

**ROSE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 9, 2016**

The following residents and guests signed in as present:

Tom Wirth	Ann Williams	Guy Williams	Joe Clifford	Tena Alvarado
Darlyne Stanczyk	Teresa Blaska	Linda Dagenhardt	Maura Jung	Kurt Jung
Marilee Carstens				

Other(s) present: Susan Weaver (recording secretary)

Supervisor Scheib-Snider called the regular meeting of the Rose Township Board of Trustees to order at 7:30 p.m. at the Rose Township Hall, 9080 Mason Street, Rose Township, Michigan and led in the Pledge of Allegiance.

Board Members Present: Scheib-Snider, Miller, Gambka, Kemp, Noble  
Not Present: None

**APPROVAL OF AGENDA:**

**A. Approval of Proposed Agenda for November 9, 2016**

**Moved by Kemp, seconded by Miller, motion carried to approve the Agenda as submitted.**

**Voting Yes: Gambka, Miller, Noble, Kemp, Scheib-Snider**

**Voting No: None**

**APPROVAL OF CONSENT AGENDA:**

**A. Approval of Regular Board Meeting Minutes of October 12, 2016.**

Glen Noble requests to add his objection to Rose Township attorney's opinion regarding political signage right-of-way in the October 12, 2016 minutes.

**B. Approve of Special Meeting Minutes of October 6, 2016**

**C. Receipt of Monthly Reports**

- Building Department
- Constable
- NOCFA
- HAYA
- Financial Reports
- Treasurer's Report
- CDBG Report

**D. Payment of Bills**

Moved by Noble, seconded by Kemp, motion carried to approve the Consent Agenda as amended.

Voting Yes: Kemp, Noble, Miller, Gambka, Scheib-Snider  
Voting No: None

**BRIEF PUBLIC COMMENTS/AGENDA ITEMS ONLY (limit comments to 3 minutes each item):**

None.

**PUBLIC HEARING REGARDING 2017 CDBG FUNDS (in the amount of \$13,530.00):**

**A. Open Public Hearing: 7:34 p.m.**

Tena Alvarado, President of HAYA – requesting consideration of CDBG funds. Gives history of HAYA and its benefit to local children. Eighty-Three (83) youth cases from January to the present, preventative counseling, etc. HAYA advocates for the children and out of forty-three (43) new cases for case worker services, Rose Township had thirteen (13) of them (30%).

Scheib-Snider states the Kaleidoscope Foundation has also requested CDBG funds, letter on file.

**B. Close Public Hearing: 7:48 p.m.**

**NEW BUSINESS:**

**A. Resolution – Eveline Drive**

Moved by Kemp, seconded by Gambka, motion carried to approve the Resolution to recreate special assessment district Eveline Drive No. 009.

**ROSE TOWNSHIP RESOLUTION 2016-24**

**RESOLUTION CONFIRMING THE ASSESSMENT ROLL AND**

**RECREATING THE EVELINE DRIVE ROAD MAINTENANCE DISTRICT #009**

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the township for the purpose of defraying a portion of the costs of maintaining the private road known as Eveline Drive in Section 35 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the township board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries and;

NOW THEREFORE IT BE RESOLVED, that the assessment roll submitted by the supervisor and assessing officer of the township, as amended, shall hereafter be designated as the Eveline Drive Road Maintenance District #009, and;

BE IT FURTHER RESOLVED, that the assessment in said Rose Township Special Assessment Roll No. 009 shall be divided into four (4) annual payments with the first payment commencing on December 1, 2016 ending on December 1, 2019, and if renewed before December 1, 2020

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

Voting Yes: Gambka, Kemp, Noble, Miller, Scheib-Snyder

Voting No: None

**B. Resolution – Williams Drive**

Moved by Noble, seconded by Scheib-Snyder, motion carried to approve the Resolution to recreate special assessment district Williams Drive No. 008.

**ROSE TOWNSHIP RESOLUTION 2016-25**

**RESOLUTION CONFIRMING THE ASSESSMENT ROLL AND**

**RECREATING THE WILIAMS DRIVE ROAD MAINTENANCE DISTRICT #008**

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the township for the purpose of defraying a portion of the costs of maintaining the private road known as Williams Drive in Section 35 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the township board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries.

