

**ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 8, 2015**

The following residents and guests signed in as present:

Darlyne Stanczyk	Nancy Matson	GE Noble	Susan Julian
Pat Hefferan	Dior Rushton	Marilee Carstens	Kurt Jung

Other(s) present: Susan Weaver (recording secretary)

Supervisor Gambka called the regular meeting of the Rose Township Board of Trustees to order at 7:32 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Miller, Scheib-Snider
Board Members Absent: Kemp (Excused), Trevethan (Excused)

APPROVAL OF AGENDA:

A. Approval of Proposed Agenda for April 8, 2015

Scheib-Snider adds line item, New Business - (I) Kieft Engineering Survey (corner of Davisburg and Milford Roads).

Moved by Scheib-Snider, seconded by Miller, motion carried to approve the Agenda as amended.

**Voting Yes: Scheib-Snider, Miller, Gambka
Voting No: None
Absent: Trevethan, Kemp**

CONSENT AGENDA:

A. Approval of Regular Board Meeting Minutes of March 11, 2015

B. Receipt of Monthly Reports

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports
- Treasurer's Report
- CDBG Report

C. Payment of Bills

Moved by Miller, seconded by Scheib-Snider, motion carried to approve the Consent Agenda with the exception of HAYA, Treasurer's Report and CDBG Report.

Voting Yes: Scheib-Snider, Miller, Gambka
Voting No: None
Absent: Kemp, Trevethan

PRESENTATIONS:

None.

BRIEF PUBLIC COMMENTS/AGENDA ITEMS ONLY (limit comments to 3 minutes each item):

Sue Julian, Resident states, line item (H), the Board previously approved a \$5,000.00 grant for controlling invasive species; there will be another opportunity in 2016 to re-apply. The effort this year will be to work with Phragmites, Resident is proposing that Rose Township (re-apply) use the previously voted upon \$5,000.00 toward control of Phragmites. Resident has noticed many Phragmites along the roads. These plants crowd out other plants especially in wetland areas. Extremely problematic.

G.E. Noble, Resident support Ms. Julian's position and asks about removal. Ms. Julian explains removal should occur in August-September and information will be supplied to the residents.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. Selection of Grass Mowing Contractor

Miller states two (2) bids were received, need to address insurance requirements.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve the Rose Township 2015 lawn mowing contract to All N One Lawn Care pending insurance requirements.

Voting Yes: Scheib-Snider, Miller, Gambka
Voting No: None
Absent: revethan, Kemp

B. Approval of the NOCFA 2016 Proposed Budget

Gambka states this has been approved by the NOCFA Board and will run July 1, 2015-June 30, 2016, is a one-time factor, taxable values going up by 8%. Contributing factor, Enbridge pipeline being taxed as personal property, property values up by 3.2%.

Scheib-Snider states this is an \$81,000.00 increase. Supervisor Gambka responds EMS responders are currently paid \$9.00/hour. Many employees are leaving to make more money at other departments. Proposal would bring all employees to \$12.50/hour, with EMS making \$15.00/hr. This budget asks for \$25,000.00 more from Rose Township and \$25,000.00 more from Holly Township, equaling \$50,000.00. Scheib-Snider states these wages seem high, Rose Township does not have many runs and only receives partial coverage. Supervisor Gambka

states compared to other municipalities, these are middle of the road wages, not excessive. Scheib-Snyder states more comparisons are necessary.

Moved by Miller, seconded by Gambka, motion carried to table this line item until the May, 2015 Board meeting.

Voting Yes: Miller, Scheib-Snyder, Gambka

Voting No: None

Absent: Kemp, Trevethan

C. Resolution for 2015 Hardship Exemption Policy and Procedure Amendments

Supervisor Gambka states hardship approvals will be handled/approved in July as copies of tax returns are required in order to render decision.

**Rose Township Resolution 2015-08
Adopting Hardship Exemptions Policy and Procedure**

WHEREAS, P.A. 390 of 1994, which amended Section 7u of Act No. 206 of the Public Acts of 1893, as amended by Act No. 313 of the Public Acts of 1993, being sections 211.7u of the Michigan Compiled Laws, requires that the governing body of the local assessing unit determine and make available to the public the policy and guidelines used by the Board of Review in granting reductions in property assessments due to limited income and assets, referred to as “poverty exemptions.”

NOW THEREFORE, THE ROSE TOWNSHIP BOARD OF TRUSTEES RESOLVES:

That to be eligible for a poverty exemption in Rose Township a person shall do all of the following on an annual basis:

1. An applicant or applicants must physically occupy and be the “sole” owner(s) of the property for which the exemption is requested.
2. The subject property must be classified as an “improved single family residential” or “residential condominium” property with a valid Homeowner’s Principle Residence Exemption (PRE) currently in effect.
3. The applicant must submit the most recent year’s copies of the following for all persons residing in the homestead:
 - a) Federal and State of Michigan Income Tax Returns.
 - b) Either Senior Citizens Homestead Property Tax Form MI-1040CR-1 or General Homestead Property Tax Claim MI-1040CR-4.
 - c) Statement from Social Security Administration and/or the Michigan Social Services as to monies paid to applicants during the previous year.
4. The applicant must supply a copy of a current driver’s license or other form of identification.
5. The applicant must provide a deed, land contract, or other evidence of ownership if the Board requests it.
6. The applicant must file a completed written application for poverty exemption on a form provided by the township.

