



NORTH OAKLAND COUNTY FIRE AUTHORITY
Board of Directors Proposed Agenda For
Tuesday September 24, 2024, 6:30 PM
Location: NOCFA Station 1 5051 Grange Hall Rd., Holly, MI 48442

- 1. **PLEDGE OF ALLEGIANCE** Kullis Miller Scheib-Snider
- 2. **CALL TO ORDER / ROLL CALL** Winchester Stilwell Chief Weil
- 3. **AGENDA APPROVAL**
- 4. **CONSENT AGENDA** - *All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the NOCFA Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.*
- a. Approval of meeting minutes from 7/23/2024
- b. Financial Reports: General Fund Revenue & Expense Year to Date.

Checking Account as of: 8/31/2024	\$5,750.27
Statement Savings Account as of: 8/31/2024	\$563,713.78
Equipment Replacement Money Market Account as of: 8/31/2024	\$480,437.88
Accounts Receivable: – MEDICAL as of: 8/31/2024	\$103,830.81
Accounts Receivable: – FIRE as of: 8/31/2024	\$921.00
Aging Accounts Turned Over to Collections Allowance as of: 8/31/2024	\$109,113.62
Cost of Payroll: July 22 – September 2, 2024 (2 months)	\$208,846.34
Bills For Payment Total: 7/23/2024 through 9/24/2024	\$110,443.51

- 5. **PUBLIC COMMENT- ON AGENDA ITEMS ONLY:** Members of the public may address the board once recognized by the chair. Comments are limited to 3 minutes. Prior to addressing the board, members of the public will state their name and address for the record. A second public comment is available prior to adjournment of the meeting for all other comments. Thank you for your cooperation.
- 6. **PRESENTATIONS** – Chief Weil: Recognitions.
- 7. **UNFINISHED BUSINESS**
 - a) Articles of Incorporation Revisions / Creating Board Policies.
 - b) New Fire Chief's Contract Negotiation.
- 8. **NEW BUSINESS**
 - a) Station 3 Roof Proposals.
 - b) Access Control for Buildings.
 - c) Upcoming Citizen at Large Vacancy.
- 9. **REPORTS** – Including Monthly Incident Data for: **July and August 2024.**
 - Chiefs Report Firefighters Assoc. Holly Twp. Rose Twp. Citizen at Large
- 10. **PUBLIC COMMENT**
- 11. **ADJOURNMENT** Next meeting will be Tuesday October 22, 2024, at 6:30pm. Rose Township Hall 9080 Mason, Holly, MI 48442.

North Oakland County Fire Authority

Regular Minutes of July 23, 2024

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER / ROLL CALL: Chairperson Kullis called the regular meeting of the North Oakland County Fire Authority Board to order at 6:30 p.m. at NOCFA Station 1, 5051 Grange Hall Road, Holly, MI 48442

Members Present:

Kullis
Miller
Scheib-Snider
Winchester
Stilwell
Chief Weil

Members Absent: None

3. AGENDA APPROVAL:

Motion by Winchester to approve the agenda as presented. Supported by Miller.
The motion was carried by a 5/0 voice vote.

4. CONSENT AGENDA:

- a. Approval of meeting minutes from 6/17/2024.
- b. Financial Reports: General Fund & Capital Fund Revenue & Expense Year to Date.

Checking Account as of: 6/30/2024	\$190,450.82
Statement Savings Account as of: 6/30/2024	\$663,345.82
Equipment Replacement Money Market Account as of 6/30/2024	\$477,385.02
Accounts Receivable: - MEDICAL as of: 6/30/2024	\$97,592.38
Accounts Receivable: - FIRE as of 6/30/2024	\$1,925.00
Aging Accounts Turned Over to Collections Allowance as of: 6/30/2024	\$109,113.62
Cost of Payroll: 6/24/2024 & 7/8/2024	\$133,067.31
Bills for Payment Total: 6/18/2024 through 7/22/2024	\$77,388.89

Motion by Scheib-Snider to approve the Consent Agenda as presented. Supported by Stilwell. The motion was carried by a 5/0 roll call vote.

5. PUBLIC COMMENT – ON AGENDA ITEMS ONLY:

No comments were received.

6. PRESENTATIONS – None.

7. UNFINISHED BUSINESS:

a) Articles of Incorporation Revisions/Creating Board Policies.

Atty. Lauer reported that Holly and Rose Township are in agreement regarding changes to the draft. She will make the changes to the document and circulate it to the board and will have a final draft available for the August meeting.

No action was taken.

b) New Fire Chief's Contract Negotiation.

Chairperson Kullis stated that contract details will be finalized and ready for the August meeting.

No action was taken.

8. NEW BUSINESS:

a) Administrative Manager.

Chief Weil reported that after the board approved this position, questions arose regarding the "remote" aspect of the position and measures to safeguard finance and data security. He consulted with the following professionals: Attorney Rita Lauer, Maddin Houser; Charlie Hainstock, Pfeffer, Hanniford, & Palka, CPA's PC; and Tom Conway, I.T. VC3.

All opinions (legal, financial, and cyber security) were favorable with the condition that Jeremy Lintz be removed from the Department's bank accounts.

After thoroughly vetting all aspects of the hire, Chief Weil extended an offer to Jeremy Lintz for \$30/hour (rather than the salary originally approved for the position). Chief Weil considers this position to be an interim, transitional opportunity for the Department to learn the administrative aspects of operations and continue business as usual.

Chief Weil requested the following board action: to remove Jeremy Lintz from the bank accounts.

Motion by Schieb-Snider to remove NOCFA Administrator, Jeremy Lintz, as a signer from the NOCFA bank account. Supported by Winchester. The motion was approved in a 5/0 voice vote.

b) Hiring and Staffing.

Chief Weil stated that hiring and staffing are ongoing challenges due to professional requirements and a fiercely competitive market. Short-term strategies for staffing are being employed but the service model is difficult to deliver. Going forward, the Department needs to be able to bring more salary and benefits for personnel so they can meet their service model.

No action was requested. This is a request for discussion regarding the future.

c) Equipment Replacement.

Chief Weil rated the Department's fleet status as yellow (using red, yellow, green as descriptors, where yellow is caution). He thanked the Townships for ARPA funds that have helped with equipment purchases but stated that the Department will need 5 replacement vehicles in the next 0-5 years. This is a \$2M+ problem:

- Replacement staff car.
- Brush truck #3 is almost 25 years old – needs to be replaced.
- Rescue 4 is second-hand with 170k miles – need a reliable replacement for back-to-back runs.
- Tanker 3 and Tanker 1 – new vehicle cost \$800k+ and takes 2 years to produce.

Related equipment updates:

- The new SRU (special response unit) apparatus is nearing completion and is expected to be delivered around end of August/beginning of September (ARPA funds used for this).
- Selling 2 out-of-service surplus units. They will go to auction. Anticipate no more than \$10k in proceeds after commissions and fees.

No action was requested. This is a request to develop a funding mechanism.

9. REPORTS – including monthly incident data for June 2024.

- Chief's Report:
 - 99 calls; 14 out of district; average response time is 8.3 minutes.
 - He will share information about major incidents with the Supervisors provide a quick update afterward.
 - Chief Smith reported the following: RenFest is moving forward; they are reviewing a Rodeo event in Rose Township and changes are being made.
 - Capt. Seal reported the following: they are beginning a 4-week class in August to learn all aspects of the trucks; they held a water rescue class and over half of the department is certified.
 - Sgt. Dunbar – no union report.
- Firefighter's Association:
 - Michelle Seal reported the following: the banquet was a success, and a golf outing is being planned for September.

- Holly Twp – Supervisor Kullis:
 - WOTA updated: expanding their service to 18-year-olds; will start a pilot program for service on Sundays; 12 more vehicles have been purchased.
 - Thanked Chief Weil for increased communication.

- Rose Twp:
 - Clerk Miller reported that early voting starts Saturday, and they will be setting up at Springfield Oaks tomorrow (Jul 24); they will use ballots on demand (cannot cross parties).
 - Supervisor Scheib-Snider thanked Chief Weil for his increased communication.

- Citizen at large – Stillwell: No report.

10. PUBLIC COMMENT - General.

Charlie Hainstock, Pfeffer, Hanniford, & Palka CPA's PC, stated his confirmation for equipment replacement issues (cost and production time). He added that minor vehicle accidents can prompt an insurance company to total a vehicle thus taking it out of service.

11. ADJOURNMENT: Chairperson Kullis adjourned the meeting at 7:49 pm.

Submitted by: Diane Hill, Recording Secretary

North Oakland County Fire Authority

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

July 2024 - June 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
Income						
4050 Revenues						
401 Holly Township Contribution	551,500.00	1,103,000.00	-551,500.00	551,500.00	50.00 %	50.00 %
402 Rose Township Contribution	551,500.00	1,103,000.00	-551,500.00	551,500.00	50.00 %	50.00 %
403 Training/Education revenues	10,970.00	10,000.00	970.00	-970.00	109.70 %	-9.70 %
404 Fire Cost Recovery		5,000.00	-5,000.00	5,000.00		100.00 %
405 Grant Receipts		50,000.00	-50,000.00	50,000.00		100.00 %
405.5 SAFER Grant Receipts	8,850.00	100,000.00	-91,150.00	91,150.00	8.85 %	91.15 %
406 Medical Cost Recovery	63,585.00	430,000.00	-366,415.00	366,415.00	14.79 %	85.21 %
410 Sales-Small Items	90.00	10,000.00	-9,910.00	9,910.00	0.90 %	99.10 %
413 Review and Inspection Services		32,000.00	-32,000.00	32,000.00		100.00 %
414 Interest Earned	3,461.05	750.00	2,711.05	-2,711.05	461.47 %	-361.47 %
416 Donations		500.00	-500.00	500.00		100.00 %
419.1 Wage Reimbursement		1,500.00	-1,500.00	1,500.00		100.00 %
Total 4050 Revenues	1,189,956.05	2,845,750.00	-1,655,793.95	1,655,793.95	41.82 %	58.18 %
Services	1,778.73	1,778.73		-1,778.73		
Total Income	\$1,191,734.78	\$2,845,750.00	\$-1,654,015.22	\$1,654,015.22	41.88 %	58.12 %
GROSS PROFIT	\$1,191,734.78	\$2,845,750.00	\$-1,654,015.22	\$1,654,015.22	41.88 %	58.12 %
Expenses						
6000 Risk Management Insurance		43,000.00	2,922.00	-2,922.00	106.80 %	-6.80 %
650 Liability Insurance	45,922.00					
652 Workers Compensation Insurance	14,239.00	76,500.00	-62,261.00	62,261.00	18.61 %	81.39 %
Total 6000 Risk Management Insurance	60,161.00	119,500.00	-59,339.00	59,339.00	50.34 %	49.66 %
66900 Reconciliation Discrepancies		0.00	0.00	0.00		
7000 Personnel						
700 Wages, Chief Full Time	28,169.30	93,393.00	-65,223.70	65,223.70	30.16 %	69.84 %
700.5 Full Time Employee Wages	123,323.87	726,471.00	-603,147.13	603,147.13	16.98 %	83.02 %
700.7 Full Time Overtime Wages	5,562.73	25,000.00	-19,437.27	19,437.27	22.25 %	77.75 %
700.8 FULL TIME VACATION PAY OUT		0.00	0.00	0.00		
700.9 Full Time Administrative Position	8,741.02	65,000.00	-56,258.98	56,258.98	13.45 %	86.55 %

