

Regular Meeting Rose Township Board of Trustees

Location: ROSE TOWNSHIP OFFICES, 9080 Mason Street, Holly MI 48442

MINUTES
January 8, 2025

CALL TO ORDER – Supervisor Stilwell called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Brad Stilwell, Debbie Miller, William Jobs, Debra Bourdeau, Mike Maher

Absent: None

Others Present: Diane Hill, Deputy Clerk/Recording Secretary; Atty. William Delzer
Ruth Davis, Brayden Lennon, Kim Sparks, Brian Eels, Dan Johnson, Eric Visser, Linda Watson Call, Tim
Claus, Scott and Autumn Woodcox, Gisela Lendle King, Marilee Carstens

1. Approval of Agenda

Supervisor Stilwell made a request to add Item c) under Unfinished Business: NoHaz Agreement

- **Motion by Trustee Bourdeau to approve the agenda as amended. Supported by Treasurer Jobs. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

2. Approval of Consent Agenda

- Minutes of December 11, 2024
- Receipt of Monthly Reports
- Building Report
 - Building Report
 - N.O.C.F.A
 - Financial Reports

- **Motion by Clerk Miller to approve the Consent Agenda as presented. Supported by Trustee Bourdeau. A roll call vote was taken. The motion was carried 5/0.**

Yes Votes: Treasurer Jobs, Clerk Miller, Trustee Bourdeau, Trustee Maher,
Supervisor Stilwell

No Votes: None

Absent: None

3. Unfinished Business

- a) Special Assessment District (SAD)

Atty. Delzer sent the board the opinion from Atty. Lattie in preparation for this meeting. The board will review the opinion and develop a plan to work with SADs and how to disperse the monies.

No action taken.

b) Rental of township Buildings and Parks

Atty. Delzer put together a draft agreement for rental of the Old Township Hall. Once it's agreed upon, we can implement something similar for the parks. There is an existing policy for rules and regulations, and he will update it and include it as an addendum to the rental agreement. He will have both documents available to review and approval in February.

Public comment participant: Visser

Synopsis of Comment: grateful for open door policy and ability to use the facility

The board suggested changes to the usage policy and Atty. Delzer will include them in his draft documents.

No action taken.

c) NoHaz agreement -- Proposed Resolution 2025-01

Participation in the NoHaz program includes providing a fee-free service to residents for household waste disposal. There was also a recommendation to designate Trustee Maher as the representative for Rose Township.

- **Motion by Treasurer Jobes to approve Rose Township's participation in the North Oakland Household Waste Consortium (NOHAZ) providing fee-free service to residents, to designate Mike Maher as the official representative for Rose Township, and to adopt Resolution 2025-01 formalizing this decision and authorizing the Township Supervisor and Clerk to take necessary actions to implement this resolution. Supported by Trustee Bourdeau. A roll call vote was taken. The motion was carried 5/0.**
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ROSE TOWNSHIP RESOLUTION 2025-01

APPROVE PARTICIPATION IN THE NORTH OAKLAND HOUSEHOLD WASTE CONSORTIUM (NOHAZ)

A RESOLUTION TO APPROVE PARTICIPATION IN THE NORTH OAKLAND HOUSEHOLD WASTE CONSORTIUM (NOHAZ) AND PROVIDE FEE-FREE SERVICE TO ROSE TOWNSHIP RESIDENTS

WHEREAS, the North Oakland Household Waste Consortium (NOHAZ) offers a regional service that enables residents to safely and responsibly dispose of household waste; and

WHEREAS, the Township of Rose seeks to provide its residents with access to NOHAZ services at no cost to them; and

WHEREAS, Mike Maher has been nominated to serve as the official representative of Rose Township in the NOHAZ consortium meetings and activities;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Rose Township that:

1. The Township of Rose shall officially participate in the North Oakland Household Waste Consortium (NOHAZ).
2. Rose Township residents shall be granted access to NOHAZ services free of charge.
3. Mike Maher is hereby designated as the official representative of Rose Township in all NOHAZ-related meetings and activities.

4. The Township Supervisor and Clerk are hereby authorized to take all necessary actions to implement this resolution, including completing any required documentation for participation in NOHAZ.
5. This resolution shall become effective immediately upon passage.

