

**ROSE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 12, 2013**

The following residents and guests signed in as present:

Jim Porter	P. Smith	Tom Wirth	Tom Willwerth
Roger Caster	Jean Gramlich	Marilee Carstens	Dior Rushton
Steven Banner	Kyle Banner	Jim Weil	G.E. Noble
Lawrence Bannerman	Frieda Bannerman	Maura Jung	Kurt Jung
Theresa Lynn	Don Walls	Sue Julian	Chuck Julian

Other(s) present:

Supervisor Gambka called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Miller, Trevethan, Kemp, Scheib-Snider  
Board Members Absent: None

Supervisor Gambka requests a moment of silence for the passing of Deputy Clerk, Jennifer Osborne.

**APPROVAL OF AGENDA:**

**A. Approval of Proposed Agenda for June 12, 2013**

**Moved by Kemp, seconded by Trevethan, motion carried to approve the Agenda as submitted.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka**

**Voting No: None**

**CONSENT AGENDA:**

**A. Approval of Minutes of May 8, 2013**

**B. Receipt of Monthly Reports**

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports/Balance Sheets by Fund)

**C. Payment of Bills**

**Trevethan adds under New Business F. Holding Special Meeting for the Budget Amendment and to add to Policy and Procedures Section 3 and G. Letter Regarding Springfield Farmer's Market Signage in Dearborn Park and announcements donation for Beebe cemetery.**

**Moved by Kemp, seconded by Trevethan, motion carried to approve the Consent Agenda with the above-stated additions.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

**Gambka looking for comments on reports.**

**Moved by Kemp, seconded by Scheib-Snider, motion carried to approve consent agenda as amended.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka**

**Voting No: None**

**PRESENTATIONS:**

None.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY (limit comments to 3 minutes each item):**

Glen Noble, Resident – Thanks the Board for having the Budget available. NOCFA budget unavailable and residents should be able to review. Resident states complaint should be made to MDEQ regarding the pipeline not being restored within six (6) months.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**A. Proposed FY 2013-2014 Budget and Property Tax Mileage Rate**

**Moved by Gambka, Second by Trevethan, motion never voted on.**

Scheib-Snider states we need a public hearing in order to approve the Budget. Can hold discussion tonight but she will not approve budget tonight.

Trevethan, p. 4, DPW, Citizen Services \$3,750.00, asks if this is for OLHSA. Supervisor Gambka responds yes.

Miller states the Public Hearing was published May 28, 2013 in the Tri-County Times.

Supervisor Gambka states there was an increase in projected revenues. Revenue Sharing going from \$450,000.00 to \$471,000.00. Tax Revenues will be approximately \$215,000.00 v. \$205,000.00 this year. Seeing a recovery in all revenues. Rose Township has one of Oakland County's lowest tax rates. We are in a good position.

Supervisor Gambka states based on projections, Budget will be \$837,520.00 (p. 1), approximately \$214,600.00 received by Oakland County.

P. 323, \$16,000.00 health insurance retiree expenses. 801 – Contractual Services represents audit fee in the amount of \$13,500.00. Acct. 9300 - \$13,060.00 to \$3,600.00. This was more expensive due to one-time expenses (i.e., server, signage, etc.).

P. 423, 463 public works, previously approved, graveling at \$132,000.00 with our share being \$43,785.00 and chloride \$78,000.00.

Total appropriations \$829,173.00, balanced Budget at \$8,000.00.

Current Budget showing a surplus of approximately \$200,000.00, will probably end up with a \$100,000.00 surplus. We should spend money on public services. Proposing salary increases for Board Officers

(Supervisor, Clerk, Treasurer), current salaries - \$45,000.00, proposing \$50,000.00 and an increase in deputy wages. The last officer increase in salary was eight (8) years ago.

Kemp states Township offices used to be open five (5) days a week, now four (4), have adjustments been made? Supervisor Gambka states yes, work thirty-two (32) hour work week and have compared with other areas.

Supervisor Gambka suggests office hours be 8:30 a.m. – 5:30 p.m. and deputies ten (10%) percent increase. Supervisor, Clerk and Treasurer increase to \$50,000.00/year, deputy treasurer ten (10%) percent increase, and deputy clerk needs to be adjusted to find qualified individual. Miller states the deputy clerk work load is much larger and requires vast knowledge base.

Kemp requests comparisons before supporting a motion.

Scheib-Snyder states candidates ran for office knowing the salary questions Zoning Admin Plewes where his salary is and it looks like a decrease.

Miller states Plewes is in several different categories, his salary is \$31,000.00, split between p. 323 zoning enforcement wages, p. 2 facilities management and zoning administrator.

Supervisor Gambka believes this is a fair budget.

Kemp states he would like to investigate the proposed wage increase especially in lieu of annual meeting.

Scheib-Snyder said she is not comfortable voting since the Public Hearing was never published in the paper.

