

AGENDA
ROSE TOWNSHIP
9080 Mason Street
Holly, MI 48442
January 13, 2021-REGULAR MEETING
VIRTUAL 7:00 P.M.



Rose Township Board of Trustees

Wed, Jan 13, 2021 7:00 PM - 10:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/941685061>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

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- One-touch: <tel:+18722403412,,941685061#>

Access Code: 941-685-061

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CALL TO ORDER:

ROLL CALL: Dianne Scheib-Snider, Supervisor
Debbie Miller, Clerk
Paul Gambka, Treasurer

Patricia Walls, Trustee
Glen Noble, Trustee

1. **Approval of Agenda**
2. **Approval of Consent Agenda**
 - A. Approval of Regular Township Board Meeting Minutes of December 9, 2020
 - B. Receipt of Monthly Reports
 - Building Department
 - N.O.C.F.A.
 - HAYA
 - Financial Report
 - Treasurers Report
 - CDBG Report
 - Code Enforcement Officer Report
 - C. Payment of Bills
3. **Presentation**

4. **Brief Public Comments - Agenda Items ONLY, Comments only (limit comments to 3 Minutes**

5. **Unfinished Business**

6. **New Business**

- A. CDBG Funding 2021-Establish Public Hearing Date
- B. North Oakland County Fire Authority Loan Discussion
- C. Oakland Together COVID Support Fund Reimbursements
- D. Proposed North Oakland Fire Authority Article of Incorporation/Minutes
- E. North Oakland Household Hazardous Waste Consortium Agreement
- F. State of Michigan COVID-19 Restrictions Discussion
- G. Office Support Staff

7. **Announcements- Due to COVID-19 restrictions meetings may be held virtually**

- A. Planning Commission Meeting: February 4, 2021 @ 7:00 p.m.
- B. Zoning Board of Appeals Meeting: February 2, 2021 @ 7:00 p.m.
- C. N.O.C.F.A. Board Meeting: January 19, 2021 @ 3:00 p.m. NOCFA Sta #1
- D. Assessing Office: M-F, 9 a.m.-5:00 p.m. 248 858-2179, doyler@oakgov.com
- E. Township Board Regular Meeting: February 10, 2021 @ 7:00 p.m.

8. **Miscellaneous Reports**

- A. N.O.C.F.A.
- B. Planning Commission
- C. HAYA
- D. Cemetery Committee
- E. Zoning Board of Appeals
- F. Parks and Recreation
- G. Heritage Committee
- H. Supervisor

9. **Brief Public Comments-Comments ONLY, limit comments to 3 minutes**

10. **Adjournment**

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Rose Township Board of Trustees by contacting the Rose Township Clerk's office, 9080 Mason Street, Holly, MI 48442 (248) 634-8701 clerk@rosetownship.com.

Dianne Scheib-Snider, Rose Township Supervisor

**NOTICE OF TOWNSHIP BOARD MEETING
TO BE HELD ELECTRONICALLY
ROSE TOWNSHIP
OAKLAND COUNTY, MICHIGAN**

To: The residents and property owners of Rose Township, Oakland County, Michigan, and any other interested parties.

Please take notice that a meeting of the Rose Township Board will be held on December 9, 2020 at 7:00 p.m. by electronic remote access; see attached agenda.

Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

The public may participate in the meeting through virtual access by computer and smart phone using the following link:

Rose Township Board of Trustees
Wed, January 13, 2021 7:00 PM - 10:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/941685061>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

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Please join my meeting from your computer, tablet or smartphone.

Members of the public will only be able to speak at the meeting during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public comment, a person wishing to speak during public comment must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment.

If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township Board members through Debbie Miller, Township Clerk, by email to clerk@rosetownship.com or by mail at: 9080 Mason Street, Holly MI 48442

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon 72 hours advance notice by contacting Debbie Miller, Township Clerk, by email, phone, or mail at the below.

Dianne Scheib-Snider, Supervisor
9080 Mason Street
Holly, MI 48442
Phone: (248) 634-6889
Email: Dianne@rosetownship.com

Debbie Miller, Rose Township, Clerk
9080 Mason Street
Holly, MI 48442
Phone: (248) 634-8701
Email: clerk@rosetownship.com

Posted: January 9, 2021

**December 9, 2020 – REGULAR MEETING
ROSE TOWNSHIP
BOARD OF TRUSTEES**

DATE: Wednesday, December 9, 2020
TIME: 7:00 p.m.
PLACE: Virtual – gotomeeting.com
Gotomeeting.com administrator: Supervisor Scheib-Snyder

PRESENT: Dianne Scheib-Snyder, Supervisor Patricia Walls, Trustee
Debbie Miller, Clerk Glen Noble, Trustee
Paul Gambka, Treasurer

OTHERS: Julius Stern (caller 02) Linda Watson-Call Chester Koop
Linda Dagenhardt Janet Schreiber Rana Emmons (PSLZ)
Kay Caller 03 Caller 04

Other (s) present: Renee Kraft, Recording Secretary

CALL TO ORDER: Supervisor Scheib-Snyder called the meeting to order at 7:00 p.m.

1. Approval of Agenda:

- A. **Approve the Regular Agenda:** Motion by Trustee Noble to approve the agenda. Seconded by Treasurer Gambka.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snyder
NO: None

2. Approval of Consent Agenda:

- A. **Approve the Consent Agenda:** Motion by Treasurer Gambka to approve the Consent Agenda minus HAYA Report and NOCFA. Seconded by Trustee Noble.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snyder
NO: None

3. Presentation:

Rana Emmons, partner of PSLZ LLC, auditor: Property tax revenues up 3.9% this year, taxable value (not millage increase), which equated to about \$30,000. State share revenue holds steady with a projection of a slight increase for next year. Interest was up over \$4,000 from the year before. Building permits down about \$4,300. Added \$180,871 to the General Fund Fund Balance. Came in under budget at \$263,000. Big expenditures this year were \$260,000 on road projects. Fire Authority payments up significantly, \$144,000 more than prior year, which is a 27% increase. This year we recognized the Cemetery Perpetual Fund, which has been made into a separate fund.

Trustee Noble questions: 1) Retirement Trust fund on Page 13- Ms. Emmons explained that it is for Rose Township's post retiree health care, which was created in 2009, and the money has

been sitting there unused and is invested in mutual funds and fixed income bond funds. She has not seen a decrease in value in that fund. Noble recommends we pull the insurance money from this account instead of the general fund. Suggests we discuss it at the next Board Meeting. 2) Rose Township loaned \$25,000 to NOCFA and we haven't received any of it back yet. Treasurer Gambka responds that it is in receivables (page 10). Supervisor submitted for it to be refunded by Cares Act.

4. Brief Public Comments – Agenda items only: (limit comments to three minutes)

Julius Stern: Questions new business items 6. D-L. Wanted to know why the public didn't receive any information on the nominations.

Linda Dagenhardt: Thanks Treasurer Gambka and Ms. Emmons for correcting the perpetual fund issues. She would like to see notices sent out so other people can apply for the representative/board positions.

5. Unfinished Business:

None

6. New Business:

A: Resolution Oakland County Agreement Revision: Motion by Supervisor Scheib-Snyder to approve the Oakland County Agreement. Seconded by Trustee Gambka. Trustee Noble believes it is a typical state move to take over Townships and other local entities of government. Supervisor Scheib-Snyder says it is just a formality, the state used to be called in but now they want the county to be called in.

VOTE: YES: Gambka, Miller, Walls, Scheib-Snyder
NO: Noble

B: Resolution Authorization to Allow Scheduling Flexibility for Board of Review: Motion by Trustee Noble to approve the Resolution Authorization to Allow Scheduling Flexibility for Board of Review. Seconded by Treasurer Gambka.

**ROSE TOWNSHIP BOARD OF TRUSTEES 2020-35
RESOLUTION
AUTHORIZATION TO ALLOW SCHEDULING FLEXIBILITY FOR
BOARD OF REVIEW**

WHEREAS, pursuant to MCL 211.53b(7), the Rose Township Board of Trustees has discretion to allow a limited degree of flexibility for the meeting dates of the Rose Township Board of Review. In an effort to mitigate scheduling conflicts, unforeseen or otherwise, this resolution authorizes that scheduling flexibility to the extent allowed under law.

NOW, THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees hereby authorized to utilize alternative meeting dates during the week of the second Monday in December and the week of the third Monday in July.

VOTE: **YES:** Noble, Walls, Gambka, Miller, Scheib-Snyder
 NO: None

C. Resolution Local Control Over Sand and Gravel Mining: Motion by Trustee Noble to approve the Resolution local control over sand and gravel mining. Seconded by Clerk Miller.

**ROSE TOWNSHIP BOARD OF TRUSTEES 2020-36
RESOLUTION
LOCAL CONTROL OVER SAND AND GRAVEL MINING OPERATIONS**

WHEREAS, the State of Michigan Legislature is considering enacting Senate Bill 431, which would drastically reduce and potentially eliminate zoning and oversight authority from local governments for sand and gravel mining operations; and,

WHEREAS, Senate Bill 431 removes Rose Township's authority to approve, deny and request changes to an application or special land use permit regardless of zoned location (residential, industrial, agricultural, commercial) - creating a one size fits all process; and,

WHEREAS, Senate Bill 431 eliminates Rose Township's local oversight over mining operations such as: removing the ability to regulate truck loading hours, blasting hours, noise levels and dust based on proximity of mining operation to residences/businesses; and,

WHEREAS, Senate Bill 431 eliminates any local approval of truck/haul routes, prohibits reasonable requirements for setbacks and stockpiling, eliminates the ability for a township to conduct an annual review to address any problems, reduces financial assurance reclamation to a level that is insufficient to cover costs to close mining operations and restore property- maximum of \$3,000- regardless of the size of mining operation, and,

WHEREAS, A substitute for Senate Bill 431 has been proposed, but it does not provide any substantive change for local governments, it does not remove or alleviate previously stated concerns - nor did the discussions on the substitute involve any organization representing local government, and,

WHEREAS, various organizations such as the Michigan Township Association, Michigan Association of Counties, SEMCOG, Michigan Municipal League, and the Michigan Association of Planning have provided Legislative Committees with lists of concerns and suggested alternatives that have not been incorporated.

NOW, THEREFORE, BE IT RESOLVED, that the Rose Township Board of Trustees, Oakland County, Michigan, supports the position espoused by the Michigan Township Association and opposes the proposed legislation to preempt local control over sand and gravel operations found in Senate Bill 431.

VOTE: **YES:** Walls, Gambka, Miller, Noble, Scheib-Snyder
 NO: None

D. Resolution Zoning Board of Appeals Township Representative Appointment: Motion by Trustee Noble to appoint Treasurer Paul Gambka for four-year term to the Zoning Board of Appeals. Seconded by Clerk Miller.

**ROSE TOWNSHIP RESOLUTION 2020-37
TO APPOINT MEMBERS TO ZONING BOARD OF APPEALS**

WHEREAS, an appointment to the Rose Township Zoning Board of Appeals will expire in December of 2020

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of the Rose Township Treasurer Paul J. Gambka to the Zoning Board of Appeals to serve a (4) Four-year term ending in 2024 at the end of his term of office.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snider
NO: None

E. Resolution Zoning Board of Appeals Member: Motion by Trustee Noble to appoint Chester Koop for a three-year term to the Zoning Board of Appeals. Seconded by Trustee Walls.

**ROSE TOWNSHIP RESOLUTION 2020-38
TO APPOINT MEMBERS TO ZONING BOARD OF APPEALS**

WHEREAS, an appointment to the Rose Township Zoning Board of Appeals will expire in December of 2020

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Chester Koop to the Zoning Board of Appeals to serve a (3) three-year term ending in December of 2023.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snider
NO: None

F. Resolution Appointments to the Construction Board of Appeals: Motion by Treasurer Gambka to approve the Construction Board of Appeals consisting of Steve McGee, Randy Gilbert, John Wojtaszek with Thomas Kemp as an alternate, to serve a three-year term. Seconded by Trustee Noble.

**ROSE TOWNSHIP RESOLUTION 2020-39
TO APPOINT MEMBERS TO CONSTRUCTION BOARD OF APPEALS**

WHEREAS, all three (3) of the appointments and the one (1) alternate appointment to the Rose Township Construction Board of Appeals will expired in December of 2020,

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointments of Steve McGee, Randy Gilbert, John Wojtaszek to the Construction Board of Appeals and Thomas Kemp as an alternate to serve a three (3) year term beginning in January 2021 and ending in December 2023.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snider
NO: None

G. Resolution Board of Review Appointments: Motion by Treasurer Gambka to approve the Board of Review as presented. Seconded by Trustee Walls.
Kaye Thorsby will replace Pat Walls, along with Ronald Mann and Agnes Miesch to serve a two-year term. Clerk Miller suggests we should have an alternate that is not appointed in another position. Trustee Noble says it could be either. Supervisor Scheib-Snider states she spoke with Rob Doyle and he says Chester did a great job and he was very fair.

**ROSE TOWNSHIP RESOLUTION 2020-40
TO APPOINT MEMBERS TO BOARD OF REVIEW**

WHEREAS, appointments to the Rose Township Board of Review are expiring in December of 2020,

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Kaye Thorsby, Ronald Mann, Agnes Miesch to the Board of Review to serve a (2) two-year term beginning in December 2020 and ending in December 2022.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snider
NO: None

H. Resolution Alternate Board of Review Member: Motion by Treasurer Gambka to appoint Chester Koop as the Alternate for the Board of Review. Seconded by Trustee Walls.

**ROSE TOWNSHIP RESOLUTION 2020-41
TO APPOINT AN
ALTERNATE MEMBER TO BOARD OF REVIEW**

WHEREAS, at times an appointment to the Rose Township Board of Review for business or personal reasons cannot attend meetings as scheduled.

WHEREAS, in order to have a quorum an alternate member may be called to fill an absent Board of Review members' seat

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Chester Koop as an Alternate to the Board of Review to serve a two (2) year term ending in December 2022.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snider
NO: None

I. Resolution to Appoint Members of the Planning Commission: Motion by Supervisor Scheib-Snider to appoint Mark Bolan and Darlene Stanczyk to the Planning Commission for a three-year term. Seconded by Treasurer Gambka.

**ROSE TOWNSHIP RESOLUTION 2020-42
TO APPOINT MEMBERS OF PLANNING COMMISSION**

WHEREAS, an appointment to the Rose Township Planning Commission is expiring at the end of December of 2020,

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Mark Bolan and Darlyne Stanczyk to the Planning Commission to serve a (3) year term beginning in January of 2021 and expiring at the end of December 2023.

VOTE: YES: Miller, Noble, Walls, Gambka, Scheib-Snider
NO: None

J. Resolution to Appoint Board Member to the Planning Commission: Motion by Supervisor Scheib-Snider to appoint Trustee Glen Noble for the Planning Commission Board for a four-year term. Seconded by Clerk Miller.

**ROSE TOWNSHIP RESOLUTION 2020-43
TO APPOINT MEMBERS OF PLANNING COMMISSION**

WHEREAS, an appointment to the Rose Township Planning Commission is expiring at the end of December of 2020,

NOW THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Trustee Glen Noble to the Planning Commission to serve a (4) Four-year term beginning in January of 2021 and expiring at the end of his term in 2024.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snider
NO: None

K. Resolution to Appoint Township Board Members to N.O.C.F.A.: Motion by Trustee Noble to appoint Treasurer Paul Gambka and Supervisor Dianne Scheib-Snider to the Board for a four-year term. Seconded by Trustee Walls.

Paul Gambka and Dianne Scheib-Snider would both like to continue to represent the Board.

**ROSE TOWNSHIP BOARD OF TRUSTEES 2020-44
RESOLUTION
TO APPOINT TOWNSHIP BOARD MEMBERS TO
NOCFA BOARD**

WHEREAS, two (2) Rose Township Board members must be appointed to the North Oakland County Fire Authority (NOCFA) Board every four (4) years.

NOW, THEREFORE BE IT RESOLVED, that the Rose Township Board of Trustees approves the appointment of Dianne Scheib-Snider and Paul Gambka to the NOCFA Board to serve a four (4) year term from November 20, 2020 and expiring November 2024.

VOTE: YES: Walls, Gambka, Miller, Noble, Scheib-Snider
NO: None

L. Resolution Holly Area Youth Assistance Board Representative: Motion by Trustee Noble to appoint Trustee Patricia Walls to the HAYA Board. Seconded by Treasurer Gambka.

VOTE: YES: Gambka, Miller, Noble, Walls, Scheib-Snider
NO: None

M. State of Michigan COVID-19 Pandemic Current Orders Discussion: Motion by Supervisor Scheib-Snider to continue running the office as is, with the doors locked and by appointment only and recommending residents use the drop box whenever feasible. Seconded by Trustee Walls.
Board has agreed to continue to do meetings virtually until the next board meeting, and to keep the doors locked-by appointment only and recommending residents use the drop box whenever feasible.

VOTE: YES: Noble, Walls, Gambka, Miller, Scheib-Snider
NO: None

7. Announcements:

A. Planning Commission Meeting: January 7, 2021 @ 7:00 p.m.

B. Zoning Board of Appeals Meeting: January 5, 2021 @ 7:00 p.m.

C. N.O.C.F.A. Board Meeting: December 15, 2020 @ 3:00 p.m. at N.O.C.F.A. Station #1.

D. Assessing Office: M-F, 9:00 a.m.-5:00 p.m. 248-858-2179, doyler@oakgov.com

E. **Township Board Regular Meeting:** January 13, 2021 @ 7:00 p.m. (virtually)

8. Miscellaneous Reports:

- A. **N.O.C.F.A.:** Treasurer Gambka states N.O.C.F.A. meeting was cancelled.
- B. **Planning Commission:** Trustee Noble states the Planning Commission just approved a solar panel system. Suggests scheduling a meeting to discuss the commercial zoned properties.
- C. **HAYA:** For more info go to <https://www.hask12.org/community/holly-area-youth-assistance/>
- D. **Cemetery Committee:** The Committee met on December 7, 2020 to discuss trellis planting and/or trees at Beebe Cemetery to put a buffer by the neighboring property.
- E. **Parks and Recreation:** Put up "No Hunting" signs.
- F. **Heritage Committee:** Working on things that can be done virtually. Oakland Counties Carol Egbo is helping Rose Township.
- G. **Supervisor Report:** Supervisor Scheib-Snyder has been working on the Cares Act, asking for 40% of her wages be reimbursed, as well as some of Deputy Treasurer Rushton's wages, and some of the PPE that we acquired. She was asked to be on the Gravel Road Speed Limit Committee with three other Township supervisors. She has residents both in support of and opposing the proposal.

9. Brief Public Comments: (limit comments to three minutes)

- A. **Julius Stern:** The newsletter sugar-coats the speed limit changes. Claims Supervisor Scheib-Snyder wants people to go along with the change from 55 mph to 45 mph, but doesn't disclose she has had talks about lowering them to 25 mph. Says there is no data on this or cost of the data to conduct speed studies to lower the speed below the 45-mph limit. Mr. Stern will post the full article on the Facebook page Rose Township News and Politics.

10. Adjournment: 8:01 pm

Approved/Corrected

Debbie Miller, MMC, MIPMC II
Rose Township Clerk

I, Debbie Miller, the duly elected Clerk of Rose Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of the draft minutes of the regular meeting of the Rose Township Board of Trustees meeting held on December 9, 2020.



Debbie Miller, MMC, MIPMC II
Rose Township Clerk

Date: 12-15-2020

ROSE TOWNSHIP 2020 YTD BUILDING DEPT.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
PERMITS ISSUED													
BUILDING	5	2	3	0	2	10	10	5	2	11	2	2	54
ELECTRICAL	12	6	4	2	3	9	15	10	8	8	11	13	101
PLUMBING	2	2	3	0	1	2	2	3	4	1	1	1	22
MECHANICAL	11	4	3	1	2	4	8	4	13	3	4	8	65
TOTAL	30	14	13	3	8	25	35	22	27	23	18	24	242
INSPECTIONS													
# BUILDING	29	13	12	0	9	20	12	22	22	10	12	15	176
# ELECTRICAL	27	20	17	0	13	20	19	23	19	23	14	18	213
# PLUMBING	6	3	5	0	8	7	4	5	9	4	1	3	55
# MECHANICAL	16	5	2	0	10	14	10	11	14	9	6	6	103
TOTAL	78	41	36	0	40	61	45	61	64	46	33	42	547

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
PAID OUT													
BUILDING	1,885.00	845.00	780.00	0.00	585.00	1,300.00	780.00	1,430.00	1,430.00	650.00	780.00	975.00	11,440.00
ELECTRICAL	2,030.75	1,243.45	1,321.35	0.00	1,182.15	1,636.80	1,427.20	1,748.85	1,453.55	1,873.40	1,088.30	1,673.25	16,679.05
PLUMBING	521.75	177.05	110.50	0.00	610.00	551.20	303.05	357.65	674.20	325.45	56.00	297.85	3,984.70
MECHANICAL	1,273.50	337.05	371.70	0.00	862.25	863.95	910.10	962.35	1,316.00	701.90	526.35	743.65	8,868.80
RETAINER	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	13,200.00
Other per contract	175.50	117.00	117.00	0.00	117.00	468.00	468.00	292.50	117.00	351.00	175.50	117.00	2,515.50
TOTAL PAID	6,986.50	3,819.55	3,800.55	1,100.00	4,456.40	5,919.95	4,988.35	5,891.35	6,090.75	5,001.75	3,726.15	4,906.75	56,688.05

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
FEES RECEIVED													
BUD PLAN REVIEW	195.00	130.00	130.00	0.00	130.00	520.00	520.00	325.00	130.00	390.00	195.00	130.00	2,795.00
BUILDING FEES	1,450.00	1,495.00	1,003.00	0.00	1,303.00	4,985.00	5,068.00	1,541.00	678.00	3,271.00	642.00	2,351.00	23,787.00
ELECTRICAL FEES	2,644.00	1,560.00	778.00	394.00	1,198.00	2,055.00	2,748.00	1,912.00	1,654.00	1,794.00	1,998.00	2,317.00	21,052.00
PLUMBING FEES	292.00	205.00	345.00	0.00	478.00	498.00	374.00	969.00	875.00	65.00	166.00	409.00	4,676.00
MECHANICAL FEES	1,985.00	418.00	483.00	250.00	490.00	1,166.00	1,241.00	422.00	1,951.00	493.00	781.00	1,483.00	11,163.00
CONTRACTOR FEE	106.00	32.00	1.00	0.00	31.00	45.00	0.00	17.00	31.00	0.00	60.00	30.00	353.00
SUNDRY (NSF)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REC'D	6,672.00	3,840.00	2,740.00	644.00	3,630.00	9,269.00	9,951.00	5,186.00	5,319.00	6,013.00	3,842.00	6,720.00	63,826.00
TOTAL FEES REC'D	6,672.00	3,840.00	2,740.00	644.00	3,630.00	9,269.00	9,951.00	5,186.00	5,319.00	6,013.00	3,842.00	6,720.00	63,826.00
TOTAL PAID OUT	6,986.50	3,819.55	3,800.55	1,100.00	4,456.40	5,919.95	4,988.35	5,891.35	6,090.75	5,001.75	3,726.15	4,906.75	56,688.05
NET	-314.50	20.45	-1,060.55	-456.00	-826.40	3,349.05	4,962.65	-705.35	-771.75	1,011.25	115.85	1,813.25	7,137.95
	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	MONTHLY NET	YEARLY NET
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	

2020 BUILDING PERMIT BREAKDOWN / Rose Township

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
COMMERCIAL ADDITION													0
COMMERCIAL NEW													0
COMMERCIAL REMOD													0
CONDO-MULTI													0
DECK	1						1	1					3
DEMO	1									4			5
FINISH BASEMENT					1			1		1			3
FIRE REPAIR													0
GARAGE						2	1	1	1	1		1	7
INDUSTRIAL													0
MOBILE HOME						1							1
MISC	2			2			5			3	1	1	14
POLE BARN						3	1	1	1	1	1		8
POOLS						2							2
PORCH		1											1
REPAIR													0
RESIDENTIAL ADDITION						1	1	1					3
RESIDENTIAL NEW			1	1		1	1			1			5
RESIDENTIAL REMOD	1				1								2
TOTALS	5	2	3	0	2	10	10	5	2	11	2	2	54

Debbie Miller

From: Jeremy Lintz <jlintz@nocfa.com>
Sent: Thursday, December 10, 2020 2:09 PM
To: Debbie Miller; Dianne Scheib-Snider; George Kullis; Karin Winchester; Matt Weil; pat walls; Paul Gambka; Paul Gambka; Peter Stouffer; Tim Seal; Doug Smith
Subject: December 15 NOCFA Board Meeting
Attachments: 12-15-2020 NOCFA Agenda Packet.pdf; NOCFA Financial Statement 06-30-2020 (Draft).pdf; NOCFA Graphs 6-30-20.pdf

Attached please find the agenda packet for the December NOCFA meeting next Tuesday 3:00 pm at NOCFA STATION 1. I have separately attached the FY 2020 Audit report. I will have hard copies of the report at the meeting. We have a buy agenda so I hope all Board members can be present.

Thank you

--

Jeremy Lintz

Fire Chief
North Oakland County Fire Authority
Office # 248-634-4511 ext. 101
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail

Debbie Miller

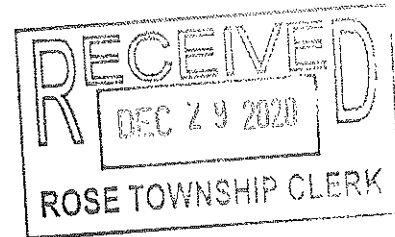
From: Karyn Willis <haya4kids63@gmail.com>
Sent: Monday, December 28, 2020 12:37 PM
To: Karin Winchester; Debbie Miller; clerk@grovelandtownship.net; clerk@springfield-twp.us; Deborah Bigger; schusterbauerm@oakgov.com; brennanme@oakgov.com; cunninghamjj@oakgov.com; gantk@oakgov.com; gorcycal@oakgov.com; langtonl@oakgov.com; mcdonaldju@oakgov.com; savini@oakgov.com; valentinev@oakgov.com
Cc: Christine (Tena) Alvarado
Subject: Holly Area Youth Assistance 2019 Annual Report
Attachments: 2019 Final Annual Report.docx; Letter - 2019 Annual Report.docx

Good Afternoon:

I hope this email finds you well. Attached please find correspondence from Holly Area Youth Assistance President, Tena Alvarado, along with a copy of the 2019 annual report.

Sincerely,

Karyn Willis, Office Secretary
Holly Area Youth Assistance
Mondays & Tuesdays
3:00 a.m. - 4:00 p.m.
(248) 328-3185





HOLLY AREA YOUTH ASSISTANCE
*Strengthening Youth and Families
 Through Community Involvement*

HAYA FINANCIALS 2019

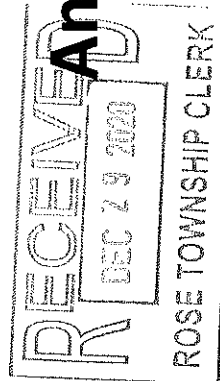
**HOLLY AREA
 YOUTH
 ASSISTANCE**



Holly Area

Strengthening Families
 Through Community Involvement

**2019
 Annual Report**



Revenue

- All municipalities \$13,425.00
 - Donations 8,149.00
 - Fundraising 2,618.45
 - Miscellaneous 1,252.57
- Total \$25,445.02**

Expenses

- Secretary wages \$10,889.87
 - Insurance 830.79
 - Office supplies 1,020.08
 - All Programs 12,472.32
- Total \$25,213.06**

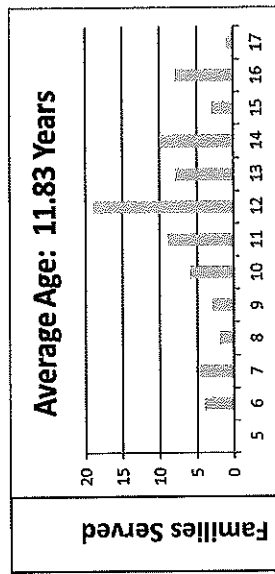
2019 Executive Board

- President Tena Alvarado
- Vice President Cherie Monett
- Secretary Teresa Blaska
- Treasurer Nancy Hanks

2019 Board of Directors

- Janie Andrews
- Margaret Bloom
- Shirley Charbeneau
- Shelly Kidd
- Karen Kluwe
- George Kullis
- Amy Wright
- Leslie Osmon

78 Families received casework services*

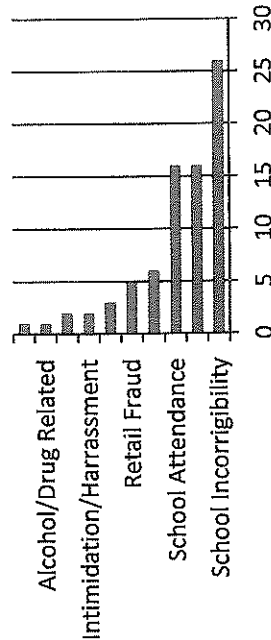


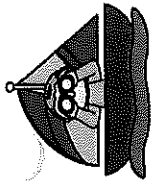
*An additional 65 families received information and referral services

Referral Sources for Caseload Youth



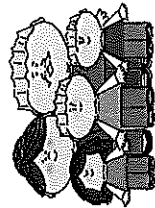
Reasons for Referral





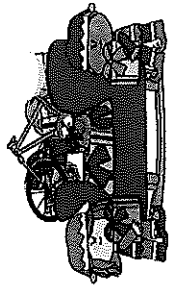
CAMP

Ahhh, summer camp. Sun, fun, and learning lifelong skills are what Howell's Camp Wonder is all about. Eleven students had a six-day experience at Camp Wonder in 2019 and two students had a 14-day experience. HAYA Caseworker Ragen Rockwell was able to secure 6 camping scholarships to a 10-day Tim Horton's camp in Canada. This enabled 6 more students to experience summer camp. A total of \$2,450.00 was spent in 2019 providing summer camp opportunities to Holly Area School District students.



MENTORS PLUS

The Mentors Plus program matches qualifying adults with students from the Holly Area School District. The mentor serves as a positive role model and a supportive adult in the student's life. Weekly contact of 1-2 hours is suggested for 1 year. The parents, student, and mentor decide and agree on activities and time spent together. In 2019 HAYA had two matches. More mentors are needed in the Holly area. Please contact the HAYA office for more information on how you can become a Mentors Plus mentor.



JACOBSON-QUINN TOY PROJECT

In 2019, 140 families representing 347 children had a merrier Christmas because of the Jacobson-Quinn Toy Project. Additionally, HAYA was able to assist various organizations and individuals with locating families in need during the Christmas season.

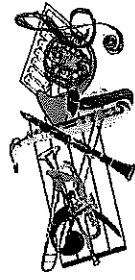
On December 13th, the eligible families were able to pick out toys for their children in the toy room that was set up by volunteers. In addition to toys, the families also received wrapping paper and tape. Hats, gloves, and scarves were available as well. The positive feedback and countless thank you's received is a sure sign of a successful project.

Toys for the project came from donation bins set up around the Holly community as well as from local businesses. This project would not be possible without the generous donations from local businesses and the countless hours of volunteer help. Thank you, Holly, for being the amazing community that you are.



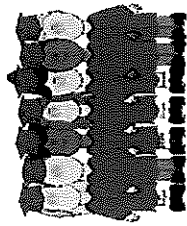
SKILL BUILDING

The Skill Building program provides scholarships to eligible students who wish to partake in an activity where cost would be a prohibiting factor. In 2019, 58 students were able to engage in programs ranging from Little League and pay to play sports to Cheer Camp, Band Camp, and Driver's Education. Total money spent for Skill Building was \$6,440.00 in 2019.



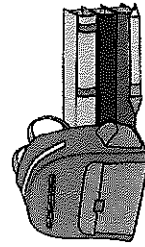
MUSICAL INSTRUMENTS

This HAYA program operates by lending donated instruments to students wishing to participate in band. All donated instruments are inspected and refurbished if necessary, by McCourt's of Waterford. 14 instruments in 2019 have been loaned out.



BOB WARNER SCHOLARSHIP

In 1990 Louise Warner began the Bob Warner Scholarship in honor of her late husband. Mr. Warner had been a speech therapist for Holly Area Schools and a founding member of HAYA. The scholarship was to be awarded to a graduating Holly senior in order to help further their education at a trade school, college, or university. In 2019 the awardees were Andrew Stulburg and Laura Miron. Laura applied her \$500 to Oakland Community College and Andrew applied his \$500 scholarship to the College for Creative Studies. HAYA wishes these 2 young people well in their educational endeavors.

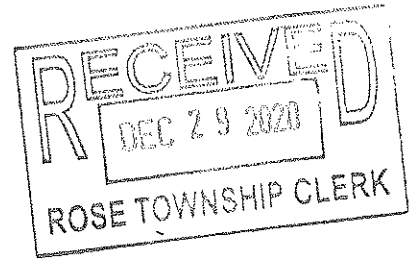


SCHOOL SUPPLIES

The goal of HAYA's School Supplies program is to ensure that every qualifying student receives school supplies that are specific to their school and grade level. In 2019 HAYA was able to service 39 families representing 98 students.



December 28, 2020



Dear ,

Along with this letter you'll find the 2019 Annual Report of Holly Area Youth Assistance. The HAYA Board of Directors had intended to distribute the report at their annual banquet in April of 2020. But due to school closings and restrictions on public gatherings as a result of the Covid-19 pandemic the banquet was cancelled. The complete closing of schools in Michigan from March through June also prevented HAYA from accessing its official office and thus its printing capabilities. And with all the ups and downs of re-openings, partial openings, and then more closings of public schools in Michigan, the annual report was not released. As HAYA and other Youth Assistance offices were learning how to best serve our communities, the annual report was left on the back burner. But now that the HAYA secretary has been allowed back into the Karl Richter Campus where the HAYA office is located and the Jacobson-Quinn Toy Project is completed, we are now releasing HAYA's 2019 Annual Report.

