

**Regular Meeting Rose Township Board of Trustees**  
**Minutes of April 9, 2025**  
**7:00 p.m.**

Location: 9080 Mason Street, Holly MI 48442

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Stilwell, Miller, Jobes, Bourdeau, Maher

**APPROVAL OF AGENDA**

**Motion by Trustee Maher to approve the agenda as presented. Supported by Clerk Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**APPROVAL OF CONSENT AGENDA**

- Minutes of March 12, 2025
- Special Meeting Minutes March 26, 2025
- Building Department
- N.O.C.F.A
- HAYA – February 2025 and 2024 Annual Report
- Financial Reports
- Treasurer's Report

**Motion by Clerk Miller to approve the Consent Agenda minus the Treasurer's Report. Supported by Treasurer Jobes. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

**PUBLIC HEARING – Community Development Block Grant Funds**

**Motion by Treasurer Jobes to open the public hearing for the CDBG Block Grant funding at 7:04 pm. Supported by Trustee Maher. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

Public Comment: there is an existing handicap ramp project that needs completion; concern that if income slightly exceeds the limit, assistance may not be considered; questions regarding application requirements, are there past funds that are still available, and will there be a public announcement.

**Motion by Treasurer Jobes to close the public hearing at 7:08 pm. Supported by Trustee**

**Maher. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

**PRESENTATIONS – Township Parks Vision, Scott Blaska**

At Supervisor Stilwell's request, Scott Blaska prepared a request for funding from Congresswoman Lisa McClain's office for improvements to the three township parks: Civic Park, Dearborn Park, and Rose Ponds. The vision includes athletic fields, pickleball courts, playground equipment, indoor restroom facilities, pavilions, and improved trails. If the Township receives the requested funding, community input will be sought at the Neighbor-2-Neighbor meetings to assure that the needs and desires of township residents are met. The vision documents can be viewed at the Township office.

**MEETING FORMAT**

Each Agenda Item will follow the process of: Introduction, Public Comment, Discussion to Motion, Board Discussion of Motion

**UNFINISHED BUSINESS – None**

**NEW BUSINESS**

1. Approval of 2025 Block Grant Funds for Minor Home Repairs in the amount of \$8,943.00

Public Comment – none

ROSE TOWNSHIP RESOLUTION 2025-26

RESOLUTION APPROVING 2025

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, Rose Township has duly advertised a public hearing on April 9, 2025 for the purpose of receiving comments regarding the proposed 2025 Program Year Community Development Block Grant funds in the approximate amount of \$8,943.00 and;

WHEREAS, the Township of Rose determined that that the following project meets the Federal objectives of the CDBG program and it's prioritized by the community as a high priority need.

Account Number - 172170-731227

Activity Description - Minor Home Repair (single unit res.)

Amount -- \$8,943.00

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG Minor Home Repair will prioritize on first come first served except in the case of emergency need (well, furnace etc..), funds available every five years per property, project per property not to exceed \$4,000, priority

to use funds in areas with widespread low/moderate incomes.

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for PY 2025 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Supervisor is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

**Motion by Treasurer Jobes to approve the Community Development Block Grant funds for minor home repairs in the amount of \$8,943.00. Supported by Trustee Bourdeau. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

2. Approval of Mowing Bid for Offices and Parks and Cemeteries

Public Comment: question regarding whether the contracts were separate; concern that the lowest bidder is not always the best choice; in the past there have been damages to monuments and adjacent properties.

Bids from the following four contractors were reviewed: M&A Investment, LLC; Lawn Kings; C&M Maintenance; TPC Lawn & Landscape.

**Motion by Supervisor Stilwell to select M&A Investment, LLC to mow the cemeteries for 2025. Supported by Treasurer Jobes. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

**Motion by Trustee Maher to select TPC for first selection to mow the office, hall, and parks for the amount of \$7,370 for 2025. If he declines or does not have proper insurance, then the second selection would be M&A Investment, LLC for office, hall, and parks for mowing for \$7,140 for 2025. Supported by Trustee Bourdeau. A roll call vote was taken. The motion was carried 5/0.**

**YES: Stilwell, Miller, Jobes, Bourdeau, Maher**

**NO: None**

**ABSTAIN: None**

3. Approval to Adopt Changes to the Township Policy Manual, Section 5.5 – Public Use of Hall/Facilities

Proposed change: “The Township board reserves the right to refuse use of the township owned facilities for cause, or to cease accepting reservations at any time”.

