

**ROSE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 10, 2013**

The following residents and guests signed in as present:

Tena Alvarado	Cherie Monette	Jim Porter	Marilee Carstens
Jim Weil	Darlyne Stanczyk	Don Walls	Donna Boshell
Sharon Harvey	Tom Willwerth	Tom Wirth	Lawrence Bannerman
Tim Claus			

Other(s) present: Jennifer Osborne (Deputy Clerk), John Mulvihill, Esq. (Township Attorney)

Supervisor Gambka called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Gambka, Kemp, Scheib-Snider, Miller, Trevethan

Board Members Absent: None

APPROVAL OF AGENDA:

A. Approval of Proposed Agenda for April 10, 2013

Scheib-Snider adds 6(L) Enbridge Grant Money Ideas, 6(M) Clean-Up Day Discussion, and 6(N) Annual Meeting Discussion.

Moved by Scheib-Snider, seconded by Kemp, motion carried to approve the Agenda as amended to include line items 6(L) Enbridge Grant Money Discussion; 6(M) Clean-Up Day Discussion; and 6(N) Annual Meeting Discussion.

Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka

Voting No: None

CONSENT AGENDA:

A. Approval of Minutes of March 13, 2013

B. Receipt of Monthly Reports

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports (Revenue and Expense Reports/Balance Sheets by Fund)

C. Payment of Bills

Moved by Miller, seconded by Trevethan, motion carried to approve the Consent Agenda as submitted.

Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka
Voting No: None

PRESENTATIONS:

None.

PUBLIC COMMENT ON AGENDA ITEMS ONLY (limit comments to 3 minutes each item):

Don Walls, Resident recommends continuing with the County for road chloriding. Suggests Board continue holding Annual Meetings. Recommends using another contractor for lawn mowing.

Tim Claus, Resident states his company (TPC) was the lawn services contractor last year and there were reasons out of his control for delays (lack of notice, etc.). Resident would provide spring clean-up and cemetery clean-up free of charge if awarded the contract and defends against allegations of poor reviews.

Marilee Carstens, Resident asks when/where are meeting minutes made available. Miller responds that once the meeting minutes are approved by the Board at the following meeting, they are posted on the web site.

Sharon Harvey, Resident states she mowed Dearborn Park with her own equipment as the grass was very long. Resident states TPC did not show up and did not perform the job it was contracted for.

Matt Murphy, Resident is the owner of All N One Lawn Care. Resident states he had the Township lawn contract for nineteen (19) years until it was given to TPC last year. Resident would like the opportunity to once again serve Rose Township.

Tom Willwerth, Resident is the cemetery assistant and feels last year's lawn mowing problems were not the contractor's fault, but that of the Board. TPC was called in and did a good job. Resident also states Brookins Cemetery is in bad shape and Mr. Claus (TPC) has offered to help clean it up free of charge.

PUBLIC HEARINGS:

None.

OLD/CONTINUING BUSINESS:

None.

NEW BUSINESS:

A. Award Site Grass Mowing Contract

Supervisor Gambka states any contractor awarded this contract must show proof of insurance and meet any and all insurance requirements.

Moved by Scheib-Snider, seconded by Gambka, motion carried to award All N One Lawn Care the site grass mowing contract (\$6,940.00).

Voting Yes: Trevethan, Kemp, Scheib-Snider, Gambka, Miller
Voting No: None

Moved by Gambka, seconded by Scheib-Snider, motion carried to award Absolutely Lawn Care the site grass mowing contract should All N One Lawn Care not meet any requirements (\$6,100.00).

**Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka
Voting No: None**

B. Award Road Dust Control for 2013

Supervisor Gambka states two (2) bids have been received, Oakland County Road Commission and Road Maintenance Corporation. Oakland County is more expensive but does a better job. Complaints have been received by Residents about Road Maintenance Corporation.

Moved by Scheib-Snider, seconded by Miller, motion carried to approve contracting with Oakland County Road Commission for five (5) chloride dust control applications at a cost of \$78,208.35.

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka
Voting No: None**

C. Tri-Party Gravel Project for 2013

Supervisor Gambka is seeking authority to verbally commit to the FY 2013 Tri-Party Gravel Project/ \$101,700.00. The Board can decide the uses/roads at a later date. Kemp states that Rose Township is behind in maintaining its roads and supports this use.