Sincerely,

Tena Alvarado

Tena Alvarado
HAYA President

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001-000	CASH-CHECKING-SWEEP	367,672.73	338,862.62
101-000-003-000	INVESTMENTS	944,737.10	950,111.99
101-000-003-001	CD'S	267,477.64	270,301.29
101-000-003-002	OAKLAND COUNTY POOL	250,934.22	251,642.50
101-000-003-003	MICHIGAN CLASS	20,585.23	20,595.83
101-000-004-000	PETTY CASH-TREASURER	120.00	120.00
101-000-004-001	PETTY CASH - GENERAL	100.00	100.00
101-000-018-000	PETTY CASH	0.00	0.00
101-000-019-000	A/R CABLE TV COMMISSIONS	0.00	0.00
101-000-020-000	A/R ENVIRONMENTAL INFRASTRUCTU	0.00	0.00
101-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
101-000-027-000	TAX RECEIVABLES	0.00	0.00
101-000-028-000	TAXES RECEIVABLE-DELINQ/PERS.	0.00	0.00
101-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
101-000-035-001	A/R REIMBURSEMENTS	0.00	0.00
101-000-056-000	INTEREST RECEIVABLE	0.00	0.00
101-000-067-000	DUE FROM NSP FUND	0.00	0.00
101-000-067-203	DUE FROM EVELINE DRIVE FUND	0.00	0.00
101-000-067-204	DUE TO/FROM BIG TRAIL MAINTENANCE	0.00	0.00
101-000-067-205	DUE TO/FROM WILLIAMS DR SAD FUND	0.00	0.00
101-000-067-206	DUE TO/FROM FIRE FUND	25,000.00	0.00
101-000-067-209	DUE TO/FROM CEMETERY FUND	30,000.00	30,000.00
101-000-067-245	DUE TO/FROM COMM DEVELOP	0.00	0.00
101-000-067-247	DUE TO/FROM NSP FUND	0.00	0.00
101-000-067-249	DUETO/FROM BLDG INSPECTION FUND	0.00	0.00
101-000-067-255	DUE TO/FROM PEG FUND	0.00	0.00
101-000-067-402	DUE TO/FROM INFRASTRUCTURE FUND	0.00	0.00
101-000-067-701	DUETO/FROM TRUST & AGENCY	(732.30)	267.70
101-000-067-703	DUE TO/FROM TAX FUND	2,942.96	2,942.96
101-000-067-704	DUE TO/FROM FISH LAKE MAINTENANCE	0.00	0.00
101-000-067-705	DUE TO/FROM LAKE BRAEMAR	0.00	0.00
101-000-067-707	DUE TO/FROM TIPSICO LAKE MAINTENANCE	60,000.00	60,000.00
101-000-067-861	DUE TO/FROM HOLLY SHORES ST LIGHT	0.00	0.00
101-000-078-000	DUE FROM STATE	178,058.00	178,058.00
101-000-078-001	DUE TO OAKLAND COUNTY	0.00	0.00
101-000-078-002	DUE TO/FROM GENESEE COUNTY	0.00	0.00
Total Assets		2,146,895.58	2,103,002.89
*** Liabilities ***			
101-000-201-000	DEFERRED REVENUE	0.00	0.00
101-000-202-000	ACCOUNTS PAYABLE	10,387.00	5,809.01
101-000-203-000	HEALTH INSURANCE PAYABLE	0.00	0.00
101-000-204-000	WAGES PAYABLE	0.00	0.00
101-000-205-000	ACCRUED LEGAL FEES	0.00	0.00
101-000-214-000	SUSPENSE ACCOUNT	0.00	0.00
101-000-214-001	DUE TO OPEB TRUST FUND	0.00	0.00
101-000-214-249	DUE TO BLDG. INSPECTION FUND	0.00	0.00
101-000-228-000	FICA/ STATE W/H	0.00	0.00
101-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
101-000-230-000	MEDICAL/DENTAL DEDUCTIONS	0.00	2,256.31
101-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
101-000-232-000	FSA	0.00	0.00
101-000-233-000	DEFERRED COMP/PEBSCO	0.00	0.00
101-000-234-000	GARNISHMENTS	0.00	0.00
Total Liabilities		10,387.00	8,065.32
*** Fund Balance ***			
101-000-390-000	FUND BALANCE	2,131,575.84	2,131,575.84
101-000-398-000	INFRASTRUCTURE FUND BALANCE	13,481.24	13,481.24
101-000-399-000	INFRASTRUCTURE GRANT F/B	(8,548.50)	(8,548.50)
Total Fund Balance		2,136,508.58	2,136,508.58

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 201 APPOMATTOX DRIVE MAINTENANCE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
201-000-001-000	CASH-APPOMATTOX DRIVE MAINTENANCE SAD	1,888.77	1,292.12
201-000-003-000	INVESTMENTS	1,500.00	1,500.00
201-000-026-000	ASSESSMENTS RECEIVABLE	0.00	0.00
201-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		3,388.77	2,792.12
*** Liabilities ***			
201-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
201-000-214-000	DUE TO/FROM FROM GENERAL FUND	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
201-000-390-000	FUND BALANCE	3,388.77	3,388.77
Total Fund Balance		3,388.77	3,388.77
Beginning Fund Balance			3,388.77
Net of Revenues VS Expenditures			(596.65)
Ending Fund Balance			2,792.12
Total Liabilities And Fund Balance			2,792.12

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 204 BIG TRAIL MAINT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
204-000-001-000	BIG TRAIL ROAD MAINTENANCE	(12,063.64)	(12,701.69)
204-000-002-000	TO RECORD SAD CASH ACCOUNT BALANCES	0.00	0.00
204-000-003-000	INVESTMENTS	15,000.00	15,000.00
204-000-026-000	TAXES RECEIVABLE	0.00	0.00
204-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		2,936.36	2,298.31
*** Liabilities ***			
204-000-202-000	ACCOUNTS PAYABLE	0.00	48.62
204-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
Total Liabilities		0.00	48.62
*** Fund Balance ***			
204-000-390-000	FUND BALANCE	2,936.36	2,936.36
Total Fund Balance		2,936.36	2,936.36
Beginning Fund Balance			2,936.36
Net of Revenues VS Expenditures			(686.67)
Ending Fund Balance			2,249.69
Total Liabilities And Fund Balance			2,298.31

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001-000	CASH-CHECKING	208.42	(567,791.58)
206-000-003-000	INVESTMENTS	252,438.74	2,445.61
206-000-003-001	CD'S	0.00	0.00
206-000-028-000	TAXES RECEIVABLE-DELINQUENT	0.00	0.00
206-000-056-000	INTEREST RECEIVABLE	0.00	0.00
206-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		252,647.16	(565,345.97)
*** Liabilities ***			
206-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
206-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
206-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
206-000-390-000	BALANCE-BEG. OF PERIOD	252,647.16	252,647.16
206-000-391-000	STATION 3 FUND BALANCE	0.00	0.00
Total Fund Balance		252,647.16	252,647.16
Beginning Fund Balance			252,647.16
Net of Revenues VS Expenditures			(817,993.13)
Ending Fund Balance			(565,345.97)
Total Liabilities And Fund Balance			(565,345.97)

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 220 OTTIEWAY DRIVE MAINTENANCE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
220-000-001-000	OTTIEWAY DRIVE CASH-CHECKING-SWEEP	2,118.13	1,318.13
220-000-003-000	INVESTMENTS	0.00	0.00
220-000-026-000	TAXES RECEIVABLE-DELINQ/REAL	0.00	0.00
220-000-067-703	DUE TO/FROM TAX FUND	0.00	0.00
Total Assets		2,118.13	1,318.13
*** Liabilities ***			
220-000-202-000	ACCOUNTS PAYABLE	1,000.00	0.00
220-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
220-000-214-704	DUE TO/FROM OTTIEWAY DRIVE	0.00	0.00
Total Liabilities		1,000.00	0.00
*** Fund Balance ***			
220-000-390-000	FUND BALANCE OTTIEWAY DRIVE	1,118.13	1,118.13
Total Fund Balance		1,118.13	1,118.13
Beginning Fund Balance			1,118.13
Net of Revenues VS Expenditures			200.00
Ending Fund Balance			1,318.13
Total Liabilities And Fund Balance			1,318.13

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 247 NSP

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
247-000-001-000	CASH - CHECKING	0.00	0.00
247-000-002-000	TO RECORD NSP CASH ACCOUNT BALANCES	0.00	0.00
247-000-003-000	INVESTMENTS	0.00	0.00
247-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
247-000-081-000	DUE FROM COUNTY	0.00	0.00
Total Assets		0.00	0.00
*** Liabilities ***			
247-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
247-000-214-101	DUE TO GENERAL FUND	0.00	0.00
247-000-214-245	DUE TO CDBG	0.00	0.00
247-000-216-000	DUE TO COUNTY	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
247-000-390-000	BAL AT BEG OF PERIOD	0.00	0.00
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			0.00

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 255 P E G FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
255-000-001-000	CASH-CHECKING	188,864.47	203,726.01
255-000-003-000	INVESTMENTS	65,105.56	65,105.56
255-000-019-000	A/R CABLE COMMISSIONS	0.00	0.00
255-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
Total Assets		253,970.03	268,831.57
*** Liabilities ***			
255-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
255-000-214-101	DUE TO/FROM GENERAL FUND	0.00	0.00
255-000-228-000	FICA/ STATE W/H	0.00	0.00
255-000-229-000	FEDERAL WITHHOLDING	0.00	0.00
255-000-230-000	AFLAC DEDUCTIONS	0.00	0.00
255-000-231-000	VOLUNTARY RETIREMENT CONTRIBUT	0.00	0.00
255-000-232-000	DEFERRED COMP-AETNA	0.00	0.00
255-000-233-000	DEFERRED COMP-PEBSCO	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
255-000-390-000	FUND BALANCE	253,970.03	253,970.03
Total Fund Balance		253,970.03	253,970.03
Beginning Fund Balance			253,970.03
Net of Revenues VS Expenditures			14,861.54
Ending Fund Balance			268,831.57
Total Liabilities And Fund Balance			268,831.57

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 701 T & A

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001-000	CASH-CHECKING	39,917.87	41,753.20
701-000-003-000	INVESTMENTS	0.00	0.00
701-000-035-000	ACCOUNTS RECEIVABLE	0.00	0.00
701-000-067-101	DUE FROM GENERAL FUND	(267.70)	(267.70)
Total Assets		39,650.17	41,485.50
*** Liabilities ***			
701-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
701-000-214-000	DUE TO/FROM GENERAL FUND	0.00	(102.82)
701-000-214-703	DUE TO/FROM TAX	0.00	0.00
701-000-214-999	DUE TO OTHER	0.00	0.00
701-000-229-000	FEDERAL GOVERNMENT	0.00	0.00
701-000-230-000	DUE TO OTHER GOVT AGENCIES	5,854.50	4,884.25
701-000-230-001	DOG LICENSE PAYABLE	713.25	713.25
701-000-230-002	PARK PASS PAYABLE	234.00	234.00
701-000-283-000	PERF DEPOSITS & MISC ESCROW	32,745.60	35,623.87
701-000-283-001	FOAMRITE DEPOSITS	0.00	0.00
Total Liabilities		39,547.35	41,352.55
*** Fund Balance ***			
700-390-000	BALANCE AT BEGINNING OF PERIOD	102.82	102.82
Total Fund Balance		102.82	102.82
Beginning Fund Balance			102.82
Net of Revenues VS Expenditures			30.13
Ending Fund Balance			132.95
Total Liabilities And Fund Balance			41,485.50

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 703 TAX FUND

GL Number	Description	Current Year Beg. Balance	Balance
	Net of Revenues VS Expenditures		(160.86)
	Ending Fund Balance		94.68
	Total Liabilities And Fund Balance		939,078.35

User: DEBBIE

Period Ending 12/31/2020

DB: Rose Twp

Fund 705 LAKE BRAEMAR SAD FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
705-000-001-000	LK BRAEMAR-CASH/CHECKING	(13,756.14)	(8,618.49)
705-000-003-000	INVESTMENTS	60,000.00	60,000.00
705-000-026-000	TAXES RECEIVABLE	0.00	0.00
705-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		46,243.86	51,381.51
*** Liabilities ***			
705-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
705-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
705-000-390-000	FUND BALANCE	46,243.86	46,243.86
Total Fund Balance		46,243.86	46,243.86
Beginning Fund Balance			46,243.86
Net of Revenues VS Expenditures			5,137.65
Ending Fund Balance			51,381.51
Total Liabilities And Fund Balance			51,381.51

Fund 861 HOLLY SHORES LIGHTS

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
861-000-001-000	HOLLY SHORES STREET LIGHTS CASH ACCOUNT	5,741.91	5,901.10
861-000-003-000	INVESTMENTS	3,000.00	3,000.00
861-000-017-000	TRANSFER FUNDS	0.00	0.00
861-000-026-000	TAXES RECEIVABLE-DELINQ.-REAL	0.00	0.00
861-000-067-703	DUE FROM TAX FUND	0.00	0.00
Total Assets		8,741.91	8,901.10
*** Liabilities ***			
861-000-202-000	ACCOUNTS PAYABLE	0.00	0.00
861-000-214-000	DUE TO/FROM GENERAL FUND	0.00	0.00
861-000-214-090	TAX COLLECTION FUND	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
861-000-390-000	BAL. AT BEG. OF PERIOD	8,741.91	8,741.91
Total Fund Balance		8,741.91	8,741.91
Beginning Fund Balance			8,741.91
Net of Revenues VS Expenditures			159.19
Ending Fund Balance			8,901.10
Total Liabilities And Fund Balance			8,901.10

PERIOD ENDING 12 '2020

% Fiscal Year Completed: 50.41

DESCRIPTON	2020-21 ORIGINAL BUDGET		2020-21 AMENDED BUDGET		YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)
	END BALANCE 06/30/2020 NORMAL (ABNORMAL)					
Fund 101 - GENERAL FUND						
Expenditures						
Dept 215 - CLERK						
CLERK-WAGES	55,703.04	55,703.00	55,703.00	27,851.52	4,641.92	
DEPUTY CLERK WAGES	35,385.21	37,154.00	37,154.00	19,430.08	3,096.16	
HEALTH INSURANCE	6,444.39	9,365.00	9,365.00	4,200.00	700.00	
PAYROLL TAXES	8,042.09	7,900.00	7,900.00	4,225.71	668.46	
RETIREMENT	7,598.60	9,300.00	9,300.00	4,912.92	803.82	
REIMBURSED EXPENSES	0.00	300.00	300.00	0.00	0.00	
SUPPLIES	120.34	500.00	500.00	0.00	0.00	
CONTRACTUAL SERVICES	3,150.00	4,000.00	4,000.00	2,700.00	300.00	
CONTRACTED SERVICES ACCTG	0.00	0.00	0.00	0.00	0.00	
MILEAGE ALLOWANCE	873.88	1,500.00	1,500.00	30.47	0.00	
Total Dept 215 - CLERK	117,317.55	125,722.00	125,722.00	63,350.70	10,210.36	
Dept 247 - BOARD OF REVIEW						
BD OF REVIEW-WAGES	1,600.00	1,800.00	1,800.00	500.00	200.00	
PAYROLL TAXES	122.40	138.00	138.00	38.25	15.30	
TRAINING	0.00	0.00	0.00	0.00	0.00	
MILEAGE ALLOWANCE	0.00	0.00	0.00	0.00	0.00	
Total Dept 247 - BOARD OF REVIEW	1,722.40	1,938.00	1,938.00	538.25	215.30	
Dept 253 - TREASURER						
TREASURER WAGES	55,703.04	55,703.00	55,703.00	27,851.52	4,641.92	
DEPUTY TREASURER WAGES	37,153.92	37,154.00	37,154.00	18,576.96	3,096.16	
HEALTH INSURANCE	10,649.21	15,000.00	15,000.00	7,304.73	1,253.30	
PAYROLL TAXES	7,294.73	7,104.00	7,104.00	3,633.89	604.91	
RETIREMENT	8,666.60	9,285.00	9,285.00	4,642.92	773.82	
REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00	
SUPPLIES	0.00	100.00	100.00	0.00	0.00	
MILEAGE ALLOWANCE	1,670.79	1,800.00	1,800.00	708.98	110.40	
Total Dept 253 - TREASURER	121,138.29	126,146.00	126,146.00	62,719.00	10,480.51	
Dept 265 - BUILDING & GROUNDS						
CUSTODIAN WAGES	0.00	0.00	0.00	0.00	0.00	
FACILITIES MANAGEMENT	13,926.72	13,926.00	13,926.00	6,963.36	1,160.56	
HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	
PAYROLL TAXES	1,065.36	1,065.00	1,065.00	532.68	88.78	
RETIREMENT	1,392.72	1,392.00	1,392.00	696.36	116.06	
REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00	
BUILDING SUPPLIES	102.18	300.00	300.00	79.12	0.00	
MILEAGE ALLOWANCE	189.75	200.00	200.00	171.93	32.78	
UTILITIES	8,178.43	7,700.00	7,700.00	4,505.50	1,216.66	
REPAIRS AND MAINTENANCE	18,425.39	17,000.00	17,000.00	15,179.98	8,421.12	
RESERVED ACCOUNT-FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	
RESERVED-ACCT-FACILITY MAINTENANCE	0.00	0.00	0.00	0.00	0.00	
Total Dept 265 - BUILDING & GROUNDS	43,280.55	41,583.00	41,583.00	28,228.93	11,035.96	

user: DEBBIE
B: Rose Twp

PERIOD ENDING 12/31/2020
% Fiscal Year Completed: 50.41
2020-21 ORIGINAL BUDGET

END BALANCE 06/30/2020
NORMAL (ABNORMAL)
YTD BALANCE 12/31/2020
NORMAL (ABNORMAL) INCREASE (DECREASE)
ACTIVITY FOR MONTH 12/31/2020

DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
und 101 - GENERAL FUND				
expenditures				
dept 290 - TRANSFERS TO OTHER FUNDS				
TRANSFERS-MISC	0.00	0.00	0.00	0.00
TRANSFER/FIRE FUND	70,000.00	70,000.00	0.00	0.00
TRANSFERS /CEMETERY FUND	47,380.00	47,380.00	0.00	0.00
TRANSFERS TO CDBG	0.00	0.00	0.00	0.00
TRANSFERS/BLDG. INSP FUND	0.00	0.00	0.00	0.00
OPERATING TRANSFERS PEG FUND	0.00	0.00	0.00	0.00
TRANS/INFRASTRUCTURE FUND	0.00	0.00	0.00	0.00
total Dept 290 - TRANSFERS TO OTHER FUNDS	117,380.00	117,380.00	0.00	0.00
dept 301 - ORDINANCE ENFORCEMENT				
CONSTABLE WAGES	0.00	0.00	0.00	0.00
ZONING ENFORCEMENT-WAGES	12,854.92	12,854.00	6,426.96	1,071.16
HEALTH INSURANCE	4,200.00	4,200.00	2,100.00	350.00
PAYROLL TAXES	1,304.62	1,306.00	652.30	108.72
RETIREMENT	1,285.44	1,285.00	642.72	107.12
REIMBURSED EXPENSES	0.00	0.00	0.00	0.00
SUPPLIES	0.00	0.00	0.00	0.00
PROFESSIONAL SERVICES	28,796.58	20,000.00	15,998.44	2,670.31
MILEAGE-ORDINANCE ENFORCEMENT	2,363.29	2,400.00	1,143.11	132.25
UTILITIES GROVELAND POST	0.00	0.00	0.00	0.00
total Dept 301 - ORDINANCE ENFORCEMENT	50,803.85	42,045.00	26,963.53	4,439.56
dept 400 - PLANNING & ZONING				
COMMISSIONER WAGES	1,250.00	3,900.00	1,575.00	275.00
ZONING ADMINISTRATOR	15,039.36	15,040.00	7,519.68	1,253.28
HEALTH INSURANCE	0.00	0.00	0.00	0.00
PAYROLL TAXES	1,246.17	1,449.00	695.79	116.94
RETIREMENT	1,503.84	1,504.00	751.92	125.32
REIMBURSED EXPENSES	0.00	0.00	0.00	0.00
SUPPLIES	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES	5,861.27	7,000.00	756.00	216.00
ENGINEERING SERVICES	0.00	0.00	0.00	0.00
OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
PROFESSIONAL SERVICES ARCHITECTS	0.00	0.00	0.00	0.00
RESERVED ACCT-CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
PROFESSIONAL SERVICES ACCOUNTING	0.00	0.00	0.00	0.00
RESERVED CONTRACTUAL SERVICES ACCT	0.00	0.00	0.00	0.00
RESERVED CONTRACTUAL SERVICES ACCT	0.00	0.00	0.00	0.00
RESERVED CONTRACTUAL SERVICES ACCT	0.00	0.00	0.00	0.00
DOES AND MEETINGS	0.00	0.00	0.00	0.00
total Dept 400 - PLANNING & ZONING	24,900.64	28,893.00	11,298.39	1,986.54

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 12/31/2020

% Fiscal Year Completed: 50.41

LINE NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET		2020-21 AMENDED BUDGET		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
		NORMAL (ABNORMAL)	BUDGET	NORMAL	ABNORMAL		
	Fund 101 - GENERAL FUND						
	Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	1,090,977.74	1,193,659.00	1,193,659.00	449,203.55	71,477.12	
	TOTAL EXPENDITURES	852,668.56	1,177,685.00	1,177,685.00	489,718.31	72,269.24	
	NET OF REVENUES & EXPENDITURES	238,309.18	15,974.00	15,974.00	(40,514.76)	(792.12)	

PERIOD ENDING 12/31/2020
 & Fiscal Year Completed: 50.41
 2020-21 ORIGINAL BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 12/31/2020 MONTH 12/31/2020 ACTIVITY FOR
 END BALANCE 06/30/2020 639.00 639.00 317.58
 9,200.00 9,200.00 800.00
 0.00 0.00 0.00
 NORMAL (ABNORMAL) BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 12/31/2020 MONTH 12/31/2020 ACTIVITY FOR
 NORMAL (ABNORMAL) 9,838.34 9,839.00 1,117.58
 9,838.34 9,839.00 1,117.58
 11,591.14 9,200.00 1,376.84
 592.50 317.00 870.39
 0.00 0.00 0.00
 12,183.64 9,517.00 2,247.23
 12,183.64 9,517.00 2,247.23
 9,838.34 9,839.00 1,117.58
 12,183.64 9,517.00 2,247.23
 (2,345.30) 322.00 (1,129.65)

DESCRIPTION	2020-21 ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
9,838.34	9,839.00	9,839.00	1,117.58	800.00
9,838.34	9,839.00	9,839.00	1,117.58	800.00
11,591.14	9,200.00	9,200.00	1,376.84	0.00
592.50	317.00	317.00	870.39	0.00
0.00	0.00	0.00	0.00	0.00
12,183.64	9,517.00	9,517.00	2,247.23	0.00
12,183.64	9,517.00	9,517.00	2,247.23	0.00
9,838.34	9,839.00	9,839.00	1,117.58	800.00
12,183.64	9,517.00	9,517.00	2,247.23	0.00
(2,345.30)	322.00	322.00	(1,129.65)	800.00

Fund 203 - EVELINE DRIVE MAINTENANCE FUND

Revenues
 Dept 000
 INTEREST 639.00
 SPECIAL ASSESSMENTS 9,200.00
 TRANSFERS 0.00

Total Dept 000 9,839.00

TOTAL REVENUES 9,839.00

Expenditures
 Dept 000
 203-000-930-000 REPAIRS/MAINTENANCE 9,200.00
 203-000-955-000 MISCELLANEOUS 317.00
 203-000-999-000 TRANSFERS 0.00

Total Dept 000 9,517.00

TOTAL EXPENDITURES 9,517.00

Fund 203 - EVELINE DRIVE MAINTENANCE FUND:

TOTAL REVENUES 9,839.00

TOTAL EXPENDITURES 9,517.00

NET OF REVENUES & EXPENDITURES 322.00

2020-21 ORIGINAL BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 12/31/2020 MONTH 12/31/2020 ACTIVITY FOR INCREASE (DECREASE)

DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	AMENDED BUDGET	2020-21 YTD BALANCE 12/31/2020	MONTH 12/31/2020	ACTIVITY FOR INCREASE (DECREASE)
Fund 205 - WILLIAMS DRIVE MAINT						
Revenues						
Dept 000						
INTEREST INCOME	131.72	0.00	0.00	65.53	0.00	0.00
SPECIAL ASSESSMENTS	3,800.00	3,800.00	3,800.00	570.00	570.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000	3,931.72	3,800.00	3,800.00	635.53	570.00	
TOTAL REVENUES	3,931.72	3,800.00	3,800.00	635.53	570.00	
Expenditures						
Dept 000						
MAINTENANCE/REPAIR	1,964.45	3,800.00	3,800.00	813.42	0.00	0.00
MISCELLANEOUS	114.00	0.00	0.00	0.00	0.00	0.00
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000	2,078.45	3,800.00	3,800.00	813.42	0.00	
TOTAL EXPENDITURES	2,078.45	3,800.00	3,800.00	813.42	0.00	
Fund 205 - WILLIAMS DRIVE MAINT:						
TOTAL REVENUES	3,931.72	3,800.00	3,800.00	635.53	570.00	
TOTAL EXPENDITURES	2,078.45	3,800.00	3,800.00	813.42	0.00	
NET OF REVENUES & EXPENDITURES	1,853.27	0.00	0.00	(177.89)	570.00	

L NUMBER	DESCRIPTION	2020-21		AMENDED BUDGET	NORMAL	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
		ORIGINAL BUDGET	BUDGET				
Fund 209 - CEMETERY FUND							
revenues							
09-000-608-000	FEES-ADMINISTRATIVE	0.00	0.00	0.00		0.00	0.00
09-000-643-000	LOT SALES	3,000.00	3,000.00	3,000.00		1,600.00	0.00
09-000-644-000	LOT SALES/ENDOWMENT	0.00	600.00	600.00		0.00	0.00
09-000-645-000	LOT TRANSFER FEES	0.00	0.00	0.00		0.00	0.00
09-000-646-000	SERVICES	0.00	0.00	0.00		0.00	0.00
09-000-664-000	INTEREST INCOME	5.71	20.00	20.00		0.40	0.00
09-000-685-000	SUNDRY RECEIPTS	0.00	0.00	0.00		0.00	0.00
09-000-699-000	TRANSFERS	0.00	47,380.00	47,380.00		0.00	0.00
Total Dept 000		3,005.71	51,000.00	51,000.00		1,600.40	0.00
TOTAL REVENUES							
Total Dept 000		3,005.71	51,000.00	51,000.00		1,600.40	0.00
expenditures							
Dept 000							
209-000-702-020	SEXTON	0.00	0.00	0.00		0.00	0.00
209-000-702-030	ASSISTANT SEXTON	0.00	0.00	0.00		0.00	0.00
209-000-702-040	SERVICES	0.00	0.00	0.00		0.00	0.00
209-000-715-000	FICA/MEDICARE EXPENSE	0.00	0.00	0.00		0.00	0.00
209-000-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00		0.00	0.00
209-000-726-000	SUPPLIES	641.61	1,000.00	1,000.00		0.00	0.00
209-000-801-000	CONTRACTUAL SERVICES	0.00	0.00	0.00		0.00	0.00
209-000-830-000	DUES	0.00	0.00	0.00		0.00	0.00
209-000-900-000	LEGAL ADVERTISING	0.00	0.00	0.00		0.00	0.00
209-000-930-000	MAINTENANCE	10,282.15	15,000.00	15,000.00		9,292.20	8,532.20
209-000-930-001	GRAVE STONE REPAIRS	300.00	4,000.00	4,000.00		0.00	0.00
209-000-955-000	MISC EXPENSE	0.00	1,000.00	1,000.00		2,400.00	0.00
209-000-970-000	CAPITAL OUTLAY	29,348.00	30,000.00	30,000.00		12,210.00	3,800.00
209-000-999-000	TRANSFER	0.00	0.00	0.00		0.00	0.00
Total Dept 000		40,571.76	51,000.00	51,000.00		23,902.20	12,332.20
TOTAL EXPENDITURES							
Total Dept 000		40,571.76	51,000.00	51,000.00		23,902.20	12,332.20
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		3,005.71	51,000.00	51,000.00		1,600.40	0.00
TOTAL EXPENDITURES		40,571.76	51,000.00	51,000.00		23,902.20	12,332.20
NET OF REVENUES & EXPENDITURES		(37,566.05)	0.00	0.00		(22,301.80)	(12,332.20)

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 12/31/2020

% Fiscal Year Completed: 50.41

2020-21 ORIGINAL BUDGET
 06/30/2020

2020-21 AMENDED BUDGET

YTD BALANCE 12/31/2020

ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)
Fund 245 - CDBG					
Revenues					
Dept 000					
245-000-588-000	RECEIPTS-COUNTY	18,000.00	18,000.00	700.00	0.00
245-000-664-000	INTEREST & DIVIDENDS	0.00	0.00	1.16	0.00
245-000-699-000	TRANSFER	0.00	0.00	0.00	0.00
Total Dept 000		18,000.00	18,000.00	701.16	0.00
TOTAL REVENUES					
		18,000.00	18,000.00	701.16	0.00
Expenditures					
Dept 000					
245-000-720-000	ADMINISTRATION	0.00	0.00	0.00	0.00
245-000-802-000	REMOVE ARCHITECTURAL BARRIERS	0.00	0.00	0.00	0.00
245-000-803-000	PUBLIC SERVICES	3,500.00	3,500.00	0.00	0.00
245-000-900-000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00
245-000-930-000	MINOR HOME REPAIR	3,500.00	3,500.00	700.00	0.00
245-000-930-001	PARKS/RECREATION IMPROVEMENTS	0.00	0.00	0.00	0.00
245-000-970-000	FIRE EQUIPMENT	0.00	0.00	0.00	0.00
245-000-999-000	TRANSFER	0.00	0.00	0.00	0.00
Total Dept 000		7,000.00	7,000.00	700.00	0.00
TOTAL EXPENDITURES					
		7,000.00	7,000.00	700.00	0.00
Fund 245 - CDBG:					
TOTAL REVENUES					
		18,000.00	18,000.00	701.16	0.00
TOTAL EXPENDITURES					
		7,000.00	7,000.00	700.00	0.00
NET OF REVENUES & EXPENDITURES					
		11,000.00	11,000.00	1.16	0.00

PERIOD ENDING 12/31/2020
 % Fiscal Year Completed: 50.41
 END BALANCE 2020-21 ORIGINAL BUDGET
 06/30/2020 591.37 0.00 20.92 0.00
 % Fiscal Year Completed: 50.41

DESCRIPTION	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
NORMAL (ABNORMAL)	BUDGET		NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 249 - BUILDING INSPECTION FUND				
revenues				
Dept 000				
49-000-664-000	591.37	0.00	20.92	0.00
total Dept 000	591.37	0.00	20.92	0.00
expenditures				
Dept 371				
49-371-476-020	30,235.00	25,000.00	13,689.00	2,381.00
49-371-476-021	3,755.00	3,500.00	1,690.00	130.00
49-371-476-030	23,475.00	23,000.00	12,423.00	2,317.00
49-371-476-040	5,127.00	5,000.00	2,858.00	409.00
49-371-476-045	0.00	0.00	0.00	0.00
49-371-476-050	15,639.00	15,000.00	6,371.00	1,483.00
49-371-664-000	0.00	0.00	0.00	0.00
49-371-699-000	0.00	0.00	0.00	0.00
total Dept 371	78,231.00	71,500.00	37,031.00	6,720.00
TOTAL REVENUES	78,231.00	71,500.00	37,031.00	6,720.00
TOTAL EXPENDITURES	78,231.00	71,500.00	37,031.00	6,720.00
Fund 249 - BUILDING INSPECTION FUND:				
TOTAL REVENUES	78,231.00	71,500.00	37,031.00	6,720.00
TOTAL EXPENDITURES	78,231.00	71,500.00	37,031.00	6,720.00

PERIOD ENDING 12/31/2020
 & Fiscal Year Completed: 50.41
 2020-21 ORIGINAL BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 12/31/2020 MONTH 12/31/2020 ACTIVITY FOR INCREASE (DECREASE)

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
		NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	INCREASE (DECREASE)
Fund 255 - P E G FUND						
Revenues						
Dept 000						
255-000-664-000	INTEREST/DIVIDENDS	847.63	807.00	807.00	35.67	0.00
255-000-667-000	PEG RECEIPTS	30,107.92	31,500.00	31,500.00	15,132.00	0.00
255-000-699-000	TRANSFERS (IN)	0.00	0.00	0.00	0.00	0.00
Total Dept 000		30,955.55	32,307.00	32,307.00	15,167.67	0.00
TOTAL REVENUES						
		30,955.55	32,307.00	32,307.00	15,167.67	0.00
Expenditures						
Dept 000						
255-000-702-000	CABLE ADMINISTRATOR-WAGES	0.00	0.00	0.00	284.38	0.00
255-000-704-000	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
255-000-715-000	FICA/MED TWP CONTRIBUTION	0.00	0.00	0.00	21.75	0.00
255-000-718-000	EMPLOYER RET CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
255-000-729-000	POSTAGE/MAILING	0.00	0.00	0.00	0.00	0.00
255-000-858-000	PEG EQUIPMENT CHARGE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	306.13	0.00
Dept 793						
255-793-721-000	REIMBURSED EXPENSES	0.00	0.00	0.00	0.00	0.00
255-793-727-000	PEG SUPPLIES	0.00	0.00	0.00	0.00	0.00
255-793-801-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
255-793-975-000	PEG EQUIPMENT PURCHASES	0.00	20,000.00	20,000.00	0.00	0.00
Total Dept 793		0.00	20,000.00	20,000.00	0.00	0.00
TOTAL EXPENDITURES						
		0.00	20,000.00	20,000.00	306.13	0.00
Fund 255 - P E G FUND:						
TOTAL REVENUES		30,955.55	32,307.00	32,307.00	15,167.67	0.00
TOTAL EXPENDITURES		0.00	20,000.00	20,000.00	306.13	0.00
NET OF REVENUES & EXPENDITURES		30,955.55	12,307.00	12,307.00	14,861.54	0.00

DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	ACTIVITY FOR MONTH 12/31/2020
	ORIGINAL BUDGET	AMENDED BUDGET		
Interest Income	96.00	96.00	30.13	0.00
Transfers - Other Funds	0.00	0.00	0.00	0.00
Total Dept 000	96.00	96.00	30.13	0.00
TOTAL REVENUES	96.00	96.00	30.13	0.00
TOTAL EXPENDITURES	96.00	96.00	30.13	0.00
NET OF REVENUES & EXPENDITURES	96.00	96.00	30.13	0.00

fund 701 - T & A:
 revenues
 Dept 000

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 NORMAL (ABNORMAL)	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 12/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)
Fund 704 - FISH LAKE WEED CONTROL						
Revenues						
Dept 000						
704-000-664-000	INTEREST INCOME	151.99	337.00	337.00	75.61	0.00
704-000-672-000	SPECIAL ASSESSMENTS	15,565.55	16,001.00	16,001.00	2,507.17	2,507.17
704-000-699-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		15,717.54	16,338.00	16,338.00	2,582.78	2,507.17
TOTAL REVENUES		15,717.54	16,338.00	16,338.00	2,582.78	2,507.17
Expenditures						
Dept 000						
704-000-900-000	F/L MAINTENANCE-PUBLISHING	348.16	0.00	0.00	0.00	0.00
704-000-930-000	LAKE MAINTENANCE	14,350.00	16,001.00	16,001.00	531.00	0.00
704-000-955-000	MISCELLANEOUS	467.00	480.00	480.00	1,076.10	0.00
704-000-999-000	TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		15,165.16	16,481.00	16,481.00	1,607.10	0.00
TOTAL EXPENDITURES		15,165.16	16,481.00	16,481.00	1,607.10	0.00
Fund 704 - FISH LAKE WEED CONTROL:						
TOTAL REVENUES		15,717.54	16,338.00	16,338.00	2,582.78	2,507.17
TOTAL EXPENDITURES		15,165.16	16,481.00	16,481.00	1,607.10	0.00
NET OF REVENUES & EXPENDITURES		552.38	(143.00)	(143.00)	975.68	2,507.17

Period Ending 12/31/2020
 % Fiscal Year Completed: 50.41
 2020-21 ORIGINAL BUDGET AMENDED BUDGET 2020-21 YTD BALANCE 12/31/2020 MONTH 12/31/2020 ACTIVITY FOR INCREASE (DECREASE)

DESCRIPTION	2020-21 ORIGINAL BUDGET	AMENDED BUDGET	2020-21	YTD BALANCE 12/31/2020	MONTH 12/31/2020	ACTIVITY FOR INCREASE (DECREASE)
Normal (Abnormal)	67,333.58	69,028.00	69,028.00	14,113.55	12,853.26	
Normal (Abnormal)	66,000.47	66,000.00	66,000.00	12,853.26	12,853.26	0.00
Normal (Abnormal)	1,333.11	3,028.00	3,028.00	1,260.29	0.00	0.00
Normal (Abnormal)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	67,333.58	69,028.00	69,028.00	14,113.55	12,853.26	
Expenditures	48,450.00	66,000.00	66,000.00	17,203.22	2,691.93	
Expenditures	1,980.00	2,068.00	2,068.00	0.00	0.00	0.00
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000	50,430.00	68,068.00	68,068.00	17,203.22	2,691.93	
TOTAL EXPENDITURES	50,430.00	68,068.00	68,068.00	17,203.22	2,691.93	
Net of Revenues & Expenditures	16,903.58	960.00	960.00	(3,089.67)	10,161.33	

Fund 707 - TIPSICO LAKE FUND
 TIPSICO LAKE MAINTENANCE
 MISCELLANEOUS
 TRANSFERS

Fund 707 - TIPSICO LAKE FUND:
 TOTAL REVENUES
 TOTAL EXPENDITURES
 NET OF REVENUES & EXPENDITURES

REVENUE AND EXPENDITURE REPORT FOR ROSE TOWNSHIP

PERIOD ENDING 12/31/2020

% Fiscal Year Completed: 50.41

DESCRIPTION	2020-21 ORIGINAL BUDGET		2020-21 AMENDED BUDGET		YTD BALANCE 12/31/2020		ACTIVITY FOR MONTH 12/31/2020 INCREASE (DECREASE)
	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	12/31/2020	
fund 865 - INVESTMENTS							
revenues							
Dept 000							
15-000-664-001 UR GAIN/LOSS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
total Dept 000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
expenditures							
Dept 000							
15-000-718-001 ADVISORY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
total Dept 000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
fund 865 - INVESTMENTS:							
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	1,928,388.74	2,166,551.00	2,166,551.00	2,166,551.00	531,824.49	103,366.77	
TOTAL EXPENDITURES - ALL FUNDS	1,781,939.08	2,287,419.00	2,287,419.00	2,287,419.00	1,393,322.65	508,751.02	
NET OF REVENUES & EXPENDITURES	146,449.66	(120,868.00)	(120,868.00)	(120,868.00)	(861,498.16)	(405,384.25)	

Bank	Check	Vendor	Vendor Name	Description	Amount
GEN	22278	BCBSM	BCBSM	BC/BS FOR SUPERVISOR & DEPUTY TREAS/101	1,890.37
GEN	22279	COMCAST BU	COMCAST BUSINESS	OFFICE TELEPHONES/101-289-850-000	435.43
GEN	22280	CONSENGRY	CONSUMERS ENERGY	ROSE TWP STREET LIGHTS/101-463-448-000	67.41
GEN	22281	HOLLY LIBR	HOLLY TOWNSHIP LIBRARY	PER BUDGET 2020-2021 CONTRIBUTION/PAUL	6,610.00
GEN	22282	MUNI CODE	MUNICIPAL CODE CORPORATION	SUPPLEMENT PAGES/ORDBANK/101-289-809-00	2,951.26
GEN	22283	RICOH	RICOH USA INC	DECEMBER 2020 LEASE/101-289-858-000	221.33
GEN	22284	RICOH2	RICOH USA	ADDD COPIES/101-289-726-000	434.77
GEN	22285	SUBURBAN	SUBURBAN OFFICE & JANITORIAL	NAME PLATE TRUSTEE/101-289-726-000	8.49
GEN	22286	SUNSET	SUNSET MAINTENANCE, LLC	CLEANING & SANITIZING HALL/101-999-890-00	965.00
GEN	22287	TURFWORX	ULTIMATE TURF WORK LLC	MOWING/FALL CLEAN UP AT BEEBE CEMETERY/	2,350.00
GEN	22288	TURFWORX	ULTIMATE TURF WORK LLC	MOWING AND FALL CLEAN UP ROSE CENTER CE	3,050.00
GEN	22289	TURFWORX	ULTIMATE TURF WORK LLC	MOWING AND FALL CLEAN UP BROOKINGS CEMET	2,350.00
GEN	22290	WEB MATTER	WEB MATTERS	MONTHLY WEBSITE HOSTING FOR JAN 2021/10	24.95
GEN	22291	CONSENGRY	CONSUMERS ENERGY	TOWNSHIP OFFICE/ 101-265-920-000	202.81
GEN	22292	CONSENGRY	CONSUMERS ENERGY	OLD HALL/101-265-920-000	120.77
GEN	22293	DWEAVER	DOUG WEAVER	DEC 2020 MECH & ELECTRICAL INSPECTOR/24	1,986.85
GEN	22294	MULVIHILL	JOHN D MULVIHILL PLLC	OCTOBER TWP ATTORNEY/101-289-804-000/10	2,186.31
GEN	22295	MULVIHILL	JOHN D MULVIHILL PLLC	NOVEMBER 2020 TWP ATTORNEY/101-289-804-00	700.00
GEN	22296	PSLZ	PSLZ LLP CERTIFIED PUBLIC ACC.	2020 TOWNSHIP FINANCIAL AUDIT & OPEB RE	15,300.00
GEN	22297	TURFWORX	ULTIMATE TURF WORK LLC	LAWN MOWING PARKS & OFFICE/101-751-930-00	3,840.00
GEN	22298	WARD	GRANT WARD SURVEYORS	SURVEY 8895 MILFORD RD ROSE CENTER CEME	3,800.00
GEN	22299	WEBELEC	WEBER ELECTRIC	FLAG POLE LIGHTS ENTRY LIGHT HALL LIGHT	1,245.80
GEN	22300	WELSH	KRISTINA WELSH	DEC MECHANICAL & PLUMBING INSPECTOR/249	727.90
GEN	22301	ALWAYS CARE	ALWAYS CARE BENEFITS INC	RETIREE/SUPERVISOR DENTAL & OPTICAL JAN	269.40
GEN	22302	BEDROCK	BEDROCK BUILDING INC	MISC REPAIRS/REPLACEMENT OF DECK & GUARDR	3,800.00
GEN	22303	BEDROCK	BEDROCK BUILDING INC	RESET BENCH IN PARK/101-751-930-000	450.00
GEN	22304	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	SEPTEMBER 2020 MONTHLY RETAINER/249-371	1,100.00
GEN	22305	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	SEPTEMBER INSPECT/ & PLAN REV/249-371-70	1,547.00
GEN	22306	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	OCTOBER 2020 MONTHLY RETAINER/249-371-8	1,100.00
GEN	22307	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	OCTOBER INSPECTIONS/249-371-701-000/249	1,001.00
GEN	22308	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	JUNE 2020 MONTHLY RETAINER/249-371-801-	1,100.00
GEN	22309	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	JUNE 2020 INSPECTIONS/PLAN REVIEWS/249-	1,768.00
GEN	22310	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	NOVEMBER 2020 MONTHLY RETAINER/249-371-	1,100.00
GEN	22311	CARLISLE	CARLISLE WORTMAN ASSOCIATES INC	NOVEMBER 2020 INSPECTIONS/PLAN REVIEWS/	955.50
GEN	22312	COMCASTCAB	COMCAST CABLE	TWP OFFICE INTERNET/101-289-802-000	176.63
GEN	22313	CONSENGRY	CONSUMERS ENERGY	NOCFA WELL PUMP HICKORY RDG/101-265-920	33.29
GEN	22314	DTE1	DTE ENERGY	OLD HALL FRANKLIN/101-265-920-000	50.22
GEN	22315	DTE1	DTE ENERGY	TWP OFFICE/101-265-920-000	388.61
GEN	22316	GRT LKS AC	GREAT LAKES ACE	PLUNGER/101-265-930-000	16.32
GEN	22317	GRT LKS AC	GREAT LAKES ACE	CUT-OFF WHEEL & MIDWEST A/101-751-930-0	8.14
GEN	22318	GRT LKS AC	GREAT LAKES ACE	CAP 1.5" SLIP & GORILLA GRIP/101-751-93	9.66
GEN	22319	GRT LKS AC	GREAT LAKES ACE	BAR FIT ALUM, MIDWEST A, MISC. FASTERNE	19.14
GEN	22320	GRT LKS AC	GREAT LAKES ACE	HOOK SLATE MED PLASTIC, FLEXSEAL SPRAY,	28.66
GEN	22321	NOCFA	NORTH OAKLAND COUNTY FIRE AUTHORITY	ROSE TWP SEMI ANNUAL CONTRIB FY 2020-20	409,000.00
GEN	22322	CINTAS	CINTAS CORPORATION #354	DECEMBER JANITORIAL SUPPLIES/101-265-93	170.17
GEN	22323	CONSENGRY	CONSUMERS ENERGY	ROSE TWP LIGHTS/101-463-448-000	66.79
GEN	22324	DPLEWES	DAVID PLEWES	ZONING ADMIN DEC/JAN MILEAGE 101-265-86	203.68
GEN	22325	FLAGSTAR	FLAGSTAR BANK	DEC OFFICE SUPPLIES/101-289-726-000	155.55
GEN	22326	RUSHTON	DIOR RUSHTON	DEPUTY TREASURER DEC MILEAGE/101-253-86	113.80
GEN	22327	SCHANG	DAVID A. SCHANG	JAN CASH IN LIEU OF BENEFITS/101-289-70	575.00
GEN	22328	SSLAUGHTER	SUSAN SLAUGHTER	JAN CASH IN LIEU OF BENEFITS/101-289-70	575.00
GEN	22329	SUNSET	SUNSET MAINTENANCE, LLC	JANITORIAL & SANITIZING SVCS OFFICE FOR	975.00
GEN	22330	VIEW NEWS	VIEW NEWSPAPERS	DECEMBER PUBLISHING/101-289-900-000	569.70
GEN	22331	WEB MATTER	WEB MATTERS	WEBSITE HOSTING/UPGRADES/101-289-802-00	202.50

