

**ROSE TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING  
June 21, 2017**

The following residents and guests signed in as present:

Martha Burton	Paul Burton	Adie Eddington	Bill Eddington
Linda Dagenhardt	Caitlin Holdorf		

Other(s) present: Susan Weaver (recording secretary)

Supervisor Scheib-Snider called the special meeting of the Rose Township Board of Trustees to order at 7:00 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Miller, Gambka, Noble, Blaska, Scheib-Snider  
Not Present: None

**APPROVAL OF AGENDA:**

**A. Approval of Proposed Agenda for June 21, 2017**

**Moved by Noble, seconded by Gambka, motion carried to approve the Agenda as submitted.**

**Voting Yes: Gambka, Miller, Noble, Blaska, Scheib-Snider**

**Voting No: None.**

**BRIEF PUBLIC COMMENTS/AGENDA ITEMS ONLY (limit comments to 3 minutes each item):**

Adeline Eddington, Resident questions fire fund transfer(s) and amounts. Resident asks where well money is coming from. Board responds money from infrastructure fund will be transferred for well use, which is a Township expense, not a fire expense. Board explains that dry hydrants are ineffective and necessitate a man/truck to monitor. Resident states too much money allocated to park improvements.

Martha Burton, Resident states money should be used for wells.

Katherine Bair, Resident does not feel the proposed 4% raise for all Board members except the Constable/ Trustees is fair. Scheib-Snider states the Trustees/Constable are already at the top of pay scale in comparison to surrounding communities.

Unidentified Resident states all elected Board members should receive the same 4% pay increase. Feels spending money on parks is not useful.

**NEW BUSINESS:**

**A. Resolution Township Budget Amendments 2017**

Scheib-Snider summarizes the amendments are as follows:

Parks and Recreation/Repairs and Maintenance - \$6,000.00  
Public Works/Streetlights - \$3,600.00  
Public Works/Recycling - \$20,000.00

Public Works/Clean-Up Day - \$12,735.00  
 Public Works/Road Maintenance - \$80,643.00  
 Public Works/Gravel Road Chloride - \$83,115.00  
 Public Works/Pest Control - \$4,754.00

Repairs/Maintenance for Building and Grounds - \$25,000.00

**Moved by Scheib-Snider, seconded by Gambka, motion carried to adopt the Rose Township Resolution 2017-13 FY 2016-2017 Budget Amendments.**

Miller asks what the \$25,000.00 in repairs and maintenance/building and grounds for. Scheib-Snider responds mowing, approximately \$4,000.00 over. Miller states it is showing \$11,000.00 over budget. Scheib-Snider states some things were coming out of the wrong accounts. Gambka will review all accounts and reclassify if and where necessary.

**ROSE TOWNSHIP RESOLUTION 2017-13  
 FY 2016-2017 BUDGET AMENDMENTS**

**WHEREAS**, Rose Township has, by resolution, adopted its FY 2016-2017 Budget, and

**WHEREAS**, from time to time the Township Supervisor shall present to the Township Board recommendations to amend the budget for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both, and

**WHEREAS**, the Township Supervisor has reviewed both the actual and budgeted revenues and expenditures upon which the appropriations for the below all funds were based, and has recommended that certain budget amendments be adopted.

**NOW THEREFORE BE IT RESOLVED** that the Township Board approves amending the FY 2016-2017 Budget for the various funds by Activity/Department/Cost Center as indicated herein:

General Fund Budget

Dept 751-PARKS & RECREATION		Original Budget FY 2017	Activity thru June 20,2017	over budget amount	Proposed Amendment
101-751-930-000	REPAIRS AND MAINTENANCE	5,000	5,536	536	6,000
Dept 463-PUBLIC WORKS					
101-463-448-000	STREET LIGHTS	3,500	3,511	11	3,600
101-463-523-000	RECYCLING	18,500	19,205	705	20,000
101-463-525-000	CLEAN-UP DAY	10,000	12,735	2,735	12,735
101-463-930-000	ROAD MAINTENANCE	75,000	80,643	5,643	80,643
101-463-930-001	GRAVEL ROAD CHLORIDE	83,000	83,115	115	83,115
101-463-930-002	PEST CONTROL EXPENDITURES	2,770	4,754	1984	4,754
101-265-930-000	REPAIRS AND MAINTENANCE	10,000	21,128	11,128	25,000

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snider**  
**Voting No: None.**

**B. Rose Township FY 2018 Budget**

**Moved by Gambka, seconded by Noble, motion carried to approve the Rose Township FY 2018 Budget, \$993,486.00 estimated revenues.**

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve GL No. 101-Trustees in the amount of \$17,192.00.**

Miller suggests a 4% increase for Trustees? Noble states as a Trustee, he does not require an increase, feels he is adequately compensated.