North Oakland County Fire Authority

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

July 2024 - June 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
704 Officer Wages	2,999.95	15,800.00	-12,800.05	12,800.05	18.99 %	81.01 %
705 Instructor Wages	0.00	3,000.00	-3,000.00	3,000.00	0.00 %	100.00 %
707 Special Event Pay	2,145.36	14,000.00	-11,854.64	11,854.64	15.32 %	84.68 %
708 Duty Shift Medic	30,028.06	142,464.00	-112,435.94	112,435.94	21.08 %	78.92 %
708.5 Duty Shift Basic	34,503.87	193,600.00	-159,096.13	159,096.13	17.82 %	82.18 %
709 Part Time Overtime Pay	2,310.00	12,000.00	-9,690.00	9,690.00	19.25 %	80.75 %
710 Work Detail Pay	640.71	2,000.00	-1,359.29	1,359.29	32.04 %	67.96 %
711 Training Wages	4,845.83	26,000.00	-21,154.17	21,154.17	18.64 %	81.36 %
712 Incident run pay/POC Fire Wages	8,230.27	55,000.00	-46,769.73	46,769.73	14.96 %	85.04 %
714 Social Sec/FICA	19,337.17	105,090.19	-85,753.02	85,753.02	18.40 %	81.60 %
715 Medical Exp/Employees	1,500.00	1,500.00	-1,500.00	1,500.00	100.00 %	100.00 %
716 Healthcare Insurance/Full Time	45,880.90	191,400.00	-145,519.10	145,519.10	23.97 %	76.03 %
716.2 Health Care Stipend	3,767.38	4,000.00	-4,000.00	4,000.00	100.00 %	100.00 %
716.5 Health Care Savings Contrib	24,488.07	18,597.28	-14,829.90	14,829.90	20.26 %	79.74 %
717 401 Contribution - FT Emp	2,111.82	119,842.32	-95,354.25	95,354.25	20.43 %	79.57 %
717.2 401K CONTRIBUTIONS - POC EE	2,343.00	18,500.00	-16,388.18	16,388.18	11.42 %	88.58 %
719 Life/Disability Insurance FT	349,429.31	10,200.00	-7,857.00	7,857.00	22.97 %	77.03 %
Total 7000 Personnel		1,842,857.79	-1,493,428.48	1,493,428.48	18.96 %	81.04 %
7200 Supplies	0.00	0.00	0.00	0.00		
722 Operating Supplies	2,301.07	10,000.00	-7,698.93	7,698.93	23.01 %	76.99 %
723 Fire Prevention	6,055.76	2,500.00	-2,500.00	2,500.00	100.00 %	100.00 %
724 Uniforms	8,551.14	15,000.00	-8,944.24	8,944.24	40.37 %	59.63 %
726 Medical Supplies	16,907.97	16,000.00	-7,448.86	7,448.86	53.44 %	46.56 %
Total 7200 Supplies		43,500.00	-26,592.03	26,592.03	38.87 %	61.13 %
7500 SAFER GRANT EXPENDITURES						
751 Instructor Wages	1,500.00	1,500.00	-1,500.00	1,500.00	100.00 %	100.00 %
753 Training Costs	4,000.00	4,000.00	-4,000.00	4,000.00	100.00 %	100.00 %
754 Employee Physicals	1,500.00	1,500.00	-1,500.00	1,500.00	100.00 %	100.00 %
755 Health Insurance	0.00	0.00	0.00	0.00		
757 Fringe Benefits	78,000.00	78,000.00	-78,000.00	78,000.00	100.00 %	100.00 %

North Oakland County Fire Authority

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

July 2024 - June 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
758 Life/Disability FT Employees		0.00	0.00	0.00		
759 Education	360.00		360.00	-360.00		
760 Marketing		1,000.00	-1,000.00	1,000.00		100.00 %
761 Equipment Purchases		6,000.00	-6,000.00	6,000.00		100.00 %
765 Lost Wages Reimbursement		8,000.00	-8,000.00	8,000.00		100.00 %
Total 7500 SAFER GRANT EXPENDITURES	360.00	100,000.00	-99,640.00	99,640.00	0.36 %	99.64 %
8000 Contracted Services						
800 Dispatching	7,937.50	47,600.00	-39,662.50	39,662.50	16.68 %	83.32 %
802 Auditing		7,700.00	-7,700.00	7,700.00		100.00 %
804 Legal	4,333.00	9,000.00	-4,667.00	4,667.00	48.14 %	51.86 %
806 Medical Cost Recovery- Billing	2,474.05	24,000.00	-21,525.95	21,525.95	10.31 %	89.69 %
807 Fire Cost Recovery Billing		1,000.00	-1,000.00	1,000.00		100.00 %
810 Non Employee Instructor Wages		8,000.00	-8,000.00	8,000.00		100.00 %
812 Employee Education	2,041.82	12,000.00	-9,958.18	9,958.18	17.02 %	82.98 %
814 Dues, Fees, Subscriptions	14,383.45	22,000.00	-7,616.55	7,616.55	65.38 %	34.62 %
815 Payroll Services	983.10	5,000.00	-4,016.90	4,016.90	19.66 %	80.34 %
816 Administrative Services	1,250.00	9,000.00	-7,750.00	7,750.00	13.89 %	86.11 %
820 Construction/Labor Services		5,000.00	-5,000.00	5,000.00		100.00 %
Total 8000 Contracted Services	33,402.92	150,300.00	-116,897.08	116,897.08	22.22 %	77.78 %
8500 Operating Expenses						
850 Communications	1,163.07	5,000.00	-3,836.93	3,836.93	23.26 %	76.74 %
851 IT Operational Expenses	27,123.73	30,000.00	-2,876.27	2,876.27	90.41 %	9.59 %
852 Fuel	4,614.75	25,000.00	-20,385.25	20,385.25	18.46 %	81.54 %
854 Printing and Publishing		300.00	-300.00	300.00		100.00 %
855 Training Supplies / Equipment		4,000.00	-4,000.00	4,000.00		100.00 %
858 Utilities	9,981.42	48,000.00	-38,018.58	38,018.58	20.79 %	79.21 %
859 Equipment Lease	561.41	5,500.00	-4,938.59	4,938.59	10.21 %	89.79 %
860 Bldg & Grnds Repair/Maint.	3,277.38	20,000.00	-16,722.62	16,722.62	16.39 %	83.61 %
862 Equip Maintenance	12,859.95	16,000.00	-3,140.05	3,140.05	80.37 %	19.63 %
866 Vehicle Maintenance	1,584.18	48,000.00	-46,415.82	46,415.82	3.30 %	96.70 %

North Oakland County Fire Authority

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

July 2024 - June 2025

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
867 Debt Write-Off-Medical	24,568.90	150,000.00	-125,431.10	125,431.10	16.38 %	83.62 %
867.5 QAAP Medicaid Tax	405.87	2,000.00	-1,594.13	1,594.13	20.29 %	79.71 %
868 Debt Write-Off-Fire	1,004.00	2,000.00	-996.00	996.00	50.20 %	49.80 %
869 Debt Write Off/ Other		0.00	0.00	0.00		
Total 8500 Operating Expenses	87,144.66	355,800.00	-268,655.34	268,655.34	24.49 %	75.51 %
9500 Debt Service						
950 Debt Service	52,987.37	50,792.21	2,195.16	-2,195.16	104.32 %	-4.32 %
952 Interest on Debt	876.55	1,000.00	-123.45	123.45	87.66 %	12.35 %
Total 9600 Debt Service	53,863.92	51,792.21	2,071.71	-2,071.71	104.00 %	-4.00 %
9700 Purchases						
970 Capital Purchases +5,000	16,400.00	20,000.00	-3,600.00	3,600.00	82.00 %	18.00 %
972 Equipment Purchases -5,000	13,647.29	10,000.00	3,647.29	-3,647.29	136.47 %	-36.47 %
973 Grant Expenses		50,000.00	-50,000.00	50,000.00	100.00 %	100.00 %
974 Grant Match		2,000.00	-2,000.00	2,000.00	100.00 %	100.00 %
999 Capital replacement transfers		100,000.00	-100,000.00	100,000.00	100.00 %	100.00 %
Total 9700 Purchases	30,047.29	182,000.00	-151,952.71	151,952.71	16.51 %	83.49 %
Total Expenses	\$631,317.07	\$2,845,750.00	\$ -2,214,432.93	\$2,214,432.93	22.18 %	77.82 %
NET OPERATING INCOME	\$560,417.71	\$0.00	\$560,417.71	\$ -560,417.71	0.00%	0.00%
NET INCOME	\$560,417.71	\$0.00	\$560,417.71	\$ -560,417.71	0.00%	0.00%

North Oakland County Fire Authority

Balance Sheet

As of July 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Cash-Checking	192,450.85
1001 STATEMENT SAVINGS ACCOUNT	663,525.65
1002 Money Market	478,961.63
Total Bank Accounts	\$1,334,938.13
Accounts Receivable	
1060 A/R-Fire Cost Recovery	1,925.00
1070 A/R-Medical -ACCUMED	110,195.22
1070.6 A/R AACB - ALL RUNS	144,867.53
1073 Training Receivables	1,989.00
1075 A/R-General	-3,691.22
Total Accounts Receivable	\$255,285.53
Other Current Assets	
1070.7 ALLOWANCE FOR BAD ACCTS	-109,113.62
1499 Undeposited Funds	928.05
1600 PREPAID EXPENDITURES	29,469.64
Total Other Current Assets	\$-78,715.93
Total Current Assets	\$1,511,507.73
TOTAL ASSETS	\$1,511,507.73
LIABILITIES AND EQUITY	\$1,511,507.73

