

Regular Meeting Rose Township Board of Trustees
MINUTES
August 13, 2025, 7:00 p.m.

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Stilwell, Miller, Jobes, Bordaue, Maher

MEMBERS ABSENT: None

APPROVAL OF AGENDA

Motion by Trustee Maher to approve the agenda as presented. Supported by Treasurer Jobes.
A voice vote was taken. All present voted yes. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

- Minutes of Regular Board Meeting – July 9, 2025
- Building Department Report – July 2025
- Building Department Income Report – July 2025
- Summary Report – Building, Code Enforcement, CDBG Block Grant – July 2025
- N.O.C.F.A. – No Meeting, No Report
- Financial Reports
- HAYA
- Treasurers Report

Motion by Treasurer Jobes to approve the Consent Agenda as presented. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC HEARING – None

PRESENTATIONS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

1. Rose Township IT Service Agreements Between Oakland County and Rose Township – Resolution 2025-26

This is a long-standing agreement. It relates to many County IT services, but the Township uses the tax collection and credit card services.

Public Comment: regarding fees (none); whether there is a relationship with the assessing services (no)

Trustee Bourdeau noted that the email contact on Page 11, Item 21.2 needs to be updated to buildingzoning@rosetownship.com.

**Rose Township Board
Resolution of Adoption 2025-26
Agreement for I.T. Services Between
Oakland County and Rose Township**

The Rose Township Board of Trustees authorizes Rose Township Supervisor, Brad Stilwell to execute and sign the contract for I.T. Services Agreement, Pay Local Taxes between Oakland County and the Township of Rose.

NOW, THEREFORE, BE IT RESOLVED, that Rose Township Board of Trustees does hereby adopt the and execute the I.T. services Agreement with Oakland County.

Motion by Trustee Maher to approve a resolution for the IT Agreement between Oakland County and Rose Township for the purpose of providing Information Technology Services for a public body pursuant to Michigan Law. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

2. Approval of Participation in RCOC Gravel Program – Tipsico Road, Weberdale, and Rosemar Street, Resolution 2025-27.

The Township budgeted \$120k in the FY2025-26 budget for road gravel services. The work is tentatively scheduled for this year, but it's not guaranteed to start it this year and may not happen until next year. Supervisor Stilwell is requesting approval at this time to lock in a price of \$17k/ton for gravel as opposed to last year's pricing of \$23k/ton.

**ROSE TOWNSHIP
Resolution No. 2025-27**

A RESOLUTION TO APPROVE PARTICIPATION IN THE OAKLAND COUNTY ROAD COMMISSION GRAVEL PROGRAM FOR TIPSICO ROAD, WEBERDALE, AND ROSEMAR STREET

WHEREAS, the Rose Township Board recognizes the need for roadway improvements to maintain safe and accessible public roads within the Township; and

WHEREAS, the Oakland County Road Commission (RCOC) offers a Gravel Program that provides cost-effective road improvement services; and

WHEREAS, the RCOC Gravel Program will provide approximately 7,058 tons of approved gravel to improve Tipsico Road, Weberdale, and Rosemar Street, covering an estimated 4 miles of roadway, at a total cost of \$119,986; and

WHEREAS, the Rose Township Board has previously approved \$120,000 in the 2025/2026 budget for the gravel program to fund such projects; and

WHEREAS, the Road Commission may have an opening to complete this work in 2025, and if not, the project will be scheduled for early March 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Rose Township Board hereby approves participation in the Oakland County Road Commission Gravel Program for the improvements to Tipsico Road, Weberdale, and Rosemar Street at the total cost of \$119,986, with funding to come from the previously approved \$120,000 allocation in the 2025/2026 budget for the gravel program.

BE IT FURTHER RESOLVED, that the Rose Township Supervisor is authorized to execute any agreements and take all necessary actions to implement this project in coordination with the Oakland County Road Commission.

I, Debbie Miller, the duly elected Clerk of Rose Township, Oakland County, Michigan do hereby certify that the above is a true copy of a resolution adopted by the Rose Township Board of Trustees at its regular meeting held on August 13, 2025, at which time a quorum was present.

