

Special Monday Meeting Rose Township Board of Trustees
MINUTES
December 1, 2025, 10:30 am

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 10:30 am

MEMBERS PRESENT – Stilwell, Miller, Jobs

MEMBERS ABSENT – Bourdeau, Maher

Motion by Treasurer Jobs to excuse Trustees Bourdeau and Maher. Supported by Supervisor Stilwell. A voice vote was taken. All present voted yes. The motion was carried 3/0.

APPROVAL OF AGENDA

Motion by Treasurer Jobs to approve the agenda as presented. Supported by Supervisor Stilwell. A voice vote was taken. All present voted yes. The motion was carried 3/0.

OLD BUSINESS - None

NEW BUSINESS

1. Review of board meeting agenda for 12/10/2025
 - Add the following agenda item to New Business: move the Planning Commission meeting to January 8, 2026
 - Change in cemetery fees: Treasurer Jobs will call the attorney to ask whether we can amend fees in policies and refer to current policies in the ordinance (rather than publishing and amending the ordinance whenever fees are changed (note: can same method be applied to all fees in the code of ordinance)
2. Review/Update 2026 Poverty/Hardship Exemption Application
 - The current application (2025) was reviewed, and current income thresholds were discussed. Treasurer Jobs will do an analysis and present numbers for the board's consideration for the 2026 application. The 2026 application must be available on January 1, so it has to be approved by the board at the December meeting.
3. DocuPet update
 - Oakland County is moving to an online app to purchase dog licenses. Licenses will be available online, by phone, and possibly at the animal shelter (unconfirmed). This is a hard change by the county. We will be trained in the system so that we can assist residents, but we will no longer be provided with dog licenses to issue to residents.
4. Reports & Updates

- Clerk Miller – six salary surveys have been returned
- Deputy Treasurer Sparks – tax bills have been mailed; the sidewalk going to the drop box needs to be shoveled (Steve will keep the walk clear)
- Thompson – working on updates for the website: forthcoming items are the 2026 Poverty/Hardship application and a link to BS&A
- Treasurer Jobes – no report/update
- Deputy Clerk Hill – no report/update
- Trustee Maher (via phone) – asked those in the office to hand out the flyers for the upcoming “Tell Us Your Story” event (Dec 11)
- McGee – presented pricing for safety vests and logo clothing items that can be purchased by those who would like to wear them; presented pricing for AED for the office (clerk to place the order); Steve and Laura are attending training for the new inspection/permit software (will need 3-4 i-pads); will be working to replace one inspector (complaints have been received); getting estimates for adding gates and door to limit access to front office area
- Deputy Supervisor Patterson-Lawrence – has submitted three applications for CDBG money to the county (waiting to hear approval status and amount awarded); roof repairs for qualifying resident start this week (from current CDBG money); OLHSA is being absorbed into CDBG.

PUBLIC COMMENTS - None

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 11:37 am.