GEN TOTALS:
 Total of 54 Checks:

Amount

0.00
478,998.21

Check Date. Bank Check Vendor Vendor Name Description

Less 0 Void Checks:

Total of 54 Disbursements:

User: DEBBIE
DB: Rose Twp

CHECK DATE FROM 12/09/2020 - 01/06/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank SAD SPECIAL ASSESSMENT CHECKING						
12/17/2020	SAD	2308	CONSENGY	CONSUMERS ENERGY	HOLLY SHORES SAD/	66.18
01/06/2021	SAD	2309	CONSENGY	CONSUMERS ENERGY	HOLLY SHORES LIGHTS 12-1-20 - 12-31-202	67.64
SAD TOTALS:						
Total of 2 Checks:						133.82
Less 0 Void Checks:						0.00
Total of 2 Disbursements:						133.82

CHECK REGISTER FOR ROSE TOWNSHIP
CHECK DATE FROM 12/09/20 - 01/06/2021

1/06/2021 03:18 PM
ser: DEBBIE
B: Rose Twp

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank TAX TAX CHECKING						
2/14/2020	TAX	8171	WAKEMAN	CHERYL WAKEMAN	TAX OVERPAYMENTS	41.70
2/14/2020	TAX	8172	SOKOLOWSKI	ANDRE AND DORA SOKOLOWSKI	TAX OVERPAYMENTS	444.55
2/22/2020	TAX	8173	CORELOGIC	CORELOGIC TAX SERVICE	TAX OVERPAYMENTS	982.25
2/22/2020	TAX	8174	FENTON SCH	FENTON SCHOOLS	FENTON SCHOOLS TAX PAYMENTS	58,265.53
2/22/2020	TAX	8175	GIS	GENESEE INTERMEDIAGE SCHOOLS	GENESEE INTERMEDIATE TAX PYMT	33,830.32
2/22/2020	TAX	8176	ROSETWPGE	ROSE TOWNSHIP GENERAL FUND	GENERAL FUND TAX PAYMENTS	28,264.26
2/22/2020	TAX	8177	OAKCTYTREA	OAKLAND COUNTY TREASURER	FIRE FUND TAX PAYMENTS	38,081.85
					FIRE FUND TAX PAYMENTS	21,020.25
						<u>59,102.10</u>
2/22/2020	TAX	8178	ROSETWPSAD	ROSE TOWNSHIP SAD	HOL SHORES ST LT	457.35 V
				Void Reason: ERROR IN CHECK	LAKE BRAEMAR TAX PAYMENTS	6,182.73 V
				Void Reason: ERROR IN CHECK	TIPSICO LK IMPROVEMENT PAYMENT	12,853.26 V
				Void Reason: ERROR IN CHECK	FISH LK/BIG TRL	2,507.17 V
				Void Reason: ERROR IN CHECK	FISH LAKE WEED	1,569.14 V
				Void Reason: ERROR IN CHECK	DUE TO WILLIAMS DR SAD	570.00 V
				Void Reason: ERROR IN CHECK	EVELLINE DR TAX PAYMENTS	800.00 V
				Void Reason: ERROR IN CHECK	APPOMATTOX DR TAX PYMTS	30.00 V
				Void Reason: ERROR IN CHECK	OTTIWAY RD	200.00 V
						<u>25,169.65</u>
12/22/2020	TAX	8179	SKUFCA	GEORGE SKUFCA	TAX OVERPAYMENTS	2,280.09
12/22/2020	TAX	8180	LERETALLC	LERETA, LLC	TAX OVERPAYMENTS	954.59
12/22/2020	TAX	8181	CORELOGIC	CORELOGIC TAX SERVICE	TAX OVERPAYMENTS	2,096.05
12/22/2020	TAX	8182	WELLSREFUN	WELLS FARGO	TAX OVERPAYMENTS	307.93
12/23/2020	TAX	8183	ROSETWPSAD	ROSE TOWNSHIP SAD	HOL SHORES ST LT	457.35
					LAKE BRAEMAR TAX PAYMENTS	6,182.73
					TIPSICO LK IMPROVEMENT PAYMENT	12,853.26
					FISH LK/BIG TRL	1,569.14
					F/L WEEDS-DUE TO SAD FUND	2,507.17
					DUE TO WILLIAMS DR SAD	570.00
					EVELLINE DR TAX PAYMENTS	800.00
					APPOMATTOX DR TAX PYMTS	30.00
					OTTIWAY RD	200.00
						<u>25,169.65</u>
12/29/2020	TAX	8184	CORELOGIC	CORELOGIC TAX SERVICE	TAX OVERPAYMENTS	5,941.85
01/06/2021	TAX	8185	LERETALLC	LERETA, LLC	TAX OVERPAYMENTS	263.30
01/06/2021	TAX	8186	FENTON SCH	FENTON SCHOOLS	FENTON SCHOOLS TAX PAYMENTS -SCHOOL DEB	185,776.41
					FENTON SCHOOLS TAX PAYMENTS-SCHOOL SINK	29,958.98

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/06/2021	TAX	8187	GIS	GENESEE INTERMEDIAGE SCHOOLS	GENESEE INTERMEDIATE TAX PYMT-GIS VOTED GENESEE INTERMEDIATE TAX PYMT-GIS ALLOC	121,057.43 5,459.84 <u>126,517.27</u>
01/06/2021	TAX	8188	ROSETWPGF	ROSE TOWNSHIP GENERAL FUND	GENERAL FUND TAX PAYMENTS-TWP OPERATING GENERAL FUND TAX PAYMENTS	110,375.54 125.00 <u>110,500.54</u>
01/06/2021	TAX	8189	OAKCITYTREA	OAKLAND COUNTY TREASURER	FIRE FUND TAX PAYMENTS-FIRE/EMERGENCY FIRE FUND TAX PAYMENTS-FIRE2 VOTED	148,713.98 82,086.91 <u>230,800.89</u>
01/06/2021	TAX	8190	ROSETWPSAD	ROSE TOWNSHIP SAD	HOL SHORES ST LT LAKE BRAEMAR TAX PAYMENTS TIPSICO LK IMPROVEMENT PAYMENT FISH LK/BIG TRL E/L WEEDS-DUE TO SAD FUND DUE TO WILLIAMS DR SAD EVELINE DR TAX PAYMENTS APPOMATTOX DR TAX PYMTS OTTIWAY RD	443.76 9,432.07 24,890.44 4,221.40 4,785.78 2,090.00 5,600.00 1,750.00 800.00 <u>54,013.45</u>
TAX TOTALS:						
Total of 20 Checks:						980,681.36
Less 1 Void Checks:						25,169.65
Total of 19 Disbursements:						<u>955,511.71</u>

SUPERVISOR
Dianne Scheib-Snyder
(248) 634-6889

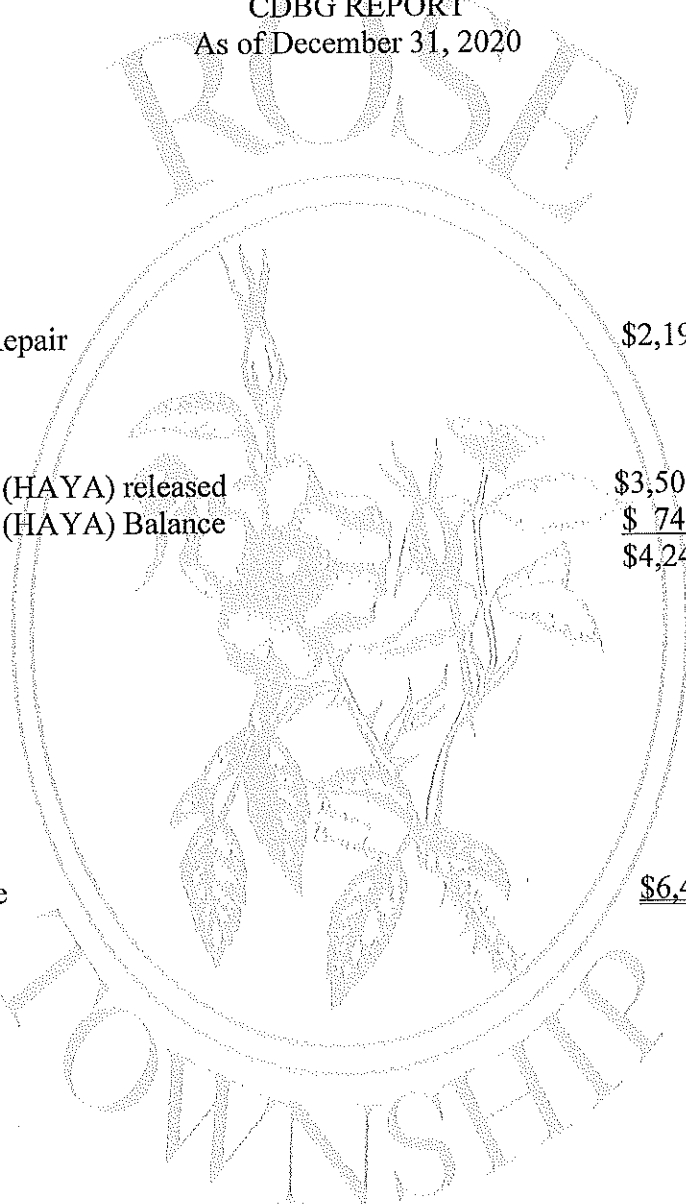
CLERK
Debbie Miller
(248) 634-8701

*Township of Rose
Oakland County
Michigan*

TREASURER
Paul J Gambka
(248) 634-7291

TRUSTEES
Patricia Walls
Glen Noble

CDBG REPORT
As of December 31, 2020



2019 Minor Home Repair	\$2,190.89
2019 Public Service (HAYA) released	\$3,500.00
2017 Public Service (HAYA) Balance	<u>\$ 749.77</u>
	\$4,249.77
Total funds available	<u>\$6,440.66</u>

ROSE TOWNSHIP TREASURER'S REPORT						
ROSE TOWNSHIP BANK BALANCE						
FOR THE MONTH OF NOV. 2020						
	BEGINNING	DEPOSIT	DEBITS	INTEREST	ENDING	
GENERAL FUND						
CHECKING (FLAGSTAR)	\$422,376.34	\$150,432.34	\$84,595.13	\$63.54	\$488,213.55	
COMMERCIAL SAVINGS (FLAGSTAR BANK)	\$44,493.65	\$9.12	\$0.00	\$9.12	\$44,502.77	
CHECKING/CENTRAL FUNDS (STATE BANK)	\$23,492.95	\$2.91	\$0.00	\$2.91	\$23,495.86	
INVESTMENT CD(HURON VALLEY STATE BANK)	\$268,885.76	\$0.00	\$0.00	\$0.00	\$268,885.76	
TOTAL	\$759,248.70	\$150,444.37	\$84,595.13	\$75.57	\$825,097.94	
TAX FUND						
CHECKING (THE STATE BANK)	\$40,573.19	\$7,308.39	\$40,586.30	\$0.00	\$7,295.28	
TOTAL	\$40,573.19	\$7,308.39	\$40,586.30	\$0.00	\$7,295.28	
TRUST AND AGENCY						
CHECKING (THE STATE BANK)	\$42,213.68	\$6.00	\$438.00	\$6.00	\$41,781.68	
TOTAL	\$42,213.68	\$6.00	\$438.00	\$6.00	\$41,781.68	
SPECIAL ASSESSMENT						
CHECKING (WATERFORD BANK NA)	\$74,269.19	\$1,260.27	\$3,986.85	\$1,260.27	\$71,542.61	
INVESTMENT CD (WATERFORD BANK NA)	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	
TOTAL	\$324,269.19	\$1,260.27	\$3,986.85	\$1,260.27	\$321,542.61	
INVESTMENT						
MICHIGAN CLASS (POOL)	\$20,597.63	\$0.00	\$0.00	\$1.47	\$20,599.10	
WELLS FARGO (TREASURY BILLS)	\$1,000,000.00	\$0.00	\$0.00	\$5,374.89	\$1,005,374.89	
TOTAL	\$1,020,597.63	\$0.00	\$0.00	\$5,376.36	\$1,025,973.99	
INVESTMENT						
OAKLAND COUNTY/LGIP 77705	\$251,924.56	\$0.00	\$7.60	\$98.35	\$252,015.31	
OAKLAND COUNTY/LGIP 77706 (FIRE FUND)	\$2,448.35	\$0.00	\$0.07	\$0.96	\$2,449.24	
TOTAL	\$254,372.91	\$0.00	\$7.67	\$99.31	\$254,464.55	

MONTHLY CODE ENFORCEMENT BOARD REPORTS

MONTH

December

Telephone calls/emails received:

133

Property inspections:

63

Violation notices issued:

7

Violation notices open

14

Violation notices resolved:

6

Notices issued for the following violations:

Dogs:

0

Trash & Debris:

1

Vehicles:

3

Grass:

0

Building:

0

Other:

2

Citizen office visits:

10

Reporting David S. Plewes

***Township of Rose
Oakland County
Michigan***

To: Rose Township Board
From: David Plewes, Zoning Administrator
Re: 2021 CDBG funding
Date: January 5, 2021

It is time for the 2021 Community Development Block Grant (CDBG) application procedure

The estimated 2021 funds for Rose Township is: \$9,519.00 (last year's funding)

The deadline for submitting the Rose Township 2021 CDBG application is Friday March 5, 2021.

I am asking the Township Board to consider programming all of the 2021 CDBG funds for Minor Home Repair (CDBG 731227) and one (1) Public Service, either Oakland Livingston Human Services Agency (OLHSA) (CDBG 732170) or Holly Area Youth Assistance (HAYA) (CDBG 732185).

Based on the success of the Rose Township Minor Home Repair program once CDBG funds are released we receive more applications for assistance than the amount of funds that are available.

Public Services have a minimum allocation requirement of \$3,500.00

Since we only have \$9,519.00 estimated for 2020, 30% of that would be \$2,855.00, with a minimum \$3,500 requirement for Public Services we can only fund one (1) Public Service.

With the \$3,500.00 amount we can choose what Public Service that gets the funds. It is considered a single source provider.

Since 2015, Rose Township has rotated which public service would receive CDBG funding. For the 2021 CDBG year it is Holly Area Youth Assistance (HAYA) opportunity to receive those funds.

In the past when Rose Township received greater funds and was able to fund two (2) Public Services. Both Holly Area Youth Assistance (HAYA) and Oakland Livingston Human Services Agency (OLSHA) were funded. In an attempt to be fair and equal to Public Service Non-Profits, I recommended that we consider alternating the Public Services Rose Township Board considers funding on a yearly basis through Community Block Grant Funds.

Public Services cannot exceed 30% (or \$3,500.00) of the allocated amount and we can only allocate for one (1) Public Service for the 2021 program year. Rose Township must determine what non-profit to either continue the alternating of funds and provide 2021 funds to Holly Area Youth Assistance (HAYA) for CDBG funds.



NORTH OAKLAND COUNTY FIRE AUTHORITY
 Proposed Agenda For December 15, 2020 3:00 PM
NOCFA Station 1
5051 Grange Hall Rd.
Holly, MI 48442

1. CALL TO ORDER

2. ROLL CALL

- P. Gambka P. Stouffer K. Winchester
 G. Kullis Scheib-Snyder Chief Lintz

3. CONSENT AGENDA

- a. Approval of proposed agenda for December 15, 2020
- b. Approval of meeting minutes from October 20, 2020
- c. Financial Reports
 - General Fund revenue & Expense Report Year to Date
 - Equipment Replacement & Expense Report Year to Date

Checking Account as of 11/30/2020	\$22,337.06
Statement Savings Account as of 11/30/2020	\$150,436.89
Capital / Equipment Replacement Account as of 11/30/2020	\$68,337.13
Bills For Payment Total: 10/21/2020 – 12/15/2020	\$84,792.78
Cost of Payroll: 10/30/2020 - 11/30/2020	\$110,836.73
Accounts Receivable: – MEDICAL as of 11/30/2020	\$60,463.26
Accounts Receivable: – FIRE as of 11/30/2020	\$5,889.00
Aging Accounts Turned Over To Collections Allowance as of 11/30/2020	\$108,447.00

d. October & November 2020 Run Count Reports.

4. PRESENTATIONS

- a) Ken Palka from Pfeffer, Haniford & Palka CPAs to present FY 2020 Audit.
- b) Board acceptance & approval of FY 2020 NOCFA audit.

5. OLD CONTINUING BUSINESS

a)

6. NEW BUSINESS

- a) Mid-year FY 2021 budget amendments.
- b) Review NOCFA policies specific to Board of Directors Involvement.
- c) Attorneys review of updated Articles of Incorporation & Board approval to send them to the Township Boards.

7. REPORTS

- Chief's Report Rose Twp. Holly Twp. Citizen at Large

8. PUBLIC COMMENT

9. ADJOURNMENT

Next meeting will be **TUESDAY January 19, 2020 at 3:00 PM NOCFA Station 1 – 5051 Grange Hall Rd. Holly, MI 48442**

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING MINUTES
October 20, 2020

The following firefighters and guests were present.

Don Walls
Julius Stern
Linda Dagenhart
Sgt. 1 Ian Dunbar
Chief 3 Doug Smith
Anthony Asbury

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 3:15 P.M. at Rose Township Offices, 9080 Mason St, Holly, MI 48442.

Roll Call: Present - P. Gambka, P. Stouffer, K. Winchester, G. Kullis, D. Schelb-Snyder, Chief Lintz.
Absent - None.

CONSENT AGENDA APPROVAL

Moved by Schelb-Snyder, seconded by Kullis, motion carried, to approve the following items under the consent agenda:

- Proposed agenda for October 20, 2020
- Approval of meeting minutes from September 15, 2020
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of September 30, 2020
- Checking Account \$ 2,417.71
- Statement Savings Account \$ 300,350.73
- Capital Replacement Savings Account as of 9/30/20 \$ 68,331.42
- Bills for Payment (9/15/20 to 10/20/20) \$ 161,835.71
- Cost of Payroll (9/15/20 and 10/15/20) \$ 131,576.57
- Accounts Receivable Report, Medical - \$76,795.20, Fire - \$ 7,026.00 as of 9/30/2020.
- Aging Accounts Turned Over to Collections as of 9/30/20 - \$ 99,859.61.
- September 2020 Run Report

Voting yes - Schelb-Snyder, Kullis, Winchester, Stouffer, Gambka.
Voting no - None.

PRESENTATIONS - There were no presentations.

OLD CONTINUING BUSINESS

Attorney's Letter Regarding Limitations on Board of Directors/Review of NOCFA Articles of Incorporation

Moved by Schelb-Snyder, seconded by Stouffer, motion carried to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority with omission of the verblage on the bottom of page 3, "or past employee" in reference to a member of the Authority Board.

Voting yes – Schelb-Snyder, Stouffer, Gambka.
Voting no- Winchester, Kullis.

Moved by Stouffer, seconded by Winchester, motion carried, to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "or past employee" in reference to a member of the Authority Board.

Voting yes – Winchester, Kullis.
Voting no – Stouffer, Gambka, Schelb-Snyder.

Moved by Stouffer, seconded by Gambka, motion carried, to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "the member at large shall not be a current or former employee" in reference to of the Authority Board.

Voting yes – Stouffer, Gambka, Schelb-Snyder, Winchester.
Voting no – Kullis.

Moved by Stouffer, seconded by Gambka, motion carried, to refer to the Authority Attorney, the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "the member at large shall not be a current or former employee" in reference to of the Authority Board.

Voting yes – Stouffer, Gambka, Schelb-Snyder, Winchester.
Voting no – Kullis.

NEW BUSINESS

Adoption / Approval of the 2021 Addendum of MERS/North Oakland County Fire Authority Defined Contribution Plan

Moved by Kullis, seconded by Winchester, motion carried, to approve the adoption of the renewal of the MERS/NOCFA Defined Contribution Plan.

Voting yes – Kullis, Winchester, Schelb-Snyder, Stouffer, Gambka.
Voting no – None.

Purchase of Used Ambulance

Moved by Kullis, seconded by Stouffer, motion carried, to approve the purchase of a used ambulance for \$10,000.00.

Voting yes – Kullis, Stouffer, Winchester, Gambka, Schelb-Snyder.
Voting no – None.

North Oakland County Fire Authority Regular Meeting October 20, 2020

Reports

Incident Run Data for September 2020 was 80 runs for the department.

Chief Lintz stated that they were doing rescue training at Station #1 and they have sold the old Engine #3.

Rose Township -Schelb-Snyder asked Chief Lintz to break down the runs by township for her board. The township is looking into reducing the speed limit on gravel roads. The culvert on Davisburg Rd. is due to be finished in early November.

Holly Township -Mr. Kullis reported the North Holly Rd. is now open and the Fish Lake Rd. repaving has had some problems.

Citizen At Large - Mr. Stouffer reported that he will be glad when Davisburg Rd. is done. He thanked the board for the work on the articles.

PUBLIC COMMENTS

D. Walls thanked the department for the ride to the hospital.

J. Stern made comments on the actions of the board.

ADJOURNMENT.

The meeting was adjourned at 4:12 P.M. Patricia A. Walls, Recording Secretary



North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Income	0.00	0.00	0.00	0.0%
4035 · MISC REVENUE			0.00	100.0%
4050 · Revenues			0.00	100.0%
401 · Holly Township Contribution	818,000.00	818,000.00	0.00	100.0%
402 · Rose Township Contribution	818,000.00	818,000.00	0.00	100.0%
403 · Training/Education revenues	50,520.00	45,000.00	5,520.00	112.3%
404 · Fire Cost Recovery	3,416.00	10,000.00	(6,584.00)	34.2%
405 · Grant Receipts	116,839.00	0.00	116,839.00	100.0%
405.5 · SAFER Grant Receipts	45,353.00	25,575.00	19,778.00	177.3%
406 · Medical Cost Recovery	213,401.50	420,000.00	(206,598.50)	50.8%
410 · Sales-Small Items	0.00	1,000.00	(1,000.00)	0.0%
412 · Sales-Capital Items	3,000.00	0.00	3,000.00	100.0%
413 · Review and Inspection Services	450.00	20,000.00	(19,550.00)	2.3%
414 · Interest Earned	436.91	4,200.00	(3,763.09)	10.4%
416 · Donations	200.00	200.00	0.00	100.0%
420 · Transfers	0.00	0.00	0.00	0.0%
Total 4050 · Revenues	<u>2,069,616.41</u>	<u>2,161,975.00</u>	<u>(92,358.59)</u>	<u>95.7%</u>
Total Income	<u>2,069,616.41</u>	<u>2,161,975.00</u>	<u>(92,358.59)</u>	<u>95.7%</u>
Gross Profit	<u>2,069,616.41</u>	<u>2,161,975.00</u>	<u>(92,358.59)</u>	<u>95.7%</u>
Expense			3,736.00	115.6%
6000 · Risk Management Insurance	27,736.00	24,000.00	(3,736.00)	22.6%
650 · Liability Insurance	9,050.00	40,000.00		
652 · Workers Compensation Insuran...				
Total 6000 · Risk Management Insurance	<u>36,786.00</u>	<u>64,000.00</u>	<u>(27,214.00)</u>	<u>57.5%</u>
7000 · Personnel			(51,208.70)	40.1%
700 · Wages, Chief Full Time	34,231.30	85,440.00	(237,477.96)	37.0%
700.5 · Full Time Employee Wages	139,762.04	377,240.00	(9,538.55)	4.6%
700.7 · Full Time Overtime Wages	461.45	10,000.00	(9,700.00)	46.1%
704 · Officer Wages	8,300.00	18,000.00	(14,667.51)	63.3%
705 · Instructor Wages	25,332.49	40,000.00	(320.00)	33.3%
706 · Recording Secretary	160.00	480.00	(6,011.40)	16.5%
707 · Special Event Pay	988.60	6,000.00	(81,550.00)	43.2%
708 · Duty Shift Medic	62,050.00	143,600.00	(185,167.25)	37.9%
708.5 · Duty Shift Basic	113,242.75	298,410.00	(6,112.00)	38.9%
709 · Part Time Overtime Pay	3,888.00	10,000.00	(2,865.00)	4.5%
710 · Work Detail Pay	135.00	3,000.00	(15,750.00)	28.4%
711 · Training Wages	6,250.00	22,000.00	(36,655.75)	33.4%
712 · Incident run pay/POC Fire Wages	18,344.25	55,000.00	(46,045.17)	42.6%
714 · Social Sec/FICA	34,142.58	80,187.75	(506.00)	66.3%
715 · Medical Exp/Employees	994.00	1,500.00	(75,976.18)	34.2%
716 · Healthcare Insurance/Full Time	39,523.82	115,500.00	0.00	0.0%
716.2 · Health Care Stipend	0.00	0.00	(2,758.91)	44.8%
716.5 · Health Care Savings Contrib	2,241.09	5,000.00	(28,355.57)	41.9%
717 · 401 Contribution - FT Emp	20,412.43	48,768.00	(11,303.76)	19.3%
717.2 · 401a contribution - POC EE	2,696.24	14,000.00	(5,810.00)	0.0%
718 · Life/Disability Insurance/POC	0.00	5,810.00	(4,395.22)	31.9%
719 · Life/Disability Insurance FT	2,054.78	6,450.00		
Total 7000 · Personnel	<u>515,210.82</u>	<u>1,346,385.75</u>	<u>(831,174.93)</u>	<u>38.3%</u>
7200 · Supplies			(2,612.25)	47.8%
720 · Supplies/Non Operating	2,387.75	5,000.00	(3,561.83)	11.0%
722 · Operating Supplies	438.17	4,000.00	(2,259.76)	9.6%
723 · Fire Prevention	240.24	2,500.00	(8,787.32)	28.8%
724 · Uniforms	3,212.68	12,000.00	(8,358.80)	44.3%
726 · Medical Supplies	6,641.20	15,000.00		
Total 7200 · Supplies	<u>12,920.04</u>	<u>38,500.00</u>	<u>(25,579.96)</u>	<u>33.6%</u>
7500 · SAFER GRANT EXPENDITURES			2,705.72	118.0%
751 · Full Time Recruit & Retention	17,705.72	15,000.00	1,018.66	303.7%
752 · Workers Comp Ins/SS	1,518.66	500.00		

North Oakland County Fire Authority REVENUE & EXPENSE REPORT

Accrual Basis

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
753 · Training Wage Reimbursement	0.00	1,000.00	(1,000.00)	0.0%
754 · Medical Expense	0.00	0.00	0.00	0.0%
755 · Health Insurance	4,500.00	4,500.00	1,523.56	420.7%
756 · 401 Contributions SAFER FT Emp	1,998.56	475.00	556.93	115.9%
757 · 401 Contributions POC SAFER ...	4,056.93	3,500.00	97.97	198.0%
758 · Life/Disability FT Employees	197.97	100.00	0.00	0.0%
759 · Education	0.00	0.00	(500.00)	0.0%
761 · Equipment Purchases	0.00	500.00	2,000.00	100.0%
763 · Travel Expense	2,000.00	0.00	990.00	100.0%
765 · Lost Wages Reimbursement	990.00	0.00		
Total 7500 · SAFER GRANT EXPENDITU...	32,967.84	25,575.00	7,392.84	128.9%
8000 · Contracted Services			(19,082.28)	33.3%
800 · Dispatching	9,517.72	28,600.00	(6,200.00)	0.0%
802 · Auditing	0.00	6,200.00	(320.00)	36.0%
804 · Legal	180.00	500.00	(9,485.49)	48.7%
806 · Medical Cost Recovery- Billing	9,014.51	18,500.00	(824.72)	17.5%
807 · Fire Cost Recovery Billing	175.28	1,000.00	(4,873.10)	59.4%
812 · Education	7,126.90	12,000.00	(8,754.79)	45.3%
814 · Dues, Fees, Subscriptions	7,245.21	16,000.00	(4,729.70)	44.4%
815 · Payroll Services	3,770.30	8,500.00	(5,310.00)	26.3%
816 · Administrative Services	1,890.00	7,200.00	(3,000.00)	0.0%
820 · Construction/Labor Services	0.00	3,000.00		
Total 8000 · Contracted Services	36,919.92	101,500.00	(62,580.08)	38.3%
8500 · Operating Expenses			(2,450.41)	51.0%
850 · Communications	2,649.59	5,000.00	(1,972.00)	86.9%
851 · IT Operational Expenses	13,028.00	16,000.00	(12,918.86)	24.0%
852 · Fuel	4,081.14	17,000.00	(200.00)	0.0%
854 · Printing and Publishing	0.00	200.00	(23,467.58)	36.6%
858 · Utilities	13,632.42	37,000.00	(3,355.51)	39.0%
859 · Equipment Lease	2,144.49	5,500.00	(12,274.66)	44.2%
860 · Bldg & Grnds Repair/Maint.	9,725.35	22,000.00	3,295.95	154.9%
862 · Equip Maintenance	9,295.95	6,000.00	(9,455.95)	73.0%
866 · Vehicle Maintenance	25,544.05	35,000.00	(72,422.79)	53.3%
867 · Debt Write-Off-Medical	82,577.21	155,000.00	(1,491.94)	6.8%
867.5 · QAAP Medicaid Tax	108.06	1,600.00	1,917.00	227.8%
868 · Debt Write-Off-Fire	3,417.00	1,500.00		
Total 8500 · Operating Expenses	166,003.26	300,800.00	(134,796.74)	55.2%
9500 · Debt Service			(75,632.53)	49.5%
950 · Debt Service	74,116.47	149,749.00	(6,889.38)	56.7%
952 · Interest on Debt	8,775.87	15,465.25		
Total 9500 · Debt Service	82,892.34	165,214.25	(82,321.91)	50.2%
9700 · Purchases			21,455.54	314.6%
970 · Capital Purchases +5,000	31,455.54	10,000.00	0.00	0.0%
971 · Capital Improvement/Fire Hall	0.00	0.00	(1,770.50)	82.3%
972 · Equipment Purchases -5,000	8,229.50	10,000.00	112,315.00	100.0%
973 · Grant Expenses	112,315.00	0.00	(100,000.00)	0.0%
999 · Capital replacement transfers	0.00	100,000.00		
Total 9700 · Purchases	152,000.04	120,000.00	32,000.04	126.7%
Total Expense	1,037,700.26	2,161,975.00	(1,124,274.74)	48.0%
Net Income	1,031,916.15	0.00	1,031,916.15	100.0%

12:38 PM
12/10/20
Accrual Basis

NOCFA Equipment Replacement Revenue & Expense Report July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget
Income	0.00	100,000.00	-100,000.00
4000 • Transfers from General Fund	14.32	60.00	-46.68
4100 • Interest Income	14.32	100,060.00	-100,046.68
Total Income			
Expense	0.00	0.00	0.00
6100 • Firefighting & Medical Supplies	0.00	100,000.00	-100,000.00
6660 • Building & Grounds	0.00	100,000.00	-100,000.00
Total Expense	14.32	60.00	-46.68
Net Income			

12:12 PM
12/10/20
Accrual Basis

North Oakland County Fire Authority CASH BALANCES REPORT As of 11/30/2020

	Jul - Nov 20
ASSETS	
Current Assets	
Checking/Savings	22,337.06
1000 • Cash-Checking	150,436.89
1001 • STATEMENT SAVINGS ACCOUNT	172,773.95
Total Checking/Savings	172,773.95
Total Current Assets	172,773.95
TOTAL ASSETS	0.00
LIABILITIES & EQUITY	

TOTAL
1000 • Cash-Equipment Replacement

68,337.13	
68,337.13	
Jul 1 - Dec 10, 20	

NOCFA Equipment Replacement Cash Balance Report JULY 01, 2020 THROUGH JULY 31, 2020

12:39 PM
12/10/20
Accrual Basis

12:18 PM

2/10/20

Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 10/21/2020 - 12/15/2020

Date	Memo	Amount
ACCU-MED		1,440.62
11/04/2020	COST RECOVERY BILLING	1,083.39
12/03/2020	Medical Cost Billing	
Total ACCU-MED		2,624.01
ADAMS ELECTRONICS COMPANY		195.00
11/04/2020	COMMUNICATION REPAIR	195.00
Total ADAMS ELECTRONICS COMPANY		
ALBERT LENZ JR		120.00
12/09/2020	INSTRUCTOR WAGE	120.00
Total ALBERT LENZ JR		
AMAZON		27.98
10/21/2020	EDUCATION	41.94
10/21/2020	SUPPLIES	72.68
10/27/2020	IT EXPENSE	134.17
11/02/2020	IT EXPENSE	37.98
11/10/2020	Cables	29.97
11/12/2020	Bldg & Grnds	8.97
11/13/2020	Supplies	23.94
11/13/2020	Supplies	189.99
11/16/2020	IT Expense	422.46
11/16/2020	Sprayer	75.42
11/17/2020	Equipment Purchase	149.99
11/19/2020	IT Expense	24.99
11/20/2020	Equipment Purchase	59.37
11/24/2020	SUPPLIES	
Total AMAZON		1,299.85
ARBOR PROFESSIONAL SOLUTIONS		110.00
11/10/2020	MEDICAL COST RECOVERY	110.00
Total ARBOR PROFESSIONAL SOLUTIONS		
ASCENSION GENESYS HOSPITAL		145.00
11/04/2020	CPR CARDS	145.00
Total ASCENSION GENESYS HOSPITAL		
ASCENSION GENESYS HOSPITAL - PHARMACY		85.00
12/03/2020	Medical Supplies	85.00
Total ASCENSION GENESYS HOSPITAL - PHARMACY		
ASCENSION MICHIGAN AT WORK		557.00
10/30/2020	MEDICAL EXPENSE	437.00
11/10/2020	MEDICAL EXPENSE	
Total ASCENSION MICHIGAN AT WORK		994.00
AT&T MOBILITY		342.00
10/21/2020	COMMUNICATIONS	306.31
11/24/2020	Communications	
Total AT&T MOBILITY		648.31
BLUE CROSS BLUE SHIELD OF MICHIGAN		

12:18 PM

12/10/20

Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT

10/21/2020 - 12/15/2020

Date	Memo	Amount
11/13/2020	HEALTHCARE INS	8,807.33
		<u>8,807.33</u>
Total BLUE CROSS BLUE SHIELD OF MICHIGAN		
		845.72
BOUND TREE MEDICAL		
10/21/2020		42.19
10/30/2020	MEDICAL SUPPLIES	19.17
11/10/2020	MEDICAL SUPPLIES	1,298.60
11/24/2020		46.89
12/03/2020	Medical Supplies	234.00
12/09/2020		<u>2,486.57</u>
Total BOUND TREE MEDICAL		
		882.14
BREATHING AIR SYSTEMS		
12/03/2020	Eulp Maint	882.14
Total BREATHING AIR SYSTEMS		
		3,300.00
CALYPSO SIGNS		
11/18/2020		3,300.00
Total CALYPSO SIGNS		
		55.95
CARDMEMBER SERVICE/3576		
10/30/2020	GIFT CARD FIRE PREVENTION	882.45
12/03/2020	Dues, Education, Maint	<u>938.40</u>
Total CARDMEMBER SERVICE/3576		
		34.50
COLONY MARINE		
11/20/2020	VEHICLE MAINT	34.50
Total COLONY MARINE		
		164.27
COMCAST (Station 1 Internet)		
11/09/2020	Sta.1 Internet	104.95
11/30/2020	IT Expense	<u>269.22</u>
Total COMCAST (Station 1 Internet)		
		22.29
COMCAST (Station 1 TV)		
11/10/2020	STA.1 TV	22.29
12/09/2020	sta.1 TV	<u>44.58</u>
Total COMCAST (Station 1 TV)		
		183.35
COMCAST (Station 3 Internet)		
11/16/2020	STA3 Internet	<u>183.35</u>
Total COMCAST (Station 3 Internet)		
		7.57
COMCAST (Station 3 TV)		
10/30/2020	STA. 3 T.V.	7.57
12/03/2020	Sta.3 TV	<u>15.14</u>
Total COMCAST (Station 3 TV)		
		104.95
COMCAST CABLE (OFF SITE INTERNET)		
10/28/2020	OFF-SITE INTERNET	<u>104.95</u>
Total COMCAST CABLE (OFF SITE INTERNET)		