Motion by Trustee Bourdeau to approve participation in the Oakland County Road Commission Gravel Program for improvements to Tipsico Road, Weberdale, and Rosemar Street at a total cost of \$119, 986 with funding to come from the \$120k previously approved in the 2025-26 budget for the gravel program with the work scheduled for completion in 2025 if an opening is available or in early 2026 if not. Supported by Clerk Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

3. Quotes for Landscaping projects for the Township Office at 9080 Mason Street.

Proposals were received as follows:

- M&A Driveway and Garden Services – \$948
- HRJ Landscaping LLC - \$6,800
- Dylan Smith - \$1,000 - \$1,500 (with option to replace sign base for \$100)

Public Comment: None

Motion by Trustee Maher to approve M&A Driveway and Garden Services for this location if he will match replacing the rotted raised beds at the Township sign for \$100 as a contingency which will put his total at \$1,048. Supported by Treasurer Jobes. A roll call vote was taken. The motion was carried 4/1.

Yes Votes: Stilwell, Miller, Jobes, Maher

No Votes: Bourdeau

Absent: None

4. Appointment of Ms. Shannon Thompson to the Rose Township Board of Review to fill an existing vacancy, term expiring December 31, 2027 – Resolution 2025-28.

Public Comment: None

**ROSE TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NO. 2025-28
APPOINTMENT TO THE BOARD OF REVIEW
August 13, 2025**

WHEREAS, pursuant to **Section 6.1 of the General Property Tax Act (MCL 211.28)**, townships are required to establish a Board of Review consisting of township residents appointed by the Township Board to serve two-year terms; and

WHEREAS, Rose Township recognizes the need to appoint qualified, fair-minded individuals to serve on the Board of Review to hear and decide taxpayer appeals, correct assessment rolls, and carry out other statutory duties in accordance with Michigan law; and

WHEREAS, Shannon Thompson, a resident of Rose Township for over 20 years, residing at 9525 Oakhurst Rd, Holly, MI 48442, has expressed written interest in serving on the Board of Review

and meets all eligibility requirements, including:

- Residency in Rose Township;
- Not currently serving as a township board member, assessor, or township employee; and
- Demonstrated commitment to fairness, community engagement, and public service;

NOW, THEREFORE, BE IT RESOLVED, the Rose Township Board of Trustees hereby appoints Shannon Thompson to the **Rose Township Board of Review** for a **two-year term**, beginning **August 13, 2025**, and ending December 31, 2027.

BE IT FURTHER RESOLVED, this appointment shall be filed with the Township Clerk and submitted as required to the Michigan Department of Treasury.

Motion by Treasurer Jobs to appoint Ms. Thompson to the Board of Review to fill the existing vacancy, term expiring December 31, 2027, Resolution 2025-XX. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

Clerk Miller administered the Oath of Office to Ms. Shannon.

5. Approval to Form an Advisory Committee to Generate 2-3 Recommendations for the Planning Commission Regarding Potential Changes (or no Changes) to the Sub-Area at Hickory Ridge and Rose Center Roads.

The Advisory Committee will have no decision-making authority. Their sole purpose is to generate ideas for consideration of the Planning Commission. The Planning Commission will consider those ideas, along with input from the public, at a future meeting before any recommendations are made to the Township Board. The following individuals have been invited to serve on the Advisory Committee: Jayson Wayman, Maura Jung, Julius Stern, Scott Blaska, Brad Stilwell. Township Planner, Brian Borden (SAFEbuilt) will conduct the meetings of the Advisory Committee.

Public Comment: regarding traffic concerns on Hickory Ridge; original zoning was AG; complimented board; support for re-consideration of the appropriate zoning; confirmation that the public will be involved in the process

Motion by Treasurer Jobs to form an Advisory Committee to generate 2-3 recommendations for the Planning Commission regarding potential changes or no changes to the sub-area of Hickory Ridge and Rose Center roads with the five persons recommendations of Jason, Maura, Julius, Scott, and Brad. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 5/0.

