

Regular Meeting Rose Township Board of Trustees

Minutes

June 11, 2025

Location: Township Office, 9080 Mason Street, Holly MI 48442

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Stilwell, Miller, Jobes, Bourdeau, Maher

Absent/Excused: None

APPROVAL OF AGENDA

Motion by Trustee Maher to approve the agenda as presented. Supported by Trustee Bourdeau. A voice vote was taken. All present voted yes. The motion was carried 5/0.

APPROVAL OF CONSENT AGENDA

- Minutes of Special Meeting – May 7, 2025
- Minutes of Regular Board Meeting – May 14, 2025
- Minutes of Special Meeting – May 21, 2025
- Building Department Report – May 2025
- Building Department Income Report – May 2025
- Summary Report – Building, Code Enforcement, CDBG Block Grant – May 2025
- N.O.C.F.A.
- HAYA
- Financial Reports

Motion by Clerk Miller to approve the Consent Agenda as presented. Supported by Trustee Maher. A roll call vote was taken. All present voted yes. The motion was carried 5/0.

PUBLIC HEARING – None

PRESENTATIONS - None

UNFINISHED BUSINESS – None

NEW BUSINESS

1. Approval of NOCFA 6-month Budget for July 1, 2025-December 31, 2025

The proposed budget is for a six-month period, July 1, 2025-December 31, 2025, to transition to a new fiscal year beginning January 1, 2026.

Motion by Trustee Maher to approve the NOCFA six-month budget for July 1, 2025 - December 31, 2025. Supported by Treasurer Jobes. A voice vote was taken. All present voted yes. The motion was carried 5/0.

2. Request to approve a Purchase Order and Invoice Processing Procedure – Proposed Resolution

PO system will make it easier to track expenditures through the process and help us adhere to the budget.

Public Comments/Questions: do all new purchases come to the Supervisor for approval - yes; does the process alleviate each person making purchasing decisions - each person can initiate purchases under our current spending policy but will need a purchase order to do so; will the process apply to any check that goes out the door - yes; will PO's be available to the public - yes

Resolution No. 2025-13

A Resolution to Adopt the Rose Township Purchase Order and Invoice Processing Procedure

WHEREAS, the Rose Township Board recognizes the importance of maintaining clear, efficient, and transparent financial practices for all Township expenditures; and

WHEREAS, the Township Supervisor, Clerk, and Treasurer each have distinct and essential roles in the procurement and payment process; and

WHEREAS, the proposed Purchase Order and Invoice Processing Procedure outlines a standardized and accountable method for handling purchases, reviewing invoices, and issuing payments;

NOW, THEREFORE, BE IT RESOLVED, that the Rose Township Board hereby adopts the attached Purchase Order and Invoice Processing Procedure, effective immediately, as the official policy for managing Township expenditures.

BE IT FURTHER RESOLVED, that all Township departments and personnel are required to comply with the procedure, and that any purchase or invoice not following this process may be subject to delay or denial.

Motion: Jobs

Second: Bourdeau

Yes Votes: Stilwell, Miller, Jobs, Bourdeau, Maher

No Votes: None

Absent: none

3. Present FY2025-26 Draft Budget to Board of Trustees

Copies of the FY2025-2026 were distributed. No action taken.

4. Approval of 2025-2026 Meeting Dates – Resolution 2025-14

Rose Township Resolution 2025-14

Meeting Dates for Township Board of Trustees, Planning Commission, and Zoning Board of Appeals and Staff and Elected and Appointed Officials Workshops FY 2025-26

WHEREAS, the State of Michigan has enacted PA 267 of 1976, the "Open Meetings Act," which requires a public body to give prior public notice of all regular meetings and that said notice shall provide the dates, time, and place, and

WHEREAS, it is the desire of the Rose Township Board, a public body, to conduct all of its business in an open forum, in compliance with said act

July 9, 2025	October 8, 2025	January 14, 2026	April 8, 2026
August 13, 2025	November 12, 2025	February 11, 2026	May 13, 2026
September 10, 2025	December 10, 2025	March 11, 2026	June 10, 2026

July 3, 2025	October 2, 2025	January 1, 2026	April 2, 2026
August 7, 2025	November 6, 2025	February 5, 2026	May 7, 2026
September 4, 2025	December 4, 2025	March 5, 2026	June 4, 2026

July 1, 2025	October 7, 2025	January 6, 2026	April 7, 2026
August 5, 2024	November 4, 2025	February 3, 2026	May 5, 2026
September 2, 2024	December 2, 2025	March 3, 2026	June 2, 2026

BE IT FINALLY RESOLVED THAT the Rose Township Board, Planning Commission, or the Zoning Board of Appeals, and Offices may cancel or reschedule a regularly scheduled meeting provided that the provisions of the Open Meetings Act are met.