NOW THEREFORE IT BE RESOLVED, that the assessment roll submitted by the supervisor and assessing officer of the township, as amended, shall hereafter be designated as the Williams Drive Road Maintenance District #008, and;

BE IT FURTHER RESOLVED, that the assessment in said Rose Township Special Assessment Roll No. 008 shall be divided into four (4) annual payments with the first payment commencing on December 1, 2016 ending on December 1, 2019, and if renewed before December 1, 2020

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

**Voting Yes:** Miller, Gambka, Kemp, Noble, Scheib-Snider

**Voting No:** None

**C. Resolution – Ottieway Court**

**Moved by Scheib-Snider, seconded by Noble, motion carried to approve the Resolution to create special assessment district Ottieway Court No. 11.**

**ROSE TOWNSHIP RESOLUTION 2016-26**

**RESOLUTION CONFIRMING THE ASSESSMENT ROLL AND**

**CREATING THE OTTIEWAY COURT ROAD MAINTENANCE DISTRICT #011**

WHEREAS, the Township Board of the Township of Rose, Oakland County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the township for the purpose of defraying a portion of the costs of maintaining the private road known as Ottieway Court in Section 9 of Rose Township, Oakland County, Michigan, and;

WHEREAS, such public hearing was preceded by proper notice in the Tri-County Times, a paper of general circulation in the township, and by First Class mail notice to each property owner of record within said district and upon said assessment roll, and;

WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and an opportunity was given to all present to be heard in the matter, and;

WHEREAS, no written objections were received to said roll and levy, and;

WHEREAS, a record of those present to protest, and of written protests submitted at or prior to the public hearing will be made part of the minutes of the hearing, and;

WHEREAS, the township board has duly inspected the proposed assessment roll and considered all objections and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, and sufficient under Michigan statute, and;

WHEREAS, the nature of the improvements to be made is such that periodic re-determinations of costs will be necessary without a change in the special assessment district boundaries and;

NOW THEREFORE IT BE RESOLVED, that the assessment roll submitted by the supervisor and assessing officer of the township, as amended, shall hereafter be designated as the Ottieway Court Road Maintenance District #011 and;

BE IT FURTHER RESOLVED, that the assessment in said Rose Township Special Assessment Roll No. 011 shall be divided into five (5) annual payments with the first payment commencing on December 1, 2016 ending on December 1, 2020, and if renewed before December 1, 2021

BE IT FURTHER RESOLVED, that the annual payments of an assessment against any parcel of land shall be paid to the Rose Township Treasurer up through the month in which the payment is due. If any payment is not paid when due, it shall be considered delinquent and there shall be collected, in addition to the payment due, a penalty of 4% and interest at the rate of 1% per month for every month the payment remains unpaid, and;

BE IT FINALLY FURTHER RESOLVED, that the assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to the treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board.

**Voting Yes: Noble, Miller, Gambka, Kemp, Scheib-Snyder**  
**Voting No: None**

**D. NOCFA Budget Increase Resolution**

NOCFA is requesting Rose Township to contribute \$5,000.00 and Holly Township \$5,000.00, one-time request.

**Moved by Noble, seconded by Scheib-Snyder, motion carried to approve the Rose Township Resolution NOCFA request for additional funds.**

**ROSE TOWNSHIP RESOLUTION 2016-27**

**N.O.C.F.A. REQUEST FOR ADDITIONAL FUNDS**

**WHEREAS**, The MTPP worker's compensation carrier, The Accident Fund, raised our rate by over 50% resulting in about a \$20,000 increase on rate alone and;

**WHEREAS**, to compound the short fall The Accident Fund under estimated the payroll figure for staff compensation by \$200,000 dollar and we owed the additional premium after the end of the policy term but in this budget year in excess of \$20,000 and;

**WHEREAS**, the chief solicited price quotes from other insurance carriers and Liberty Mutual was hired to replace the Accident fund with a savings of \$10,000 and;

