

**January 10, 2024 – REGULAR MEETING
ROSE TOWNSHIP
BOARD OF TRUSTEES**

DATE: Wednesday, January 10, 2024
TIME: 7:02 p.m.
PLACE: 9080 Mason St, Holly, MI 48442

PRESENT: Patricia Walls, Trustee Dianne Scheib-Snider, Supervisor
 Agnes Miesch, Trustee
 Debbie Miller, Clerk

ABSENT: Paul Gambka, Treasurer (Excused)

Motion by Supervisor Scheib-Snider to excuse Treasurer Gambka from tonight’s meeting. Second by Trustee Walls. Motion carried.

OTHERS PRESENT: Angie Guillen, Recording Secretary

OTHERS: Paul Englehart, Brad Stilwell, Debra Bourdeau, Scott Woodcox, Autumn Woodcox, Gisele Lendle King.

CALL TO ORDER: Supervisor Scheib-Snider called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE:

1. Approval of Agenda:

Motion by Trustee Walls to approve the agenda. Second by Trustee Miesch.

VOTE: YES: Miesch, Miller, Walls, Scheib-Snider

NO: None

ABSENT: Gambka

2. Approval of Consent Agenda:

Motion by Supervisor Scheib-Snider to approve the consent agenda with amendments as presented and to remove the HAYA Report and change L. from Discussion of Bills to Discussion of Minutes. Second by Trustee Miesch.

VOTE: YES: Miller, Walls, Miesch, Scheib-Snider

NO: None

ABSENT: Gambka

3. Presentation:

None

4. Brief Public Comments on items appearing on the agenda under unfinished business & new agenda items only: (limit comments to 3 minutes)

There was no public comment.

5. Public Hearing:

Supervisor Scheib-Snider explained the public hearing is to hear public comments on the Community Development Block Grant Program (CDBG) 2024 application in the approximate amount of \$9,184.00 to fund eligible projects. She explained how the funds are utilized and who manages them. She noted the CDBG application is late but we are still allowed to apply. Supervisor Scheib-Snider called the public hearing to order at 7:11 p.m. There were no public comments. The public hearing was closed at 7:12 p.m.

6. Unfinished Business:

A. American Towers/Cell Tower Discussion:

Supervisor Scheib-Snider indicated she met with the Treasurer who had a discussion with an expert regarding cell towers. She would like to postpone the American Towers discussion until the Treasurer can bring the terms and lease options back to the February Board meeting.

B. Rose Township Historic Hall Discussion:

Supervisor Scheib-Snider indicated she received the square footage of the Historic Hall. She gave updates on the restoration and indicated the future needs to finalize restoration. She explained the need for a water softener and asked the Board for approval to discuss a quote with a plumber not to exceed \$4,000.00. If the costs are more than the amount approved, she will come back to the Board to request more. Board members suggested getting two bids and then decide based on the warranty and needs of the capacity of residents using the Historic Hall.

C. Township Policy Update Discussion:

Supervisor Scheib-Snider indicated she reached out to a company and has not heard back from them. Clerk Miller stated she has an attorney coming to speak at the February Meeting. She also spoke to a company in Grand Blanc, Michigan and they quoted \$5,000.00 to \$10,000.00. She further explained speaking with McGraw Morris P.C. in Troy who will be attending the February Meeting. They agreed there is too much information and for clarification should be split up into an employee manual and a procedures manual. Clerk Miller mentioned she inquired with them regarding this, and it should be handled by an HR attorney or Corporate Attorney.

D. SAFEbuilt Michigan LLC Contract:

Supervisor Scheib-Snider indicated she has not been able to contact the planner Ryan to update the suggestions from the attorney for the contract.

7. New Business:

A. 2024 Community Development Block Grant Application:

Supervisor Scheib-Snider explained the 2024 Block Grant Application is included in your packet. There is also a report from the CDBG Administrator. She explained there is a \$4,000.00 cap and you must qualify for the grant which typically has a waiting list. Trustee Miesch suggested adding it to the Township website so more residents are aware of the available grant.

Motion by Miesch to adopt the 2024 Community Development Block Grant Application Resolution for \$9,184.00 as presented. Second by Trustee Walls.

VOTE: YES: Miesch, Miller, Walls, Scheib-Snyder
NO: None
ABSENT: Gambka

B. NOCFA Proposed Articles of Incorporation 2024:

Supervisor Scheib-Snyder indicated the Attorney John Mulvihill was present to discuss and answer any questions the Board may have. She stated she was able to go over the Articles of Incorporation in detail with the Attorney. There were suggestions from the Attorney that were added, and it was important to have him involved. Attorney Mulvihill discussed in detail the Articles of Incorporation and gave his perspective on inclusion of items in the Articles. Supervisor Scheib-Snyder discussed her concerns and challenges that she has had. The Attorney suggested sitting down for a few hours with both attorneys and agreeing upon the Articles of Incorporation for further approval from the Township Board.