North Oakland County Fire Authority

Balance Sheet

As of August 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Cash-Checking	5,750.27
1001 STATEMENT SAVINGS ACCOUNT	563,713.78
1002 Money Market	480,437.88
Total Bank Accounts	\$1,049,901.93
Accounts Receivable	
1060 A/R-Fire Cost Recovery	921.00
1070 A/R-Medical -ACCUMED	103,830.81
1070.6 A/R AACB - ALL RUNS	144,867.53
1073 Training Receivables	1,989.00
1075 A/R-General	-3,061.22
Total Accounts Receivable	\$249,547.12
Other Current Assets	
1070.7 ALLOWANCE FOR BAD ACCTS	-109,113.62
1499 Undeposited Funds	928.05
1600 PREPAID EXPENDITURES	29,469.64
Total Other Current Assets	\$-78,715.93
Total Current Assets	\$1,219,733.12
TOTAL ASSETS	\$1,219,733.12
LIABILITIES AND EQUITY	\$1,219,733.12

North Oakland County Fire Authority

Payroll Cost

July 22 - August 5, 2024

	TOTAL
Income	
Total Income	
GROSS PROFIT	\$0.00
Expenses	
7000 Personnel	
700 Wages, Chief Full Time	6,923.08
700.5 Full Time Employee Wages	48,020.56
700.7 Full Time Overtime Wages	1,900.28
704 Officer Wages	1,199.98
705 Instructor Wages	0.00
707 Special Event Pay	1,275.15
708 Duty Shift Medic	13,755.11
708.5 Duty Shift Basic	13,735.00
709 Part Time Overtime Pay	0.00
710 Work Detail Pay	285.36
711 Training Wages	1,423.28
712 Incident run pay/POC Fire Wages	4,159.61
716 Healthcare Insurance/Full Time	-382.38
716.5 Health Care Savings Contrib	1,395.48
717 401 Contribution - FT Emp	9,070.49
717.2 401K CONTRIBUTIONS - POC EE	955.61
Total 7000 Personnel	103,716.61
Total Expenses	\$103,716.61
NET OPERATING INCOME	\$-103,716.61
NET INCOME	\$-103,716.61

North Oakland County Fire Authority

Payroll Cost

August 19 - September 2, 2024

	TOTAL
Income	
Total Income	
GROSS PROFIT	\$0.00
Expenses	
7000 Personnel	
700 Wages, Chief Full Time	6,923.08
700.5 Full Time Employee Wages	49,035.67
700.7 Full Time Overtime Wages	3,133.73
704 Officer Wages	1,199.98
705 Instructor Wages	0.00
707 Special Event Pay	870.21
708 Duty Shift Medic	11,424.23
708.5 Duty Shift Basic	13,916.00
709 Part Time Overtime Pay	2,310.00
710 Work Detail Pay	259.35
711 Training Wages	2,837.21
712 Incident run pay/POC Fire Wages	1,787.04
716 Healthcare Insurance/Full Time	-382.38
716.5 Health Care Savings Contrib	1,468.98
717 401 Contribution - FT Emp	9,548.45
717.2 401K CONTRIBUTIONS - POC EE	798.18
Total 7000 Personnel	105,129.73
Total Expenses	\$105,129.73
NET OPERATING INCOME	\$-105,129.73
NET INCOME	\$-105,129.73

North Oakland County Fire Authority

Bill Payment List

July 24-September 24, 2024

ACCOUNT	DATE	NUM	VENDOR	AMOUNT
1000 Cash-Checking				
1000 Cash-Checking	07/24/2024	12169	NYE UNIFORM	-\$2,087.58
1000 Cash-Checking	07/24/2024	12170	KELLER THOMA	-\$175.00
1000 Cash-Checking	07/24/2024	12171	MAZICH, PAMELA	-\$625.00
1000 Cash-Checking	07/24/2024	12172	BOUND TREE MEDICAL	-\$572.68
1000 Cash-Checking	07/31/2024	12173	ROAD COMMISSION FOR OAKLAND COUNTY	-\$1,820.87
1000 Cash-Checking	07/31/2024	12174	VC3, INC	-\$4,600.00
1000 Cash-Checking	07/31/2024	12175	NYE UNIFORM	-\$568.02
1000 Cash-Checking	07/31/2024	12176	PROFESSIONAL HEATING AND COOLING	-\$165.00
1000 Cash-Checking	08/01/2024	12177	AMAZON CAPITAL SERVICES	-\$7,249.50
1000 Cash-Checking	08/08/2024	12178	KERTON LUMBER CO	-\$195.28
1000 Cash-Checking	08/08/2024	12179	BOUND TREE MEDICAL	-\$172.02
1000 Cash-Checking	08/08/2024	12180	MADDIN HAUSER ATTY	-\$2,012.50
1000 Cash-Checking	08/08/2024	12181	COMCAST (Station 3 TV)	-\$10.80
1000 Cash-Checking	08/14/2024	12182	NFPA	-\$405.00
1000 Cash-Checking	08/14/2024	12183	NYE UNIFORM	-\$487.28
1000 Cash-Checking	08/14/2024	12184	COMCAST (Station 1 TV)	-\$31.86
1000 Cash-Checking	08/14/2024	12185	ACCU-MED	-\$822.49
1000 Cash-Checking	08/14/2024	12186	GENESYS EMS EDUCATION	-\$40.00
1000 Cash-Checking	08/14/2024	12187	HOLLY AUTOMOTIVE SUPPLY	-\$88.93
1000 Cash-Checking	08/14/2024	12188	KELLER THOMA	-\$227.50
1000 Cash-Checking	08/14/2024	12189	GREAT LAKES ACE	-\$66.81
1000 Cash-Checking	08/14/2024	12190	OAKLAND COUNTY TREASURERS - DISPATCHING	-\$3,968.75
1000 Cash-Checking	08/14/2024	12191	STATE OF MICHIGAN MDHHS	-\$405.87
1000 Cash-Checking	08/14/2024	12192	AMI	-\$16,400.00
1000 Cash-Checking	08/20/2024	12193	ARBOR PROFESSIONAL SOLUTIONS	-\$187.79
1000 Cash-Checking	08/20/2024	12194	MAZICH, PAMELA	-\$625.00
1000 Cash-Checking	08/20/2024	12195	VC3, INC	-\$20,966.40
1000 Cash-Checking	08/20/2024	12196	BOUND TREE MEDICAL	-\$751.41
1000 Cash-Checking	08/20/2024	12197	FIRE MODULES	-\$1,500.00
1000 Cash-Checking	08/20/2024	12198	CBMS- COMPLETE BUILDING MAINTENANCE & SUPPLY	-\$600.00
1000 Cash-Checking	08/28/2024	12199	ROAD COMMISSION FOR OAKLAND COUNTY	-\$1,945.28
1000 Cash-Checking	08/28/2024	12200	MICHIGAN FIRE INSPECTORS SOCIETY	-\$1,425.00
1000 Cash-Checking	08/28/2024	12201	North Oakland County Training Academy	-\$360.00
1000 Cash-Checking	08/28/2024	12202	CLYDES FRAME & WHEEL SERVICE	-\$422.65
1000 Cash-Checking	08/28/2024	12203	WEST SHORE FIRE INC	-\$1,858.55
1000 Cash-Checking	09/04/2024	12204	KERTON LUMBER CO	-\$624.57
1000 Cash-Checking	09/04/2024	12205	COMCAST (Station 3 Internet)	-\$21.60
1000 Cash-Checking	09/04/2024	12206	MML WORKERS COMP FUND	-\$14,239.00
1000 Cash-Checking	09/04/2024	12207	Z & J	-\$336.04
1000 Cash-Checking	09/04/2024	12208	STRYKER SALES, LLC	-\$1,744.20
1000 Cash-Checking	09/04/2024	12209	PETER'S TRUE VALUE HARDWARE	-\$173.96
1000 Cash-Checking	09/04/2024	12210	BOUND TREE MEDICAL	-\$1,136.49
1000 Cash-Checking	09/04/2024	12211	MICHIGAN STATE FIREMEN'S ASSOCIATION	-\$80.82
1000 Cash-Checking	09/04/2024	12212	VECTOR-TARGET SOL	-\$8,767.06

Board Action Request for September 24, 2024: Station Access Control
Submitted by Chief Matt Weil

Between both stations there are several external entry and internal doors that require access control for many reasons. Over the past 15+ years we have used a product that provides access control to the entry doors and other areas that require it. This requires that each lockset is programmed individually with a laptop computer. This, when it was first implemented with just a few locksets, was a great system. However, as the department has grown, we have added many more locksets and they are aging and becoming unreliable to program and operate. What took a few minutes to do has not turned into a frustrating experience that can exceed hours, just to add or remove a user, and that has not been successful the last few attempts. This is a security issue and is NOT acceptable.

FF/EMT Todd Moss is employed by Oakland County Building Safety and is a SME (subject Matter Expert) in this field, he manages, installs, and maintains access control systems for the County. I reached out to FF/EMT Moss for suggestions. He suggested we contact Entrance Technologies- this is the preferred and a vetted vendor for Oakland County.

FF/EMT Moss and I met with them and they offered a centralized cloud based access control system for the department. That Bid (attached) came in at \$23,411.33 and there is a monthly fee of less than \$100 for the cloud hosting. They also quoted a premise based system that we would house on our server, that was around \$25k. We recommend the Cloud based system, this will allow access to control the system from a phone app or any trusted device off site.

For reference, just to replace 1 of the current locksets is roughly \$1k, that will still need to be individually programmed with the laptop, we have 11 control points or locksets currently.

In addition, I reached out to our original lock Vendor, Fenton Lock and Safe to quote upgrading/replacing the current hardware to be wireless and WIFI controlled. We did not receive a quote.

This is not a budgeted upgrade or replacement. We will need to amend and move money to cover this cost later in the budget year.

We request the Board move to approve the project cost not to exceed \$25k and engage Entrance Technologies to perform the work.



2625 Gilliford Rd SE
 Lowell, Michigan 49331
 (616) 897-5607 tel
 Job #2190

PROPOSED QUOTE

CUSTOMER
North Oakland County Fire Authority 5051 Grange Hall Rd Holly, MI 48442 Matt Weil (248) 634-4511

BILL TO
North Oakland County Fire Authority 5051 Grange Hall Rd Holly, MI 48442

DATE CREATED	TYPE	ASSIGNED TO
Sep 12, 2024	New Install	Adam Veltkamp

SCOPE OF WORK
 PDK - Cloud Hosted Access Control
 NOCFA would like to install access control at their Station#1 and Station#3 locations. This PDK access control system is cloud-hosted and can be controlled via a web browser or using the PDK mobile app. The readers included in this quote would allow staff members to use proximity cards or key fobs at the doors or use the mobile app to unlock doors.