BE IT FURTHER RESOLVED that the applicant’s total household income cannot exceed the most current Federal Poverty Guidelines set forth by the U.S. Department of Housing and Urban Development (HUD) Very Low Income Level. These standards are to be updated annually.

BE IT FURTHER RESOLVED that the total value of the assets of the applicant and each member of the applicant's household shall not exceed \$10,000. An applicant's homestead (for which the exemption is requested) and principal vehicle shall be excluded from consideration as an asset. All other property, including from all other persons residing in the household, shall be included as an asset. Property shall include, but is not limited to: all savings, retirement accounts, cash, bonds, stocks and mutual funds, coin collections, boats, recreational vehicles, jewelry, second homes, cottages, or any other saleable real property or other tangible items.

BE IT FURTHER RESOLVED that a poverty exemption shall not be granted to any applicant who owns real property, whether singly or jointly, regardless of location, other than his or her homestead.

BE IT FURTHER RESOLVED that a poverty exemption shall not be granted to an applicant with cash on deposit in excess of the proposed tax obligation for the ensuing year, unless the applicant can show evidence that the cash is subject to a legitimate cost of living expense.

BE IT FURTHER RESOLVED that a poverty exemption shall not be granted to an applicant whose investments will produce an income, which when added to the applicant's total household income exceeds the most current poverty income guidelines.

BE IT FURTHER RESOLVED that meeting the income level guidelines does not guarantee 100% exemption. At their discretion, the Board of Review may approve full or partial exemption if deemed appropriate. The Township will release the hardship application when HUD guidelines are published.

BE IT FURTHER RESOLVED that in reviewing the application and all supporting documentation, the Board of Review will consider income, assets, potential earning capacity, medical conditions, and any other unique circumstances of the applicant. The Board may deviate from the established policy and guidelines only for "substantial and compelling reasons." Said reasons must be stated in writing and provided to the applicant.

BE IT FURTHER RESOLVED that any reduction in the State Equalized Value of a property is granted for one year only and must be applied for and reviewed annually based on the applicant's current situation.

BE IT FURTHER RESOLVED that in order to ease the burden on taxpayers, the assessor and the Board of Review and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review, the Township of Rose hereby resolves, according to provisions of MCL 211.30(7) of the General Property Tax Act, that the Board of Review shall receive letters of protest regarding assessments from resident taxpayers from the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protests.

BE IT FURTHER RESOLVED that all Notices of Assessment Change and all advertisements of Board of Review meetings are to include a statement that the resident taxpayers may protest by letter to the Board.

BE IT FURTHER RESOLVED that to conform to the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

Motion by: Scheib-Snider
Ayes: Scheib-Snider, Miller, Gambka
Nays: None
Absent: Trevethan, Kemp

Seconded by: Miller

Supervisor declared resolution adopted.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve the 2015 Hardship Exemption Policy and Procedure Amendments resolution.

**Voting Yes: Scheib-Snider, Miller, Gambka
Voting No: None
Absent: Kemp, Trevethan**

D. Resolution Approving Holly Area Youth Assistance Board Member, Janie Andrews

**ROSE TOWNSHIP RESOLUTION 2015-09
APPOINTMENTS TO THE HOLLY AREA YOUTH ASSISTANCE
MEMBERSHIP**

WHEREAS, Holly Area Youth Assistance has been the primary prevention program serving and located in the geographic area of the Holly Area Public School District since 1963, and

WHEREAS, HAYA receives financial and various in-kind contributions from the Village of Holly and the Townships of Groveland, Holly, Rose and Springfield, and the Family Division of Oakland County Circuit Court which assists in meeting the expense associated with operations of a local office and casework staff, and

WHEREAS, the efforts of numerous citizen volunteer provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse,

NOW, THEREFORE BE IT RESOLVED that Rose Township hereby supports the efforts of the HAYA Board of Directors and approves it's following new member: Janie Andrews.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve Janie Andrews to the Holly Area Youth Assistance Board.

**Voting Yes: Scheib-Snider, Miller, Gambka
Voting No: None
Absent: Trevethan, Kemp**

E. Request for Proposal for Repair, Seal and Stripe Township Parking Lot

Supervisor Gambka states many cracks are forming in the Rose Township office parking lot and this treatment will save money in the long run.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve the proposal request to repair, seal and stripe the Township Office parking lot.