Public Comment: concerns regarding who can and who can’t use the hall (note: the current policy is that anyone can use); leak in basement of old hall (Supervisor is addressing that and other issues with the contractor); was anything held back on the contract

**Motion by Treasurer Jobes to make the changes to the Township Policy Manual, Section 5.5 – Public use of Hall/Facilities. Supported by Trustee Maher. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

4. Approval for Oakland County Road Commission Dust Control Program. Two options: 4 applications or 5 applications.

**Motion by Treasurer Jobes supporting 5 applications. Supported by Clerk Miller. A roll call vote was taken. The motion was carried 4/0.**

**YES: Miller, Jobes, Bourdeau, Maher**

**NO: Stilwell**

**ABSTAIN: None**

5. Set date for workshop to review proposed Township Employment Manual.

The workshop date was set for April 30, 2025 at Noon for a special meeting to review the proposed Township Employment Manual.

#### **ANNOUNCEMENTS**

- Mini NoHaz Collection, April 11, 2025, 6:00-9:00 pm, Township Offices
- NoHaz Day – Saturday, April 12, 8 am -1 pm, Pine Knob Music Theatre
- NOCFA Meeting – April 22, 2025
- Neighbor-2-Neighbor – April 30, 2025
- Planning Commission – May 2, 2025
- Spring Cleanup - Saturday, May 3, 2025, Rose Township Park (Milford Rd. & Rose Center Rd.)
- Zoning Board of Appeals -May 6, 2025
- Board of Trustees- May 14, 2025
- NOCFA Meeting – May 27, 2025
- Neighbor-2-Neighbor – May 28, 2025
- No-Haz Days
  - Saturday, June 7, 8 am -1 pm, Oxford Middle School
  - Saturday, July 19, 8 am -1 pm, Kensington Church
  - Saturday, September 13, 8 am -1 pm, Oakland County Service Center Campus

#### **PUBLIC COMMENTS**

- The Township may want to consider multi-year contracts that have yearly increases and bail-out options
- A representative from WOTA presented information
- Comment regarding the Dust Control Program

#### **REPORTS**

- Clerk Miller
  - Clean up is May 3
  - PEG channel training for staff is upcoming
- Cemetery – Clerk Miller

- Tentative meeting date is May 6
  - Ordered flags to be placed on Veterans' sites for Memorial Day
  - Thanked M&A for clearing extra debris last year
- N.O.C.F.A.
  - Still in union negotiations
  - There was a structure fire on Southport yesterday
  - Donations are being accepted for Lt. Don Dewey who was diagnosed with respiratory cancer
  - Officer elections: Supervisor Kullis elected chair; Clerk Winchester elected vice-chair; Clerk Miller elected Secretary
  - Fiscal year will be changed to Jan 1-Dec 31 (currently it is Jul 1-Jun 30)
- Planning Commission – Trustee Jobs reported no meeting; no report
- HAYA – Trustee Bourdeau
  - There were 9 referrals in February for students who used their services
  - Holly Area Schools had an overage exceeding \$600k so they're working on a want list for playground improvements and equipment at the schools
  - New school is set to open on time in the fall
- Trustee Bourdeau
  - Spoke with resident on Cogshall regarding having so many garbage pickup companies and renters not cleaning their property
- Trustee Maher
  - Good Neighbor-2-Neighbor meeting; encourage people to attend
  - Happy to help with NoHaz – will have truck available on Friday, Apr 11 from 3-6 pm to collect small items and drive them to the NoHaz site on Sat, Apr 12. Stillwell and Bourdeau will also have their trucks available to collect items on the 11<sup>th</sup>
  - Will continue to seek cost reductions for township residents
- Treasurer Jobs
  - We are still locked out of the Oakland County tax system for updates
  - He will be out of the office next week, but the deputy will be in
  - Expressed his sympathy for the family that lost everything in the house fire
  - \$3.2M was collected in taxes, and there were only two minor incidents that had to be corrected
  - Investments - moved to fire fund to the county investment group; continuing investments at State Bank (now Choice One); making decision on the Wells Fargo investments in the coming weeks
- Zoning Board of Appeals – Trustee Bourdeau reported no meeting; no report
- Parks and Recreation
  - Supervisor Stilwell asked everyone to email Congresswoman McClain's office regarding funding for the parks proposal
- Heritage Committee – Trustee Maher
  - Event held in Holly Twp for three significant women in Oakland County
- Supervisor Stilwell
  - MTA conference last week
  - OLHSA – let him know of neighbors who may need assistance with mowing
  - Commended Treasurer's office on handling \$3.2M in taxes with only 2 incidents
  - Commended the Clerk's office on the website
  - Has a meeting with Priority about becoming our "preferred" garbage pickup provider;

will meet with others as well

- Thanked Linda Watson-Call for the cookies for tonight's meeting

**ADJOURNMENT** – Supervisor Stilwell adjourned the meeting at 9:00 pm

Submitted by: Diane Hill, Deputy Clerk/Recording Secretary

Debra A. Miller,