

**December 13, 2023 – REGULAR MEETING
ROSE TOWNSHIP
BOARD OF TRUSTEES**

DATE: Wednesday, December 13, 2023
TIME: 7:01 p.m.
PLACE: 9080 Mason St, Holly, MI 48442

PRESENT: Paul Gambka, Treasurer Patricia Walls, Trustee
 Agnes Miesch, Trustee Dianne Scheib-Snider, Supervisor
 Debbie Miller, Clerk

OTHERS PRESENT: Angie Guillen, Recording Secretary

OTHERS: Paul Englehart, Brad Stilwell, Julius Stern, Andy Ziegler, Wendy Ziegler, Debra Bourdeau, Scott Woodcox, Autumn Woodcox.

CALL TO ORDER: Supervisor Scheib-Snider called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE:

1. Approval of Agenda:

Motion by Trustee Walls to approve the agenda. Second by Trustee Miesch.

VOTE: YES: Miesch, Miller, Walls, Gambka, Scheib-Snider
NO: None
ABSENT: None

2. Approval of Consent Agenda:

Motion by Supervisor Scheib-Snider to approve the consent agenda with amendments as presented and to move minutes and bills to New Business. Second by Trustee Walls.

VOTE: YES: Miller, Walls, Gambka, Miesch Scheib-Snider
NO: None
ABSENT: None

3. Presentation:

None

4. Brief Public Comments on items appearing on the agenda under unfinished business & new agenda items only: (limit comments to 3 minutes)

There was no public comment.

5. Unfinished Business:

None

7. New Business:

A. 2024 Nohaz Interlocal Agreement and Resolution:

Supervisor Scheib-Snider indicated this is NoHaz which is the hazardous waste collection event that the County administers, and several communities participate in. Rose Township has participated for 10 years. The year-end report is in the packet. She is asking for approval on the contract and resolution.

Motion by Trustee Walls to approve the Interlocal Agreement and Resolution as presented. Second by Treasurer Gambka.

VOTE: YES: Walls, Gambka, Miesch, Miller, Scheib-Snider
NO: None
ABSENT: None

B. American Towers Financial Terms and Lease Options:

Supervisor Scheib-Snider indicated they are asking us to amend our contract with them, she noted the information was included in the Board packets. Treasurer Gambka stated he would like to postpone the terms and lease options so he may have a professional who is familiar with this to give better direction.

Motion by Treasurer Gambka to postpone the American Towers lease until January 2024. Second by Trustee Walls.

VOTE: YES: Gambka, Miesch, Miller, Walls, Scheib-Snider
NO: None
ABSENT: None

C. Rose Township Historic Hall Discussion:

Supervisor Scheib-Snider gave an update on the Historic Town Hall. She explained the changes that were made and what else is needed to complete the restoration. She noted she is looking to have a Spring ribbon cutting ceremony and will make sure all Board Members can attend. Board members asked for clarification as to what the associated costs will be going forward to complete the restoration. Board members asked for clarification as to recordings and placement of the cameras. Clerk Miller asked for clarification on what account the expenditures were coming from and if there was any additional ARPA money available for new election equipment.

Motion by Trustee Walls to allow the Supervisor to explore the list of needed items as presented to complete the Old Township Hall restoration and include a breakdown of costs. Second by Trustee Miesch.

VOTE: YES: Miesch, Miller, Walls, Gambka, Scheib-Snider
NO: None
ABSENT: None

D. Township Policy Update:

Supervisor Scheib-Snider explained she has been inquiring into the process of updating the Rose Township policy manual. Clerk Miller stated she has been looking into that as well and would bring further updates back to the Board during the January 2024 meeting. Supervisor Scheib-Snider stated she will investigate and bring suggestions to the Board in January 2024 as well. She stated that the Board will have

to recommend certain policy changes. Trustee Miesch inquired as to when was the last time the Township policy was updated. Supervisor Schieb-Snider stated it has been at least 10 years.

Motion by Scheib-Snider to investigate and bring back to the January Board meeting suggested updates to the Township policy and how to proceed for the January 2024 board meeting as presented. Second by Clerk Miller. Motion carried.

E. SAFEbuilt Michigan LLC Professional Agreement

Supervisor Schieb-Snider indicated the agreement was included in the Board packet. The Attorney made suggested amendments including that he represents us regarding ligation to be updated to the agreement.

Motion by Supervisor Scheid-Snider to postpone and bring back to the January 2024 Board Meeting the suggestions from the attorney including negotiating for travel time as presented. Second by Trustee Walls. Motion carried.

F. Resolution Appointment to the Board of Review & Letter of Resignation:

Supervisor Scheib-Snider indicated there was a resignation letter that was included in the Board packet. She explained she inquired with Lawrence J. Newman who is an alternate to the Board of Review, and he was interested in serving a partial term in January 2024 expiring in December 2024.

Motion by Trustee Walls to approve the Rose Township Board of Review Resolution to appoint Lawrence J. Newman to a one (1) year term, beginning January 2024 through December 2024. Second by Trustee Miesch.

VOTE: YES: Gambka, Miesch, Miller, Walls, Scheib-Snider
NO: None
ABSENT: None

G. Resolution Appointment to the Zoning Board of Appeals:

Supervisor Scheib-Snider inquired if anyone wanted to make a motion.

Motion by Trustee Walls to approve the Rose Township Zoning Board of Appeals Resolution to appoint Chester Koop to the Zoning Board of Appeals to serve a three (3) year term, beginning January 2024 through December 2026. Second by Supervisor Scheib Snider.

