

**ROSE TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING  
June 18 2014**

The following residents and guests signed in as present:

Tom Willwerth          Dior Rushton          Jim Jensen          Adeline Eddington

Other(s) present: Susan Weaver (recording secretary)

Supervisor Gambka called the special meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Miller, Trevethan, Kemp, Scheib-Snider  
Board Members Absent: None

**APPROVAL OF AGENDA:**

**A. Approval of Proposed Agenda for June 18, 2014**

**Moved by Scheib-Snider, seconded by Miller, motion carried to approve the Agenda as submitted.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY (limit comments to 3 minutes each item):**

Tom Willwerth, Resident, states the Board is incorrect regarding the sale of lots/payment to Genesee Vaults. Resident states the budget is incorrect as it pertains to the cemetery, it does not appear any lots have been sold since 1995.

Adeline Eddington, Resident requests the Board and Mr. Willwerth stop arguing and fix the problem(s). Resident feels the Board is doing a good job, so resist arguing. Resident asks if the Board is increasing assistant salaries. Supervisor Gambka responds there no increases in salaries.

Unidentified Resident addresses that cemetery amounts have not changed since 1995 and asks what lots are selling for? Supervisor Gambka states this will be addressed during budget discussion.

**ADOPTION OF FY 2015 BUDGET:**

Supervisor Gambka states he is projecting \$871,413.00. Property taxes - \$222,133.00. Miller asks what the increase in revenue sharing will be. Supervisor Gambka responds it went from \$471,000.00 to \$481,000.00.

**Moved by Trevethan, seconded by Kemp, motion carried to approve the total estimated revenues for FY 2014/15.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

Department 101/Trustees – No changes - \$17,202.00

**Moved by Trevethan, seconded by Kemp, motion carried to accept Department 101 Trustees FY 2014/15 Budget at \$17,202.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Department 171/Supervisor – No changes - \$61,169.00, projecting \$60,178.00.

**Moved by Kemp, seconded by Trevethan, motion carried to accept Department 171 Supervisor FY 2014/15 Budget at \$61,169.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Department 191/Elections – 2013-14 was \$33,000.00, actual year-to-date was \$4,000.00 this department depends on the number of elections, and the number can be adjusted if funds are not used.

**Moved by Scheib-Snider, seconded by Trevethan, motion carried to accept Department 191/Elections FY2014/15 Budget at \$28,700.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Department 209/Assessor – Contract with Oakland County, contract amount is \$50,757.00.

**Moved by Kemp, seconded by Trevethan, motion carried to accept Department 209/Assessor FY 2014/15 Budget.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Department 215/Clerk – Some adjustments, primarily health care. \$114,467.00 v. last years \$111,000.00. Miller requests a \$2,000.00-\$3,000.00 increase for her Deputy (who also handles the website free of charge, assists Treasurer department, Supervisor, etc). The Deputy Clerk position is under-paid. The Deputy positions need to remain competitively compensated in order to retain competent/qualified employees. Kemp does not think salary discussion is appropriate at this time. Supervisor Gambka suggests an evaluation process. Kemp states it is a 4-day a week job. Miller states it takes money and time to train the deputy, two years. Clerk has a very competent deputy, superior employee and wants to keep her.

**Moved by Gambka, seconded by Trevethan, motion carried to accept Department 215/Clerk FY 2014/15 Budget.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Department 247/Board of Review – No change - \$2,400.00.

**Moved by Trevethan, seconded by Scheib-Snider motion carried to accept Department 247/Board of Review FY 2014/15 Budget at \$2,400.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Department 253/Treasurer – No change. Miller reminds Supervisor Gambka to add \$3,000.00 to the cost center due to insurance increase.

**Moved by Gambka, seconded by Miller, motion carried to accept Department 253/Treasurer FY 2014/15 Budget.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Department 265/Building and Grounds – No change.

**Moved by Kemp, seconded by Scheib-Snider, motion carried to accept Department 265/Building and Grounds FY 2014/15 Budget.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Department 287/Public Education (PEG Administrator) – No change - \$1,800.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Department 287/Public Education FY 2014/15 Budget at \$1,800.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Department 289/General Services – \$150,715.00. Health insurance provided to retirees - \$20,700.00. Miller states retirees have contacted her requesting an increase from \$575.00 to \$600.00. Contractual Services - \$13,100.00. Insurance \$18,500.00.