12:18 PM

2/10/20

Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 10/21/2020 - 12/15/2020

Date	Memo	Amount
COMMUNITY DISPOSAL SERVICE, INC		110.00
10/21/2020	DISPOSAL SERVICE	110.00
11/24/2020	Disposal Service	220.00
Total COMMUNITY DISPOSAL SERVICE, INC		
CONSUMERS ENERGY		70.24
10/21/2020	STA.3 GAS	1,415.97
10/30/2020		317.20
11/24/2020	Sta.3 Gas	1,910.24
12/03/2020		3,713.65
Total CONSUMERS ENERGY		
COSTCO WHOLESALE		120.00
10/21/2020	MEMBER RENEWAL	120.00
Total COSTCO WHOLESALE		
CRAIGLIST		5.00
11/04/2020	Supplies	5.00
Total CRAIGLIST		
DELUXE FOR BUSINESS		466.65
11/17/2020	CSTM Logo	466.65
Total DELUXE FOR BUSINESS		
DIGICOM GLOBAL INC		1,918.00
10/21/2020	NEW PAGERS	1,918.00
Total DIGICOM GLOBAL INC		
DOUGLAS WATER CONDITIONING		103.55
10/21/2020	BOTTLE WATER	92.65
12/03/2020	Supplies	196.20
Total DOUGLAS WATER CONDITIONING		
DTE ENERGY		461.77
10/30/2020	STA. 3 ELECTRIC	461.77
12/03/2020	Sta.3 Electric	923.54
Total DTE ENERGY		
EMERGENCY VEHICLES PLUS		38.24
11/10/2020	VEHICLE MAINT	193.76
12/09/2020	Rescue 4 Maint	232.00
Total EMERGENCY VEHICLES PLUS		
GALLS, LLC		254.33
10/30/2020		14.99
11/24/2020	Uniforms	453.76
12/09/2020	Uniforms	723.08
Total GALLS, LLC		
GOOGLE LLC		436.50
11/02/2020	IT Expense	436.50

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Accrual Basis

North Oakland County Fire Authority
BILLS FOR PAYMENT
 10/21/2020 - 12/15/2020

Date	Memo	Amount
Total GOOGLE LLC		436.50
GREAT LAKES ACE		37.16
11/10/2020	BLDG & GRNDS	37.16
Total GREAT LAKES ACE		75.00
GREAT LAKES LANDCARE INC		75.00
10/21/2020		75.00
Total GREAT LAKES LANDCARE INC		798.88
HOLLY AUTOMOTIVE SUPPLY		838.41
11/10/2020		838.41
12/09/2020		1,637.29
Total HOLLY AUTOMOTIVE SUPPLY		169.00
HOME DEPOT		169.00
11/02/2020	ECO LITE	169.00
Total HOME DEPOT		10,000.00
INDEPENDENCE TOWNSHIP		10,000.00
10/30/2020	PURCHASED USED AMBULANCE	10,000.00
Total INDEPENDENCE TOWNSHIP		145.00
INTERNATIONAL CODE COUNCIL, INC		145.00
10/21/2020	MEMBERSHIP RENEWAL	145.00
Total INTERNATIONAL CODE COUNCIL, INC		261.71
JONES & BARTLETT LEARNING, LLC		261.71
11/04/2020	EDUCATION	261.71
Total JONES & BARTLETT LEARNING, LLC		95.48
KERTON LUMBER CO		34.07
11/04/2020		34.07
12/03/2020		129.55
Total KERTON LUMBER CO		88.05
LESSORS WELDING SUPPLY		88.05
11/10/2020	MEDICAL SUPPLIES	88.05
Total LESSORS WELDING SUPPLY		1,163.62
MAD DIESEL PERFORMANCE		3,191.00
10/21/2020		3,191.00
11/24/2020	Rescue 2	2,296.33
12/03/2020	R-2 Maint	2,296.33
Total MAD DIESEL PERFORMANCE		6,650.95
MAZICH, PAMELA		810.00
11/24/2020	Oct-Nov Service	810.00
Total MAZICH, PAMELA		810.00
MERS/ALERUS		2,526.70
10/30/2020	FT 401 CONTRIBUTION & LOAN REPAY	2,526.70

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Accrual Basis

North Oakland County Fire Authority BILLS FOR PAYMENT

10/21/2020 - 12/15/2020

Date	Memo	Amount
10/30/2020	EE/ER HCSP CONTRIBUTIONS	385.32
11/13/2020	FT-POC 401 ONTRIBUTIONS-LOAN	4,028.40
11/13/2020	EE/ER EHSP CONTRIBUTIONS	437.70
11/13/2020	457-EE CONTRIBUIONS	1,377.90
11/30/2020	HCSP ER/EE	385.32
11/30/2020	457-EE CONTRIBUTIONS	348.41
11/30/2020	FT 401 CONTRIBUTIONS - LOAN	2,679.12
Total MERS/ALERUS		12,168.87
MICHELE M ADAMS		35.00
11/10/2020	REFUND OVERPAYMENT	35.00
Total MICHELE M ADAMS		35.00
MICHIGAN STATE FIREMEN'S ASSOCIATION		550.80
10/21/2020	BOOKS FOR PADO CLASS	114.78
10/30/2020	2021 MEMBERSHIP	75.00
11/04/2020		740.58
Total MICHIGAN STATE FIREMEN'S ASSOCIATION		74.19
MICROSOFT STORE		105.99
10/23/2020	IT EXPENSE	105.99
10/27/2020	IT EXPENSE	180.18
Total MICROSOFT STORE		43.83
MOBILE DEMAND		43.83
11/18/2020	IT EXPENSE	43.83
Total MOBILE DEMAND		29.95
MY TIME STATION		29.95
11/05/2020	Monthly Fee	29.95
Total MY TIME STATION		385.42
NET2PHONE		385.42
11/02/2020	Communications	385.42
11/20/2020	Communications	770.84
Total NET2PHONE		2,379.43
OAKLAND COUNTY TREASURERS - DISPATCHING		2,379.43
10/21/2020	SEPTEMBER DISPATCH	2,379.43
10/30/2020	DISPATCH SERVICE	138.30
11/04/2020	COMMUNICATIONS	4,897.16
Total OAKLAND COUNTY TREASURERS - DISPATCHING		(313.10)
PARK PLACE HOTEL		(313.10)
11/25/2020	REIMBURSEMENT	(313.10)
Total PARK PLACE HOTEL		73.59
PITNEY BOWES		73.59
12/08/2020		73.59
Total PITNEY BOWES		73.59
POWERWERK		

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Accrual Basis

North Oakland County Fire Authority

BILLS FOR PAYMENT

10/21/2020 - 12/15/2020

<u>Date</u>	<u>Memo</u>	<u>Amount</u>
11/24/2020	VEHICLE MAINT	39.86
Total POWERWERX		39.86
PREMIUM TRUCK & AUTO BODY		
11/11/2020	RESCUE 3 BODY REPAIRS	6,028.42
Total PREMIUM TRUCK & AUTO BODY		6,028.42
PROFESSIONAL HEATING AND COOLING		
11/11/2020	BLDG & GRNDS REPAIRS	998.85
Total PROFESSIONAL HEATING AND COOLING		998.85
RICOH USA Inc. (copier Lease)		
11/10/2020	COPIER LEASE	259.25
12/03/2020	Copier Lease	259.25
Total RICOH USA Inc. (copier Lease)		518.50
RICOH USA, INC (copy charges)		
11/10/2020	COPY CHARGES	257.70
Total RICOH USA, INC (copy charges)		257.70
ROAD COMMISSION FOR OAKLAND COUNTY		
11/04/2020	SEPT. FUEL	979.79
11/10/2020	OCT FULE	690.17
Total ROAD COMMISSION FOR OAKLAND COUNTY		1,669.96
SAMS CLUB/SYNCHRONY BANK		
10/21/2020	SUPPLIES	135.16
Total SAMS CLUB/SYNCHRONY BANK		135.16
STANDARD INSURANCE COMPANY RV		
10/30/2020	LIFE/DISABILITY INS	450.55
11/24/2020	Life/Disability Ins	450.55
Total STANDARD INSURANCE COMPANY RV		901.10
SUPER FLITE OIL CO		
10/21/2020	OIL	1,125.50
Total SUPER FLITE OIL CO		1,125.50
SZOTT FORD		
10/21/2020	UTILITY 1 MAINT	29.10
Total SZOTT FORD		29.10
VERIZON		
10/30/2020	COMMUNICATIONS	350.39
12/03/2020	Communications	215.55
Total VERIZON		565.94
WEST SHORE FIRE INC		
10/21/2020		383.75
11/04/2020	VEHICLE MAINT	160.93
11/10/2020	VEHICLE MAINT	104.85

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Accrual Basis

North Oakland County Fire Authority

BILLS FOR PAYMENT

10/21/2020 - 12/15/2020

Date	Memo	Amount
11/24/2020		479.85
Total WEST SHORE FIRE INC		1,129.38
WEX BANK MTHN		160.03
11/10/2020	FUEL	160.03
Total WEX BANK MTHN		83.64
WEX BANK SHL		83.64
11/24/2020	Fuel	83.64
Total WEX BANK SHL		377.06
ZOLL MEDICAL CORPORATION		377.06
12/03/2020	Medical Supplies	377.06
Total ZOLL MEDICAL CORPORATION		84,792.78
TOTAL		

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Accrual Basis

North Oakland County Fire Authority PAYROLL EXPENSE REPORT 10/30/2020 - 11/30/2020

Oct 30 - Nov 30, 20

Expense	
7000 · Personnel	10,269.39
700 · Wages, Chief Full Time	47,529.99
700.5 · Full Time Employee Wages	0.00
700.7 · Full Time Overtime Wages	2,148.00
700.9 · COVID19 Wages	1,500.00
704 · Officer Wages	1,460.00
705 · Instructor Wages	40.00
706 · Recording Secretary	0.00
707 · Special Event Pay	13,020.00
708 · Duty Shift Medic	21,672.00
708.5 · Duty Shift Basic	0.00
709 · Part Time Overtime Pay	55.00
710 · Work Detail Pay	900.00
711 · Training Wages	3,727.00
712 · Incident run pay/POC Fire Wages	7,819.95
714 · Social Sec/FICA	0.00
716 · Healthcare Insurance/Full Time	0.00
716.2 · Health Care Stipend	0.00
Total 7000 · Personnel	<u>110,041.33</u>
7500 · SAFER GRANT EXPENDITURES	0.00
751 · Full Time Recruit & Retention	0.00
763 · Travel Expense	0.00
765 · Lost Wages Reimbursement	0.00
Total 7500 · SAFER GRANT EXPENDITURES	<u>0.00</u>
8000 · Contracted Services	0.00
812 · Education	967.40
815 · Payroll Services	0.00
Total 8000 · Contracted Services	<u>967.40</u>
8500 · Operating Expenses	-172.00
850 · Communications	0.00
Total 8500 · Operating Expenses	<u>-172.00</u>
Total Expense	<u>110,836.73</u>
Net Income	<u><u>-110,836.73</u></u>

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Accrual Basis

North Oakland County Fire Authority
ACCOUNTS RECEIVABLE-MEDICAL & FIRE COMBINED
As of November 30, 2020

	<u>Nov 30, 20</u>
ASSETS	
Current Assets	
Accounts Receivable	5,889.00
1060 · A/R-Fire Cost Recovery	60,463.26
1070 · A/R-Medical -ACCUMED	292,550.89
1070.6 · A/R AACB - ALL RUNS	<u>358,903.15</u>
Total Accounts Receivable	
Other Current Assets	<u>-184,103.14</u>
1070.7 · ALLOWANCE FOR BAD ACCTS	<u>-184,103.14</u>
Total Other Current Assets	<u>174,800.01</u>
Total Current Assets	<u>174,800.01</u>
TOTAL ASSETS	<u><u>0.00</u></u>
LIABILITIES & EQUITY	

North Oakland County Fire Authority Incident Run Data

October-20

Total Incidents	91
------------------------	-----------

Incident Summary	
Structure Fires	0
Vehicle Fires	1
Brush / Outdoor Fires	1
EMS Medicals	60
Vehicle Accidents w/ Injuries	8
Vehicle Accidents w/ No Injuries	2
Hazardous Cond.	2
Service Call	14
Good Intent	2
False Calls	1
Severe Weather	0
Other	0
Total Calls	91

Out of District Runs	
MUTUAL AID MEDICAL	6
MUTUAL AID FIRE	3
MISC	2
Total	11

Total EMS Related Calls	63
Total NOCFA Transports	42
Patient Sign Offs / No Transport	21

	minutes	# of priority calls
Avg. Response Time To Priority Calls	7.4	31

TOTAL RUNS IN FIRE DISTRICT	80
TOTAL OUT OF DISTRICT RUNS	11

Rose Twp.	42
Holly Twp.	34

North Oakland County Fire Authority Incident Run Data

November-20

Total Incidents	104
------------------------	------------

Incident Summary	
Structure Fires	1
Vehicle Fires	1
Brush / Outdoor Fires	2
EMS Medicals	60
Vehicle Accidents w/ Injuries	5
Vehicle Accidents w/ No Injuries	1
Hazardous Cond.	9
Service Call	15
Good Intent	7
False Calls	3
Severe Weather	0
Other	0
Total Calls	104

Out of District Runs	
MUTUAL AID MEDICAL	7
MUTUAL AID FIRE	1
MISC	
Total	8

Total EMS Related Calls	66
Total NOCFA Transports	45
Patient Sign Offs / No Transport	21

	minutes	# of priority calls
Avg. Response Time To Priority Calls	7.1	39

TOTAL RUNS IN FIRE DISTRICT	95	Rose Twp.	54
TOTAL OUT OF DISTRICT RUNS	9	Holly Twp.	41

104

North Oakland County Fire Authority
OPERATING BUDGET

Revenues

		Budget FY 2021	Budget FY 2021
		Approved JUNE 2020	For Amendment Dec. 2020
4000 - Revenues	401 · Holly Township Contribution	\$ 818,000.00	\$ 818,000.00
	402 · Rose Township Contribution	\$ 818,000.00	\$ 818,000.00
	403 · Training / Education Revenues	\$ 45,000.00	\$ 68,500.00
	404 · Fire Cost Recovery	\$ 10,000.00	\$ 10,000.00
	405 · Grant Receipts	\$ -	\$ 166,000.00
	405.5 - SAFER Grant Receipts	\$ 25,575.00	\$ 47,500.00
	406 · Medical Cost Recovery	\$ 420,000.00	\$ 420,000.00
	410 · Sales-Small Items	\$ 1,000.00	\$ 1,000.00
add	412 · Sales - Capital Items	\$ -	\$ 25,000.00
	413 · Review and Inspection Services	\$ 20,000.00	\$ 5,000.00
	414 · Interest Earned	\$ 4,200.00	\$ 1,200.00
	416 · Donations	\$ 200.00	\$ 200.00
	420 · Transfers IN From Capital Account	\$ -	\$ -
	490 - Loan Proceeds	\$ -	\$ -
Total 4000- Revenues		\$ 2,161,975.00	\$ 2,380,400.00

Expenditures

6000 - Insurance	650 · Liability Insurance	\$ 24,000.00	\$ 27,800.00
	652 · Workers Compensation Insurance	\$ 40,000.00	\$ 38,000.00
Total 6000 - Insurance		\$ 64,000.00	\$ 65,800.00

7000 - Personnel	700 · Wages, Chief Full Time	\$ 85,440.00	\$ 85,440.00
	700.5 · Full Time Employee Wages	\$ 377,240.00	\$ 377,240.00
	700.7 - Full Time Overtime Wages	\$ 10,000.00	\$ 10,000.00
	700.9 - COVID 19 Wages	\$ -	\$ 8,000.00
	704 · Officer Wages	\$ 18,000.00	\$ 18,500.00
	705 · Instructor Wages	\$ 40,000.00	\$ 35,000.00
	706 · Recording Secretary	\$ 480.00	\$ -
Move to 816	707 - Special Event Pay	\$ 6,000.00	\$ 2,000.00
	708 - DUTY SHIFT MEDIC	\$ 143,600.00	\$ 143,600.00
	708.5 - DUTY SHIFT BASIC	\$ 298,410.00	\$ 298,410.00
	709 - Part Time Overtime Pay	\$ 10,000.00	\$ 10,000.00
	710 · Work Detail Pay	\$ 3,000.00	\$ 3,000.00
	711 · Training Wages	\$ 22,000.00	\$ 22,000.00
	712 · Incident Run Pay / POC Fire Wages	\$ 55,000.00	\$ 55,000.00
	714 · Social Sec / FICA	\$ 80,187.75	\$ 80,114.25
	715 · Medical Expenses - Employees	\$ 1,500.00	\$ 1,500.00
	716 · Healthcare Insurance - Full Time Employees	\$ 115,500.00	\$ 115,500.00
	716.2 - Health Care (opt out) Stipend	\$ -	\$ -
	716.5 - Health Care Savings Plan Contribution FT	\$ 5,000.00	\$ 5,000.00
	717 · 401a Contribution - Full Time Employees	\$ 48,768.00	\$ 48,768.00
	717.2 - 401a contribution - POC Employees	\$ 14,000.00	\$ 12,500.00
Move to 650	718 · Life/Disability Insurance - POC Employees	\$ 5,810.00	\$ -
	719 · Life/Disability Insurance - Full Time Employees	\$ 6,450.00	\$ 6,450.00
Total 7000 - Personnel		\$ 1,346,385.75	\$ 1,338,022.00

7200 - Supplies	720 - Supplies/Non-Operating	\$ 5,000.00	\$ 9,000.00
combine 720	722 - Operating Supplies	\$ 4,000.00	\$ 2,500.00
	723 - Fire Prevention	\$ 12,000.00	\$ 12,000.00
	724 - Uniforms	\$ 15,000.00	\$ 15,000.00
	726 - Medical Supplies	\$ 38,500.00	\$ 38,500.00
Total 7200 - Supplies			

7500 - SAFER GRANT EXPENDITURES			\$ 17,705.72
	751 - Full Time Recruit & Retention Officer SAFER GRANT	\$ 15,000.00	\$ 1,518.66
	752 - Workers comp / FICA R&R Officer	\$ 500.00	\$ -
	753 - Training Wage Reimbursement SAFER GRANT	\$ 1,000.00	\$ -
	754 - Medical Expense / Physicals SAFER GRANT	\$ -	\$ 4,500.00
	755 - Health Insurance SAFER GRANT	\$ 4,500.00	\$ 1,998.66
	756 - 401a Full Time Employees SAFER GRANT	\$ 475.00	\$ 4,056.93
	757 - 401a Contribution POC Employees SAFER GRANT	\$ 3,500.00	\$ 197.97
	758 - Life/Disability Ins. FT Employee SAFER GRANT	\$ 100.00	\$ -
	759 - Education SAFER GRANT	\$ -	\$ -
	760 - I.T. Expenses SAFER GRANT	\$ -	\$ -
	761 - Equipment Purchases SAFER GRANT	\$ 500.00	\$ -
	763 - Travel Expense SAFER GRANT	\$ -	\$ 2,000.00
	765 - Lost Wages Reimbursement SAFER GRANT	\$ -	\$ 990.00
Total 7500 SAFER GRANT EXPENDITURE		\$ 25,575.00	\$ 32,967.84

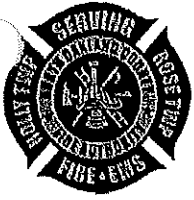
8000- Contracted Services	800 - Dispatching	\$ 28,600.00	\$ 28,600.00
	802 - Auditing	\$ 6,200.00	\$ 6,200.00
	804 - Legal	\$ 500.00	\$ 500.00
	806 - Medical Cost Recovery Billing- AccuMed	\$ 18,500.00	\$ 18,500.00
	807 - Fire Cost Recovery Billing- AccuMed	\$ 1,000.00	\$ 1,000.00
New Cost Center name change	810 - Non Employee Instructor Wages	\$ -	\$ 3,000.00
	812 - Employee Education	\$ 12,000.00	\$ 12,000.00
	814 - Dues and Subscriptions	\$ 16,000.00	\$ 16,000.00
	815 - Payroll Services	\$ 8,500.00	\$ 8,500.00
combine 706	816 - Administrative Services	\$ 7,200.00	\$ 7,680.00
	820 - Construction/Labor Services	\$ 3,000.00	\$ 3,000.00
Total 8000- Contracted Services		\$ 101,500.00	\$ 104,980.00

8500 - Operating Expenses	850 - Communications	\$ 5,000.00	\$ 5,000.00
	851 - Information Technology Expenses	\$ 15,000.00	\$ 20,000.00
	852 - Fuel	\$ 17,000.00	\$ 15,000.00
	854 - Printing and Publishing	\$ 200.00	\$ 200.00
New Cost Center	855 - Training supplies / equipment	\$ -	\$ 2,500.00
	858 - Building Utilities	\$ 37,000.00	\$ 37,000.00
	859 - Equipment Lease	\$ 5,500.00	\$ 5,500.00
	860 - Building & Grnds Repair/Maint.	\$ 22,000.00	\$ 22,000.00
	862 - Equip Maintenance	\$ 6,000.00	\$ 12,000.00
	866 - Vehicle Maintenance	\$ 35,000.00	\$ 38,000.00
	867 - Debt Write Off - Medical Billing	\$ 155,000.00	\$ 155,000.00
	867.5 - QAAP Medicaid Tax	\$ 1,600.00	\$ 1,800.00
	868 - Debt Write Off - Fire Cost Recovery	\$ 1,500.00	\$ 4,000.00
Total 8500 - Operating Expenses		\$ 300,800.00	\$ 317,800.00

9500 - Debt Service	950 · Debt Service Principle	\$ 149,749.00	\$ 149,749.00
	952 · Debt Service Interest	\$ 15,465.25	\$ 15,465.25
Total - 9500 Debt Service		\$ 165,214.25	\$ 165,214.25

9700 - Purchases	970 · Capital Purchases +5,000	\$ 10,000.00	\$ 32,000.00
	971 - Capital Improvement Fire Hall	\$ -	\$ -
	972 · Equipment Purchases -5,000	\$ 10,000.00	\$ 10,000.00
	973 · Grant Expenses	\$ -	\$ 112,315.00
	974 · Grant Match	\$ -	\$ 6,000.00
	999 · Capital replacement transfers	\$ 100,000.00	\$ 150,000.00
Total 9700 Purchases		\$ 120,000.00	\$ 309,315.00

Total Expenditures		\$ 2,161,975.00	\$ 2,372,599.34
		\$ -	\$ 7,800.66



North Oakland County Fire Authority

POLICIES

TITLE: 20.09 Disciplinary & Corrective Actions / Appeals Process
SECTION: 20.00 Employee Relations
APPROVED: 07/16/2015

I. PURPOSE

To promote a safe, harmonious, and efficient work force.

II. SCOPE

This policy applies to all employees of the NOCFA.

III. POLICY

It is the policy of the NOCFA to provide a work environment that encourages freedom of thought, expression and conduct, as long as these actions support the Authority's mission and are consistent with efforts to provide customer service excellence. It is also our policy to provide a harmonious, challenging, and positive work environment to enhance career development. Additionally, the Authority shall approach employee performance deficiencies in a positive and supportive fashion, geared toward helping the employee achieve success with improvement efforts. However, there may be times when performance and/or conduct may require some form of corrective or disciplinary actions to achieve a satisfactory level of performance.

IV. GUIDELINES

- A. It is the policy of the North Oakland County Fire Authority that supervisors administer discipline in a positive, corrective, and progressive manner.

Positive in that we will take the approach that most instances of negative performance are correctable to a positive outcome with a minimum of supportive reinforcement.

Corrective in the sense that the supervisor and employee come to an understanding about the causes and/or reasons for an employee's performance deficiencies, correct those deficiencies, and restore the employee to a productive and positive level of performance.

Progressive in that, corrective measures will *normally* begin with verbal counselling or a verbal warning, and when circumstances warrant, proceed to written warning(s), suspension, demotion, and dismissal. Dependent upon the nature or severity of an incident of misconduct, and at the sole discretion of the Authority, any of these actions may be taken, whether or not a lesser form has preceded the action.

- B. This policy sets forth the norms of the discipline process, but allows for management to exercise discretion in determining the degree of the discipline to be administered.

TITLE: 20.09 Disciplinary & Corrective Actions / Appeals Process



North Oakland County Fire Authority

POLICIES

TITLE: 10.33 Policy Revisions Responsibility
SECTION: 10.00 Employment Practices
APPROVED: 07/18/2017

I. PURPOSE

To update the Authority's Policy and Procedures as necessary.

II. SCOPE

This policy applies to the Authority.

III. POLICY

Responsibility for reviewing policies from time to time lies with the Fire Chief and his staff. Any revisions or additions of these policies lies with the North Oakland County Fire Authority Board of Directors, Fire Chief and its Officers and may be subject to review / approval by a legal entity.



North Oakland County Fire Authority

POLICIES

TITLE: 20.09 Disciplinary & Corrective Actions / Appeals Process
SECTION: 20.00 Employee Relations
APPROVED: 07/16/2015

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- B. This policy sets forth the norms of the discipline process, but allows for management to exercise discretion in determining the degree of the discipline to be administered.



North Oakland County Fire Authority

POLICIES

- C. Corrective action procedures shall be administered privately and confidentially, and within a reasonable timeframe following the infraction.
- D. In the event that an employee feels subjected to unfair corrective or disciplinary action, the employee shall discuss it with the supervisor. If the employee feels it is necessary, the employee may proceed as per the guidelines of the *Appeals Procedure section IV* of this policy.
- E. In a serious situation in which further investigation into an incident is deemed necessary, the employee may be placed on suspension by the Fire Chief. An employee placed on administrative suspension shall remain suspended until determination of further action is made. Any such suspension shall be ordered in writing, and shall not be considered as disciplinary action.

V. PROGRESSIVE DISCIPLINE PROCEDURES

- A. Oftentimes the initial step toward corrective action may be a **verbal counseling discussion** between the supervisor and the employee to provide the employee with an understanding of the problem and set forth a course of action to achieve satisfactory performance or conduct. The supervisor shall document the conversation and maintain such record in the employee's personnel file. This counseling is non-disciplinary in nature.
- B. Another step in the process may be the issuance of a **Verbal Reprimand**, documented in a written memorandum describing the problem or incident(s) and how to attain the desired performance, and summarizing the course of action being taken, as well as the potential for further action. This form shall be signed by the employee and the supervisor and will be placed in the employee's personnel file.
- C. Supervisors may elect to use a **Written Reprimand** to document a repeat offense of an infraction, or a more serious single infraction for which suspension, demotion or dismissal may not be warranted. This shall be documented in a written letter, describing the nature of the problem, any previous or related conversations or actions (if applicable), as well as the behavior or performance improvement plan that has been designed to correct the problem. All Written Reprimands should be discussed between the supervisor and the employee and the supervisor prior to being administered. The letter is to be signed by the Fire Chief or his designee, and placed in the employee's personnel file. Additionally, a copy of the documentation shall be provided to the employee. The employee shall be given the option to provide a written response to the reprimand.
- D. If an employee's conduct or performance is deemed severe enough, an employee may be placed on a **Disciplinary Suspension**. In such a situation, the supervisor shall confer with the Fire Chief to determine the length of the disciplinary suspension, which shall be *without pay*. Prior to implementing a disciplinary suspension, the procedure outlined in *Guideline G* of this policy shall be followed, which includes providing the employee with a letter of intended discipline. The letter is to be signed by the employee and the supervisor, and placed in the employee's personnel file. The employee shall be given the



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option to provide a written response to the letter. Disciplinary suspension is subject to the appeal rights set forth in *section IV Appeals Procedure* of this policy.

- E. Another disciplinary action available is that of **Demotion**. In the event that the employee's continued performance in the existing position is determined not in the best interest of the Authority, the Fire Chief may opt to reassign the employee to a position of lower rank and pay as set forth in *Policy Title: 20.11 Demotions*. Prior to implementing a demotion the procedure outlined in *Guideline G*, of this policy shall be followed. Such action shall be documented on a in writing with a letter explaining the disciplinary action, and shall be signed by the employee and the Fire Chief, and placed in the employee's personnel file. A copy of this documentation shall be given to the employee prior to the effective date of the demotion. The Fire Chief shall approve all demotions. A demotion is subject to the appeal rights set forth in the *Appeals Procedure* of this policy.
- F. If the employee's conduct or performance is deemed severe enough, or if the employee has committed the same infraction three (3) or more times and a determination is made that the employee has been unable to or unwilling to achieve a satisfactory level of performance, the most serious action to be taken shall be Termination. The Fire Chief shall approve all termination decisions. Prior to implementing the termination, the procedure outlined in *Guideline G*, of this policy shall be followed.

It is to be noted that while progressive discipline is generally afforded, certain violations or conduct may be deemed severe enough to warrant immediate termination without prior steps being taken. As an "at-will" employer, NOCFA retains the right to make any such termination decisions.

If it is determined that continuation of employment is not in the best interest of the employee or the Authority, all facts, conversations, and actions shall be thoroughly documented and submitted with termination paperwork for processing of the termination.

- G. In any disciplinary action beyond a written reprimand, the supervisor shall provide the employee with a **letter of Intended discipline** explaining the nature and specifics of the offense/problem, any previous or related conversation or action (if applicable), the behavior or performance plan that has been designed to correct the problem, and the intended disciplinary action, including time limits. The letter shall include a statement of the employee's right to respond in writing to the supervisor within three calendar days of its receipt. The employee shall understand that failure to respond within the time limits shall waive the right to respond, but he may still be entitled to appeal the disciplinary action as covered in the *Appeals Procedure section IV* of this policy. The letter of intended discipline shall include a statement that the response shall be considered prior to the disciplinary action being imposed.
- H. **Consideration of Employee Response For Disciplinary Action** – If an employee responds in writing to the letter of intended discipline within three calendar days of receipt of the notice, the disciplining supervisor shall consider the response within five calendar days,



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Including any additional facts or mitigating circumstances, and then determine if the intended action shall be sustained, modified or dismissed.

If, after consideration of the employee's response, the supervisor elects not to carry forth with the intended action, he shall submit to the employee a written withdrawal of the disciplinary notice. In such a case, neither the original letter of intended discipline nor the letter of notification of the withdrawal decision shall be placed in the employee's personnel file. However, the decision of the supervisor not to carry out the intended action does not preclude him from taking any other disciplinary action.

If, after consideration of the employee's response, the supervisor determines that the disciplinary action is to be upheld, he shall carry forth the intended action. Written documentation shall be placed in the employee's personnel file. The disciplinary action is subject to the *Appeals Procedure section IV* of this policy.

I. If the Fire Chief determines that the employee is to be terminated, the employee shall be placed on immediate suspension, and the Fire Chief shall prepare a termination letter explaining the nature of the offense or problem, as well as the specifics surrounding such, and the intended timing of the termination action. This letter shall be served directly on the employee or delivered by first class mail. Included in this termination letter shall be a statement of the employee's right to respond in writing to the Fire Chief within three business days of receipt of the notice. The employee shall understand that failure to respond within the time limits shall waive the right to respond.

J. **Consideration of Employee Response for Termination**— If an employee responds to the termination letter within three business days of receipt of the notice, the Fire Chief shall consider the response, including any additional facts or mitigating circumstances, and then determine if the intended termination shall be upheld. At this point, the Fire Chief shall also notify the Board of the pending decision. Within three business days, the Fire Chief shall notify the employee of his final intentions, as outlined below.

If, after consideration of the employee's response, the Fire Chief elects not to carry forth with the intended termination, he shall submit to the employee a written withdrawal of the termination notice. In such a case, neither the original termination notice nor the letter of notification of the withdrawal decision shall be placed in the employee's personnel file. However, the decision of the Fire Chief not to terminate does not preclude him from taking any other disciplinary action.

If, after consideration of the employee's response, the Fire Chief determines that the termination is to be upheld, he shall sign a written letter that shall constitute the termination. This letter shall include the reasons for upholding the termination. Such letter shall be personally given to the employee or sent by first class mail. Termination action is subject to the employee's appeal rights, as set forth in the *Appeals Procedure section IV* of this policy.



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- K. **Employee Non-Response** – In the event that an employee opts not to respond to the termination letter within three business days of receipt of the notice, the Fire Chief shall proceed with the intended termination.
- L. Initial probationary employees may not appeal a termination, unless the basis of such termination is believed to be unlawful discrimination, harassment, or violation of state or federal law. In such case, the employee shall articulate in writing the basis of the appeal.

VI. APPEALS PROCEDURE – NON TERMINATION DISCIPLINE

- A. Initial probationary employees do not have the right to appeal any disciplinary action.
- B. An employee, excluding initial probationary employees, who believe they have been disciplined unjustly in a written reprimand, suspension, or demotion may appeal the disciplinary action.
- C. **Step One** – The appeal must be filed in writing within three calendar days of notification of the disciplinary action. The appeal shall initially be submitted to the supervisor who delivered the disciplinary action. The supervisor will be responsible for handling the issue as an important business matter, making every effort to arrive at a prompt, equitable solution. **The supervisor shall also notify the Fire Chief of the appeal.** The supervisor shall consider the reasons for appeal, document in writing any conclusions, solutions or unsolved problems and respond to the employee within three calendar days of receipt of the appeal.
- D. **Step Two** – If the employee does not feel that the appeal has been satisfactorily resolved after Step one, he has the option of taking the problem, within three calendar days of the earlier decision, to the Fire Chief for further consideration. All documentation from the appeals process must be provided to the Fire Chief for review. The Fire Chief will evaluate the situation and the responses from both parties, and may opt to hold a meeting with all concerned parties, and then render his written decision within five calendar days. For any action less than a termination, the decision of the Fire Chief shall be final and binding.
- E. **Step Three** – If the employee does not feel that the appeal has been satisfactorily resolved after Step Two, the employee has the option, within three calendar days of the decision of the Fire Chief, to submit a request to the Fire Chief for a hearing before an Arbitration Committee (see Policy Title: 10.09 Conflict Resolution / Arbitration Committee).

The Fire Chief shall, within ten calendar days, establish an Arbitration Committee. Once formed, the Arbitration Committee shall schedule a hearing within 15 calendar days.

Both the employee and the Fire Chief shall present their stance on the issue. Both sides may appear personally, produce evidence, call witnesses, and have peer or legal representation.



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The findings and decisions of the Arbitration Committee shall be final. Written findings and decisions of the Arbitration Committee shall be provided to the Fire Chief, who shall be responsible for furnishing a copy of the decision to the employee.

VII.

APPEALS PROCEDURE – TERMINATION OF EMPLOYMENT

- A. If an employee feels that they were unjustly terminated, the employee has within ten calendar days of the date of termination to request in writing to the Fire Chief a hearing before the full NOCFA Board of Directors. The Fire Chief shall schedule the hearing within 30 days of the request or at a time that all involved parties can be present.

Both the employee and the Fire Chief shall present their stance on the issue. Both sides may appear personally, produce evidence, call witnesses, and have peer or legal representation.

The findings and decisions of the NOCFA Board of Directors shall be final. Written findings and decisions of Board shall be provided to the Fire Chief, who shall be responsible for furnishing a copy of the decision to the employee.

In the event that the NOCFA Board of Directors overturns the dismissal decision, the Fire Chief has the option to modify the termination to a lesser disciplinary action. Any such action shall be carried out according to this policy.

11/30/2020

North Oakland County Fire Authority

Jeremy Lintz <jlintz@nocfa.com>

Re: Review of revised NOCFA Articles of Incorporation

Thu, Nov 12, 2020 at 10:53 AM

1 message

David Lattie <dlattie@lattie.com>
To: Jeremy Lintz <jlintz@nocfa.com>

Jeremy,
Those look fine.

D.Lattie

On Wed, Nov 11, 2020 at 3:39 PM Jeremy Lintz <jlintz@nocfa.com> wrote:

David

The Board has made some revisions to the Articles of Incorporation. Attached is the word doc with the changes highlighted in red. As you will see, there are not a lot of changes but we would like you to review it for us and give your feedback. Some of the changes were simply typos that were fixed. Once you have reviewed the Townships will approve and we will file with the State.

Thank You

--

Jeremy Lintz

Fire Chief
North Oakland County Fire Authority
Office # 248-634-4511 ext. 101
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail

**HOLLY TOWNSHIP AND ROSE TOWNSHIP
NOTICE OF ADOPTION OF
ARTICLES OF INCORPORATION
OF THE
NORTH OAKLAND COUNTY FIRE AUTHORITY**

THESE ARTICLES OF INCORPORATION ARE ADOPTED by the Township of Holly and the Township of Rose, each a municipal corporation located in the County of Oakland, State of Michigan, for the purpose of creating, establishing and incorporating an authority under and pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended (MCL 124.601 et seq.).

ARTICLE I - NAME AND OFFICE

The name of this Authority shall be and is the "North Oakland County Fire Authority" hereinafter sometimes referred to as the "Authority." The principal office of the Authority shall be located at [503] Grange Hall Road, Holly, MI 48442.

Commented [JL1]: Address updated.

ARTICLE II - DEFINITIONS

The terms "authority," "incorporating municipality," "municipal emergency services," and "municipality," as used in these Articles of Incorporation shall be as now or hereafter defined in Section I of Act 57.
For the purposes of these Articles, the term "emergency services" means fire protections services and emergency medical services.
Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

ARTICLE III - INCORPORATING MUNICIPALITIES

The incorporating and creating municipalities of this Authority are the Township of Holly and the Township of Rose in the County of Oakland, Michigan. Additional incorporating municipalities may be added in accordance with Article XXVI of these Articles.

Commented [JL2]: Type, wrong roman numeral cited.

ARTICLE IV - PURPOSE

The purpose of this Authority shall be and is to provide emergency services in accordance with the authorization contained in Act 57, Public Acts of Michigan, 1988, as amended ("Act 57").
The Authority may provide such services within or beyond its jurisdiction described in Article V hereof as may be authorized pursuant to contract with the Authority by any municipality in accordance with Act 57.

Commented [JL3]: Type spelling.

ARTICLE V - POWERS

This Authority shall be a body corporate with power to sue or to be sued in any court in the State of Michigan. Its jurisdiction shall include all of the territory embraced within the corporate boundaries of its incorporating municipalities excluding the territory embraced within the corporate boundaries of the Village of Holly, as now constituted or as hereafter expanded through annexation, consolidation or change of municipal identity. If any one of the incorporating municipalities ceases to exist, all assets controlled or owned by the Authority shall

North Oakland County Fire Authority Articles of Incorporation

remain with the Authority. The Authority shall possess all of the powers now or hereafter granted by Act 57, or by any other applicable statute of the State of Michigan and by these Articles, and those incidents thereto. In addition, it shall possess all powers necessary to carry out its purposes and those incidents thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. The Authority may adopt a corporate seal, and may alter the seal, and use it by causing it or a facsimile thereof to be affixed, impressed, or reproduced in any other manner.

ARTICLE VI - TERM

This Authority shall continue in existence perpetually or until dissolved pursuant to Article XIX hereof.

Commented [314]: Typo, wrong roman numeral cited

ARTICLE VII - FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the 30th day of June of the next year.