VOTE: YES: Miesch, Miller, Walls, Gambka, Scheib-Snider
NO: None
ABSENT: None

H. Resolution Appointment to the Planning Commission:

Motion by Supervisor Scheib-Snider to approve the Rose Township Planning Commission Resolution to appoint Darlyne Stanczyk to the Planning Commission to serve a three (3) year term, beginning January 2024 through December 2026. Second by Walls.

VOTE: YES: Miller, Walls, Gambka, Miesch, Scheib-Snider
NO: None
ABSENT: None

I. Resolution Appointment to the Planning Commission:

Motion by Supervisor Scheib-Snyder to approve the Rose Township Planning Commission Resolution to appoint Mark Bolan to the Planning Commission to serve a three (3) year term, beginning January 2024 through December 2026. Second by Walls. It was noted that there was a correction needed. Clerk Miller stated that she would correct the Resolution. Second by Trustee Miesch.

VOTE: YES: Walls, Gambka, Miesch, Miller, Scheib-Snyder
NO: None
ABSENT: None

J. Resolution Appointment to the Construction Board of Appeals:

Motion by Trustee Walls to approve the Rose Township Construction Board of Appeals Resolution to appoint Steve McGee, Randy Gilbert, John Wojtaszek to the Construction Board of Appeals and Thomas Kemp as an alternate, to serve a three (3) year term, beginning January 2024 through December 2026. Second by Trustee Miesch.

VOTE: YES: Gambka, Miesch, Miller, Walls, Scheib-Snyder
NO: None
ABSENT: None

K. Discussion on Bills:

Trustee Walls inquired about the payment to the Chamber of Commerce and Youth Assistance. Supervisor Scheib-Snyder explained what the funds were used for and from which Township account the funds are utilized.

L. Discussion on Bills:

Supervisor Scheib-Snyder explained some amendments that were needed in the minutes to note who motioned to go into a closed session and the time needed to be changed to 8:13 p.m. and a unanimous vote.

Motion by Supervisor Scheib-Snyder to approve the minutes noting the additions to page 6, F. Closed sessions, adding the Second by Pat Walls to go into closed session at 8:13 p.m. and the vote for Miesch, Miller, Walls, Gambka, Scheib-Snyder and approve the bills in the motion. Second by Walls.

VOTE: YES: Miller, Walls, Gambka, Miesch, Scheib-Snyder
NO: None
ABSENT: None

7. Announcements:

- A. Planning Commission Meeting:** January 04, 2024, at 7:00 p.m. (CANCELLED)
- B. Zoning Board of Appeals Meeting:** January 02, 2024, at 7:00 p.m. (CANCELLED)
- C. N.O.C.F.A. Board Meeting:** December 18, 2023, at 6:30 p.m. at Rose Twp Offices.
- D. Assessing Office:** M-F, 9:00 a.m. - 5:00 p.m. Rob Doyle, 248-858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting:** January 10, 2024, at 7:00 p.m.

8. Miscellaneous Reports:

- A. Clerk Report:** Clerk Miller indicated the audit for the Township is being conducted and the auditor will be at the Township on December 28, 2023. She stated the Presidential Primary is February 27, 2024, the State Primary is August 6, 2024, and the State General is November 5, 2024. She explained that the nine days of early voting begins with the Presidential Primary in February at Springfield Oaks at 12451 Andersonville Road. She explained it is going to be a very busy election season.
- B. Cemetery Committee:** Clerk Miller explained there is a new price guide from Genesee Valley Vault and their prices are increasing \$50.00. Rates are increased for opening and closing of the graves. There are new flagpoles and new signs are installed. There was some damage to the cemeteries and the pieces have been ordered to fix those. She noted there was no N.O.C.F.A. meeting in November and they will meet next Monday at Rose Township at 6:30 p.m. She further mentioned she inquired about available funds because the Township is going to need additional election equipment to have successful elections in the future.
- C. N.O.C.F.A.:** Supervisor Scheib-Snyder noted the retirement of George Murray. She commended him and thanked him for his service.
- D. Planning Commission:** Trustee Miesch indicated the meeting was cancelled.
- E. HAYA:** Trustee Walls stated they have about \$3,500.00 in donations for the upcoming toy drive for Christmas and indicated they have 75 families they are packing gifts for.
- F. Treasurer Report:** Treasurer Gambka indicated the winter taxes were mailed out on December 1, 2023, and are due February 14, 2024. He also explained the tax increase for 2024.
- G. Zoning Board of Appeals:** Treasurer Gambka indicated the meeting was cancelled.
- H. Parks and Recreation:** Supervisor Scheib-Snyder indicated doing year-end clean up and noted purchasing supplies. She received bids for tree and debris clean-up at Rose Ponds and indicated the lowest bidder still needs to provide insurance.
- I. Heritage Committee:** Supervisor Scheib-Snyder explained part two of the mapping event for the Heritage Committee and the success of it. She thanked everyone who helped with the event.
- J. Supervisor Report:** Supervisor Scheib-Snyder explained she has a final checklist for the Old Township Hall restoration, she was selected to serve on a committee for the Road Commission to represent small Townships, the Hills of Davisburg Roads has had blacktop installed prior to the weather change and she thanked everyone for coming and wished everyone and the Board Members a Merry Christmas and Happy New Year.

10. Brief Public Comments: (Limit comments to 3 minutes)

Julius Stern addressed the Board regarding FOIA and charges for them.

11. Adjournment: 8:06 p.m.

A handwritten signature in black ink, reading "Debbie Miller". The signature is written in a cursive style with a horizontal line underneath.

Debbie Miller, MMC, MIPMC II
Rose Township Clerk