**WHEREAS**, the chief continued to look for savings and found the Michigan Municipal League who did a pre-audit to establish the correct payroll base and offered a price that had lower rates. In addition, they rated full time employees separate from the paid-on call fire fighters resulting in further cost savings of about \$10,000 and;

**WHEREAS**, after all the change in exposure base, change in employee classification and rates and three insurance carriers the potential \$40,000 unplanned and unexpected budget short fall was reduced to about \$14,000 and;

**WHEREAS** The chief plans to adsorbed \$10,000 of this in reduced spending in other cost centers but is requesting an addition \$5,000 per community to make up the other \$10,000 and;

**NOW THEREFORE BE IT RESOLVED** that the Rose Township Board approves the \$5,000 increase for N.O.C.F.A. for the 2016-2017 fiscal calendar year.

**Voting Yes: Kemp, Noble, Miller, Gambka, Scheib-Snyder**  
**Voting No: None**

**E. CDBG Resolution**

**Moved by Noble, seconded by Kemp, motion carried to approve the 2017 CDBG Resolution in the amounts of minor home repairs at \$10,530.00 and public service (youth services) at \$3,000.00.**

**ROSE TOWNSHIP 2016-28  
RESOLUTION APPROVING PY 2017  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, Rose Township has duly advertised a public hearing on November 9, 2016 for the purpose of receiving comments regarding the proposed 2017 Program Year Community Development Block Grant funds in the approximate amount of \$13, 530, and;

WHEREAS, the Township of Rose determined that that the following projects meets the Federal objectives of the CDBG program and it's prioritized by the community as a high priority need.

Account Number	Activity Description	Amount
172170-731227	Minor Home Repair (single unit res.)	\$10,530
172160-732185	Public Service (Youth Services)	\$ 3,000

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG Minor Home Repair will prioritize on first come first served except in the case of emergency need (well, furnace etc.), funds available once every five years per property, project not to exceed \$4,000 per property, priority to use funds in areas with wide spread low/moderate incomes.

NOW THEREFORE BE IT RESOLVED, that the Rose Township CDBG application for PY 2017 funds is hereby authorized to be submitted to Oakland County and to the U.S. department of Housing and Urban Development, and that the Township Clerk is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

**Voting Yes: Gambka, Kemp, Noble, Miller, Scheib-Snyder**  
**Voting No: None**

**ANNOUNCEMENTS:**

- A. Next Regular Planning Commission Meeting – December 1, 2016 at 7:30 p.m. (Tentative)**
- B. Zoning Board of Appeals Meeting, December 6, 2016 at 7:30 p.m. – Cancelled.**
- C. NOCFA Board Meeting – November 17, 2016 at 6:30 p.m. – Station #1**
- D. Assessing Office – 2<sup>nd</sup> Tuesday every month – 9:00 a.m. – 4:00 p.m. – Rose Township**
- E. Next Township Regular Board Meeting – December 14, 2016 at 7:30 p.m.**

**MISCELLANEOUS REPORTS:**

- A. NOCFA –** Adjustment for \$10,000.00, discussed above. Chief's review at next meeting. New gear purchases.
- B. Planning Commission –** Approved wedding barns and formed a dog kennel sub-committee.
- C. Holly Area Youth Assistance (HAYA) –** Toy project.
- D. Cemetery Committee –** None.
- E. Parks and Recreation –** New picnic tables in the parks.
- F. Supervisor's Report –** Attended Donuts with a cop at the Holly Donut Shop which raises money for families in need over the holidays. Attended Coffee with a Cop, MSP Commanders. Requested a quote for a storage area under the ramp. To Board members, please consider serving on other boards. Gambka thanks Tom Kemp for his services.

**G. General Election** – Successful election, 3,606 voters turned out, 72%. Election workers did a great job.


**BRIEF PUBLIC COMMENT – General Items NOT on Agenda (limit comments to 3 minutes each item):**

Linda Dagenhardt, Resident congratulates those board members who won election.

Unidentified Resident states HAYA is a tremendous service to the community.

**ADJOURNMENT:**

**Meeting adjourned at 8:12 p.m.**

  
Debbie Miller, CMC, CMMC  
Rose Township Clerk

Approved/~~Corrected~~