Moved by Gambka, seconded by Kemp, motion carried to approve expending approximately \$101,700.00 for FY 2013 to be used for gravelling roads, roads to be determined.

**Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka
Voting No: None**

Moved by Gambka, seconded by Scheib-Snider, motion carried to participate in Oakland County Road Commission's FY 2013 Tri-Party Gravel Project (Rose Township program allotment for this year \$31,114.00 and its share will be \$10,371.00).

**Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka
Voting No: None**

D. Discuss/Approve Continuation of 24/7 Recycling Program

Moved by Scheib-Snider, seconded by Miller, motion carried to approve continuation of 24/7 recycling program and contract with Republic for another year.

**Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka
Voting No: None**

M. Clean-Up Day (*discussed/voted out of Agenda sequence*)

Moved by Trevethan, seconded by Miller, motion carried to approve using Republic for Clean-Up Day at a cost of \$7,770.00.

Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka
Voting No: None

Moved by Gambka, Second by Kemp, motion carried to hold Clean-Up Day from 8:00 a.m. – 4:00 p.m. on May 18, 2013.

Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka
Voting No: None

Scheib-Snider states the Casters historically provide/operate their backhoe on Clean-Up Day in exchange for rights to hay Dearborn Park.

Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the Casters providing and operating their backhoe at Clean-Up Day in exchange for the rights to hay Dearborn Park, pending approval from the Township attorney and the insurance company that their volunteer status would fall under policy coverage.

Trevethan will call the insurance company and the Township attorney to verify volunteers are covered under the policy and ascertain definition of a volunteer. Trevethan supports using the Casters at Clean-Up Day. Gambka they are contractors and attorney needs to check on it. Attorney Mulvihill states the Casters may not fall under the “volunteer” definition due to the fact haying could be considered compensation, need insurance certificate with Rose Twp. as additional insured.

Voting Yes: Trevethan, Kemp, Scheib-Snider
Voting No: Gambka, Miller

E. Discuss/Revise Administrative and Personnel Policy Manual, Sections 1 & 2

Miller states in Sec. 2.4 (E), meeting agendas are not required to be delivered, but may be picked up by 4:00 p.m., leave document as submitted. Miller also states, p. 21, the Conflict of Interest needs to be completed in April. Supervisor Gambka states it is finished, needs to be mailed.

Trevethan, section 2.4(E), would like to add that Agenda additions can be done via email and/or letter, not just verbal.

Miller states the Agenda/documents will be emailed to conserve paper waste.

Moved by Kemp, seconded by Miller, motion carried to adopt the provisions discussed for Sections 1 & 2 of the Personnel Policy Manual.

Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka
Voting No: None

F. Resolution to Appoint Dianne Scheib-Snider and Trish Trevethan to HAYA Board

**ROSE TOWNSHIP RESOLUTION 2013-14
APPOINTMENTS TO THE HOLLY AREA YOUTH ASSISTANCE
MEMBERSHIP**

WHEREAS, Holly Area Youth Assistance has been the primary prevention program serving and located in the geographic area of the Holly Area Public School District since 1963, and

WHEREAS, HAYA receives financial and various in-kind contributions from the Village of Holly and the Townships of Groveland, Holly, Rose and Springfield, and the Family Division of Oakland County Circuit Court which assists in meeting the expense associated with operations of a local office and casework staff, and

WHEREAS, the efforts of numerous citizen volunteer provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse,

NOW, THEREFORE BE IT RESOLVED that Rose Township hereby supports the efforts of the HAYA Board of Directors and approves Dianne Scheib-Snider to be appointed to the Board of Directors Representative and Trish Trevethan as an alternate Board of Directors Representative in the absence of Dianne Scheib-Snider.

Moved by Gambka, seconded by Kemp, motion carried to appoint Trish Trevethan as alternate Board of Directors Representative in the absence of Dianne Scheib-Snider.

Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka
Voting No: None

G. Resolution Amending Cemetery Fees

**ROSE TOWNSHIP
 RESOLUTION 2013-15
 RESOLUTION AMENDING CEMETERY FEES**

WHEREAS, the Rose Township Board of Trustees has adopted Ordinance Number 139 authorizing amending cemetery fees and regulations by a resolution adopted by a 2/3 majority vote of the board;

NOW THEREFORE BE IT RESOLVED, that the following fees and changes are adopted by the Rose Township Board of Trustees.