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
11.00	Door Contacts	\$11.25	\$123.75
9.00	Complete Pac Electric Strike Kit with Latchbolt Monitor for Latchbolt Locks, Includes 801 and 801A Faceplates, Satin Stainless Steel	\$200.00	\$1,800.00
1.00	Slim-Line, Outdoor Rated Surface Mounted Electric Strike, Satin Stainless Steel	\$398.00	\$398.00
1.00	Complete Pac Electric Strike with Faceplate for Cylindrical Lockset with Latchbolt, 12/24VDC, Satin Stainless Steel	\$155.00	\$155.00
1.00	System Install / Cable / Programming / Training / Trip	\$10,696.00	\$10,696.00
1.00	Misc Hardware (Conduit / Connectors / J-Hooks, Etc.)	\$350.00	\$350.00
2.00	CloudNode with Built-in Single IO Door Controller, Ethernet Only	\$653.14	\$1,306.28
1.00	R8 Red High-Security Eight-Door Controller with Built-in Ethernet, OSDP or Wiegand, Power Supply and Power Circuit	\$2,093.00	\$2,093.00
1.00	Red 4 Four-Door Controller with Built-in Ethernet, OSDP, Power Supply and Power Circuit	\$806.00	\$806.00
2.00	Power Supply Charger, Single Class Output, 12/24VDC at 4A/3A, BC300 Enclosure	\$223.20	\$446.40
6.00	Panel Battery	\$23.00	\$138.00
1.00	High-Security 8-Port Auxillary Controller with Built-in Ethernet	\$783.60	\$783.60
11.00	Monthly Cloud Hosting Subscription per Device	\$8.00	\$88.00
11.00	HID Signo Keypad Wallswitch Reader	\$384.30	\$4,227.30
		SUBTOTAL	\$23,411.33
		(0.0%) TAX	\$0.00
		TOTAL	\$23,411.33

OTHER CONSIDERATIONS/DISCLAIMERS

- All PDK devices have had their pricing reduced to reflect the Oakland County discounted pricing.
- The customer is responsible for providing access to 110VAC power for these controllers. If customer would like these panels hardwired directly to their circuit, they will need to have an electrician onsite at the time of install.
- This proposal assumes the necessary cabling will be run free-air in the ceiling throughout the facility. Entrance Technologies will use the existing cable trays where available. Splice boxes may be used to route existing cables to the new controller boards.
- This proposal assumes all existing doors close properly and door hardware is in proper working condition.
- The customer is responsible for providing the necessary network ip address, subnet mask, gateway, primary dns, and secondary dns required to bring the new devices onto the network security VLAN. A range of addresses must be provided prior to the start of installation.
- The customer responsible for providing the necessary switch ports for bringing these devices onto the local area network

and/or security VLAN.

- Quote assumes the customer's lift will be available for use at station 1 for pulling cable above the overhead doors in the truck bay.
- Payment Terms: Net 30 days. If customer pays via a credit card an additional 3.5% convenience charge will be added to the total invoice.

*This Quote is valid for 30 days. Upon approval, a service agreement form will be sent for signature before the work can be scheduled.

Action Request for September 24, 2024: Roof for Station 3
Submitted by Chief Matt Weil

Over the past several years the station has been plagued with roof leaks that have been patched and repaired ineffectively. Last year we suffered water damage that destroyed the well pump controller to the tune of approximately \$25k. A few more repairs were made to the roof then.

We have more leaks that have been identified recently. We contacted BCM Roofing to quote further repairs. That Quote is attached. For the suggested repairs and modifications we are looking at Approximately \$15k. In the discussion of the repairs the expected/estimated remaining life of the roof is 5 years.

At that point, we pivoted and requested bids on a total tear off and reroof to address the problem areas and this also includes maintenance and repair of/on the flat roof. BCM quoted 3 prices, Good Better and Best- the Best being \$50k- that quote is also attached.

We reached out to Stilwell, Hillman and DC Home Improvement for quotes as well.

At the time of the Packet creation, we have not received any further quotes.

This is an unbudgeted repair, funds will need to be amended later in the year to cover this expense.

Unless there are more bids that come in, I request the board move to authorize repairs not to exceed \$50000.00 and use BCM Roofing as the contractor.



Exceptional. Honest. Professional.

REPAIR ONLY

BCM HOME IMPROVEMENT LLC
2934 FREMBES, WATERFORD MI 48329
TEL: 248-703-1504
FAX: 248-591-4156
CONTACT@BCMROOFING.COM
BCMROOFING.COM



Form with fields: PROPOSAL SUBMITTED TO, ADDRESS, EMAIL ADDRESS, PITCH, TYPE, SERVICE TYPE, etc.

WORK TO BE PERFORMED
Seal all pipes on shingled roof,remove one pipe and roof over,b-vent on the north west corner remove shingles,replace plywood if needed, install ice shield on repair area, replace shingles and reseal.\$850.00
Install diverter backside of chimney above flat roof, divert water into the gutter. Install aluminum trim above gutter, fill and voids in the block to stop water from running behind gutter.\$475.00
Shingle wall flashing, and low pitch roofing on tower, remove shingles and all old repairs flashing, etc.
Replace plywood if needed install ice shield on repair area install new shingles, certainty landmark green,
Install Certinteed low pitch Self adhearing rubber. remove aluminum flashing from old repairs, reuse copper flashing and reseal replace copper flashing if needed there will be additional charges for copper.\$3,250.00
Flat roof, multiple repairs, resealing, and cleaning. Remove all walkway pads and reinstall.Soft wash roof install patches on holes remove any old repairs and repatch. Reseal counter, flashing, and coping metal.\$2,150.00
Remove and replace shingles on tower very top.\$1,750.00
Smart coat rubberized roof coating on flat roof,\$5,200.00

ALL MATERIAL IS GUARANTEED TO BE SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. ALTERNATIVE DISPUTE RESOLUTION

HEREBY TO FURNISH MATERIALS AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF:
DOLLARS \$

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. BCM IS AUTHORIZED TO DO THE WORK AS SPECIFIED. BY SIGNING THIS ESTIMATE CONTRACT YOU AGREE TO THE SUPPLIED BUILDING CONTRACT. 2.5% INTEREST WILL BE CHARGED EACH WEEK IF NOT PAID WITHIN 5 BUSINESS DAYS OF COMPLETION. ANY SPECIAL ORDER MATERIALS WILL BE CHARGED TO CUSTOMER UPON CANCELLATION (SKYLIGHTS, SPECIAL GUTTER COLORS, SPECIFIC MATERIAL ABOVE AND BEYOND THE QUOTE). BCM DOESN'T DO ANY INSIDE DRYWALL OR TRIM WORK FROM SKYLIGHTS. GAPS IN SIDING MAY APPEAR WHEN REMOVING TWO LAYERS AND INSTALLING ONE LAYER OF SHINGLES. APRON FLASHING IS NAILED BEHIND SIDING AND STAYS WITH THE HOME. ICE DAMS AND ICICLES ARE NOT COVERED UNDER WARRANTY. HOMEOWNERS INSURANCE COVERS STORM DAMAGE. BCM IS NOT RESPONSIBLE FOR MOISTURE IN ATTIC. VENTILATION AND INSULATION SHOULD BE EVALUATED. PLEASE LET US KNOW ABOUT ANY SEPTIC FIELDS OR WELLS ON PROPERTY FOR OUR MACHINERY.

Signature Date
CUSTOMER SIGNATURE

Brian Musgrove
08/27/2024
BCM ROOFING MEMBER SIGNATURE



Exceptional. Honest. Professional.

Replacement

OWNED & OPERATED BY BRIAN MUSGROVE (FAMILY RUN)
 BCM HOME IMPROVEMENT LLC
 2934 FREMBES, WATERFORD MI 48329
 TEL: 248-703-1504
 FAX: 248-591-4156
 CONTACT@BCMROOFING.COM
 BCMROOFING.COM



PROPOSAL SUBMITTED TO
 North Oakland County Fire Auth

ADDRESS
 280 West Rose Center Road

EMAIL ADDRESS
 Sblaska@nocfa.com

PHONE
 (810) 955-7444

DATE
 09/06/2024

CITY
 Holly

STATE
 Michigan

ZIP
 48442

SOURCE
 A Referral

PITCH 3/12 4/12 5/12 6/12
 7/12 8/12 9/12
 10/12 12/12 OTHER _____

TYPE RANCH COLONIAL
 BUNGALOW GARAGE ONLY
 OTHER Fire department

CUSTOMER DEPOSIT REQUIRED _____

PAYMENT WILL BE DUE UPON COMPLETION OF WORK

ALL CREDIT CARDS ACCEPTED (3% FEE)

PROTECT/STORE WALL HUNG DECORATIONS & FRAGILE OBJECTS

DRIVEWAY FOR DELIVERY Yes gravel parking lot

RUBBER WHEELED DUMPSTER 20 yard x2

SERVICE TYPE

FULL ROOF SYSTEM HOUSE ONLY

HOUSE & ATTACHED GARAGE INCLUDED

HOUSE & DETACHED GARAGE INCLUDED

PARTIAL ROOF SYSTEM

WORK TO BE PERFORMED

TARP ALL GROUNDS TO CATCH DEBRIS

STRIP EXISTING LAYERS OF SHINGLES 1 layer

REPLACE UP TO 50 LIN FEET OF 1X6 ROOF BOARDS AS NEEDED. IF MORE IS REQUIRED WE CHARGE \$ _____ PER LINEAR FOOT

REPLACE UP TO 6 SHEETS OF OSB ROOF DECKING AS NEEDED. IF MORE IS REQUIRED WE WILL CHARGE \$80.00 PER SHEET

DRIP EDGE SIZE 1 inch 1-1/2 inch

DRIP EDGE COLOR Tbd

ICE SHIELD SIZE 6 feet 9 feet

INSTALL ICE SHIELD IN VALLEYS, AROUND PIPES, CHIMNEYS, AND UP FLASHING WALLS

INSTALL SYNTHETIC UNDERLAYMENT

INSTALL WALL STEP FLASHING

NEW CHIMNEY COUNTER Tower save copper

SEAL AROUND B-VENT PIPE And rain collars

BUILD CHIMNEY SADDLE _____

INSTALL RIDGE VENTS 155 feet

INSTALL _____ 750 BIRD PROOF CAN VENTS

BLOCK GABLE VENTS _____

FILL IN OLD VENT HOLES _____

INSTALL _____ FEET OF EDGE VENT

LOCATION: _____

INSTALL BATHROOM DAMPER VENT WITH INSULATED PIPE _____

REPLACE VENT PIPE FLASHINGS _____

INSTALL CRITTER GUARDS IF POSSIBLE _____

INSTALL SOFFIT VENTS _____

_____ X _____

INSTALL BAFFLES _____

INSTALL VELUX SKYLIGHT WITH FLASHING KIT _____

ON LOW PITCH AREAS OR FLAT ROOF, USE CERTAINTEED FLINTLASTIC SYSTEM

On back side of tower

CLEAN UP GROUNDS USING ROLLING MAGNETS

GUTTER CLEANING

SATELLITE DISH _____

Main building.

