

Regular Meeting Rose Township Board of Trustees
MINUTES
October 8, 2025

Location: Township Office, 9080 Mason Street, Holly, MI 48442

CALL TO ORDER -Supervisor Stilwell called the meeting to order at 7:00 p.m.

MEMBERS PRESENT – Stilwell, Miller, Jobes, Bourdeau, Maher

ABSENT – None

APPROVAL OF AGENDA

Supervisor Stilwell proposed two changes:

- Remove “Brookins Cemetery” from New Business, Item #2
- Add Item #3: approval of Tri-Party agreement to pave the approach at Hensel & Terrace roads

Motion by Treasurer Jobes to approve the agenda as amended. Supported by Clerk Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

- Minutes of Regular Board Meeting – 9/10/2025
- Building Department Reports – September 2025
- N.O.C.F.A. – 9/23/2025
- Financial Reports
- HAYA
- Treasurers Report

Discussion: Clarification regarding Oakland Harvesters vegetation removal charge (\$16,000, SAD-related expense, not General Fund).

Motion by Trustee Maher to approve the consent agenda as presented. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC HEARING - None

PRESENTATIONS - None.

UNFINISHED BUSINESS – None

NEW BUSINESS

1. Building Department Services – SAFEbuilt Michigan, LLC Partnership Proposal, Proposed Resolution 2025-31

Supervisor Stilwell outlined a proposal from SAFEbuilt for the following: 1) provide building services software at a one-time cost of \$2500, and 2) provide inspectors at an hourly rate as needed (this is proposed as a backup for times that our regular inspectors are not available).

Public Comment: clarification of pricing; is there data protection; how does it integrate with building department administration

Resolution No. 2025-31

ROSE TOWNSHIP RESOLUTION TO APPROVE A BUILDING DEPARTMENT SERVICES AGREEMENT WITH SAFEbuilt MICHIGAN, LLC

WHEREAS Rose Township has reviewed its current and future Building Department service needs for inspections, plan reviews, and code enforcement; and

WHEREAS SAFEbuilt Michigan, LLC has submitted a proposal dated September 25, 2025, offering professional building services, software, and support at defined hourly rates, while absorbing the associated costs of staffing, benefits, insurance, vehicles, training, and equipment; and

WHEREAS, the Board of Trustees has determined that entering into a service agreement with SAFEbuilt Michigan, LLC will provide efficient, cost-effective, and professional services to the residents of Rose Township;

NOW, THEREFORE, BE IT RESOLVED that the Rose Township Board hereby approves the proposal and authorizes the Supervisor and Clerk to execute all necessary agreements with SAFEbuilt Michigan, LLC for the provision of Building Department services.

Roll Call Vote:

Motion by: Maher

Second by: Jobes

Voting Yes: Bourdeau, Miller, Maher, Stilwell, Jobes

Voting No: None

Absent/Excused: None

Resolution declared adopted.

October 9, 2025

Motion by Trustee Maher to approve the proposal from SAFEbuilt Michigan, LLC, including Community Core software setup (\$2,500 one-time fee) and related hourly inspection services as needed per September 25, 2025 proposal. Supported by Treasurer Jobes. A roll call vote was taken. The motion was carried 5/0.

YES Votes: Bourdeau, Miller, Maher, Stilwell, Jobes

NO Votes: None

ABSENT: None

2. Tree Removal – Rose Center Cemetery

Three hazardous trees identified; bids received (some for only two trees). Quotes ranged from \$2,850 to \$4,000.

Public comment: cost comparisons, stump removal options.

Item was tabled. No action taken.

3. Triparty Approach Paving – Hensel & Terrace Roads

Project cost: \$72,000, funded through accumulated Oakland County triparty funds (no impact on Township budget).

Public Comment: how do we determine which roads, when will they be done

Motion by Treasurer Jobes to approve the Cost Participation Agreement between Rose Township and the Board of County Road Commissioners of the County of Oakland for the 2025 Approach Paving Project – Hensel and Terrace Roads (Project No. 58341), with a total estimated project cost of \$72,000. Supported by Trustee Bourdeau. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

ANNOUNCEMENTS

- NOCFA – October 28, 2025, 6:30 pm
- Neighbor-2-Neighbor – October 29, 2025, 7:00 pm, Old Township Hall
- ZBA – November 4, 2025, 7:00 pm
- Planning Commission – November 6, 2025, 7:00 pm
- Board of Trustees – November 12, 2025, 7:00 pm
- NOCFA – November 25, 2025, 6:30 pm
- No Neighbor-2-Neighbor in November

PUBLIC COMMENT

- Requests for Township support on Mill Pond Dam committee efforts (letters to absentee owners, resolution of support)
- Suggestions for testing limestone vs. chloride on roads
- Comments on local business development, cemetery maintenance, and environmental concerns
- Compliments to board for professional meetings

REPORTS

Clerk Miller

- Attended MTA Clerk's Retreat with Deputy Clerk

Cemetery Committee – Clerk Miller

- The committee will meet regarding quotes for removal of trees

N.O.C.F.A.

- 118 calls in September
- Open house scheduled October 11 at Station 1 on Grange Hall Road
- Budget development underway to transition to calendar year

Planning Commission: No meeting

HAYA – Trustee Bourdeau

- Approved \$5,000 to support student DC trip

- Haircut program planned
- Trustee Bourdeau requested clarification on remaining CDBG funds

Trustees Bourdeau

- N2N meeting - updates on road discussions, invasive bittersweet removal at Rose Ponds Park
- Library events - Oct. 18 Caramel Apple Nachos, Oct 29 Haunted Library

Trustee Maher

- NoHaz event – 77 drove; 25 participated in small collection at Township
- RCOC will be at next N2N meeting
- N2N – residents expressed concern regarding any potential impact of the proposed mining site on the Super Fund site
- Concerns about invasive species at Rose Ponds Park; suggestions for volunteers to remove
- Dam meeting is Oct. 15 in Holly

Treasurer Jobes

- Attended MTA Treasurer's Retreat
- Contacting residents with past-due taxes
- Investments are doing well; additional funds to be invested
- Good meetings with SAD representatives
- Suggested policy review for expenditure thresholds

ZBA - No Meeting

Parks & Recreation

- Final brush hogging at Dearborn Park planned

Heritage Committee – No report

Attorney -No report

Supervisor Stilwell

- Announced additional state trooper assignment to our area effective Oct. 26
- Tire collection program update – September collection received 156 tires, with next event scheduled November 1

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:10 p.m.

Submitted by Diane Hill, Recording Secretary/Deputy Clerk