**Moved by Trevethan, seconded by Kemp, motion carried to accept Department 289/General Services FY 2014/15 Budget at \$150,715.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Department 190/Transfer - \$16,500.00 (transfer \$15,000.00 to cemetery).

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Department 190/Transfers FY 2014/15 Budget at \$16,500.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Department 301/Ordinance Enforcement – have split attorney bills by dividing between zoning and ordinance.

**Moved by Kemp, seconded by Trevethan, motion carried to accept Department 301/Ordinance Enforcement FY 2014/15 Budget.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Department 400/Planning and Zoning – No change - \$19,034.00.

**Moved by Trevethan, seconded by Kemp, motion carried to accept the Department 400/Planning and Zoning FY 2014/15 Budget at 19,034.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Department 410/Zoning Board of Appeals - \$8,700.00. Can be adjusted if necessary.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Department 410/Zoning Board of Appeals FY 2014/15 Budget at \$8,700.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Department 463/Public Works - \$151,776.00. Road maintenance \$55,000.00. Gravel/chloride \$78,260.00. Pest Control \$770.00.

**Moved by Kemp seconded by Miller, motion carried to accept Department 463/Public Works FY 2014/15 Budget at \$151,776.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Department 660/Citizens Services – HAYA, senior citizens. No change - \$7,500.00

**Moved by Scheib-Snider, seconded by Kemp, motion carried to accept Department 660/Citizen Services FY 2014/15 Budget at \$7,500.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Department 751/Parks and Recreation. \$25,000.00. Reflects \$22,500.00 received from Enbridge.

**Moved by Scheib-Snider, seconded by Kemp, motion carried to accept Department 751/Parks and Recreation FY 2014/14 Budget at \$25,000.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Department 790/Library - \$6,610.00.

**Moved by Trevethan, seconded by Miller, motion carried to accept the Department 790/Library FY 2014/15 Budget at \$6,610.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

General Fund showing \$8,000.00 surplus.

Fund 201/Appomattox Drive Maintenance Fund

**Moved by Kemp, seconded by Scheib-Snider, motion carried to accept the FY 2014/15 Budget for 201/Appomattox of \$2,500.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Fund 201/ Appomattox Drive Maintenance Fund - Appropriations - \$2,400.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept FY 2014/15 appropriations Budget of Appomattox Drive Maintenance Fund of \$2,400.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Fund 203/ Eveline Drive Maintenance Fund - \$9,200.00

**Moved by Trevethan, seconded by Kemp, motion carried to accept the Eveline Drive Maintenance Fund 2014/15 Budget of \$9,200.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Fund 203/Eveline Drive Maintenance Fund - Appropriations.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to Eveline Drive Maintenance 2014/15 Budget of \$9,200.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Fund 204/Big Trail Maintenance Fund - \$8,200.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept the Big Trail Maintenance Fund Revenue 2014/14 Budget of \$8,200.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Fund 204/Big Trail Maintenance Fund – Appropriations - \$7,000.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Big Trail Maintenance Fund Appropriations Y 2014/15 Budget of \$8,200.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Fund 205/Williams Drive Maintenance \$4,682.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 205/Williams Drive Maintenance 2014/15 Budget of \$4,682.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

Fund 205/Williams Drive Maintenance and Repairs \$4,600.00.

**Moved by Trevethan, seconded by Kemp, motion carried to accept Fund 205/Williams Drive Maintenance and Repairs FY 2014/15 Budget of \$4,682.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

Fund 206/Fire Fund – current year tax collections \$461,537.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 206/Fire Fund FY 2014/15 Budget.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

Fund 206/Fire Fund Appropriations \$441,000.00 NOCFA budget.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 206/Fire Fund Appropriations FY 2014/15 Budget of \$441,000.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**

**Voting No: None**

Fund 209/Cemetery Fund - \$18,525 revenue. Current year \$9,302.00.