Bcm will be removing one pipe flashing.
Bcm Will be installing diverter behind tower to stop
Water from getting behind gutter.

This quote includes cleaning and r flat roof

Patching multiple spots and resealing counter flashing.

- *BCM DOESN'T DO DRYWALL WORK FROM SKYLIGHT INSTALL
- *PLEASE IDENTIFY WELLS OR SEPTIC FIELDS FOR EQUIPTER
- *ATTICS AND GARAGES MAY HAVE A LAYER OF DUST FROM TEAR OFF

- *PLEASE READ "WHAT TO EXPECT" FLYER FOR MORE INFOMATION
- *SIDING GAPS MAY APPEAR WHEN REMOVING 2 LAYERS (RETURNS)
- *APRON FLASHING IS NAILED BEHIND SIDING AND WILL STAY

<input type="checkbox"/> GOOD SYSTEM SURESTART PROTECTION	<input type="checkbox"/> BETTER SYSTEM SURESTART PROTECTION	<input type="checkbox"/> BEST SYSTEM SURESTART PLUS WARRANTY
<input checked="" type="checkbox"/> CERTAINTeed LANDMARK SHINGLES <input type="checkbox"/> CERTAINTeed _____ <input checked="" type="checkbox"/> COLOR _____ <input checked="" type="checkbox"/> SWIFTSTART STARTER SHINGLES <input checked="" type="checkbox"/> SHADOW RIDGE CAP SHINGLES <input checked="" type="checkbox"/> SYNTHETIC UNDERLAYMENT <input checked="" type="checkbox"/> INSTALL ICE SHIELD <input type="checkbox"/> _____ <input checked="" type="checkbox"/> SURESTART PROTECTION (30 YEAR LIMITED LIFETIME WARRANTY) <input checked="" type="checkbox"/> 8 YEAR LABOR WARRANTY THROUGH BCM ROOFING Price: \$ <u>42,250.00</u>	<input checked="" type="checkbox"/> CERTAINTeed LANDMARK PRO SHINGLES <input type="checkbox"/> CERTAINTeed _____ <input checked="" type="checkbox"/> COLOR _____ <input checked="" type="checkbox"/> SWIFTSTART STARTER SHINGLES <input checked="" type="checkbox"/> SHADOW RIDGE CAP SHINGLES <input checked="" type="checkbox"/> ROOF RUNNER SYNTHETIC UNDERLAYMENT <input checked="" type="checkbox"/> WINTERGUARD ICE SHIELD <input type="checkbox"/> _____ <input checked="" type="checkbox"/> 3 STAR CERTAINTeed WARRANTY - FULL 20 YEAR MATERIAL WARRANTY <input checked="" type="checkbox"/> 10 YEAR LABOR WARRANTY THROUGH BCM ROOFING Price: \$ <u>46,000.00</u>	<input checked="" type="checkbox"/> CERTAINTeed NORTHGATE CLIMATEFLEX SHINGLES <input type="checkbox"/> CERTAINTeed _____ <input checked="" type="checkbox"/> COLOR _____ <input checked="" type="checkbox"/> SWIFTSTART STARTER SHINGLES <input checked="" type="checkbox"/> CLIMATEFLEX SHADOW RIDGE CAP SHINGLES <input checked="" type="checkbox"/> DIAMOND DECK SYNTHETIC UNDERLAYMENT <input checked="" type="checkbox"/> WINTERGUARD ICE SHIELD <input type="checkbox"/> _____ <input checked="" type="checkbox"/> 5 STAR CERTAINTeed WARRANTY - FULL 50 YEAR MATERIAL COVERAGE <input checked="" type="checkbox"/> 25 YEAR LABOR WARRANTY THROUGH CERTAINTeed Price: \$ <u>50,000.00</u>

HEREBY TO FURNISH MATERIALS AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF: DOLLARS \$ _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. BCM ROOFING IS AUTHORIZED TO DO THE WORK AS SPECIFIED. BY SIGNING THIS ESTIMATE CONTRACT YOU AGREE TO THE SUPPLIED BUILDING CONTRACT. UPON SIGNING THIS ESTIMATE, YOU AGREE TO ALL OF OUR TERMS & CONDITIONS

Signature Date
CUSTOMER SIGNATURE

Brian Musgrove
09/06/2024
BCM ROOFING MEMBER SIGNATURE

ALL MATERIAL IS GUARANTEED TO BE SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. ALTERNATIVE DISPUTE RESOLUTION. 2.5% INTEREST WILL BE CHARGED EACH WEEK IF NOT PAID WITHIN 5 BUSINESS DAYS OF COMPLETION. ANY SPECIAL ORDER MATERIALS WILL BE CHARGED TO CUSTOMER UPON CANCELLATION (SKYLIGHTS, SPECIAL GUTTER COLORS, SPECIFIC MATERIAL ABOVE AND BEYOND THE QUOTE). BCM IS NOT RESPONSIBLE FOR ICE DAMS AND/OR ICICLES. ALL STORM DAMAGE IS COVERED UNDER HOMEOWNERS INSURANCE. BCM IS NOT RESPONSIBLE FOR MOISTURE IN ATTIC. VENTILATION AND INSULATION SHOULD BE EVALUATED.



BCM ROOFING'S TERMS AND CONDITIONS

1. Agreement: This Agreement is between BCM Roofing (the "Company") and the homeowner (the "Owner") and/or their agents. The Company agrees to do the work (the "Work") contained herein for the Owner.
2. Late Payment / Service Charge: Any funds owed greater than 5 days beyond the Completion Date are subject to a service charge of two and one-half percent (2.5 %) per week on the unpaid balance.
3. Materials: Company shall provide necessary labor, materials, and sales tax on materials to complete the Work as specified. All materials shall remain the property and title of the Company until fully paid by Owner. The Company orders extra material above what is needed to accommodate for added waste and to ensure the job is completed on time. All surplus materials shall be removed with dumpster once roof is completed. The owner may request one bundle be left at the property for future use. The contract price is for the completed roof, not the extra material ordered.
4. Before roofing work commences, please remove any artwork from the walls and valuables from shelves as vibrations from the re-roofing process may cause these items to fall. The company is not responsible for items damaged due to building vibrations caused by the re-roofing process. The Company is not responsible for light fixtures or other mechanical equipment dislodged or damaged from building vibrations caused by the re-roofing process. The Company is not responsible for "nail-pops" caused in drywall due to the loading of materials or building vibration due to the re-roofing process. The Owner is responsible to check attic for any maintenance due to extreme temperatures.
5. As part of the re-roofing process, the Company will make a visual inspection of the attic to determine whether any existing bath exhaust fans have been properly vented out of the structure. If improperly ventilated bath lines are discovered, the Company will properly exhaust these lines to a new specialty roof ducting vent at a cost of \$250/each. The Company is not responsible for hidden bath or kitchen exhaust fans that may cause damage or mold growth due to excessive moisture being exhausted into the attic.
6. This quote assumes that material will be rooftop loaded by our supplier. This may require the homeowner to sign a damage waiver provided by our supplier, allowing our supplier to access the driveway with a loaded truck. If the homeowner refuses to sign this waiver, additional fees will apply to cover the cost of additional material handling by our workers. The Company is not responsible for any damage to driveways or walks caused by the loading of materials or the re-roofing process by material supplier.
7. Plumbing, hidden wiring or conduit, such as low voltage wiring or line voltage conduit which is buried under the roofing or hidden under the deck, cannot be seen and therefore it is very difficult to avoid coming in contact with it and damaging it. If the Owner is aware of such wiring or conduit, it is imperative that the owner provides a scale schematic drawing so that we can locate this wiring prior to starting work. The cost of repairs to damaged conduit, piping or wiring which was hidden, will be extra. All wiring should be in rigid conduit and mechanically protected to minimize the danger to our workers and the potential for damaging it.
8. When installing skylights, The Company doesn't do any inside work such as drywall or trim boards. Existing apron flashing is installed behind the siding and doesn't get changed with roof. We may install new apron flashing if there isn't any currently installed. When removing two layers of shingles and installing a new layer, there might be a gap in siding where it meets the shingles. Roofing returns, also called gable returns, may also have gaps in the siding when removing two layers of shingles.
9. Owner Responsibilities: Owner warrants to Company that he/she is the legal owner of the Property. Owner agrees to

provide to Company at no charge, electric power and water for construction purposes. Owner acknowledges that the removal of permanently attached building materials often disturbs and vibrates the existing Property. The debris

generated from this Work and related procedures may cause inconvenience or discomfort which is normal construction wear and tear conditions, and not Company negligence and may include, but is not limited to, interior wall cracks, drywall nail pops, flaking of wall paint, debris falling into an attic, disturbance to shrubbery and lawns. There might be a light dusting in attics and garages from the tear off. Granules make their way through the cracks in the wood decking. Please feel free to cover anything the day before to help with the cleanup. The Company doesn't clean attics. Please let us know about any septic fields or wells on the property. Some roofs, we use a machine called an "Equipter" which is a drivable mini dumpster on hydraulics. We would like to know about anything we cannot drive across on the property.

10. Attorneys' Fees: In the event that legal proceedings are instituted for the recovery of the unpaid Agreement price and any additional charges due, the Owner agrees to reimburse all actual costs, expenses and attorneys' fees incurred by the Company.

11. Company Warranty: In order for any warranty to be effective against Company or any other party, Owner must: (1) have paid all sums owed to Company under this agreement: (2) provide by immediate (or 10 days) written notice, by certified mail, to Company upon discovering any defect or failure of the Work performed and: (3) not allowed any third party to, in any way, alter or repair any of the Work performed by Company. The Company is not responsible for any damage due to ice damming, condensation due to unventilated areas, any leaks or damage caused by existing solar panels, skylights or protrusions that the Company doesn't replace. The Company will not be responsible for any unevenness of walls, rafters or roof boards on any existing structure, poor appearance or damage due to pre-existing conditions. Examples of such conditions: gaps in siding due to multiple layers of roofing being removed, damage to siding due to improper flashing work prior to job, etc. Storm damage such as: fallen tree limbs, tree branches rubbing on shingles, any falling debris from the sky, ice dams; are to be covered by homeowner's insurance as it's called "An act of god", and not covered by the Company. The Company accepts no responsibility for the color shading or color selection of materials. The Company is responsible for obtaining and paying for any necessary permits unless otherwise stated in the contract. Material warranty shall be limited to manufacturer's warranty of materials.