ANNOUNCEMENTS

- NOCFA – Aug 26, 6:30 pm (Rose Township Offices)
- Neighbor-2-Neighbor – Aug 27, 2025, 7:00 pm, Old Township Hall
- Zoning Board of Appeals – Sep 2, 2025, 7:00 pm, 9080 Mason St.
- Planning Commission – Sep 4, 2025, 7:00 pm, 9080 Mason St
- Board of Trustees – Sep 10, 2025, 7:00 pm, 9080 Mason St

PUBLIC COMMENTS - None

REPORTS

- Clerk Miller
 - There were errors in the payroll that have been fixed
- Cemetery
 - Trustee Maher commented that there are two big pines that need to be removed; Clerk Miller will get these quotes
 - Julius Stern has fabricated and procured grates for all three cemeteries; hopes to install in a few days
- N.O.C.F.A. – no meeting; no report
- Planning Commission – no meeting
- HAYA – no meeting
- Trustee Bourdeau
 - At last N-2-N, Janet Christen presented information on the proposed mining site in Springfield Township
 - Encourage others who comment on Facebook to attend N-2-N and present their perspective
 - Will invite N-2-N participants to contact Supervisor Stilwell if they are interested in serving on committees
- Trustee Maher
 - Next NoHaz is September 13 at 1200 N Telegraph
 - Trustee Maher will collect small events for NoHaz at the Township Hall on September 12 from 3pm-5pm so residents don't have to give up a Saturday to go to 1200 N Telegraph
 - Attending the dam meetings in Village of Holly; they are currently in court fighting EGLE's forced draw-down of the Mill Pond. The dam committee is working through legal channels to establish a legal lake level for the Mill Pond; it's done by a 2/3 petition with the residents who adjoin that waterway. If it's successful, then then would begin the process of design, engineering, pricing, and assessments
 - At N-2-N meeting, Buckhorn Lake residents were complaining of 18 in – 2 ft lake level drops as they drew down the Mill Pond. Water resources claims that drawn down of the Mill Pond would have no affect unless there were changes at Lake Braemar
 - Concerns about invasive Swallow Wort and the price of eradication; financial impact due to contamination of hay/feed supply because Swallow Wort cannot be fed to horses
- Treasurer Jobes
 - We are in the middle of tax season; reminded everyone that taxes need to be paid by September 14
 - County advised about upcoming changes to dog licenses
 - Working with the attorney on SADs and setting up the meetings
 - In the process of moving investments from banks where we cannot have investments
 - Met with banks and is comfortable with our present institutions; will re-visit every quarter
- Attorney Delzer
 - Kreiner court case – I filed an appearance in case the order that was presented by the court regarding the storage of the tree branches and logs and different things which are not allowed and was violated. Filed a motion for show-cause. The court heard that, and we have an opportunity on Friday to visit to see if he is in compliance. If he's not, we'll be back in court and have the opportunity to go in as the Township, take care of what needs to be done, and place it on the tax roll. It appears that work in being done.
- Zoning Board of Appeals – no meeting
- Parks and Recreation

- Supervisor Stilwell brush-hogged at Dearborn Park
- Heritage Committee – no meeting
- Supervisor Stilwell
 - There is a railroad closing on Eagle Road between Davisburg Road and Rattalee Lake from Aug 18- Aug 22; will have to take alternate route
 - Tire grant program is the first Saturday of each month from 9am – noon; no rims
 - Need five file cabinets for the Assessor's office; need to be lockable
 - RCOC – there is a dangerous hill as you travel on Rose Center Road toward Hickory Ridge Road; Road Commission will add a "hill blocks view" sign with a 30 mph plaque attached
 - Asked for four-way stop at Milford and Davisburg Roads; those will be installed; more details will be provided
 - Looking into paving intersection at Davisburg and Hensell Roads
 - Regarding the intersection of Hickory Ridge and Rose Center Roads: current traffic count does not warrant four-way stop

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:09 pm.



Debbie Miller, MMC, MiPMC III
Rose Township Clerk