ARTICLE VIII - GOVERNING BOARD

The Authority shall be managed by the Board of Directors, hereinafter called the "Board", which shall be responsible for the planning and operation of the Authority within the boundaries of Holly Township and Rose Township. The board shall consist of five (5) members: Two (2) members shall be members of the Board of Trustees of each of the respective incorporating municipalities and shall be appointed by that governing body, and the four (4) members so chosen shall select the fifth (citizen-at-large) member from lists of registered voters residing within the municipal boundaries of the incorporating municipalities. The fifth member (Citizen-at-Large) shall not be a current or former employee of the Authority. The chief of the Authority, selected by the board, shall sit as an ex officio non-voting member of the board. Each participating governmental unit shall select its representatives in accordance with state law and these Articles of Incorporation.

Commented [315]: Now verbiage added restricting Citizen at Large

Each member after the first Board shall serve for a full term of four years, beginning with the first regular meeting of the Authority Board next following his or her respective appointment. A member of the board shall be deemed to have vacated his/her seat on the board in the event of three (3) consecutive unexcused absences or if a pattern develops showing the inability of a member to participate in assigned committee projects or regular/special meetings that causes the appointing municipality to believe it is not being sufficiently represented.

Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective incorporation municipality or, in the case of the at-large member, with the clerk of the Township in which the at-large member resides. The members of the first Board shall be selected within twenty (20) days after the effective date of the incorporation of this Authority and the terms thereof shall continue until the next General Election at which members of the Boards of Trustees of the incorporating municipalities are elected. Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of an emergency services entity of any incorporating municipality.

Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of any emergency service operated by the Authority.

Within (30) days and after taking the constitutional oath of office, the members of the first Board shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, a Vice Chairperson a Secretary and may select a Treasurer, each of whom shall be a member of the Board. The Board may also select an Assistant Secretary and an Assistant Treasurer, each of whom shall not be a member of the Board. Board officers shall serve until the first regular public meeting of the following year, after the term of offices change which shall be held annually at the January meeting date as set by Board Resolution, as amended time to time, or until their respective successors shall be selected and qualify. No selection to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. A Township appointed board member may be removed at any time for cause by the board which appointed them, The Citizen-at-Large member may be removed for cause by a majority vote of the Authority board (3 votes required).

Commented [J16]: This addition was added to clarify the issue of a NOCRA board member who may either have just been selected or unseated in their own Township Board.

Commented [J17]: Added to specify that the selection of Officers will be done in the January meeting.

Commented [J18]: Typo corrected - spelling.

ARTICLE IX - COMPENSATION

The members of the Board shall not be compensated for performing the duties required of Board Members.

ARTICLE X - VACANCY

In the event of a vacancy on the Board other than the at-large member, the governing body of the incorporating municipality selecting such representative shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs. In the event of a vacancy in the office of the at-large member, the other four members of the Board shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs.

In the event of a vacancy of any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act.

ARTICLE XI - MEETINGS

The Board shall meet no less than once a quarter. The time and place of meetings shall be determined by the Board by resolution, as amended time to time. Notification of the times and places of all meetings shall be published in accordance with the requirements of the Open Meetings Act. Special meetings may be called by the chairman to conduct such business as may be necessary for the efficient operations of the Authority. A special meeting may be called for the purpose of addressing Authority business by the submission, to the Board Secretary, of a written request signed by a majority of the members. Upon receipt of a written request for a special meeting, the Chairperson shall schedule and notice the meeting consistent with the date, time and place specified in the request, provided it complies with the provisions of the Open Meetings Act.

Commented [J19]: Changed from once a month.

Commented [J110]: Allows changing of meeting dates & ti

Except for the Fire Chief (non-voting ex-officio member), each member of the Board shall have one vote.

The Presence of three (3) voting members at a meeting shall constitute a quorum. The Board shall act by motion, resolution or ordinance. A vote of the majority of the members of the Board who are present at any meeting at which a quorum is present and who are authorized to vote on such matter shall be sufficient for passage.

The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. Only members of the board in attendance at a meeting shall have the right to cast a vote. All votes shall be in accordance with ~~Roberts Rules of Order~~ "The Board shall keep minutes of its proceedings, which minutes shall be signed by the Chairperson and the recording secretary and open to the public. ~~The Chief shall be the custodian of the minutes.~~"

Commented [JL11]: Removed "rules of procedure by Board" and replaced with this.
Commented [JL12]: Added

ARTICLE XII - BOARD AND OFFICER DUTIES

The Chairperson of the Board shall be the presiding officer thereof. Except as herein otherwise provided, the Chairperson shall have no executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Board. The Chief shall be custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his or her office. All moneys shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two persons, which persons shall be the Secretary or the Treasurer and the chief administrative employee of the Authority, or their respective written designees. All authorized signatories shall give a minimum of \$25,000 bond conditioned upon the faithful performance of the prescribed duties. The cost of such bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board and Act 57.

Commented [JL13]: Removed October and added this

It shall be the duty of the board to secure an annual audit of the Authority and to present the annual audit to the Board of Directors at its regular meeting ~~prior to the end of each calendar year~~ in accordance with the provisions of Article XXII of these Articles.

The Authority's fiscal year shall be July 1st to June 30. It shall be the duty of the Board to prepare an annual budget for submission to the participating governmental units on or before May 1 each year. Both governmental units shall approve or reject a proposed budget on or before the 30th of June preceding the commencement of the Authority's fiscal year. In the event a participating municipality does not approve any budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority. In this instance, the Authority shall continue operating by extending the most recently adopted budget until completion of the dissolution process.

Upon adoption by both governmental units, the budget shall become the budget of the Authority for the ensuing fiscal year. The Authority may from time to time amend the adopted budget without review or action of the participating governmental units provided said amendments do not increase a participating community's contribution over that specified in the budget as

originally adopted. Amendments that result in or have the potential to result in an increase of a community's annual contribution shall not take effect until approved by both governmental units.

The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon Board resolution, approved by a 4/5 vote, the monies from this fund may be used for purposes other than that specified herein. Capital expenditures shall be made exclusively by the Authority acting through its Board in accordance with its purchasing guidelines. Purchasing guidelines shall be reviewed annually.

The accounting and budgeting practices of the Authority shall conform to standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended and all other applicable provisions of law. Not later than January 1 of each year, commencing January 1, 2009, the Authority shall prepare a five-year capital improvement plan for the five year period commencing with the July 1 immediately succeeding each such January

ARTICLE XIII - PROPERTY

The Authority shall possess all the powers necessary to carry out the purposes thereof and those incident thereto. It may acquire property by purchase, lease, gift, devise or condemnation, wither within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation, it may proceed under the provisions of Act 149, Public Acts of Michigan, 1911, as now or hereafter amended, Act 87, Public Acts of Michigan 1980, as now or hereafter amended, or any other appropriate statute.

Ownership of fire stations shall be accomplished by Rose Township, deeding to North Oakland County Fire Authority the North Oakland County Fire Station 3, located at 280 West Rose Center Road, for use as a fire station and EMS facility and Holly Township contributing at least \$550,000.00 to the construction project for an additional fire station. Following this transaction, buildings will be the property of the Authority.

ARTICLE XIV - CONTRACTS TO PROVIDE EMERGENCY SERVICES

The Authority may enter into contracts with any incorporating municipality for the provision of emergency services in the municipality as authorized and provided in Act 57. The Authority may also enter into contracts with a city, village or township or Municipal Corporation that is not an incorporating municipality for the provision of emergency services, as authorized and provided in Act 57. No contracts shall be for a period exceeding thirty (30) years.

ARTICLE XV - FINANCING THE AUTHORITY

Financial Contribution From Each Incorporating Municipality

Both governmental units agree to appropriate and pay over to the authority funds equal to the amount calculated by dividing the total budget, minus other revenue paid directly to the Authority, by the number of participating governmental units. The amount so derived shall be paid over to the authority in two (2) equal installments, with the first installment due July 1, and payable July 10, and the second installment due January 1, payable by January 10 of each fiscal

year. The formula for financing the Authority set forth in this Article may be changed if approved by resolution of the governing bodies of the incorporating municipalities and the Authority Board. Should one of the incorporating municipalities fail to approve said resolution, the question of the financing formula shall be submitted to binding arbitration.

Property Tax Levy by Authority

Subject to the terms and conditions provided in Section 12 of Act 57, the Authority may levy a tax on all of the taxable property within the limits of the Authority for the purposes provided in Act 57. Such tax, however, shall not be levied without the authorization of the incorporating municipalities and the approval of a majority of the registered electors residing within the limits of the Authority who are qualified to vote and who vote on such tax at an election conducted in accordance with the provisions of Act 57.

Other Sources of Revenue

The sources of revenue for financing the Authority specified herein are non-exclusive. The Authority, the incorporating municipalities and any non-incorporating municipalities may provide for their respective financial contributions to the Authority from all other sources or types of revenues authorized by law.

ARTICLE XVI - COOPERATIVE AGREEMENTS

The Authority may enter into other agreements with any incorporating municipalities and non-incorporating municipalities, pursuant to the Urban Cooperation Act, Act 7, Public Acts of Michigan, 1967, as amended, and Act 33, Public Act of Michigan 1951, as amended, for purposes of, among other things, providing emergency services to such incorporating municipalities and non-incorporating municipalities and their residents.

ARTICLE XVII - FINANCING IMPROVEMENTS

The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon a 4/5 affirmative vote of the Board, the monies from this fund may be used for purposes other than that specified herein.

The Authority may acquire, construct, purchase, improve, enlarge or extend buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnish and equip the same.

The Authority may take whatever action is legally necessary for the purpose of obtaining funds to finance the cost of acquiring, constructing, purchasing, improving, enlarging or extending buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, or furnishing or equipping the same in accordance with lease provisions.

ARTICLE XVIII - WITHDRAWAL FROM AUTHORITY

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An incorporating municipality may withdraw from the authority of which it is a part by resolution of the municipality's legislative body approving the withdrawal.

A municipality that withdraws from an authority shall continue to be subject to any tax levied in its jurisdiction under section 12 of MCLA 124.612 for the duration of the period of that tax as determined pursuant to section 12(3) of MCLA 124.612.

Employees of an authority who perform emergency services in the jurisdiction of a municipality that withdraws from an authority shall be protected in relation to the municipality to the same extent as employees of an incorporating municipality are protected under Section 10 of MCLA 124.610.

A municipality that withdraws from an authority shall remain liable for a proportion of the debts and liabilities of the authority incurred while the municipality was a part of the authority. The proportion of the authority's debts for which a municipality is liable under this subsection shall be determined by dividing the state equalized value of the real property in the municipality by the state equalized value of all real property in the authority at the time of the withdrawal.

ARTICLE XIX - DISSOLUTION OF THE AUTHORITY

The Authority shall be deemed to be perpetual, unless the participating incorporating municipalities elect to dissolve the Authority. In the event that there is more than one participating incorporating municipality, they shall adhere to the following noticing procedure:

1. Give notice to the Board of Directors of its intention to dissolve the Authority or before July 1st two years prior to the beginning of the fiscal year in which it intends to effect dissolution.
2. The legislative body of the governmental unit seeking to dissolve the Authority must provide a forty five-day cooling-off period between authorizing its letter of intent and the adoption of a resolution to dissolve the Authority. An irrevocable resolution to dissolve the Authority shall be submitted to the Board no later than forty-five days after the conclusion of the cooling-off period. Upon passage of such a dissolution resolution, the governmental units shall tender all sums due to the Authority prior to the effective date of the dissolution. Upon adoption of a dissolution resolution, the parties will adhere to the following procedure:
3. All real estate, buildings and improvements thereto, and equipment purchased by the Authority shall be appraised.
4. The Authority shall appoint an appraiser, the governmental unit seeking dissolution shall appoint an appraiser, and in the event of failure to agree on the value of any particular asset, the two (2) appraisers shall agree upon a third appraiser whose opinion as to such value shall be binding on the Authority and the governmental units. The appraiser(s) shall fix a value for any improvements to real property and purchases made by the Authority during the period it had control of the asset(s), and that amount, less appropriate deduction for depreciation and any outstanding debt shall be deemed to be the amount required to be paid by the governmental unit desiring to acquire property pursuant to subparagraph (4). The community in which the Authority owns real estate or

- buildings it purchased after July 1, 2004, shall have the right of first refusal. Costs associated with dissolution of the Authority shall be borne by the incorporating municipality that moves to dissolve the authority.
5. The governmental units shall have the option to purchase all acquired equipment, rolling stock, fixtures and other assets, at the value set by the appraiser. All equipment, rolling stock, fixtures and assets acquired by the Authority which is not purchased by either governmental unit shall be sold to third parties with the proceeds equally divided between the two units of government, less any amount needed to satisfy any and all outstanding debts or other encumbrances.

The Authority may be dissolved where the outstanding indebtedness of the Authority exceeds the assets of the Authority, only if the net indebtedness is assumed by the incorporating municipalities then participating in the authority based upon each incorporating municipality's most recent financing contribution to the authority, calculated pursuant to the formula for contributions.

Upon dissolution, the Authority shall no longer be responsible for providing fire protection and emergency medical services.

ARTICLE XX - EMPLOYEES

Subject to the terms and condition provided in Section 10 of Act 57, the Authority may employ such personnel as it may consider desirable and may retain from time to time the services of attorneys, accountants and other consultants as the Authority considers necessary to carry out the purpose of the Authority.

ARTICLE XXI - AUDIT

As required in Article XII of these Articles, the Board shall cause an annual audit to be made of the books, records and financial transactions of the Authority by a certified public accountant. Copies of the audit report prepared by the certified public accountant shall be furnished to each incorporating municipality. The books and records of the Authority shall be open for inspection by any incorporating municipality at all reasonable times.

ARTICLE XXII - FEDERAL OR STATE GRANTS

The Authority shall have the power to apply for and accept grants, loans, or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private agencies; and to do any and all things necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 57.

ARTICLE XXIII - EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessment and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

ARTICLE XXIV - PUBLICATION

North Oakland County Fire Authority Articles of Incorporation

These Articles shall be published once in a newspaper of general circulation in the incorporating municipalities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the dates and places of publication, shall be filed with the Secretary of State within thirty (30) days after the execution there has been completed.

ARTICLE XXV - EFFECTIVE DATE

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

ARTICLE XXVI - AMENDMENT

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become an incorporating municipality of the Authority, if such amendment to and the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each existing incorporating municipality.

Other amendments may be made to these Articles at any time if adopted by the legislative body of each incorporating municipality of which the Authority is composed. Any such amendment shall be endorsed, published, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the recording officer of the Authority.

ARTICLE XXVII - MISCELLANEOUS

These Articles of Incorporation may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limit or amplifying the terms and provisions hereof.

These Articles have been adopted by the Township of Holly and the Township of Rose, Oakland County, Michigan as set forth in the following endorsements and in witness whereof the Supervisor and the Clerk of the Township of Holly and the Supervisor and the Clerk of the Township of Rose, Oakland County, Michigan have endorsed thereon the statement of such adoption.

North Oakland County Fire Authority Articles of Incorporation

TOWNSHIP OF HOLLY

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Holly, Oakland County, Michigan, at a meeting duly held on the ___ day of ___, ___. The Articles shall be published in their entirety in a newspaper of general circulation within the township.

Holly Township Clerk
Oakland County, Michigan

TOWNSHIP OF ROSE

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Rose, Oakland County, Michigan, at a meeting duly held on the ___ day of ___, ___. The Articles shall be published in their entirety in a newspaper of general circulation within the Township.

Rose Township Clerk
Oakland County, Michigan

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.Members:
AICPA Private Practice Companies Section
MACPA

November 27, 2020

Board of Trustees
North Oakland County Fire Authority
5051 Grange Hall Road
PO Box 129
Holly, MI 48442

Dear Honorable Board of Trustees:

In planning and performing our audit of North Oakland County Fire Authority as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered North Oakland County Fire Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North Oakland County Fire Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of North Oakland County Fire Authority's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in North Oakland County Fire Authority's internal control to be a material weakness:

1. **Establish Control over the Financial Reporting Process**

Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Authority. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions. Specifically, management is responsible for management decisions and functions: for designating an individual with suitable skill, knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Company's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

Response by Management

Management believes the cost of hiring additional personnel exceeds the benefits of more control over the financial reporting process. Therefore, management has chosen to continue to request the auditors to prepare the financial statements. Management has read, reviewed, understands and takes responsibility for the financial statements.

CONCLUSION

Thank you for your assistance and hospitality toward our firm while conducting the audit of the North Oakland County Fire Authority.

If you should have any questions, comments or concerns please do not hesitate to call us.

This report is intended solely for the information and use of the Board of Trustees and management of the North Oakland County Fire Authority and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.
PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

NORTH OAKLAND COUNTY FIRE AUTHORITY

AUTHORITY BOARD MEMBERS

Karen Winchester - Chairperson/Secretary
Diane Scheib-Snider - Vice Chairperson
George Kullis - Trustee
Paul Gambka - Trustee
Peter Stouffer - Member at Large

OTHER AUTHORITY BOARD MEMBER (non-voting)

Jeremy Lintz - Fire Chief

ATTORNEY

David L. Lattie

AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

**NORTH OAKLAND COUNTY
FIRE AUTHORITY**

Report on Audit of Financial Statements

For the Year Ended June 30, 2020

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Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

INDEPENDENT AUDITOR'S REPORT

November 27, 2020

To the Board of Trustees
North Oakland County Fire Authority
5051 Grange Hall Road
PO Box 129
Holly, Michigan 48442

Honorable Board of Trustees:

We have audited the accompanying financial statements of the governmental activities and the aggregate remaining fund information of North Oakland County Fire Authority, Michigan, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise North Oakland County Fire Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the aggregate remaining fund information of North Oakland County Fire Authority, Michigan, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 7 through 10 and on page 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise North Oakland County Fire Authority, Michigan's basic financial statements. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

MANAGEMENT DISCUSSION AND ANALYSIS

Management Discussion and Analysis
June 30, 2020

Within this section of the North Oakland County Fire Authority's annual financial report, the Authority's management is providing a narrative discussion and analysis of the financial activities of the Authority for the fiscal year ended June 30, 2020. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Authority's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Authority's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Authority also includes in this report additional information to supplement the basic financial statements.

Government-Wide Financial Statements

The Authority's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Authority's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Authority-wide statement of position presenting information that includes all the Authority's assets, deferred outflows, liabilities, and deferred inflows with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority as a whole is improving or deteriorating. Evaluation of the overall health of the Authority may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities, which reports how the Authority's net position changed during the current fiscal year. The design of this statement is intended to show the financial reliance of the Authority's distinct activities or functions on the revenues generated by the Authority.

Both government-wide financial statements distinguish governmental activities of the Authority that are intended to recover all or a significant portion of their costs through user fees and charges or by taxes collected. The Authority's financial reporting includes all the funds of the Authority and, additionally, organizations for which the Authority is accountable.

Fund Financial Statements

A fund is an accountable unit used to maintain control over resources segregated for specific activities or objectives. The Authority uses funds to ensure and demonstrate compliance with finance-related laws and regulations.

The Authority has one type of fund: governmental. *Governmental funds* are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net position.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Financial Analysis of the Authority as a Whole

The Authority's net position at the end of the fiscal year was \$3,633,874. This is a \$39,525 decrease compared to the prior fiscal year's net position.

The following tables provide a summary of the Authority's financial activities and changes in net position:

Summary of Net Position

	Governmental Activities	
	6/30/2020	6/30/2019
Assets		
Current and other assets	\$ 289,978	\$ 292,741
Capital assets	<u>4,122,857</u>	<u>3,980,499</u>
Total assets	<u>4,412,835</u>	<u>4,273,240</u>
Liabilities		
Other liabilities	257,839	151,523
Long-term liabilities	<u>521,122</u>	<u>448,318</u>
Total liabilities	<u>778,961</u>	<u>599,841</u>
Net position:		
Invested in capital assets, net of related debt	3,454,536	3,441,206
Unrestricted	<u>179,338</u>	<u>232,193</u>
Total net position	<u>\$ 3,633,874</u>	<u>\$ 3,673,399</u>

Summary of Changes in Net Position

	Governmental Activities	
	<u>6/30/2020</u>	<u>6/30/2019</u>
Revenues:		
Program revenues		
Charges for services	\$ 461,618	\$ 498,924
Operating grants and contributions	1,597,607	1,357,393
General revenues		
Interest income	3,705	1,265
Gain on sale of assets		1,692
Other income	4,756	1,928
	<u>2,067,686</u>	<u>1,861,202</u>
Expenses		
Fire and ambulance protection	2,090,156	1,812,205
Interest on long-term debt	17,055	19,982
	<u>2,107,211</u>	<u>1,832,187</u>
Increase (decrease) in net position	(39,525)	29,015
Beginning net position	<u>3,673,399</u>	<u>3,644,384</u>
Ending net position	<u>\$ 3,633,874</u>	<u>\$ 3,673,399</u>

Changes in Financial Status and Analysis of Authority's Funds

The Authority's fund balance decreased by \$52,855. This is mainly due to large capital purchases during the fiscal year. The Authority's only major fund was the General Fund, which accounts for all the Authority's fire protection services.

Budgetary Highlights

The Authority's budget was adopted prior to the commencement of the fiscal year. During the year, the Authority made amendments to the budget to bring appropriations closer to economic reality. The major amendments were performed to more accurately reflect grant receipts and corresponding grant expenditures. Transfers were made between the Capital Replacement Fund and the General Fund to refund prior year capital asset support. For financial statement purposes, these two funds are combined into one General Fund.

Capital Asset and Debt Administration

The Authority acquired \$393,755 in capital assets during the fiscal year. The asset additions included a new pumper truck at a cost of \$321,682, Lucas CPR devices at total costs of \$21,827, and a vehicle exhaust ventilation system for the apparatus bay totaling \$50,246.

The Authority agreed to a new loan in the amount of \$220,000 to finance the purchase of the pumper truck. Principal of \$90,972 was repaid on outstanding debt during the year as part of the Authority's annual debt defeasance. Total debt increased from \$539,293 to \$668,321 from July 1, 2019 to June 30, 2020.

Economic Conditions and Future Activities

Future operations will be primarily funded by taxes and special assessments. Rose Township levies a separate fire millage and Holly Township levies a fire special assessment of real property only. Each Township collects its related taxes and assessments and makes contributions to the Authority as budgeted. This process is expected to continue for the next several years.

The Authority is assessing the potential impact of the coronavirus (COVID-19) pandemic. The Authority believes the pandemic mitigation efforts could impact cost recovery collections and lead to a reduction in member township tax revenues, leading to potential reduced member township contributions to the Authority. The Authority will monitor activity throughout the year to determine any necessary budget amendments or changes to operations.

Contacting the Authority's Financial Management

This report is designed to provide a general overview of the Authority's financial position and comply with finance related regulations. If you have any further questions about this report or request additional information please contact the North Oakland County Fire Authority at P.O. Box 129, Holly, MI 48442.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

NORTH OAKLAND COUNTY FIRE AUTHORITY

**STATEMENT OF NET POSITION
JUNE 30, 2020**

	<u>Governmental Activities</u>
ASSETS	
Cash	\$ 97,040
Accounts receivable	175,631
Prepaid items	17,307
Land	217,682
Capital assets - net of depreciation	<u>3,905,175</u>
Total assets	<u><u>\$ 4,412,835</u></u>
LIABILITIES	
Accounts payable	\$ 51,264
Accrued wages	59,376
Contracts payable	
Current portion	147,199
Non-current portion	<u>521,122</u>
Total liabilities	<u>778,961</u>
NET POSITION	
Invested in capital assets, net of related debt	3,454,536
Unrestricted	<u>179,338</u>
Total net position	<u>3,633,874</u>
Total liabilities and net position	<u><u>\$ 4,412,835</u></u>

The notes are an integral part of the financial statements.

NORTH OAKLAND COUNTY FIRE AUTHORITY

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental activities:				
Fire and ambulance protection	\$ (2,090,156)	\$ 461,618	\$ 1,597,607	\$ (30,931)
Interest on long-term debt	<u>(17,055)</u>			<u>(17,055)</u>
Total governmental activities	<u>\$ (2,107,211)</u>	<u>\$ 461,618</u>	<u>\$ 1,597,607</u>	<u>(47,986)</u>
		General Revenues:		
		Interest income		3,705
		Other income		<u>4,756</u>
		Total general revenues		<u>8,461</u>
		Changes in net position		<u>(39,525)</u>
		Net position, July 1, 2019		<u>3,673,399</u>
		Net position, June 30, 2020		<u>\$ 3,633,874</u>

The notes are an integral part of the financial statements.

FUND FINANCIAL STATEMENTS

NORTH OAKLAND COUNTY FIRE AUTHORITY

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

ASSETS	
Cash	\$ 97,040
Accounts receivable	175,631
Prepaid expenditures	<u>17,307</u>
Total assets	<u><u>\$ 289,978</u></u>
LIABILITIES	
Accounts payable	\$ 51,264
Accrued wages	<u>59,376</u>
Total liabilities	<u>110,640</u>
FUND BALANCES	
Nonspendable - prepaid expenditures	45,418
Committed	68,323
Unassigned	<u>65,597</u>
Total fund balances	<u>179,338</u>
Total liabilities and fund balances	<u><u>\$ 289,978</u></u>

The notes are an integral part of the financial statements.

NORTH OAKLAND COUNTY FIRE AUTHORITY

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF
GOVERNMENTAL ACTIVITIES
JUNE 30, 2020

Total fund balances per balance sheet		\$ 179,338
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds:		
Historical cost	\$ 6,976,223	
Depreciation	<u>(2,853,366)</u>	
Capital assets net of depreciation		4,122,857
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:		
Contracts payable		<u>(668,321)</u>
Net position of governmental activities		<u><u>\$ 3,633,874</u></u>

The notes are an integral part of the financial statements.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020**

REVENUES	
Township contributions	\$ 1,410,000
Grants	187,607
Charges for services	461,618
Interest	3,705
Miscellaneous	<u>4,756</u>
Total revenues	<u>2,067,686</u>
EXPENDITURES	
Current:	
Wages and insurance	1,195,754
General fire protection	643,005
Capital outlay	
Fire protection	393,755
Debt service	
Principal	90,972
Interest	<u>17,055</u>
Total expenditures	<u>2,340,541</u>
Excess revenues over (under) expenditures	(272,855)
OTHER FINANCING SOURCES (USES)	
Proceeds from loan	<u>220,000</u>
Net changes in fund balance	(52,855)
FUND BALANCE, JULY 1, 2019	<u>232,193</u>
FUND BALANCE, JUNE 30, 2020	<u><u>\$ 179,338</u></u>

The notes are an integral part of the financial statements.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Net changes in fund balance - governmental funds \$ (52,855)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives as depreciation expense. The amount by which capital outlay exceeded depreciation is as follows:

Capital outlay	\$ 393,755	
Depreciation expense	<u>(251,397)</u>	
Total		142,358

The repayment of the principal of long-term debt consumes the current financial resources of governmental funds and reduces long-term liabilities in the Statement of Net Position

Proceeds from notes payable	(220,000)	
Repayment of principal	<u>90,972</u>	
		<u>(129,028)</u>

Changes in net position of governmental activities \$ (39,525)

The notes are an integral part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

NORTH OAKLAND COUNTY FIRE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The North Oakland County Fire Authority was originally organized in 1984 under Public Act 33, of the Public Acts of 1951, as amended. In 2008, the Authority reorganized under the provisions of Act 57, Public Acts of Michigan, 1988, as amended. The Authority approved a fiscal year-end date of June 30. The purpose of the Authority is to provide fire protection and other emergency health and safety services. The governing board of the Authority is made up of five voting board members and one non-voting board member (the Fire Chief). Four of those board members come from the following incorporating municipalities:

- Rose Township
- Holly Township

The fifth board member is a citizen at large agreed upon by both incorporating municipalities. Each voting board member is selected by its respective municipality board of trustees.

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Standards, these financial statements present all activities of the Authority. There are no component units of the Authority using the criteria established by the GASB for determining the reporting entity.

B. BASIC FINANCIAL STATEMENTS

In accordance with GASB Statements the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Authority as a whole. All activities are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Authority as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Authority. It is displayed in a format of assets plus deferred outflows of resources less liabilities and deferred inflows of resources equals net position, with the assets and liabilities shown in order of their relative liquidity.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Authority are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expenses between governments that allocate direct expenses and those that do not. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

NORTH OAKLAND COUNTY FIRE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined with the General Fund into a single opinion unit.

The Authority reports the following major governmental fund:

The General Fund is the Authority's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared with a focus on current financial resources measurement using the modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain revisions are made to the accrual method. These modifications are outlined below:

1. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, transient occupancy taxes, licenses, fees and permits, intergovernmental revenues (including motor vehicle license fees), charges for services, fines, forfeits and penalties, and interest.
2. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
3. Disbursement for the purchase of capital assets providing future benefits are considered expenditures. Any bond, loan, or capital lease proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balance as a measure of available spendable resources.

This is the traditional basis of accounting used for governmental funds and is also the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Authority's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

NORTH OAKLAND COUNTY FIRE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

D. CAPITAL ASSETS

All capital assets are recorded and depreciated in the government-wide financial statements. The Authority utilizes the straight-line method to depreciate capital assets over their estimated useful lives. No capital assets or depreciation are shown in the governmental funds financial statements.

The Authority's fixed asset policy defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Capital assets are recorded at cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

E. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

F. BUDGETS

The General and Capital Replacement Funds annual operating budgets were developed using the modified accrual basis of accounting which is consistent with accounting principles generally accepted in the United States of America. The budgets can be amended by approval from the Authority Board. The budget amounts shown in the financial statements are the final authorized amounts as revised during the year. All annual appropriations lapse at the fiscal year end.

G. RISK MANAGEMENT

The Authority is exposed to various risks of loss pertaining to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Authority has purchased commercial insurance for these claims. Settled claims related to the commercial insurance have not exceeded the amount of insurance coverage for the past several years.

NORTH OAKLAND COUNTY FIRE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

H. FUND EQUITY

Under Statements established by GASB there are five fund balance classifications: Nonspendable, restricted, committed, assigned, and unassigned.

In the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed - Amounts that have been formally set aside by the Authority board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Authority board.
- Assigned - Intent to spend resources on specific purposes expressed by the Board or the Fire Chief who are authorized by policy approved by the Board to make assignments. All current year assignments have been made by the Fire Chief or Board.
- Unassigned - Amounts that do not fall into any other category above. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

I. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

Under GASB Standards, the Authority is reporting two relatively new sections in the Statement of Net Position (Government-wide Statement) and in the Balance Sheet (Fund Statement), which are called *deferred outflows* (previously called *assets*) and *deferred inflows* (previously called *liabilities*).

These separate financial statement elements, which meet the definition of deferred outflows and inflows, are no longer considered assets or liabilities.

Deferred outflows represent a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met.

Deferred inflows represent an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenues) until that time.

The Authority has no items that qualified as either deferred outflows or deferred inflows as of June 30, 2020.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 2 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Balance 7/1/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Re- classifications</u>	<u>Balance 6/30/2020</u>
Governmental activities:					
Capital assets not being depreciated:					
Land	\$ 217,682	\$	\$	\$	\$ 217,682
Other capital assets:					
Equipment	372,507	21,827			394,334
Vehicles	2,093,182	321,682			2,414,864
Buildings	2,910,607				2,910,607
Building improvements	988,490	50,246			1,038,736
Total other capital assets	<u>6,364,786</u>	<u>393,755</u>			<u>6,758,541</u>
Less accumulated depreciation for:					
Equipment	(161,230)	(31,325)			(192,555)
Vehicles	(1,512,798)	(121,891)			(1,634,689)
Buildings	(707,525)	(72,765)			(780,290)
Building improvements	(220,416)	(25,416)			(245,832)
Total accumulated depreciation	<u>(2,601,969)</u>	<u>(251,397)</u>			<u>(2,853,366)</u>
Other capital assets, net	<u>3,762,817</u>	<u>142,358</u>			<u>3,905,175</u>
Governmental capital assets, net	<u>\$ 3,980,499</u>	<u>\$ 142,358</u>	<u>\$</u>	<u>\$</u>	<u>\$ 4,122,857</u>
Related long-term debt outstanding at June 30, 2020					<u>668,321</u>
Governmental capital assets, net of related long-term debt					<u>\$ 3,454,536</u>

Depreciation of \$251,397 was charged to fire operations.

The Authority acquired a new 2019 International E One Pumper truck at a cost of \$321,682, which was placed in service during the fiscal year. Other capital asset additions include two Lucas CPR devices and vehicle exhaust ventilation system for the apparatus bay.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 3 - LONG-TERM LIABILITIES

The Authority has the following long-term liabilities:

The Authority entered into a loan agreement to refinance a construction loan with The State Bank in 2019. The new loan has a June 30, 2020 principle balance of \$448,321 and an interest rate of 3.30%.

The Authority entered into a loan agreement with Holly Township for the purchase of the 2019 International E One Pumper truck for \$220,000. The loan, bearing interest at 2.20% will be repaid over 4 years, paid in semi-annual installments through the fiscal year ending June 30, 2024.

The debt service requirements to maturity are as follows:

<u>Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 147,199	\$ 18,585	\$ 165,784
2022	151,518	14,268	165,786
2023	155,952	9,832	165,784
2024	160,525	5,260	165,785
2025	53,127	886	54,013
	<u>\$ 668,321</u>	<u>\$ 48,831</u>	<u>\$ 717,152</u>

The following is a summary of long-term liability activity of the Authority for the period ended June 30, 2020:

	<u>Balance at 7/1/2019</u>	<u>Additions</u>	<u>Payments & Deductions</u>	<u>Balance at 6/30/2020</u>	<u>Due within one year</u>
Governmental Activities:					
Note Payable - Building	\$ 539,293	\$	\$ (90,972)	\$ 448,321	\$ 94,002
Note Payable - Pumper Truck		220,000		220,000	53,197
Total governmental activities	<u>\$ 539,293</u>	<u>\$ 220,000</u>	<u>\$ (90,972)</u>	<u>\$ 668,321</u>	<u>\$ 147,199</u>

NORTH OAKLAND COUNTY FIRE AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 4 - DEPOSITS WITH FINANCIAL INSTITUTIONS

Michigan Compiled Laws, Section 129.91, authorizes the Authority to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Authority's deposits are in accordance with statutory authority.

The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investments in all of the investments mentioned in the preceding paragraph.

As of June 30, 2020 deposits consist of the following:

	<u>Total</u>
Deposits	
Checking accounts	\$ 6,892
Savings accounts	<u>68,323</u>
Total deposits	<u><u>\$ 75,215</u></u>

The carrying amount of cash is stated at \$97,040 for the Authority as of June 30, 2020. The difference between the carrying amount and the above amount stems from outstanding items.

Deposits - Custodial Credit Risk

This is the risk that in the event of a bank failure, the Authority will not be able to recover its deposits. The Authority does not have a deposit policy for custodial credit risk. The Authority evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution. Only those institutions with an acceptable estimated risk level are used as depositories.

As of June 30, 2020, deposits in banks totaled \$75,215, which was exposed to custodial credit risk as follows:

	<u>Total</u>
Insured by FDIC	\$ 75,215
Uninsured and uncollateralized	
	<u><u>\$ 75,215</u></u>

Accounts held by an official custodian of a government unit are insured up to \$250,000 for the combined amount of all time and savings accounts (including NOW accounts) and up to \$250,000 for all demand deposit accounts (interest-bearing and non-interest-bearing).

NORTH OAKLAND COUNTY FIRE AUTHORITY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 5 - EMPLOYEE RETIREMENT PLAN

The Authority offers a Defined Contribution pension plan to all full-time firefighters, administered by Nationwide Retirement Solutions. The Authority contributes 10% of the employees' gross compensation. As of June 30, 2020, the plan was comprised of 10 full time employees.

The Authority adopted a Defined Contribution pension plan for all paid on call firefighters, with a tiered contribution schedule as identified below:

<u>Years of service</u>	<u>Employer Contribution Rate</u>
Less than 1 year	0.00%
1 to 5 years	3.00%
6 to 10 years	5.00%
11 to 15 years	8.00%
16 years or greater	10.00%

Employees are neither required nor permitted to contribute to the plan. Contributions to the plan will be fully vested after 5 years, with no vesting prior to this period. The plan consisted of 31 employees.

The Authority contributed \$50,215 for full-time employees and \$16,330 for paid on call employees during the fiscal year. The Authority made all required contributions prior to the fiscal year-end and therefore had no outstanding liability as of June 30, 2020.

NOTE 6 - OPEB HEALTH CARE SAVINGS PLAN

The Authority has a Defined Contribution OPEB plan for full-time employees. The plan, known as the North Oakland County Fire Authority Health Care Savings Plan (HCSP), is administered by MERS. The Authority allows voluntary participation in the plan and requires participants to contribute 1% of gross wages with a 1% employer match.

The Authority contributed \$4,440 during the fiscal year. The Authority made all required contributions prior to the fiscal year-end and therefore had no outstanding liability as of June 30, 2020.

NOTE 7 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 27, 2020, the date the financial statements were available to be issued.

On March 11, 2020, the World Health Organization declared the novel strain of coronavirus (COVID-19) as a global health pandemic and recommended containment and mitigation measures worldwide. The State of Michigan implemented the Stay Home, Stay Safe initiative on March 23, 2020, in which non-essential businesses were ordered to close and residents encouraged to stay home.

The Authority is assessing the impact of this pandemic on the subsequent containment measures, but believes the response could lead to a decrease in member township contributions and difficulty in cost recovery collection efforts.

NORTH OAKLAND COUNTY FIRE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE 8 – IMPLEMENTATION OF ACCOUNTING PROCEDURES AND GASB STANDARDS

During May, 2014, the FASB issued “Accounting Standards Update” (ASU) 2014-09, “Revenue from Contracts with Customers” (Topic 606). ASU 2014-09 establishes principles for recognizing revenue upon the transfer of promised goods or services to customers in an amount that reflects the expected consideration received in exchange for those goods or services. During August, 2015, the FASB issued ASU 2015-14, which defers the effective date of ASU 2014-09. ASU 2014-09 is effective for fiscal years beginning after December 15, 2018. The amendments may be applied retrospectively to each prior period presented or retrospectively with the cumulative effect reorganized as of the date of initial application. The aforementioned ASU’s are codified as Accounting Standards Codification” (ASC) Topic 606 “Revenue from Contracts with Customers.”

Under ASU 2014-09, revenue is recorded when: (i) a contract with a customer has been identified, (ii) the performance obligation(s) in the contract have been identified, (iii) the transaction price has been determined, (iv) the transaction price has been allocated to each performance obligation in the contract, and (v) the Authority has satisfied the applicable performance obligation(s). The expenses that are directly related to such transactions are recorded as incurred and presented within operating expenses. Revenue associated with the reimbursement of such expenses is recorded when the Township is contractually entitled to the reimbursement.