Supervisor Stilwell stated that the contract for assessing services with Oakland County is expiring. Current contract fees are \$59k/year. The county is proposing the following rates: 1st year - \$79k; second year - \$103k; third year - \$130k. They will not negotiate the rates regardless of the length of time that we have used their services. Rose Township is not the only municipality looking at options. This is not a case of performance but of costs. Supervisor Stilwell is pursuing bids from other assessing services and is requesting an extension for the current

contract to give him time to thoroughly investigate other providers. Any proposals will come before the board for approval. Treasurer Jobes stated that we still have a 90-day out if we choose to renew the contract with the County.

Public Comments: request for names of other providers being investigated: (Supervisor Stillwell is currently talking to Legacy and William Thompson Assessing Services). Resident asked what other assessing services are offering that will exceed our current services.

**2025-15 RESOLUTION FOR FIRST AMENDMENT
TO CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE FOR REAL AND
PERSONAL PROPERTY ASSESSMENT ADMINISTRATION SERVICES
WITH THE TOWNSHIP OF ROSE, MICHIGAN**

This First Amendment to the Contract for Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administration Services ("First Amendment") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 N. Telegraph Rd., Pontiac, Michigan 48341 (hereafter, the "County") and with the TOWNSHIP of ROSE, a Michigan Constitutional and Municipal Corporation whose address is 9080 Mason Street, Holly, Michigan 48442 (hereafter the "Municipality"). In this First Amendment the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties".

WHEREAS the Parties entered into a contract for Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administration Services (the "Contract") to be provided to the Municipality from July 1, 2023 through June 30, 2025.

WHEREAS the Parties desire to amend the contract to exercise the option to extend the Contract as set forth in Section 10.7 of the Agreement.

NOW THEREFORE, the parties mutually understand and agree as follows:

1. The option to extend the Contract as set forth in Section 10.7 of the Contract is hereby exercised by the Parties. As a result, the Contract shall not expire on June 30, 2025, but shall continue and expire on **August 31, 2025**.
2. The Contract shall remain in full force and effect, to the extent not amended in this First Amendment. The Contract and this First Amendment constitute the entire agreement and understanding of the Parties and supersede all other prior written or oral understandings, communications or agreements between the Parties.
3. This First Amendment may be signed in counterpart and signed through electronic or facsimile signatures and shall be treated for all intents and purposes as original signatures.

{SIGNATURES CONTAINED ON FOLLOWING PAGES}

IN WITNESS WHEREOF, Brad Stilwell, Township Supervisor of the Township of Rose, hereby acknowledges that he has been authorized by a resolution of the Governing Body of the Township of Rose, a certified copy of which is attached, to execute this First Amendment on behalf of the Municipality and hereby accepts and binds the Township of Rose to the terms

and conditions of this First Amendment.

EXECUTED: _____

Brad Stilwell, Supervisor

Township of Rose

Date: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this First Amendment on behalf of the Oakland County and hereby accepts and binds Oakland County to the terms and conditions of this First Amendment.

EXECUTED: _____

David T. Woodward, Chairperson Oakland County

Board of Commissioners

Date: _____

Motion: Jobes

Second: Maher

Yes Votes: Stilwell, Miller, Jobes, Bourdeau, Maher

No Votes: None

Absent: None

ANNOUNCEMENTS

- Budget & Staffing Workshop – June 18, 2025, 10:30 am
- NOCFA - June 24, 2025, 6:30 PM, Rose Township Hall
- Neighbor-2-Neighbor – CANCELLED (to hold public hearing)
- Public Hearing – FY2025-2026 Budget – June 25, 7:00 PM
- Zoning Board of Appeals – July 1, 2025, 7:00 PM
- Planning Commission – July 3, 2025, 7:00 PM