BE IT FURTHER RESOLVED that said amended fees and charges will take immediate effect.

SCHEDULE OF CEMETERY FEES AND CHARGES

Services	Fees & Charges	
	Resident	Non- Resident
Rights of Burial		
Babyland	\$150	\$150
Infant	\$150	\$150
Adult	\$400	\$400
Cremains (Adult)	\$400	\$400
No charge on 2 nd Rights of Burial in same plot. (except Genesee Valley Vault		

opening/closing fees)		
Openings & Closings (By Genesee Valley Vault, Inc.)		
Burials	\$525	\$525
Burials - Saturday	\$575	\$575
Burials - Sunday & Holiday	\$825	\$825
Cremations	\$275	\$275
Cremations - Saturday	\$325	\$325
Cremations - Sunday & Holiday	\$575	\$575
Miscellaneous Services		
Grave Location	\$100	\$100
Removals & Vault Openings	\$700	\$700
Foundations		
\$.40 per square inch or a minimum charge of \$125	Min. charge \$125	Min. charge \$125
Transfers (per plot)	\$100.00	\$100.00

Moved by Scheib-Snider, seconded by Miller, motion carried to adopt Resolution Amending Cemetery Fees.

Voting Yes: Scheib-Snider, Miller, Trevethan, Kemp, Gambka

Voting No: None

H. Resolution for West Nile Virus Fund Participation and Reimbursement Authorization

Trevethan states Rose Township received a \$2,771.36 grant to be used for mosquito control. Will distribute overstock at Clean-Up Day.

**ROSE TWP. RESOLUTION # 2013-16
WEST NILE VIRUS FUND PARTICIPATION AND REIMBURSEMENT AUTHORIZATION**

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, Rose Township, Oakland County, Michigan will, incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW THEREFORE BE IT RESOLVED that the Rose Township Board of Trustees authorizes the Township Treasurer, as agent for the Township, in the manner and to the extent provided by the Oakland County Board of Commissioners, to confirm the township's participation in the West Nile Virus mosquito protection program and to request reimbursement of up to \$2,771.36 for mosquito control activity, specifically personal mosquito repellent products, under Oakland County's West Nile Virus Fund Program.

BE IT FURTHER RESOLVED that in order to provide effective West Nile Virus protection, Rose Township will distribute the purchased mosquito repellent products to its residents from the township offices, the township parks and from any other location that may become available for distribution.

Moved by Scheib-Snider, seconded by Gambka, motion carried to adopt West Nile Virus Fund Participation and Reimbursement Resolution.

Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka
Voting No: None

I. Discuss/Approve Board Training Workshop

Moved by Trevethan, seconded by Miller, motion carried to approve a Board training workshop to be conducted by Professional Registered Parliamentarian at a cost of \$500.00 plus mileage.

Voting Yes: Trevethan, Kemp, Scheib-Snider, Miller, Gambka
Voting No: None

J. Discuss/Approve Cemetery Service Markers for Veterans

Miller states service markers for veterans is a law.

Moved by Scheib-Snider, seconded by Miller, motion carried to order 150 brass/aluminum service markers from Action Flag Co., price not to exceed \$1,500.00.

Voting Yes: Miller, Trevethan, Kemp, Scheib-Snider, Gambka
Voting No: None

K. Approve Donation of Three Computer Monitors to the Holly Library

Moved by Scheib-Snider, seconded by Kemp, motion carried to donate three (3) unused Rose Township office computer monitors to the Holly Library.

Voting Yes: Kemp, Scheib-Snider, Miller, Trevethan, Gambka
Voting No: None

L. Enbridge Grant Discussion

Scheib-Snider believes it would benefit the community greatly to utilize Enbridge grant monies to install a 3 gallon per minute, high performance well at the cell tower location by Phil's store. Due to the fact the Township has no fire hydrants this would save structures/lives in the event of a fire. Scheib-Snider also recommends installation of a dry hydrant at the opposite end of the Township (Buckhorn Creek at Rattalee Lake Road). Kemp believes it may help lower resident insurance rates.