**Voting Yes: Gambka, Blaska, Noble, Scheib-Snider  
Voting No: Miller**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve GL No. 171-Supervisor in the amount of \$69,665.00.**

**Voting Yes: Noble, Miller, Gambka, Blaska, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve GL No. 191-Elections in the amount of \$47,500.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 209-Assessor in the amount of \$53,000.00.**

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 215-Clerk in the amount of \$101,985.00.**

Miller is concerned that the \$15,000.00 in health care expense was removed. Should Clerk/Deputy Clerk's circumstances change health insurance-wise, will there be money to cover? Scheib-Snider responds yes, money could be moved to cover such expense.

**Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 247-Board of Review in the amount of \$2,460.00.**

**Voting Yes: Noble, Miller, Gambka, Blaska, Scheib-Snider  
Voting No: None.**

**Moved by Scheib-Snider, seconded by Noble, motion carried to approve the GL No. 253-Treasurer in the amount of \$112,966.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 265-Building and Grounds in the amount of \$49,445.00.**

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 289 – General Services in the amount of \$145,400.00.**

**Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 290-Transfers to Other Funds (Cemetery) in the amount of \$11,000.00.**

**Voting Yes: Noble, Miller, Gambka, Blaska, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 301-Ordinance Enforcement in the amount of \$39,925.00.**

Miller states the Supervisor isn't the sole decider on the raises. It's a board vote and has never seen elected officials treated differently. Remains concerned about the Constable wages, not fair.

**Voting Yes: Blaska, Noble, Gambka, Scheib-Snider**  
**Voting No: Miller.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 400-Planning and Zoning in the amount of \$38,914.00.**

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 410-Zoning Board of Appeals in the amount of \$4,720.00.**

**Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 463-Public Works in the amount of \$244,136.00.**

**Voting Yes: Noble, Miller, Gambka, Blaska, Scheib-Snider**  
**Voting No: None.**

**Moved by Scheib-Snider, seconded by Gambka, motion carried to approve the GL No. 660-Citizen Services in the amount of \$10,000.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the GL No. 751-Parks and Recreation in the amount of \$29,500.00.**

Gambka asks about \$21,000.00 Scheib-Snyder responds surveying, trails, playground equipment, etc.

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the GL No. 790-Contractual Services in the amount of \$6,610.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the budget amounts for all the Special Assessment Districts (201, 203, 204, 205, 220, 704, 705, 707, 861).**

**Voting Yes: Noble, Miller, Gambka, Blaska, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 206-Fire Fund Revenues in the amount of \$522,500.00 and expenditures in the amount of \$480,000.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 209-Cemetery Fund revenues in the amount of \$18,600.00 and expenditures in the amount of \$17,684.00.**

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 245-CDBG fund revenues in the amount of \$13,600.00 and expenditures in the amount of \$13,600.00.**

**Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 249-Building Inspection Fund revenues in the amount of \$85,500.00 and appropriations in the amount of \$80,100.00.**

Gambka states \$6,000.00 was reimbursed to general fund due to surplus.

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 255-PEG fund revenues in the amount of \$31,000.00 and appropriations in the amount of \$18,400.00.**

**Voting Yes: Blaska, Noble, Miller, Gambka, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 402-Infrastructure Fund revenues in the amount of \$6,100.00 and appropriations in the amount of \$6,100.00.**

Gambka states, in support of the well project, the more water sources we have the lower the Township insurance rating.

**Voting Yes: Gambka, Blaska, Noble, Miller, Scheib-Snyder**  
**Voting No: None.**

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the 703-Tax Fund in the amount of \$1000.00 and appropriations in the amount of \$600.00.**

**Voting Yes: Miller, Gambka, Blaska, Noble, Scheib-Snyder**  
**Voting No: None.**

**C. Rose Township FYI 2018 Budget and Tax Resolution**

Correction: Revenues/\$993,486.00 and \$992,418.00/expenditures.

**Moved by Scheib-Snyder, seconded by Gambka, motion carried to approve the Rose Township Resolution 2017-14 County Equalization 2017-2018 General Appropriations Act and FY 2018 Budget Resolution as amended above.**

**ROSE TOWNSHIP RESOLUTION 2017-14  
COUNTY EQUALIZATION  
2017-2018 GENERAL APPROPRIATIONS ACT  
AND FY 2018 BUDGET RESOLUTION**

**WHEREAS**, this resolution shall be known as the Rose Township 2017-2018 General Appropriations Act and Budget Resolution, and

**WHEREAS**, notice of a public hearing on the proposed Fiscal Year (FY) 2018 Budget was published in a newspaper of general circulation as required by MCLA 141.412, and a public hearing on the proposed budget and property tax millage rates was held on June 14, 2017 and

**WHEREAS**, the Rose Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.9967 Mills for Township operations and 2.0841 Mills for Fire Protection Services and Emergency Medical Response Services, and

**WHEREAS**, the Rose Township Board adopts the FY 2018 fiscal year budget for the various funds by Activity/Department/Cost Center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Activity/Department/Cost Center.