Adopted by the Township Board of Rose Township
on this 8th day of January, 2025.

Yes Votes: Treasurer Jobes, Clerk Miller, Trustee Bourdeau, Trustee Maher, Supervisor Stilwell

No Votes: None

Absent: None

4. New Business

1. Consideration of Hiring a Specialist for Township Employment Manual and Process/Procedures

The last administration engaged McGraw Morris, PC to update the Township Employment Manual. The draft copy of that manual was not finalized and approved by the last administration. The board proposes hiring a specialist to move forward to review and finalize the draft Employment Manual, to create a Policies and Procedures manual, and approve \$3,500 for this project.

Public comment participant: Johnson, Eels

Synopsis of Comment: would like them published on the Rose Township Website; concern that it may take more time and more funding than anticipated

- **Motion by Trustee Maher that the Township move forward with hiring a specialist to complete and implement an employment manual and to provide guidance on refining the Township's employment processes and procedures with the goal of ensuring compliance and clarity of Township Employment management for a cost not to exceed \$3,500.**

Supported by Trustee Bourdeau. A roll call vote was taken. The motion was carried 5/0.

**Yes Votes: Treasurer Jobes, Clerk Miller, Trustee Bourdeau, Trustee Maher,
Supervisor Stilwell**

No Votes: None

Absent: None

5. Special Announcements

- ZBA meeting – February 4, 2025
- Planning Commission – February 6, 2025
- Board of Trustees – February 12, 2025
- NOCFA – January 28, 2025

5. Brief Public Comments - Comments limited to 3 minutes

- Marilee Carstens, 8880 Hickory Ridge Road, addressed the board concerning citizen participation in local and county government processes

6. Miscellaneous Reports

- a. Clerk – Debbie Miller

- Clerk Miller stated that former Supervisor and long-time Township resident, Glenn Noble, passed away. She gave a glowing overview of his Township involvement and accomplishments. He was an important man to her and the Township.
- b. Cemetery Committee – Clerk Miller
 - The committee has not met. Member Linda Dagenais passed away, and the committee is awaiting information about her arrangements
- c. N.O.C.F.A. – Supervisor Stilwell
 - The yearly audit was completed, and NOCFA is in good financial condition
 - Bylaws have been revised and are awaiting approval by the board and then by both Townships
 - The board is looking for an individual to fill the role of Citizen at Large; resumes can be sent to clerk@rosetownship.com
 - Union negotiations are underway. Supervisor Stilwell, Supervisor Kullis (Holly), and Atty. Rita Lauer are conducting the negotiations and have several dates lined up for negotiations.
 - NOCFA had 107 runs in December, evenly split between Rose and Holly Townships
- d. Planning Commission – no meeting; no report
- e. HAYA – no report
- f. Trustees:
 - Trustee Bourdeau
 - Still working to organize the offices
 - Will be conducting new program, Neighbor to Neighbor, on the last Wed of each month at the Old Township Hall. This is an opportunity for citizens to discuss their concerns and provide input on all Township matters
 - Trustee Maher
 - He is happy to attend Neighbor to Neighbor with Trustee Bourdeau
 - NoHaz will be announcing dates for an event in February
 - Board training in Frankenmuth was beneficial
- g. Treasurer – William Jobes
 - Still working on getting access to all systems
 - Checks for all tax payments are caught up
 - Attended board training in Frankenmuth
- h. Zoning Board of Appeals
 - Met on Jan 7 to elect officers
- i. Parks and Recreation - no report
- j. Heritage Committee
 - Supervisor Stilwell stated that he's been talking with an individual who is interested in taking leadership for this committee
- k. Supervisor Stilwell

- The Township is looking for people to serve on boards; anyone who is interested should send an email to supervisor@rosetownship.com
- There were a series of accidents at Joel and Rosell roads during the recent bad weather; he and the Fire Chief contacted the Road Commission regarding possible actions to mitigate the danger of icy roads in that area; He encouraged residents to contact the Road Commission with issues – their number is 248-858-4804
- Will continue to work on processes and procedures.

Diane Hill, Recording Secretary

Debbie Miller, MMC, MIPMC III
Rose Township Clerk