PUBLIC COMMENTS - limit to 3 minutes

- Stephanie Nahas, 6344 Ridge Hollow Lane, expressed concerns about planned sand/gravel mining pit proposed for Ormond Road; the mining operation is not in Rose Township, but there is a small parcel of land in Rose Township; serious consequences include: water tables could be affected, the noise created by 80 trucks/day, dust, lower property values, silica dust and diesel fuel are carcinogens; hopes to get Township support in battling Levy
- Jon Moore, 8958 Milford Road, stated that the proposed gravel mining operation in Springfield Township will have a significant impact on Rose Township residents; front porch is 25 ft off the road; talk with Oakland County Weigh Master about the impact on our roads; what are the bond requirements for those trucks to run on our roads; talk to the Road Commission about the possible impact on our roads and traffic patterns (especially at Davisburg and Milford); please reach out to Springfield Township and any development; let Highland Township know that the proposed traffic route is coming their way; talk to neighbors - the lobby effort will need power in numbers; asked board to be prepared to fight against gravel train traffic in Rose Township; have to try to re-route the anticipated travel route
- Cecily Cook, 160 E. Davisburg Road, urged the Township to oppose the proposed Levy Corp. mining operation on Ormond Road for the following reasons: safety at Davisburg/Milford road intersection, traffic noise, loud music, added traffic from people who use I-75; 80+ trucks will pass that intersection 10 hours/day, 6 days/week. Emitting more pollution, dust, noise, trucks

shifting gears, safety concerns to residents from trucks coming down the roads. Asking Rose Township to help the citizens of Springfield Township in their opposition. Read a letter on behalf of a friend expressing concerns about noise: concerned about noise, damage to roads, dust, please oppose.

- Rochelle McGee, Erindale Court, urged the Township to oppose the proposed gravel mining operation in Springfield Township for the following reasons: traffic is already bad; roads are already in bad conditions with crumbling shoulders every year; not clean or safe
- Don Purdy, 9274 Ryella Court, concerned about water levels and integrity of wells

REPORTS

- Clerk – Miller
 - Met with Oakland County; we will have a primary election next June
 - State is mandating new elections equipment which will cost approximately \$15k/precinct
- Cemetery – Maher
 - Clerk Miller and helper placed flags at veterans' sites for the Memorial Day holiday
 - Cemeteries look great
 - Julius Stern gave an update on the wells – Rose Center well repaired for \$150; new leathers and pursuing welding repairs to the well at Beebe; Brookins well is a work-in-progress; Maher added crushed stone to improve entrance on north side
- N.O.C.F.A.
 - Extended contract six months
 - Repairs to damaged brush truck
- Planning Commission – Jobs
 - Recommendation to board to deny the rezoning request for 62 acres at Hickory Ridge and Rose Center roads; will come to the board at the July meeting; commended Michael Brooks for doing an excellent job conducting the meeting
 - The hearing brought to light the issues that concern our residents and that the board needs to address – traffic and speeds
- HAYA – Bourdeau
 - Their budget balance is \$52k
 - One case from Rose Township was referred to the courts
 - They have started a pilot mentoring program (funded by ARPA) – asking the community for individuals who are willing to come in and talk with students
 - Fueling Kids Futures – received \$5k from an anonymous donor to continue the program
- Trustee – Bourdeau
 - Issues at last Neighbor-2-Neighbor included: Stiffs Mill Pond, proposed Ormond Road mining operation her your email
 - Disseminating information from the meetings is increasing involvement and informing the community as others share the information as people continue to share information from the meetings has a spidering effect as people share information with others
 - Holly Township Library is looking for two new board members
- Trustee Maher
 - Attended second NoHaz event in Oxford; 1100 cars between 7a-1p; two more NoHaz events in Oakland County
 - Neighbor-2-Neighbor is the last Wednesday of the month at 7pm in the Old Township Hall; it's an open forum for discussion; only two board members are there, so open meetings law does not apply; Supervisor Stillwell gets answers back to the group for their next meeting
 - Related to traffic and speed issues – there are lots of bicyclists that ride on Township roads

- Treasurer – Jobes
 - Looking at a communications app for the Township to assure that we have clear communications with residents
 - Will bring two resolutions to the next meeting regarding collecting and sending taxes to Fenton Community Schools
 - Working on all reports for the end of the fiscal year
- Zoning Board of Appeals – Bourdeau
 - No meeting was held
- Parks and Recreation – Stilwell
 - We received a letter from Lisa McLain’s office stating that we did not receive the community project money for parks improvements, but we will continue to pursue our vision for the parks
 - Installed new fencing around the dugouts at Civic Park
- Heritage Committee – Maher
 - No report
- Supervisor – Stilwell
 - Has a meeting with Levy Corp. next week to discuss the proposed gravel mining operation in Springfield Township; will be meeting with and supporting Rick Davis
 - Mowed and added new trails at Dearborn Park
 - Working hard on the budget

ADJOURNMENT – Supervisor Stilwell adjourned the meeting at 8:12 pm