N. Annual Meeting Discussion

Supervisor Gambka states Rose Township is the only township in the County still holding annual meetings. These meetings cannot be used to reduce or cut salaries. These meetings are not useful and salaries are discussed at regular meetings and do not accomplish anything.

Moved by Miller, seconded by Gambka, motion carried to no longer hold an annual meeting.

Voting Yes: Miller, Trevethan, Gambka

Voting No: Kemp, Scheib-Snyder

ANNOUNCEMENTS:

- A. Next Regular Planning Commission Meeting – Thursday, May 2, 2013 – 7:30 p.m. (Cancelled)**
- B. NOCFA Board Meeting – Monday, April 15, 2013 – 7:00 p.m. – Rose Township Offices**
- C. Assessing Office – 2nd Tuesday every month – 9:00 a.m. – 4:00 p.m.**
- D. Next Township Board Meeting – Wednesday, May 8, 2013 – 7:30 p.m.**
- E. Cemetery Committee Meeting – Tuesday, April 23, 2013 – 2:00 p.m. – Rose Township Offices**
- F. Rose Township Clean-Up Day – Saturday, May 18, 2013 – 8:00 a.m. – 4:00 p.m.**

MISCELLANEOUS REPORTS:

- A. NOCFA – information packets available.**
- B. Planning Commission – No meeting.**
- C. Holly Area Youth Assistance (HAYA) – Celebrating 50 years of service to children. Holding a golf outing fundraiser on May 17, 2013, \$75.00 per person, lunch, 18 holes and steak dinner. Planning to have a Renaissance Fair booth and a dinner on April 18, 2013.**
- D. Cemetery Committee – Meeting, April 23, 2013 at 2:00 p.m.**
- E. Parks and Recreation – Scheib-Snyder states the parking lot at Dearborn Park is being cleaned up and prepared for gravel. Will draft a contract for the gravel. Top soil will be trucked in by Greg Prose at a cost of \$2,000.00. Supervisor Gambka met with Dan Stencil, Oakland County Parks and Recreation Executive. Oakland County would come in and develop the Dearborn Park as a dog park. Miller said Oakland County would develop at no charge to Rose Township and Oakland County would provide all trails, fencing, insurance, signage, benches, etc. More information forthcoming. Scheib-Snyder states she is looking for volunteers at Dearborn Park, cleaning out tree line (barbed wire, etc.).**
- F. Supervisor's Report – Supervisor Gambka discussed Dog Park Plan meeting with Oakland County.**

PUBLIC COMMENT (limit comments to 3 minutes each item):

Tom Wirth, Resident would like to see hard copies of meeting minutes at the meetings. Resident is not happy with Board of Review/assessing meetings. Resident believes Enbridge has been in the Township too long, three (3) years.

Don Walls, Resident would like to defer to County for road gravelling. Resident states Clean-Up Day traditionally begins at 7:00 a.m. and the Casters pick up 50-100 tires, appliances and couches along the roads of the Township yearly.

Lawrence Bannerman, Resident has been in the gravel business for 40 years and states the roads are being graveled with 20AAA gravel, if they used better gravel the roads would be in better shape.

Tom Willwerth, Resident thanks the Cemetery Committee for their support.

Sharon Harvey, Resident states she has complied with the Board's insurance requirements for clean-up day and haying at Dearborn Park. They work very hard on Clean-Up Day and throughout the year.

Marilee Carstens, Resident thanks Clerk Miller for accommodating her daughter with her voter's registration. Resident is in favor of holding an Annual Meeting as 35 people attended, voters should vote on salaries.

Darlyne Stanczyk, Resident states the meeting minutes are not on the website. Miller responds that they are. Resident states Planning Commission minutes are not there. Miller states they are.

Jim Weil, Resident asks as to the personal property tax for Enbridge equipment? Mr. Gambka responds they reported approximately \$2.5 – \$3.5 million dollars of equipment.

ADJOURNMENT:

Adjourned at 9:32 p.m.

Approved/Corrected

A handwritten signature in cursive script that reads "Debbie Miller". The signature is written in black ink and is positioned above a horizontal line.

Debbie Miller, CMC
Rose Township Clerk