Supervisor Gambka opens the floor to a public hearing at 8:04 p.m.

Unidentified Resident complains about public hearing notices in the paper.

Unidentified Resident complains about discontinuing annual meeting then, raising wages. Feels Board should be taking a pay cut.

Theresa Lynn, Resident states when we hold a public hearing it is placed in publications, should also be put on Agenda and emailed to citizens. There is no mention of public hearing on this Agenda. Resident does not believe a fair public hearing can be held.

Marilee Carstens, Resident reiterates Ms. Lynn's views. Confused how we have flipped to public hearing when it was not on the Agenda.

**Moved by Gambka, seconded by Kemp, motion carried to table the Budget approval and public hearing until the June 26, 2013 meeting.**

Miller states salary approval is typically handled in April/May and the annual meeting can never reduce a salary, only increase. Scheib-Snyder states a public hearing is necessary and legal and not published. Supervisor Gambka will have the Clerk review legalities. Miller states the budget hearing was published and discussed at the last meeting. Supervisor Gambka will provide the public with additional time at next budget meeting.

**Voting Yes: Kemp, Scheib-Snyder, Miller, Trevethan, Gambka**

**Voting No: None.**

**B. Approval of NOCFA FY 2014 Budget**

Moved by Gambka, seconded by Trevethan, motion carried to approve the NOCFA 2014 Budget.

Voting Yes: Trevethan, Kemp, Scheib-Snyder, Miller, Gambka

Voting No: None

**C. Proposal from UHY, LLP Professional Services for the Annual Financial Audit**

Tabled until representative available for presentation.

**D. Resolution 2013-XX for the 2014 Rose Township Board of Trustees, Planning Commission and Zoning Board of Appeals Meeting Dates**

**ROSE TOWNSHIP RESOLUTION 2013-18  
MEETING DATES FOR THE TOWNSHIP BOARD OF TRUSTEES,  
PLANNING COMMISSION, ZONING BOARD OF APPEALS FOR  
FY 2013-2014**

**WHEREAS**, the State of Michigan has enacted PA 267 of 1976, the "Open Meetings Act," which requires a public body to give prior public notice of all regular meetings and that said notice shall provide the dates, time, and place, and

**WHEREAS**, it is the desire of the Rose Township Board, a public body, to conduct all of its business in an open forum, in compliance with said act.

**NOW THEREFORE BE RESOLVED THAT** the **Rose Township Board of Trustees** will hold regular meetings during the fiscal year beginning on July 1, 2013 and ending on June 30, 2014, on the following dates at 7:30 P.M. at the Rose Township Office, 9080 Mason Street, (in Rose Center), Holly, Michigan 48442:

<b>July 10, 2013</b>	<b>October 9, 2013</b>	<b>January 8, 2014</b>	<b>April 9, 2014</b>
<b>August 14, 2013</b>	<b>November 13, 2013</b>	<b>February 12, 2014</b>	<b>May 14, 2014</b>
<b>September 11, 2013</b>	<b>December 11, 2013</b>	<b>March 12, 2014</b>	<b>June 11, 2014</b>

**BE IT FURTHER RESOLVED THAT** the **Rose Township Planning Commission** will hold regular meetings during the fiscal year beginning on July 1, 2013 and ending on June 30, 2014 will be held on the following dates at 7:30 P.M. at the Rose Township Office, 9080 Mason Street, Holly, Michigan 48442:

<b>July 4, 2013</b>	<b>October 3, 2013</b>	<b>January 2, 2014</b>	<b>April 4, 2014</b>
<b>August 1, 2013</b>	<b>November 7, 2013</b>	<b>February 6, 2014</b>	<b>May 1, 2014</b>
<b>September 5, 2013</b>	<b>December 5, 2013</b>	<b>March 6, 2014</b>	<b>June 5, 2014</b>

**BE IT FURTHER RESOLVED THAT** the **Rose Township Zoning Board of Appeals** will hold regular meetings (as needed) during the fiscal year beginning on July 1, 2013 and ending on June 30, 2014 will be held on the following dates at 7:30 P.M. at the Rose Township Office, 9080 Mason Street, Holly, Michigan 48442:

<b>July 2, 2014</b>	<b>October 1, 2013</b>	<b>January 7, 2014</b>	<b>April 1, 2014</b>
<b>August 6, 2013</b>	<b>November 5, 2013</b>	<b>February 4, 2014</b>	<b>May 6, 2014</b>
<b>September 3, 2013</b>	<b>December 3, 2013</b>	<b>March 4, 2014</b>	<b>June 3, 2014</b>

**BE IT FINALLY RESOLVED THAT** the Rose Township Board, Planning Commission or the Zoning Board of Appeals may cancel or reschedule a regularly scheduled meeting provided that the provisions of the Open Meetings Act are met.