**WHEREAS**, pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Rose Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest, office supplies, contracts, maintenance

and payroll in accordance with the approved salaries. The Township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting, and

**WHEREAS**, estimated total revenues and expenditures for the various funds of Rose Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$993,486.00	\$992,418.00
Special Assessment Funds		
Appomattox Dr. Maintenance	\$ 2,325.00	\$ 2,325.00
Big Trail Rd. Maintenance	\$ 8,306.00	\$ 8,306.00
Williams Dr. Maintenance	\$ 3,800.00	\$ 3,800.00
Fish Lk. Weed Control	\$ 16,001.00	\$ 16,001.00
Lake Braemar	\$ 23,000.00	\$ 23,000.00
Tipsico Lake	\$ 66,000.00	\$ 66,000.00
Holly Shores Street Lighting	\$ 2,538.00	\$ 2,538.00
Eveline Dr. Maintenance	\$ 9,200.00	\$ 9,200.00
Ottieway Drive Maintenance	\$ 2,200.00	\$ 2,200.00
Fire Fund	\$ 522,500.00	\$480,000.00
Cemetery Fund	\$ 18,600.00	\$ 17,684.00
Comm. Development Fund	\$ 13,600.00	\$ 13,600.00
Building Inspection Fund	\$ 85,500.00	\$ 80,100.00
P.E.G. Fund	\$ 31,000.00	\$ 18,400.00
Infrastructure Fund	\$ 6100.00	\$ 6,100.00

General Fund Budget

Account Description	Proposed FY 2017 Budget
<b>REVENUES:</b>	
<b><i>COST CENTER TOTALS</i></b>	
Tax Collections	250,737
Inter Government Revenues	503,707
Miscellaneous	239,042
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$993,486</b>
<b>EXPENSES:</b>	
<b><i>COST CENTER TOTALS</i></b>	
Trustees	17,192
Township Supervisor	69,665
Elections	47,500
Assessor	53,000
Clerk	101,985
Board of Review	2,460
Treasurer	112,966
Building & Grounds	49,445
PEG	31,000
Miscellaneous Services	145,400
Transfers	11,000
Ordinance Enforcement	39,925
Planning Commission	24,874
Board of Appeals	4,720
Public Works	244,136
Citizens Services	10,000
Parks & Recreation	29,500
Library	6,610
<b>TOTAL EXPENSES</b>	<b>\$ 970,378</b>
<b>General Fund Total Revenues</b>	<b>\$ 993,486</b>
<b>General Fund Total Expenses</b>	<b>\$992,418</b>



Special Assessments Funds

<b>Account Description</b>	<b>Proposed FY 2017 Budget</b>
<i>Appomattox Dr. Maintenance</i>	
Revenues	2,325
Expenses	2,325
<i>Eveline Dr. Maintenance</i>	
Revenues	9,200
Expenses	9,200
<i>Big Trail Road Maintenance</i>	
Revenues	8,308
Expenses	8,308
<i>Williams Dr. Maintenance</i>	
Revenues	3,800
Expenses	3,800
<i>Fish Lake Weed Control</i>	
Revenues	16,001
Expenses	16,001
<i>Lake Braemar S.A.D.</i>	
Revenues	23,000
Expenses	23,000
<i>Tipsico Lake S.A.D.</i>	
Revenues	66,000
Expenses	66,000
<i>Street Lighting S.A.D.</i>	
Revenues	2,520
Expenses	2,520
<i>Ottieway Drive Maintenance</i>	
Revenue	2,200
Expenses	2,200

Fire Fund

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	522,500
Expenses	480,000

Cemetery Fund

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	18,600
Expenses	17,684

Community Development

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	13,600
Expenses	13,600

Bldg. Inspection Fund

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	85,500
Expenses	80,100

P.E.G. Fund

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	31,000
Expenses	18,400

Infrastructure Improvement Fund

<b>Account Description</b>	<b>Proposed FY 2018 Budget</b>
Revenues	6,100
Expenses	6,100

**THEREFORE BE IT RESOLVED** that the Rose Township Board of Trustees hereby adopts the above referenced Fiscal Year 2018 Budget and authorizes the levying and collection of a general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.9967 Mills for Township operations and upon adoption of renewal proposals, 2.0841 Mills for Fire Protection Services and Emergency Medical Response Services.

**BE IT FINALLY RESOLVED** that the Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each month and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

**Voting Yes:** Noble, Miller, Gambka, Blaska, Scheib-Snider

**Voting No:** None.

**BRIEF PUBLIC COMMENT – General Items NOT on Agenda (limit comments to 3 minutes each item):**

Adeline Ellington, Resident asks if elevator is fixed. Board response, yes. Resident asks if any progress has taken place with regard to the old township hall. Resident states while visiting the Township offices during office hours there are only a few people staffing.

**ADJOURNMENT:**

**Meeting adjourned at 8:28 p.m.**



**Debbie Miller, MMC, CMMC**  
**Rose Township Clerk**

Approved/Corrected