Motion by Supervisor Scheib-Snyder to postpone until the next N.O.C.F.A meeting to discuss if we want the attorneys to meet and if the NOCFA Board wants to move forward to find a resolution. Second by Trustee Walls.

VOTE: YES: Miesch, Miller, Walls, Scheib-Snyder
NO: None
ABSENT: Gambka

C. Clerk and Election Staff Wage Increase Discussion:

Supervisor Scheib-Snyder indicated the Clerk has provided a letter from the Michigan Association of Municipal Clerks that she feels needs to be addressed. Clerk Miller indicated she has a proposed resolution she would like to get approved and was provided. She stated she needs additional wages for her and her election staff for the 9 days of early voting and additional hours that are required including planning, preparing, new replacement laptops, tables, privacy screens and additional support staff, which is required by law to ensure a safe, secure, fair election for residents. The Board inquired as to the calendar, schedule and contract for a part-time election assistant, the Clerk and Deputy Clerk and how many additional hours will be needed to fulfill the needs of the Clerk's department. Clerk Miller stated she would have more definitive information for the February Board Meeting.

8. Announcements:

- A. Planning Commission Meeting:** February 01, 2024, at 7:00 p.m.
- B. Zoning Board of Appeals Meeting:** February 06, 2024, at 7:00 p.m.
- C. N.O.C.F.A. Board Meeting:** January 22, 2024, at 6:30 p.m. at N.O.C.F.A Station #1
- D. Assessing Office:** M-F, 9:00 a.m. - 5:00 p.m. Rob Doyle, 248-858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting:** February 14, 2024, at 7:00 p.m.

9. Miscellaneous Reports:

- A. Clerk Report:** Clerk Miller indicated she went over election dates in the prior discussion. She explained that the nine days of early voting will be at Springfield Oaks, 12451 Andersonville Road. She explained it is going to be a very busy election season. Deputy Clerk Guillen stated this is the biggest constitutional change since 1952. These needs are outside of the normal statutory duties required from the Clerk's office given the recent passage of Proposal 22-2. Rose Township needs to

purchase new laptops and required election equipment to not disenfranchise our voters and have a fair election process.

- B. Cemetery Committee:** Clerk Miller indicated the flagpole light was out and she will check into having that repaired. The fence portions that were damaged were ordered months ago and have not yet been received.
- C. N.O.C.F.A.:** Clerk Miller indicated at the last meeting they accepted the 2023 Audit and the Articles of Incorporation, which is the Board policies that the attorney drew up and they have been working on for months. There is a clean copy included and a copy that has corrections on it. Deputy Chief Smith gave an ISO audit result report, and our reading is class 3. Number 1 is the highest and it places them in the 6.4% out of the State, 10% Nationwide. They also received the Fire Chief Performance review. Supervisor Scheib-Snider indicated they also have switched over to the new radio system and stated grant money was utilized for this.
- D. Planning Commission:** Trustee Miesch indicated the meeting was cancelled.
- E. HAYA:** Trustee Walls indicated there was no meeting.
- F. Treasurer Report:** There was no report as the Treasurer was excused from tonight's meeting.
- G. Zoning Board of Appeals:** Supervisor Scheib-Snider indicated the meeting was cancelled.
- H. Parks and Recreation:** Supervisor Scheib-Snider indicated she had the trees removed from the parking lot at Rose Ponds and how challenging it is with the wetlands.
- I. Heritage Committee:** Supervisor Scheib-Snider explained she is working on Park Planning with the Heritage Committee. They are meeting tomorrow to discuss what types of events they would like to have for the community in the future.
- J. Supervisor Report:** Supervisor Scheib-Snider indicated the high-speed internet survey from Oakland County was completed at the end of October. They are going to meet, discuss and decide what to do based on their findings. She gave an update on The Hills of Davisburg and reported several houses have been completed and they have received their certificate of occupancy. The water suppression has been completed and approved by Rose Township and N.O.C.F.A and has been filed with the Register of Deeds. She stated Phase II development of the Hills of Davisburg has begun. She explained there was a West Braemar Association meeting prior to the Regular Township Board Meeting, and they are looking into paving their road. She stated she is in discussion with the Zoning Administrator and to work with the Planner to see if there is anything in our Ordinances that needs to be updated. She is working on the budget and is asking the Clerk and Treasurer's department to get their requests to her. If the Board has any requests, please get them to her as well. She is also looking into paving approaches this year, she will get estimates and bring them to the Board.

10. Brief Public Comments – Comments only, limit comments to 3 minutes

Paul Englehart addressed the Board regarding utilizing a local company to address our water concerns at the Old Town Hall.

11. Adjournment: 8:11 p.m.

A handwritten signature in cursive script that reads "Debbie Miller". The signature is written in black ink and is positioned above a thin horizontal line.

Debbie Miller, MMC, MIPMC II
Rose Township Clerk