The Governmental Accounting Standards Board (GASB) issued Standard No. 84, “Fiduciary Activities” to establish criteria for identifying fiduciary activities for all state and local governments. Activities meeting the criteria for a fiduciary activity should be presented in a separate statement of fiduciary net position and statement of changes in fiduciary net position. The standard establishes four types of fiduciary funds: pension and other post employment benefit trust funds, investment trust funds, private purpose trust funds and custodial funds.

The Authority adopted both of these standards on July 1, 2019. The authority did not recognize any significant changes resulting from the implementation of either standard.

NOTE 9 - UPCOMING GASB PRONOUNCEMENTS

GASB 87 - Leases

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 87, Leases to improve the accounting and financial reporting of leases by governments. This standard requires the recognition of lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows and outflows of resources based on the payment provisions of the contract. This standard will require a lessee to recognize a lease liability and right-to-use lease asset and a lessor to recognize a lease receivable and a deferred inflow of resources.

The Authority is currently assessing the impact that this Standard will have on the Authority’s financial statements, which will be required to be implemented for the statements for the year ended June 30, 2022.

Other GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued Standard No. 88 *Certain Disclosures Related to Debt*, No. 89 *Accounting for Interest Costs Incurred Before the End of a Construction Period*, No. 90 *Majority Equity Interests* and No. 91 *Conduit Debt Obligations* with implementation dates upcoming through fiscal years ending June 30, 2022. The Authority has assessed the impact of these standards and does not believe they will have any impact on the Authority’s financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

NORTH OAKLAND COUNTY FIRE AUTHORITY

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020**

	Budget Amount		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Contributions	\$ 1,360,000	\$ 1,410,000	\$ 1,410,000	\$ 1,179
Grants	121,448	186,428	187,607	(11,682)
Charges for services	468,000	473,300	461,618	(805)
Interest	760	4,510	3,705	108
Miscellaneous	1,100	4,648	4,756	
Total revenues	<u>1,951,308</u>	<u>2,078,886</u>	<u>2,067,686</u>	<u>(11,200)</u>
EXPENDITURES				
Wages and insurance	1,175,196	1,190,519	1,195,754	(5,235)
General fire and ambulance protection	568,120	1,018,775	1,036,760	(17,985)
Debt service	107,932	108,029	108,027	2
Total expenditures	<u>1,851,248</u>	<u>2,317,323</u>	<u>2,340,541</u>	<u>(23,218)</u>
Excess of revenues over (under) expenditures	100,060	(238,437)	(272,855)	(34,418)
OTHER FINANCING SOURCES (USES)				
Proceeds from loan		220,000	220,000	
Net change in fund balance	100,060	(18,437)	(52,855)	(34,418)
FUND BALANCE, JULY 1, 2019	<u>232,193</u>	<u>232,193</u>	<u>232,193</u>	
FUND BALANCE, JUNE 30, 2020	<u>\$ 332,253</u>	<u>\$ 213,756</u>	<u>\$ 179,338</u>	<u>\$ (34,418)</u>

SUPPLEMENTARY INFORMATION

NORTH OAKLAND COUNTY FIRE AUTHORITY

**COMBINING BALANCE SHEET
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
JUNE 30, 2020**

	<u>General Fund Pre GASB 54 Consolidation</u>	<u>Capital Replacement Fund</u>	<u>Totals Restated General Fund</u>
ASSETS			
Cash	\$ 28,717	\$ 68,323	\$ 97,040
Accounts receivable	175,631		175,631
Prepaid expenditures	<u>17,307</u>		<u>17,307</u>
Total assets	<u>\$ 221,655</u>	<u>\$ 68,323</u>	<u>\$ 289,978</u>
 LIABILITIES			
Accounts payable	\$ 51,264	\$	\$ 51,264
Accrued wages	<u>59,376</u>		<u>59,376</u>
Total liabilities	<u>110,640</u>		<u>110,640</u>
 FUND BALANCES			
Nonspendable - prepaid expenditures	45,418		45,418
Committed		68,323	68,323
Unassigned	<u>65,597</u>		<u>65,597</u>
Total fund balance	<u>111,015</u>	<u>68,323</u>	<u>179,338</u>
 Total liabilities and fund balance	<u>\$ 221,655</u>	<u>\$ 68,323</u>	<u>\$ 289,978</u>

NORTH OAKLAND COUNTY FIRE AUTHORITY

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
FOR THE YEAR ENDED JUNE 30, 2020**

	General Fund Pre GASB 54 Consolidation	Capital Replacement Fund	Eliminations	Totals Restated General Fund
REVENUES				
Contributions	\$ 1,410,000	\$	\$	\$ 1,410,000
Grants	187,607			187,607
Charges for services	461,618			461,618
Interest	3,586	119		3,705
Miscellaneous	4,756			4,756
Total revenues	<u>2,067,567</u>	<u>119</u>		<u>2,067,686</u>
EXPENDITURES				
Current:				1,195,754
Wages and insurance	1,195,754			1,195,754
General fire and ambulance protection	643,005			643,005
Capital outlay				393,755
Fire and ambulance protection	393,755			393,755
Debt service				90,972
Principle	90,972			90,972
Interest	17,055			17,055
Total expenditures	<u>2,340,541</u>			<u>2,340,541</u>
Excess of revenues over (under) expenditures	<u>(272,974)</u>	<u>119</u>		<u>(272,855)</u>
OTHER FINANCING SOURCES (USES)				220,000
Proceeds from loan	220,000			220,000
Transfers in	121,827	116,650	(238,477)	
Transfers (out)	(116,650)	(121,827)	238,477	
Total other financing sources (uses)	<u>225,177</u>	<u>(5,177)</u>		<u>220,000</u>
Net change in fund balance	<u>(47,797)</u>	<u>(5,058)</u>		<u>(52,855)</u>
FUND BALANCE, JULY 1, 2019	<u>158,812</u>	<u>73,381</u>		<u>232,193</u>
FUND BALANCE, JUNE 30, 2020	<u>\$ 111,015</u>	<u>\$ 68,323</u>	<u>\$</u>	<u>\$ 179,338</u>

GENERAL FUND - PRE GASB 54 RESTATEMENT

NORTH OAKLAND COUNTY FIRE AUTHORITY

**GENERAL FUND - PRE GASB 54 RESTATEMENT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES	\$ 2,078,776	\$ 2,067,567	\$ (11,209)
EXPENDITURES			
Insurance	68,286	68,568	(282)
Personnel	1,122,233	1,127,186	(4,953)
Supplies	38,300	36,378	1,922
Contracted services	101,532	101,696	(164)
Operating expenditures	306,051	330,731	(24,680)
SAFER grant expenditures	148,370	144,262	4,108
Equipment purchases	424,522	423,693	829
Debt service	108,029	108,027	2
Total expenditures	<u>2,317,323</u>	<u>2,340,541</u>	<u>(23,218)</u>
Excess revenues over (under) expenditures	<u>(238,547)</u>	<u>(272,974)</u>	<u>(34,427)</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from loan	220,000	220,000	
Transfers in	121,827	121,827	
Transfers (out)	<u>(116,650)</u>	<u>(116,650)</u>	
Total other financing sources (uses)	<u>225,177</u>	<u>225,177</u>	
Net change in fund balance	<u>(13,370)</u>	<u>(47,797)</u>	<u>(34,427)</u>
FUND BALANCE, JULY 1, 2019	<u>158,812</u>	<u>158,812</u>	
FUND BALANCE, JUNE 30, 2020	<u>\$ 145,442</u>	<u>\$ 111,015</u>	<u>\$ (34,427)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

NORTH OAKLAND COUNTY FIRE AUTHORITY
GENERAL FUND - PRE GASB 54 RESTATEMENT
STATEMENT OF REVENUES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Contribution - Holly Township	\$ 705,000	\$ 705,000	\$
Contribution - Rose Township	705,000	705,000	
Grants	186,428	187,607	1,179
Cost recovery	9,500	8,590	(910)
Medical run fees	400,000	387,692	(12,308)
Inspection service	18,800	18,762	(38)
Training	45,000	46,574	1,574
Interest income	4,400	3,586	(814)
Reimbursements	2,648	2,648	
Miscellaneous	2,000	2,108	108
Total revenues	<u>\$ 2,078,776</u>	<u>\$ 2,067,567</u>	<u>\$ (11,209)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**GENERAL FUND - PRE GASB 54 RESTATEMENT
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Insurance			
General liability	\$ 22,686	\$ 22,686	\$
Worker's compensation insurance	45,600	45,882	(282)
Total insurance	<u>68,286</u>	<u>68,568</u>	<u>(282)</u>
Personnel			
Salaries	936,230	947,549	(11,319)
Payroll taxes	70,217	68,543	1,674
Insurance - health, life, and disability	73,536	68,917	4,619
Pension	42,250	42,177	73
Total personnel	<u>1,122,233</u>	<u>1,127,186</u>	<u>(4,953)</u>
Supplies			
Non-operating supplies	5,500	4,748	752
Operating supplies	2,500	2,591	(91)
Fire prevention	2,300	2,709	(409)
Uniforms	13,000	12,285	715
Medical supplies	15,000	14,045	955
Total supplies	<u>38,300</u>	<u>36,378</u>	<u>1,922</u>
Contracted services			
Dispatching	27,902	27,930	(28)
Auditing fees	6,100	6,100	
Fire/medical billing	19,150	19,055	95
Administrative services	7,700	7,290	410
Education and training	13,500	14,158	(658)
Dues and subscriptions	15,000	15,178	(178)
Payroll services	9,680	9,677	3
Miscellaneous	2,500	2,308	192
Total contracted services	<u>101,532</u>	<u>101,696</u>	<u>(164)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

NORTH OAKLAND COUNTY FIRE AUTHORITY

**GENERAL FUND - PRE GASB 54 RESTATEMENT
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - continued
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Operating expenditures			
Communications	4,700	4,210	490
Information technology	15,000	14,282	718
Transportation	16,000	15,945	55
Printing and publication	0	551	(551)
Utilities	35,500	34,880	620
Repair and maintenance - grounds	23,000	23,626	(626)
Repair and maintenance - equipment	4,000	3,414	586
Repair and maintenance - vehicles	39,500	52,943	(13,443)
Lease - equipment	5,001	4,560	441
Cost recovery bad debt write off	163,350	176,320	(12,970)
Total operating expenditures	<u>306,051</u>	<u>330,731</u>	<u>(24,680)</u>
SAFER grant expenditures			
Recruiting	55,000	54,760	240
Worker's compensation insurance	6,000	6,558	(558)
Medical expense	4,800	3,286	1,514
Health insurance	19,500	18,380	1,120
Pension	24,120	24,368	(248)
Life/disability insurance	400	381	19
Education	7,300	7,239	61
Equipment	28,000	27,540	460
Miscellaneous	3,250	1,750	1,500
Total SAFER grant expenditures	<u>148,370</u>	<u>144,262</u>	<u>4,108</u>
Equipment purchases			
Small equipment	23,000	21,049	1,951
Grant expenses	50,250	51,429	(1,179)
Grant match	2,572	2,673	(101)
COVID-19 supplies	5,100	5,033	67
Large equipment	343,600	343,509	91
Total equipment purchases	<u>424,522</u>	<u>423,693</u>	<u>829</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

NORTH OAKLAND COUNTY FIRE AUTHORITY

GENERAL FUND - PRE GASB 54 RESTATEMENT
 STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - continued
 FOR THE YEAR ENDED JUNE 30, 2020

	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Debt service			
Principal	90,976	90,975	1
Interest	17,053	17,052	1
Total debt service	<u>108,029</u>	<u>108,027</u>	<u>2</u>
Total expenditures	<u>\$ 2,317,323</u>	<u>\$ 2,340,541</u>	<u>\$ (23,218)</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

North Oakland County Fire Authority

Audit Presentation
June 30, 2020

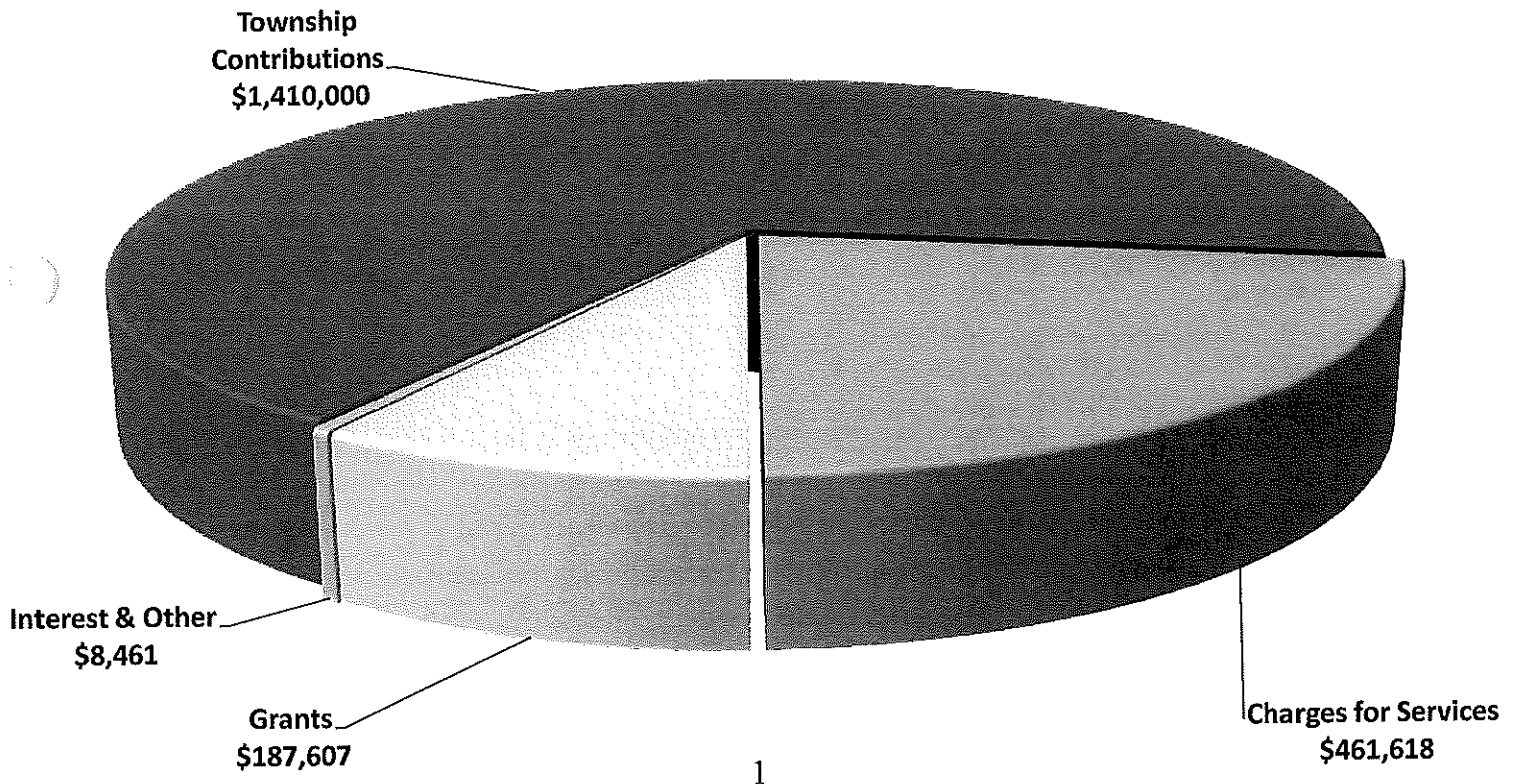


PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

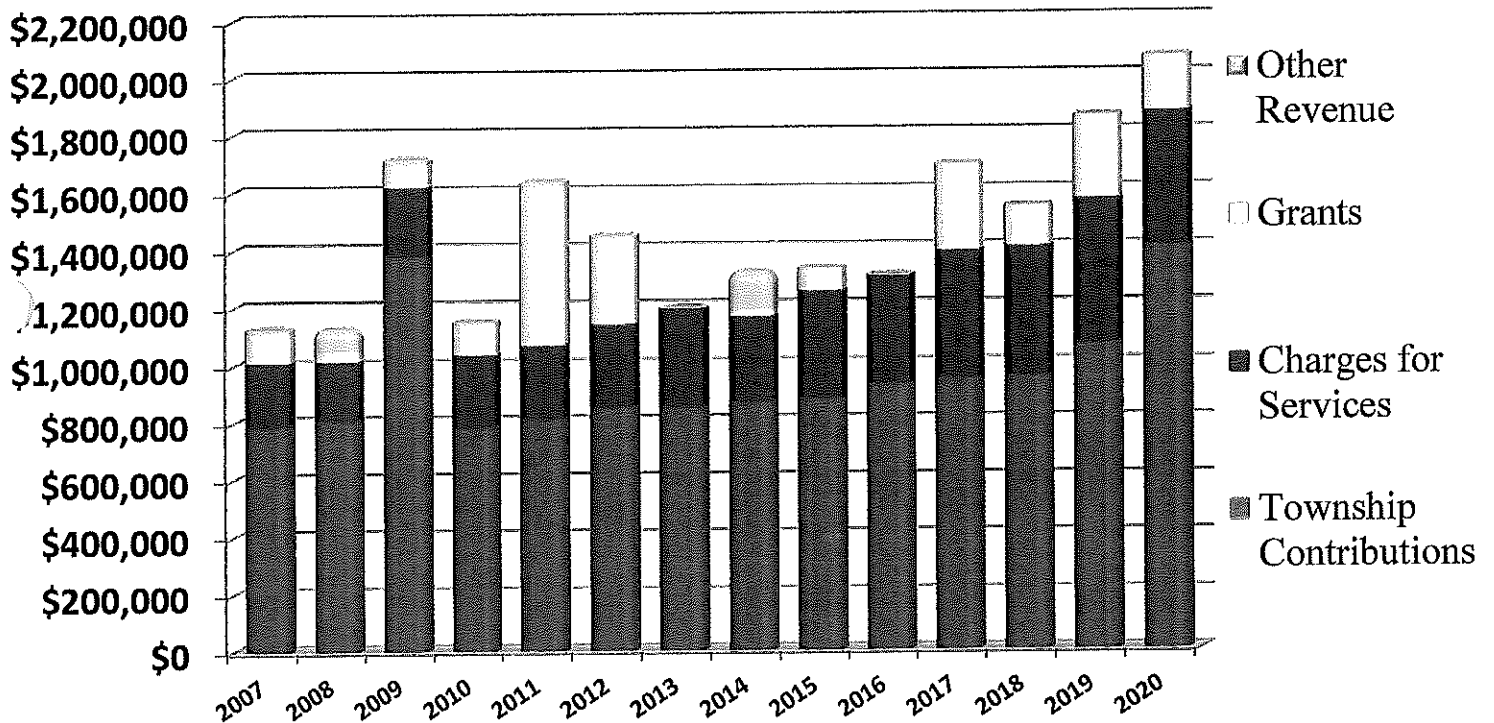
BRIGHTON, MICHIGAN

North Oakland County Fire Authority Revenues For the Year Ended June 30, 2020

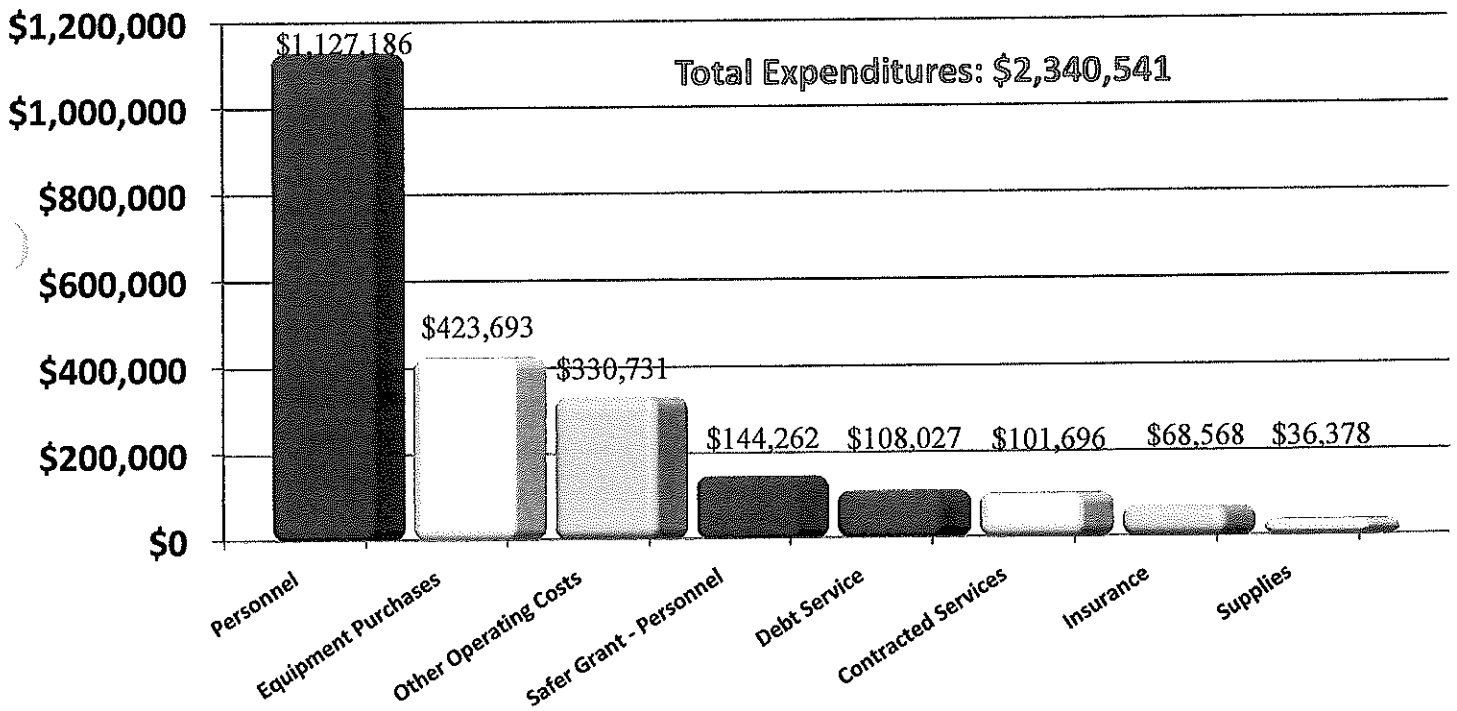
Total Revenues: \$2,067,686



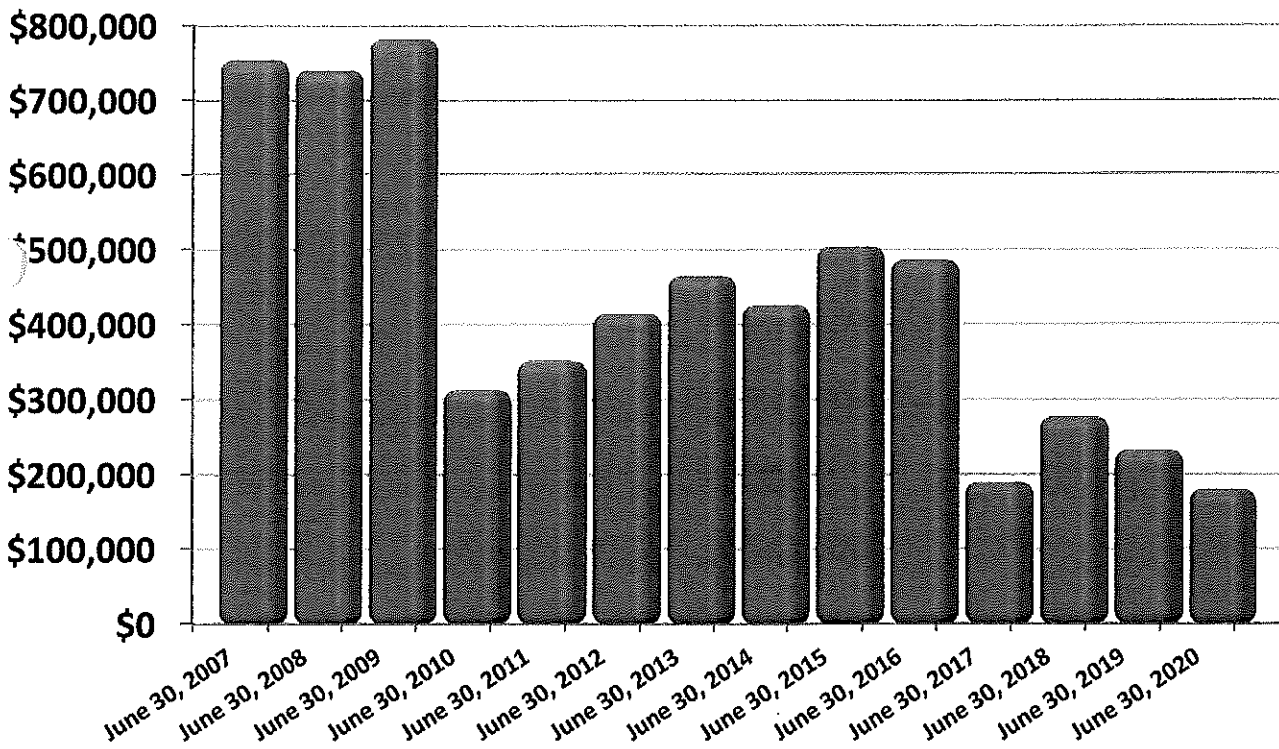
North Oakland County Fire Authority Revenue Comparison by Year For the Years Ended June 30, 2007-2020



North Oakland County Fire Authority Expenditures For the Year Ended June 30, 2020



**North Oakland County Fire Authority
Fund Balances
For the Years Ended June 30, 2007-2020**



Dianne Scheib-Snyder
Rose Township Supervisor
9080 Mason Street
Holly, Michigan 48442



January 7, 2021

Honorable Rose Township Board of Trustees,

As the Rose Township Supervisor, I am asking the Rose Township Board of Trustees approval of an office support position/s for the Rose Township Supervisor's office.

That position/s will provide the Supervisor assistance in clerical duties such as typing, grant applications, creating reports, paper work, sorting filing, data entry, research, projects and other necessary duties delegated by the Supervisor for the office of the Supervisor. There is a need for part-time support staff in the Supervisor's office.

This position will not be for a set number of hours per week or month. Scheduling with the Supervisor's office support person/s will be under the direction of the Rose Township Supervisor. The support person will be paid hourly as needed and will be within the allowed budgeted amount approved by the Rose Township Board of Trustees.

The Rose Township Supervisor submitted and received reimbursements from the Oakland Together COVID Support Fund for her wages. The request was for \$14,854.00 and I am requesting that the reimbursement remain in the Supervisor cost center for the Supervisor support staff assistant wages.

Respectfully yours,

A handwritten signature in cursive script that reads "Dianne Scheib-Snyder".

Dianne Scheib-Snyder
Rose Township Supervisor

Dianne Scheib-Snider

From: Doyle, Robert J <doyler@oakgov.com>
Sent: Tuesday, January 7, 2020 10:54 AM
To: Paul Gambka
Cc: Dianne Scheib-Snider
Subject: Taxable Value 2019 totals

Rose Twp. \$271,262,310
Groveland Twp. \$229,726,330
Holly Twp. \$201,068,940 (Twp. Only)

Rob Doyle
Michigan Advanced Assessing Officer (3)
Oakland County Equalization Division
250 Elizabeth Lake Road, Suite 1000 W
Pontiac, Michigan 48341
(248) 858-2179
doyler@oakgov.com

Paul Gambka

From: Doyle, Robert J <doyler@oakgov.com>
Sent: Tuesday, January 07, 2020 10:54 AM
To: Paul Gambka
Cc: Dianne Scheib-Snider
Subject: Taxable Value 2019 totals

Rose Twp. \$271,262,310
Groveland Twp. \$229,726,330
Holly Twp. \$201,068,940 (Twp. Only)

Rob Doyle
Michigan Advanced Assessing Officer (3)
Oakland County Equalization Division
250 Elizabeth Lake Road, Suite 1000 W
Pontiac, Michigan 48341
(248) 858-2179
doyler@oakgov.com

ROSE
GROVELAND
HOLLY

2019 TAXABLE VALUE
MILLS
271,262,310 x .0035 =
229,726,330 x .0035 =
201,068,940 x .0035 =

REVENUE @ 3.5 MILLS
949,418,085
804,042,155
703,741,890

2,457,201,530

271,262,310 x .002535 =
687,650
(340,600)

347,650

Rose Township presented each NOCFA board member with a document that showed the 2019 taxable value we received from Oakland County Equalization Division for both Rose Township and Holly Township. Each Townships taxable value was multiplied by 3.5 mills which is what Holly Township is collecting at this time. At the example rate of 3.5 mills the math on the paper presented, showed that Rose Township would be paying over \$245,000 more than Holly Township, for shared services. Rose Township stated that in the past the costs have always been shared equally and that they would like to keep it that way.

I have attached the document as mentioned above.

3. Presentations

- i. None

4. Brief Public Comments on Agenda items only

- i. None

5. Unfinished Business

A. N.O.C.F.A. as a Tax Authority

- a. Holly Township and Rose Township currently work with NOCFA to make up a budget and split the operating cost 50/50.
- b. If Groveland joins, calculations are being made to estimate sharing 1/3 cost between Groveland, Rose, and Holly.
- c. Our current millage is 2.06 mills, an increase is expected with or without Groveland joining NOCFA, Rose Township's fire millage could go up to 3 or more mills in 2022.
- d. Rose Township has a higher assessable value and tax base than Groveland and Holly which could equate to Rose Township covering more of NOCFA's cost if a taxing authority is established by NOCFA.
- e. The board is highly concerned about keeping the cost as low as possible for Rose Township Tax Payers.

Motion by Noble, support by Gambka, to not support NOCFA as a taxing authority and to split the cost equally among the participating municipalities as done in the past.

Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snyder

Voting No: None

B. Recycling Management

- a. Miller spoke to Gary about managing overflow and changing out the bins.
- b. The recycling program seems to be doing better, each time the recycle bin is pulled it costs \$288.02, this fiscal year the township has spent about \$11,808 for recycling since July 2019 as this is the only service to Rose Township Residents.
- c. Gary Hicks will be available at the February Board Meeting to present and or answer questions and educate residents about proper use of the recycling program.
- d. Emphasis that the township is not providing a dumpster/trash service. Residents are responsible for choosing and scheduling their own trash service, the Township provides recycling as a service to the residents.

C. Zoning Ordinance Sec. 38-397 Accessory Building Amendments

- a. Noble issued a memo suggesting that the township approve a quote to revise this section.
- b. ZBA and Planning Commission have been in communication to clarify the language being revised for this ordinance.
- c. Planning Commission will see this issue in February

Motion by Noble, support by Blaska to adopt the resolution as presented with the date revised.

Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snyder

Voting No: None

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING

January 21, 2020

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 6:01 P.M. at NOCFA Headquarters, 5051 Grange Hall Rd., Holly, MI 48442.

Roll Call: Present –P. Gambka, K. Winchester, D. Schelb-Snyder , G. Kullis, P. Stouffer and Chief Lintz

CONSENT AGENDA APPROVAL

Moved by Kullis, seconded by Gambka, motion carried, to approve the following items under the consent agenda:

- Proposed agenda for January 21, 2020
- Minutes of December 17, 2019
- Financial Reports:
 - General Fund Revenue and Expense Report Year to Date
 - Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of December 31, 2019

Checking Account	\$ 32,056.65
Statement Savings Account	\$ 11,974.48
Capital Replacement Savings Account	\$ 51,647.00
Bills for Payment (12/15/19 to 12/30/20)	\$ 65,548.17
Cost of Payroll (1/30/19 & 2/15/19)	\$ 81,678.06
- December 2019 Run Report
- December Accounts Receivable Report, Medical - \$56,288.09, Fire - \$ 4,417.00
- December Aging Accounts Turned Over to Collections \$ 75,365.74.

Roll call vote was taken: Voting yes – Gambka, Schelb-Snyder, Winchester, Kullis and Stouffer,
Voting no – None.

PRESENTATIONS – There were no presentations.

OLD CONTINUING BUSINESS

* **NOCFA as a Taxing Authority**

Moved by Schelb-Snyder to not approve NOCFA as a taxing authority and continue to pay equal portions for each township. Motion seconded by Gambka.

Vote was taken: Voting yes – Gambka, Schelb-Snyder and Stouffer,
Voting no – Winchester and Kullis

North Oakland County Fire Authority Regular Meeting January 21, 2020

Holly Township voiced their concerns that the NOCFA Board was not done reviewing becoming a taxing authority and there was no recommendation from the NOCFA Board to take it to the township boards.

NEW BUSINESS

Chiefs Annual Performance Evaluation

Chief Lintz performance evaluation scored 52 out of 55 possible points. Merit Increase will follow per his contract.

The Board took no action.

NOCFA Groveland Feasibility Study

Chief Lintz presented the feasibility for Groveland joining NOCFA.

The Board took no action.

Authority Articles of Incorporation Review

Moved by Stouffer to postpone . Motion seconded by Schelb-Snyder.

Vote was taken: Voting yes – Gambka, Schelb-Snyder, Winchester, Kullis and Stouffer.
Voting no – None.

Holly Township Loan for New Fire Engine

Moved by Kullis to approve the promissory note and the security agreement. Motion seconded by Gambka.

Roll call vote was taken: Voting yes – Gambka, Schelb-Snyder, Winchester, Kullis and Stouffer.
Voting no – None.

Winchester will add a second signature line to the agreement.

Reports

Chief Lintz gave the Incident Run Data for the month and the year. NOCFA was awarded a grant for an exhaust system for the Rose Township Station. Randy Finkbelner retired and is now teaching at a hospital.

Rose Township –Schelb-Snyder reported on House Bill 5229 resolution in opposition of the bill by Oakland County Supervisors Association and she is working on community committees for the census count.

Citizen at Large – No report

PUBLIC COMMENTS

Handwritten notes:
"Voice" → Rose Township
"Chairman" → Winchester
"Motions" → Motion
"Chairman" → Winchester
"Chairman" → Winchester
"Chairman" → Winchester

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING MINUTES
February 18, 2020

The following firefighters and guests were present.

Don Walls
Chief 3 Doug Smith
Lieutenant 1 Joe Durocher
Lieutenant 3 Scott Blaska
PJ Kravetz

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 6:00 P.M. at Rose Township Offices, 9080 Mason St, Holly, MI 48442.

Roll Call: Present –P. Gambka, P. Stouffer, K. Winchester, G. Kullis, D. Scheib-Snyder, Chief Lintz.
Absent -None.

CONSENT AGENDA APPROVAL

* Moved by Scheib-Snyder, seconded by Stouffer, motion carried, to approve the following items under the consent agenda:

- Proposed agenda for February 18, 2020
- Approval of meeting minutes from January 18, 2020 with the following statement:

'Rose Township presented each NOCFA member with a document that showed the 2019 taxable value we received from Oakland County Equalization Division for both Rose Township and Holly Township. Each Townships taxable value was multiplied by 3.5 mills which is what Holly Township is collecting at this time. At the example rate of 3.5 mills the math on the paper presented showed that Rose Township would be paying over \$245,000 more than Holly Township, for shared services. Rose Township stated that in the past the costs have always been shared equally and that they would like to keep it that way.'

Rose Township	\$271,262,310	x	.0035=\$949,418,085
Groveland Township	\$229,726,330	x	.0035=\$804,042,155
Holly Township	\$201,068,940	x	.0035=\$703,741,290

- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of January 31, 2020
- Checking Account \$ -20,687.03
- Statement Savings Account \$ 532,443.34
- Capital Replacement Savings Account \$ 51,651.39

North Oakland County Fire Authority Regular Meeting October 15, 2019

- Bills for Payment (1/22/20 to 2/18/20) \$ 347,447.76
- Cost of Payroll (1/30/20) \$ 21,271.82

- Accounts Receivable Report, Medical - \$59,425.80, Fire - \$ 3,917.00 as of 1/30/2020.
- Aging Accounts Turned Over to Collections as of 1/31/20 - \$ 81,678.06.
- January 2020 Run Report

X
X
Voting yes – Schelb-Snyder, Stouffer, Gambka.
Voting no – K. Winchester, G. Kullis.

PRESENTATIONS – There were no presentations.

OLD CONTINUING BUSINESS – There was no old business.

NEW BUSINESS

Approval for Capital Repairs to TAC1 Truck

Moved by Schelb-Snyder, seconded by Gambka, motion carried to approve capital repairs to TAC-1 truck not to exceed \$11,000.

Voting yes – Scheib-Snyder, Gambka, Winchester, Stouffer, Kullis.

Voting no – None.

NOCFA / Groveland Update

Chief Lintz had received a letter from Groveland Township stating that they have decided not to merge at this time.

Authority Articles of Incorporation Review

The NOCFA Board reviewed a marked up copy of the Authority Articles of Incorporation provided by Mr. Stouffer.

Moved by Kullis, seconded by Scheib-Snyder, motion carried, to postpone any action of the Articles of Incorporation.

Information on Polyfluoroalky (PFA'S and Firefighting Foam)

Chief Lintz indicated that the department does not use this type of foam.

Reports

Incident Run Data for January was 88 runs for the department.

Chief Lintz indicated that the new truck at station #1 will be in service in a couple weeks. Kevin McKee will be the new full time firefighter after interviews were held. The department is working on the new

DAVID L. LATTIE

Attorney at Law

8332 Office Park Drive, Suite B

Grand Blanc, MI 48439

Telephone: (810) 603-1000

Email: dlattie@lattelaw.com

September 8, 2020

North Oakland County Fire Authority
Board Members
P.O. Box 129
Holly, MI 48442

CONFIDENTIAL LEGAL OPINION

Dear Board Members:

Please allow this correspondence to serve as a response to your request seeking an opinion on amending the Articles of Incorporation to prohibit participation of former employees on the Board of Directors. The purpose of this language would be to eliminate former employees from making decisions that were potentially not in the best interest of the authority.

The enabling statute (MCL 124.601 et seq.) does not provide any requirements or limitations on who may serve on the Board of Directors. Currently, our Articles of Incorporation require each municipality to appoint two current township officials, and a fifth member is chosen by the appointed four. If the municipalities agreed, the articles could be amended to prohibit current and former employees from serving on the Board.

Elected and appointed officials have a fiduciary duty to make decisions that are solely in the best interest of the entity they serve. That duty requires each decision to be made free from any conflict of interest. One of the most common identified conflicts is when a current employee seeks a position on a governing board which effectively makes them their own boss. This example is more direct than former employees, but could be relevant regarding any applicable past employment benefits, including health care and pensions.

Realistically, the practical effect on the prohibition would be to eliminate a more indirect conflict of interest, including decisions influenced by good or bad past employment experiences. An obvious example would be an employee who was disciplined or effected by a supervisor or employee they did not like. Decisions made based on those experiences could be made not solely on the best interest of the authority. It seems logical that employee experience could be beneficial in some instances, but decisions or deliberations made on board decisions would be made on experiences not shared by the other board members and could result in more weight being given to an employee/board members vote or comments, which is not the goal of a balanced board of directors.