**Moved by Kemp, seconded by Scheib-Snider, motion carried to accept Fund 209/Cemetery Fund FY 2014/15 Budget of \$18,525.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

Fund 209/Cemetery Fund Appropriations – Contractual Services - \$500.00. Maintenance - \$10,000.00. \$4,000.00 -Misc. Expenses. \$17,625.00.

**Moved by Trevethan, seconded by Kemp, motion carried to accept Fund 209/Cemetery Fund Appropriations FY 2014/15 Budget of \$17,625.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

Fund 245/CDBG - \$16,822.00 revenues.

**Moved by Trevethan, seconded by Kemp, motion carried to accept Fund 245/CDBG Revenues**

**FY 2014/15 Budget of \$16,822.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Fund 245/CDBG Appropriations - \$16,822.00 - expenditures, current year minor home repair.

**Moved by Kemp, seconded by Scheib-Snider, motion carried to accept Fund 245/CDBG Appropriations FY 2014 Budget of \$16,822.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Fund 249/Building Inspection Fund \$59,500.00 (permits)

**Moved by Trevethan, seconded by Miller, motion carried to accept Fund 249/Building Inspection Fund FY 2014/15 Budget of \$59,500.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Fund 249/Building Inspection Fund Appropriation. Collect fees and pay Carlisle Wortman management, fee based collection.

**Moved by Kemp seconded by Miller, motion carried to accept Fund 249/Building Inspection Fund Expenditures FY 2014/15 Budget of \$53,075.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**  
**Voting No: None**

Fund 255/PEG Fund – Revenues - \$35,000.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 255/PEG Fund revenues FY 2014 Budget of \$35,000.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**  
**Voting No: None**

Fund 255/PEG Fund Expenditures. Also, discussion as to bringing in-house, cost of \$16,000.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 255/PEG Fund Appropriations FY 2014/15 Budget of \$25,500.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**  
**Voting No: None**

Fund 402/Infrastructure Fund – Revenue - \$7,500.00

**Moved by Scheib-Snider, seconded by Kemp, motion carried to accept Fund 402/Infrastructure Fund FY 2014/15 Budget of \$7,500.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

Fund 704/Fish Lake, special assessments - \$24,000.00/revenue.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 704/Fish Lake FY 2014/15 Budget of \$24,000.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

Fund 704/Fish Lake Weed Control Appropriations - \$24,000.00.

**Moved by Trevethan, seconded by Miller, motion carried to accept Fund 704/Fish Lake Weed Control Appropriations FY 2014/15 Budget in the amended amount of \$24,000.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

Fund 705/Lake Braemar SAD Fund – revenues - \$23,100.00.

**Moved by Trevethan, seconded by Miller, motion carried to accept Fund 705/Lake Braemar SAD Fund revenues FY 2014/15 Budget of \$23,100.00.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**

**Voting No: None**

Fund 705/Lake Braemar SAD Fund Appropriations.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 705/Lake Braemar SAD Fund Appropriations FY 2014/15 Budget of \$23,100.00.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

Fund 707/Tipsico Lake Fund – revenues - \$66,500.00.

**Moved by Scheib-Snider, seconded by Trevethan, motion carried to accept Fund 707/Tipsico Lake Fund Revenues FY 2014/15 Budget of \$66,500.00.**

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka**

**Voting No: None**

Fund 707/Tipsico Lake Fund Appropriations.

**Moved by Trevethan, seconded by Kemp, motion carried to accept the Fund 707/Tipsico Lake Fund Revenues Appropriation FY 2014/15 Budget in the amended amount of \$66,500.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

Fund 861/Holly Shores Lights – revenue - \$2,520.00.

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to accept Fund 861/Holly Shores Lights FY 2014/15 Budget in the estimated revenues amount of \$2,520.00.**



**Voting Yes: Kemp, Scheib-Snyder, Miller, Trevethan, Gambka**  
**Voting No: None**

Fund 861/Holly Shores Lights Appropriations

**Moved by Trevethan, seconded by Kemp, motion carried to accept Fund 861/Holly Shores Lights Appropriations FY 2014/15 Budget in the amended amount of \$2,520.00.**

**Voting Yes: Trevethan, Kemp, Scheib-Snyder, Miller, Gambka**  
**Voting No: None**

Rose Township Resolution 2014/15 General Appropriations, changes made on SAD funds.

