 14, 7:00 pm, 9080 Mason St
- Planning Commission – January 15, 2026, 7:00 pm, 9080 Mason St
- NOCFA – January 27, 2026, 6:30 pm
- Neighbor-2-Neighbor – January 28, 2026, Old Township Hall

## **PUBLIC COMMENTS – None**

### **REPORTS**

- Clerk Miller
  - Attended Clerks Master Class with deputy clerk
- Cemetery (Clerk Miller) – no meeting
- N.O.C.F.A. (Supervisor Stilwell)
  - Union negotiations ongoing
- Planning Commission – no meeting
- HAYA (Trustee Bourdeau)
  - Found a new provider for Fueling Kids Futures
  - Can drop off donated toys at local businesses
  - New email: haya@hask12.org
- Trustee Bourdeau
  - No Neighbor-2-Neighbor in December
  - Holly Township Library grand opening is Dec. 13, 2-4pm
- Trustee Maher
  - Reminder to set aside household waste for next year's NoHaz events
  - Share Your Story is on Dec. 11 at 6:45 pm at the Old Township Hall
  - Mill Pond meeting for tonight has been cancelled because of the weather
- Treasurer Jobes
  - Winter taxes have gone out
  - Met with the Supervisor regarding investments and investment policies
  - Reviewing and interviewing all banks
- Zoning Board of Appeals – no meeting
- Parks and Recreation – no report
- Heritage Committee – reminder to tell others about "Share Your Rose Township Story"
- Attorney – no report
- Supervisor Stilwell
  - Building Dept. (Nov) – total permits issued = 29; implementation of SafeBuilt software underway
  - Code Enforcement – continued focus on Holly Shores Subdivision; 16 complaints received from township residents in November; 12 inspections completed; enforced 8 junk vehicles violations and one operating-a-business-from-a-home case
  - CDBG – remaining funds successfully used; paperwork submitted for next year's allocation; assisted resident with roof replacement through CDBG funding; contact the township for assistance (qualification is required)
  - Tire Collection Event in December was successful – filled  $\frac{3}{4}$  trailer (grant program is now complete)
  - Eagle Scout Project (bird houses in parks) – getting approval to donate to project
  - Merry Christmas to all – special appreciation to Laura, Diane, Kim, Steve, Bill, and Bill Delzer

**ADJOURNMENT** – Supervisor Stilwell adjourned the meeting at 7:40 p.m.