Voting Yes: Scheib-Snider, Gambka, Miller
Voting No: None
Absent: Kemp, Trevethan

F. Barry Beltz, Great Lakes Fireworks for Lake Braemar Fireworks Display Application

Supervisor Gambka states Township Attorney Mulvihill advised the Township to add Rose Township as an additional insured to insurance policy.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve Great Lakes Fireworks' Lake Braemar fireworks display application contingent upon proof of license and naming Rose Township as an additional insured on its insurance policy.

Voting Yes: Miller, Scheib-Snider, Gambka
Voting No: None
Absent: Kemp, Trevethan

G. Proposal for Gravel and Road Repairs for the 2015-2016 Fiscal Year

Supervisor Gambka states this remains the same as last year, Rose Township spending \$50,000.00/gravel, \$20,000.00/tri-party monies coming to us, totaling \$70,000.00.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve the 2015-16 Participation Agreement for the Township of Rose, #52912 in the amount of \$30,186.00 and Rose Township's portion being \$10,062.00.

Voting Yes: Miller, Gambka, Scheib-Snider
Voting No: None
Absent: Kemp, Trevethan

Moved by Scheib-Snider, seconded by Miller, motion carried to use an additional \$40,000.00 toward gravelling Rose Township roads for the years 2015-16.

Voting Yes: Miller, Gambka, Scheib-Snider
Voting No: None
Absent: Kemp, Trevethan

H. Discussion of Phragmites Invasive Species Problem

Supervisor Gambka states approximately nineteen (19) communities are involved in this program and DNR is not contributing. A committee has been formed and would like to give NOHLCC \$5,000.00 to begin treating Phragmites in Rose Township, a 3-5 year project. Round-up cannot be used as it is harmful to other plants, animals and humans, will use a safe alternative. Will treat public areas and will contact home owners directly to handle parcels at their expense. One (1) Phragmite plant can have up to fifty (50) stems.

Moved by Scheib-Snider, seconded by Miller, motion carried to redirect \$5,000.00 to the NOHLC for removal of invasive species, Phragmite, in Rose Township.

Voting Yes: Miller, Gambka, Scheib-Snyder
Voting No: None
Absent: Kemp, Trevethan

I. Kieft Engineering Survey

Scheib-Snyder states she received a contract from Kieft Engineering (\$3,200.00) for a survey necessary in order to develop picnic area/parking lot at Dearborn Park.

Moved by Scheib-Snyder, seconded by Miller, motion carried to approve payment of contract to Kieft Engineering Survey in the amount of \$3,200.00.

Voting Yes: Miller, Gambka, Scheib-Snyder
Voting No: None
Absent: Kemp, Trevethan

ANNOUNCEMENTS:

- A. Next Regular Planning Commission Meeting – April 6, 2015 - 7:30 p.m. (Cancelled)
- B. Zoning Board of Appeals Meeting, April 8, 2015 – 7:30 p.m. - (Cancelled)
- C. NOCFA Board Meeting – April 20, 2015 – 6:30 p.m. – Rose Township Hall, 9080 Mason Street
- D. Assessing Office – 2nd Tuesday every month – 9:00 a.m. – 4:00 p.m. – Rose Township
- E. Next Township Board Meeting — May 13, 2015 - 7:30 p.m.
- F. Cemetery Committee Meetings –TBD - Rose Township Offices
- G. 24/7 Rose Township Recycling – 9080 Mason Street, Holly, MI

MISCELLANEOUS REPORTS:

- A. NOCFA – Discussed budget.
- B. Planning Commission – No meeting.
- C. Holly Area Youth Assistance (HAYA) – Defers liaison position to Trevethan.
- D. Cemetery Committee – Miller states no meeting has been scheduled until after election.
- E. Parks and Recreation – Scheib-Snyder states plans are moving forward. Supervisor Gambka planning to plant 500 trees.
- F. Supervisor’s Report – Moving ahead on condemnation of derelict Holly Shores homes. Waiting for price form OCRC intersection Davisburg/Eagle.

BRIEF PUBLIC COMMENT – General Items NOT on Agenda (limit comments to 3 minutes each item):

Glen Noble, Resident states the fire department is one-half of Rose Township’s budget, public should have input for any increases to same if going beyond their revenue coming in. Public should be made aware as to all expenses/revenues. Resident asks that this matter be brought to the next meeting for discussion. Supervisor Gambka will also have the Fire Chief available for questions/explanation.

Unidentified Resident asks the Board when the budget hearing will be held. Supervisor Gambka responds that it was held in June of last year, no date set at this time, will be published.

ADJOURNMENT:

Meeting adjourned at 8:30 p.m.

Approved/Corrected

A handwritten signature in cursive script that reads "Debbie Miller". The signature is written in black ink and is positioned above a horizontal line.

Debbie Miller, CMC, CMMC
Rose Township Clerk