Ultimately, the decision to amend the Articles will be made by the elected officials of the incorporating municipalities, and those officials should consider the primary goal of the Authority Board to objectively serve the best interests of the Authority, and indirectly the residents of their municipality. It could be argued that the elimination of potential conflicts of interest helps to attain that goal.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David L. Lattie", written in a cursive style.

David L. Lattie
Attorney at Law

DLL:dh

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING MINUTES
October 20, 2020

The following firefighters and guests were present.

Don Walls
Julius Stern
Linda Dagenhart
Sgt. 1 Ian Dunbar
Chief 3 Doug Smith
Anthony Asbury

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 3:15 P.M. at Rose Township Offices, 9080 Mason St, Holly, MI 48442.

Roll Call: Present - P. Gambka, P. Stouffer, K. Winchester, G. Kullis, D. Schelb-Snyder, Chief Lintz.
Absent - None.

CONSENT AGENDA APPROVAL

Moved by Schelb-Snyder, seconded by Kullis, motion carried, to approve the following items under the consent agenda:

- Proposed agenda for October 20, 2020
- Approval of meeting minutes from September 15, 2020
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of September 30, 2020
- Checking Account \$ 2,417.71
- Statement Savings Account \$ 300,350.73
- Capital Replacement Savings Account as of 9/30/20 \$ 68,331.42
- Bills for Payment (9/16/20 to 10/20/20) \$ 161,835.71
- Cost of Payroll (9/15/20 and 10/15/20) \$ 131,576.57

- Accounts Receivable Report, Medical - \$76,795.20, Fire - \$ 7,026.00 as of 9/30/2020.
- Aging Accounts Turned Over to Collections as of 9/30/20 - \$ 99,859.61.
- September 2020 Run Report

Voting yes - Schelb-Snyder, Kullis, Winchester, Stouffer, Gambka.
Voting no - None.

PRESENTATIONS - There were no presentations.

OLD CONTINUING BUSINESS

Attorney's Letter Regarding Limitations on Board of Directors/Review of NOCFA Articles of Incorporation

Moved by Schelb-Snyder, seconded by Stouffer, motion carried to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority with omission of the verblage on the bottom of page 3, "or past employee" in reference to a member of the Authority Board.
Voting yes – Schelb-Snyder, Stouffer, Gambka.
Voting no- Winchester, Kullis.

Moved by Stouffer, seconded by Winchester, motion carried, to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "or past employee" in reference to a member of the Authority Board.
Voting yes – Winchester, Kullis.
Voting no – Stouffer, Gambka, Schelb-Snyder.

Moved by Stouffer, seconded by Gambka, motion carried, to approve the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "the member at large shall not be a current or former employee" in reference to of the Authority Board.
Voting yes – Stouffer, Gambka, Schelb-Snyder, Winchester.
Voting no – Kullis.

Moved by Stouffer, seconded by Gambka, motion carried, to refer to the Authority Attorney, the changes to the Articles of Incorporation of the North Oakland County Fire Authority including verblage on the top of page 3, "the member at large shall not be a current or former employee" in reference to of the Authority Board.
Voting yes – Stouffer, Gambka, Schelb-Snyder, Winchester.
Voting no – Kullis.

NEW BUSINESS

Adoption / Approval of the 2021 Addendum of MERS/North Oakland County Fire Authority Defined Contribution Plan

Moved by Kullis, seconded by Winchester, motion carried, to approve the adoption of the renewal of the MERS/NOCFA Defined Contribution Plan.
Voting yes – Kullis, Winchester, Schelb-Snyder, Stouffer, Gambka.
Voting no – None.

Purchase of Used Ambulance

Moved by Kullis, seconded by Stouffer, motion carried, to approve the purchase of a used ambulance for \$10,000.00.
Voting yes – Kullis, Stouffer, Winchester, Gambka, Schelb-Snyder.
Voting no – None.

North Oakland County Fire Authority Regular Meeting October 20, 2020

Reports

Incident Run Data for September 2020 was 80 runs for the department.

Chief Lintz stated that they were doing rescue training at Station #1 and they have sold the old Engine #3.

Rose Township -Schelb-Snyder asked Chief Lintz to break down the runs by township for her board. The township is looking into reducing the speed limit on gravel roads. The culvert on Davisburg Rd. is due to be finished in early November.

Holly Township -Mr. Kullis reported the North Holly Rd. is now open and the Fish Lake Rd. repaving has had some problems.

Citizen At Large - Mr. Stouffer reported that he will be glad when Davisburg Rd. is done. He thanked the board for the work on the articles.


PUBLIC COMMENTS

D. Walls thanked the department for the ride to the hospital.

J. Stern made comments on the actions of the board.

ADJOURNMENT.

The meeting was adjourned at 4:12 P.M. Patricia A. Walls, Recording Secretary



11/30/2020

North Oakland County Fire Authority Mail - Re: Review of revised NOCFA Articles of Incorporation



Jeremy Lintz <jlintz@nocfa.com>

Re: Review of revised NOCFA Articles of Incorporation

1 message

David Lattie <dlattie@lattielaw.com>
To: Jeremy Lintz <jlintz@nocfa.com>

Thu, Nov 12, 2020 at 10:53 AM

Jeremy,
Those look fine.

D.Lattie

On Wed, Nov 11, 2020 at 3:39 PM Jeremy Lintz <jlintz@nocfa.com> wrote:

David

The Board has made some revisions to the Articles of Incorporation. Attached is the word doc with the changes highlighted in red. As you will see, there are not a lot of changes but we would like you to review it for us and give your feedback. Some of the changes were simply typos that were fixed. Once you have reviewed the Townships will approve and we will file with the State.

Thank You

--

Jeremy Lintz

Fire Chief
North Oakland County Fire Authority
Office # 248-634-4511 ext. 101
Fax # 248-634-3817

This electronic message, all contents and attachments contain information from North Oakland County Fire Authority (NOCFA) that may be confidential, protected by the provisions of HIPPA, or otherwise protected from disclosure. The information is intended to be for the addressee only. Further, unauthorized forwarding of operational, confidential, or protected information is prohibited. If you are not the addressee, any reading, disclosure, copying, distribution or use of the contents of this message, its attachments or metadata contained therein is prohibited. If you have received this electronic message in error, please notify me immediately at (248) 634-4511 and destroy the original message, all attachments and copies. Thank you.

Please consider the environment before printing this e-mail

**HOLLY TOWNSHIP AND ROSE TOWNSHIP
NOTICE OF ADOPTION OF
ARTICLES OF INCORPORATION
OF THE
NORTH OAKLAND COUNTY FIRE AUTHORITY**

THESE ARTICLES OF INCORPORATION ARE ADOPTED by the Township of Holly and the Township of Rose, each a municipal corporation located in the County of Oakland, State of Michigan, for the purpose of creating, establishing and incorporating an authority under and pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended (MCL 124.601 et seq.).

ARTICLE I - NAME AND OFFICE

The name of this Authority shall be and is the "North Oakland County Fire Authority" hereinafter sometimes referred to as the "Authority." The principal office of the Authority shall be located at 5051 Grange Hall Road, Holly, MI 48442.

Commented [JL1]: Address updated

ARTICLE II- DEFINITIONS

The terms "authority," "incorporating municipality," "municipal emergency services," and "municipality," as used in these Articles of Incorporation shall be as now or hereafter defined in Section 1 of Act 57.

For the purposes of these Articles, the term "emergency services" means fire protections services and emergency medical services.

Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

ARTICLE III - INCORPORATING MUNICIPALITIES

The incorporating and creating municipalities of this Authority are the Township of Holly and the Township of Rose in the County of Oakland, Michigan. Additional incorporating municipalities may be added in accordance with Article XXVI of these Articles.

Commented [JL2]: Typo, wrong roman numeral cited

ARTICLE IV - PURPOSE

The purpose of this Authority shall be and is to provide emergency services in accordance with the authorization contained in Act 57, Public Acts of Michigan, 1988, as amended ("Act 57"). The Authority may provide such services within or beyond its jurisdiction described in Article V hereof as may be authorized pursuant to contract with the Authority by any municipality in accordance with Act 57.

ARTICLE V - POWERS

This Authority shall be a body corporate with power to sue or to be sued in any court in the State of Michigan. Its jurisdiction shall include all of the territory embraced within the corporate boundaries of its incorporating municipalities excluding the territory embraced within the corporate boundaries of the Village of Holly, as now constituted or as hereafter expanded through annexation, consolidation or change of municipal identity. If any one of the incorporating municipalities ceases to exist, all assets controlled or owned by the Authority shall

Commented [JL3]: Typo spelling

North Oakland County Fire Authority Articles of Incorporation

remain with the Authority. The Authority shall possess all of the powers now or hereafter granted by Act 57, or by any other applicable statute of the State of Michigan and by these Articles, and those incidents thereto. In addition, it shall possess all powers necessary to carry out its purposes and those incidents thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. The Authority may adopt a corporate seal, and may alter the seal, and use it by causing it or a facsimile thereof to be affixed, impressed, or reproduced in any other manner.

ARTICLE VI - TERM

This Authority shall continue in existence perpetually or until dissolved pursuant to Article XIX hereof.

Commented [314]: Type wrong roman numeral cited.

ARTICLE VII - FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the 30th day of June of the next year.

ARTICLE VIII - GOVERNING BOARD

The Authority shall be managed by the Board of Directors, hereinafter called the "Board", which shall be responsible for the planning and operation of the Authority within the boundaries of Holly Township and Rose Township. The board shall consist of five (5) members: Two (2) members shall be members of the Board of Trustees of each of the respective incorporating municipalities and shall be appointed by that governing body, and the four (4) members so chosen shall select the fifth (citizen-at-large) member from lists of registered voters residing within the municipal boundaries of the incorporating municipalities. ~~The fifth member (Citizen-at-Large) shall not be a current or former employee of the Authority.~~ The chief of the Authority, selected by the board, shall sit as an ex officio non-voting member of the board. Each participating governmental unit shall select its representatives in accordance with state law and these Articles of Incorporation.

Commented [315]: New Verbiage added restricting Citizen at Large.

Each member after the first Board shall serve for a full term of four years, beginning with the first regular meeting of the Authority Board next following his or her respective appointment. A member of the board shall be deemed to have vacated his/her seat on the board in the event of three (3) consecutive unexcused absences or if a pattern develops showing the inability of a member to participate in assigned committee projects or regular/special meetings that causes the appointing municipality to believe it is not being sufficiently represented.

Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective incorporation municipality or, in the case of the at-large member, with the clerk of the Township in which the at-large member resides. The members of the first Board shall be selected within twenty (20) days after the effective date of the incorporation of this Authority and the terms thereof shall continue until the next General Election at which members of the Boards of Trustees of the incorporating municipalities are elected. Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of an emergency services entity of any incorporating municipality.

North Oakland County Fire Authority Articles of Incorporation

Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of any emergency service operated by the Authority.

Within (30) days and after taking the constitutional oath of office, the members of the first Board shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, a Vice Chairperson a Secretary and may select a Treasurer, each of whom shall be a member of the Board. The Board may also select an Assistant Secretary and an Assistant Treasurer, each of whom shall not be a member of the Board. Board officers shall serve until the first regular public meeting of the following year, after the term of offices change which shall be held annually at the January meeting date as set by Board Resolution, as amended time to time, or until their respective successors shall be selected and qualify. No selection to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. A Township appointed board member may be removed at any time for cause by the board which appointed them, The Citizen-at-Large member may be removed for cause by a majority vote of the Authority board (3 votes required).

Commented [JL6]: This addition was added to clarify the issue of a NOCTA board member who may either have just been seated or unseated in their own Township Board.

Commented [JL7]: Added to specify that the selection of Officers will be done in the January meeting.

Commented [JL8]: Typo corrected - spelling.

ARTICLE IX - COMPENSATION

The members of the Board shall not be compensated for performing the duties required of Board Members.

ARTICLE X - VACANCY

In the event of a vacancy on the Board other than the at-large member, the governing body of the incorporating municipality selecting such representative shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs. In the event of a vacancy in the office of the at-large member, the other four members of the Board shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs.

In the event of a vacancy of any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act.

ARTICLE XI - MEETINGS

The Board shall meet no less than once a quarter. The time and place of meetings shall be determined by the Board by resolution, as amended time to time. Notification of the times and places of all meetings shall be published in accordance with the requirements of the Open Meetings Act. Special meetings may be called by the chairman to conduct such business as may be necessary for the efficient operations of the Authority. A special meeting may be called for the purpose of addressing Authority business by the submission, to the Board Secretary, of a written request signed by a majority of the members. Upon receipt of a written request for a special meeting, the Chairperson shall schedule and notice the meeting consistent with the date, time and place specified in the request, provided it complies with the provisions of the Open Meetings Act.

Commented [JL9]: Changed from once a month.

Commented [JL10]: Allows changing of meeting dates & times.

North Oakland County Fire Authority Articles of Incorporation

Except for the Fire Chief (non-voting ex-officio member), each member of the Board shall have one vote.

The Presence of three (3) voting members at a meeting shall constitute a quorum. The Board shall act by motion, resolution or ordinance. A vote of the majority of the members of the Board who are present at any meeting at which a quorum is present and who are authorized to vote on such matter shall be sufficient for passage.

The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. Only members of the board in attendance at a meeting shall have the right to cast a vote. All votes shall be in accordance with ~~Roberts Rules of Order~~. ~~The Board shall keep minutes of its proceedings, which minutes shall be signed by the Chairperson and the recording secretary and open to the public. The Chief shall be the custodian of the minutes.~~

Commented [JL11]: Removed "rules of procedure by Board" and replaced with this.

Commented [JL12]: Added.

ARTICLE XII - BOARD AND OFFICER DUTIES

The Chairperson of the Board shall be the presiding officer thereof. Except as herein otherwise provided, the Chairperson shall have no executive or administrative functions other than as a member of the Board. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary shall be the recording officer of the Board. The Chief shall be custodian of the funds of the Authority and shall give to it a bond conditioned upon the faithful performance of the duties of his of his or her office. All moneys shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawal therefrom shall be signed by two persons, which persons shall be the Secretary or the Treasurer and the chief administrative employee of the Authority, or their respective written designees. All authorized signatories shall give a minimum of \$25,000 bond conditioned upon the faithful performance of the prescribed duties. The cost of such bonds shall be paid by the Authority. The officers of the Board shall have such other powers and duties as may be conferred upon them by the Board and Act 57.

It shall be the duty of the board to secure an annual audit of the Authority and to present the annual audit to the Board of Directors at its regular meeting ~~prior to the end of each calendar year in accordance with the provisions of Article XXII of these Articles.~~

Commented [JL13]: Removed October and added this.

The Authority's fiscal year shall be July 1st to June 30. It shall be the duty of the Board to prepare an annual budget for submission to the participating governmental units on or before May 1 each year. Both governmental units shall approve or reject a proposed budget on or before the 30th of June preceding the commencement of the Authority's fiscal year. In the event a participating municipality does not approve any budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority. In this instance, the Authority shall continue operating by extending the most recently adopted budget until completion of the dissolution process.

Upon adoption by both governmental units, the budget shall become the budget of the Authority for the ensuing fiscal year. The Authority may from time to time amend the adopted budget without review or action of the participating governmental units provided said amendments do not increase a participating community's contribution over that specified in the budget as

originally adopted. Amendments that result in or have the potential to result in an increase of a community's annual contribution shall not take effect until approved by both governmental units.

The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon Board resolution, approved by a 4/5 vote, the monies from this fund may be used for purposes other than that specified herein. Capital expenditures shall be made exclusively by the Authority acting through its Board in accordance with its purchasing guidelines. Purchasing guidelines shall be reviewed annually.

The accounting and budgeting practices of the Authority shall conform to standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2. Public Acts of Michigan, 1968, as amended and all other applicable provisions of law. Not later than January 1 of each year, commencing January 1, 2009, the Authority shall prepare a five-year capital improvement plan for the five year period commencing with the July 1 immediately succeeding each such January

ARTICLE XIII - PROPERTY

The Authority shall possess all the powers necessary to carry out the purposes thereof and those incident thereto. It may acquire property by purchase, lease, gift, devise or condemnation, with or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation, it may proceed under the provisions of Act 149, Public Acts of Michigan, 1911, as now or hereafter amended, Act 87, Public Acts of Michigan 1980, as now or hereafter amended, or any other appropriate statute.

Ownership of fire stations shall be accomplished by Rose Township deeding to North Oakland County Fire Authority the North Oakland County Fire Station 3, located at 280 West Rose Center Road, for use as a fire station and EMS facility and Holly Township contributing at least \$550,000.00 to the construction project for an additional fire station. Following this transaction, buildings will be the property of the Authority.

ARTICLE XIV - CONTRACTS TO PROVIDE EMERGENCY SERVICES

The Authority may enter into contracts with any incorporating municipality for the provision of emergency services in the municipality as authorized and provided in Act 57. The Authority may also enter into contracts with a city, village or township or Municipal Corporation that is not an incorporating municipality for the provision of emergency services, as authorized and provided in Act 57. No contracts shall be for a period exceeding thirty (30) years.

ARTICLE XV - FINANCING THE AUTHORITY

Financial Contribution From Each Incorporating Municipality

Both governmental units agree to appropriate and pay over to the authority funds equal to the amount calculated by dividing the total budget, minus other revenue paid directly to the Authority, by the number of participating governmental units. The amount so derived shall be paid over to the authority in two (2) equal installments, with the first installment due July 1, and payable July 10, and the second installment due January 1, payable by January 10 of each fiscal

year. The formula for financing the Authority set forth in this Article may be changed if approved by resolution of the governing bodies of the incorporating municipalities and the Authority Board. Should one of the incorporating municipalities fail to approve said resolution, the question of the financing formula shall be submitted to binding arbitration.

Property Tax Levy by Authority

Subject to the terms and conditions provided in Section 12 of Act 57, the Authority may levy a tax on all of the taxable property within the limits of the Authority for the purposes provided in Act 57. Such tax, however, shall not be levied without the authorization of the incorporating municipalities and the approval of a majority of the registered electors residing within the limits of the Authority who are qualified to vote and who vote on such tax at an election conducted in accordance with the provisions of Act 57.

Other Sources of Revenue

The sources of revenue for financing the Authority specified herein are non-exclusive. The Authority, the incorporating municipalities and any non-incorporating municipalities may provide for their respective financial contributions to the Authority from all other sources or types of revenues authorized by law.

ARTICLE XVI - COOPERATIVE AGREEMENTS

The Authority may enter into other agreements with any incorporating municipalities and non-incorporating municipalities, pursuant to the Urban Cooperation Act, Act 7, Public Acts of Michigan, 1967, as amended, and Act 33, Public Act of Michigan 1951, as amended, for purposes of, among other things, providing emergency services to such incorporating municipalities and non-incorporating municipalities and their residents.

ARTICLE XVII - FINANCING IMPROVEMENTS

The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon a 4/5 affirmative vote of the Board, the monies from this fund may be used for purposes other than that specified herein.

The Authority may acquire, construct, purchase, improve, enlarge or extend buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnish and equip the same.

The Authority may take whatever action is legally necessary for the purpose of obtaining funds to finance the cost of acquiring, constructing, purchasing, improving, enlarging or extending buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, or furnishing or equipping the same in accordance with lease provisions.

ARTICLE XVIII - WITHDRAWAL FROM AUTHORITY

An incorporating municipality may withdraw from the authority of which it is a part by resolution of the municipality's legislative body approving the withdrawal.

A municipality that withdraws from an authority shall continue to be subject to any tax levied in its jurisdiction under section 12 of MCLA 124.612 for the duration of the period of that tax as determined pursuant to section 12(3) of MCLA 124.612.

Employees of an authority who perform emergency services in the jurisdiction of a municipality that withdraws from an authority shall be protected in relation to the municipality to the same extent as employees of an incorporating municipality are protected under Section 10 of MCLA 124.610.

A municipality that withdraws from an authority shall remain liable for a proportion of the debts and liabilities of the authority incurred while the municipality was a part of the authority. The proportion of the authority's debts for which a municipality is liable under this subsection shall be determined by dividing the state equalized value of the real property in the municipality by the state equalized value of all real property in the authority at the time of the withdrawal.

ARTICLE XIX - DISSOLUTION OF THE AUTHORITY

The Authority shall be deemed to be perpetual, unless the participating incorporating municipalities elect to dissolve the Authority. In the event that there is more than one participating incorporating municipality, they shall adhere to the following noticing procedure:

1. Give notice to the Board of Directors of its intention to dissolve the Authority on or before July 1st two years prior to the beginning of the fiscal year in which it intends to effect dissolution.
2. The legislative body of the governmental unit seeking to dissolve the Authority must provide a forty five-day cooling-off period between authorizing its letter of intent and the adoption of a resolution to dissolve the Authority. An irrevocable resolution to dissolve the Authority shall be submitted to the Board no later than forty-five days after the conclusion of the cooling-off period. Upon passage of such a dissolution resolution, the governmental units shall tender all sums due to the Authority prior to the effective date of the dissolution. Upon adoption of a dissolution resolution, the parties will adhere to the following procedure:
3. All real estate, buildings and, improvements thereto, and equipment purchased by the Authority shall be appraised.
4. The Authority shall appoint an appraiser, the governmental unit seeking dissolution shall appoint an appraiser, and in the event of failure to agree on the value of any particular asset, the two (2) appraisers shall agree upon a third appraiser whose opinion as to such value shall be binding on the Authority and the governmental units. The appraiser(s) shall fix a value for any improvements to real property and purchases made by the Authority during the period it had control of the asset(s), and that amount, less appropriate deduction for depreciation and any outstanding debt shall be deemed to be the amount required to be paid by the governmental unit desiring to acquire property pursuant to subparagraph (4). The community in which the Authority owns real estate or

North Oakland County Fire Authority Articles of Incorporation

buildings it purchased after July 1, 2004, shall have the right of first refusal. Costs associated with dissolution of the Authority shall be borne by the incorporating municipality that moves to dissolve the authority.

5. The governmental units shall have the option to purchase all acquired equipment, rolling stock, fixtures and other assets, at the value set by the appraiser. All equipment, rolling stock, fixtures and assets acquired by the Authority which is not purchased by either governmental unit shall be sold to third parties with the proceeds equally divided between the two units of government, less any amount needed to satisfy any and all outstanding debts or other encumbrances.

The Authority may be dissolved where the outstanding indebtedness of the Authority exceeds the assets of the Authority, only if the net indebtedness is assumed by the incorporating municipalities then participating in the authority based upon each incorporating municipality's most recent financing contribution to the authority, calculated pursuant to the formula for contributions.

Upon dissolution, the Authority shall no longer be responsible for providing fire protection and emergency medical services.

ARTICLE XX - EMPLOYEES

Subject to the terms and condition provided in Section 10 of Act 57, the Authority may employ such personnel as it may consider desirable and may retain from time to time the services of attorneys, accountants and other consultants as the Authority considers necessary to carry out the purpose of the Authority.

ARTICLE XXI - AUDIT

As required in Article XII of these Articles, the Board shall cause an annual audit to be made of the books, records and financial transactions of the Authority by a certified public accountant. Copies of the audit report prepared by the certified public accountant shall be furnished to each incorporating municipality. The books and records of the Authority shall be open for inspection by any incorporating municipality at all reasonable times.

ARTICLE XXII - FEDERAL OR STATE GRANTS

The Authority shall have the power to apply for and accept grants, loans, or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or other public or private agencies; and to do any and all things necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 57.

ARTICLE XXIII - EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessment and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

ARTICLE XXIV - PUBLICATION

North Oakland County Fire Authority Articles of Incorporation

These Articles shall be published once in a newspaper of general circulation in the incorporating municipalities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the dates and places of publication, shall be filed with the Secretary of State within thirty (30) days after the execution there has been completed.

ARTICLE XXV - EFFECTIVE DATE

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

ARTICLE XXVI - AMENDMENT

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become an incorporating municipality of the Authority, if such amendment to and the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each existing incorporating municipality.

Other amendments may be made to these Articles at any time if adopted by the legislative body of each incorporating municipality of which the Authority is composed. Any such amendment shall be endorsed, published, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the recording officer of the Authority.

ARTICLE XXVII - MISCELLANEOUS

These Articles of Incorporation may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limit or amplifying the terms and provisions hereof.

These Articles have been adopted by the Township of Holly and the Township of Rose, Oakland County, Michigan as set forth in the following endorsements and in witness whereof the Supervisor and the Clerk of the Township of Holly and the Supervisor and the Clerk of the Township of Rose, Oakland County, Michigan have endorsed thereon the statement of such adoption.

TOWNSHIP OF HOLLY

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Holly, Oakland County, Michigan, at a meeting duly held on the ___ day of ___, ___. The Articles shall be published in their entirety in a newspaper of general circulation within the township.

Holly Township Clerk
Oakland County, Michigan

TOWNSHIP OF ROSE

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Rose, Oakland County, Michigan, at a meeting duly held on the ___ day of ___, ___. The Articles shall be published in their entirety in a newspaper of general circulation within the Township.

Rose Township Clerk
Oakland County, Michigan

**HOLLY TOWNSHIP AND ROSE TOWNSHIP
NOTICE OF ADOPTION OF
ARTICLES OF INCORPORATION
OF THE
NORTH OAKLAND COUNTY FIRE AUTHORITY**

THESE ARTICLES OF INCORPORATION ARE ADOPTED by the Township of Holly and the Township of Rose, each a municipal corporation located in the County of Oakland, State of Michigan, for the purpose of creating, establishing and incorporating an authority under and pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended (MCL 124.601 et seq.).

ARTICLE I - NAME AND OFFICE

The name of this Authority shall be and is the "North Oakland County Fire Authority" hereinafter sometimes referred to as the "Authority." ~~The principal office of the Authority shall be located at 504 1/2 E. Maple Street, Holly, Michigan, or at such other location as may be designated by the Board (as defined in Article VIII herein).~~

ARTICLE II- DEFINITIONS

The terms "authority," "incorporating municipality," "municipal emergency services," and "municipality," as used in these Articles of Incorporation shall be as now or hereafter defined in Section 1 of Act 57.

For the purposes of these Articles, the term "emergency services" means fire protections services and emergency medical services.

Other terms shall have such meaning as may be specified in the various provisions of these Articles of Incorporation.

ARTICLE III - INCORPORATING MUNICIPALITIES

The incorporating and creating municipalities of this Authority are the Township of Holly and the Township of Rose in the County of Oakland, Michigan. Additional incorporating municipalities may be added in accordance with Article ~~XXVIII~~ XXVI of these Articles.

ARTICLE IV - PURPOSE

The purpose of this Authority shall be and is to provide emergency services in accordance with the authorization contained in Act 57, Public Acts of Michigan, 1988, as amended ("Act 57"). The Authority may provide such services within or beyond its jurisdiction described in Article V hereof as may be authorized pursuant to contract with the Authority by any municipality in accordance with Act 57.

ARTICLE V - POWERS

This Authority shall be a body corporate with power to sue or to be used ~~used~~ sued in any court in the State of Michigan. Its jurisdiction shall include all of the territory embraced within the corporate boundaries of its incorporating municipalities excluding the territory embraced within the corporate boundaries of the Village of Holly, as now constituted or as hereafter expanded through annexation, consolidation or change of municipal identity. If any one of the

incorporating municipalities ceases to exist, all assets controlled or owned by the Authority shall remain with the Authority. The Authority shall possess all of the powers now or hereafter granted by Act 57, or by any other applicable statute of the State of Michigan and by these Articles, and those incidents thereto. In addition, it shall possess all powers necessary to carry out its purposes and those incidents thereto. The enumeration of any powers herein shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise. The Authority may adopt a corporate seal, and may alter the seal, and use it by causing it or a facsimile thereof to be affixed, impressed, or reproduced in any other manner.

ARTICLE VI - TERM

This Authority shall continue in existence perpetually or until dissolved pursuant to Article ~~XX~~ XIX hereof.

ARTICLE VII - FISCAL YEAR

The fiscal year of the Authority shall commence on the first day of July in each year and shall end on the 30th day of June of the next year.

ARTICLE VIII - GOVERNING BOARD

The Authority shall be managed by the Board of Directors, hereinafter called the "Board", which shall be responsible for the planning and operation of the Authority within the boundaries of Holly Township and Rose Township. The board shall consist of five (5) members: Two (2) members shall be members of the Board of Trustees of each of the respective incorporating municipalities and shall be appointed by that governing body, and the four (4) members so chosen shall select the fifth (citizen-at-large) member from lists of registered voters residing within the municipal boundaries of the incorporating municipalities. The chief of the Authority, selected by the board, shall sit as an ex officio non-voting member of the board. Each participating governmental unit shall select its representatives in accordance with state law and these Articles of Incorporation.

Each member after the first Board shall serve for a full term of four years, beginning with the first regular meeting of the Authority Board next following his or her respective appointment. A member of the board shall be deemed to have vacated his/her seat on the board in the event of three (3) consecutive unexcused absences or if a pattern develops showing the inability of a member to participate in assigned committee projects or regular/special meetings that causes the appointing municipality to believe it is not being sufficiently represented.

Each member of the Board shall qualify by taking the constitutional oath of office and filing it with the clerk of his or her respective incorporation municipality or, in the case of the at-large member, with the clerk of the Township in which the at-large member resides. The members of the first Board shall be selected within twenty (20) days after the effective date of the incorporation of this Authority and the terms thereof shall continue until the next General Election at which members of the Boards of Trustees of the incorporating municipalities are elected. Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of an emergency services entity of any incorporating municipality.

Except for the Chief of the Authority (an ex-officio member), a member of the Board shall not be an employee of any emergency service operated by the Authority.

Within (30) days and after taking the constitutional oath of office, the members of the first Board shall meet for the purpose of organization. At such organizational meeting, the Board shall select a Chairperson, a Vice Chairperson a Secretary and may select a Treasurer, each of whom shall be a member of the Board. The Board may also select an Assistant Secretary and an Assistant Treasurer, each of whom shall not be a member of the Board. Board officers shall serve until the first regular public meeting of the following year, after term of offices change which shall be held annually at the January meeting date as set by Board Resolution, as amended time to time, ~~on the fourth (4th) Monday of January of each year,~~ or until their respective successors shall be selected and qualify. No selection to the Board and no selection of an officer of the Board shall be deemed to be invalid because it was not made within or at the time specified in these Articles. A Township appointed board member may be removed at any time for cause by the board which appointed them, The at-large member may be removed for cause by a majority vote of the Authority board (3 votes required).

ARTICLE IX - COMPENSATION

The members of the Board shall not be compensated for performing the duties required of Board Members. ~~Each member of the Board shall be entitled to reimbursement for all expenditures as delineated in the Board's Policies and Procedures Manual made by him or her in carrying out official duties as may be approved by the Board and to the extent authorized by the budget for the Authority for each fiscal year.~~

ARTICLE X - VACANCY

In the event of a vacancy on the Board other than the at-large member, the governing body of the incorporating municipality selecting such representative shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs. In the event of a vacancy in the office of the at-large member, the other four members of the Board shall fill the vacancy for the unexpired term as expeditiously as possible and in no event to exceed ninety (90) days from the date such vacancy occurs.

In the event of a vacancy of any office of the Board, such vacancy shall be filled by the Board for the unexpired term. In the event of the temporary absence or disability of the Chairperson, the Vice Chairperson shall so act.

ARTICLE XI - MEETINGS

The Board shall meet no less than once a month quarter. The time and place of meetings shall be determined by the Board by resolution, as amended time to time. Notification of the times and places of all meetings shall be published in accordance with the requirements of the Open Meetings Act. Special meetings may be called by the chairman to conduct such business as may be necessary for the efficient operations of the Authority. A special meeting may be called for the purpose of addressing Authority business by the submission, to the Board Secretary, of a written request signed by a majority of the members. Upon receipt of a written request for a special meeting, the Chairperson shall schedule and notice the meeting consistent with the date,

time and place specified in the request, provided it complies with the provisions of the Open Meetings Act.

Except for the Fire Chief (non-voting ex-officio member), each member of the Board shall have one vote.

The Presence of three (3) voting members at a meeting shall constitute a quorum. The Board shall act by motion, resolution or ordinance. A vote of the majority of the members of the Board who are present at any meeting at which a quorum is present and who are authorized to vote on such matter shall be sufficient for passage.

The Board shall have the right to adopt rules governing its procedure which are not in conflict with the terms of any statute of the State of Michigan or of these Articles of Incorporation. Only members of the board in attendance at a meeting shall have the right to cast a vote. All votes shall be in accordance with ~~the rules of procedure adopted by the board~~ Roberts Rules of Order. "The Board shall keep minutes of its proceedings, which minutes shall be signed by the Chairperson and the recording secretary and open to the public. The Chief is the custodian of the minutes.

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~~All budgeted expenditures made by the Authority shall be governed by established policies and reviewed annually.~~ It shall be the duty of the board to secure an annual audit of the Authority and to present the annual audit to the Board of Directors at its regular ~~October~~ meeting by the end of each calendar year in accordance with the provisions of Article XXII of these Articles.

The Authority's fiscal year shall be July 1st to June 30. It shall be the duty of the Board to prepare an annual budget for submission to the participating governmental units on or before May 1 each year. Both governmental units shall approve or reject a proposed budget on or before the 30th of June preceding the commencement of the Authority's fiscal year. In the event a participating municipality does not approve any budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority. In this instance, the Authority shall continue operating by extending the most recently adopted budget until completion of the dissolution process.

Upon adoption by both governmental units, the budget shall become the budget of the Authority for the ensuing fiscal year. The Authority may from time to time amend the adopted budget without review or action of the participating governmental units provided said amendments do not increase a participating community's contribution over that specified in the budget as originally adopted. Amendments that result in or have the potential to result in an increase of a community's annual contribution shall not take effect until approved by both governmental units.

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The accounting and budgeting practices of the Authority shall conform to standard accounting practices, the Uniform Budgeting and Accounting Act, Act 2, Public Acts of Michigan, 1968, as amended and all other applicable provisions of law. Not later than January 1 of each year, commencing January 1, 2009, the Authority shall prepare a five-year capital improvement plan for the five year period commencing with the July 1 immediately succeeding each such January

ARTICLE XIII - PROPERTY

The Authority shall possess all the powers necessary to carry out the purposes thereof and those incident thereto. It may acquire property by purchase, lease, gift, devise or condemnation, wither within or without its corporate limits, and may hold, manage, control, sell, exchange or lease such property. For the purpose of condemnation, it may proceed under the provisions of Act 149, Public Acts of Michigan, 1911, as now or hereafter amended, Act 87, Public Acts of Michigan 1980, as now or hereafter amended, or any other appropriate statute.

Ownership of fire stations shall be accomplished by Rose Township deeding to North Oakland County Fire Authority the North Oakland County Fire Station 3, located at 280 West Rose Center Road, for use as a fire station and EMS facility and Holly Township contributing at least \$550,000.00 to the construction project for an additional fire station. Following this transaction, buildings will be the property of the Authority.

ARTICLE XIV - CONTRACTS TO PROVIDE EMERGENCY SERVICES

The Authority may enter into contracts with any incorporating municipality for the provision of emergency services in the municipality as authorized and provided in Act 57. The Authority may also enter into contracts with a city, village or township or Municipal Corporation that is not an incorporating municipality for the provision of emergency services, as authorized and provided in Act 57. No contracts shall be for a period exceeding thirty (30) years.

ARTICLE XV - FINANCING THE AUTHORITY

Financial Contribution From Each Incorporating Municipality

Both governmental units agree to appropriate and pay over to the authority funds equal to the amount calculated by dividing the total budget, minus other revenue paid directly to the Authority, by the number of participating governmental units. The amount so derived shall be paid over to the authority in two (2) equal installments, with the first installment due July 1, and payable July 10, and the second installment due January 1, payable by January 10 of each fiscal year. ~~In the event an incorporating municipality does not approve a budget by June 30, it shall be deemed to have given notice of its intent to withdraw from the Authority.~~ The formula for financing the Authority set forth in this Article may be changed if approved by resolution of the governing bodies of the incorporating municipalities and the Authority Board. Should one of the incorporating municipalities fail to approve said resolution, the question of the financing formula shall be submitted to binding arbitration.

Property Tax Levy by Authority

Subject to the terms and conditions provided in Section 12 of Act 57, the Authority may levy a tax on all of the taxable property within the limits of the Authority for the purposes provided in Act 57. Such tax, however, shall not be levied without the authorization of the incorporating municipalities and the approval of a majority of the registered electors residing within the limits of the Authority who are qualified to vote and who vote on such tax at an election conducted in accordance with the provisions of Act 57.

Other Sources of Revenue

The sources of revenue for financing the Authority specified herein are non-exclusive. The Authority, the incorporating municipalities and any non-incorporating municipalities may provide for their respective financial contributions to the Authority from all other sources or types of revenues authorized by law.

ARTICLE XVI - COOPERATIVE AGREEMENTS

The Authority may enter into other agreements with any incorporating municipalities and non-incorporating municipalities, pursuant to the Urban Cooperation Act, Act 7, Public Acts of Michigan, 1967, as amended, and Act 33, Public Act of Michigan 1951, as amended, for purposes of, among other things, providing emergency services to such incorporating municipalities and non-incorporating municipalities and their residents.

ARTICLE XVII - FINANCING IMPROVEMENTS

The Authority shall create and maintain a Capital Purchase Account that shall be used for the acquisition of capital equipment and apparatus, land, buildings and improvements thereto. All interest earned by this account shall be retained in the fund. Upon a 4/5 affirmative vote of the Board, the monies from this fund may be used for purposes other than that specified herein.

~~Capital expenditures shall be made exclusively by the Authority acting through its Board in accordance with its purchasing guidelines. Purchasing guidelines shall be reviewed annually.~~

The Authority may acquire, construct, purchase, improve, enlarge or extend buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnish and equip the same.

The Authority may take whatever action is legally necessary for the purpose of obtaining funds to finance the cost of acquiring, constructing, purchasing, improving, enlarging or extending buildings for the provision of emergency services, and the necessary sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, or furnishing or equipping the same in accordance with lease provisions.

ARTICLE XVIII - WITHDRAWAL FROM AUTHORITY

An incorporating municipality may withdraw from the authority of which it is a part by resolution of the municipality's legislative body approving the withdrawal.

A municipality that withdraws from an authority shall continue to be subject to any tax levied in its jurisdiction under section 12 of MCLA 124.612 for the duration of the period of that tax as determined pursuant to section 12(3) of MCLA 124.612.

Employees of an authority who perform emergency services in the jurisdiction of a municipality that withdraws from an authority shall be protected in relation to the municipality to the same extent as employees of an incorporating municipality are protected under Section 10 of MCLA 124.610.