12. Service Calls: Service calls requested by the Owner shall be included in the written workmanship warranty only if the call for service is a warranted service call. On service calls where it is deemed by the Company to be a non-warranted item, the Owner will be charged for the service call or work performed at Company's established rates. Roof leaks due to ice dams are not covered by roofing warranty. Homeowner's insurance covers this as an "Act of God".

13. Any special order materials will be charged to customer upon cancellation (skylights, special gutter colors, specific material above and beyond the quote).

14. The Company nor any shingle delivery company (such as Gulfeagle) accept any responsibility for driveway, truss, or structural damages from shingle delivery or roofing system installation. Additional cost to hand load if delivery is denied.

15. Entire Agreement: This Agreement constitutes the entire agreement between the Parties. Company is not liable for nor bound in any manner by any statements, representations, warranties, collateral or otherwise, or promises made by any person representing or proposing to represent Company unless such statements, representations, or promises are set forth in this Agreement. Any modification of this Agreement must be in writing and signed by the both parties. The Work shall not include testimony in court for any reason.

16. No Waiver: The Company may accept late payments or partial payment checks, bank drafts, or money orders marked "Paid in Full" without waiving any of its rights related to this Agreement.

17. Governing Law: This Agreement is made and entered into in the State of Michigan and the laws of Michigan shall govern its validity and interpretation.

18. Gender: Wherever in this Agreement reference is made to the masculine gender, it shall be construed to include the feminine gender and vice versa unless the context clearly indicates otherwise.

19. Copy of Contract: By signing the roofing estimate, Owner acknowledges receipt of a copy of this Agreement and agrees to all above terms and conditions.

Our suppliers' trucks, along with your materials, carry a lot of weight, which may cause damage to driveways, sidewalks, pipes, septic systems, ruts in lawns, etc. The supplier shall load materials on the roof as requested by the customer, with the expectation that the customer has done proper diligence, and the roof structure is sound to accept the weight of the material. With this knowledge, the customer takes full responsibility for any damages resulting from delivery, and neither the supplier nor BCM Roofing are responsible for any driveway, truss, or structure damages. BCM Roofing also assumes no liability for any damages incurred after material delivery, including but not limited to claims for mold or environmental claims.

Here is what we take to each delivery:



GULFEAGLE SUPPLY

Owner's Release

Gulfeagle Supply has been delivering roofing materials for many years. Despite our expertise, inherent in the rooftop delivery process is the possibility of damage to the delivery area of the property. This can occur due to a variety of factors, including but not limited to, weight of the delivery vehicle, weakness in the driveway structure and related areas, or obstacles in the delivery area.

The party signing this document hereby certifies that he or she is authorized to permit Gulfeagle Supply, through its employees or agents, entry onto the property whose address appears below to deliver roofing and/or building materials. That delivery may include entry of Gulfeagle's vehicle onto any driveway or said property. Gulfeagle's vehicle may cause compression or cracks in the driveway due to its weight which may be in excess of 10 tons. The receiving party hereby releases Gulfeagle Supply from any liability for damages to any improvements on or at the property including and without limitations, damage to driveways, sidewalks, curbs, walkways, lawns, sprinkler systems, landscaping/shrubbery or flower beds, or septic systems. This release shall bind all parties who are in any way responsible for the condition of the property or construction activities thereon, including without limitation, any owner, occupant, or tenant of the property.



BCMHOME-01

KVAXELAIRE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/8/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lucido's Insurance Agency 39999 Garfield Clinton Township, MI 48038	CONTACT NAME: Peter Lucido, III PHONE (A/C, No, Ext): (586) 286-8200 FAX (A/C, No): E-MAIL ADDRESS: peter@lucidoinsurance.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: Home-Owners Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 26638
INSURED BCM Home Improvement LLC 2934 Fromses Rd Waterford, MI 48329		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			04161250	11/7/2023	11/7/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

****PORTFOLIO COPY****

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Peter J. Lucido III



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Michigan Sterling Insurance Group 13900 Lakeside Circle Sterling Heights MI 48313-1318	CONTACT NAME: Carla Williams PHONE (A/C, No, Ext): (586) 323-5700 FAX (A/C, No): (586) 323-5703 E-MAIL ADDRESS: cwilliams@sterlingagency.com																					
INSURED BCM Home Improvement LLC 2934 Frembes Rd Waterford MI 48329	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td style="width: 50%;">INSURER A:</td> <td>Liberty Mutual Insurance</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Liberty Mutual Insurance		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** CL2413135047 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	WC5-34S-517969-024	02/03/2024	02/03/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER For Information Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Q559175

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License

BCM HOME IMPROVEMENT LLC
2934 FREMBES
WATERFORD, MI 48329

Qualifying Officer:
Brian Curtis Musgrove
Qualifying Officer #
2101195402

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2102208145

Expiration Date:
05/31/2026

This document is duly
issued under the laws of the
State of Michigan

North Oakland County Fire Authority Incident Run Data

August-24

Total Incidents	127
------------------------	------------

Incident Summary	
Structure Fires	0
Vehicle Fires	2
Brush / Outdoor Fires	1
EMS Medicals	66
Vehicle Accidents w/ Injuries	4
Vehicle Accidents w/ No Injuries	2
Hazardous Cond.	15
Service Call	20
Good Intent	13
False Calls	4
Severe Weather	0
Other	0
Total Calls	127

Out of District Runs	
MUTUAL AID MEDICAL	5
MUTUAL AID FIRE	4
MISC	0
Total	9

Total EMS Related Calls	75
Total NOCFA Transports	44
Patient Sign Offs / No Transport	31

	minutes	# of priority calls
Avg. Response Time To Priority Calls	8.4	20

TOTAL RUNS IN FIRE DISTRICT	118
TOTAL OUT OF DISTRICT RUNS	9

Total Runs **127**

Total Employees	37
Full Time	12
Part time / Paid on Call	25

Paramedic's	14
EMT's	20
MFR's	3

Employees out on leave	0
------------------------	---

Employees Voluntary / Involuntary terminated last month	0
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Employees Hired last month	1
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Rose Twp.	49
Holly Twp.	62
I-75	7

Chief's Report September 24, 2024 Fire Board meeting
Submitted by Chief Matt Weil

- Replacement SRU/Med Duty Rescue: Mid build inspection was September 17th. The apparatus may be on display at the Michigan Firemen's Memorial Festival, September 20-21 in Roscommon. I left it to their discretion, based on the level of completeness. Pictures from the inspection are attached.
- Groveland Township Fire Department, Chief Mason has retired and Captain John Willimas was appointed as the acting/interim Chief at the August Groveland Twp/Fire Board Meeting. Chief Mason's retirement is effective September 1, 2024. At a special township meeting on September 12th, Chief Williams was appointed as the full time Chief.
- Ren Fest- There are no notable incidents to report.
- I75 Project continues to impact the community. Speed data from MDOT is alarming. Several meetings with MDOT, local responders (FD) and MSP occur over the month to discuss and raise awareness to this issue. I have reached out to and had a preliminary discussion with the Governor's office and I am in the process of reaching out to our Senators on the issue of automated traffic enforcement in construction Zones- there is a bill moving through the system now addressing this. The other issue is staffing of the Metro North Post, which is also a topic of discussion with the governor's office.
- Open Shifts- for the month of August we had 114 hours that were "uncovered" out of a total of 2976 hours (4 24 hr shifts per day for 31 days) that is 4%
- We listed some of our surplus vehicles and equipment up for auction using Rangerbid. The auction was September 17th and we netted just over \$22k.
- The Hiring of the next full time person is in process; the interviews were completed and of the 3 candidates, we now have a list of 2 candidates. The top person is in the process of completing the OPAT (physical ability) as the last step prior to a Job offer. They have until the end of October to complete this last step, prior to moving to the next candidate if necessary.
- We had a significant storm impact our service area at the beginning of September. We responded to a total of 22 calls for service, 20 of them were between 5pm and 11pm on the day of the storm, 2 were the day after. We also took care of an additional 8 or so trees across the road. 118 "personnel" hours were committed to the storm effort.

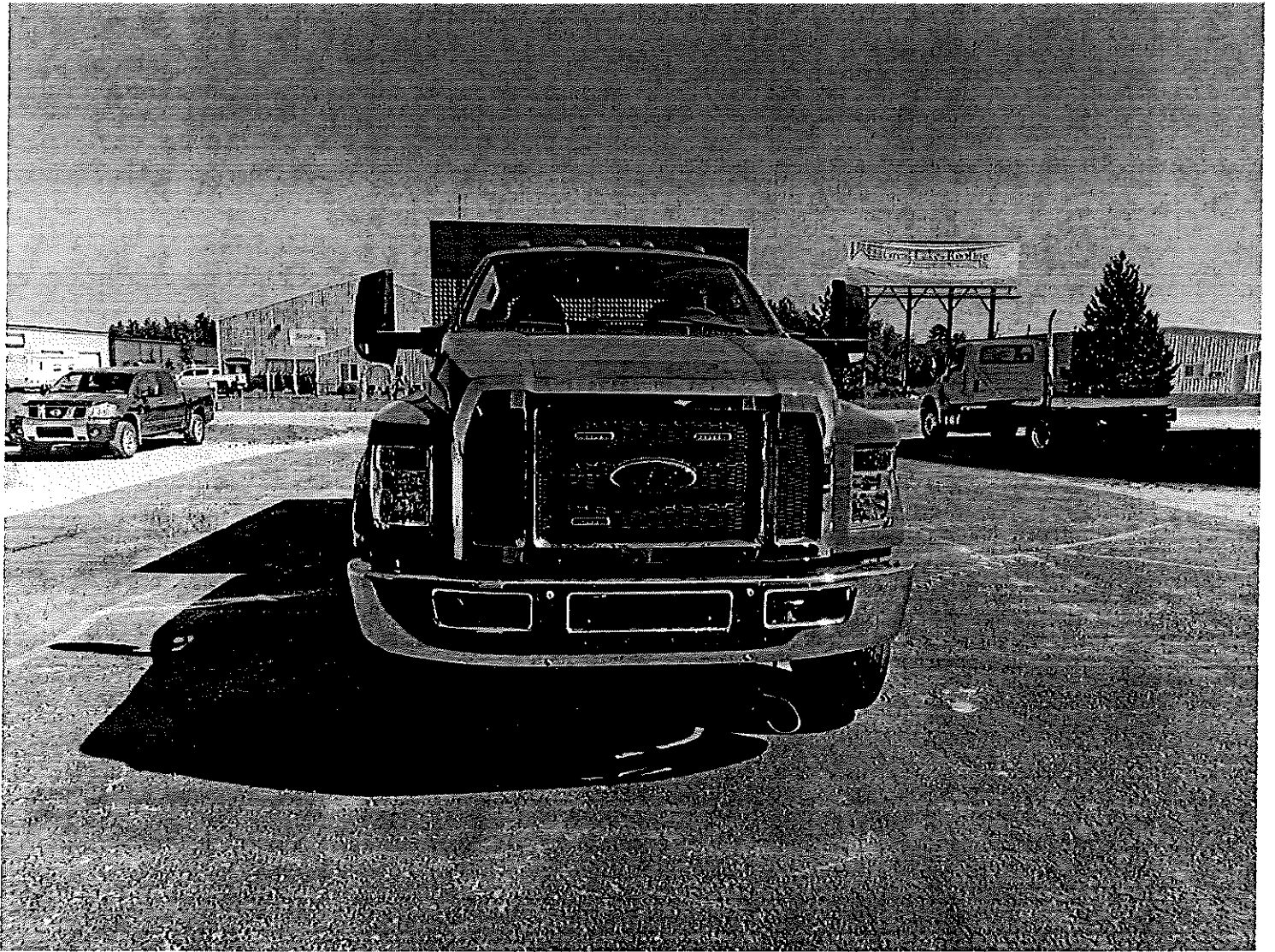
- Significant Mutual Aid responses for September to date were to the Village of Holly for a commercial structure fire and to Highland Township Fire Department for a residential house fire that had extended into another nearby home. We did have a firefighter sustain a minor injury assisting the Village.
- On September 26th the following members from the department will receive recognition from OCMCA (Oakland County Medical Control Authority)- that letter is attached. They will receive a certificate of excellence and a service pin. In addition at tonight's meeting the department will recognize the same individuals with letters of appreciation. Those members are:

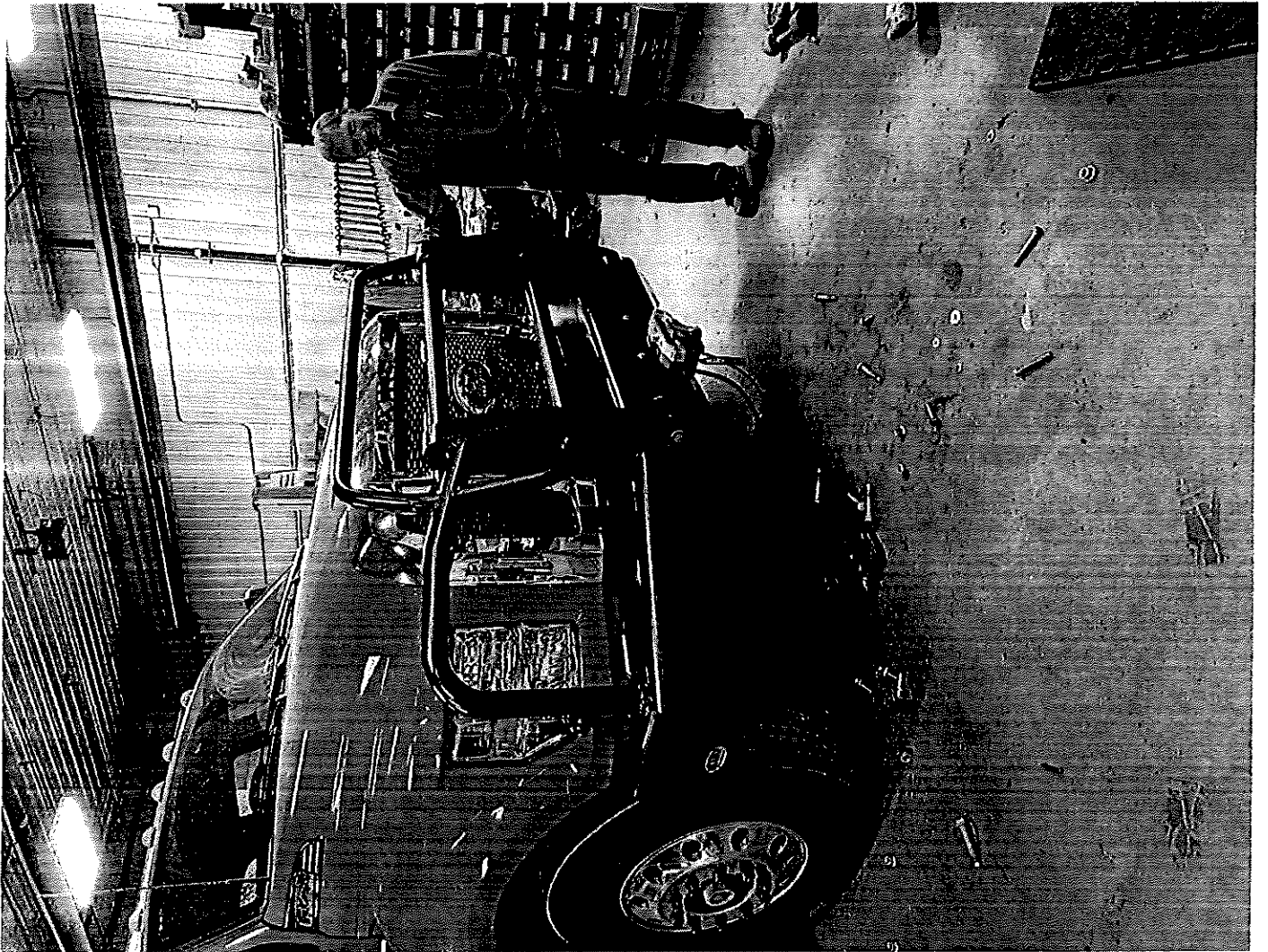
Sgt. Nicholas Tosch
 FF/EMT Todd Moss
 FF/EMT Chris Carlstrom

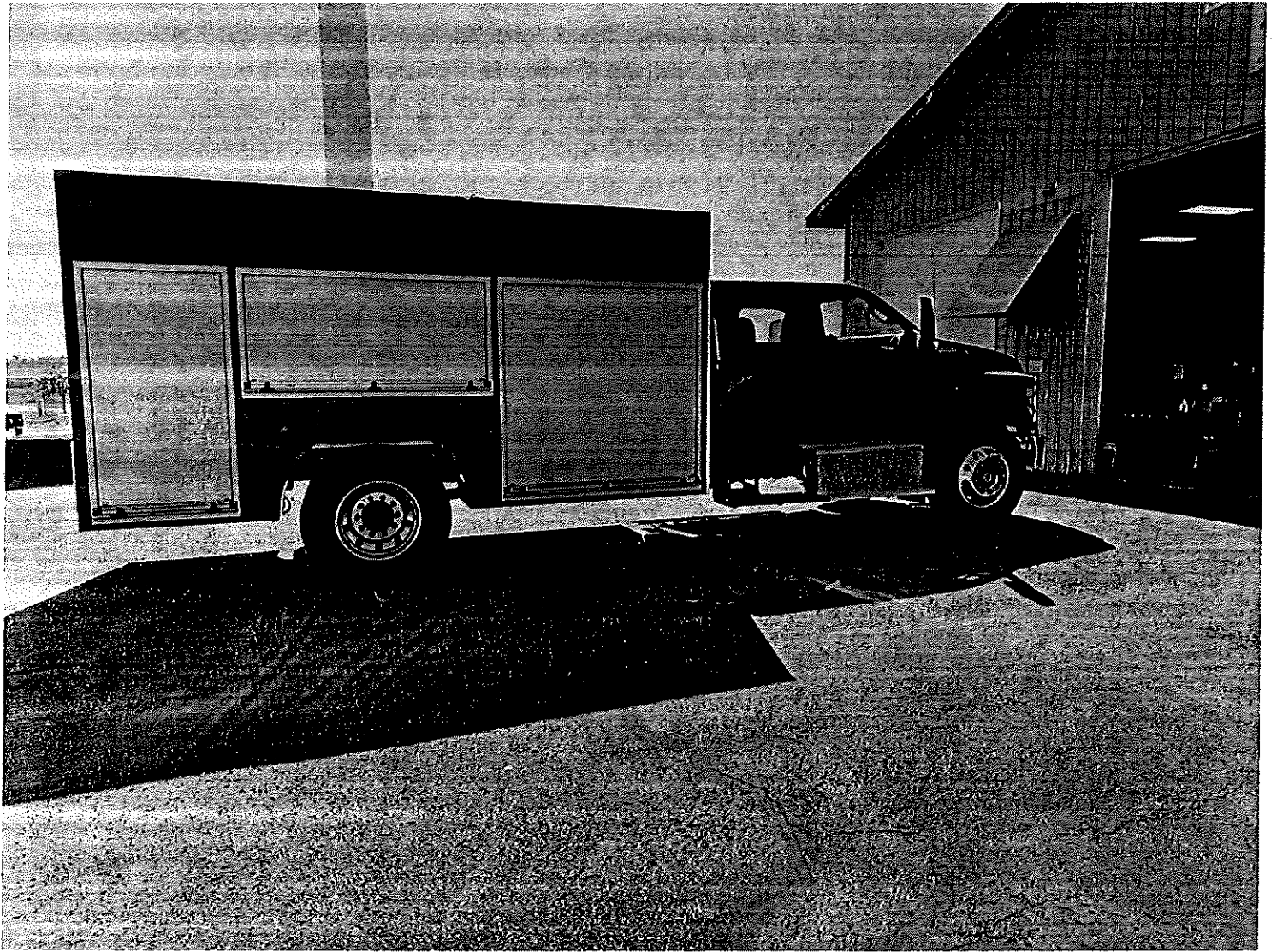
FF/EMT Breanne Gugin
 FF/Paramedic Logan Campbell
 FF/Paramedic Brent DeVries