**Moved by Gambka, seconded by Miller, motion carried to approve the Resolution 2014 Rose Township Board of Trustees, Planning Commission and Zoning Board of Appeals meeting dates.**

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka  
Voting No: None**

**E. Resolution – Newspaper Designation for Legal Notices**

**ROSE TOWNSHIP  
RESOLUTION #2013-19  
DESIGNATING NEWSPAPER OF GENERAL CIRCULATION  
IN ROSE TOWNSHIP FOR LEGAL ADVERTISING**

**WHEREAS,** Michigan Township Laws require that townships designate a newspaper of general circulation within the township for the publication of legal notices,

**NOW, THEREFORE BE IT RESOLVED,** that the Rose Township Board designates the Tri-County Times, published in Fenton, Michigan as the newspaper in which legal notices pertaining to Rose Township will be published.

**BE IT FURTHER RESOLVED,** that, from time to time, a legal notice will be published in the Tri-County Times. A legal notice may also be published in the Oakland Press published in Pontiac, Michigan, on the Rose Township Website and Cable Channel and in The Holly Express online publication when the township clerk determines that such additional notice is likely to enhance public access to the information contained in the notice.

**Moved by Gambka, seconded by Trevethan, motion carried to use the Tri-County Times, Oakland Press and Holly Express for legal notice publication.**

Trevethan states she is working on a newsletter for tax bills and will incorporate legal notice location.

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka  
Voting No: None**

**F. Special Meeting for the Budget Amendment and Policy and Procedures**

**Moved by Trevethan, seconded by Scheib-Snider, motion carried to table this matter until the July, 2013 Board Meeting.**

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka  
Voting No: None**

**G. Letter Regarding Springfield Farmer’s Market Signage in Dearborn Park**

**Moved by Gambka, seconded by Trevethan, motion carried to allow Springfield Farmer’s Market to place a sign in Dearborn Park.**

Jim Weil, Resident tells the Board to watch for traffic/view obstruction when they install a sign.

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Snider, Gambka**

**Voting No: None**

**Moved by Scheib-Snider, seconded by Trevethan, motion carried to table salaries until next Board meeting.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

**ANNOUNCEMENTS:**

- A. Next Regular Planning Commission Meeting – June 6, 2013 – 7:30 p.m. (Cancelled)**
- B. Zoning board of Appeals Meeting – June 4, 2013 (Cancelled)**
- C. Assessing Office – 2<sup>nd</sup> Tuesday of every month – 9:00 a.m. – 4:00 p.m.**
- D. Next Township Board Meeting – July 10, 2013 – 7:30 p.m.**
- E. Cemetery Committee Meeting – July 16, 2013 – 2:00 p.m. – Rose Township Offices**
- F. Rose Township Recycling/Rose Township Offices, 9080 Mason Street**

**MISCELLANEOUS REPORTS:**

- A. NOCFA – None.**
- B. Planning Commission – None.**
- C. Holly Area Youth Assistance (HAYA) – None.**
- D. Cemetery Committee – Miller states they are finalizing rules and regulations, meeting on July 16, 2013, 2:00 p.m.**
- E. Parks and Recreation – None.**
- F. Supervisor’s Report – Supervisor Gambka states enforcement action against the Dennis property. Police involvement escalating.**

**PUBLIC COMMENT (limit comments to 3 minutes each item):**

Don Walls, Resident states salary discussion should have been on the Agenda. May 30, 2013 publication too short notice.

Darlyne Stanczyk, Resident has attended meetings for many years, budget proposals have always been on Agenda and should continue this way. Resident asks why Agendas are not on the website. Miller states they are emailed out and can go on the website. Resident states a public hearing has been on the Agenda and held for many years. Supervisor Gambka states this has been corrected and discussed.

Jim Porter, Resident would like to see a salary comparison with other municipalities. Resident thanks the Trustees.

Sue Julian, Resident states Headwater Trails formerly met in the old Township Building basement and would like to use the basement again.

Unidentified Resident not happy with Enbridge blocking his private road and on June 1, 2013 the state police were called after dozens of large trucks were blocking road. Resident was told the Township gave Enbridge permission to block his private road. Supervisor Gambka denies the Township gave Enbridge permission to block this road.

Roger Caster, Resident wishes he had a job he could give himself a \$5,000.00 raise after 6 months.

Glen Noble, Resident suggests the Board review the Agenda and states there should be notice and a public hearing. Resident suggests the Board continue with the Annual Meeting.

Tom Willwerth, Resident states he knew discontinuing Annual Meeting would cause confusion. Clerk and Treasurer very busy because he is in the office 4-5 times a week but he never has the opportunity to see the trustees and thinks about 1-2 hours a month the trustees attend a meeting.

**ADJOURNMENT:**

**Moved by Gambka, seconded by Kemp, motion carried to adjourn the meeting at 8:47 p.m.**

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka**

**Voting No: None**

Approved/~~Corrected~~—



Debbie Miller, CMC  
Rose Township Clerk