A municipality that withdraws from an authority shall remain liable for a proportion of the debts and liabilities of the authority incurred while the municipality was a part of the authority. The proportion of the authority's debts for which a municipality is liable under this subsection shall be determined by dividing the state equalized value of the real property in the municipality by the state equalized value of all real property in the authority at the time of the withdrawal.

ARTICLE XIX - DISSOLUTION OF THE AUTHORITY

The Authority shall be deemed to be perpetual, unless the participating incorporating municipalities elect to dissolve the Authority. In the event that there is more than one participating incorporating municipality, they shall adhere to the following noticing procedure:

1. Give notice to the Board of Directors of its intention to dissolve the Authority on or before July 1st two years prior to the beginning of the fiscal year in which it intends to effect dissolution.
2. The legislative body of the governmental unit seeking to dissolve the Authority must provide a forty five-day cooling-off period between authorizing its letter of intent and the adoption of a resolution to dissolve the Authority. An irrevocable resolution to dissolve the Authority shall be submitted to the Board no later than forty-five days after the conclusion of the cooling-off period. Upon passage of such a dissolution resolution, the governmental units shall tender all sums due to the Authority prior to the effective date of the dissolution. Upon adoption of a dissolution resolution, the parties will adhere to the following procedure:
3. All real estate, buildings and, improvements thereto, and equipment purchased by the Authority shall be appraised.

4. The Authority shall appoint an appraiser, the governmental unit seeking dissolution shall appoint an appraiser, and in the event of failure to agree on the value of any particular asset, the two (2) appraisers shall agree upon a third appraiser whose opinion as to such value shall be binding on the Authority and the governmental units. The appraiser(s) shall fix a value for any improvements to real property and purchases made by the Authority during the period it had control of the asset(s), and that amount, less appropriate deduction for depreciation and any outstanding debt shall be deemed to be the amount required to be paid by the governmental unit desiring to acquire property pursuant to subparagraph (4). The community in which the Authority owns real estate or buildings it purchased after July 1, 2004, shall have the right of first refusal. Costs associated with dissolution of the Authority shall be borne by the incorporating municipality that moves to dissolve the authority.
5. The governmental units shall have the option to purchase all acquired equipment, rolling stock, fixtures and other assets, at the value set by the appraiser. All equipment, rolling stock, fixtures and assets acquired by the Authority which is not purchased by either governmental unit shall be sold to third parties with the proceeds equally divided between the two units of government, less any amount needed to satisfy any and all outstanding debts or other encumbrances.

The Authority may be dissolved where the outstanding indebtedness of the Authority exceeds the assets of the Authority, only if the net indebtedness is assumed by the incorporating municipalities then participating in the authority based upon each incorporating municipality's most recent financing contribution to the authority, calculated pursuant to the formula for contributions.

Upon dissolution, the Authority shall no longer be responsible for providing fire protection and emergency medical services.

ARTICLE XX - EMPLOYEES

Subject to the terms and condition provided in Section 10 of Act 57, the Authority may employ such personnel as it may consider desirable and may retain from time to time the services of attorneys, accountants and other consultants as the Authority considers necessary to carry out the purpose of the Authority.

ARTICLE XXI - AUDIT

As required in Article XII of these Articles, the Board shall cause an annual audit to be made of the books, records and financial transactions of the Authority by a certified public accountant. Copies of the audit report prepared by the certified public accountant shall be furnished to each incorporating municipality. The books and records of the Authority shall be open for inspection by any incorporating municipality at all reasonable times.

ARTICLE XXII - FEDERAL OR STATE GRANTS

The Authority shall have the power to apply for and accept grants, loans, or contributions from the United States of America or any agency or instrumentality thereof, the State of Michigan or

other public or private agencies; and to do any and all things necessary or desirable to secure such financial or other aid or cooperation in carrying out any of the purposes of Act 57.

ARTICLE XXIII - EXEMPTION FROM TAXATION

The property of the Authority shall be exempt from all taxation and assessment and no writ of attachment or writ of execution shall be levied upon the property of the Authority.

ARTICLE XXIV - PUBLICATION

These Articles shall be published once in a newspaper of general circulation in the incorporating municipalities. One printed copy of such Articles of Incorporation, certified as a true copy thereof, with the dates and places of publication, shall be filed with the Secretary of State within thirty (30) days after the execution there has been completed.

ARTICLE XXV - EFFECTIVE DATE

The Authority shall become effective upon the filing of certified copies of these Articles with the Secretary of State, as provided in the preceding Article.

ARTICLE XXVI - AMENDMENT

These Articles of Incorporation may be amended at any time so as to permit any county, city, village or township to become an incorporating municipality of the Authority, if such amendment to and the Articles of Incorporation are adopted by the legislative body of such county, city, village or township proposing to become a member, and if such amendment is adopted by the legislative body of each existing incorporating municipality.

Other amendments may be made to these Articles at any time if adopted by the legislative body of each incorporating municipality of which the Authority is composed. Any such amendment shall be endorsed, published, and certified and printed copies thereof filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the recording officer of the Authority.

ARTICLE XXVII - MISCELLANEOUS

These Articles of Incorporation may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The captions in these Articles of Incorporation are for convenience only and shall not be considered as part of these Articles of Incorporation or in any way limit or amplifying the terms and provisions hereof.

These Articles have been adopted by the Township of Holly and the Township of Rose, Oakland County, Michigan as set forth in the following endorsements and in witness whereof the Supervisor and the Clerk of the Township of Holly and the Supervisor and the Clerk of the Township of Rose, Oakland County, Michigan have endorsed thereon the statement of such adoption.

TOWNSHIP OF HOLLY

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Holly, Oakland County, Michigan, at a meeting duly held on the ??? day of ???, 2020. The Articles shall be published in their entirety in the Tri-County Times, a newspaper of general circulation within the township.

Holly Township Clerk
Oakland County, Michigan

TOWNSHIP OF ROSE

By:

Its: Supervisor

And:

Its: Clerk

Clerk's Certification

The foregoing articles of incorporation were adopted by the Township of Rose, Oakland County, Michigan, at a meeting duly held on the ??? day of ???, 2020. The Articles shall be published in their entirety in the Tri-County Times, a newspaper of general circulation within the Township.

Rose Township Clerk
Oakland County, Michigan

THE NORTH OAKLAND HOUSEHOLD HAZARDOUS WASTE CONSORTIUM

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

Now Therefore be it Resolved: That our community, Rose Township, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

Be it Further Resolved: That we will not charge residents to participate in NoHaz events in 2021, and

Be it Further Resolved: That we hereby appoint Supervisor Dianne Scheib-Snider as our official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2021.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Rose Township Board of Trustees, at a regular meeting held on January 13, 2021.

2020
NoHaz
year-end
report

2020 NoHaz program information

- 2,237 residents of the member communities participated in NoHaz events in 2020.
- 54 residents from non-member communities participated in NoHaz events in 2020.
- 45% of responding participants stated that they were using NoHaz for the first time.
- A total of 346,708 pounds of materials were collected in 2020 of which 89,531 pounds were latex paint, and 131,520 pounds were computer and electronic equipment.
- 57% of responding participants in 2020 brought computer and/or electronic waste.
- Average weight per vehicle:
 - 2015: 138 pounds per car
 - 2016: 136 pounds per car
 - 2017: 146 pounds per car
 - 2018: 149 pounds per car
 - 2019: 146 pounds per car
 - 2020: 151 pounds per car
- Below are the per car fees paid by the communities for the past several years:
 - 2015: Per car fee was \$29.00
 - 2016: Per car fee was \$29.25
 - 2017: Per car fee was \$36.15
 - 2018: Per car fee was \$36.15
 - 2019: Per car fee was \$36.15
 - 2020: Per car fee was \$55.75 (\$15.00 paid by county)
- 2020 average price per car paid by the communities (including per car fee and administrative fee) was \$51.93.
- Since the program began in 2003, **7,359,548** pounds of material have been collected.

Community	Total # of participants	% of total participants	% of respondents who were 1st time users of NO HAZ	% of respondents bringing computer or electronic waste
Addison Township/Leonard	51	2.28%	27%	71%
Groveland Township	39	1.74%	45%	47%
Independence Township	324	14.48%	47%	68%
Lake Angelus	27	1.21%	41%	74%
Oakland Township	208	9.30%	45%	74%
Orion Township/Lake Orion	510	22.80%	34%	71%
Oxford Township and Village	244	10.91%	33%	68%
Pontiac	53	2.37%	45%	69%
Rochester	153	6.84%	34%	73%
Rose Township	25	1.12%	54%	46%
Springfield Township	129	5.77%	51%	69%
Waterford Township	474	21.19%	72%	62%
PROGRAM TOTALS	2,237	100%	45%	68%

2019-2020 NoHaz participants

Community	4/13/2019 Oxford	6/22/2019 OU	7/20/2019 County	9/7/2019 OCC	10/12/2019 County	2019 TOTAL	2020 TOTAL
Addison	65	15	5	2	10	97	51
Brandon	73	18	16	17	27	151	0
Groveland	18	10	7	9	9	53	39
Independence	89	98	91	79	123	480	324
Lake Angelus	3	6	7	5	8	29	27
Oakland	70	170	49	26	54	369	208
Orion	339	230	110	69	212	960	510
Oxford	285	82	44	31	73	515	244
Pontiac	12	24	18	13	45	112	53
Rochester	31	154	25	14	46	270	153
Rochester Hills	146	630	106	46	115	1043	0
Rose	5	2	4	10	13	34	25
Springfield	19	32	35	61	53	200	129
Waterford	23	56	85	134	152	450	474
Other	7	13	9	11	36	76	54
TOTALS	1185	1540	611	527	976	4839	2291

Community	9/26/2020 County	10/10/2020 County	2020 TOTAL
Addison	24	27	51
Brandon			
Groveland	25	14	39
Independence	159	165	324
Lake Angelus	17	10	27
Oakland	110	98	208
Orion	289	221	510
Oxford	139	105	244
Pontiac	32	21	53
Rochester	75	78	153
Rochester Hills			
Rose	14	11	25
Springfield	79	50	129
Waterford	211	263	474
Other	20	34	54
TOTALS	1194	1097	2291

2020 weights collected by material

Item	9/26/20 county campus		10/10/20 county campus		TOTAL	
	pounds		pounds		pounds	
Flammable Liquid	3,218		1,180		4,398	
Oil Based Paint	16,168		15,239		31,407	
Latex Paint	49,211		40,320		89,531	
Aerosol Cans	4,248		4,016		8,264	
Acidic Products	1,150		977		2,127	
Caustic/Basic Products	1,092		926		2,018	
Oxidizers	68		172		240	
Neutral/Toxic Products	12,264		16,291		28,555	
Herbicides & Pesticides	6,872		4,464		11,336	
Oil	7,047		6,476		13,523	
Antifreeze	1,684		2,432		4,116	
Fire Extinguishers	825		395		1,220	
Propane Cylinder	1,066		943		2,009	
Expired Medicines	628		501		1,129	
Medical Waste Sharps	639		680		1,319	
Electronic Equipment	69,200		62,320		131,520	
Automotive Batteries	3,403		2,968		6,371	
Household Batteries	2,488		2,575		5,063	
Fluorescent Lamps	914		1,106		2,020	
Lithium Batteries	89		93		182	
Mercury Devices	7		9		16	
Reactives	32		14		46	
PCB Ballasts	52		40		92	
Smoke Detectors	111		95		206	
TOTALS	182,476		164,232		346,708	

Number of cars	1,194	1,097	2,291
Weight per car	153	150	151

2020 total NoHaz costs per community

Municipality	Population (2010 census)	% of population	Admin fee based on population	Cars 9/26	Cars 10/10	Total Cars	% of participation	Admin fee based on # of cars	HHW disposal fee	Total CVT cost for program
			\$12,500.00					\$12,500.00	\$40.75	
Addison	6,351	2.24%	\$279.91	24	27	51	2.28%	\$284.98	\$2,078.25	\$2,643.14
Groveland	5,476	1.93%	\$241.34	25	14	39	1.74%	\$217.93	\$1,589.25	\$2,048.52
Independence	34,681	12.23%	\$1,528.50	159	165	324	14.48%	\$1,810.46	\$13,203.00	\$16,541.96
Lake Angelus	290	0.10%	\$12.78	17	10	27	1.21%	\$150.87	\$1,100.25	\$1,263.90
Oakland	16,779	5.92%	\$739.50	110	98	208	9.30%	\$1,162.27	\$8,476.00	\$10,377.77
Orion	35,394	12.48%	\$1,559.92	289	221	510	22.80%	\$2,849.80	\$20,782.50	\$25,192.22
Oxford	20,526	7.24%	\$904.64	139	105	244	10.91%	\$1,363.43	\$9,943.00	\$12,211.08
Pontiac	59,515	20.98%	\$2,623.01	32	21	53	2.37%	\$296.16	\$2,159.75	\$5,078.91
Rochester	12,711	4.48%	\$560.21	75	78	153	6.84%	\$854.94	\$6,234.75	\$7,649.90
Rose	6,250	2.20%	\$275.46	14	11	25	1.12%	\$139.70	\$1,018.75	\$1,433.90
Springfield	13,940	4.92%	\$614.38	79	50	129	5.77%	\$720.83	\$5,256.75	\$6,591.96
Waterford	71,707	25.28%	\$3,160.35	211	263	474	21.19%	\$2,648.64	\$19,315.50	\$25,124.48
	283,620	100.00%	\$12,500.00	1,174	1,063	2,237	100.00%	\$12,500.00	\$91,157.75	\$116,157.75

**2020
NoHaz information for Rose Township**

Collections	Vehicles	TOTAL
September 26, Oakland County campus	14	\$570.50
October 10, Oakland County campus	11	\$448.25
TOTAL	25	\$1,018.75

Administrative fee	
Based on Population (\$12,500.00)	
Total Program Population	283,620
Your Population	6,250
% of Total Program Population	2.20%
Administration fee for Population	\$275.46
Based on Participants (\$12,500.00)	
Total Participants	2,237
Your Participants	25
% of Participants	1.12%
Administration fee for Participants	\$139.69
TOTAL ADMINISTRATION FEE	\$415.15

SURVEY RESULTS

46% of Rose participants recycled computers/electronics.

54% of Rose participants stated they were using the NoHaz program for the first time.

Approximately 3,775 pounds of materials were collected from Rose residents in 2020.

COST OF 2020 PROGRAM

\$1,433.90

Act No. 254
Public Acts of 2020
Approved by the Governor
December 22, 2020
Filed with the Secretary of State
December 22, 2020
EFFECTIVE DATE: December 22, 2020

**STATE OF MICHIGAN
100TH LEGISLATURE
REGULAR SESSION OF 2020**

Introduced by Senator Theis

ENROLLED SENATE BILL No. 1246

AN ACT to amend 1976 PA 267, entitled "An act to require certain meetings of certain public bodies to be open to the public; to require notice and the keeping of minutes of meetings; to provide for enforcement; to provide for invalidation of governmental decisions under certain circumstances; to provide penalties; and to repeal certain acts and parts of acts," by amending sections 3 and 3a (MCL 15.263 and 15.263a), section 3 as amended and section 3a as added by 2020 PA 228.

The People of the State of Michigan enact:

Sec. 3. (1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting. For a meeting of a public body held in person before April 1, 2021, the public body shall do both of the following:

(a) To the extent feasible under the circumstances, ensure adherence to social distancing and mitigation measures recommended by the Centers for Disease Control and Prevention for purposes of preventing the spread of COVID-19, including the measure that an individual remain at least 6 feet from anyone from outside the individual's household.

(b) Adopt heightened standards of facility cleaning and disinfection to limit participant exposure to COVID-19, as well as protocols to clean and disinfect in the event of a positive COVID-19 case in the public body's meeting place.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

(3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.

(4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.

(5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.

(6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

(7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:

(a) The Michigan compensation appellate commission operating as described in either of the following:

(i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.

(ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.

(b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.

(c) The employment relations commission or an arbitrator or arbitration panel created or appointed under 1939 PA 176, MCL 423.1 to 423.30.

(d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.

(8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.

(9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.

(10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

(a) "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.

(b) "Medical condition" means an illness, injury, disability, or other health-related condition.

Sec. 3a. (1) A meeting of a public body held, in whole or in part, electronically by telephonic or video conferencing in compliance with this section and, except as otherwise required in this section, all of the provisions of this act applicable to a nonelectronic meeting, is permitted by this act in the following circumstances:

(a) Before March 31, 2021 and retroactive to March 18, 2020, any circumstances, including, but not limited to, any of the circumstances requiring accommodation of absent members described in section 3(2).

(b) On and after March 31, 2021 through December 31, 2021, only those circumstances requiring accommodation of members absent for the reasons described in section 3(2). For the purpose of permitting an electronic meeting due to a local state of emergency or state of disaster, this subdivision applies only as follows:

(i) To permit the electronic attendance of a member of the public body who resides in the affected area.

(ii) To permit the electronic meeting of a public body that usually holds its meetings in the affected area.

(c) After December 31, 2021, only in the circumstances requiring accommodation of members absent due to military duty as described in section 3(2).

(2) A meeting of a public body held electronically under this section must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. A public body may use technology to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement under this subsection that members of the public be heard by others during the electronic meeting and the requirement under section 3(5) that members of the public be permitted to address the electronic meeting.

(3) Except as otherwise provided in subsection (3), a physical place is not required for an electronic meeting held under this section, and members of a public body and members of the public participating electronically in a meeting held under this section that occurs in a physical place are to be considered present and in attendance at the meeting for all purposes.

(4) If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, in addition to any other notices that may be required under this act, post advance notice of a meeting held electronically under this section on a portion of the public body's website that is fully accessible to the public. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for nonregularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of nonregularly scheduled or electronic public meetings. Subject to the requirements of this section, any scheduled meeting of a public body may be held as an electronic meeting under this section if a notice consistent with this section is posted at least 18 hours before the meeting begins. Notice of a meeting of a public body held electronically must clearly explain all of the following:

(a) Why the public body is meeting electronically.

(b) How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically.

(c) How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.

(d) How persons with disabilities may participate in the meeting.

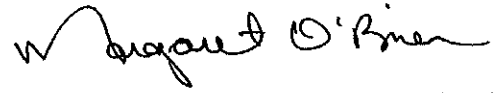
(5) Beginning on the effective date of the amendatory act that added this section, if an agenda exists for an electronic meeting held under this section by a public body that directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body shall, on a portion of the website that is fully accessible to the public, make the agenda available to the public at least 2 hours before the electronic meeting begins. This publication of the agenda does not prohibit subsequent amendment of the agenda at the meeting.

(6) A public body shall not, as a condition of participating in an electronic meeting of the public body held under this section, require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms established and required by the public body necessary to permit the person to participate in a public comment period of the meeting.

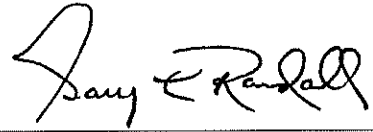
(7) Members of the general public otherwise participating in a meeting of a public body held electronically under this section are to be excluded from participation in a closed session of the public body held electronically during that meeting if the closed session is convened and held in compliance with the requirements of this act applicable to a closed session.

(8) At a meeting held under this section that accommodates members absent due to military duty or a medical condition, only those members absent due to military duty or a medical condition may participate remotely. Any member who is not on military duty or does not have a medical condition must be physically present at the meeting to participate.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved _____

Governor

VOTE: **YES:** Gambka, Blaska, Noble, Miller, Scheib-Snider
 NO: None

- E. North Oakland County Fire Authority Request for COVID-19 Emergency Funds:** Motion by Supervisor Scheib-Snider to discuss Emergency Funding. Seconded by Treasurer Gambka. Requesting financial support from Rose Township for \$25,000 for COVID-19 expenses to be reimbursed when FEMA grant arrives. Amended to say "The request for financial support for \$25,000 to NOCFA for emergency funds, to be reimbursed to Rose Township when NOCFA receives FEMA or other Government reimbursements."
Motion by Trustee Noble, to approve the N.O.C.F.A. request for emergency funds, with amendments. Seconded by Treasurer Gambka.

VOTE: **YES:** Blaska, Noble, Miller, Gambka, Scheib-Snider
 NO: None

- F. Recycling Discussion for FY 2021 Budget:** Discussion on recycling being one of the only services we provide to our residents and the costs of it. No cost for May cleanup since it was cancelled. No Motion at this time until further evaluation.

- G. BS&A Software for Building Department:** Proposal for software and services. Code Enforcement has asked we look into this software so they can use it. Dave Plewes needs access to this as well as the Assessor. Miller asked why spend \$14,140 for software when it was determined that Code Enforcement (building department) is providing this service. No Motion at this time.

7. Announcements:

- A. Planning Commission Meeting – June 4, 2020 at 7:00 p.m.:** There is no business at this time. Waiting for Revised Kernel Application. Possibly held virtually if held at all.
- B. Zoning Board of Appeals Meeting – June 2, 2020 at 7:00 p.m.:** No business – cancelled.
- C. N.O.C.F.A. Board Meeting – May 19, 2020 at 6:00 p.m.:** Changed to 3:00 p.m.
- D. Assessing Office – Monday-Friday, 9:00 a.m. – 5:00 p.m.:** Rob Doyle (248) 858-2179
doyle@oakgov.com
- E. Township Board Regular Meeting – June 10, 2020 at 7:00 p.m.:** Possibly held virtually.
- F. NoHaz – 2020:** No meeting as of today
- G. Rose Township Clean-up day:** Fall of 2020 – maybe in September.

8. Miscellaneous Reports

- A. N.O.C.F.A.:** Discussed under new business and budget. We have been receiving COVID-19 updates



North Oakland County Fire Authority

Holly, MI 48442

1A

Phone # 248-634-4511
 Fax # 248-634-3817
 05/22/2020

INVOICE

Bill To

Date	Invoice #
5/14/2020	COVID-19

Rose Township
 Debbie Miller
 9080 Mason Street
 Holly MI 48442

Terms	Due Date
as indicated	5/14/2020

Item	Description	Qty	Servic...	Rate	Amount
SERVICE/ROSE T...	COVID-19 EMERGENCY FUNDS			25,000.00	25,000.00

Total Charge	\$25,000.00
Payments/Credits	-\$25,000.00
Balance Due	\$0.00

www.nocfa.org

18

THIS CHECK INCLUDES VARIOUS SECURITY FEATURES INCLUDING COOKSHER BACKGROUND AND MICRORPRINTING

Flagstar Bank
TROY, MI 48060
74-718512724

021905

TOWNSHIP OF ROSE
ROSE TOWNSHIP FUNDS

9080 MASON STREET
HOLLY, MI 48442

DATE

05/14/20

CHECK NO.

00000021905

PAY

Twenty-Five Thousand and NO/100 Dollars

VOID AFTER 60 DAYS

AMOUNT

25,000.00

TO THE ORDER OF

NORTH OAKLAND COUNTY FIRE AUTHORITY
PO. BOX 129

HOLLY MI 48442

Paul J. Smith
Debra A. Miller

WARNING: DO NOT OXHAUNTES ORIGINAL DOCUMENT APPEAR(S) ON BACK OF CHECK

⑈021905⑈ ⑆272471852⑆ 113180280⑈

FEDERAL RESERVE GOVERNORS REG. CC

TranD=05/22/20
ItemNum=025179723371
TrID=4

>072403350<
The State Bank #885
2020-05-22
0251797233
Batch

STATE BANK#6
TranDt=05/22/20
ItemNum=025179723371
TrID=4

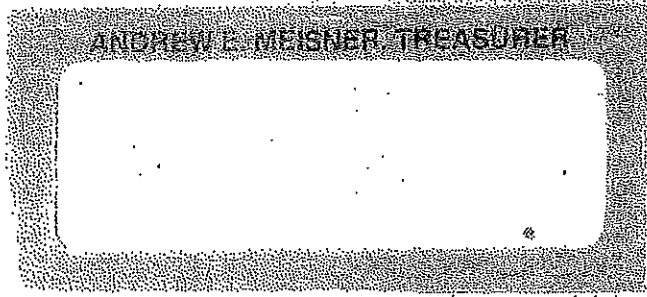
PAY TO THE ORDER OF
THE STATE BANK
HOLLY, MICHIGAN 48442
FOR DEPOSIT ONLY
NORTH OAKLAND COUNTY FIRE AUTHORITY
04130545

COUNTY OF OAKLAND

1200 N. TELEGRAPH

PONTIAC, MI 48341

Invoice No.	Amount	Description
11760M	20,048.84	OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20686
11762M	32,357.62	OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20686
11768M	9,037.57	OAKLAND TOGETHER COVID SUPPORT FUND - RESOLUTION 20686
		<i>\$ 28,048.84 - NoCFA Pay Roll</i>
		<i>\$ 32,357.62 - Township Admin Pay</i>
		<i>Public Health + Safety, IT</i>
		<i>\$ 9,037.57 - Elections</i>



VENDOR NO. 000002698
 VENDOR NAME TOWNSHIP OF ROSE
 PAYMENT NO. 20164957
 DATE 12/18/2020
 TOTAL *****\$69,444.03
 REFER QUESTIONS TO (248) 868-5211
 PLEASE SUBMIT ALL INVOICES TO:
 *** ACCOUNTS PAYABLE ***
 2100 PONTIAC LAKE RD WATERFORD MI 48328-0403

TO AVOID PAYMENT DELAY, YOUR INVOICE MUST INCLUDE THE REQUESTING DEPT, CONTACT PERSON & P.O. NUMBER. IF YOU HAVEN'T SIGNED UP FOR DIRECT DEPOSIT WITH E-MAIL NOTIFICATION, PLEASE CONSIDER IT.

PLEASE FOLD AND DETACH ALONG THIS PERFORATION



COUNTY OF OAKLAND 74-347 / 724 NO. 20154957
 DISBURSEMENT ACCOUNT Pontiac, Michigan 48341-0479 DATE 12/18/2020
 ANDREW E. MEISNER, TREASURER VOID AFTER 90 DAYS

Sixty nine thousand four hundred forty four and 03/100 Dollars

AMOUNT *****\$69,444.03

PAY TO THE ORDER OF:
 D20154957
 TOWNSHIP OF ROSE
 TREASURER
 9080 MASON ST
 HOLLY MI 48442

Andrew E. Meisner

HUNTINGTON BANK
 WWW.HUNTINGTON.COM

⑈020154957⑈ ⑆072403473⑆ 01382102696⑈

ROSE TOWNSHIP COVID-19 Care Act Expenditures

Expenditure/Company	Service or Item	Amount
Rose Township North Oakland County Fire Authority	Payroll (Covid-19)	\$15,207.00
Rose Township North Oakland County Fire Authority	PPE Equipment	\$11,498.00
Rose Township Meijer/Target/Ride Aid/Solltis Plastics	PPE Supplies Cleaning	\$1,343.84
COVID-19 Care Act Submission 1	Total Expenditures	\$28,048.84

ROSE TOWNSHIP COVID-19 Care Act Expenditures

Expenditure/Company		Service or Item	Amount
Rose Township	Deputy Treasurer	Administrative Pay	\$6,966.36
Rose Township	Supervisor	Administrative Pay	\$14,854.08
Rose Township	Sunset Maintenance LLC	Public Health/Safety Cleaning	\$5,012.40
Rose Township	I.T. Right/GoToMeeting/Verizon	Telework Capabilities	\$5,524.78
COVID-19 Care Act Submission 2		Total Expenditures	\$32,357.62

NORTH OAKLAND COUNTY FIRE AUTHORITY
REGULAR MEETING

April 18, 2019

The following firefighters and guests were present.

Captain Tim Seal
Chief 2 Matt Weil
Don Walls
Dustin Lehto
Sgt. Ian Dunbar
Capt. Chris Kettle

Chairperson Winchester called the regular meeting of the North Oakland County Fire Authority to order at 3:00 P.M. at Rose Township Offices, 9080 Mason St, Holly, MI 48442.

Roll Call: Present –P. Gambka, Stouffer (3:07), K. Winchester, G. Kullis, D. Scheib-Snyder, Chief Lintz.
Absent – None.

CONSENT AGENDA APPROVAL

Moved by Kullis, seconded by Scheib-Snyder motion carried, to approve the following items under the consent agenda:

- Proposed agenda for April 18, 2019
- Approval of meeting minutes from March 21, 2019
- General Fund Revenue and Expense Report Year to Date
- Equipment Replacement Fund Revenue and Expense Report Year to Date
- Funds Available as of March 31, 2019
 - Checking Account \$ 116,181.20
 - Statement Savings Account \$ 90,440.85
 - Capital Replacement Savings Account \$ 73,362.21
 - Bills for Payment (3/22/19 to 4/19/19) \$ 35,516.10
 - Cost of Payroll (3/30/19 & 4/15/19) \$ 67,356.08
- Accounts Receivable Report, Medical - \$70,413.91, Fire - \$ 10,740.90 as of 3/31/2019.
- Aging Accounts Turned Over to Collections as of 3/31/19 \$ 75,365.74.
- March 2019 Run Report

Voting yes – Kullis, Scheib-Snyder, Winchester, Gambka.

Voting no – None.

Not present yet – Stouffer.

PRESENTATIONS – There were no presentations.

OLD CONTINUING BUSINESS

NOCFA – Taxing Authority

Chief Lintz reported that he was not able to find any department in Michigan that operate as a taxing authority. He found that Washington State in 2005 had passed a law allowing municipalities to combine into Fire Districts. Under the law Fire Districts can levy taxes over the district. Chief Lintz said he spoke to several Fire District Chiefs in Washington who all indicated their Fire Districts assessed a district wide tax and that the method worked well for them. No action was taken and the item will remain on the agenda.

NEW BUSINESS

Defined Benefit Plan Information – Full Time Employees

Chief Lintz informed the board about the defined benefit plan that is proposed. There was discussion.

Moved by Stouffer, seconded by Scheib-Snyder, motion carried, to table all activities with regards to the defined benefit plan for full time employees.

Voting yes – Stouffer, Scheib-Snyder, Gambka.

Voting no – Winchester, Kullis.

Recommendation of FY 2020 Budget to Rose and Holly Township Boards

Moved by Scheib-Snyder, seconded by Kullis, motion carried, to adopt option #1 of the NOCFA FY 2020 Budget.

Voting yes – Scheib-Snyder, Kullis, Winchester, Gambka, Stouffer.

Voting no – None

Approval to Pay Vehicle Repair Bill

Moved by Stouffer, seconded by Scheib-Snyder, motion carried, to approve payment of the vehicle repair bill in the amount of \$7,317.34.

Voting yes – Stouffer, Scheib-Snyder, Winchester, Kullis, Gambka.

Voting no – None.

* **Discuss Start Time for FY NOCFA Board Meetings**

Moved by Scheib-Snyder, seconded by Gambka, motion carried, for the NOCFA Board meetings to be held on the third Tuesday of each month starting at 7:00 P.M.

Voting yes – Scheib-Snyder, Gambka, Stouffer.

Voting no – Winchester, Kullis.

Reports

North Oakland County Fire Authority Regular Meeting April 18, 2019

Incident Run Data for 2018 – March were 84 runs for the department, Holly Township –40, Rose Township – 31, I-75 – 6, out of district - 7.

Rose Township –Scheib-Snyder reported that on Monday there was a meeting with Mike Mueller and residents regarding opposition to HB 4095. Mr. Gambka informed the board that one of Rose Township’s trustee wanted the costs associated with EMS and Fire broken down.

Holly Township -No report.

Citizen At Large – No report.

PUBLIC COMMENTS

Capt. Tim Seal made comments regarding his experience with defined benefits.

ADJOURNMENT.

The meeting was adjourned at 4:40 P.M. Patricia A. Walls, Recording Secretary

AGENDA
ROSE TOWNSHIP
December 11, 2019 – REGULAR MEETING



DATE: Wednesday, December 11, 2019
TIME: 7:00 p.m.
PLACE: 9080 Mason Street, Holly, MI 48442

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Dianne Scheib-Snider, Supervisor
Debbie Miller, Clerk
Paul Gambka, Treasurer
Teresa Blaska, Trustee
Glen Noble, Trustee

1. **Approval of Agenda**
2. **Approval of Consent Agenda**
 - A. Approval of Regular Board Meeting Minutes of November 13, 2019
 - B. Receipt of Monthly Reports
 - Building Department
 - N.O.C.F.A.
 - HAYA
 - Financial Report
 - Treasurers Report
 - CDBG Report
 - Code Enforcement Officer Report
 - C. Payment of Bills
3. **Presentation- Rana Emmons C.P.A., Rose Township Audit Report**
4. **Brief Public Comments - Agenda Items ONLY (limit comments to 3 minutes)**

5. Unfinished Business

6. New Business

- A. NoHaz Resolution
- X B. N.O.C.F.A. as a Tax Authority Discussion
- C. Zoning Ordinance Sec. 38-397. Accessory Building Amendments
- D. Planning Commission Member Appointment Resolutions (2)
- E. Zoning Board Member Appointment Resolution
- F. Recycling Management Discussion
- G. Japanese Knotweed Report- N.O.H.L.C.
- H. S.A.D. Fish Lake Weed
- I. S.A.D. Big Trail
- J. S.A.D. Eveline Lane

December 2019

7. Announcements

- A. Planning Commission Meeting: January 2, 2020 @ 7:00 p.m.
- B. Zoning Board of Appeals Meeting: January 7, 2020, @ 7:00 p.m.
- C. N.O.C.F.A. Board Meeting: December 17, 2019 @ 6:00p.m. @ Rose Township Offices
- D. Assessing Office: 2nd Tuesday of every month: 9:00 a.m. - 4:00 p.m.
- E. Next Township Board Regular Meeting: January 8, 2020 @ 7:00 p.m.
- F. NoHaz- 2020 dates are not available at this time.

8. Miscellaneous Reports

- A. N.O.C.F.A.
- B. Planning Commission
- C. HAYA
- D. R.T.A.
- E. Cemetery Committee
- F. Parks and Recreation
- G. Heritage Committee
- H. Supervisor

9. Brief Public Comments-Comments ONLY, limit comments to 3 minutes



IRS issues standard mileage rates for 2021

IR-2020-279, December 22, 2020

WASHINGTON — The Internal Revenue Service today issued the 2021 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2021, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56 cents per mile driven for business use, down 1.5 cents from the rate for 2020,
- 16 cents per mile driven for medical, or moving purposes for qualified active duty members of the Armed Forces, down 1 cent from the rate for 2020, and
- 14 cents per mile driven in service of charitable organizations, the rate is set by statute and remains unchanged from 2020.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

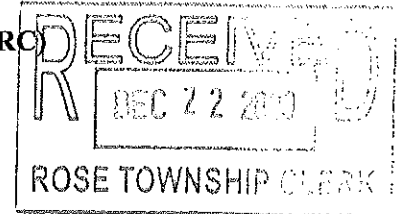
Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2021-02 [PDF](#), contains the optional 2021 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2021 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 22-Dec-2020

Holly Area Veterans' Resource Center (HAVRC)

Meeting Minutes – December 15, 2020



Meeting called to order at 10:00 a.m.

In Attendance: Joe Mishler, Ray Pfenning, Karen Healy, Art Ingraham, Michelle Senton, Bruce Freimark, and Mike Patterson.

Agenda: Treasurer's Report, Secretary's Report, Donation, Grants, Community Chest, Upgrade Computers, Hometown Heroes, HAVRC Holiday Hours

Treasurer's Report: Accepted.

Secretary's Report: - Accepted

Donations: The Community Chest gave \$299.55 to for the HAVRC general fund, through Pay Pal. Michelle Senton's fundraiser raised \$711.07 for the Hometown Heroes program.

Grants: A grant paid for by the Federal Cares Act will award \$20,000 to the VFW, \$20,000 to the American Legion and \$10,000 to the HAVRC. Oakland County Clerk, Sean Carlson and County Commissioner, Bob Hoffman will present the checks on December 16, 2020 at 4:00 p.m. The Community Foundation of Greater Flint has agreed to extend the deadline for using the awarded funds to December 21, 2021 due to the Covid pandemic. The \$15,000 grant will be used for a veteran's computer lab. Richard Kinnamon, Holly Chamber of Commerce, is looking into the possibility of sharing our computer lab as part of his senior citizens activities project.

Computers: It was agreed that HAVRC needs to upgrade computers in the office.

Hometown Heroes: Mike Patterson brought up funding for Hometown Heroes. Michelle Senton explained they would like to keep a \$2,500 balance in the "Hometown Heroes" account. Cost of postage and supplies for the last shipment was about \$500. Michelle advised the group about what they want to put in the boxes. Novels are being discontinued due to costs; but, crossword puzzles, word search and comic books are being considered. Medium size boxes will be used for shipping the items collected as they cost \$15 versus large boxes that cost \$19. They are working with Tri County Times for publicity with this project. Art will work with Michelle to promote this program with the local media. Art will submit notices to the Tri County Times, Oakland Press, American Legion & VFW newsletters and other media sources. The Hometown Heroes project has a balance of \$486.56 in the account to-date, which includes a deposit of \$961.00 made after the treasurer's report was submitted.

A send off for Dave Rice will be held Sunday, December 20, 2020 at 1:00 p.m. at the Hometown Heroes yellow ribbon tree. There are currently 42 ribbons on the tree.

HAVRC Holiday Hours: Joe proposed closing the center through January 5, 2021. Ray recommended to keep the center open due to Bruce working.

Chamber of Commerce: HAVRC paid a \$75 membership fee to belong to the Chamber of Commerce for 2021. The regular yearly membership fee is \$180. The price was reduced this year due to the pandemic.

Facebook: Joe reported HAVRC's Facebook page is getting traffic. On average between 150 and 200 people are looking at each new message. Finding responses to the messages are not easily located.

Library Update: During the pandemic one veteran made use of the library. New books were donated.

A large donation of books was donated a few months ago and several boxes are not military related. Joe is donating those books to R & B Books in Grand Blanc. The boxes will be moved as soon as transportation is found.

Service Officers: Bruce has been working at home which is causing him billing issues for tracking his hours. If he works at the center, there is no job hour question.

Caption Call Telephone: Ray explained the telephones capabilities for people with hearing loss. This is a government sponsored program. The phones are installed, supported and funded by the Federal Government. This program is available to anyone. HAVRC applied for two and one has been installed.

Fund Raisers: Mike Mishler offered three canvas photographs for an auction fundraiser. The starting bid would begin at \$70 due to the cost of matting. Joe suggested selling raffle tickets for a cash prize at local businesses. Spring time for selling the tickets would be targeted.

Future Site Plan: We are working with a senior group to find a new place to operate out of. Cyclone Park has a vacate building. To move forward we must have a building plan. This project is on hold due to the Covid pandemic.

The meeting adjourned at 11:02 a.m.

The next meeting will be January 19, 2021 at 9:30 a.m. at KRF, Veterans' Resource Center.

Respectfully Submitted,

Karen Healy,
Secretary, HAVRC

Upcoming Dates to Remember for 2021

<u>Date</u>	<u>Event & Place</u>	<u>Time</u>
December 20	Hometown Heroes at the tree	1:00 p.m.
January Tues/Wed	Resource Center Open	9:00 am-3:00 pm