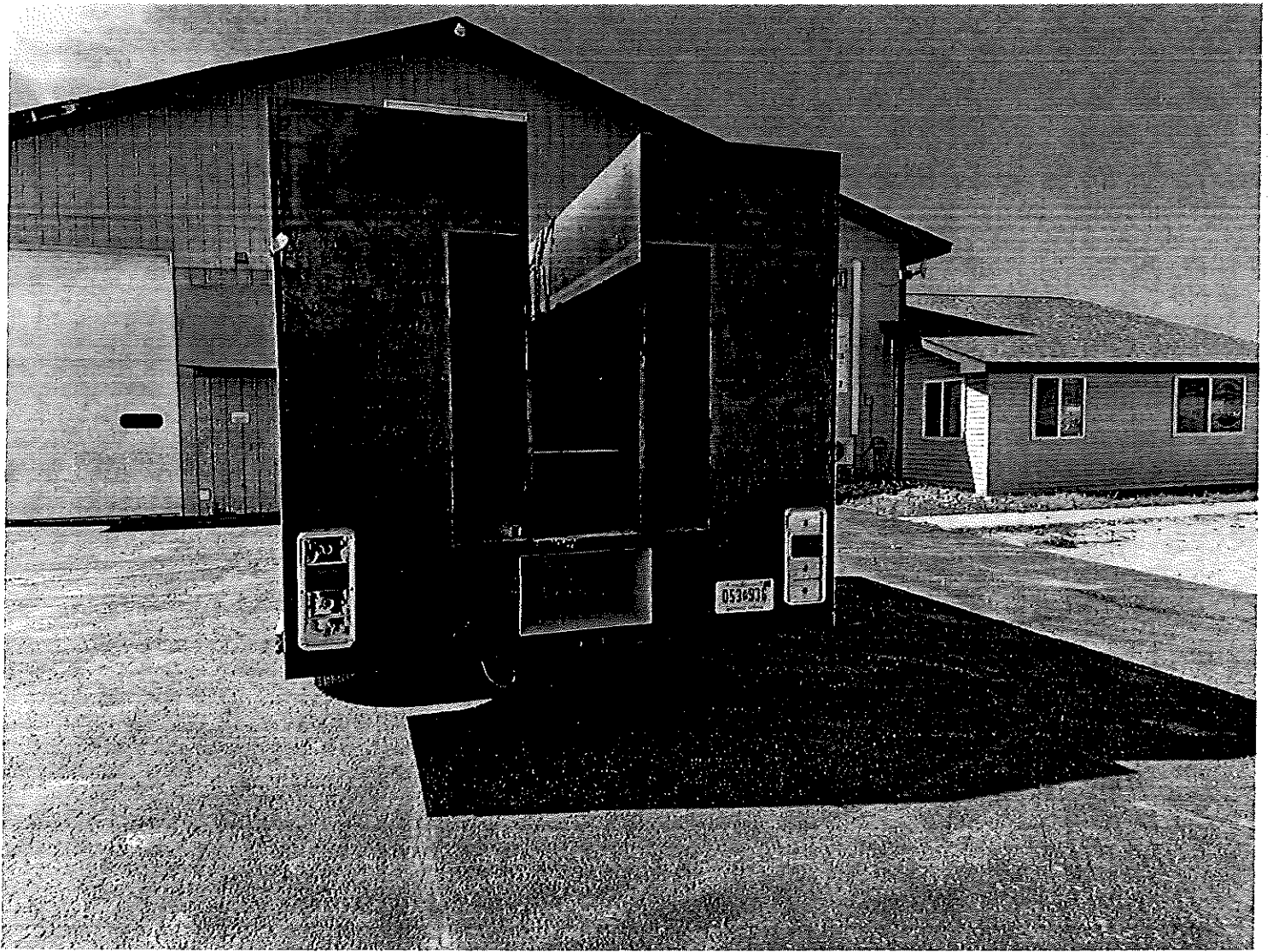
Further, for the same incident- we are trying to track down the residents who assisted, so they can be recognized for their selfless contribution to the outcome.

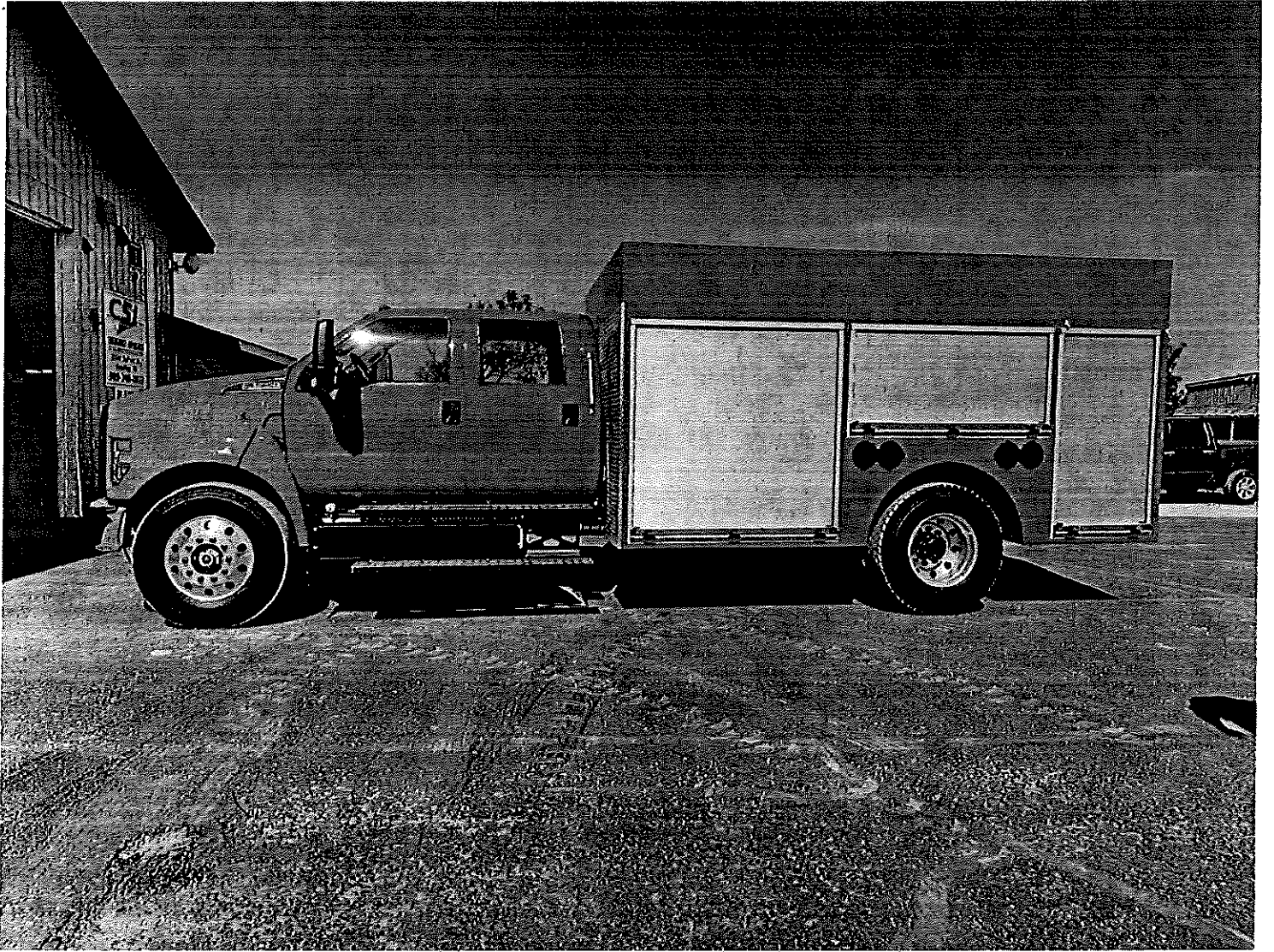
- The department received the STAR (Superior Testing Achievement Recognition) for the outstanding pass rate of the 2022 EMT students, this is received when a program has a 90% or higher pass rate for certification by the 3rd attempt. That letter is attached.
- I had a preliminary meeting with ECTO HR to discuss the department's policy and procedure manual and the Collective Bargaining Agreement as well as an audit of "things HR related". We need to update the manual to reflect current roles, responsibilities and relevant laws and standards. We also discussed their HR on demand program. We are waiting on cost estimates prior to further discussion. This firm comes with a high recommendation from Springfield Twp and their FD.
- Assistant Chief Seal, with assistance of other department instructors, delivered a PADO (Pump Apparatus Driver Operator) class at the department. Students from several area departments, as well as some of our members attended this class. This started August 13th and ended September 7th. The class was held 2 nights a week for 4 hours and 2 Saturday 8 hour classes, totalling 48 instructional hours.
- Fire Prevention Open House is October 13th 1-4 pm at station #3.













1200 N. Telegraph Road. Bldg. 36E, Pontiac, Michigan 48341
Telephone: 248 975-9704 Fax: 248 975-9723 Website: www.ocmca.org

September 4, 2024

Chief Matthew Weil
North Oakland County Fire Authority
5051 Grange Hall Rd
Holly, MI 48442

Re: EMS Provider Acknowledgement Program

Dear Chief Weil:

This letter is in regards to a recent submission of the EMS Provider Acknowledgement Form for recognition of several of your EMS personnel. This incident occurred on August 21, 2024. Your EMS personnel did an excellent job providing exceptional patient care and completing outstanding documentation. It is our honor to award your following personnel:

Nicholas Tosch	Breanne Gugin
Todd Moss	Logan Campbell
Christopher Carlstrom	Brent Devries

We would like to present their achievements with a certificate of excellence and service pin in recognition of their exemplary performance as EMS providers:

- **Date:** September 26, 2024 at the next Medical Control Committee meeting.
- **Time:** 10 a.m.
- **Location:** OCMCA 1200 N Telegraph Bldg. 36E, Pontiac, MI 48341

Please advise the above listed personnel of the invitation to MCC so we may honor them, and let me know if they are able to attend.

The Oakland County Medical Control Authority EMS Provider Acknowledgement Program is focused on recognizing EMS providers who have provided outstanding service to their community and citizens of Oakland County.

Sincerely,

Bonnie Kincaid

Bonnie Kincaid, Ph.D., Executive Director

cc: Logan Finkbeiner, North Oakland County Fire Authority EMS Coordinator



Bureau of Emergency
Preparedness, EMS
and Systems of Care

North Oakland County Fire
Jeremy Lintz
P.O. Box 129
Holly, MI, 48442

Dear Mr. Lintz,

Congratulations! I am writing to notify you that your program has achieved the high standards required to receive a Superior Testing Achievement Recognition (STAR) letter. Your students' outstanding pass rate in 2022 for EMT level students (90% or higher by the third attempt) places your program among the top pass rates in the State for that year and program level.

This recognition is a testament to the exceptional quality of education and training that your program provides. It reflects the hard work, dedication, and commitment of your instructors, staff, and most importantly, your students, who have demonstrated a remarkable level of competence and professionalism in their testing outcomes.

The STAR letter highlights not only the academic excellence within your program but also your unwavering commitment to preparing future EMS professionals to the highest standards. This achievement sets a benchmark for others in the field and underscores the critical role that quality education plays in shaping the future of emergency medical services. Your collective efforts have undoubtedly made a significant impact on the lives of your students and the communities they will go on to serve.

Once again, congratulations on this outstanding achievement. I look forward to hearing about the continued success and contributions of your program in the years to come.

Sincerely,

Emily Bergquist
Director, Division of EMS & Systems of Care