**Moved by Trevethan, seconded by Scheib-Snyder, motion carried to accept the 2014/15 General Appropriations and Fiscal Year Budget Resolution as amended.**

**Voting Yes: Miller, Trevethan, Kemp, Gambka, Scheib-Snyder**  
**Voting No: None**

**ADOPTION OF FY 2014 BUDGET AMENDMENTS:**

Supervisor Gambka states we have a Budget surplus. Once fund numbers are in should be approximately \$10-30,000.00.

**Moved by Trevethan, seconded by Kemp, motion carried to adopt the FY 2014 Budget Amendments as submitted.**

**Voting Yes: Scheib-Snyder, Miller, Trevethan, Kemp, Gambka**  
**Voting No: None**

**2015 TOWNSHIP OF ROSE PREMIUM CONVERSION PLAN:**

Supervisor Gambka states the entire Conversion Plan is available in his office.

**Moved by Scheib-Snyder, seconded by Kemp, motion carried to accept the 2015 Township of Rose Premium Conversion Plan as presented.**

**Voting Yes: Kemp, Scheib-Snyder, Miller, Trevethan, Gambka**  
**Voting No: None**

**DISCUSSION OF CEMETERY ASSISTANT POSITION:**

Trevethan states in most municipalities the Clerk handles cemetery administration. Trevethan believes we need a groundskeeper. Record keeping and grounds keeping should be separate. Refers Board to grounds keeper job description. Payment should be reduced because there is not records handling. Kemp asks Miller if she is able to handle the administrative end of cemetery. Miller states she has already absorbed this task and handles now. Has not had time to review job description given to her 15 minutes before meeting started and this was for discussion only, not to vote on tonight. Board denied giving full time deputy \$2,000 increase but gives part time zoning administrator \$2,500.00 increase?

Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the job description for cemetery maintenance position at \$2,500.00 year.

Voting Yes: Trevethan, Kemp, Scheib-Snider, Gambka  
Voting No: None  
Abstain: Miller

**PUBLIC COMMENT – GENERAL ITEMS NOT ON AGENDA (limit comments to 3 minutes each item):**

Adeline Eddington, Resident refers to a seminar regarding preserving historical buildings and that Rose Township's Old Town Hall is an historic site. Resident states it needs to be determined whether the building will be protected, rehabilitated or restored. We do not want to restructure or recreate. Supervisor Gambka states a committee has been formed to handle this matter and they are moving forward with the project this year. Resident asks the Board to consider a new cable company. Resident asks why they pay for Rose Center lights and Holly Shores does not. Miller responds that Holly Shores pays for their own lights via a special assessment. Resident asks how many lights are on Rose Center. Miller responds 4. Resident agrees the cemetery should be audited and employees should be evaluated.

Jan Jensen, Resident, Infrastructure Fund, there is a beginning balance of 27,962.00 and ending balance of \$35,462.00, what are these monies. Supervisor Gambka states we are investigating why this money remains and where it is coming from. Residents ask how many positions 1 person can hold within the Township, when was this changed? Supervisor Gambka responds if multiple jobs can be handled by 1 person then it will remain do.

Adeline Eddington, Resident asks as to \$2,500.00 being paid to a grounds keeper for the cemetery. Supervisor Gambka states we were paying \$6,000.00/year. Proposal divided, paying \$2,500.00 to Mr. Plewes to supervise maintenance/grounds keeping. Board suggests Resident look at the job description.

Tom Willwerth, Resident asks the Board to read the Ordinance regarding rules and regulations of the cemetery. Resident is not satisfied with Supervisor Gambka's handling of cemetery matters. Resident states he complained to Trevethan about weedwacking and she states she does not handle. Resident states the Board does not understand how the cemetery is run.

**ADJOURNMENT:**

**Meeting adjourned at 9:45 p.m.**



Debbie Miller, CMC  
Rose Township Clerk

Approved/Corrected